

Town of Derry

Energy & Environmental Advisory Committee

Meeting Minutes from September 16, 2013

Attendees: Maureen Reno, Tom Cardon, Marc Flattes, Jim Ricker, Chris Cox, and Tom Morini

1. Call to Order. Tom Morini agrees to take notes for minutes.
2. Motion to accept minutes from August 19, 2013 by Chris Cox. Seconded by Marc Flattes.
3. Chairman's report
 - a. Marc opens discussion of theories of project management. Some discussion follows about monitoring town projects regarding phases of completion. He is doing more investigation into LEED and Green certifications. Discussion about different levels of LEED certification. Good web site for this info is US Green Building Council. USGBC.org. Tom Cardon indicated that the Town Council needs information about LEED certification. Tom indicates that this same information would be useful for workshop being planned for the Town Council. Late September is the projected time requirement for this information.
 - b. Maureen wants to continue to gather information about each committee member's bio for the presentation to the town council.
 - c. Maureen is trying to position our presentation to the town council with the help of Tom Cardon. The idea is to give a brief 15 minute overview of the EEAC to the Town Council. This briefing would review and restate the goals and the charge of the committee, as well as an overview of the member's competencies. One of the main objectives would be to position the committee for a workshop later on. Significant discussion with Tom Cardon about this strategy and the content of the presentation.
 - d. Maureen distributes annual report for fiscal year 2013. Some minor modifications suggested with input from all committee members. Chris Cox move to accept, seconded by Marc Flattes.
4. Old Business
 - a. Transfer station discussion regarding the new facility. Some discussion initiated by Marc regarding high volumes of gravel being moved at the location.
 - b. Marc has done significant research about the viewership of the EEAC TV productions. There are many more towns that receive the signal than previously thought. Marc prepared a report to track viewership, by town.
 - c. Additional discussion led by Marc regarding content for future TV productions. One idea is the Upper Village Hall. But only after it is properly painted. Could be the next episode to film. Also Jim Ricker may have interest in doing a TV production on the green

roof. Jim has a lot of raw data that could be used in this production. He also has some more developed material. Deeper discussion about logistics of how to film this event. Pinkerton Academy's green roof mentioned. Discussion about the camera crew and dates for this filming. Specifically Sept 30th at 4:00 PM mentioned as possible date to film.

- d. EEAC presence at Derry fest was discussed. Maureen has banners, demo gear, various PV related items, chairs, etc. Some additional discussion about flyers needed and who will produce them and Tom Cardon took this on. There will be a major poster highlighting the Jr. Solar Sprint event supplied by Tom Minnon.
- e. Discussion about Green Open House and how this will be marketed, initiated by Maureen.
- f. Energy Savings for the home seminar to be at the Derry Public Library on October 26th, 10 am to noon
- g. November 2, 2013 is the tentative date for fall cleanup.

5. Motion to adjourn

- a. Chris makes motion to adjourn, seconded by Marc.