

Town of Derry, NH

Energy & Environmental Advisory Committee Meeting Minutes

May 19, 2014

Attendees: Maureen Reno, Tom Cardon, Marc Flattes, Chris Cox, and Tom Morini

1. Call to Order
2. Motion to accept minutes from April 2014 meeting. Minutes approved.
3. Chairman's Report
  - a. Maureen presented a brief update of progress made in relevant town projects.
4. Old Business
  - a. Councilor Tom Cardon will set up some time to film a show regarding energy efficiency measures implemented at Veteran's Hall.
  - b. Maureen will contact town administrator Larry Budreau regarding the recent approval of a budget for the EEAC inquiring about town guidelines for budget management. Also the committee needs to know whether having a budget necessitates having a committee elected treasurer.
5. New Business
  - a. Annual officer election results include the following:
    - i. Chair: Maureen Reno
    - ii. Vice Chair: Marc Flattes
    - iii. Secretary: Thomas Morini
  - b. Chris Cox will seek full membership by reaching out to the executive secretary to the town administrator Sheila Bodenrader.
  - c. Maureen circulated the latest draft of the Derry Project Management document. Marc will incorporate Committee changes and email to other committee members for final review, so a vote for approval can be taken at the next meeting. The committee approved document will then be sent to the Director of Public Works, Mike Fowler, for his approval.
  - d. Maureen reminded the Committee of upcoming events, such as the Go Green/EEAC Composting Workshop on May 30<sup>th</sup> and the Jr. Solar Sprint Competition on the following Saturday. In particular, Maureen updated the Committee on progress made in organizing the event. Tom Minnon is still running the event and has been working with middle school teachers at both West Running Brook and Gilbert H. Hood Middle Schools. Members in attendance also volunteered to help.
6. Member requires / Open Discussion
  - a. Councilor Cardon suggested that the Committee reach out to other energy committees in the area that have had success installing energy savings measures, such as Windham.

- b. Other members also suggested that we reach out to other Derry committee and commission heads regarding recruiting new members. The committee must do something besides relying on the town website announcements to recruit new members.

7. Meeting Adjourned – Next Meeting: June 16, 2014