

Town of Derry, NH

Energy & Environmental Advisory Committee Meeting Minutes

September 29, 2014

Attendees: Maureen Reno, Tom Morini, Marc Flattes, Chris Cox, Jim Ricker

1. Call to Order – Maureen Reno
2. Chairman's Report
 - a. Maureen opens with some discussion about the SNHPC, the Southern NH Planning Commission. This group has sent a survey to towns in NH to complete. The survey is a questionnaire for town planners about adoption and /or implementation of guidelines relating to PV and wind energy. The ultimate objective is to encourage green building, and energy efficient practices. Marc points out that this survey was sent a while ago and the submission window is completed. SNHPC will choose one small and one large community to implement a pilot program. The EEAC feels that playing an active role in this pilot would be beneficial to the Town. This committee has been asked to assist in drafting a memo to SNHPC that would position Derry to be on the short list of the communities to be chosen for this pilot project. The Committee voted on future involvement in this initiative during today's meeting. The vote was "to continue to work with SNHPC through the Town survey and memo related efforts. These could represent first steps toward a wider involvement and being chosen as the large community in the pilot program." Committee members vote unanimously in favor of this initiative.
3. New Business
 - a. Maureen opens with discussion about the Town Budget spending protocol. Maureen outlines the protocol. The expense must be brought up in a committee meeting, and logged in the minutes of that meeting. There is a form (yellow) that must be completed, attached to the meeting minutes, and submitted for reimbursement. Marc mentions that this may preclude us from leveraging any purchasing discounts that the Town has as we need to make purchases on our own.
 - b. Based on the above protocol, Chris makes a motion to approve the purchase of stationery and ink to print handouts and refreshments for two November workshops. The Energy Savings for the Home Seminar will be held on November 1, and November 12. Marc Flattes seconds this motion. Committee approves.
 - c. Maureen is asking all committee members to assist with distribution of flyers for the Energy Savings for the Home Seminar. Marc makes a suggestion to communicate with PTA's to get the word around about this event. Some discussion about web site updates with future events too.
 - d. October 12th is fall clean up at 9:00 AM at Abbott Court.
4. Meeting adjourns at 8:10 pm: Marc makes motion to adjourn, second by Chris.