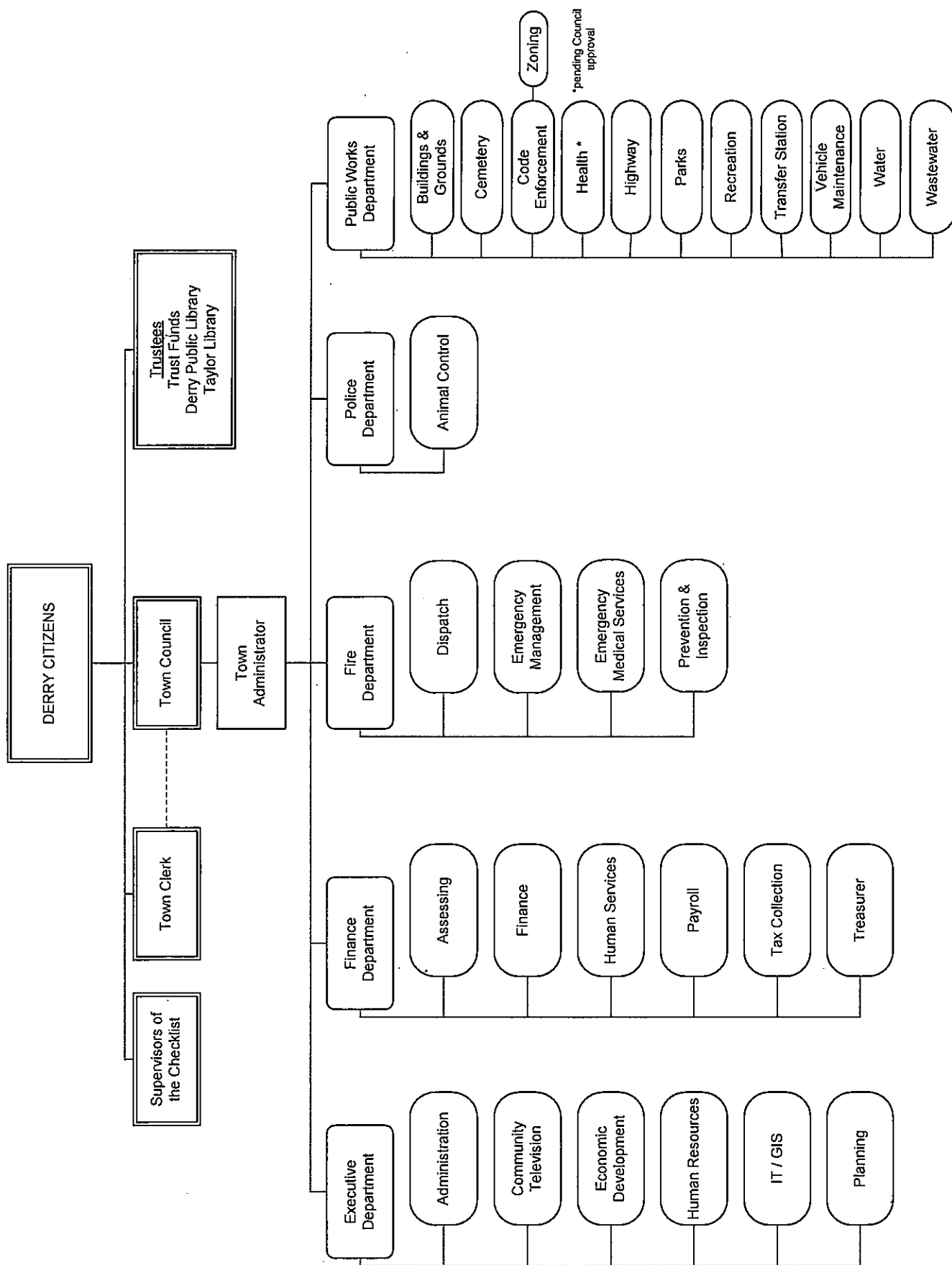


Town Organization Chart



PERSONNEL

SUMMARY

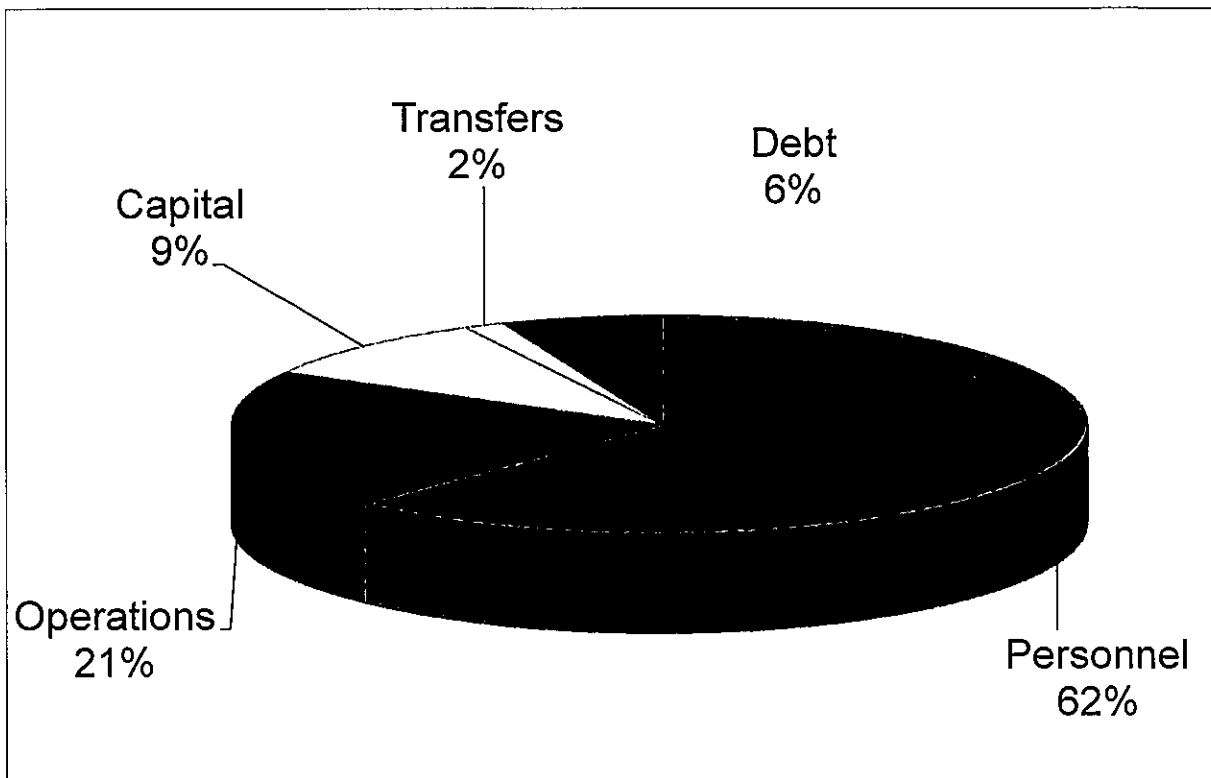
Personnel Summary FY 2018

FY 2018		FY 2017		FY 2018		
Job Title	FT	PT	FT	PT	FT	PT
Executive						
Councilor (elected)	7	7			1	1
Treasurer (appointed)	1	1			0	1
Deputy Treasurer (appointed)	1	1			1	1
Town Administrator	1	1				
Executive Secretary to TA	1	1				
HR Director	1	1				
HR Coordinator	1	1				
IT/GIS Manager	1	1				
Network Administrator	1	1				
Computer Support Specialist	1	1				
Cable Facility Coordinator	1	1				
Assistant Cable Facility Coordinator	1	1				
Economic Development Coordinator	0	1				
	7	11			75	1
Town Clerk						
Town Clerk (elected)	1	1				
Deputy Town Clerk	1	3				
Supervisors of the Checklist (elected)	1	4				
	1	4				
Finance Department						
Chief Financial Officer	1	1				
Controller	1	0				
Accounting Manager	0	1				
Senior Accountant	1	0				
Bookkeeper	1	2				
Staff Accountant/Internal Auditor	1	1				
Payroll and Benefit Specialist	1	1				
Finance Assistant	1	1				
Assessor	1	1				
Secretary I	1	1				
Secretary III	1	1				
Tax Collector/Municipal Agent	1	1				
Deputy Tax Collector/Municipal Agent	1	1				
Customer Service Assistant	3	2				
Human Services Administrator	1	1				
Secretary II	1	1				
	16	4				
Planning						
Planning Director	1	1				
Planning Assistant	1	1				
	2	0				
Department of Public Works						
Director	1	1				
Deputy Director	1	1				
Executive Secretary	1	1				
Superintendent of Operations	1	1				
Engineering Coordinator	1	1				
Engineering Technician	2	2				
Environmental Engineer	1	1				
Fiscal Specialist	1	1				
Utility Customer Service & Billing Clerk	1	1				
Code Enforcement Director	1	1				
Building Inspector	1	1				
Secretary / Receptionist	1	1				
Building Specialist	1	1				
Custodian	4	4				
Highway Crew Chief	1	1				
Highway Mechanical Equipment Operator	10	10				
Vehicle Maintenance Crew Chief	1	1				
Mechanic	2	2				
Chief Operator	1	1				
Mechanical Electrical Technician I	1	1				
Mechanical Electrical Technician II	1	1				
Sewer Treatment Operator I	1	1				
Sewer Treatment Operator II	1	1				
Utility Assets Coordinator	1	1				
Utility Crew Chief	1	1				
Utility Worker	4	4				
Water System Operator II	1	1				
Laborer (Water)	1	1				
Transfer Station Crew Chief	0	0				
Recycling Coordinator	1	1				
Transfer Station MEO I	2	2				
Transfer Station MEO II	1	1				
Transfer Station Laborer	1	1				
Weigh Scale Master	1	1				
Director of Parks & Recreation	1	1				
Recreation Coordinator	1	1				
Recreation Program Assistant	1	1				
Program & Operations Assistant	1	1				
Parks Crew Chief	1	1				
Operations & Project Coordinator	1	1				
Laborer	3	3				
	57	5				
Fire Department						
Chief	1	1				
Executive Secretary	1	1				
Captain	2	2				
Lieutenant	5	5				
Sergeant	8	8				
Police Officer	41	41				
Secretary	3	3				
Dispatcher	5	5				
Receptionist	1	1				
Evidence Clerk	1	1				
Animal Control Officer	1	1				
Mechanic	0	0				
Prosecutor Supervisor	2	2				
Prosecutor	1	1				
Prosecutor Assistant	1	1				
	71	3				
Public Health Department						
Health Officer	1	1				
Administrative Program Assistant	1	1				
	0	2				
Police Department						
Chief	1	1				
Executive Secretary	1	1				
Captain	2	2				
Lieutenant	5	5				
Sergeant	8	8				
Police Officer	41	41				
Secretary	3	3				
Dispatcher	5	5				
Receptionist	1	1				
Evidence Clerk	1	1				
Animal Control Officer	1	1				
Mechanic	0	0				
Prosecutor Supervisor	2	2				
Prosecutor	1	1				
Prosecutor Assistant	1	1				
	71	3				
Total						
	229	30				
	FT	PT				
	229	30				

EXPENDITURE & REVENUE SUMMARY

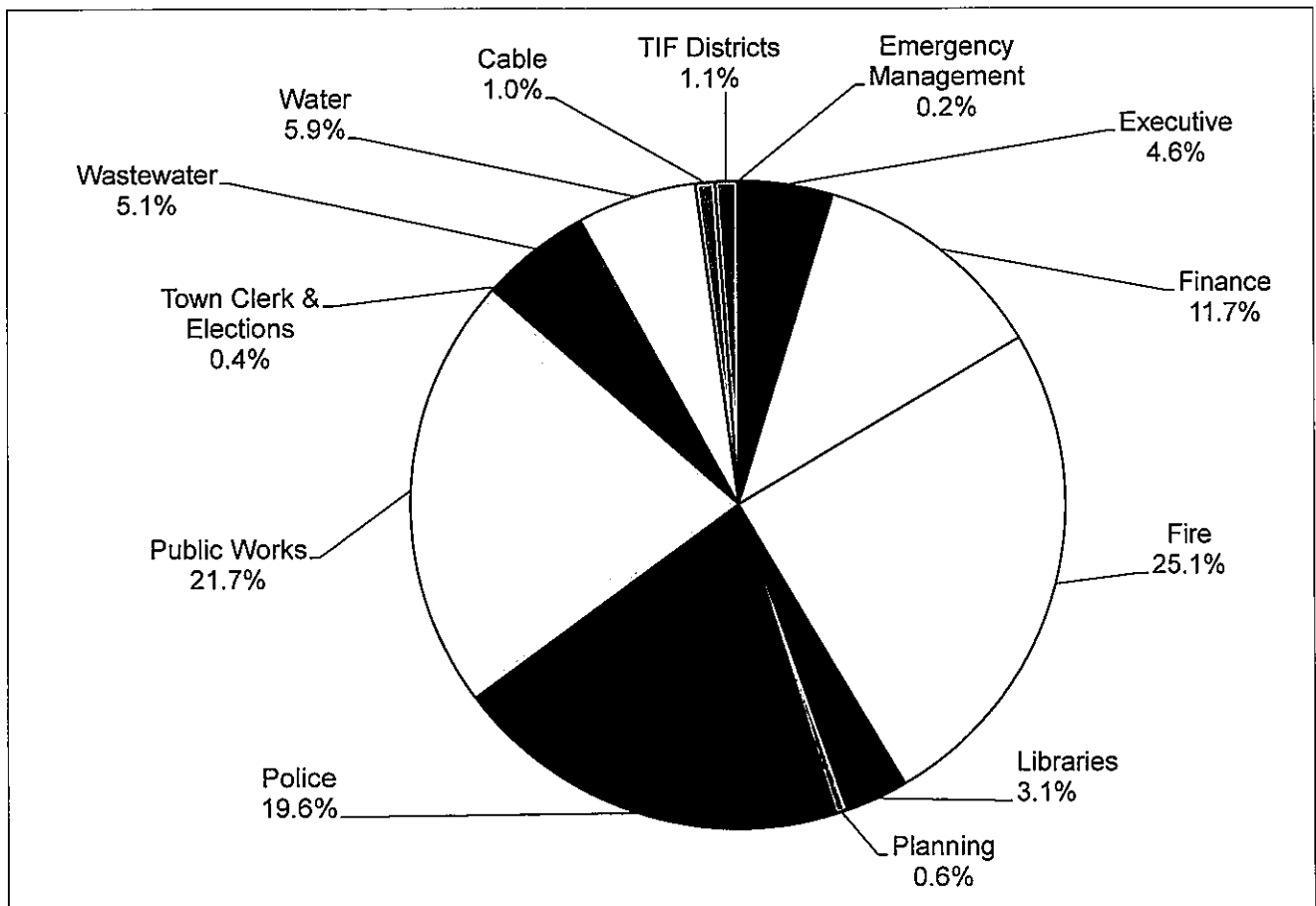
Town of Derry, NH
Town Administrator Recommended Expenses by Category
FY 2018

Personnel	\$ 29,304,741
Operations	9,788,307
Capital	4,433,568
Transfers	710,388
Debt	2,849,511
Total Budget	<u>\$ 47,086,515</u>



Town of Derry, NH
Town Administrator Recommended Expenses by Department
FY 2018

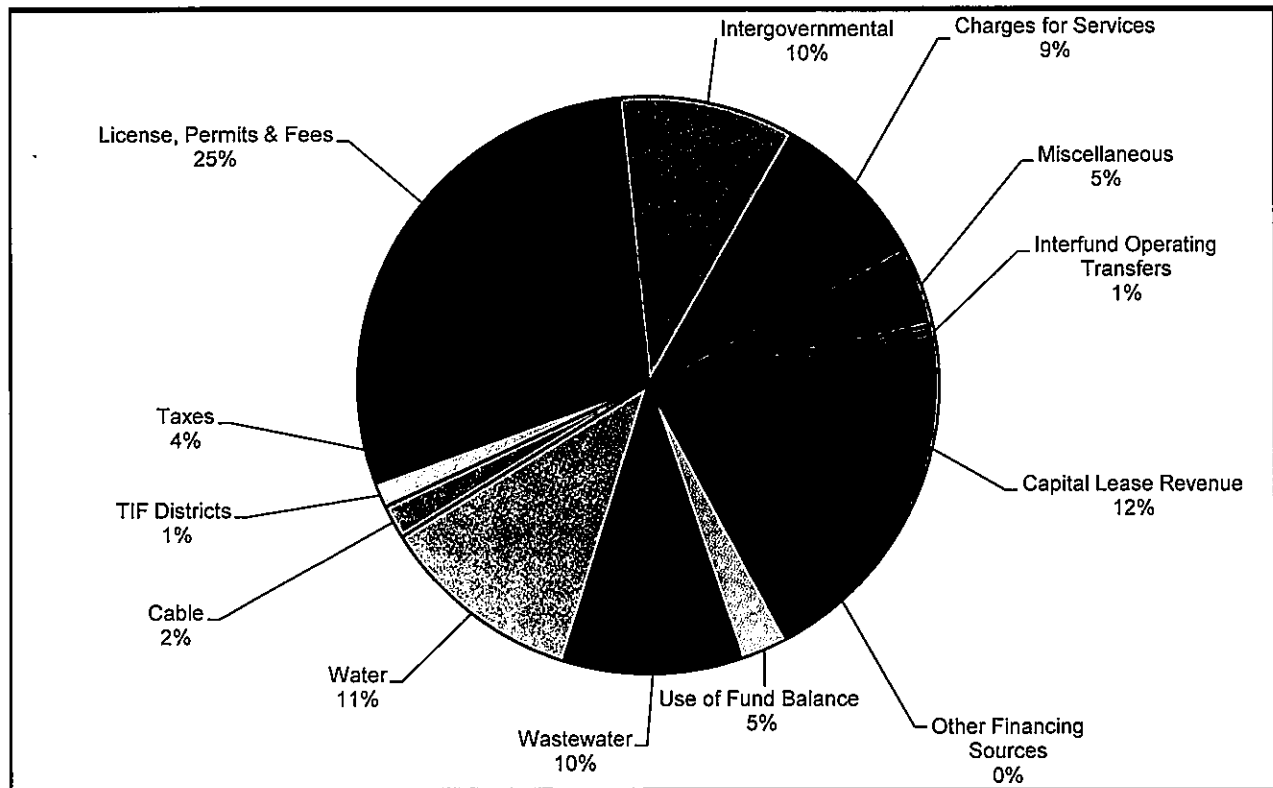
Emergency Management	\$ 63,444
Executive	2,165,454
Finance	5,500,026
Fire	11,823,427
Libraries	1,456,565
Planning	283,527
Police	9,236,431
Public Works	10,220,808
Town Clerk & Elections	184,482
Wastewater	2,402,500
Water	2,758,926
Cable	457,617
TIF Districts	533,308
Total	<u>\$ 47,086,515</u>



Town of Derry, NH
Town Administrator Recommended Revenue Budget
FY 2018

Taxes	\$ 936,516	(1)
License, Permits & Fees	6,069,758	
Intergovernmental	2,393,204	
Charges for Services	2,134,304	
Miscellaneous	1,117,391	
Interfund Operating Transfers	173,604	
Capital Lease Revenue	2,980,000	
Other Financing Sources (CRF)	1,798,518	
Use of Fund Balance	650,000	
Wastewater	2,402,527	
Water	2,758,926	
Cable	457,617	
TIF Districts	337,162	
Total Revenue & Transfers	\$ 24,209,527	

(1) Excluding Property Taxes



TOWN OF DERRY, NEW HAMPSHIRE
Town Council Adopted Budget for FY2018

Calculation of Projected Town Tax Rate				
Appropriation for Town Services (1)				\$40,934,164
Add: Veterans' Credits (current)				597,000
Overlay				300,000
Less: Projected Revenue (1)			\$15,922,192	
Use of Committed Fund Balance				
	<u>Capital Reserve Funds:</u>			
	Libraries (including L&B)	-		
	IT	91,064		
	Retirement Earned Time	-		
	Fire (including debt service)	459,332		
	Emergency Management	-		
	Police	7,389		
	Health Prem Savings Acct	237,000		
	EMTF	230,731		
	Public Works	655,614	1,681,130	
Use of Assigned Fund Balance	Compensated Absences		-	
Use of Unassigned Fund Balance	Rate Reduction		650,000	
DRA Revenue Adjustments			-	
Total Revenue			2,331,130	18,253,322
Amount to be Raised by Taxation via Town Rate				\$23,577,842
Estimated Valuation for setting Town Tax Rate (2)				\$2,786,186,486
Projected 2017 Town Tax Rate/\$1,000 of Valuation				\$8.46
Tax Rate Increase/(Decrease) over 2016			\$0.16	

Calculation of Allowable Town Tax Rate			
Prior Year Tax Rate (2016)			\$8.30
CPI Increase Allowed by Town Charter (3)	1.9%		0.16
Maximum Tax Rate Allowed by Charter			\$8.46

(1) Excludes Wastewater, Water, Cable and TIF Districts' Appropriations & Revenues and use of fund balance

(2) Assumes a valuation based on the MS-1 used to set the FY16 tax rate (2,772,327,847) and changes through April 1st. Excludes assessed valuation of Ash Street Corporate Park and Route 28 Corridor TIF Districts. (A)

(3) Based on the Annual Average of the National CPI (CPI-U) for 2016 as reported by the U.S. Department of Labor, Bureau of Labor Statistics.
(data.bls.gov)

<http://www.bls.gov/cpi/cpid1512.pdf>

Town of Derry, NH
FY2018 Town Administrator Proposed Budget
Totals
Summary

Department/Activity Center	FY 2015 Revised Budget	FY 2016 Revised Budget	FY 2017 Revised Budget	FY 2018 Department Recommended	FY 2018 Town Administrator Proposed	FY 2018 Town Council Adopted
Emergency Management						
Executive	\$70,968	\$57,024	\$69,361	\$69,697	\$63,444	
Administration	\$1,329,834	\$1,253,176	\$1,348,093	\$1,682,181	\$1,849,427	\$0
Health	\$628,576	\$611,321	\$636,378	\$593,716	\$764,905	
Community Development	\$101,037	\$86,763	\$83,323	\$83,558	\$83,558	
Information Technology	\$0	\$0	\$130,000	\$187,445	\$184,502	
	\$600,221	\$555,092	\$598,392	\$817,462	\$816,462	
Finance						
Human Services	\$4,401,219	\$5,648,707	\$4,536,893	\$6,215,091	\$5,899,611	\$0
Assessor	\$416,937	\$417,935	\$389,963	\$403,585	\$399,585	
Finance	\$566,871	\$529,787	\$512,083	\$470,556	\$469,557	
Tax Collector	\$730,960	\$734,706	\$730,279	\$659,480	\$669,106	
Other Municipal Obligations	\$725,292	\$911,346	\$792,166	\$817,323	\$798,423	
	\$1,961,159	\$3,054,933	\$2,112,402	\$3,864,147	\$3,562,940	
Fire						
Prevention & Emergency Services	\$11,079,671	\$11,361,051	\$11,923,277	\$12,194,969	\$11,823,427	\$0
Dispatch	\$10,353,358	\$10,561,507	\$10,950,487	\$11,258,839	\$10,889,197	
	\$726,313	\$799,544	\$972,790	\$936,130	\$934,230	
Libraries (1)						
Derry Public Library	\$1,439,851	\$1,412,190	\$1,494,860	\$1,535,015	\$1,456,565	\$0
Taylor Library	\$1,252,662	\$1,226,847	\$1,311,414	\$1,351,573	\$1,273,673	
	\$187,189	\$185,343	\$183,446	\$183,442	\$182,892	
Planning						
	\$265,706	\$266,387	\$266,367	\$292,227	\$283,527	
Police						
Police	\$8,774,183	\$8,742,012	\$9,687,024	\$9,608,618	\$9,236,431	\$0
Animal Control	\$8,694,163	\$8,660,967	\$9,607,023	\$9,517,815	\$9,145,628	
	\$80,020	\$81,045	\$80,001	\$90,803	\$90,803	
Public Works						
Highway	\$8,994,282	\$8,925,234	\$9,057,383	\$10,219,606	\$10,137,250	\$0
Transfer Station	\$3,975,369	\$4,062,423	\$4,004,167	\$4,806,448	\$4,804,898	
Vehicle Maintenance	\$1,621,550	\$1,563,330	\$1,758,182	\$1,870,435	\$1,889,060	
Buildings & Grounds	\$537,630	\$458,294	\$456,889	\$525,608	\$523,608	
Cemetery	\$775,869	\$794,076	\$798,601	\$727,170	\$727,170	
Code Enforcement	\$222,364	\$223,779	\$251,761	\$263,122	\$237,622	
Recreation	\$361,745	\$358,985	\$352,810	\$379,915	\$379,415	
Parks	\$591,181	\$580,036	\$596,532	\$596,296	\$596,296	
	\$908,574	\$884,311	\$906,758	\$979,181	\$979,181	

Town of Derry, NH
FY2018 Town Administrator Proposed Budget
Totals
Summary

Department/Activity Center	FY 2015 Revised Budget	FY 2016 Revised Budget	FY 2017 Revised Budget	FY 2018 Department Recommended	FY 2018 Town Administrator Proposed	FY 2018 Town Council Adopted
Town Clerk & Elections						\$0
Town Clerk	\$192,024	\$185,638	\$202,569	\$188,982	\$184,482	
Elections	\$131,581	\$135,568	\$137,778	\$149,759	\$145,259	
	\$60,443	\$50,070	\$64,791	\$39,223	\$39,223	
Total for Town Services	\$36,547,738	\$37,851,419	\$38,585,827	\$42,006,386	\$40,934,164	\$0

Wastewater						
	\$2,224,637	\$2,357,866	\$2,707,563	\$2,403,572	\$2,402,500	
Water						
	\$2,683,241	\$2,581,611	\$2,591,672	\$2,759,998	\$2,758,926	
Cable						
	\$310,088	\$324,077	\$419,143	\$457,617	\$457,617	
TIF Districts						
	\$246,838	\$743,775	\$322,316	\$533,308	\$533,308	
Total for Other Services	\$5,464,804	\$5,977,329	\$6,040,694	\$6,154,495	\$6,152,351	\$0

Grand Totals	\$42,012,542	\$43,828,748	\$44,626,521	\$48,160,881	\$47,086,615	\$0
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(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

Town of Derry, NH
FY2018 Town Administrator Proposed Budget
Net increase / (Decrease) Comparison

Department/Activity Center	FY 2017 REVISED BUDGET			FY 2018 TOWN ADMINISTRATOR PROPOSED BUDGET			VARIANCE
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	
Emergency Management							
Executive	\$69,361	\$0	\$69,361	\$63,444	\$0	\$63,444	(\$5,917)
Administration	\$1,375,704	\$87,038	\$1,288,666	\$1,849,427	\$511,707	\$1,337,720	\$49,054
Health	\$536,378	\$3,900	\$532,478	\$764,905	\$234,631	\$530,274	(\$2,204)
Community Development	\$83,323	\$32,950	\$50,373	\$83,558	\$33,590	\$49,968	(\$405)
Information Technology	\$130,000	\$0	\$130,000	\$184,502	\$0	\$184,502	\$54,502
	\$626,003	\$50,188	\$575,815	\$816,462	\$243,486	\$572,976	(\$2,839)
Finance							
Human Services	\$5,039,393	\$9,584,208	(\$4,544,815)	\$5,899,611	\$11,045,550	(\$5,145,939)	(\$601,124)
Assessor	\$389,963	\$13,500	\$376,463	\$399,585	\$13,500	\$386,085	\$9,622
Finance	\$512,093	\$98,027	\$414,066	\$469,557	\$98,004	\$371,553	(\$42,503)
Tax Collector	\$730,279	\$6,100	\$724,179	\$669,106	\$600	\$668,506	(\$55,673)
Other Municipal Obligations	\$792,166	\$6,448,965	(\$5,657,799)	\$798,423	\$6,498,100	(\$5,699,677)	(\$41,878)
	\$2,614,902	\$3,016,616	(\$401,714)	\$3,562,940	\$4,435,346	(\$872,406)	(\$470,692)
Fire							
Prevention & Emergency Services	\$11,923,277	\$3,086,702	\$8,836,575	\$11,823,427	\$2,660,262	\$9,163,165	\$326,590
Dispatch	\$10,950,487	\$2,691,832	\$8,258,655	\$10,889,197	\$2,297,649	\$8,591,548	\$332,893
	\$972,790	\$394,870	\$577,920	\$934,230	\$362,613	\$571,617	(\$6,303)
Libraries (1)							
Derry Public Library	\$1,494,860	\$73,254	\$1,421,606	\$1,456,565	\$2,000	\$1,454,565	\$32,959
Taylor Library	\$1,311,414	\$71,254	\$1,240,160	\$1,273,673	\$0	\$1,273,673	\$33,513
	\$183,446	\$2,000	\$181,446	\$182,892	\$2,000	\$180,892	(\$554)
Planning							
	\$266,367	\$32,450	\$233,917	\$283,527	\$32,450	\$251,077	\$17,160
Police							
Police	\$9,637,024	\$1,049,290	\$8,587,734	\$9,236,431	\$100,755	\$9,135,676	\$547,942
Animal Control	\$9,557,023	\$1,044,660	\$8,512,363	\$9,145,628	\$95,648	\$9,049,980	\$537,617
	\$80,001	\$4,630	\$75,371	\$90,803	\$5,107	\$85,696	\$10,325
Public Works							
Highway	\$9,107,363	\$2,982,249	\$6,125,114	\$10,137,250	\$3,833,462	\$6,303,788	\$178,654
Transfer Station	\$4,054,167	\$1,234,364	\$2,819,803	\$4,804,898	\$2,038,143	\$2,766,755	(\$53,048)
Vehicle Maintenance	\$1,758,182	\$883,251	\$874,931	\$1,889,060	\$910,707	\$978,353	\$103,422
Buildings & Grounds	\$456,889	\$0	\$456,889	\$523,608	\$40,000	\$483,608	\$26,719
Cemetery	\$730,284	\$115,837	\$614,447	\$727,170	\$116,233	\$610,937	(\$3,510)
Code Enforcement	\$251,761	\$140,600	\$111,161	\$237,622	\$115,600	\$122,022	\$10,861
Recreation	\$352,810	\$277,125	\$75,685	\$379,415	\$234,125	\$145,290	\$69,605
Parks	\$596,532	\$195,702	\$400,830	\$596,296	\$182,955	\$413,341	\$12,511
	\$906,758	\$135,370	\$771,388	\$979,181	\$195,699	\$783,482	\$12,094

Town of Derry, NH
FY2018 Town Administrator Proposed Budget
Net increase / (Decrease) Comparison

Department/Activity Center	FY 2015 REVISED BUDGET			FY 2018 Town Administrator Proposed			VARIANCE Increase (Decrease) from Prior Year
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	
Town Clerk & Elections	\$202,569	\$62,761	\$139,808	\$184,482	\$67,136	(\$27,913)	(\$167,721)
Town Clerk	\$137,778	\$62,636	\$75,142	\$145,259	\$67,011	(\$27,788)	(\$102,930)
Elections	\$64,791	\$125	\$64,666	\$39,223	\$125	(\$125)	(\$64,791)
Total for Town Services	\$39,115,938	\$16,957,952	\$22,157,986	\$40,934,164	\$18,253,322	\$22,635,583	\$377,597
Wastewater	\$2,707,563	\$2,224,637	\$482,926	\$2,402,500	\$2,402,500	\$0	(\$482,926)
Water	\$2,595,906	\$2,683,241	(\$87,335)	\$2,758,926	\$2,758,926	\$0	\$87,335
Cable	\$419,143	\$419,143	\$0	\$457,617	\$457,617	\$0	\$0
TIF Districts	\$322,316	\$322,316	\$0	\$533,308	\$337,162	\$196,146	\$196,146
Total for Other Services	\$6,044,928	\$5,649,337	\$395,591	\$6,152,351	\$5,956,205	\$196,146	-\$199,445
Grand Totals	\$45,160,866	\$22,607,289	\$22,553,577	\$47,086,515	\$24,209,527	\$22,731,729	\$178,152

(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

TOWN OF DERRY, NH

Contents of Activity Center Sections

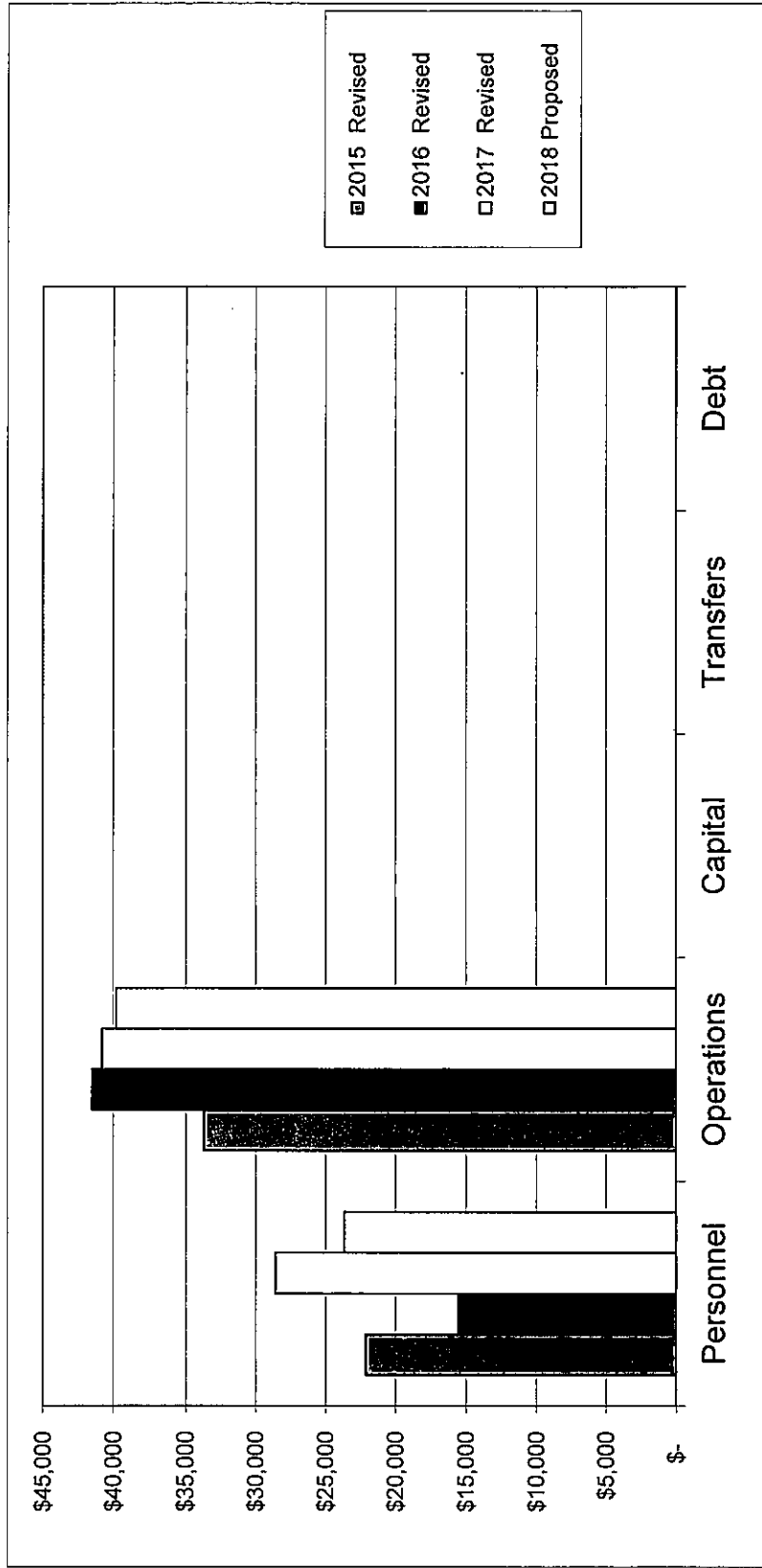
A numerical and graphical budget comparison of Personnel, Operation, Capital, Transfers and Debt costs for the Fiscal Years 2015 – 2018 for each department is included at the beginning of the first activity center for each department.

The following information is provided to assist in reviewing the information within each activity center tab, which contains the following information, if appropriate:

- Department Mission and Objective Narrative**
- Next Year/Current Year Budget Analysis Summary for Proposed Revenue for FY2018**
- Activity Center Summary and Detail by Category for Proposed Expenditures for FY2018**

EMERGENCY MANAGEMENT

Town of Derry, NH
Emergency Management Budget Comparison
FY2015 - FY2018



	2015 Revised	2016 Revised	2017 Revised	2018 Proposed	% Change FY17-FY18
Personnel	\$ 22,130	\$ 15,523	\$ 28,576	\$ 23,669	-17.2%
Operations	\$ 33,668	\$ 41,501	\$ 40,785	\$ 39,775	-2.5%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 55,798	\$ 57,024	\$ 69,361	\$ 63,444	-8.5%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

DEPARTMENT: Emergency Management	ACTIVITY CENTER:
----------------------------------	------------------

The Derry Bureau of Emergency Management (EM) leads the community effort to prepare the Town of Derry to effectively mitigate, prepare for, respond to, and recover from any natural or human-made disaster. Emergency Management assists other town departments in developing contingency emergency plans and maintains a comprehensive all hazards Emergency Operations Plan. EM serves as the coordinating agency among town departments and the conduit for communication with the NH Department of Homeland Security/Emergency Management during times of emergency/disaster.

EM maintains an Emergency Operations Center (EOC) which can be opened any day of the week, at any given time. The EOC is equipped with back-up power, computers, state of the art communication equipment and meeting space for emergency management personnel. The EOC has the ability to monitor weather conditions, communicate with the State of NH EOC, all town departments and area amateur radio operators. The EOC is also capable of broadcasting emergency information to the public through the internet, local cable television, Low Band AM Radio Station 1610 and an interactive automated telephone communication system (Code Red™). The EOC coordinates resources, monitors conditions, and coordinates emergency shelter openings as required as well as coordinated emergency response between fire, police and public works.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through educating the public to prepare for possible natural or human made disasters. Emergency Management will provide Public Information through the use of Social Media, 1610 AM radio, Derry CATV, local media and literature. We shall provide information to the public regarding pertinent local information including shelter information, road closures and emergency supplies.
- Continue to work with the local utility companies to develop plans that will assist the Town, its citizens and businesses during power disruptions. This will include but not be limited to coordinating the Towns GIS system with mapping and resources of the local utility companies. We will coordinate our efforts with the Regional Public Health Network to prepare

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

to respond to individuals who are power dependent as a result of their medical status.

- Enhance short and long term plans for sheltering, warming and cooling station locations for Derry citizens. Develop a plan to increase our awareness and ability to respond to the at-risk population in Derry. This will include local as well as regional sheltering planning.
- In FY 2018 the Bureau will conduct training, including incident command training, and conduct table top drills with all Derry Department and Bureau heads to bring those employees that have responsibilities under the EOP into compliance with national recognized standards for emergency operations through the National Response Framework.

PROGRAMS AND ACTIVITIES

Emergency Planning and Training: The Bureau continues to review and update the Derry Emergency Operations Plan. The Bureau is continuously reviewing and updating the Town of Derry Emergency Operations Plan and all its Emergency Support Functions (ESF). This is an on-going activity which involves bolstering of the Emergency Operations Plan (EOP) and developing policies and procedures to support it.

Community Emergency Response Team (CERT): During FY17 – Derry Emergency Management reinitiated our local CERT. We look forward to watching this team progress, and make our community safer during large scale incidents.

Community Notification Systems: The Bureau continues to use Social Media, Code Red™ and our low band AM radio station 1610 AM in that is used for local information and community notification. Derry Emergency Management has made upgrades to the system by placing repeaters in Town in order to increase the clarity and effectiveness of the range of the radio station.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

12	Department: EMERGENCY MANAGEMENT DEPT		Activity Center : EMERGENCY MANAGEMENT					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
120	EM TEMPORARY POSITIONS	0	0	0	0	0	0	0
140	EM OVERTIME	6,000	2,656	19,000	19,000	0	15,000	0
200	EM EMPLOYEE BENEFITS	6,298	954	6,351	6,897	546	5,444	0
291	EM TRAINING & CONFERENCES	2,700	0	2,700	2,700	0	2,700	0
292	EM UNIFORMS	525	0	525	525	0	525	0
	TOTAL Personnel Services	15,523	3,610	28,576	29,122	546	23,669	0
Operations & Maintenance								
341	EM TELEPHONE	3,420	3,948	4,392	4,734	342	4,734	0
342	EM DATA PROCESSING	16,518	16,194	16,518	16,518	0	16,518	0
430	EM REPAIRS & MAINTENANCE	2,500	2,299	2,500	2,700	200	2,700	0
440	EM RENTAL & LEASES	4,450	1,619	2,695	2,695	0	2,695	0
550	EM PRINTING	500	0	500	500	0	500	0
560	EM DUES & SUBSCRIPTIONS	870	526	510	860	350	860	0
610	EM GENERAL SUPPLIES	2,450	418	2,450	2,450	0	1,650	0
620	EM OFFICE SUPPLIES	500	0	500	500	0	500	0
625	EM POSTAGE	50	206	50	50	0	50	0
630	EM MAINT & REPAIR SUPPLIES	3,000	0	3,000	3,600	600	3,600	0
635	EM GASOLINE	750	1,200	800	1,100	300	1,100	0
636	EM DIESEL FUEL	268	97	220	180	(40)	180	0
640	EM CUSTODIAL & HOUSEKEEPING	100	0	100	100	0	100	0
660	EM VEHICLE REPAIRS	1,000	1,069	1,000	1,000	0	1,000	0
670	EM BOOKS & PERIODICALS	150	0	150	150	0	150	0
690	EM OTHER NON CAPITAL	4,975	2,314	5,400	3,438	(1,962)	3,438	0
	TOTAL Operations & Maintenance	41,501	33,891	40,785	40,575	(210)	39,775	0
Capital Outlay								
740	EM MACHINERY & EQUIPMENT	0	0	0	0	0	0	0
	TOTAL Capital Outlay	0	4,900	0	0	0	0	0

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

12	Department: EMERGENCY MANAGEMENT DEPT			Activity Center : EMERGENCY MANAGEMENT				
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Transfers								
Debt Service								
TOTAL EMERGENCY MANAGEMENT		57,024	42,401	69,361	69,697	336	63,444	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET						FOR PERIOD 99
EMERGENCY MANAGEMENT						
	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin COMMENT
1000 GOV GENERAL FUND						
11205000 035011 EM SALE OF TOWN PROPERTY	.00	.00	.00	6.00	.00	.00
TOTAL GOV GENERAL FUND	.00	.00	.00	6.00	.00	.00
TOTAL EMERGENCY MANAGEMENT	.00	.00	.00	6.00	.00	.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

TOTAL PERMANENT WAGES FULL TIME
140001 OVERTIME

11221000 140001 - EM OVERTIME
DEPT OT (200025)

VENDOR QUANTITY UNIT COST 2018 Town Admin

.00
15,000.00
15,000.00

TOTAL OVERTIME
TOTAL SALARIES
TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

** END OF REPORT - Generated by Mark Fleischer **

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PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
11221000	225000 - EM MEDICARE TAX	217		
TOTAL	MEDICARE TAX	217		
11221000	230000 - EM RETIREMENT CONTRIBUTIONS	4783		
TOTAL	RETIREMENT CONTRIBUTIONS	4783		
11221000	260000 - EM WORKERS COMPENSATION	444		
TOTAL	WORKERS COMPENSATION	444		
TOTAL	EMPLOYEE BENEFITS	5444		
TOTAL REVENUE		0		
TOTAL EXPENSE		5444		
GRAND TOTAL		5444		

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

290001	TOTAL OTHER EMPLOYEE BENEFITS				
11221000	TRAINING & CONFERENCES				.00
11221000	290001 - EM TRAINING & CONFERENCES	1.00	2,700.00	2018 Town Admin	2,700.00

COSTS ASSOC.WITH TRAINING NOT COVERED BY FEMA FOR MANMADE AND NATURAL DISASTER EVENTS
 KEEP CURRENT ON STATE AND FEDERAL RESPONSE PROCEDURES, CERT, PLANNING, AND STANDARDS

290002	TOTAL TRAINING & CONFERENCES				2,700.00
11221000	UNIFORMS				525.00
11221000	290002 - EM UNIFORMS	7.00	75.00		525.00

UNIFORMS AND PROTECTIVE CLOTHING
 REFLECTIVE COATS, SHIRTS, HATS, AND BOOTS FOR DISASTER RESPONSE.

341000	TOTAL UNIFORMS				525.00
11221000	341000 - EM TELEPHONE EXP				4,734.00
11221000	290002 - EM TELEPHONE EXP	12.00	111.00		1,332.00

TELEPHONE MONTHLY SERVICES FOR EOC
 EOC TELEPHONE LINES

2,160.00

COST SHARE FOR EM DIR., DEP. DIR., CELL PHONES, COMMAND VEH MIFI AND PROGRAMMABLE MESSAGE BOARDS.
 REQUIRED FOR EFFICIENT OPERATION OF EOC, COMMUNICATIONS CENTER

1,242.00

DATA AND VOICE SATELLITE PHONE ACCESS. EOC AND MOBILE COMMAND

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TOTAL IT SERVICE CONTRACTS
TOTAL PURCHASED PROF SVS
430000 CONTRACTED REPAIRS & MAINTENAN
11221000 430000 - EM CONTRACTED REPAIRS & MAINT

COSTS FOR GENERAL REPAIRS AND
MAINTENANCE FOR EOC
ANNUAL MAINTENANCE CONTRACT &
MOBILE GENERATOR
MOBILE LIGHT TOWER
COSTS TO PROGRAM RADIOS IN EOC
& MOBILE COMMAND POST
INTEROPERABLE WITH REGIONAL
FIRE AND POLICE DEPARTMENTS
COST FOR ANNUAL EMERGENCY
POWER TEST AT PINKERTON ACADEMY
SHELTER SITE

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
21,252.00			1,518.00
	1.00	500.00	2,700.00 500.00
	1.00	1,200.00	1,200.00
	1.00	500.00	500.00
	1.00	500.00	500.00

TOTAL CONTRACTED REPAIRS & MAINTENAN
440001 RENTAL & LEASES - DATA PROCESS

11221000 440001 - EM RENT&LEASES - DATA PROCESS
LAPTOP LEASE - EM DIRECTOR
FY17-19
DELL LAPTOP LEASE YEAR 2 OF 3
COMPUTER LEASE FY17-19
4 PCS YEAR 2 OF 3
COMPUTER LEASE FY16-18
YEAR 3 OF 3

			2,700.00
	1.00	500.00	2,545.00 500.00
	1.00	1,000.00	1,000.00
	1.00	1,045.00	1,045.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL RENTAL & LEASES - DATA PROCESS
440002 RENTALS & LEASES-COPIER

11221000 440002 - EM RENTALS & LEASES-COPIER
EM SHARE OF MUNICIPAL CENTER
COPIER
REQUIRED

TOTAL RENTALS & LEASES-COPIER
TOTAL PURCH PROPERTY SVS

550001 PRINTING

11221000 550001 - EM PRINTING
PUBLIC EDUCATION AND
INFORMATIONAL MATERIALS
PUBLIC PREPAREDNESS

TOTAL PRINTING
560000 DUES & SUBSCRIPTIONS

11221000 560000 - EM DUES & SUBSCRIPTIONS
INTERNATIONAL ASSOCIATION OF
EMERGENCY MANAGERS
MEMBERSHIP FEES

EMERGENCY MANAGEMENT RELATED
PROFESSIONAL PUBLICATIONS
INDUSTRY UPDATES AND
PROFESSIONAL DEVELOPMENT

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

610000 SUPPLIES-GENERAL

11221000 610000 - EM SUPPLIES-GENERAL
EM SUPPLIES INCLUDING REHAB,

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			2,545.00
	1.00	150.00	150.00
			150.00
5,395.00			150.00
	1.00	500.00	500.00
			500.00
	4.00	190.00	860.00
			760.00
	1.00	100.00	100.00
1,360.00			860.00
	1.00	.00	1,500.00
			.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

SUPPLIES	RESPONSE EQUIPMENT AND TRAINING RESOURCES	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	DISASTER RESPONSE SUPPLIES EMERGENCY PREPAREDNESS NEEDS EX. SANDBAGS, ROADCLOSURE SAWHORSES, DEWATERING PUMPS		1.00	1,500.00	1,500.00
TOTAL SUPPLIES-GENERAL					
610005	HOSPITALITY				1,500.00

11221000	610005 - HOSPITALITY				
	REFRESHMENTS FOR PERSONNEL AND VOLUNTEERS EM INCIDENTS, TRAINING AND CERT MEETINGS		1.00	150.00	150.00

150.00					150.00
TOTAL HOSPITALITY					
620000	SUPPLIES-OFFICE				500.00

11221000	620000 - EM SUPPLIES-OFFICE				500.00
	OFFICE SUPPLIES		1.00	500.00	500.00

500.00					500.00
TOTAL SUPPLIES-OFFICE					
625000	POSTAGE				50.00

11221000	625000 - EM POSTAGE				50.00
	POSTAGE COSTS		1.00	50.00	50.00

50.00					50.00
TOTAL POSTAGE					
630000	SUPPLIES-MAINTENANCE & REPAIR				3,600.00

11221000	630000 - EM SUPPLIES-MAINT & REPAIR				1,500.00
	RADIO REPAIRS AND MAINTENANCE MAINTAIN EOC RADIOS	77000	1.00	1,500.00	3,600.00

1,500.00					1,500.00
TOTAL SUPPLIES-MAINTENANCE & REPAIR					
630000	MAINTENANCE & REPAIR				2,100.00

2,100.00					2,100.00

ACCOUNTS FOR:		2018 BUDGET		2018 BUDGET	
SUPPLIES		2018 BUDGET		2018 BUDGET	
PREVENTATIVE MAINTENANCE AND		2018 BUDGET		2018 BUDGET	
EMERGENCY REPAIRS TO		2018 BUDGET		2018 BUDGET	
OPERATIONAL EQUIPMENT		2018 BUDGET		2018 BUDGET	
TOTAL SUPPLIES-MAINTENANCE & REPAIR		2018 BUDGET		2018 BUDGET	
GASOLINE		2018 BUDGET		2018 BUDGET	
11221000 635000 - EM GASOLINE		2018 BUDGET		2018 BUDGET	
GASOLINE FOR EMERGENCY MANAGER		2018 BUDGET		2018 BUDGET	
VEHICLE		2018 BUDGET		2018 BUDGET	
TOTAL GASOLINE		2018 BUDGET		2018 BUDGET	
DIESEL FUEL		2018 BUDGET		2018 BUDGET	
11221000 636000 - EM DIESEL FUEL		2018 BUDGET		2018 BUDGET	
EM MOBILE COMMAND POST		2018 BUDGET		2018 BUDGET	
OPERATIONS		2018 BUDGET		2018 BUDGET	
TOTAL DIESEL FUEL		2018 BUDGET		2018 BUDGET	
SUPPLIES-CUSTODIAL & HOUSEKEEP		2018 BUDGET		2018 BUDGET	
11221000 640000 - EM SUPPLIES-CUSTODIAL&HSEKEEPI		2018 BUDGET		2018 BUDGET	
CUSTODIAL SUPPLIES		2018 BUDGET		2018 BUDGET	
TOTAL SUPPLIES-CUSTODIAL & HOUSEKEEP		2018 BUDGET		2018 BUDGET	
VEHICLE REPAIRS		2018 BUDGET		2018 BUDGET	
11221000 660000 - EM VEHICLE REPAIRS		2018 BUDGET		2018 BUDGET	
PREVENTATIVE MAINTENANCE AND		2018 BUDGET		2018 BUDGET	
REPAIRS TO MOBILE COMMAND POST		2018 BUDGET		2018 BUDGET	
AND COMMAND VEHICLE		2018 BUDGET		2018 BUDGET	
REQUIRED FOR OPERATIONS		2018 BUDGET		2018 BUDGET	

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9674flem NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL VEHICLE REPAIRS				1,000.00
670000 BOOKS & PERIODICALS				

11221000 670000 - EM BOOKS & PERIODICALS		1.00	150.00	150.00
-----				150.00
TECHNICAL AND PROFESSIONAL JOURNALS				
TO MAINTAIN STAFFON CURRENT PROCEDURES & PLANNING				
TOTAL BOOKS & PERIODICALS				150.00
TOTAL SUPPLIES				8,330.00
690000 CAPITAL LESS THAN \$10,000				

11221000 690000 - EM CAPITAL LESS THAN \$10,000				

ADD REMOTE CAPABILITY TO MOBILE MESSAGE SIGN BOARD.				1,238.00
OLDEST MESSAGE BOARD LACKS REMOTE CONTROL.		1.00	1,238.00	1,238.00

TOTAL CAPITAL LESS THAN \$10,000				1,238.00
690002 CAP<10K INFO TECH EQUIPMENT				

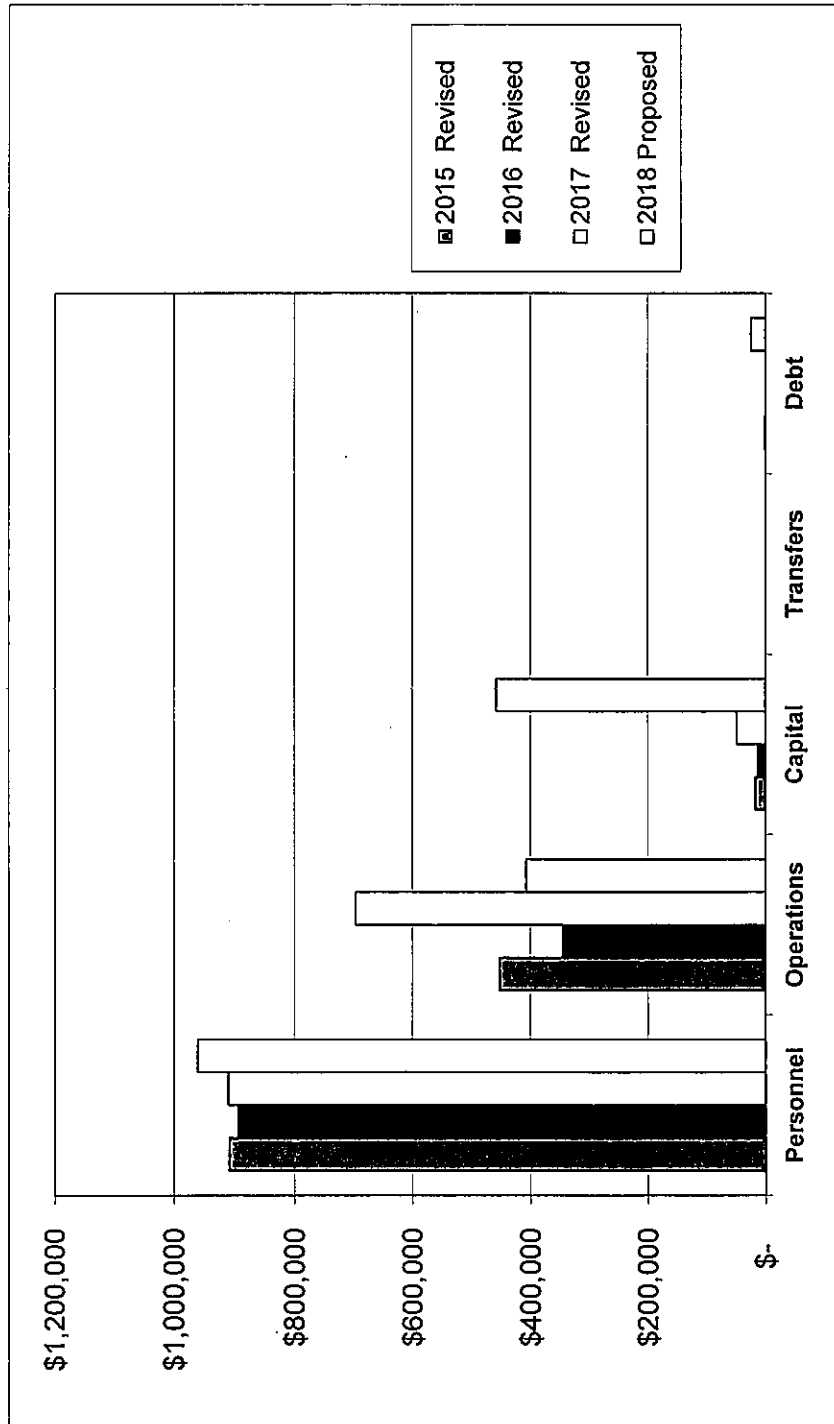
11221000 690002 - EM CAP<\$10 INFO TECH EQUIPMENT				
EOC WEATHER STATION UPGRADE				
WEB CAMERA FOR VIDEO CONFERENCING				
		1.00	2,000.00	2,200.00
		4.00	50.00	200.00

TOTAL CAP<10K INFO TECH EQUIPMENT				2,200.00
TOTAL OTHER EXPENSES				3,438.00
TOTAL REVENUE				.00
TOTAL EXPENSE				43,000.00
GRAND TOTAL				43,000.00

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EXECUTIVE

**Town of Derry, NH
Executive Department Budget Comparison
FY2015 - FY2018**



	2015 Revised	2016 Revised	2017 Revised	2018 Proposed	% Change FY17-FY18
Personnel	\$ 908,492	\$ 894,937	\$ 910,257	\$ 960,462	5.5%
Operations	452,281	345,504	696,476	407,331	-41.5%
Capital	17,000	12,735	48,000	457,236	852.6%
Transfers	-	-	-	-	N/A
Debt	723	-	-	24,398	N/A
Total	\$ 1,585,155	\$ 1,378,496	\$ 1,329,834	\$ 1,849,427	39.1%

Excludes Cable

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

DEPARTMENT: Executive

ACTIVITY CENTER: Town Administration

Mission:

Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Objectives:

- Provide information, resources and administrative guidance to enable the Town Council to maximize its effectiveness as the Town's legislative body.
- Ensure the delivery of high quality services to the community while maintaining prudent fiscal practices.
- Respond efficiently, competently and effectively to economic opportunities or economic set-backs. Utilize internal and external personnel, regional, state and federal resources, volunteers and existing businesses and enterprises in a cost-effective team approach to address any opportunities that arise. Continue to provide dedicated focus and resources on downtown development through community participation, developing Town-owned parcels and providing parking, signage, lighting and safety services. Attract and encourage continued desirable investment in the Route 28 Tax Increment Financing District, further enabling job creation, enhancing the tax base and providing the necessary funding for the bonds for the Route 28 improvements.
- Promote increased/enhanced employee productivity and satisfaction through effective labor and employee relations practices.
- Maintain positive cooperative beneficial relationships with Derry Cooperative School District, Pinkerton Academy, Derry Public Library and Taylor Library and always seek opportunities to improve the quality and cost of services we provide to our citizens.
- Continually review the effectiveness of the organization and seek opportunities for further improvement and streamlining of Town operations within the restrictions of available resources and applicable regulations.
- Continue to provide and enhance the delivery of public service and information through the effective use of the Town's web page and other Internet-based applications.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

30	Department: EXECUTIVE DEPT		Activity Center : ADMINISTRATION					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	ADM PERMANENT POSITIONS	371,458	255,205	311,063	368,805	57,742	344,779	0
130	ADM ELECTED OFFICIALS	20,600	20,600	20,600	20,600	0	20,600	0
140	ADM OVERTIME	250	3,772	250	250	0	250	0
190	ADM OTHER COMPENSATION	25,510	18,830	17,812	20,201	2,389	20,201	0
200	ADM EMPLOYEE BENEFITS	131,302	73,287	103,899	116,946	13,047	82,180	0
291	ADM TRAINING & CONFERENCES	3,300	4,092	3,300	5,000	1,700	5,000	0
TOTAL Personnel Services		552,420	379,685	456,924	531,802	74,878	473,010	0
Operations & Maintenance								
330	ADM MANAGEMENT SERVICES	1,000	0	1,000	1,000	0	1,000	0
341	ADM TELEPHONE	2,400	1,781	2,460	1,740	(720)	1,740	0
390	ADM OTHER PROFESSIONAL SERVICE	9,150	105,716	29,150	10,000	(19,150)	10,000	0
430	ADM REPAIRS & MAINTENANCE	100	247	100	100	0	100	0
440	ADM RENTAL & LEASES	1,596	705	1,596	1,596	0	1,596	0
550	ADM PRINTING	10,000	8,686	10,000	10,000	0	10,000	0
560	ADM DUES & SUBSCRIPTIONS	29,055	27,348	29,548	31,878	2,330	31,878	0
610	ADM GENERAL SUPPLIES	3,000	5,059	3,000	3,000	0	2,500	0
620	ADM OFFICE SUPPLIES	2,000	1,390	2,000	2,000	0	1,750	0
625	ADM POSTAGE	600	812	600	600	0	600	0
TOTAL Operations & Maintenance		58,901	152,838	79,454	61,914	(17,540)	61,164	0
Capital Outlay								
Transfers								
Debt Service								
TOTAL ADMINISTRATION		611,321	532,523	536,378	593,716	57,338	534,174	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET							FOR PERIOD 99	
ADMINISTRATION								
	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	COMMENT	
1000 GOV GENERAL FUND								
13002000 032101 BUSINESS LICENSES & PERMITS	3,720.00	3,800.00	3,800.00	3,195.00	3,800.00	3,800.00		
13004000 034013 ADM COPY CHARGES	56.25	100.00	100.00	18.00	100.00	100.00		
13005000 035061 ADM W/COMP & DISABILITY REIMB	8,750.00	.00	.00	300.00	.00	.00		
13005000 035090 ADM MISCELLANEOUS REVENUE	30.00	.00	.00	.00	.00	.00		
TOTAL GOV GENERAL FUND	12,556.25	3,900.00	3,900.00	3,513.00	3,900.00	3,900.00		
TOTAL ADMINISTRATION	12,556.25	3,900.00	3,900.00	3,513.00	3,900.00	3,900.00		

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

110001	PERMANENT WAGES FULL TIME	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
13020000	110001 - ADM PERMANENT WAGES FULL TIME		1.00	.00	271,291.00
	EXECUTIVE SECRETARY TO TA (7951)				65,541.00
	HR COORDINATOR (100589)		1.00	.00	65,541.00
	HR DIRECTOR/ASST TOWN ADMINIST (101214)		.00	.00	.00
	TOWN ADMINISTRATOR (101346)		.98	.00	140,209.00
	TOTAL, PERMANENT WAGES FULL TIME				271,291.00
110002	PERMANENT WAGES PART TIME				
13020000	110002 - ADM PERMANENT WAGES PART TIME		1.00	.00	73,488.00
	DEPUTY TREASURER (101012)				1,200.00
	TREASURER (101139)		1.00	.00	10,200.00
	HR DIRECTOR/ASST TOWN ADMINIST (101214)		.96	.00	62,088.00
	TOTAL, PERMANENT WAGES PART TIME				73,488.00
130000	ELECTED OFFICIALS				
13020000	130000 - ADM ELECTED OFFICIALS		1.00	.00	20,600.00
	TOWN COUNCILOR (100088)				4,000.00
	TOWN COUNCILOR (100088)		.00	.00	400.00
	TOWN COUNCILOR (100970)		1.00	.00	2,500.00
	TOWN COUNCILOR (100970)		.00	.00	200.00
	TOWN COUNCILOR (101105)		1.00	.00	2,500.00
	TOWN COUNCILOR (101105)		.00	.00	200.00
	TOWN COUNCILOR (101106)		1.00	.00	2,500.00
	TOWN COUNCILOR (101106)		.00	.00	200.00
	TOWN COUNCILOR (101106)		1.00	.00	2,500.00
	TOWN COUNCILOR (101146)		.00	.00	200.00
	TOWN COUNCILOR (101146)		1.00	.00	2,500.00

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOWN COUNCILOR (101244)	.00	.00	200.00
TOWN COUNCILOR (101244)	1.00	.00	2,500.00
TOWN COUNCILOR (101245)	.00	.00	200.00
TOWN COUNCILOR (101245)			
TOTAL ELECTED OFFICIALS			
140001 OVERTIME			20,600.00

13020000 140001 - ADM OVERTIME			
DEPT OT (200002)	.00	.00	250.00
DEPT OT (200002)	.00	.00	83.00
DEPT OT (200002)			167.00
TOTAL OVERTIME			
190003 LONGEVITY PAY			250.00

13020000 190003 - ADM LONGEVITY PAY			
EXECUTIVE SECRETARY TO TA (7951)	.00	.00	1,300.00
HR COORDINATOR (100589)	.00	.00	1,040.00
HR COORDINATOR (100589)			260.00
TOTAL LONGEVITY PAY			
190004 EARNED TIME PAY			1,300.00

13020000 190004 - ADM EARNED TIME PAY			
EXECUTIVE SECRETARY TO TA (7951)	.00	.00	5,923.00
EXECUTIVE SECRETARY TO TA (7951)	.00	.00	4,411.00
EXECUTIVE SECRETARY TO TA (7951)			1,512.00
TOTAL EARNED TIME PAY			
190005 OTHER COMP-HEALTH INS BUYOUT			5,923.00

13020000 190005 - ADM HEALTH INS BUYOUT			
HR COORDINATOR (100589)	.00	.00	12,730.00
TOWN ADMINISTRATOR (101346)	.00	.00	10,255.00
TOWN ADMINISTRATOR (101346)			2,475.00

TOTAL OTHER COMP-HEALTH INS BUYOUT

190006 OTHER COMP-DENTAL INS BUYOUT

13020000 190006 - ADM DENTAL INSURANCE BUYOUT

HR COORDINATOR (100589)

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			12,730.00
	.00	.00	248.00
			248.00
			248.00
			385,830.00
			385,830.00
			385,830.00
			385,830.00

TOTAL OTHER COMP-DENTAL INS BUYOUT

TOTAL REVENUE

TOTAL EXPENSE

GRAND TOTAL

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
13020000	210000 - ADM GROUP INS-HEALTH	17023		
TOTAL	GROUP INS-HEALTH	17023		
13020000	215000 - ADM GROUP INS-LIFE	771		
TOTAL	GROUP INS-LIFE	771		
13020000	219001 - ADM GROUP INS-STD	1118		
TOTAL	GROUP INS-STD	1118		
13020000	219002 - ADM GROUP INS-LTD	1106		
TOTAL	GROUP INS-LTD	1106		
13020000	219003 - ADM GROUP INS-DENTAL	986		
TOTAL	GROUP INS-DENTAL	986		
13020000	220000 - ADM SOCIAL SECURITY TAX	22573		
TOTAL	SOCIAL SECURITY TAX	22573		
13020000	225000 - ADM MEDICARE TAX	5737		

TOTAL	MEDICARE TAX	5737
13020000	230000 - ADM RETIREMENT CONTRIBUTIONS	31885
TOTAL	RETIREMENT CONTRIBUTIONS	31885
13020000	250000 - ADM UNEMPLOYMENT COMPENSATION	287
TOTAL	UNEMPLOYMENT COMPENSATION	287
13020000	260000 - ADM WORKERS COMPENSATION	694
TOTAL	WORKERS COMPENSATION	694
TOTAL	EMPLOYEE BENEFITS	82180
	TOTAL REVENUE	0
	TOTAL EXPENSE	82180
	GRAND TOTAL	82180

** END OF REPORT - Generated by Mark Fleischer **

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

TOTAL OTHER EMPLOYEE BENEFITS				VENDOR	QUANTITY	UNIT COST	2018 Town Admin
290001	TRAINING & CONFERENCES						
13020000	290001 - ADM TRAINING & CONFERENCES						.00
	TOWN ADMINISTRATOR CONFERENCES						
	TRANSPORTATION & COSTS	1.00	2,350.00				5,000.00 2,350.00
	NHMA CONFERENCE	1.00	200.00				200.00
	TRANSPORTATION & COSTS						
	LABOR RELATIONS CONFERENCES	1.00	500.00				500.00
	TRANSPORTATION & COSTS						
	MISCELLANEOUS SEMINARS AND	1.00	1,950.00				1,950.00
	WORKSHOPS						
	TRANSPORTATION & COSTS						
TOTAL TRAINING & CONFERENCES				5,000.00			5,000.00
TOTAL EMPLOYEE BENEFITS							
330000	MANAGEMENT SERVICES						
13020000	330000 - JLOSS ADM JOINT LOSSMGMT&SAFETY COMM	1.00	1,000.00				1,000.00 *
	SUPPORT EMPLOYEE HEALTH AND						1,000.00
	SAFETY INITIATIVES						
TOTAL MANAGEMENT SERVICES							1,000.00
341000	TELEPHONE EXP						
13020000	341000 - ADM TELEPHONE	12.00	145.00	103754			1,740.00 1,740.00
	G4 TELEPHONES LOCAL AND LONG						
	DISTANCE	.00	.00				.00

PROJECTION: 2018 2018 BUDGET			
ACCOUNTS FOR:			
PURCHASED PROF SVS			
TOTAL TELEPHONE EXP			
390000 OTHER PROFESSIONAL SERVICES			
13020000 390000 - ADM OTHER PROFESSIONAL SERVICE			
CONTINGENCY FOR UNEXPECTED SERVICES			
TOTAL OTHER PROFESSIONAL SERVICES			
TOTAL PURCHASED PROF SVS			
430000 CONTRACTED REPAIRS & MAINTENAN			
13020000 430000 - ADM CONTRACTED REPAIRS & MAINT			
EQUIPMENT MAINTENANCE			
TOTAL CONTRACTED REPAIRS & MAINTENAN			
440000 RENTALS & LEASES			
13020000 440000 - ADM RENTALS & LEASES			
SHARE OF POSTAGE MACHINE LEASE			
TOTAL RENTALS & LEASES			
440002 RENTALS & LEASES-COPIER			
13020000 440002 - ADM RENTALS & LEASES-COPIER			
COPIER CHARGES			
TOTAL RENTALS & LEASES-COPIER			
TOTAL PURCH PROPERTY SVS			
550001 PRINTING			
13020000 550001 - ADM PRINTING			
GEN CODE UPDATES AND ORDINANCES			
VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	1.00	10,000.00	10,000.00
	.00	.00	.00
			1,740.00
			10,000.00
			10,000.00
			100.00
			100.00
			100.00
			96.00
			96.00
			96.00
			1,500.00
			1,500.00
			1,500.00
			7,000.00
			7,000.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER PURCHASED SVS

		VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL PRINTING					
550002	PUBLIC NOTICES				7,000.00

13020000	550002 - ADM PUBLIC NOTICES		1.00	3,000.00	3,000.00
NOTICES OF MEETINGS AND HEARINGS					
LEGAL REQUIREMENT					

TOTAL PUBLIC NOTICES					
560000	DUES & SUBSCRIPTIONS				3,000.00

13020000	560000 - ADM DUES & SUBSCRIPTIONS				31,878.00
	MEMBERSHIP TO NH MUNICIPAL ASSOCIATION	387000	1.00	27,580.00	27,580.00
	SUBSCRIPTION TO UNION LEADER	529000	1.00	188.00	188.00
	TA & ATA MEMBERSHIP TO NHMMA	100242	1.00	290.00	290.00
	HR MEMBERSHIP TO IPMA	302000	1.00	380.00	380.00
	HR MEMBERSHIP TO SHRM	106070	1.00	190.00	190.00
	TA MEMBERSHIP TO ICMA	301006	1.00	1,250.00	1,250.00
	TA MEMBERSHIP TO GREATER DERRY CHAMBER OF COMMERCE	270000	1.00	200.00	200.00
	MATTHEW BENDER RSA UPDATES		1.00	1,800.00	1,800.00
RSA UPDATES					

TOTAL DUES & SUBSCRIPTIONS					31,878.00
TOTAL OTHER PURCHASED SVS		41,878.00			

610000	SUPPLIES-GENERAL				

13020000	610000 - ADM SUPPLIES-GENERAL		1.00	1,750.00	1,750.00
GENERAL SUPPLIES FOR HUMAN RESOURCES AND ADMINISTRATION					

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

TOTAL SUPPLIES-GENERAL					
610005 HOSPITALITY					1,750.00

13020000 610005 - HOSPITALITY					750.00
EMPLOYEE APPRECIATION EVENTS	1.00	500.00			500.00
MISCELLANEOUS HUMAN RESOURCES	1.00	250.00			250.00
AND ADMINISTRATION					
TOTAL HOSPITALITY					750.00
620000 SUPPLIES-OFFICE					

13020000 620000 - ADM SUPPLIES-OFFICE	1.00	1,750.00			1,750.00
HUMAN RESOURCES AND					1,750.00
ADMINISTRATION OFFICE SUPPLIES					
TOTAL SUPPLIES-OFFICE					1,750.00
625000 POSTAGE					

13020000 625000 - ADM POSTAGE	12.00	50.00			600.00
POSTAGE					600.00
TOTAL POSTAGE					600.00
TOTAL SUPPLIES					4,850.00
TOTAL REVENUE					.00
TOTAL EXPENSE					66,164.00
GRAND TOTAL					66,164.00

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Community Development

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

31	Department: EXECUTIVE DEPT		Activity Center : COMMUNITY DEVELOPMENT					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	CD PERMANENT POSITIONS	0	0	0	85,000	85,000	87,407	0
200	CD EMPLOYEE BENEFITS	0	0	0	40,556	40,556	35,206	0
291	CD TRAINING & CONFERENCES	0	0	0	740	740	740	0
TOTAL Personnel Services		0	0	0	126,296	126,296	123,353	0
Operations & Maintenance								
341	CD TELEPHONE	0	0	0	1,200	1,200	1,200	0
390	CD OTHER PROFESSIONAL SERVICE	0	0	130,000	55,000	(75,000)	55,000	0
540	CD ADVERTISING	0	0	0	1,000	1,000	1,000	0
550	CD DUES & SUBSCRIPTIONS	0	0	0	2,210	2,210	2,210	0
610	CD HOSPITALITY	0	0	0	1,000	1,000	1,000	0
620	CD OFFICE SUPPLIES	0	0	0	500	500	500	0
625	CD POSTAGE	0	0	0	100	100	100	0
670	CD BOOKS & PERIODICALS	0	0	0	139	139	139	0
TOTAL Operations & Maintenance		0	0	130,000	61,149	(68,851)	61,149	0
TOTAL COMMUNITY DEVELOPMENT		0	0	130,000	187,445	57,445	184,502	0

ACCOUNTS FOR:
SALARIES

110001	PERMANENT WAGES FULL TIME				
13130000	110001 - CD PERM WAGES FT				
COMMUNITY DEVELOPMENT COORD (200068)					
		1.00	.00	87,407.00	87,407.00

TOTAL PERMANENT WAGES FULL TIME
TOTAL SALARIES

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

** END OF REPORT - Generated by Mark Fleischer **

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9674flem |NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
13130000	210000 - CD GROUP INS-HEALTH	17023		
TOTAL	GROUP INS-HEALTH	17023		
13130000	215000 - CD GROUP INS-LIFE	263		
TOTAL	GROUP INS-LIFE	263		
13130000	219001 - CD GROUP INS-STD	374		
TOTAL	GROUP INS-STD	374		
13130000	219002 - CD GROUP INS-LTD	420		
TOTAL	GROUP INS-LTD	420		
13130000	219003 - CD GROUP INS-DENTAL	495		
TOTAL	GROUP INS-DENTAL	495		
13130000	220000 - CD SOCIAL SECURITY TAX	5240		
TOTAL	SOCIAL SECURITY TAX	5240		
13130000	225000 - CD MEDICARE TAX	1226		

TOTAL	MEDICARE TAX	1226
13130000	230000 - CD RETIREMENT CONTRIB	9947
TOTAL	RETIREMENT CONTRIBUTIONS	9947
13130000	250000 - CD UNEMPLOYMENT	60
TOTAL	UNEMPLOYMENT COMPENSATION	60
13130000	260000 - CD WORKERS COMPENSATION	158
TOTAL	WORKERS COMPENSATION	158
TOTAL	EMPLOYEE BENEFITS	35206
	TOTAL REVENUE	0
	TOTAL EXPENSE	35206
	GRAND TOTAL	35206

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

TOTAL OTHER EMPLOYEE BENEFITS
290001 TRAINING & CONFERENCES

13130000 290001 - CD TRAINING & CONFERENCES

NH ECONOMIC DEVELOPMENT
ASSOCIATION MEETINGS

PLAN NH MEETINGS

MISC TRAINING OPPORTUNITIES

TOTAL TRAINING & CONFERENCES
TOTAL EMPLOYEE BENEFITS

341000 TELEPHONE EXP

13130000 341000 - CD TELEPHONE

LOCAL AND LONG DISTANCE

CELL PHONE CHARGES

TOTAL TELEPHONE EXP
390000 OTHER PROFESSIONAL SERVICES

131130000 390000 - CD OTH PROF SVS

OUTREACH

BUXTON RETAIL RECRUITMENT

TOTAL OTHER PROFESSIONAL SERVICES
TOTAL PURCHASED PROF SVS

540000 ADVERTISING

13130001 540000 - CD GOVT ADVERTISING

COMMUNITY ADVERTISING

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			.00
	4.00	35.00	740.00 140.00
	2.00	50.00	100.00
	1.00	500.00	500.00
740.00			740.00
	12.00	40.00	1,200.00 480.00
	12.00	60.00	720.00
			1,200.00
	1.00	5,000.00	55,000.00 5,000.00
	1.00	50,000.00	50,000.00
	.00	.00	.00
56,200.00			55,000.00
	1.00	1,000.00	1,000.00 1,000.00

740.00

56,200.00

50

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER PURCHASED SVS

TOTAL ADVERTISING					
550001 PRINTING					1,000.00

13130000 550001 - CD PRINTING					1,000.00
					1,000.00
PRINTED PROMOTIONAL ITEMS					

TOTAL PRINTING					1,000.00
560000 DUES & SUBSCRIPTIONS					

13130000 560000 - CD DUES & SUBSCRIPTIONS					1,210.00
					175.00
NORTHEASTERN ECONOMIC DEV. ASSOCIATION					
INTERNATIONAL ECONOMIC DEV. COUNCIL					420.00
NH ECONOMIC DEV. ASSOCIATION					40.00
NH COMMERCIAL INVESTMENT BD. OF REALTORS AFFILIATE					140.00
PLAN NH ANNUAL MEMBERSHIP					135.00
MISCELLANEOUS ORGANIZATIONS					100.00
MISCELLANEOUS SUBSCRIPTIONS					200.00

TOTAL DUES & SUBSCRIPTIONS					1,210.00
TOTAL OTHER PURCHASED SVS					

610000 SUPPLIES-GENERAL					

13130000 610000 - CD SUPPLIES-GENERAL					500.00
					500.00
MISC SUPPLIES - EASELS, POSTERS, ETC.					

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

TOTAL SUPPLIES-GENERAL
610005 HOSPITALITY

13130000 610005 - CD HOSPITALITY

COSTS ASSOCIATED WITH HOSTING
BUSINESS CLIENTS

TOTAL HOSPITALITY
620000 SUPPLIES-OFFICE

13130000 620000 - CD SUPPLIES-OFFICE

OFFICE SUPPLIES

TOTAL SUPPLIES-OFFICE
625000 POSTAGE

13130000 625000 - CD POSTAGE

MAILINGS FOR DEPARTMENT

TOTAL POSTAGE

670000 BOOKS & PERIODICALS

113130000 670000 - CD BOOKS & PERIODICALS

NH REAL ESTATE JOURNAL

TOTAL BOOKS & PERIODICALS
TOTAL SUPPLIES

TOTAL	REVENUE
TOTAL	EXPENSE

GRAND TOTAL

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INFORMATION TECHNOLGY

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

DEPARTMENT: INFORMATION TECHNOLOGY AND GIS

DEPARTMENT MISSION:

It is this department's objective to provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development. In turn allowing departments to work more efficiently in providing greater services to Derry's citizens.

DEPARTMENT OBJECTIVES:

- Continued implementation of ArcGIS online applications.
- To provide continued solutions for enhanced customer service through on-line applications.
- Continue to provide educational and application support to all end users.
- Continued expansion of enhanced network functionality to outlying DFD facilities.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

32	Department: EXECUTIVE DEPT		Activity Center : INFORMATION TECHNOLOGY						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed	
Personnel Services									
110	IT PERMANENT POSITIONS	194,748	195,390	192,775	214,132	21,357	214,132	0	
140	IT OVERTIME	2,000	356	2,000	2,000	0	2,000	0	
190	IT OTHER COMPENSATION	11,280	11,897	11,188	14,447	3,259	14,447	0	
200	IT EMPLOYEE BENEFITS	87,264	85,044	86,583	88,456	1,873	88,456	0	
291	IT TRAINING & CONFERENCES	8,225	1,996	8,225	8,225	0	8,225	0	
TOTAL Personnel Services		303,517	294,683	300,771	327,260	26,489	327,260	0	
Operations & Maintenance									
341	IT TELEPHONE	12,850	10,341	7,150	7,150	0	7,150	0	
342	IT DATA PROCESSING	141,956	145,100	150,576	178,485	27,909	178,485	0	
390	IT OTHER PROFESSIONAL SERVICES	33,738	9,889	17,000	8,000	(9,000)	8,000	0	
430	IT REPAIRS & MAINTENANCE	2,500	0	2,500	2,500	0	2,500	0	
440	IT RENTAL & LEASES	19,490	18,802	19,490	19,490	0	19,490	0	
550	IT PRINTING	2,990	2,996	2,790	3,115	325	3,115	0	
560	IT DUES & SUBSCRIPTIONS	150	553	550	550	0	550	0	
610	IT GENERAL SUPPLIES	3,864	315	3,864	3,964	100	2,964	0	
620	IT OFFICE SUPPLIES	400	359	400	400	0	400	0	
625	IT POSTAGE	300	1,486	300	500	200	500	0	
630	IT MAINT & REPAIR SUPPLIES	2,500	498	2,500	2,500	0	2,500	0	
670	IT BOOKS & PERIODICALS	370	0	370	370	0	370	0	
690	IT OTHER NON CAPITAL	34,470	31,272	42,131	12,275	(29,856)	12,275	0	
TOTAL Operations & Maintenance		255,578	221,612	249,621	239,299	(10,322)	238,299	0	
Capital Outlay									
740	IT MACHINERY & EQUIPMENT	27,735	25,912	75,611	181,664	106,053	181,664	0	
780	IT INTANGIBLE ASSETS	0	0	0	44,841	44,841	44,841	0	
TOTAL Capital Outlay		27,735	25,912	75,611	226,505	150,894	226,505	0	
Transfers									
Debt Service									

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

32 Department: EXECUTIVE DEPT		Activity Center : INFORMATION TECHNOLOGY						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
980	IT DEBT SERVICE	0	0	0	24,398	24,398	24,398	0
	TOTAL Debt Service	0	0	0	24,398	24,398	24,398	0
	TOTAL INFORMATION TECHNOLOGY	586,830	542,207	626,003	817,462	191,459	816,462	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET

FOR PERIOD 99

INFORMATION TECHNOLOGY		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	COMMENT
1000	GOV GENERAL FUND							
13203000	033793 CAB REIMBURSEMENTS-GOVERNMENTAL	.00	.00	.00	.00	.00	4,288.00	
13203000	033793 WTR INTERGOV REIMB FROM WATER	.00	569.00	569.00	.00	569.00	17,542.00	
13203000	033793 WW INTERGOV REIMB FROM WASTEWTR	.00	569.00	569.00	.00	569.00	14,784.00	
13204000	034012 FEES-GIS	600.00	800.00	800.00	750.00	800.00	800.00	
13205000	035011 IT SALE OF TOWN PROPERTY	118.00	250.00	250.00	7.00	1,500.00	10.00	
13208000	039390 IT CAPITAL LEASE REVENUE	.00	.00	.00	.00	.00	114,998.00	
13209000	039399 EGOV USE EGOV CAP RESERVE FUNDBAL	.00	48,000.00	48,000.00	.00	.00	91,064.00	
TOTAL GOV GENERAL FUND		718.00	50,188.00	50,188.00	757.00	3,438.00	243,486.00	
TOTAL INFORMATION TECHNOLOGY		718.00	50,188.00	50,188.00	757.00	3,438.00	243,486.00	

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

110001 PERMANENT WAGES FULL TIME

13220000 110001 - IT PERMANENT WAGES FULL TIME
GIS/IT MANAGER (82400)
NETWORK ADMINISTRATOR (100085)
COMPUTER SUPPORT SPECIALIST (101136)

TOTAL PERMANENT WAGES FULL TIME
140001 OVERTIME

13220000 140001 - IT OVERTIME
DEPT OT (200004)
DEPT OT (200004)

TOTAL OVERTIME
190003 LONGEVITY PAY

13220000 190003 - IT LONGEVITY PAY
GIS/IT MANAGER (82400)
NETWORK ADMINISTRATOR (100085)

TOTAL LONGEVITY PAY
190004 EARNED TIME PAY

13220000 190004 - IT EARNED TIME PAY
GIS/IT MANAGER (82400)
NETWORK ADMINISTRATOR (100085)

TOTAL EARNED TIME PAY
TOTAL SALARIES

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	.92	.00	214,132.00
			91,071.00
	.92	.00	76,125.00
	.92	.00	46,936.00
			214,132.00
	.00	.00	2,000.00
			667.00
	.00	.00	1,333.00
			2,000.00
	.00	.00	1,450.00
			967.00
	.00	.00	483.00
			1,450.00
	.00	.00	12,997.00
			8,056.00
	.00	.00	4,941.00
			12,997.00
			230,579.00
			.00
			230,579.00
			230,579.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR QUANTITY UNIT COST 2018 Town Admin
** END OF REPORT - Generated by Mark Fleischer **

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9674flem | NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
13220000	210000 - IT GROUP INS-HEALTH			37185
TOTAL	GROUP INS-HEALTH			37185
13220000	215000 - IT GROUP INS-LIFE			777
TOTAL	GROUP INS-LIFE			777
13220000	219001 - IT GROUP INS-STD			1370
TOTAL	GROUP INS-STD			1370
13220000	219002 - IT GROUP INS-LTD			1025
TOTAL	GROUP INS-LTD			1025
13220000	219003 - IT GROUP INS-DENTAL			1384
TOTAL	GROUP INS-DENTAL			1384
13220000	220000 - IT SOCIAL SECURITY TAX			13664
TOTAL	SOCIAL SECURITY TAX			13664
13220000	225000 - IT MEDICARE TAX			3196

TOTAL	MEDICARE TAX	3196
13220000	230000 - IT RETIREMENT CONTRIBUTIONS	25679
TOTAL	RETIREMENT CONTRIBUTIONS	25679
13220000	250000 - IT UNEMPLOYMENT COMPENSATION	168
TOTAL	UNEMPLOYMENT COMPENSATION	168
13220000	260000 - IT WORKERS COMPENSATION	4008
TOTAL	WORKERS COMPENSATION	4008
TOTAL	EMPLOYEE BENEFITS	88456
	TOTAL REVENUE	0
	TOTAL EXPENSE	88456
	GRAND TOTAL	88456

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PROJECTION: 2018 2018 BUDGET				
ACCOUNTS FOR:				
EMPLOYEE BENEFITS				
TOTAL OTHER EMPLOYEE BENEFITS				
290001	TRAINING & CONFERENCES			.00
13220000	290001 - IT TRAINING & CONFERENCES			
	IT STAFF RELATED TRAINING			
	MAINTAIN AND UPDATE NETWORK			
	TRAINING	2.00	1,200.00	8,225.00
				2,400.00
	MUNIS USER TRAINING			
	USERS- APPLICATION TRAINING	3.00	1,175.00	3,525.00
	SOFTWARE TRAINING - IN HOUSE			
	TRAINING FOR END USERS ON			
	COMPUTER SOFTWARE CHANGES	2.00	1,150.00	2,300.00
	TOTAL TRAINING & CONFERENCES			8,225.00
	TOTAL EMPLOYEE BENEFITS			
341000	TELEPHONE EXP			
13220000	341000 - IT TELEPHONE			
	IT TELEPHONE CONNECTIVITY	12.00	275.00	5,700.00
	CHARGES (WIRELESS)			3,300.00
	MUNICIPAL CENTER TELEPHONE			
	USAGE COSTS	12.00	140.00	1,680.00
	IT DEPARTMENT COST SHARE			
	MUNICIPAL CENTER COMMON AREA			
	TELEPHONE CHARGES	12.00	60.00	720.00
	TOTAL TELEPHONE EXP			5,700.00
342000	INFO TECHNOLOGY SERVICES			
13220000	342000 - IT INFO TECH SERVICES			
	DOMAIN HOSTING WWW.DERRY-NH.ORG			
	FIRSTLIGHT INTERNET SERVICE			
	100X100 FIBER CONNECTIVITY	12.00	35.00	11,700.00
	SUPPORTING DMC, TRANSFER			420.00
	LANE, RECREATION, FIRE			
		12.00	815.00	9,780.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

STATIONS, AND POLICE

COMCAST INTERNET SERVICE
COMCAST IS SPLIT BETWEEN
CABLE AND IT

TOTAL INFO TECHNOLOGY SERVICES
342001 IT SERVICE CONTRACTS

13220000 342001 - IT SERVICE CONTRACTS

AUTOCAD MAP SUPPORT AND
MAINTENANCE

SUPPORT FOR MUNIS FINANCIAL
SOFTWARE PACKAGE
CONTINUED SUPPORT AND HOSTING

SONICWALL FIREWALL MAINTENANCE
MAINTAIN EFFECTIVENESS OF
FIREWALLS/ THREAT PROTECTION

MISC SOFTWARE UTILITIES

UNITRENDS BACKUP SUPPORT AND
MAINTENANCE & BACKUP EXEC
CONTINUED SUPPORT AND
MAINTENANCE OF BACKUP
PRODUCTS

FULL CIRCLE TECHNOLOGY
PERMITTING SUPPORT AND
MAINTENANCE (INCLUDES HOSTED
SERVICES)
CONTINUED SUPPORT

IPSWITCH SUPPORT AND
MAINTENANCE (NETWORK MONITORING
SOFTWARE)
CONTINUED SUPPORT

ESET ANTIVIRUS ANNUAL
MAINTENANCE

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	12.00	125.00	1,500.00
			11,700.00
	3.00	800.00	166,785.00 2,400.00
	1.00	96,312.00	96,312.00
102579	1.00	4,995.00	4,995.00
	3.00	300.00	900.00
	1.00	3,800.00	3,800.00
			8,500.00
109276	1.00	1,700.00	1,700.00
	1.00	2,138.00	2,138.00

ACCOUNTS FOR:
PURCHASED PROF SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
CONTINUED SUPPORT FOR 285 LICENSES	1.00	4,400.00	4,400.00
NETAPP STORAGE SUPPORT AND MAINTENANCE CONTINUED SUPPORT	1.00	5,700.00	5,700.00
TELEPHONEY PBX SUPPORT CONTINUED SUPPORT	1.00	5,700.00	5,700.00
VIRTUAL TOWN HALL SUPPORT AND MAINTENANCE (INCLUDES HOSTING) INCLUDES NEW STAND ALONE ED SITE CONTINUED SUPPORT	1.00	6,500.00	6,500.00
BARRACUDA ENERGIZER UPDATES INCLUDES INSTANT REPLACEMENT FOR ALL UNITS CONTINUED SUPPORT FOR SPAM FILTER AND DATA BACKUP UNITS	1.00	10,000.00	10,000.00
ESRI GIS SUPPORT AND MAINTENANCE CONTINUED GIS MAINTENANCE	1.00	1,150.00	1,150.00
MAINTENANCE CONTRACT FOR DMC PRINTERS	1.00	5,900.00	5,900.00
VMWARE ANNUAL MAINTENANCE CONTINUED SUPPORT	2.00	1,350.00	2,700.00
PDQ INVENTORY AND DEPLOY SOFTWARE MAINTENANCE ANNUAL MAINTENANCE FOR NEW SOFTWARE PACKAGE INITIALLY PURCHASED WITH SUPPORT INCLUDED FOR 1ST YEAR	1.00	2,990.00	2,990.00
DESKTOP AUTHORITY MAINTENANCE RENEWAL ANNUAL MAINTENANCE FOR NEW SOFTWARE PACKAGE INITIALLY PURCHASED WITH SUPPORT INCLUDED FOR 1ST 3 YEARS			

PROJECTION: 2018 2018 BUDGET
ACCOUNTS FOR:
PURCHASED PROF SVS
TRIMBLE PATHFINDER OFFICE
ANNUAL MAINTENANCE

TOTAL IT SERVICE CONTRACTS 166,785.00
390000 OTHER PROFESSIONAL SERVICES

13220000 390000 - IT OTHER PROFESSIONAL SERVICES 8,000.00
ADDITIONAL SUPPORT SERVICES FOR 8,000.00
NETWORK INFRASTRUCTURE

TOTAL OTHER PROFESSIONAL SERVICES 8,000.00
TOTAL PURCHASED PROF SVS 192,185.00
341001 TELEPHONE-SERVICE CHARGES

13220000 341001 - IT TELEPHONE-SERVICE CHARGES 700.00
MISC PROGRAMMING OF PHONES AND 700.00
PBX SYSTEM

TOTAL TELEPHONE-SERVICE CHARGES 700.00
341002 TELEPHONE-HARDWARE/ACCESS 750.00

13220000 341002 - IT TELEPHONE-HARDWARE/ACCESS 750.00
REPLACEMENT PHONE HARDWARE 750.00
REPLACE NON-FUNCTIONAL EQUIPMENT

TOTAL TELEPHONE-HARDWARE/ACCESS 750.00
430000 CONTRACTED REPAIRS & MAINTENANCE

13220000 430000 - IT CONTRACTED REPAIRS & MAINT 2,500.00
PRINTER PARTS NOT COVERED UNDER 2,500.00
CONTRACT
MAINTENANCE NEEDED TO
MAINTAIN PRINTERS WITHIN THE
DMC

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER PURCHASED SVS

TOTAL PRINTING
550002 PUBLIC NOTICES

13220000 550002 - IT PUBLIC NOTICES
PUBLIC NOTICES FOR RFP'S

TOTAL PUBLIC NOTICES
560000 DUES & SUBSCRIPTIONS

13220000 560000 - IT DUES & SUBSCRIPTIONS
EXPERTS EXCHANGE ANNUAL
SUBSCRIPTION
TECH REPUBLIC SUBSCRIPTION

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

610000 SUPPLIES-GENERAL

13220000 610000 - IT SUPPLIES-GENERAL
INK CARTRIDGES FOR PLOTTER
PRINT HEADS AND CLEANERS FOR
PLOTTER
PAPER SUPPLIES FOR MAP PLOTTING
WRITABLE MEDIA
DISKS, THUMB DRIVES, MEDIA
CARDS, EXTERNAL HARD DRIVES
FOR DATA TRANSFERS AND LONG
TERM STORAGE

TOTAL SUPPLIES-GENERAL
620000 SUPPLIES-OFFICE

13220000 620000 - IT SUPPLIES-OFFICE
MISC OFFICE SUPPLIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	5.00	65.00	325.00
			325.00
			325.00
	1.00	250.00	550.00
			250.00
	1.00	300.00	300.00
			550.00
			550.00
	8.00	4.00	2,964.00
			32.00
	12.00	114.00	1,368.00
	16.00	54.00	864.00
	1.00	700.00	700.00
			2,964.00
	1.00	400.00	400.00
			400.00

TOTAL SUPPLIES-OFFICE					
625000	POSTAGE				
13220000	625000 - IT POSTAGE				
RETURN SHIPPING OF EQUIPMENT					
RETURN SHIPPING OF ANY TECH					
RELATED HARDWARE					
		1.00	500.00	2018 Town Admin	400.00
					500.00
					500.00
TOTAL POSTAGE					
630000	SUPPLIES-MAINTENANCE & REPAIR				500.00
13220000	630000 - IT SUPPLIES-MAINT & REPAIR				2,500.00
	MISC. HARDWARE REPLACEMENT	1.00	2,500.00		2,500.00
	REPLACEMENT MISC PC				
	COMPONENTS				
TOTAL SUPPLIES-MAINTENANCE & REPAIR					
670000	BOOKS & PERIODICALS				2,500.00
13220000	670000 - IT BOOKS & PERIODICALS				370.00
	SUPPORT BOOKS	1.00	300.00		300.00
	NEEDED TO KEEP UP WITH NEW				
	TECHNOLOGY				
	PC WORLD MAGAZINE	1.00	20.00		20.00
	WINDOWS IT PRO SUBSCRIPTION	1.00	50.00		50.00
TOTAL BOOKS & PERIODICALS					
	TOTAL SUPPLIES				370.00
690002	CAP-10K INFO TECH EQUIPMENT				
13220000	690002 - IT CAP-\$10 INFO TECH EQUIPMENT				
	REPLACEMENT MONITORS	20.00	170.00		8,400.00
	REPLACE EXISTING MONITORS FOR				3,400.00
	LEASED UNITS				
		1.00	5,000.00		5,000.00
				6,734.00	

ACCOUNTS FOR: OTHER EXPENSES	PROJECTION: 2018	2018 BUDGET	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
WIFI SOLUTION FOR TOWN FACILITIES						
TOTAL CAP<10K INFO TECH EQUIPMENT						8,400.00
690003 NONCAPITAL SOFTWARE PURCHASES						3,875.00
-----						3,875.00
13220000 690003 - IT SOFTWARE PURCHASES < \$10K				5.00	775.00	3,875.00
SERVER 2012 UPGRADES						
UPGRADE ALL EXISTING						
2003/2008 (NON-R2) SERVERS						
TOTAL NONCAPITAL SOFTWARE PURCHASES						3,875.00
TOTAL OTHER EXPENSES			12,275.00			
740000 MACHINERY & EQUIPMENT						

13232002 740000 - IT MACHINERY & EQUIPMENT				5.00	2,566.00	181,664.00
MUNICIPAL CENTER CORE DESKTOP SWITCHING						12,830.00
NETWORK SWITCH FOR ALL DESKTOPS, PRINTERS, COPIERS, AND DEVICES. CURRENT UNIT PURCHASED IN 2009						
COPPIER/PRINTER LEASE				1.00	114,998.00	114,998.00
OFFSETTING REVENUE IN 039390						
REFRESH OF PRIMARY SHARED STORAGE FOR VMWARE				1.00	50,000.00	50,000.00
REPLACE PRIMARY STORAGE UNIT (5 YEARS)						
MUNICIPAL CENTER CORE DESKTOP SWITCHING WITH POWER OVER ETHERNET				1.00	3,836.00	3,836.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL MACHINERY & EQUIPMENT			
780000 SOFTWARE			181,664.00
13232002 780000 - IT SOFTWARE PURCHASES			
OFFICE 365 E3 LICENSES FOR ALL USERS INCLUDING ENTERPRISE FUND ACCOUNTS. PROVIDES MS OFFICE AND EMAIL FOR ALL USERS, ELIMINATES HARDWARE AND CONSOLIDATES RESOURCES, ENSURES LICENSING COMPLIANCE. CABLE, WATER/WASTEWATER CONTRIBUTE FUNDS AND ARE BUDGETED AS REVENUE	252.00	177.00	44,841.00 44,604.00
OFFICE 365 E1 LICENSES FOR ALL USERS INCLUDING ENTERPRISE FUND ACCOUNTS. ROUNDING	15.00	15.75	236.25
	1.00	.75	.75
TOTAL SOFTWARE			
TOTAL CAPITAL OUTLAY			44,841.00
980002 DEBT SERVICE-PRINCIPAL LEASES			
13231002 980002 - DEBT SERVICE-PRINCIPAL LEASES			
COPIER/PRINTER LEASE PRINCIPAL YEAR 1 OF 5	1.00	22,098.00	22,098.00 22,098.00
TOTAL DEBT SERVICE-PRINCIPAL LEASES			22,098.00
981002 DEBT SERVICE-INTEREST LEASES			
13231002 981002 - DEBT SERVICE-INTEREST LEASES			
COPIER/PRINTER LEASE INTEREST YEAR 1 OF 5 BASED ON 2%	1.00	2,300.00	2,300.00 2,300.00
TOTAL DEBT SERVICE-INTEREST LEASES			2,300.00
TOTAL OTHER DEBT SERVICE C			24,398.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER DEBT SERVICE C

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL REVENUE			
TOTAL EXPENSE			.00
GRAND TOTAL			497,427.00

** END OF REPORT - Generated by Mark Fleischer **

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

Department: Executive

Activity Center: Human Services

Department Mission:

To provide emergency assistance to individuals and families in Derry who lack adequate resources. We strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Our department uses both the 2012 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted November 2012) to determine client's eligibility for assistance.

We assist our clients in accordance with state law in a courteous and efficient manner. We provide superior customer service to the Town's citizens and the public through referrals on the telephone and assistance in person.

Department Objectives:

- 1) Provide a high level of service to the community through referrals, community outreach, and direct assistance.
- 2) Promote fiscal responsibility for each client and devise basic need budgets.
- 3) Continue to build strong relationships with area agencies that serve our clients.
- 4) Disburse Town's funds wisely, tally disbursements accurately, and seek reimbursement, when possible.
- 5) Record welfare liens and discharges at the Rockingham County Registry of Deeds, in a timely manner.
- 6) Maintain accurate client files consisting of all applications, supporting documentation, notices of decisions, internal notes, voucher copies, and ledgers.
- 7) Maintain timely, accurate monthly statistics of assistance issued.
- 8) Continue to operate the workfare program.
- 9) Review the Town of Derry Human Services Guidelines annually and recommend updates, when necessary.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

36	Department: FINANCE DEPT		Activity Center : HUMAN SERVICES					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	HS PERMANENT POSITIONS	98,773	98,490	98,503	110,723	12,220	110,723	0
190	HS OTHER COMPENSATION	0	0	3,833	520	(3,313)	520	0
200	HS EMPLOYEE BENEFITS	49,667	49,489	49,926	48,096	(1,830)	48,096	0
291	HS TRAINING & CONFERENCES	300	324	300	205	(95)	205	0
TOTAL Personnel Services		148,740	148,303	152,562	159,544	6,982	159,544	0
Operations & Maintenance								
341	HS TELEPHONE	540	464	540	540	0	540	0
440	HS RENTAL & LEASES	456	107	456	236	(220)	236	0
550	HS PRINTING	210	0	100	100	0	100	0
560	HS DUES & SUBSCRIPTIONS	105	0	105	65	(40)	65	0
610	HS GENERAL SUPPLIES	60	57	60	60	0	60	0
620	HS OFFICE SUPPLIES	840	674	840	840	0	840	0
625	HS POSTAGE	600	218	400	300	(100)	300	0
810	HS HUMAN SERVICE PAYMENTS	266,384	243,977	234,900	241,900	7,000	237,900	0
TOTAL Operations & Maintenance		269,195	245,498	237,401	244,041	6,640	240,041	0
Capital Outlay								
Transfers								
Debt Service								
980	HS DEBT SERVICE	0	0	0	0	0	0	0
TOTAL Debt Service		0	0	0	0	0	0	0
TOTAL HUMAN SERVICES		417,935	393,801	389,963	403,585	13,622	399,585	0

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET FOR PERIOD 99

HUMAN SERVICES		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	COMMENT
1000	GOV GENERAL FUND							
13603000	NH REIMB OF PUBLIC WELFARE							
	2,299.08		1,000.00	1,000.00	1,514.06	1,000.00	1,000.00	
13605000	HS W/COMP & DISABILITY REIMB		.00	.00	1,700.00	.00	.00	
13605000	HS REIMBURSEMENT-NONGOVERNMENT		10,000.00	10,000.00	5,755.27	10,000.00	10,000.00	
13605000	CONTRIBUTIONS		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
13606000	HUMTR TFR FROM S BROWN HS TRUST		1,500.00	1,500.00	.00	1,500.00	1,500.00	
	TOTAL GOV GENERAL FUND		13,500.00	13,500.00	9,969.33	13,500.00	13,500.00	
	TOTAL HUMAN SERVICES		13,500.00	13,500.00	9,969.33	13,500.00	13,500.00	

PROJECTION: 2018 2018 BUDGET			
ACCOUNTS FOR:			
SALARIES			
VENDOR	QUANTITY	UNIT COST	2018 Town Admin
110001 PERMANENT WAGES FULL TIME			

13626000 110001 - HS PERMANENT WAGES FULL TIME	1.00	.00	110,723.00
HUMAN SERVICES ADMINISTRATOR (100560)			71,178.00
SECRETARY II (101087)	1.00	.00	39,545.00
TOTAL PERMANENT WAGES FULL TIME			110,723.00
190003 LONGEVITY PAY			

13626000 190003 - HS LONGEVITY PAY	.00	.00	520.00
HUMAN SERVICES ADMINISTRATOR (100560)			520.00
TOTAL LONGEVITY PAY			
TOTAL SALARIES			111,243.00
TOTAL REVENUE			.00
TOTAL EXPENSE			111,243.00
GRAND TOTAL			111,243.00

** END OF REPORT - Generated by Mark Fleischer **

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9674flem NEXT YEAR BUDGET DETAIL REPORT					
PROJECTION: 2018 2018 BUDGET					
ACCOUNTS FOR:					
EMPLOYEE VENDOR		QUANTITY UNIT COST		2018 Town Admin	
13626000 210000 - HS GROUP INS-HEALTH				24086	
TOTAL GROUP INS-HEALTH				24086	
13626000 215000 - HS GROUP INS-LIFE				448	
TOTAL GROUP INS-LIFE				448	
13626000 219001 - HS GROUP INS-STD				942	
TOTAL GROUP INS-STD				942	
13626000 219002 - HS GROUP INS-LTD				532	
TOTAL GROUP INS-LTD				532	
13626000 219003 - HS GROUP INS-DENTAL				991	
TOTAL GROUP INS-DENTAL				991	
13626000 220000 - HS SOCIAL SECURITY TAX				6579	
TOTAL SOCIAL SECURITY TAX				6579	
13626000 225000 - HS MEDICARE TAX				1539	

TOTAL	MEDICARE TAX	1539
13626000	230000 - HS RETIREMENT CONTRIBUTIONS	12659
TOTAL	RETIREMENT CONTRIBUTIONS	12659
13626000	250000 - HS UNEMPLOYMENT COMPENSATION	120
TOTAL	UNEMPLOYMENT COMPENSATION	120
13626000	260000 - HS WORKERS COMPENSATION	200
TOTAL	WORKERS COMPENSATION	200
TOTAL	EMPLOYEE BENEFITS	48096
	TOTAL REVENUE	0
	TOTAL EXPENSE	48096
	GRAND TOTAL	48096

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PROJECTION: 2018 2018 BUDGET
ACCOUNTS FOR:
OTHER PURCHASED SVS
SOUTHERN NH HUMAN SERVICES
COUNCIL

		VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL DUES & SUBSCRIPTIONS					65.00
TOTAL OTHER PURCHASED SVS		165.00			
610005	HOSPITALITY				
-----	-----				
13626000	610005 - HS HOSPITALITY		6.00	10.00	60.00 60.00
HUMAN SERVICES AGENCY REVIEW					
COMMITTEE MEETING					
TOTAL HOSPITALITY					60.00
620000	SUPPLIES-OFFICE				
-----	-----				
13626000	620000 - HS SUPPLIES-OFFICE		12.00	70.00	840.00 840.00
OFFICE SUPPLIES INCLUDING					
PAPER, FOLDERS, TONER					
CARTRIDGES, PENS, ARCHIVE					
BOXES, ETC					
CONSUMABLE SUPPLIES TO					
MAINTAIN OFFICE					
TOTAL SUPPLIES-OFFICE					840.00
625000	POSTAGE				
-----	-----				
13626000	625000 - HS POSTAGE		600.00	.50	300.00 300.00
POSTAGE - MAILING NOTICES AND					
BALANCE DUE NOTIFICATION					
LETTERS					
TOTAL POSTAGE					300.00
TOTAL SUPPLIES		1,200.00			
810000	HUMAN SERVICE PAYMENTS				
-----	-----				
13626001	810000 - HS HUMAN SERVICE PAYMENTS		1.00	86,000.00	86,000.00 86,000.00
PAYMENTS MADE ON BEHALF OF					
CLIENTS					
MANDATED BY STATE LAW					

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER EXPENSES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
13626002 810000 - CAP COMMUNITY ACTION PROGRAM QUARTERLY PAYMENTS TO AGENCY. GENERAL OPERATIONS FOR ROCKINGHAM COMMUNITY ACTION. PROVIDES FUEL ASSISTANCE, ELECTRIC ASSISTANCE, HEADSTART, WEATHERIZATION, SUPPLEMENTAL FOOD PROGRAMS FOR LOW INCOME DERRY RESIDENTS	4.00	2,500.00	10,000.00 * 10,000.00
13626002 810000 - CARE COMMUNITY CAREGIVERS QUARTERLY PAYMENTS TO AGENCY. HOME VISITATION, TRANSPORTATION TO MEDICAL APPOINTMENTS, AND ODD JOB ASSISTANCE TO ELDERLY & DISABLED TO MAXIMIZE QUALITY OF LIFE AT HOME.	4.00	4,750.00	19,000.00 * 19,000.00
13626002 810000 - CART CART REGIONAL BUS PROGRAM QUARTERLY PAYMENTS TO AGENCY. REGIONAL BUS TRANSPORTATION. THE INCREASED AMOUNT WOULD MAKE THE TOWN SHARE PERCENTAGE OF MUNICIPAL FUNDING EQUAL TO TOWN'S RIDERSHIP PERCENTAGE.	4.00	11,750.00	47,000.00 * 47,000.00
13626002 810000 - CASA COURT APPOINTED SPECIAL ADVOC QUARTERLY PAYMENTS TO AGENCY. RECRUIT, SCREEN, TRAIN, SUPERVISE, AND SUPPORT VOLUNTEER GUARDIAN AD LITEM (GALS) ON BEHALF OF ABUSED AND NEGLECTED CHILDREN.	4.00	125.00	500.00 * 500.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:

OTHER EXPENSES

13626002 810000 - CHS COMMUNITY HEALTH SERVICE

QUARTERLY PAYMENTS TO AGENCY.

PROVIDES LIMITED MEDICAL AND
DENTAL SERVICES FOR LOW INCOME
CLIENTS OF DERRY. ENROLLS
RESIDENTS IN HEALTHCARE
PROGRAMS.

VENDOR QUANTITY UNIT COST 2018 Town Admin
4.00 5,000.00 20,000.00 *

20,000.00

13626002 810000 - MOW MEALS ON WHEELS

QUARTERLY PAYMENTS TO AGENCY.

FOR MEAL SERVICES TO DERRY'S
ELDERLY AND DISABLED RESIDENTS.

4.00 3,049.25 12,197.00 *

12,197.00

13626002 810000 - SOUP SONSHINE SOUP KITCHEN

QUARTERLY PAYMENTS TO AGENCY.

MEALS SERVED MONDAY THROUGH
FRIDAY TO DERRY RESIDENTS IN
NEED.

4.00 1,050.75 4,203.00 *

4,203.00

13626002 810000 - UPPER UPPER ROOM

QUARTERLY PAYMENTS TO AGENCY.

FOR JUVENILE DIVERSION PROGRAM
& ADMIN (ALTERNATIVE TO COURT
SYSTEM).

4.00 9,750.00 39,000.00 *

39,000.00

TOTAL HUMAN SERVICE PAYMENTS
TOTAL OTHER EXPENSES

TOTAL REVENUE
TOTAL EXPENSE

GRAND TOTAL

237,900.00
237,900.00

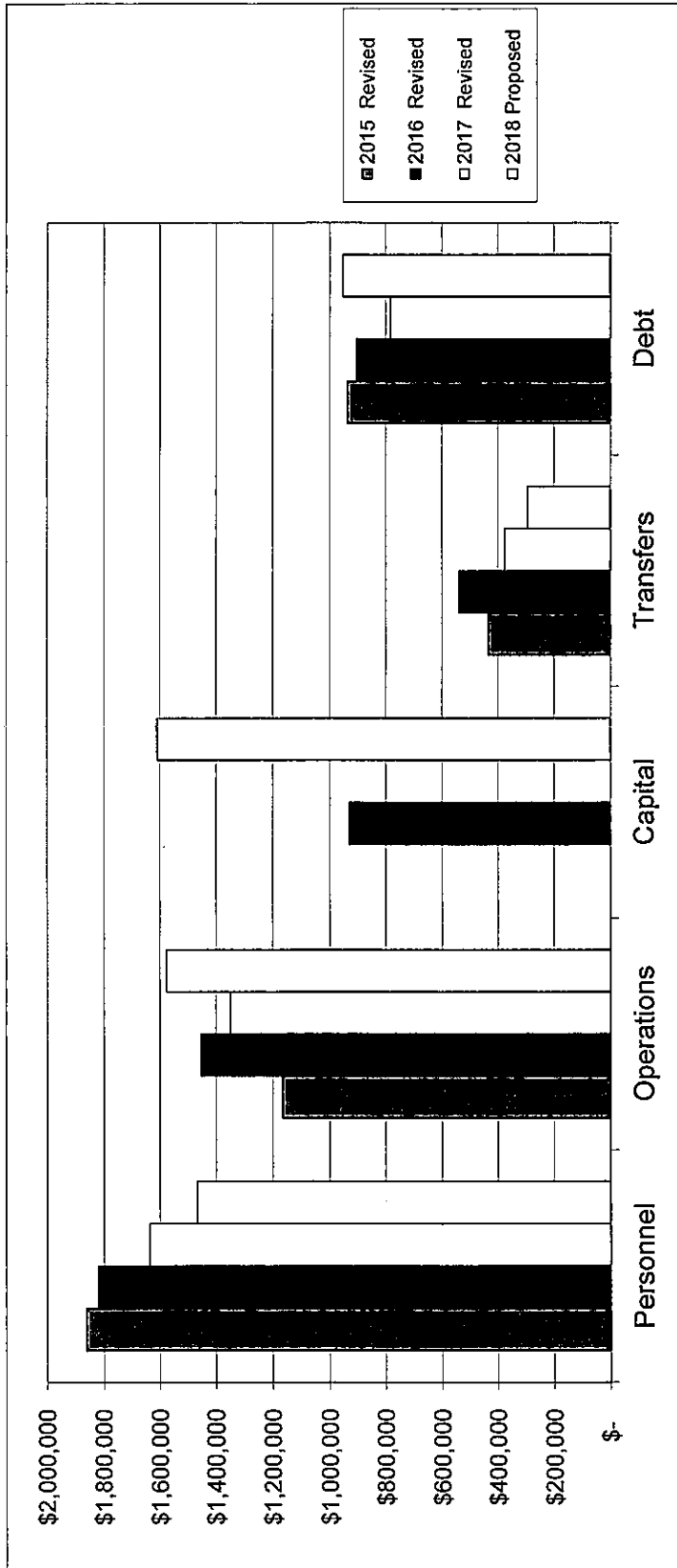
.00
240,246.00

240,246.00

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FINANCE

Town of Derry, NH
Finance Department Budget Comparison
FY2015 - FY2018



	2015 Revised	2016 Revised	2017 Revised	2018 Proposed	% Change FY17-FY18
Personnel	\$ 1,862,025	\$ 1,820,530	\$ 1,637,077	\$ 1,465,591	-10.5%
Operations	1,167,365	1,454,100	1,351,467	1,576,882	16.7%
Capital	-	929,991	-	1,610,012	N/A
Transfers	434,479	539,392	375,869	293,901	-21.8%
Debt	937,350	904,694	782,517	953,225	21.8%
Total	\$ 4,401,219	\$ 5,648,707	\$ 4,146,930	\$ 5,899,611	42.3%

Town of Derry

Department Mission and Objectives

Fiscal Year 2018

Department: Finance

ACTIVITY CENTER: Assessing

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year. This is accomplished in accordance with the Constitution of the State of New Hampshire, State Statutes, Assessment Standard Board (ASB), and the State of New Hampshire Department of Revenue Administration (DRA) rules that may apply to municipalities and the assessment function, including policies as established by the Derry Board of Assessors (Town Council). Assessing's mission is also accomplished utilizing professionally accepted appraisal/assessment practices and procedures as outlined by the International Association of Assessing Officers (IAAO) and The Appraisal Foundation's National Uniform Standards of Professional Appraisal Practice (USPAP). Continuing education of Appraisal and Support Staff personnel is an integral part of Assessing's mission.

Department Objectives: Derry was scheduled for Assessment Certification/Review by DRA effective for **April 1, 2015** and thereafter each five year period, i.e. 2020, 2025 and 2030 etc. The final report should be issued in March, 2016.

Derry's Equalization Ratio for 2016 is yet to be certified by the DRA but we estimate the Equalization Ratio will be at 94.5%, meaning that locally assessed property values when compared to valid sales occurring throughout Town show that assessments are lower than current market sales.

A. INSPECTION:

- Continuous cycled inspections (by property class and/or geographic areas) typically 20 to 25% of all residential properties are done each year. The object is to verify data elements on the property record card with what is actually present at the property.
- Inspection of commercial and industrial properties on an as needed basis. At least within a three year period.
- Annual in field inspection and reviews of properties that have sold.
- Annual in field review of building permits.

B. ECONOMICS:

- Periodic surveys for current building costs.
- Annual reviews of all sales and land assessments.
- Income and expense questionnaires to all commercial/industrial properties (last done 2014)

C. APPRAISALS:

- Annual reviews and reappraisals for all property classes by;
 - a. sub-divisions, economic neighborhoods, vacant land
 - b. residential single family properties
 - c. multi-family properties
 - d. condominiums (all types of ownership)
 - e. commercial, industrial, and institutional properties.
 - f. all water front and water access properties

- Analysis of features- residential properties;
 - a. by age: older homes vs. mid-life homes vs. new homes
 - b. by style: ranches vs. colonials vs. contemporaries, etc.
 - c. by size: large home sites vs. fractional acreage
- Taxpayer notification of pending area reviews, with a follow up letter requesting the taxpayer contact the office for an interior inspection when no one was home during the initial visit.

D. RESOURCES:

- Computer software & hardware (continuous upgrade of hardware & software as technology develops) – **a priority for the department.**
- All staff members will be given the opportunity to attend various education seminars and classes throughout the year. This is intended to retain an educated work force in the assessment field.

Town of Derry

Activity Center Narrative, Programs and Activities
FY 2018

DEPARTMENT: Finance

ACTIVITY CENTER: Assessing

NARRATIVE

Because of the volatility of the real estate market during various periods, we must address assessments Town-wide on an ongoing basis to achieve its mission and objectives. With the approval of a majority of the Board of Assessors (Town Council), Assessing has been keeping assessments current with market value since the Town-wide (State ordered) revaluation in 2006.

Assessing conducted a Town-wide revaluation effective April 1, 2006, which brought Derry into State compliance with the Department of Revenue Administration (DRA) and Assessing Standards Board (ASB) rules. Our work plan is to continue our efforts through a two year re-assessment review process into FY2018 and FY2019.

As has been the practice in the past, Assessing plans to continue to monitor market activity very closely and will recommend adjusting assessed values to the Board of Assessors. This process has historically been discussed through each years budget cycle.

The Department has been conducting a very open and constant public relation campaign by individual letter, and newspaper notices as appropriate. We have expanded this through Council Workshops, and Channel 17 appearances. We will continue these efforts as warranted during any phase of assessment data review and or updates.

PROGRAMS AND ACTIVITIES

The following details of activities will be reflected in the Scope of Service within the approved contract signed between the Town and any vendor chosen in answer to the Departments Request for Proposal for this assessment program.

Scope of Service: July 1, 2017 through June 30, 2018

The Assessor's goal for this coming year (April 1, 2017) is to assess all properties as close to 100% of market value as possible, and to attain a C.O.D. of 10 or less. The following will show how this update will occur.

- Cycled inspections - Inspect 20% to 25% of all improved properties exclusive of sales inspections and building permit field work (approximately 2,500 improved properties total)– this phase is to start in January with scheduled appointments being made.
- Sales Verification and Inspections: all properties that have been transferred during the analysis year, which is October through September (approximately 1,000 per year)
 - DRA codes will be utilized. This activity requires a certified assessor supervisor.
 - Documentation will be required.
 - Reporting to DRA required.
- Active Permit Inspections – to include digital photographs of all permitted work (approximately 600 per year)

Consulting Assistance:

- Provide technical assistance with the review and investigation of 2016/2017 abatement applications received by the town.
- Provide technical assistance and appraisal services to the town with formal appeals to the New Hampshire Board of Tax and Land Appeals and the Superior Court.
- Provide an Assessor in the office four (4) days a week.
- Provide data collection of properties for sales, cycled inspections and building permits.

Analyses (Assessment Update Activities):

- Assessments for all properties shall be updated to Conform to RSA 75:1 & 75:8, and be consistent with the Assessing Standards Board requirements for equitable assessments. Specifically:

Modify, through the use of consistent schedules, tables and algorithms, any assessments to ensure that all reflect, at a minimum, 95% of full market value as of April 1.

Ensure that the assessment ratios for all classes of property fall within 5% of the median ratio of the Town.
- Stratified sales analyses shall be performed on all property classes, with a report to be provided to the Assessor for review and consideration. Report shall include a recommendation of action (s) required per RSA 75:1, 75:8 and 75:8-a.
- Any bias noted should be identified, with recommendations to the Assessor as to specific recommended actions.
- Currently, utilizing sales that have occurred since October 2016, any biases must be identified within the residential file:
 - Living area curve, biased at both ends.
 - Quality grades, biased at both ends.
 - Year built (depreciation), biased at both ends.
- Prime wetlands: Utilizing existing GIS layers of data, all parcels with prime wetlands shall continue to be reflected in the CAMA file, with resultant values assigned.

Miscellaneous:

- Utilizing extracted reports from CAMA systems, identify all miss-coded or incorrectly coded property uses and make corrections to the file. Verify that all class and property use codes are accurate (state class codes).
- USPAP Compliant report: At the conclusion of the project, a full USPAP report will be produced and submitted to the Town and DRA. The report will serve as explanation and documentation of all changes in assessment. USPAP Standard 6 governs the scope of said report.

- Digital Photographs: Photographs will be taken in digital form for each parcel resident in CAMA without a photo of the primary structures.
- Land, Building & Depreciation Schedules – These are usually developed in May of each tax year. The schedules are based upon the analysis of sales, new land values will be reviewed, along with current construction costs for buildings. Finally, new building depreciation schedules will be developed which will reflect current market conditions.
- Notifications – Assessing's web page will be updated. Taxpayers and the public may view the page through the Town of Derry web site address www.derrynh.org. go to E-Services Assessor's data – online Assessing Information.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

38 Department: FINANCE DEPT		Activity Center : ASSESSOR						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	ASR PERMANENT POSITIONS	201,563	94,826	200,220	103,017	(97,203)	103,017	0
140	ASR OVERTIME	225	0	225	225	0	225	0
190	ASR OTHER COMPENSATION	26,534	2,647	2,852	3,579	727	3,579	0
200	ASR EMPLOYEE BENEFITS	76,715	44,527	85,166	40,904	(44,262)	40,904	0
291	ASR TRAINING & CONFERENCES	3,960	1,379	3,160	3,160	0	3,160	0
TOTAL Personnel Services		308,997	180,812	291,623	150,885	(140,738)	150,885	0
Operations & Maintenance								
312	ASR ASSESSING	197,500	179,082	195,000	295,000	100,000	295,000	0
341	ASR TELEPHONE	768	629	768	768	0	768	0
342	ASR DATA PROCESSING	10,525	10,150	10,730	10,640	(90)	10,640	0
390	ASR OTHER PROFESSIONAL SVS	200	519	200	200	0	200	0
430	ASR REPAIRS & MAINTENANCE	100	81	100	100	0	100	0
440	ASR RENTAL & LEASES	490	350	490	490	0	490	0
490	ASR OTHER PROPERTY RELATED SVS	1,000	0	1,000	1,000	0	1	0
550	ASR PRINTING	2,100	1,158	2,100	2,100	0	2,100	0
560	ASR DUES & SUBSCRIPTIONS	2,865	2,781	2,930	3,231	301	3,231	0
620	ASR OFFICE SUPPLIES	2,500	2,343	2,000	2,000	0	2,000	0
625	ASR POSTAGE	2,492	3,505	4,892	2,892	(2,000)	2,892	0
690	ASR OTHER NON CAPITAL	250	0	250	1,250	1,000	1,250	0
TOTAL Operations & Maintenance		220,790	200,598	220,460	319,671	99,211	318,672	0
Capital Outlay								
Transfers								
Debt Service								
980	ASR DEBT SERVICE	0	0	0	0	0	0	0
TOTAL Debt Service		0	0	0	0	0	0	0
TOTAL ASSESSOR		529,787	381,410	512,083	470,556	(41,527)	469,557	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018		2018 BUDGET	FOR PERIOD 99			
ASSESSOR	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin COMMENT
1000 GOV GENERAL FUND						
13801000 031850	12,795.03	4,000.00	4,000.00	2,782.08	750.00	4,000.00
13801000 031860	88,455.90	88,400.00	88,456.00	87,724.74	90,339.00	88,400.00
13801000 031870	100.00	.00	.00	.00	.00	.00
13803000 033560	4,921.26	4,954.00	4,921.00	.00	4,954.00	4,954.00
13804000 034013	122.00	250.00	250.00	59.50	250.00	250.00
13804000 034019	21.49	100.00	100.00	42.98	100.00	100.00
13805000 035090	450.25	300.00	300.00	206.00	300.00	300.00
TOTAL GOV GENERAL FUND	106,865.93	98,004.00	98,027.00	90,815.30	96,693.00	98,004.00
TOTAL ASSESSOR	106,865.93	98,004.00	98,027.00	90,815.30	96,693.00	98,004.00

PROJECTION: 2018 2018 BUDGET				
ACCOUNTS FOR:				
SALARIES				
VENDOR	QUANTITY	UNIT COST	2018 Town Admin	
110001 PERMANENT WAGES FULL TIME				
13820000 110001 - ASR PERMANENT WAGES FULL TIME	1.00	.00	103,017.00	
SECRETARY (84818)			43,566.00	
SECRETARY III (100794)	1.00	.00	59,451.00	
TOTAL PERMANENT WAGES FULL TIME				
140001 OVERTIME			103,017.00	
13820000 140001 - ASR OVERTIME				
DEPT OT (200003)	.00	.00	225.00	
DEPT OT (200003)	.00	.00	75.00	
			150.00	
TOTAL OVERTIME				
190003 LONGEVITY PAY			225.00	
13820000 190003 - ASR LONGEVITY PAY				
SECRETARY (84818)	.00	.00	1,560.00	
SECRETARY III (100794)	.00	.00	1,300.00	
			260.00	
TOTAL LONGEVITY PAY				
190004 EARNED TIME PAY			1,560.00	
13820000 190004 - ASR EARNED TIME PAY				
SECRETARY (84818)	.00	.00	2,019.00	
			2,019.00	
TOTAL EARNED TIME PAY				
TOTAL SALARIES				
			2,019.00	
			106,821.00	
TOTAL REVENUE				
TOTAL EXPENSE				
GRAND TOTAL				
			106,821.00	

** END OF REPORT - Generated by Mark Fleischer **

ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
13820000	210000 - ASR GROUP INS-HEALTH	17022		
TOTAL	GROUP INS-HEALTH	17022		
13820000	215000 - ASR GROUP INS-LIFE	596		
TOTAL	GROUP INS-LIFE	596		
13820000	219001 - ASR GROUP INS-STD	1428		
TOTAL	GROUP INS-STD	1428		
13820000	219002 - ASR GROUP INS-LTD	494		
TOTAL	GROUP INS-LTD	494		
13820000	219003 - ASR GROUP INS-DENTAL	990		
TOTAL	GROUP INS-DENTAL	990		
13820000	220000 - ASR SOCIAL SECURITY TAX	6408		
TOTAL	SOCIAL SECURITY TAX	6408		
13820000	225000 - ASR MEDICARE TAX	1498		

TOTAL	MEDICARE TAX	1498
13820000	230000 - ASR RETIREMENT CONTRIBUTIONS	12156
TOTAL	RETIREMENT CONTRIBUTIONS	12156
13820000	250000 - ASR UNEMPLOYMENT COMPENSATION	120
TOTAL	UNEMPLOYMENT COMPENSATION	120
13820000	260000 - ASR WORKERS COMPENSATION	192
TOTAL	WORKERS COMPENSATION	192
TOTAL	EMPLOYEE BENEFITS	40904
	TOTAL REVENUE	0
	TOTAL EXPENSE	40904
	GRAND TOTAL	40904

** END OF REPORT - Generated by Mark Fleischer **

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TOTAL ASSESSING SERVICES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
341000 TELEPHONE EXP			295,000.00
13820000 341000 - ASR TELEPHONE	12.00	64.00	768.00
			768.00

PHONE & FAX SERVICES - MONTHLY
PHONE COSTS

TOTAL TELEPHONE EXP

342000 INFO TECHNOLOGY SERVICES

13820000 342000 - ASR INFO TECH SERVICES

ANNUAL SUPPORT AGREEMENT FOR
VISION - CAMA

LICENSING ASSESSING SOFTWARE
AGREEMENT WITH VISION FOR
WEB/HOST OF ASSESSING DATA
ALSO FOR COPY OF ACTUAL
PROPERTY RECORD CARD TO BE
UPLOADED TO SUPPLEMENT
WEB/HOST SITE

VISION COST TO PERFORM ANNUAL
ROLLING OF THE FILE TO ARCHIVE
PREVIOUS YEAR

TOTAL INFO TECHNOLOGY SERVICES

390000 OTHER PROFESSIONAL SERVICES

13820000 390000 - ASR OTHER PROFESSIONAL SERVICE

RECORDING CURRENT USE
CONTINGENT LIENS AT REGISTRY OF
DEEDS; COPIES OF OTHER
DOCUMENTS AS NEEDED
APPLICATION RECORDING FEE &
DOCUMENT COPIES

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL OTHER PROPERTY RELATED SERVICE
TOTAL PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
550001 PRINTING			

13820000 550001 - ASR PRINTING			
PRINTING & COPYING BY OUTSIDE VENDORS FOR COMMITMENT BOOKS, NOTICES, FORMS PRINTING COSTS - FORMAL DOCUMENTS & LARGE TASKS NOT ABLE TO BE DONE IN-HOUSE.	2.00	600.00	2,100.00 1,200.00
OUTSIDE VENDOR, PRINTING OF TWO SETS OF TAX MAPS 1 PUBLIC RESEARCH RM & 1 ASSESSOR WORK COPY OUT OF HOUSE SERVICES REQUIRED FOR TAX MAP PRINTING (TWO SETS) SPECIAL BINDING REQUIRED AND SPECIAL PAGE MATERIAL NEEDED. PUBLIC COPY IS HEAVILY USED. ASSESSOR WORK COPY FOR ARCHIVING	2.00	450.00	900.00
560000 DUES & SUBSCRIPTIONS			

13820000 560000 - ASR DUES & SUBSCRIPTIONS			
ANNUAL IAAO DUES FOR ASSESSOR	1.00	190.00	2,100.00
ANNUAL DUES NH ASSOCIATION OF ASSESSING OFFICIALS	2.00	25.00	3,231.00 190.00
ASSESSOR, CHAIR OF COUNCIL/BD OF ASSESSORS			50.00
ANNUAL SUBSCRIPTIONS YEARLY UPDATES OF LAW BOOKS & VARIOUS PUBLICATIONS	1.00	200.00	200.00
ANNUAL DUES NORTH EAST REGIONAL ASSOCIATION OF ASSESSING OFFICIALS	1.00	40.00	40.00

ACCOUNTS FOR:
OTHER PURCHASED SVS

ANNUAL FEE FOR MLS SERVICE
(GSSBR & NNEREN) ASSISTS IN THE
REVIEW OF ALL LISTED & SOLD
PROPERTIES

SALES & LISTINGS TO VERIFY
CORRECT INFO FOR SALES RATIO
REPORTED TO DRA FOR YEARLY
EQUALIZATION RATIO

LEXISNEXIS INFO REPOSITORY
HELPS TO DETECT
EXEMPTION/CREDIT/FINANCIAL
FRAUD. WILL ASSIST IN REVIEW OF
INFORMATION SUPPLIED BY
APPLICANTS FOR NEW & REVIEW OF
EXISTING ELDERLY EXEMPTION AND
VETERAN CREDIT RECORDS
CITY OF NASHUA, TOWNS OF
LONDONDERRY, HUDSON AND
WINDHAM USE THIS SERVICE &
HAVE BEEN ABLE TO EQUITABLY
QUALIFY NEW & EXISTING
APPLICANTS

MARSHALL & SWIFT SUBSCRIPTION -
COST MANUAL WHICH WILL ASSIST
ASSESSOR AND FIELD APPRAISERS
WITH ESTIMATING THE
CONSTRUCTION OR REPLACEMENT
COSTS OF EXISTING IMPROVEMENTS.
LAST UPDATE OF MANUALS WAS
2006 (RESIDENTIAL) AND 2008
(COMMERCIAL). IT IS IMPORTANT
TO HAVE UP-TO-DATE COST
INFORMATION TO ENSURE FAIR
AND ACCURATE ASSESSMENTS.

ROUNDING

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	1.00	475.00	475.00
	12.00	138.00	1,656.00
	1.00	619.95	619.95
	1.00	.05	.05

PROJECTION: 2018 2018 BUDGET				
ACCOUNTS FOR:				
OTHER PURCHASED SVS				
TOTAL DUES & SUBSCRIPTIONS				
TOTAL OTHER PURCHASED SVS				
620000	SUPPLIES-OFFICE			3,231.00
13820000	620000 - ASR SUPPLIES-OFFICE			2,000.00
	YEARLY EXPENDABLE OFFICE SUPPLIES	1.00	2,000.00	2,000.00
5,331.00				
TOTAL SUPPLIES-OFFICE				
625000	POSTAGE			2,000.00
13820000	625000 - ASR POSTAGE			2,892.00
	ANNUAL MAILING COSTS; FOR CYCLED INSPECTION PROGRAM AND ROUTINE INSPECTION REQUESTS USE OF POST CARD SIZED STOCK FOR MAILINGS. ALSO, INFORM TAXPAYERS THROUGH PRESS RELEASES, WEBSITE AND CABLE.	3,200.00	.35	1,120.00
	ANNUAL MAILINGS FOR ABATEMENTS, PERMITS, SALES INSPECTIONS, AND GENERAL CORRESPONDENCE. ALSO FOR CERTIFIED MAIL WHEN APPLICABLE USE OF REGULAR SIZED LETTERS FOR ALL MAILINGS. ALSO, INFORM TAXPAYERS THROUGH PRESS RELEASES & CABLE PROGRAM	2,800.00	.49	1,372.00
	MAIL CERTIFIED LETTERS TO ABUTTERS OF TOD PROPERTIES GOING TO AUCTION 2 X'S A YEAR ASSESSORS RESPONSIBILITY TO MAIL NOTICES TO TAXPAYERS REGARDING UPCOMING AUCTION	1.00	400.00	400.00

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DERRY

DEPT NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

SUPPLIES

TOTAL POSTAGE
TOTAL SUPPLIES

TOTAL SUPPLIES

690000 CAPITAL LESS THAN \$10,000

13820000 690000 - ASR CAPITAL LESS THAN \$10,000

PURCHASE OF NEW SCANNER
CURRENT SCANNER IS OVER 10
YEARS OLD; NEW SCANNER WILL
IMPROVE SPEED AND EFFICIENCY
OF SCANNING DOCUMENTS

TOTAL CAPITAL LESS THAN \$10,000

690001 CAP ASSET <\$10K OFFICE EQUIP

13820000 690001 - ASR CAP ASSET <\$10K OFFICE EQU

PURCHASE OF MISCELLANEOUS
OFFICE AND FIELD EQUIPMENT
SMALL SHORT LIVED OFFICE
EQUIPMENT, SHELVING TO
MAINTAIN ARCHIVE STORAGE

TOTAL CAP ASSET <\$10K OFFICE EQUIP

TO THE	ALL OTHER	EXPENSES
TOTAL	OTHER	EXPENSES

TOTAL	REVENUE
TOTAL	EXPENSE

TOTAL EXPENSE

GRAND TOTAL

** END OF REPORT - Generated by Mark Fleischer **

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
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2,892.00

1.00	1,000.00	1,000.00
		1,000.00

	1.00	250.00	250.00	1,000.00
1.00				
250.00				
250.00				
1,000.00				

	250.00
1,250.00	
	.00
321,832.00	
321,832.00	

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

DEPARTMENT: FINANCE

ACTIVITY CENTER: FINANCE

DEPARTMENT MISSION:

To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it. This mission is primarily achieved through strict accounting practices, frequent comprehensive reporting, and effective budgeting and budgetary controls, while cooperating and coordinating with all town departments to ensure efficient, overall financial management.

DEPARTMENT OBJECTIVES:

1. Continue to develop and refine internal financial policies, procedures and controls to insure accurate financial reporting.
2. Provide timely and accurate financial advice to the Town Council, departments, boards and committees.
3. Assist other departments in project management through improvements in the budget preparation process, management controls, training, and direct assistance in use of procedures, forms and systems software.
4. Seek out, review and recommend, when appropriate, new technologies that will improve the delivery of service to citizens and improve the overall efficiency of the Town's operations.
5. Produce a Comprehensive Annual Financial Report that continues to receive an annual "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officers Association of the United States and Canada.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

40	Department: FINANCE DEPT		Activity Center : FINANCE					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	FIN PERMANENT POSITIONS	428,246	407,686	437,347	402,426	(34,921)	411,813	0
120	FIN TEMPORARY POSITIONS	1,275	5,256	11,675	1,275	(10,400)	1,275	0
140	FIN OVERTIME	2,500	3,134	2,500	2,500	0	2,500	0
190	FIN OTHER COMPENSATION	26,133	21,827	22,349	15,651	(6,698)	16,271	0
200	FIN EMPLOYEE BENEFITS	177,369	147,358	165,109	168,954	3,845	170,573	0
291	FIN TRAINING & CONFERENCES	7,450	171	4,900	4,900	0	2,900	0
TOTAL Personnel Services		642,973	585,432	643,880	595,706	(48,174)	605,332	0
Operations & Maintenance								
301	FIN AUDITING SERVICES	89,400	54,400	45,400	45,900	500	45,900	0
341	FIN TELEPHONE	984	794	1,008	1,008	0	1,008	0
390	FIN OTHER PROFESSIONAL SERVICE	43,607	33,376	23,693	1,738	(21,955)	1,738	0
430	FIN REPAIRS & MAINTENANCE	75	794	81	431	350	431	0
440	FIN RENTAL & LEASES	732	581	732	732	0	732	0
550	FIN PRINTING	1,110	1,821	1,110	1,770	660	1,770	0
560	FIN DUES & SUBSCRIPTIONS	615	305	615	355	(260)	355	0
620	FIN OFFICE SUPPLIES	6,000	6,594	6,000	6,000	0	6,000	0
625	FIN POSTAGE	7,560	7,334	7,560	5,640	(1,920)	5,640	0
630	FIN MAINT & REPAIR SUPPLIES	100	0	100	100	0	100	0
690	FIN OTHER NON CAPITAL	100	1,525	100	100	0	100	0
TOTAL Operations & Maintenance		150,283	107,838	86,399	63,774	(22,625)	63,774	0
Capital Outlay								
Transfers								
Debt Service								
980	FIN DEBT SERVICE	0	0	0	0	0	0	0
TOTAL Debt Service		0	0	0	0	0	0	0
TOTAL FINANCE		793,256	697,148	730,279	659,480	(70,799)	669,106	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET

FOR PERIOD 99

FINANCE	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	2018 COMMENT
1000 GOV GENERAL FUND							
14003000 033199 FEDERAL \$ PASS THRU STATE	770.20	.00	.00	.00	.00	.00	
14005000 035061 FIN W/COMP & DISABILITY REIMB	.00	.00	.00	5,250.00	.00	.00	
14005000 035063 REIMBURSEMENTS-NONGOVERNMENTAL	.00	100.00	100.00	.00	.00	100.00	
14005000 035066 INSURANCE CLAIM REIMBURSEMENT	12,609.56	500.00	500.00	.00	500.00	500.00	
14005000 035090 FIN MISCELLANEOUS REVENUE	2,360.00	5,500.00	5,500.00	-9,075.35	12,900.00	.00	
TOTAL GOV GENERAL FUND	15,739.76	6,100.00	6,100.00	-3,825.35	13,400.00	600.00	
TOTAL FINANCE	15,739.76	6,100.00	6,100.00	-3,825.35	13,400.00	600.00	

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
110001 PERMANENT WAGES FULL TIME			
14020000 110001 - FIN PERMANENT WAGES FULL TIME	.94	.00	411,813.00
PAYROLL & BENEFITS SPECIALIST (68435)			63,226.00
ACCOUNTING MANAGER (100258)	1.00	.00	91,062.00
STAFF ACCOUNTANT/INT AUDITOR (100757)	1.00	.00	59,434.00
BOOKKEEPER (101128)	1.00	.00	44,443.00
CHIEF FINANCIAL OFFICER (101156)	.98	.00	115,941.00
BOOKKEEPER (101193)	.91	.00	37,707.00
TOTAL PERMANENT WAGES FULL TIME			411,813.00
120000 TEMPORARY WAGES PART TIME			
14020000 120000 - FIN TEMPORARY WAGES PART TIME	1.00	.00	1,275.00
TEMPORARY BOOKKEEPER (200029)			1,275.00
TOTAL TEMPORARY WAGES PART TIME			1,275.00
140001 OVERTIME			
14020000 140001 - FIN OVERTIME			
DEPT OT (200007)	.00	.00	2,500.00
DEPT OT (200007)	.00	.00	833.00
			1,667.00
TOTAL OVERTIME			2,500.00
190003 LONGEVITY PAY			
14020000 190003 - FIN LONGEVITY PAY			
PAYROLL & BENEFITS SPECIALIST (68435)	.00	.00	2,248.00
ACCOUNTING MANAGER (100258)	.00	.00	1,468.00
STAFF ACCOUNTANT/INT AUDITOR (100757)	.00	.00	520.00
			260.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

		VENDOR		QUANTITY	UNIT COST	2018	Town Admin
TOTAL LONGEVITY PAY							
190004	EARNED TIME PAY					2,248.00	

14020000	190004 - FIN EARNED TIME PAY					8,524.00	
				.00	.00	4,321.00	
PAYROLL & BENEFITS SPECIALIST (68435)							
ACCOUNTING MANAGER (100258)				.00	.00	4,203.00	

TOTAL EARNED TIME PAY						8,524.00	
190005	OTHER COMP-HEALTH INS BUYOUT						

14020000	190005 - FIN HEALTH INS BUYOUT					5,499.00	
				.00	.00	5,499.00	
BOOKKEEPER (101128)							

TOTAL OTHER COMP-HEALTH INS BUYOUT						5,499.00	
TOTAL SALARIES						431,859.00	
TOTAL REVENUE						.00	
TOTAL EXPENSE						431,859.00	
GRAND TOTAL						431,859.00	

** END OF REPORT - Generated by Mark Fleischer **

03/22/2017 13:14 DERRY		P 1		bgnyrpts	
9674flem NEXT YEAR BUDGET DETAIL REPORT					
PROJECTION: 2018 2018 BUDGET					
ACCOUNTS FOR:					
EMPLOYEE VENDOR		QUANTITY	UNIT COST	2018 Town Admin	
14020000 210000 - FIN GROUP INS-HEALTH				80231	
TOTAL GROUP INS-HEALTH				80231	
14020000 215000 - FIN GROUP INS-LIFE				1649	
TOTAL GROUP INS-LIFE				1649	
14020000 219001 - FIN GROUP INS-STD				2646	
TOTAL GROUP INS-STD				2646	
14020000 219002 - FIN GROUP INS-LTD				1889	
TOTAL GROUP INS-LTD				1889	
14020000 219003 - FIN GROUP INS-DENTAL				2888	
TOTAL GROUP INS-DENTAL				2888	
14020000 220000 - FIN SOCIAL SECURITY TAX				25745	
TOTAL SOCIAL SECURITY TAX				25745	
14020000 225000 - FIN MEDICARE TAX				6019	

TOTAL	MEDICARE TAX	6019
14020000	230000 - FIN RETIREMENT CONTRIBUTIONS	48375
TOTAL	RETIREMENT CONTRIBUTIONS	48375
14020000	250000 - FIN UNEMPLOYMENT COMPENSATION	356
TOTAL	UNEMPLOYMENT COMPENSATION	356
14020000	260000 - FIN WORKERS COMPENSATION	775
TOTAL	WORKERS COMPENSATION	775
TOTAL	EMPLOYEE BENEFITS	170573
	TOTAL REVENUE	0
	TOTAL EXPENSE	170573
	GRAND TOTAL	170573

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2018 BUDGET

PERFORM ANNUAL COMPLIANCE
AUDIT & ASSIST W/CAFR PREP;
FY18 WILL BE THE 9TH YEAR OF
ENGAGEMENT W/MELANSON HEATH.
RFP WAS ISSUED DURING 2015
FOR SERVICES FOR FY15-20 PER
SECT. 9.18 OF THE CHARTER.

DEVINE MILLIMET & BRANCH LEGAL
OPINION FOR AUDIT
REQUIRED BY THE AUDITORS

TOTAL AUDITING SERVICES

341000 TELEPHONE EXP

14020000 341000 - FIN TELEPHONE

TELEPHONE SERVICE FOR
DEPARTMENT

TOTAL TELEPHONE EXP

390000 OTHER PROFESSIONAL SERVICES

14020000 390000 - FIN OTHER PROFESSIONAL SERVICE

REVIEW BY GFOA OF COMPREHENSIVE
ANNUAL FINANCIAL REPORT (CAFR)
ANNUALLY
INDEPENDENT ASSESSMENT OF
QUALITY OF CAFR & OVERALL
EXCELLENCE OF FINANCIAL
REPORTING

SMALL CLAIMS COURT CHARGES
RELATED TO RECEIVABLES
COLLECTIONS, PRIMARILY
AMBULANCE (AVERAGE 4 PER
MONTH)
OFF-SETTING REVENUES

SHERIFF SERVING OF SMALL CLAIMS
COURT PAPERS
OFFSETTING REVENUES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	1.00	400.00	400.00
			45,900.00
	12.00	84.00	1,008.00
			1,008.00
			1,008.00
101498	1.00	435.00	1,738.00
			435.00
	.00	90.00	.00
	.00	71.00	.00
	.00	25.00	.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER PURCHASED SVS

TECHNICAL INFORMATION/ISSUES
RESOLUTION

MISC TECHNICAL
UPDATES/SUBSCRIPTIONS
KEEP CURRENT WITH EVENTS
IMPACTING FINANCE AREA

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

620000 SUPPLIES-OFFICE

14020000 620000 - FIN SUPPLIES-OFFICE

OFFICE SUPPLIES

TOTAL SUPPLIES-OFFICE

625000 POSTAGE

14020000 625000 - FIN POSTAGE

GENERAL DEPARTMENT POSTAGE
EXPENSE
FY18 REDUCTION DUE TO ABSENCE
OF AMBULANCE COLLECTION

TOTAL POSTAGE

630000 SUPPLIES-MAINTENANCE & REPAIR

14020000 630000 - FIN SUPPLIES-MAINT & REPAIR

UNANTICIPATED REPAIRS &
MAINTENANCE

VENDOR QUANTITY UNIT COST 2018 Town Admin

1.00 25.00 25.00

355.00

2,125.00

12.00 500.00 6,000.00
6,000.00

6,000.00

12.00 470.00 5,640.00
5,640.00

5,640.00

1.00 100.00 100.00
100.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

TOTAL SUPPLIES-MAINTENANCE & REPAIR
TOTAL SUPPLIES

690001 CAP ASSET <\$10K OFFICE EQUIP

14020000 690001 - FIN CAP ASSET <\$10K OFFICE EQU

MISCELLANEOUS OFFICE EQUIPMENT
REQUIREMENTS

TOTAL CAP ASSET <\$10K OFFICE EQUIP
TOTAL OTHER EXPENSES

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

** END OF REPORT - Generated by Mark Fleischer **

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
11,740.00			100.00
	1.00	100.00	100.00
			100.00
			66,674.00
			66,674.00

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

Department: FINANCE	ACTIVITY CENTER: TAX COLLECTION
<u>Department Mission:</u> To serve the residents of Derry and Town of Derry Departments in an efficient and courteous manner in accordance with New Hampshire state statute. The Tax Collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public. To maintain Municipal Agent Certification, as well as obtain information of statute and policy updates, continuous training is required for the staff. Training is offered by the New Hampshire Tax Collector's Association, New Hampshire City and Town Clerk's Association (relating to motor vehicles), Department of Revenue Administration, municipal software providers, the State Bureau of Education & Training, NH Municipal Association and NH Primex. To provide online visibility of tax and utility bills with balance inquiry detail; as well as tax bill reprint capability. In addition to providing optional payment methods to meet the needs of the Town and its citizens, e.g. online payment options for taxes, general billing, motor vehicle and boat registrations, the utilization of retail lockbox services, inside and outside drop-off boxes, drive-up service and an ATM machine conveniently located in the municipal building lobby. To properly record the collection of revenue funds on behalf of the Town and State in a timely manner. To assure the timely recording of tax liens and redemptions at the Rockingham County Registry of Deeds. To advise the Town Council of property eligible for tax deeding due to non-payment of tax liens and execute the Tax Collector's Deed in accordance with state statute. To advise the Town Council of deeded property eligible for disposition in accordance with the State Statute and Town Code. <u>Department Objectives:</u> 1. To implement the efficient and secure method of acceptance of credit card payments for other town departments. 2. Pursue further training for staff, allowing them to achieve their highest level of professional knowledge. 3. Encourage citizens to seek information available on the Town's webpage to better assist them in their quest for answers. 4. Continue educating tax payers on the process of tax collection, as allowed by state statute, in an effort to decrease the number of delinquent tax payers. 5. Strive to keep office costs down while maintaining excellent customer service.	

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

42		Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed		
Personnel Services										
110	TAX PERMANENT POSITIONS	236,890	245,205	251,699	288,321	36,622	288,321	0		
140	TAX OVERTIME	6,250	9,244	12,839	10,856	(1,983)	10,856	0		
190	TAX OTHER COMPENSATION	14,994	11,497	10,082	17,950	7,868	17,950	0		
200	TAX EMPLOYEE BENEFITS	116,971	111,613	113,054	101,004	(12,050)	101,004	0		
240	TAX TUITION REIMBURSEMENT	0	0	0	0	0	0	0		
291	TAX TRAINING & CONFERENCES	3,610	4,705	3,870	3,790	(80)	3,790	0		
TOTAL Personnel Services		378,715	382,264	391,544	421,921	30,377	421,921	0		
Operations & Maintenance										
320	TAX LEGAL	6,000	49,978	36,000	30,000	(6,000)	19,000	0		
340	TAX BANKING SERVICES	3,050	3,095	3,050	3,450	400	3,450	0		
341	TAX TELEPHONE	840	735	996	996	0	996	0		
342	TAX DATA PROCESSING	16,100	6,150	16,100	7,500	(8,600)	7,500	0		
390	TAX OTHER PROFESSIONAL SVS	26,390	39,509	27,650	28,060	410	28,060	0		
412	TAX WATER	1,000	1,165	1,000	1,000	0	1,000	0		
413	TAX SEWER	975	392	975	650	(325)	650	0		
430	TAX REPAIRS & MAINTENANCE	0	351	0	9,500	9,500	500	0		
440	TAX RENTAL & LEASES	1,336	1,056	1,336	1,456	120	1,456	0		
490	TAX OTHER PROPERTY RELATED SVS	150,000	5,235	0	0	0	0	0		
550	TAX PRINTING	4,000	2,341	3,500	3,500	0	3,500	0		
560	TAX DUES & SUBSCRIPTIONS	40	1,020	40	190	150	190	0		
620	TAX OFFICE SUPPLIES	5,500	7,881	7,500	7,500	0	7,500	0		
625	TAX POSTAGE	23,160	27,632	27,025	27,600	575	27,600	0		
670	TAX BOOKS & PERIODICALS	100	0	100	100	0	100	0		
690	TAX OTHER NON CAPITAL	7,100	1,549	0	0	0	0	0		
820	TAX OTHER EXPENSES	2,100	2,015	2,100	2,100	0	2,100	0		
TOTAL Operations & Maintenance		247,691	151,178	127,372	123,602	(3,770)	103,602	0		
Capital Outlay										
750	TAX FURNITURE & FIXTURES	1,840	1,837	0	0	0	0	0		

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

42 Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
	Transfers							
	TOTAL Capital Outlay	1,840	1,837	0	0	0	0	0
960	TAX TFR TO TRUST/AGENCY FUND	283,100	270,269	273,250	272,900	(350)	272,900	0
	TOTAL Transfers	283,100	270,269	273,250	272,900	(350)	272,900	0
	Debt Service							
980	TAX DEBT SERVICE	0	0	0	0	0	0	0
	TOTAL Debt Service	0	0	0	0	0	0	0
	TOTAL TAX COLLECTOR	911,346	805,548	792,166	818,423	26,257	798,423	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET

FOR PERIOD 99

TAX COLLECTOR	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	2018 COMMENT
1000 GOV GENERAL FUND							
14201000 031890 BOAT TAX RSA 84.1	10,070.90	8,000.00	8,000.00	3,234.73	5,000.00	8,000.00	
14201000 031900 INT/PEN DELINQ TAXES RSA 76.13	620,995.38	510,000.00	510,000.00	232,432.70	490,000.00	510,000.00	
14201007 031900 INT & PENALTY-DELINQ TAX	.00	.00	.00	46,694.26	.00	.00	
14202001 032201 MOTOR VEHICLE PERMIT DECALS	120,633.00	118,500.00	118,500.00	83,085.00	112,500.00	118,500.00	
14202001 032202 MOTOR VEHICLE REGISTRATION	5,392,294.00	5,100,000.00	5,100,000.00	4,021,570.00	4,900,000.00	5,250,000.00	
14202001 032203 MOTOR VEHICLE TITLE FEE	16,907.00	16,000.00	16,000.00	11,616.00	15,000.00	17,000.00	
14202001 032906 TRIMF TC TRANSPORTATION IMPROVE FEE	183,060.00	182,500.00	182,500.00	127,205.00	190,000.00	182,000.00	
14202001 032906 WTREC WASTE TIRE RECLAMATION FEE	105,515.00	109,000.00	109,000.00	73,775.00	112,100.00	109,100.00	
14204000 034013 TAX COPY CHARGES	162.00	300.00	300.00	31.00	400.00	200.00	
14204000 034019 CURR USE RELEASE FEE	.00	.00	.00	.00	.00	100.00	
14205000 035011 SALE OF TOWN PROPERTY	125.00	.00	.00	136.00	.00	.00	
14205000 035012 TAX SALE OF TAXDEEDED PROPERTY	331,811.29	400,000.00	400,000.00	224,982.79	500,000.00	300,000.00	
14205000 035043 TAX MISC & BAD CK FEE REVENUE	687.30	4,465.00	4,465.00	879.93	4,465.00	2,000.00	
14205000 035063 REIMBURSEMENTS-NONGOVERNMENTAL	.00	.00	.00	237.84	.00	.00	
14205000 035090 TAX MISCELLANEOUS REVENUE	4,291.41	1,200.00	1,200.00	3,258.93	984.00	1,200.00	
14205000 035090 DEED MISCELLANEOUS REVENUE	53.16	.00	.00	.00	.00	.00	
TOTAL GOV GENERAL FUND	6,786,605.44	6,449,965.00	6,449,965.00	4,829,139.18	6,330,449.00	6,498,100.00	
TOTAL TAX COLLECTOR	6,786,605.44	6,449,965.00	6,449,965.00	4,829,139.18	6,330,449.00	6,498,100.00	

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
110001 PERMANENT WAGES FULL TIME			

14220000 110001 - TAX PERMANENT WAGES FULL TIME			
CUSTOMER SERVICE ASSISTANT (100005)	.88	.00	247,099.00
CUSTOMER SERVICE ASSISTANT (100617)	.88	.00	40,693.00
TAX COLLECTOR/MUNICIPAL AGENT (101014)	.88	.00	40,741.00
CUSTOMER SERVICE ASSISTANT (101057)	.88	.00	83,991.00
DEPUTY TAX COLLECTOR (101096)	.88	.00	38,032.00
			43,642.00
TOTAL PERMANENT WAGES FULL TIME			247,099.00
110002 PERMANENT WAGES PART TIME			

14220000 110002 - TAX PERMANENT WAGES PART TIME			
PT CUSTOMER SERVICE ASST (200028)	.88	.00	41,222.00
PT CUSTOMER SERVICE ASST (200037)	.88	.00	20,611.00
			20,611.00
TOTAL PERMANENT WAGES PART TIME			41,222.00
140001 OVERTIME			

14220000 140001 - TAX OVERTIME			
DEPT OT (200006)	.00	.00	10,500.00
DEPT OT (200006)	.00	.00	3,500.00
			7,000.00
TOTAL OVERTIME			10,500.00
140003 POLICE DETAIL OVERTIME			

14220000 140003 - DEED POLICE DETAIL OVERTIME			
DEPT OT (200058)	.00	.00	356.00 *
			356.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL POLICE DETAIL OVERTIME				356.00
190003 LONGEVITY PAY				
14220000 190003 - TAX LONGEVITY PAY				683.00
CUSTOMER SERVICE ASSISTANT (100005)		.00	.00	455.00
CUSTOMER SERVICE ASSISTANT (100617)		.00	.00	228.00
TOTAL LONGEVITY PAY				683.00
190004 EARNED TIME PAY				
14220000 190004 - TAX EARNED TIME PAY				2,831.00
CUSTOMER SERVICE ASSISTANT (100005)		.00	.00	2,831.00
TOTAL EARNED TIME PAY				2,831.00
190005 OTHER COMP-HEALTH INS BUYOUT				
14220000 190005 - TAX HEALTH INS BUYOUT				14,436.00
CUSTOMER SERVICE ASSISTANT (100005)		.00	.00	4,812.00
CUSTOMER SERVICE ASSISTANT (100617)		.00	.00	4,812.00
CUSTOMER SERVICE ASSISTANT (101057)		.00	.00	4,812.00
TOTAL OTHER COMP-HEALTH INS BUYOUT				14,436.00
TOTAL SALARIES				317,127.00
TOTAL REVENUE				.00
TOTAL EXPENSE				317,127.00
GRAND TOTAL				317,127.00

** END OF REPORT - Generated by Mark Fleischer **

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9674flem NEXT YEAR BUDGET DETAIL REPORT			
PROJECTION: 2018 2018 BUDGET			
ACCOUNTS FOR:			
EMPLOYEE VENDOR	QUANTITY	UNIT COST	2018 Town Admin
14220000 210000 - TAX GROUP INS-HEALTH		40218	
TOTAL GROUP INS-HEALTH		40218	
14220000 215000 - TAX GROUP INS-LIFE		1197	
TOTAL GROUP INS-LIFE		1197	
14220000 219001 - TAX GROUP INS-STD		2672	
TOTAL GROUP INS-STD		2672	
14220000 219002 - TAX GROUP INS-LTD		1186	
TOTAL GROUP INS-LTD		1186	
14220000 219003 - TAX GROUP INS-DENTAL		2165	
TOTAL GROUP INS-DENTAL		2165	
14220000 220000 - TAX SOCIAL SECURITY TAX		18740	
TOTAL SOCIAL SECURITY TAX		18740	
14220000 225000 - TAX MEDICARE TAX		4387	
14220000 225000 - DEED MEDICARE TAX		5 *	

TOTAL	MEDICARE TAX	4392
14220000	230000 - TAX RETIREMENT CONTRIBUTIONS	29390
14220000	230000 - DEED RETIREMENT CONTRIBUTIONS	105 *
TOTAL	RETIREMENT CONTRIBUTIONS	29495
14220000	250000 - TAX UNEMPLOYMENT COMPENSATION	370
TOTAL	UNEMPLOYMENT COMPENSATION	370
14220000	260000 - TAX WORKERS COMPENSATION	561
14220000	260000 - DEED WORKERS COMPENSATION	8 *
TOTAL	WORKERS COMPENSATION	569
TOTAL	EMPLOYEE BENEFITS	101004
	TOTAL REVENUE	0
	TOTAL EXPENSE	101004
	GRAND TOTAL	101004

** END OF REPORT - Generated by Mark Fleischer **

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:

ACCOUNTS FOR EMPLOYEE BENEFITS

TOTAL OTHER EMPLOYEE BENEFITS

2900001 TRAINING & CONFERENCES

14220000 290001 - TAX TRAINING & CONFERENCES

TRAINING TO MAINTAIN
CERTIFICATION AS MUNICIPAL
AGENT AND TAX COLLECTOR -
NHTCA & NHCTCA
ANNUAL CONFERENCES

SECOND YEAR FOR DEPUTY TAX
COLLECTOR TO COMPLETE THE
NHTC/NHCTCA JOINT CERTIFICATION
PROGRAM

NHCTCA ANNUAL CONFERENCE

GENERAL OFFICE SKILLS
ENHANCEMENT TRAINING

TYLER TECHNOLOGIES ANNUAL
CONFERENCE FOR ADDITIONAL
TRAINING WITH MUNIS SOFTWARE
APPLICATION

NHMA ANNUAL CONFERENCE

TOTAL TRAINING & CONFERENCES

TOTAL TRAINING & CONFERENCE BENEFITS

320000 LEGAL SERVICES

14220000 320000 - DEED LEGAL SERVICES-TAX DEEDED PROP

COST TO TAX DEED, EVICT AND
DISPOSE OF PROPERTY IN
ACCORDANCE TO STATE STATUTE AND
TOWN CODE

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	2.00	390.00	3,790.00
			780.00
	1.00	260.00	260.00
	1.00	600.00	600.00
	1.00	250.00	250.00
	1.00	1,800.00	1,800.00
	1.00	100.00	100.00
			3,790.00
	9.50	2,000.00	19,000.00 *
			19,000.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TOTAL LEGAL SERVICES
340000 BANK SERVICES

14220000 340000 - TAX BANK SERVICES

LOCKBOX NSF EXPENSE
TO CONTINUE TO IMPROVE FUNDS
AVAILABILITY AND INSURE THE
DEPARTMENT'S EFFICIENCY

MONTHLY LOCKBOX MAINTENANCE FEE
LOCKBOX TAX TRANSACTION EXPENSE

TOTAL BANK SERVICES
341000 TELEPHONE EXP

14220000 341000 - TAX TELEPHONE

TELEPHONE SERVICE AND LINES
TELEPHONE SERVICE AND ATM
LINE

TOTAL TELEPHONE EXP
342001 IT SERVICE CONTRACTS

14220000 342001 - TAX IT SERVICE CONTRACTS

MOTOR VEHICLE SOFTWARE SUPPORT
FOR AVITAR
ONLINE MUNICIPAL AGENT OF THE
STATE

MOTOR VEHICLE RENEWAL EMAIL
NOTIFICATION FEE

ONLINE MV ESTIMATOR
FUNCTIONALITY TO THE CITIZENS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
100077	25.00	10.00	19,000.00
			3,450.00
			250.00
100077	12.00	200.00	2,400.00
	4.00	200.00	800.00
103754	12.00	83.00	996.00
			996.00
104294	1.00	6,500.00	7,500.00
			6,500.00
	1,500.00	.40	600.00
	1.00	400.00	400.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TOTAL		IT SERVICE CONTRACTS		OTHER PROFESSIONAL SERVICES			
390000	OTHER PROFESSIONAL SERVICES						
14220000	390000 - TAX OTHER PROFESSIONAL SERVICE						
	MORTGAGEE SEARCH AND						
	NOTIFICATION FOR LIENS						
	REQUIRED BY RSA 80:65 NOTICE						
	TO MORTGAGEE						
	REQUIRED RECORDING OF LIENS,						
	CURRENT USE FEES, REDEMPTIONS						
	AT REGISTRY OF DEEDS						
	REQUIRED BY STATE LAW						
	INCREASE DUE TO THE OFFSETTING						
	INCREASE IN EXPENSES OF LUCT						
	RECORDING-\$200						
	ARMORED CAR SERVICE FOR						
	TRANSPORT OF DAILY DEPOSITS						
	DEPOSITS GUARANTEED WITH						
	SECURE AND INSURED TRANSPORTS						
	- 9% INCREASE IN 2017						
	MONTHLY MAILING OF MV RENEWAL						
	NOTICES						
	BULK MAILING SERVICES						
	TAX LOCKBOX RENTAL						
	NSF FEE FROM INVOICE CLOUD						
	AVERAGE OF 2 NSF'S EACH MONTH						
	14220000 390000 - DEED OTHER PROFESSIONAL SERVICES						
	MORTGAGEE SEARCH AND						
	NOTIFICATION FOR DEEDING						
	REQUIRED BY RSA 80:65 NOTICE						
	TO MORTGAGEE						
	PROJECTED EXPENSES OF TAX						
	DEEDING OF PRIOR YEARS TAX						
	LIENS DUE TO NONPAYMENT OF						
	TAXES						
	IN ACCORDANCE WITH RSA 80:76						

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TAX DEED

VENDOR QUANTITY UNIT COST 2018 Town Admin

TOTAL OTHER PROFESSIONAL SERVICES
TOTAL PURCHASED PROF SVS

59,006.00 28,060.00

412000 WATER

14220000 412000 - DEED WATER- TAX DEEDED PROPERTY
WATER FOR DEEDED PROPERTIES

20.00 50.00 1,000.00 *
1,000.00

TOTAL WATER
413000 SEWER

1,000.00

14220000 413000 - DEED SEWER-TAX DEEDED PROPERTY
SEWER BILLING FOR DEEDED PROPERTIES

10.00 65.00 650.00 *
650.00

TOTAL SEWER
430000 CONTRACTED REPAIRS & MAINTENAN

650.00

14220000 430000 - TAX CONTRACTED REPAIRS & MAINT
RECONSTRUCTION OF MV COUNTER IN
CUSTOMER SERVICE
PRIMEX ERGONOMICAL
EVALUATION. CAPITAL ITEM?

1.00 500.00 500.00
500.00

TOTAL CONTRACTED REPAIRS & MAINTENAN
440000 RENTALS & LEASES

500.00

14220000 440000 - TAX RENTALS & LEASES
POSTAGE MACHINE ALLOCATION
TAX POSTAGE RENTAL PRORATION
POSTAGE MACHINE INK

12.00 75.00 1,116.00
900.00
3.00 72.00 216.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL RENTALS & LEASES
440002 RENTALS & LEASES-COPIER

14220000 440002 - TAX RENTALS & LEASES-COPIER

TAX SHARE OF ESTIMATED ROCOH
COPY CHARGE RELATED TO COPY
CHARGES
SEMI ANNUAL BILLINGS

TOTAL RENTALS & LEASES-COPIER
TOTAL PURCH PROPERTY SVS

550001 PRINTING

14220000 550001 - TAX PRINTING

PROCESSING TAX BILLS, NOTICES
AND REMITTANCE ENVELOPES
COST EFFECTIVE AND EFFICIENT
SERVICE REVISED PRICING
3-3-17

TOTAL PRINTING
560000 DUES & SUBSCRIPTIONS

14220000 560000 - TAX DUES & SUBSCRIPTIONS

NHTCA DUES

NOTARY RENEWALS
LORI, KATHI & KRISTINA

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

620000 SUPPLIES-OFFICE

14220000 620000 - TAX SUPPLIES-OFFICE

OFFICE RELATED SUPPLIES
INCLUDING PAPER

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			1,116.00
	2.00	170.00	340.00
			340.00
3,606.00			340.00
103121	2.00	1,750.00	3,500.00
			3,500.00
	2.00	20.00	190.00
	3.00	50.00	40.00
			150.00
3,690.00			190.00
105545	1.00	3,500.00	7,500.00
			3,500.00
	1.00	2,000.00	2,000.00

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

ENVELOPES FOR MV REGISTRATION
RENEWALS

TONER FOR PRINTERS AT COUNTER
INCLUDING STATE PRINTERS

TOTAL SUPPLIES-OFFICE

625000 POSTAGE

14220000 625000 - TAX POSTAGE

REAL ESTATE BILLINGS MAILED AT
FIRST CLASS PRESORT RATE
NEW VENDOR PER RFP-TAX-14-001

CERTIFIED LIEN, DEED, MORTGAGEE
NOTICES & CORRESPONDENCE
PRESCRIBED BY STATE LAW

MAILING OF MV RENEWAL NOTICES
PLUS RETURN POSTAGE TO MAIL
COMPLETED MV PERMITS AND
MUNICIPAL AGENT WORK

TOTAL POSTAGE

670000 BOOKS & PERIODICALS

14220000 670000 - TAX BOOKS & PERIODICALS

MOTOR VEHICLE BLUE BOOK

TOTAL BOOKS & PERIODICALS

TOTAL BOOKS & SUPPLIES

800000 OTHER CHARGES & EXPENSES

14220000	800000	- TAX, OTHER CHARGES & EXPENSES
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AS OF 1/31/16 TOTAL EXPOSURE
OF BAD CHECK UNCOLLECTABLE

VENDOR	QUANTITY	UNIT COST	2018 Town Admin

4.00	500.00	2,000.00
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7,500.00

103121	2.00	5,000.00	27,600.00
			10,000.00

436000	2,500.00	6.56	16,400.00
--------	----------	------	-----------

103121	12.00	100.00	1,200.00
--------	-------	--------	----------

27,600.00

1.00	100.00	100.00
		100.00

100.00

35,200.00

1.00	2,000.00	2,000.00
		2,000.00

PROJECTION: 2018 2018 BUDGET				
ACCOUNTS FOR:				
OTHER EXPENSES				
TOTAL OTHER CHARGES & EXPENSES				
820000	CASH BALANCING SHORTAGE EXP			2,000.00

14220000	820000 - TAX CASH BALANCE SHORTAGE EXP	1.00	100.00	100.00
ALLOWANCE FOR CASH SHORTAGES				
TOTAL CASH BALANCING SHORTAGE EXP				
TOTAL OTHER EXPENSES			2,100.00	100.00
960001	TFR TO CAPITAL RESERVE			

14233116	960001 - WTREC TFR TO CAPITAL RESERVE-WTTRUST	1.00	109,100.00	109,100.00 *
FEES COLLECTED THRU MOTOR				109,100.00
VEHICLE REGISTRATION PROCESS				
BEING TRANSFERRED TO CRF				
HANDLED THROUGH A LIABILITY				
ACCOUNT				
14233515	960001 - TRIMF TC TFR-TRANSPORT IMP CAP RES			163,800.00 *
TRANSPORTATION IMPROVEMENT FEE,			4.50	163,800.00
NET OF 10% ADMIN FEE.				
TOTAL TFR TO CAPITAL RESERVE				
TOTAL INTERFUND TFR OUT				272,900.00
				272,900.00
TOTAL REVENUE				.00
TOTAL EXPENSE				380,292.00
GRAND TOTAL				380,292.00

** END OF REPORT - Generated by Mark Fleischer **

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

44	Department: FINANCE DEPT		Activity Center : OTHER MUNICIPAL OBLIGATIONS					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
120	OMO TEMP WAGES	720	859	720	720	0	720	0
190	OMO OTHER COMPENSATION	178,100	249,815	145,505	160,428	14,923	0	0
200	OMO BENEFITS	164,835	190,433	163,805	180,531	16,726	127,189	0
TOTAL Personnel Services		343,655	441,108	310,030	341,679	31,649	127,909	0
Operations & Maintenance								
320	OMO LEGAL SERVICES	250,000	207,067	200,000	150,000	(50,000)	150,000	0
330	OMO MANAGEMENT SERVICES	12,724	10,134	12,724	12,721	(3)	12,721	0
390	OMO OTHER PROFESSIONAL SVS	1,321,035	150,998	1,100	1,100	0	1,100	0
412	OMO WATER	0	0	414,013	414,013	0	414,013	0
480	OMO PROPERTY INSURANCE NOC	253,528	268,587	289,399	272,959	(16,440)	272,959	0
TOTAL Operations & Maintenance		1,837,287	641,567	917,236	850,793	(66,443)	850,793	0
Capital Outlay								
740	OMO MACHINERY & EQUIPMENT	0	0	0	1,610,012	1,610,012	1,610,012	0
800	OMO OTHER EXPENSES	1,428,151	1,428,151	0	0	0	0	0
TOTAL Capital Outlay		1,428,151	1,428,151	0	1,610,012	1,610,012	1,610,012	0
Transfers								
910	OMO TFR TO SPECIAL REVENUE	11,000	11,000	513,500	11,000	(502,500)	21,000	0
930	OMO TFR TO CAPITAL PROJ FUND	1	125,000	1	1	0	1	0
960	OMO TFR TO CAPITAL RESERVE	245,291	0	91,618	97,437	5,819	0	0
TOTAL Transfers		256,292	136,000	605,119	108,438	(496,681)	21,001	0
Debt Service								
980	OMO DEBT SERVICE	904,694	914,703	782,517	953,225	170,708	953,225	0
TOTAL Debt Service		904,694	914,703	782,517	953,225	170,708	953,225	0
TOTAL OTHER MUNICIPAL OBLIGATIONS		4,770,079	3,561,529	2,614,902	3,864,147	1,249,245	3,562,940	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

FOR PERIOD 99

PROJECTION: 2018 2018 BUDGET

OTHER MUNICIPAL OBLIGATIONS		2016	2017	2017	2017	2017	2018	
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Town Admin	COMMENT
1000	GOV GENERAL FUND							
14403000	033520 NH MEALS & ROOMS TAX			1,703,724.00	1,703,724.40	1,585,012.00	1,703,724.00	
14403000	033540 NH WATER POLLUTION GRANTS	1,585,012.11	.00	123,719.00	.00	.00	.00	
14403000	033591 NH REIMB FOR COURTHOUSE BOND	.00	.00	.00	.00	92,531.00	.00	
14403000	033793 INTERGOVERNMENT REIMBURSEMENT	92,531.25	.00	.00	31.56	.00	.00	
14405000	035020 INTEREST REVENUE	218,062.92	206,000.00	206,000.00	148,155.01	206,000.00	220,000.00	
14405000	035020 BRADY INTEREST REVENUE-WW NOTE	.00	.00	.00	.00	.00	14,610.00	
14405000	035020 DPLCI INTEREST REVENUE	103.32	.00	.00	87.89	.00	.00	
14405000	035020 EGOV INTEREST REVENUE	519.70	.00	.00	481.43	.00	.00	
14405000	035020 EMEQ INTEREST REVENUE	1.79	.00	.00	.01	.00	.00	
14405000	035020 FCR FIRE CAP RES INTEREST REVENUE	4,953.05	.00	.00	4,536.22	.00	.00	
14405000	035020 FF&E INTEREST REVENUE	419.88	.00	.00	94.13	.00	.00	
14405000	035020 GFCA INTEREST REVENUE	10,766.75	.00	.00	9,441.62	.00	.00	
14405000	035020 HWYMA INTEREST REVENUE	409.78	.00	.00	560.83	.00	.00	
14405000	035020 L&BLD INTEREST REVENUE	1,013.44	.00	.00	390.83	.00	.00	
14405000	035020 PARKF INTEREST REVENUE	316.89	.00	.00	276.62	.00	.00	
14405000	035020 PCR POL CP CAP RES INTEREST REV	2,713.18	.00	.00	2,787.92	.00	.00	
14405000	035020 POLVE INTEREST REVENUE	1.03	.00	.00	.00	.00	.00	
14405000	035020 PWCR PUBWKS RES INTEREST REVENUE	5,051.15	.00	.00	4,515.13	.00	.00	
14405000	035020 TLICI INTEREST REVENUE	630.97	.00	.00	571.64	.00	.00	
14405000	035022 DPLCI GAIN ON FAIR MKT VALUE-INVESTM	178.84	.00	.00	-91.96	.00	.00	
14405000	035022 EGOV GAIN ON FAIR MKT VALUE-INVESTM	990.44	.00	.00	-503.80	.00	.00	

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

FOR PERIOD 99

PROJECTION: 2018 2018 BUDGET

OTHER MUNICIPAL OBLIGATIONS 2016				2017	2017	2017	2017	2018	
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Town Admin	COMMENT	
14405000 035022 EMEQ	GAIN ON FAIR MKT VALUE-INVESTM	-1.22	.00	.00	.00	.00	.00		
14405000 035022 FCR	FIRE CAPRES GAIN ON FMV-INVEST	9,983.78	.00	.00	-5,416.07	.00	.00		
14405000 035022 FF&E	GAIN ON FAIR MKT VALUE-INVESTM	486.00	.00	.00	-451.98	.00	.00		
14405000 035022 GFCA	GAIN ON FAIR MKT VALUE-INVESTM	19,253.31	.00	.00	-9,799.89	.00	.00		
14405000 035022 HWYMA	GAIN ON FAIR MKT VALUE-INVESTM	1,171.65	.00	.00	-586.87	.00	.00		
14405000 035022 L&BLD	GAIN ON FAIR MKT VALUE-INVESTM	1,802.89	.00	.00	-1,545.60	.00	.00		
14405000 035022 PARKF	GAIN ON FAIR MKT VALUE-INVESTM	568.54	.00	.00	-289.44	.00	.00		
14405000 035022 PCR	GAIN ON FAIR MKT VALUE-INVESTM	5,808.41	.00	.00	-2,917.40	.00	.00		
14405000 035022 POLVE	GAIN ON FAIR MKT VALUE-INVESTM	-14	.00	.00	.00	.00	.00		
14405000 035022 PWCR	PW GAIN ON FAIR MKT VAL-INVEST	9,321.74	.00	.00	-4,752.44	.00	.00		
14405000 035022 TLICI	GAIN ON FAIR MKT VALUE-INVESTM	1,127.74	.00	.00	-546.08	.00	.00		
14405000 035063	REIMBURSEMENTS-NONGOVERNMENTAL	489.80	.00	.00	2,302.24	.00	.00		
14405000 035090	MISCELLANEOUS REVENUE	.00	.00	.00	66.74	.00	.00		
14406000 039120	TFR FROM SPECIAL REVENUE FUND	56.00	.00	.00	.00	.00	.00		
14406000 039120 CABLE	TFR FROM CABLE SPEC REV FUND	.00	100,000.00	100,000.00	.00	.00	.00		
14406000 039142	TRANSFER FROM CABLE	.00	100,000.00	100,000.00	100,000.00	.00	.00		
14407000 039350	REFUNDING BOND PROCEEDS	1,475,000.00	.00	.00	.00	.00	.00		
14408002 039390	OMO CAPITAL LEASE REVENUE	.00	.00	.00	.00	.00	1,610,012.00		
14409000 039399	BUDGETARY USE OF FUND BALANCE	.00	432,618.00	594,118.00	.00	940,091.00	650,000.00		
14409000 039399 CBA	HEALTH PREM SAV EXP TRS CRF FB	.00	.00	.00	.00	.00	237,000.00		
14409000 039399 GFCA	USE GFCA CAP RESERVE FUND BAL	.00	189,055.00	189,055.00	.00	225,208.00	.00		
TOTAL GOV GENERAL FUND				3,448,744.99	1,951,122.69	3,048,842.00	4,435,346.00		
TOTAL OTHER MUNICIPAL OBLIGA				3,448,744.99	1,951,122.69	3,048,842.00	4,435,346.00		

PROJECTION: 2018 2018 BUDGET			
ACCOUNTS FOR:			
SALARIES			
TOTAL PERMANENT WAGES FULL TIME			
120000 TEMPORARY WAGES PART TIME			

14428000 120000 - CONSV CONSV TEMP WAGES PART TIME			
DEPUTY TOWN CLERK (200027)			
VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			.00
	1.00	.00	720.00 *
			720.00
TOTAL TEMPORARY WAGES PART TIME			
TOTAL SALARIES			
TOTAL REVENUE			
TOTAL EXPENSE			
GRAND TOTAL			

** END OF REPORT - Generated by Mark Fleischer **

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PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
14420001	210000 - OMO RETIREE GROUP INS-HEALTH			127133
TOTAL	GROUP INS-HEALTH			127133
14428000	220000 - CONSV SOCIAL SECURITY TAX	45 *		
TOTAL	SOCIAL SECURITY TAX			45
14428000	225000 - CONSV MEDICARE TAX	10 *		
TOTAL	MEDICARE TAX			10
14428000	260000 - CONSV WORKERS COMPENSATION	1 *		
TOTAL	WORKERS COMPENSATION			1
TOTAL	EMPLOYEE BENEFITS			127189
	TOTAL REVENUE			0
	TOTAL EXPENSE			127189
	GRAND TOTAL			127189

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

ACCOUNTS FOR EMPLOYEE BENEFITS

TOTAL OTHER EMPLOYEE BENEFITS

TOTAL EMPLOYEE BENEFITS

320000 LEGAL SERVICES

14420004 320000 - OMO LEGAL SERVICES

GENERAL LEGAL REPRESENTATION

LABOR RELATED REPRESENTATION

TOTAL LEGAL SERVICES

330000 MANAGEMENT SERVICES

14428000 330000 - BLIA OMO BEAVER LAKE IMPROV MGMTSVS

ONGOING PARTICIPATION IN

PARTIAL FUNDING OF MIL,FOIL

PREVENTION PROGRAM ON BEAVER

LAKE ELEVATION RECORD, ON DEWEY

PREVENT MILFOIL INFESTATION

THROUGH BOAT CHECKS &

EDUCATION OF BOATERS. FUNDED.

AT THIS LEVEL IN PRIOR YEARS.

1442800 330000 - CONSV OMO CONSERVATION COMMISSION

EXPENSE FOR GATES. GARDEN

EXPENSE FOR GATES, GARDEN
SUPPLIES, SIGNAGE, OFFICE

COFFICES, STENOGRAPH, OFFICE SUPPLIES, MEMBERSHIPS &

COFFERS, MEMBERSHIP & SEMINARS

\$5,000 REQUEST NET OF \$779

FOR CLERICAL SUPPORT

14428000 330000 - EEAC ENERGY & ENVIR ADVIS COMMITTEE

REOUEST TO COVER COSTS FOR

REQUEST TO COVER COSTS FOR
EVENTS, BROCHURES/FLYERS,

EVENTS, BROCHURES/FILMS,
CONFERENCES AND WEBSITE

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
--------	----------	-----------	-----------------

00.

150,000.00

1.00	130,000.00
130,000.00	130,000.00

1.00	20,000.00	20,000.00
------	-----------	-----------

150,000.00

1.00	2,000.00	2,000.00 *
	2,000.00	2,000.00

1.00	2,000.00
2,000.00	2,000.00

1.00	4,221.00	4,221.00 *
	4,221.00	4,221.00

1.00	4,221.00	4,221.00
------	----------	----------

1.00	1,000.00	1,000.00 *
		1,000.00

1.00	1,000.00	1,000.00
		1,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:

PURCHASED PROF SVS

14430000 330000 - CHAMB OMO CHAMBER OF COMMERCE

TOWN HOLIDAY CELEBRATION -

PARADE AND LIGHTS

SAME FUNDING AS IN FY14 AND

FYL5
STATE

UNIT COST	2018	Town Admin	*
5,500.00		5,500.00	
		5,500.00	

5,500.00	5,500.00
5,500.00	5,500.00

5,500.00	5,500.00
5,500.00	5,500.00

TOTAL MANAGEMENT SERVICES

390000 OTHER PROFESSIONAL SERVICES

12,721.00

1420000 - OTHER PROFESSIONAL SERVICES

1,100.00
1,100.001,100.00
1,100.00

PREPARATION OF REQUIRED ANNUAL
CONTINUING DISCLOSURE FILING
WITH SEC R/E DEBT ISSUES
SERVICE CURRENTLY PROVIDED BY
FIRST SOUTHWEST. AMOUNT
BASED ON FY14 ACTUAL.

PREPARATION OF REQUIRED ANNUAL CONTINUING DISCLOSURE FILING

CONTINUING DISCLOSURE FILE
WITH SEC P/E DEBT TSSIES

WITH SEC R/E DEBT ISSUES
SERVICE CURRENTLY PROVIDED BY

[illegible]

FIRST SOUTHWEST. AMO
RACED ON EV14 ACTUAT

TOTAL OTHER PROFESSIONAL SERVICES

TOTAL OTHER PROFESSIONAL
TOTAL PURCHASED PROF SVS

1,100.00

163,821.00

412000 WATER

14420000 412000 - HYDRA PWT TO WATER FOR HYDRANTS

414,013.00 *

414,013.00 *

МИНИСТРАТ. HYDRANT MAINTENANCE.

MUNICIPAL HYDRO
TO WATER DEPT

TO WATER DEPT
580 HYDRANTS

COUNCIL MOVED EXPENSE FROM FIRE

COUNCIL MOVED: E
BUDGET 05032016

HYDRANT MAINTENANCE TO

HIDRANI MALINI ENANG
PENNICUHUCK WATER

36 HYDRANTS

37,657.00

COUNCIL MOVED EXP FROM FIRE

COUNCIL
05032016

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

480000	TOTAL WATER PROPERTY INSURANCE				
14420002	480000 - OMO PROPERTY INSURANCE				
	P&L COVERAGE: GROSS AMT				
	\$336,889 LESS \$29,633 TO WATER				
	AND \$34,297 TO WASTEWATER				
	BASED ON PRIMEX NOT-TO-EXCEED				
	ESTIMATE DATED				
		1.00	272,959.00	2018 Town Admin	414,013.00
					272,959.00

TOTAL PROPERTY INSURANCE
TOTAL PURCH PROPERTY SVS

686,972.00

740000	MACHINERY & EQUIPMENT				
14432002	740000 - OMO MACHINERY & EQUIPMENT				
	PD & FIRE DEPT COMMUNICATION				
	SYSTEM				
	PD SHARE = \$833,436				
	FIRE SHARE = \$776,576				
	LEASE PURCHASE				
		1.00	1,610,012.00		1,610,012.00

TOTAL MACHINERY & EQUIPMENT
TOTAL CAPITAL OUTLAY

1,610,012.00

980000	DEBT SERVICE-PRINCIPAL BONDS				
14431000	980000 - OMO DEBT SERVICE-BOND PRIN				
	1999 LAND & ROADS				
	1999 FACILITIES - HUMPHREY &				
	ADAMS MEMORIAL BLDG BOND				
	HUMPHREY ROAD COMPLEX				
	2013 MUNICIPAL CENTER				
	REFINANCED				
	\$5,000 LESS THAN THE PRIOR				
	YEAR.				
		1.00	25,000.00		630,000.00
		1.00	95,000.00		25,000.00
		1.00	25,000.00		95,000.00
		1.00	155,000.00		25,000.00
					155,000.00

2004 MUNICIPAL SERVICES
INFRASTRUCTURE

75,000.00

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**DERRY
NEXT YEAR BUDGET DETAIL REPORT**

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PRINCIPAL PAYMENTS

2016 SEIRES B POLICE STATION REFUNDING	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
		1.00	55,000.00	55,000.00

2013 ROCKINGHAM ROAD & TRANSFER
STATION

TOTAL DEBT SERVICE-PRINCIPAL BONDS
TOTAL PRINCIPAL PAYMENTS

630,000.00	630,000.00
------------	------------

981000 DEBT SERVICE-INTEREST BONDS

14431001 981000 - OMO DEBT SERVICE-BOND INTEREST

1.999 LAND & ROADS

1999 FACILITIES - HUMPHREY &
ADAMS MEMORIAL BUILDING

2000 HUMPHREY ROAD COMPLEX

2001 MUNICIPAL CENTER
REFINANCED IN 20132004 MUNICIPAL SERVICES
INFRASTRUCTURE

2016 SERIES B POLICE STATION
REFUNDING BOND

2013 ROCKINGHAM ROAD
RECONSTRUCTION & TRANSFER
STATION

TOTAL DEBT SERVICE-INTEREST BONDS
TOTAL INTEREST PAYMENTS

130.024.00	130,024.00
------------	------------

980002 DEBT SERVICE-PRINCIPAL LEASES

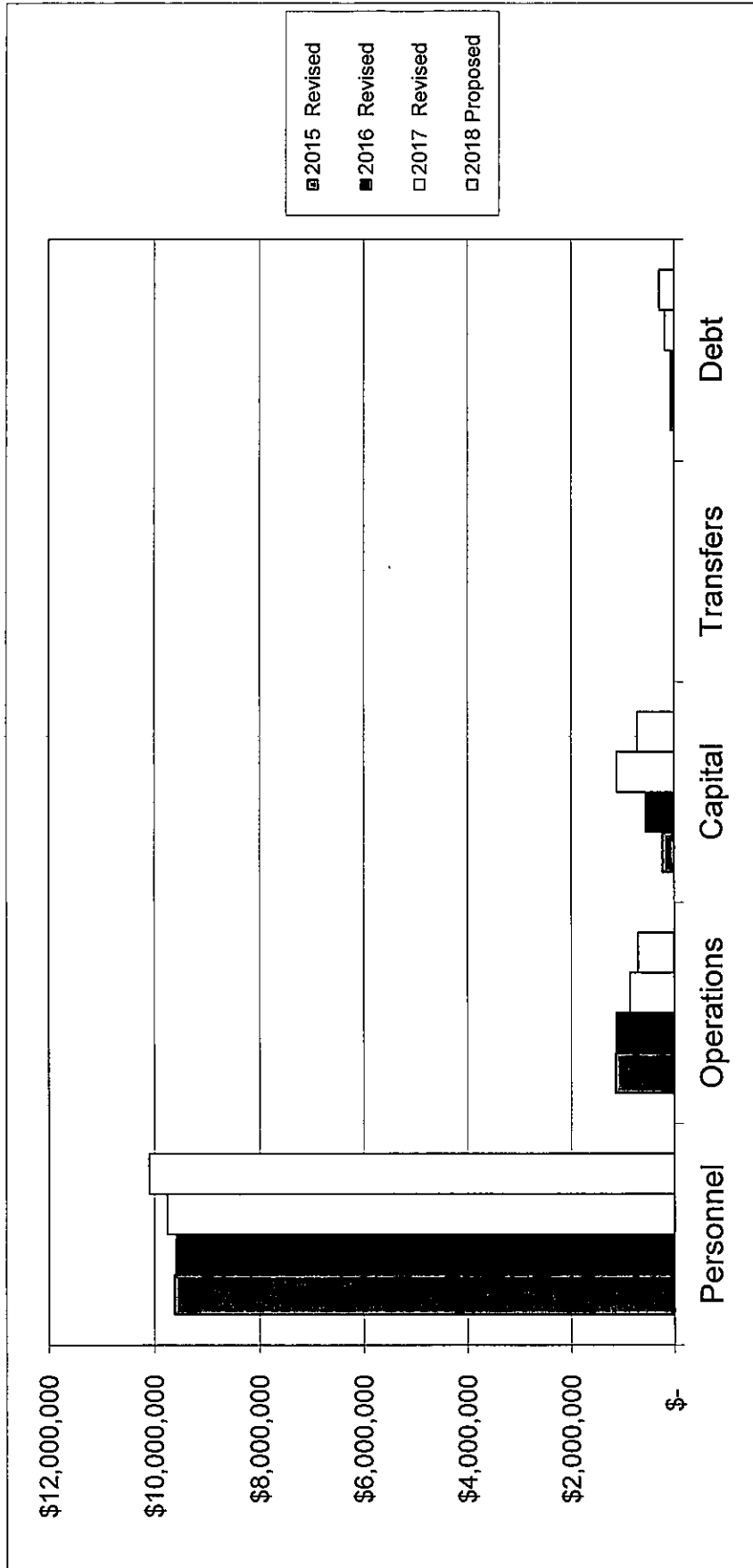
14431002 980002 - OMO DEBT SVS-PRIN LEASE TO OWN

PD & FIRE DEPT COMMUNICATION
SYSTEM LEASE
PRINCIPAL PMT 1/10YR 2%
ESTIMATED RATE

1.00	161,001.00	161,001.00
	161,001.00	161,001.00

FIRE

**Town of Derry, NH
Fire Department Budget Comparison
FY2015 - FY2018**



	2015 Revised	2016 Revised	2017 Revised	2018 Proposed	% Change FY17-FY18
Personnel	\$ 9,621,396	\$ 9,587,679	\$ 9,757,258	\$ 10,101,715	3.5%
Operations	1,144,028	1,132,352	860,791	707,380	-17.8%
Capital	234,500	564,300	1,123,000	721,050	-35.8%
Transfers	-	-	-	-	N/A
Debt	79,747	76,720	182,228	293,282	60.9%
Total	\$ 11,079,671	\$ 11,361,051	\$ 11,923,277	\$ 11,823,427	-0.8%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2018

DEPARTMENT: Fire

ACTIVITYCENTER: Prevention & Emergency Services

The Core Values of the Derry Fire Department continue to be Excellence through Professionalism, Integrity and Compassion.

The vision for our Fire Department is to improve quality of life through innovative community risk reduction programs and effective delivery of emergency services as validated through accreditation and professional standards.

The mission of the Derry Fire Department is ***“Plan, Prevent, Provide.”*** In other words to plan for emergency incidents and events; to prevent those incidents from occurring, and when we are unable to prevent them; to provide the highest level of fiscally responsible, effective, and efficient services in order to enhance the health, welfare and safety of the citizens, visitors and businesses in the Town of Derry.

Emergency services provided by the Derry Fire Department include fire code compliance inspections and plan reviews, public safety education and training, fire suppression, advanced life support - emergency medical transport services, hazardous material incident mitigation, technical rescue and emergency dispatch services to Derry and a number of other local towns, as well as, other services required to insure the safety of the residents and visitors of the community.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through public education and code compliance; along with competent and timely emergency medical responses that provide high quality pre-hospital advanced and basic life support treatment and emergency transport services to community residents and visitors; technical rescues services necessitated by growing commercial development of Derry and its roadways; and fire suppression services to community residents and visitors to the community who experience fires.
- Provide a safe work environment for our members through an active joint Labor/Management Health and Safety Program.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

- Provide a diverse range of non-emergency services and educational programs that improve the health, safety and security of the public, businesses, schools, community groups and visitors, while minimizing personal injuries, loss of life, and property loss.
- Continue to expand mutual aid, automatic aid and other regional public safety initiatives.
- Continue to work with the Derry Finance Department to develop policies and procedures that will enhance collection efforts for ambulance transport services.
- Continue our detailed Post Incident Analysis Program that researches, documents, and make recommendations on improving incident safety, communications, methods, procedures, and training so that we can improve operational efficiency and safety.
- Develop a data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our current services.

The delivery of fire suppression services, ALS emergency medical transport services, fire prevention and code enforcement and emergency communications are at the core of the existence of the Derry Fire Department.

In regards to fire suppression and technical rescue, our efforts are focused upon safe arrival and for the coordinated, timely rescue of trapped occupants; protecting those areas not actively involved in fire; confining the spread of fire to the area of origin; extinguishing the fire; protecting and salvaging the contents of the building; and conducting an exhaustive search to ensure all hidden fire has been exposed and extinguished. To maintain the readiness of these forces, the Department participates in a series of training programs to insure timely and professional services.

The delivery of emergency medical services (EMS) is the largest volume service offered by the Derry Fire Department. This service involves responding appropriate resources to requests for emergency medical aid, providing the appropriate level of pre-hospital medical care and then safely transporting the patient to the closest, most appropriate medical facility.

The Department maintains one ambulance located at the Central Station which is equipped and staffed at the Advanced Life Support (Paramedic) level on a twenty-four hour basis. Three other Advanced Life Support Ambulances, located at the Island Pond Station, Hampstead Road Station and the English Range Station, are immediately available and are cross staffed by personnel,

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

including one Paramedic, otherwise assigned to fire engines. This allows us to provide the most cost effective and efficient fire suppression and EMS services to the entire community.

The initial budget, as proposed by the Department for FY 2018, will maintain the current staffing levels and allow the normal shift staffing to remain at a minimum of 15/16 personnel. Our current staffing model allows each shift to operate with a scheduled maximum of 16 personnel daily and operate with a minimum of 15 personnel. This staffing model allows the Town to maintain the absolute minimum safe staffing of fire and EMS apparatus, while at the same time it also allows us to maintain the approved budget and keep all stations open 24 hours a day every day. When shift staffing is at 15 there is a reduction in the overall service level to the Town; including the inability to staff and respond our Tanker to reported or confirmed structure fires.

Through the Bureau of Fire Prevention - the Department provides a full range of services to insure proper compliance with applicable local, state and national fire safety codes and ordinances, while supporting local businesses, landlords and homeowners through timely issuance and inspection of legally required permits. In addition, the Department provides citizen education on topics intended to prevent the outbreak of fire, and to increase their ability to survive a fire should one occur. This activity is the most effective activity from the perspective of avoiding human suffering.

Code Compliance: The Department provides a full range of fire code compliance services including plans review, site inspections and on-going annual fire code inspections. Technically demanding plan reviews are conducted by the Bureau of Fire Prevention. These reviews typically involve commercial properties or properties that constitute places of assembly. Residential plan review is limited to multiple family residential structures. Once the plans receive approval, routine inspections are conducted during all phases of building construction to insure that construction proceeds in compliance with applicable fire codes. The Bureau of Fire Prevention conducts code compliance inspections for residential heating systems; this includes gas-burning appliances, oil burners and like equipment. Inspections to review on-going code compliance are conducted by trained fire inspectors. The goal of the Department is to visit as many commercial properties, manufacturing facilities, schools, day-cares and places of public assembly as possible each year to ensure proper continuing fire code compliance as required by the State Fire Code. Furthermore, continue our initiative of improving life-safety in multi-family dwellings through regular fire inspections and code enforcement.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

Fire In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in fire sciences, and the skills and competencies relating to fire suppression operations. This program includes a series of weekly and monthly training topics coordinated by the Office of the Battalion Chief and each company officer.

The Department provides fire and rescue training without the availability of a full-time Training Officer. The Department relies on Private Contract Companies, Trainers, and the State of NH Fire Academy to provide training programs. The Department augments its training by the use of video tape training program and on-line services when available. The Department continues to utilize Derry fire fighters to assist in the training of Derry fire fighters. Each member is required to actively participate in providing training for the Department.

In FY17 - the Department members participated in fire and rescue training programs offered by the New Hampshire Fire Academy at no cost to the Department. The Department continues to investigate and implement programs with regional agencies, including local Fire Departments, the State Fire Marshalls Office, the New Hampshire Fire Academy, the Fire Prevention Society of NH, Parkland Medical Center and Pinkerton Academy. Sharing of training resources allows the Department to maintain skills and competencies with a minimal training budget.

EMS In-Service Training and Education: This on-going program is designed to ensure that field practitioners maintain a high level of proficiency in emergency pre-hospital medical care. The Department maintains an annual training schedule that provides weekly training topics designed to bolster our ability to provide high-level patient care, and to meet requirements established by the rules of the State of New Hampshire Bureau of Emergency Services.

Pre-Incident Planning and Risk Assessment: This on-going program is designed to determine what realistic risks are faced by the community, how best to protect the community from these and how best to respond to these risks. This includes using current resources and capabilities provided by the Derry Fire Department, reallocation of resources, expansion of our technical rescue capabilities and expanded involvement with mutual and automatic aid.

Haz –Mat In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in hazardous materials response. This program includes an

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

annual refresher training class and is intended to maintain the certification of all personnel at the Hazmat Operations Level.

Public Education and Community Service: The Department provides an array of public education and community services intended to meet the needs of a diverse community. Services and education that we continue to provide include CPR/Narcan/First Aid training, CATV education programs, and injury and illness awareness programs. During 2017 - the Department provided successful CPR/Narcan administration training to number of community groups and individuals. The Department, in conjunction with the Rockingham VNA, has continued with a "slips and falls" preventative program for seniors and other at risk populations in Derry.

During FY18, the department will continue to partner with the Community Alliance for Teen Safety (CATS) and Pinkerton Academy to produce safety programs for teenagers. Further, we will continue with activities such fire station visits by community groups and visitors, programs targeting pre-school students, public fire extinguisher training, and our Annual Open House. These efforts will be coordinated through our Chief Officers and Bureau of Fire Prevention. Combining these services with the proper application of fire codes reduces the emotional and financial harm citizen's face under fire conditions. For this reason, we feel our Fire Prevention and Education activities are among the most valuable offered to the community.

Equipment Procurement and Replacement: The Department maintains a system for the replacement of expendable and non-expendable fire and medical supplies to ensure vehicles are in a constant state of readiness. Responsibility for this program is shared throughout various levels of the Department. Department members are responsible to replace supplies used after each emergency from available inventory. Fire Captains are responsible for vehicle inventories and the in-house inventory of expendable fire and medical supplies. The Director of EMS is responsible for supply orders, as well as establishing and maintaining relationships with EMS medical vendors.

Fire Equipment/Supply Maintenance & Replacement: The Department maintains small equipment needed to complete our fire suppression mission such as exhaust fans, extrication equipment, self-contained breathing apparatus and protective clothing. This program is coordinated through the Office of the Battalion Chief which is responsible for the upkeep of records and schedules.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

Wellness and Physical Fitness: The Department maintains a program of medical physical exams to ensure personnel are physically capable of performing the rigors required of fire fighters. A program of on-duty physical fitness supports this program. Each fire station has a designated fitness area with aerobic, strength and flexibility equipment that is available to all Department employees 24 hours a day. These fitness activities enhance or maintain the level of fitness and ability to complete the oftentimes physically challenging tasks associated with firefighting. These programs are coordinated jointly through the Fire Chief's office and the Department's wellness coordinators. In FY18 the Department will continue with our annual Firefighter Wellness Week when the Department participates in a national "stand down" week to review Department policies, procedures, equipment and the mindset of employees in order to raise awareness of health and safety. This week has provided input to revise policies and enhance equipment.

National Accreditation Level of Care: The Derry Fire Department has become one of only eleven fire based EMS providers in the nation, and is one of only ten EMS providers in New England to operate its ambulance service at national accreditation standards level. The Department achieved accreditation through the Commission on Accreditation of Ambulance Services (CASS) in 1999 and was reaccredited in 2016.

Continuous Quality Initiative: The Department maintains a Continuous Quality Care (CQI) initiative intended to insure a high standard of patient care. Patient Care reports are reviewed to insure compliance with treatment standards and protocols.

In instances when standards of care have not been followed or achieved, further scrutiny occurs to identify the cause of the deviation to insure future compliance. The CQI program also includes a format where field practitioners can recommend changes to standards of care and protocols based upon field experiences. The Derry Fire Department has had an active CQI process for many years, long before it became a requirement under the New Hampshire Bureau of Emergency Medical Services rules.

Contract Services to Surrounding Communities: In addition to providing emergency medical services to the citizens of Derry, the Department provides these services to the Towns of Chester and Auburn. In total - emergency medical services gross approximately \$ 1,310,000 in revenues annually for the Town.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

Southeastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD): The Department maintains an active membership and high level of support of this Hazardous Materials Mutual Aid District. This District consists of 16 communities banded together to provide a coordinated hazardous material response capability. The Department maintains a Level B hazardous materials response capability for the protection of the community. This response level allows responders to analyze and mitigate releases of hazardous materials that pose a hazard through inhalation, direct contact or skin absorption. This response level is commensurate with the typical risk within the Town of Derry. Although hazardous materials response is a low frequency within Derry, the high consequence of such an incident to people, groundwater, and the environment merits our measured delivery of hazmat services. To maintain a response readiness, the Department undertakes a series of training programs including those provided by the SENHHMMAD to ensure timely and professional services. Additionally, the District stocks the Hazardous Materials Response Trailer which is located at Central Station with spill containment supplies. The Derry Fire Department provides two Team Leaders, 14 Haz-Mat Technicians and 2 Communication Specialists to support the SENHHMMAD. Through the terms of the mutual aid agreement, our personnel receive monthly training exercises, annual medical evaluations and all protective apparel needed to participate according to Federal guidelines. All cost associated with these members participating are reimbursed to the Town through the District. The District draws its funding from an annual per capita assessment from each community as well as from grants and reimbursed costs from incidents and donations.

Fleet Maintenance: The Department maintains an on-going vehicle maintenance program through the Director of Maintenance. The program includes scheduled safety checks and fluid changes, as well as annual certification of pumps, ground ladders and aerial ladders as well as biannual state inspections. The vehicle maintenance facility is shared with the Derry Police Department and allows us to provide repairs and preventative maintenance in a safe and efficient manner by working closely with the police maintenance personnel. The Fire Mechanic is a certified ASE and EVT (Emergency Vehicle Technician). With the increasing specialization of unique equipment on fire and EMS emergency vehicles, an appropriately trained and certified fleet mechanic is important to reducing liability to the Town of Derry.

Facilities Maintenance: The Department provides services to the community through four fire station facilities. On-duty personnel complete the majority of maintenance and repair at these facilities. The office of the Fire Chief and the Office of the Battalion Chief, along with the Station

Town of Derry, NH

**Department Mission and Objectives
Fiscal Year 2018**

Captains oversees the physical plants at our facilities. These individuals are responsible for contacts with private contractors and the coordination of on-going maintenance at the fire stations.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE		Activity Center : PREVENTION & EMERGENCY SVS						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	P&ES PERMANENT POSITIONS	4,009,448	3,736,558	4,001,603	4,430,595	428,992	4,340,265	0
140	P&ES OVERTIME	775,692	956,986	838,000	838,000	0	838,000	0
190	P&ES OTHER COMPENSATION	857,109	763,789	784,293	791,895	7,602	785,277	0
200	P&ES EMPLOYEE BENEFITS	3,244,652	2,965,282	3,364,377	3,452,299	87,922	3,367,155	0
240	P&ES TUITION REIMBURSEMENT	10,000	10,000	10,000	15,000	5,000	15,000	0
291	P&ES TRAINING & CONFERENCES	24,850	19,097	29,390	27,650	(1,740)	27,650	0
292	P&ES UNIFORMS	32,487	33,959	34,940	34,940	0	34,940	0
TOTAL Personnel Services		3,954,238	8,485,671	9,062,603	9,590,379	527,776	9,408,287	0
Operations & Maintenance								
340	P&ES BANKING SERVICES	6,400	1,175	0	1,920	1,920	1,920	0
341	P&ES TELEPHONE	22,140	15,695	20,160	22,800	2,640	22,800	0
342	P&ES DATA PROCESSING	13,350	9,389	15,296	13,796	(1,500)	13,796	0
355	P&ES PHOTO LABORATORY	200	0	200	200	0	200	0
360	P&ES CUSTODIAL SERVICES	6,200	4,995	6,200	6,200	0	6,200	0
390	P&ES OTHER PROFESSIONAL SVS	107,774	86,796	90,486	93,262	2,776	93,262	0
410	P&ES ELECTRICITY	31,178	27,719	28,770	28,770	0	28,770	0
411	P&ES HVAC	23,621	17,029	25,480	25,480	0	25,480	0
412	P&ES WATER	415,103	415,128	1,325	1,325	0	1,325	0
413	P&ES SEWER	3,700	7,609	3,700	3,700	0	3,700	0
430	P&ES CONTRACT REPAIR & MAINT	55,740	61,176	56,260	68,340	12,080	68,340	0
440	P&ES RENTAL & LEASES	10,859	8,599	12,224	12,974	750	12,974	0
490	P&ES OTHER PROPERTY RELATED SV	8,940	6,556	6,123	6,123	0	6,123	0
550	P&ES PRINTING	900	1,422	900	900	0	900	0
560	P&ES DUES & SUBSCRIPTIONS	19,910	16,393	20,079	20,999	920	20,999	0
610	P&ES GENERAL SUPPLIES	72,275	69,239	82,050	83,050	1,000	78,300	0
620	P&ES OFFICE SUPPLIES	5,000	4,964	5,000	5,000	0	5,000	0
625	P&ES POSTAGE	1,400	1,192	1,400	1,400	0	1,400	0
630	P&ES MAINT & REPAIR SUPPLIES	14,400	14,278	14,400	8,000	(6,400)	8,000	0

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE			Activity Center : PREVENTION & EMERGENCY SVS					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
635	P&ES GASOLINE	7,000	6,985	4,600	5,750	1,150	5,750	0
636	P&ES DIESEL FUEL	52,669	40,295	38,363	35,820	(2,543)	35,820	0
640	P&ES CUSTODIAL & HOUSEKEEPING	12,800	9,576	12,800	12,800	0	12,800	0
650	P&ES GROUNDSKEEPING SUPPLIES	1,250	1,139	1,250	1,250	0	1,250	0
660	P&ES VEHICLE REPAIRS	82,300	68,716	84,800	84,800	0	81,000	0
670	P&ES BOOKS & PERIODICALS	3,500	1,590	3,500	3,000	(500)	3,000	0
690	P&ES OTHER NON CAPITAL	137,099	136,043	152,290	92,544	(59,746)	92,544	0
	TOTAL Operations & Maintenance	1,115,708	1,033,698	687,656	640,203	(47,453)	631,653	0
	Capital Outlay							
720	P&ES BUILDINGS	85,000	59,825	85,000	59,000	(26,000)	0	0
740	P&ES MACHINERY & EQUIPMENT	49,331	49,330	33,000	120,975	87,975	120,975	0
760	P&ES VEHICLES	300,000	7,511	900,000	555,000	(345,000)	435,000	0
	TOTAL Capital Outlay	434,331	116,667	1,018,000	734,975	(283,025)	555,975	0
	Transfers							
	Debt Service							
980	P&ES DEBT SERVICE	76,720	76,720	182,228	293,282	111,054	293,282	0
	TOTAL Debt Service	76,720	76,720	182,228	293,282	111,054	293,282	0
	TOTAL PREVENTION & EMERGENCY SVS	10,580,997	9,712,756	10,950,487	11,258,839	308,352	10,889,197	0

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

FOR PERIOD 99

PROJECTION: 2018 2018 BUDGET

PREVENTION & EMERGENCY SVS 2016		2017	2017	2017	2017	2018
ACTUAL		ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Town Admin COMMENT
1000	GOV GENERAL FUND					
11002000	032906	P&ES PERMIT & INSPECTION FEES	33,500.00	31,787.00	33,500.00	38,500.00
		32,960.00	33,500.00			
11003000	033199	FEDERAL \$ PASS THRU STATE	.00	4,543.49	.00	.00
		1,561.43	.00			
11003000	033595	P&ES NH STATE REIMBURSEMENT	.00	84.13	.00	.00
		19.92	.00			
11003000	033793	P&ES INTERGOV REIMBURSEMENT	181,378.00	160,172.74	167,922.00	196,382.00
		161,000.05	181,378.00			
11004000	034010	P&ES INCIDENT REPORTS COPIES	1,050.00	930.00	1,050.00	1,050.00
		995.00	1,050.00			
11004000	034010	COLL DEPT REV CHARGES FOR SERVICE	.00	-290,380.71	.00	-250,000.00
		3,627.45	.00			
11004000	034013	P&ES COPY CHARGES	.00	.00	25.00	.00
		1.00	.00			
11004000	034015	P&ES REIMBURSABLE DETAILS	1,876.00	1,120.00	1,820.00	1,960.00
		5,360.00	1,876.00			
11005000	035011	P&ES SALE OF TOWN PROPERTY	500.00	9,184.00	500.00	500.00
		1,668.00	500.00			
11005000	035061	P&ES W/COMP & DISABILITY REIMB	65,000.00	50,629.89	50,000.00	55,000.00
		112,087.74	65,000.00			
11005000	035063	P&ES REIMBURSEMENT-NON GOV	.00	5,135.36	.00	.00
		4,024.36	.00			
11005000	035066	P&ES CLAIM REIMBURSEMENT	.00	12,648.06	.00	.00
		.00	.00			
11005000	035090	P&ES MISCELLANEOUS REVENUE	.00	3,270.55	.00	.00
		450.00	.00			
11008000	039390	P&ES CAPITAL LEASE REVENUE	900,000.00	898,339.00	.00	555,000.00
		.00	900,000.00			
11009000	039399	USE FIRE CAP PLAN CAP RESERVE	353,528.00	.00	376,720.00	294,257.00
		.00	353,528.00			
11404000	034010	AMB AMBULANCE SERVICE BILLING	1,155,000.00	862,495.67	1,100,000.00	1,405,000.00
		1,004,622.94	1,155,000.00			
TOTAL GOV GENERAL FUND			2,691,832.00	1,749,959.18	1,731,537.00	2,297,649.00
		1,328,377.89	2,691,832.00			
TOTAL PREVENTION & EMERGENCY			2,691,832.00	1,749,959.18	1,731,537.00	2,297,649.00
		1,328,377.89	2,691,832.00			

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
110001 PERMANENT WAGES FULL TIME				

11021000 110001 - P&S PERMANENT WAGE-FT				4,319,686.00
EXECUTIVE SECRETARY (6675)		1.00	.00	62,254.00
FIREFIGHTER EMT INTERMEDIATE (21394)		1.00	.00	57,614.00
FIREFIGHTER/PARAMEDIC (31390)		1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (32250)		1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (34876)		1.00	.00	60,519.00
LIEUTENANT (37310)		1.00	.00	65,441.00
FIRE CHIEF (40850)		1.00	.00	115,690.00
FIREFIGHTER/PARAMEDIC (42099)		1.00	.00	60,519.00
BATTALION CHIEF (43450)		1.00	.00	82,621.00
BATTALION CHIEF (46060)		1.00	.00	84,324.00
CAPTAIN (46061)		1.00	.00	76,998.00
FIREFIGHTER EMT INTERMEDIATE (46075)		1.00	.00	57,614.00
LIEUTENANT (49516)		1.00	.00	63,293.00
LIEUTENANT (50132)		1.00	.00	72,159.00
FIREFIGHTER EMT INTERMEDIATE (50660)		1.00	.00	57,614.00
ASSISTANT FIRE CHIEF (51372)		1.00	.00	116,111.00
CAPTAIN (54545)		1.00	.00	76,502.00
LIEUTENANT (57290)		1.00	.00	65,833.00
FIREFIGHTER EMT BASIC (68445)		1.00	.00	54,884.00
BATTALION CHIEF (84123)		1.00	.00	84,324.00
DIR MECHANICAL DIVISION (86348)		1.00	.00	72,218.00
FIREFIGHTER EMT INTERMEDIATE (87275)		1.00	.00	57,614.00
CAPTAIN (88000)		1.00	.00	78,056.00
FIRE INSPECTOR (89320)		1.00	.00	63,143.00
		1.00	.00	63,114.00

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
LIEUTENANT (89997)	1.00	.00	72,159.00
LIEUTENANT (92750)	1.00	.00	84,324.00
BATTALION CHIEF (94250)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (95868)	1.00	.00	72,159.00
LIEUTENANT (99050)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (99051)	1.00	.00	57,397.00
FIREFIGHTER EMT BASIC (100152)	1.00	.00	54,884.00
FIREFIGHTER EMT BASIC (100154)	1.00	.00	60,288.00
FIREFIGHTER EMT INTERMEDIATE (100155)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100156)	1.00	.00	69,101.00
LIEUTENANT (100194)	1.00	.00	88,982.00
EMS DIRECTOR (100200)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100230)	1.00	.00	64,678.00
LIEUTENANT (100231)	1.00	.00	54,884.00
FIREFIGHTER EMT BASIC (100233)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100234)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100237)	1.00	.00	72,159.00
LIEUTENANT (100238)	1.00	.00	78,056.00
CAPTAIN (100239)	1.00	.00	72,159.00
LIEUTENANT (100240)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100253)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (100254)	1.00	.00	62,708.00
LIEUTENANT (100257)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (100478)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (100530)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (100633)	1.00	.00	57,614.00
FIREFIGHTER EMT INTERMEDIATE (100634)	1.00	.00	

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER/PARAMEDIC (100887)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (100967)	1.00	.00	57,614.00
FIREFIGHTER/PARAMEDIC (100968)	1.00	.00	60,519.00
FIREFIGHTER/PARAMEDIC (101054)	1.00	.00	58,951.00
FIREFIGHTER EMT INTERMEDIATE (101066)	1.00	.00	54,884.00
FIREFIGHTER EMT BASIC (101067)	1.00	.00	54,884.00
FIREFIGHTER EMT INTERMEDIATE (101212)	1.00	.00	49,657.00
FIREFIGHTER/PARAMEDIC (101248)	1.00	.00	50,427.00
FIREFIGHTER/PARAMEDIC (101260)	1.00	.00	50,138.00
FIREFIGHTER EMT INTERMEDIATE (101262)	1.00	.00	49,057.00
FIREFIGHTER/PARAMEDIC (101281)	1.00	.00	49,801.00
FIREFIGHTER EMT BASIC (101282)	1.00	.00	47,440.00
FIREFIGHTER/PARAMEDIC (101292)	1.00	.00	49,302.00
FIREFIGHTER EMT INTERMEDIATE (101293)	1.00	.00	46,965.00
FIREFIGHTER EMT BASIC (101294)	1.00	.00	46,965.00
FIREFIGHTER/PARAMEDIC (200045)	1.00	.00	45,165.00
FIREFIGHTER/PARAMEDIC (200046)	1.00	.00	45,165.00
FIREFIGHTER/PARAMEDIC (200047)	.00	.00	.00
FIREFIGHTER/PARAMEDIC (200059)	.00	.00	.00

TOTAL PERMANENT WAGES FULL TIME 4,319,686.00
 110002 PERMANENT WAGES PART TIME

 11021000 110002 - P&S PERMANENT WAGE-PT 20,579.00
 PT SECRETARY (101316) 20,579.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

TOTAL PERMANENT WAGES PART TIME		UNIT COST, 2018 Town Admin	
140001 OVERTIME			20,579.00
11021000 140001 - P&S OVERTIME			838,000.00
			450,000.00
DEPT OT (200023)			388,000.00
DEPT OT (200024)			
TOTAL OVERTIME			
190001 PROFICIENCY PAY			838,000.00
11021000 190001 - P&S PROFICIENCY PAY			290,932.00
			1,728.00
FIREFIGHTER EMT INTERMEDIATE (21394)			2,921.00
FIREFIGHTER/PARAMEDIC (31390)			4,131.00
FIREFIGHTER/PARAMEDIC (32250)			2,013.00
FIREFIGHTER/PARAMEDIC (34876)			8,700.00
LIEUTENANT (37310)			3,631.00
FIREFIGHTER/PARAMEDIC (42099)			9,000.00
BATTALION CHIEF (43450)			8,700.00
BATTALION CHIEF (46060)			8,700.00
CAPTAIN (46061)			5,109.00
FIREFIGHTER EMT INTERMEDIATE (46075)			8,500.00
LIEUTENANT (49516)			8,000.00
LIEUTENANT (50132)			3,457.00
FIREFIGHTER EMT INTERMEDIATE (50660)			8,500.00
CAPTAIN (54545)			8,500.00
LIEUTENANT (57290)			1,647.00
FIREFIGHTER EMT BASIC (68445)			9,000.00
BATTALION CHIEF (84123)			8,000.00
DIR MECHANICAL DIVISION (86348)			2,305.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER EMT INTERMEDIATE (87275)	.00	.00	8,000.00
CAPTAIN (88000)	.00	.00	8,500.00
FIRE INSPECTOR (89320)	.00	.00	8,700.00
LIEUTENANT (89997)	.00	.00	8,000.00
LIEUTENANT (92750)	.00	.00	8,700.00
BATTALION CHIEF (94250)	.00	.00	3,631.00
FIREFIGHTER/PARAMEDIC (95868)	.00	.00	8,500.00
LIEUTENANT (99050)	.00	.00	3,223.00
FIREFIGHTER/PARAMEDIC (99051)	.00	.00	5,109.00
FIREFIGHTER EMT BASIC (100152)	.00	.00	1,372.00
FIREFIGHTER EMT BASIC (100154)	.00	.00	2,421.00
FIREFIGHTER EMT INTERMEDIATE (100155)	.00	.00	3,957.00
FIREFIGHTER EMT INTERMEDIATE (100156)	.00	.00	8,000.00
LIEUTENANT (100194)	.00	.00	3,457.00
FIREFIGHTER EMT INTERMEDIATE (100230)	.00	.00	8,700.00
LIEUTENANT (100231)	.00	.00	1,372.00
FIREFIGHTER EMT BASIC (100233)	.00	.00	2,305.00
FIREFIGHTER EMT INTERMEDIATE (100234)	.00	.00	3,457.00
FIREFIGHTER EMT INTERMEDIATE (100237)	.00	.00	6,494.00
LIEUTENANT (100238)	.00	.00	8,500.00
CAPTAIN (100239)	.00	.00	8,500.00
LIEUTENANT (100240)	.00	.00	1,728.00
FIREFIGHTER EMT INTERMEDIATE (100253)	.00	.00	1,816.00
FIREFIGHTER/PARAMEDIC (100254)	.00	.00	8,500.00
LIEUTENANT (100257)	.00	.00	1,816.00
FIREFIGHTER/PARAMEDIC (100478)	.00	.00	2,921.00
FIREFIGHTER/PARAMEDIC (100530)	.00	.00	

2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER/PARAMEDIC (100633)	.00	.00	1,513.00
FIREFIGHTER EMT INTERMEDIATE (100634)	.00	.00	5,309.00
FIREFIGHTER/PARAMEDIC (100887)	.00	.00	2,921.00
FIREFIGHTER/PARAMEDIC (100967)	.00	.00	3,957.00
FIREFIGHTER/PARAMEDIC (100968)	.00	.00	3,026.00
FIREFIGHTER/PARAMEDIC (101054)	.00	.00	4,331.00
FIREFIGHTER EMT INTERMEDIATE (101066)	.00	.00	1,372.00
FIREFIGHTER EMT BASIC (101067)	.00	.00	1,372.00
FIREFIGHTER EMT INTERMEDIATE (101212)	.00	.00	1,944.00
FIREFIGHTER/PARAMEDIC (101248)	.00	.00	1,307.00
FIREFIGHTER/PARAMEDIC (101260)	.00	.00	1,807.00
FIREFIGHTER EMT INTERMEDIATE (101262)	.00	.00	1,244.00
FIREFIGHTER/PARAMEDIC (101281)	.00	.00	1,807.00
FIREFIGHTER EMT BASIC (101282)	.00	.00	1,991.00
FIREFIGHTER/PARAMEDIC (101292)	.00	.00	1,493.00
FIREFIGHTER EMT INTERMEDIATE (101293)	.00	.00	1,422.00
FIREFIGHTER EMT BASIC (101294)	.00	.00	1,185.00
FIREFIGHTER/PARAMEDIC (200045)	.00	.00	1,355.00
FIREFIGHTER/PARAMEDIC (200046)	.00	.00	1,355.00
FIREFIGHTER/PARAMEDIC (200047)	.00	.00	.00
FIREFIGHTER/PARAMEDIC (200059)	.00	.00	.00

TOTAL PROFICIENCY PAY

290,932.00

190002 HOLIDAY PAY

11021000 190002 - P&S HOLIDAY PAY

FIREFIGHTER EMT INTERMEDIATE (21394)	.00	.00	164,443.00
FIREFIGHTER EMT INTERMEDIATE (21394)	.00	.00	1,662.00
			831.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER/PARAMEDIC (31390)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (31390)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (32250)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (32250)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (34876)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (34876)	.00	.00	873.00
LIEUTENANT (37310)	.00	.00	1,888.00
LIEUTENANT (37310)	.00	.00	944.00
FIREFIGHTER/PARAMEDIC (42099)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (42099)	.00	.00	873.00
BATTALION CHIEF (43450)	.00	.00	2,383.00
BATTALION CHIEF (43450)	.00	.00	1,192.00
BATTALION CHIEF (46060)	.00	.00	2,432.00
BATTALION CHIEF (46060)	.00	.00	1,216.00
CAPTAIN (46061)	.00	.00	2,221.00
CAPTAIN (46061)	.00	.00	1,111.00
FIREFIGHTER EMT INTERMEDIATE (46075)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (46075)	.00	.00	831.00
LIEUTENANT (49516)	.00	.00	1,780.00
LIEUTENANT (49516)	.00	.00	913.00
LIEUTENANT (50132)	.00	.00	2,082.00
LIEUTENANT (50132)	.00	.00	1,041.00
FIREFIGHTER EMT INTERMEDIATE (50660)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (50660)	.00	.00	831.00
CAPTAIN (54545)	.00	.00	2,207.00
CAPTAIN (54545)	.00	.00	1,103.00
CAPTAIN (54545)	.00	.00	1,899.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
LIEUTENANT (57290)		.00	.00	950.00
LIEUTENANT (57290)		.00	.00	1,583.00
FIREFIGHTER EMT BASIC (68445)		.00	.00	792.00
FIREFIGHTER EMT BASIC (68445)		.00	.00	2,432.00
BATTALION CHIEF (84123)		.00	.00	1,216.00
BATTALION CHIEF (84123)		.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (87275)		.00	.00	831.00
FIREFIGHTER EMT INTERMEDIATE (87275)		.00	.00	2,252.00
CAPTAIN (88000)		.00	.00	1,126.00
CAPTAIN (88000)		.00	.00	1,821.00
LIEUTENANT (89997)		.00	.00	910.00
LIEUTENANT (89997)		.00	.00	2,082.00
LIEUTENANT (92750)		.00	.00	1,041.00
LIEUTENANT (92750)		.00	.00	2,432.00
BATTALION CHIEF (94250)		.00	.00	1,216.00
BATTALION CHIEF (94250)		.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (95868)		.00	.00	873.00
FIREFIGHTER/PARAMEDIC (95868)		.00	.00	2,082.00
LIEUTENANT (99050)		.00	.00	1,041.00
LIEUTENANT (99050)		.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (99051)		.00	.00	873.00
FIREFIGHTER/PARAMEDIC (99051)		.00	.00	1,656.00
FIREFIGHTER EMT BASIC (100152)		.00	.00	828.00
FIREFIGHTER EMT BASIC (100152)		.00	.00	1,583.00
FIREFIGHTER EMT BASIC (100154)		.00	.00	792.00
FIREFIGHTER EMT BASIC (100154)		.00	.00	1,739.00
FIREFIGHTER EMT INTERMEDIATE (100155)		.00	.00	

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER EMT INTERMEDIATE (100155)	.00	.00	870.00
FIREFIGHTER EMT INTERMEDIATE (100156)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100156)	.00	.00	831.00
LIEUTENANT (100194)	.00	.00	1,993.00
LIEUTENANT (100194)	.00	.00	997.00
FIREFIGHTER EMT INTERMEDIATE (100230)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100230)	.00	.00	831.00
LIEUTENANT (100231)	.00	.00	1,866.00
LIEUTENANT (100231)	.00	.00	933.00
FIREFIGHTER EMT BASIC (100233)	.00	.00	1,583.00
FIREFIGHTER EMT BASIC (100233)	.00	.00	792.00
FIREFIGHTER EMT INTERMEDIATE (100234)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100234)	.00	.00	831.00
FIREFIGHTER EMT INTERMEDIATE (100237)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100237)	.00	.00	831.00
LIEUTENANT (100238)	.00	.00	2,082.00
LIEUTENANT (100238)	.00	.00	1,041.00
CAPTAIN (100239)	.00	.00	2,252.00
CAPTAIN (100239)	.00	.00	1,126.00
LIEUTENANT (100240)	.00	.00	2,082.00
LIEUTENANT (100240)	.00	.00	1,041.00
FIREFIGHTER EMT INTERMEDIATE (100253)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100253)	.00	.00	831.00
FIREFIGHTER/PARAMEDIC (100254)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (100254)	.00	.00	873.00
LIEUTENANT (100257)	.00	.00	1,809.00
	.00	.00	904.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
LIEUTENANT (100257)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (100478)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (100478)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (100530)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (100530)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (100633)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (100633)	.00	.00	1,662.00
FIREFIGHTER EMT INTERMEDIATE (100634)	.00	.00	831.00
FIREFIGHTER EMT INTERMEDIATE (100634)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (100887)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (100967)	.00	.00	1,662.00
FIREFIGHTER/PARAMEDIC (100967)	.00	.00	831.00
FIREFIGHTER/PARAMEDIC (100968)	.00	.00	1,746.00
FIREFIGHTER/PARAMEDIC (101054)	.00	.00	873.00
FIREFIGHTER/PARAMEDIC (101054)	.00	.00	1,701.00
FIREFIGHTER EMT INTERMEDIATE (101066)	.00	.00	850.00
FIREFIGHTER EMT INTERMEDIATE (101066)	.00	.00	1,583.00
FIREFIGHTER EMT BASIC (101067)	.00	.00	792.00
FIREFIGHTER EMT BASIC (101067)	.00	.00	1,583.00
FIREFIGHTER EMT INTERMEDIATE (101212)	.00	.00	792.00
FIREFIGHTER EMT INTERMEDIATE (101212)	.00	.00	1,432.00
FIREFIGHTER/PARAMEDIC (101248)	.00	.00	716.00
FIREFIGHTER/PARAMEDIC (101248)	.00	.00	1,455.00
FIREFIGHTER/PARAMEDIC (101260)	.00	.00	727.00
FIREFIGHTER/PARAMEDIC (101260)	.00	.00	1,446.00
FIREFIGHTER/PARAMEDIC (101260)	.00	.00	723.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER EMT INTERMEDIATE (101262)	.00	.00	1,415.00
FIREFIGHTER EMT INTERMEDIATE (101262)	.00	.00	708.00
FIREFIGHTER/PARAMEDIC (101281)	.00	.00	1,437.00
FIREFIGHTER/PARAMEDIC (101281)	.00	.00	718.00
FIREFIGHTER EMT BASIC (101282)	.00	.00	1,368.00
FIREFIGHTER EMT BASIC (101282)	.00	.00	684.00
FIREFIGHTER/PARAMEDIC (101292)	.00	.00	1,422.00
FIREFIGHTER/PARAMEDIC (101292)	.00	.00	711.00
FIREFIGHTER EMT INTERMEDIATE (101293)	.00	.00	1,355.00
FIREFIGHTER EMT INTERMEDIATE (101293)	.00	.00	677.00
FIREFIGHTER EMT BASIC (101294)	.00	.00	1,355.00
FIREFIGHTER EMT BASIC (101294)	.00	.00	677.00
FIREFIGHTER/PARAMEDIC (200045)	.00	.00	1,303.00
FIREFIGHTER/PARAMEDIC (200045)	.00	.00	651.00
FIREFIGHTER/PARAMEDIC (200046)	.00	.00	1,303.00
FIREFIGHTER/PARAMEDIC (200046)	.00	.00	651.00
FIREFIGHTER/PARAMEDIC (200047)	.00	.00	.00
FIREFIGHTER/PARAMEDIC (200047)	.00	.00	.00
FIREFIGHTER/PARAMEDIC (200059)	.00	.00	.00
FIREFIGHTER/PARAMEDIC (200059)	.00	.00	.00
TOTAL HOLIDAY PAY			
190003 LONGEVITY PAY			164,443.00

11021000 190003 - P&S LONGEVITY PAY			32,290.00
EXECUTIVE SECRETARY (6675)	.00	.00	1,040.00
FIREFIGHTER EMT INTERMEDIATE (21394)	.00	.00	1,500.00
FIREFIGHTER/PARAMEDIC (31390)	.00	.00	500.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER/PARAMEDIC (32250)	.00	.00	450.00
FIREFIGHTER/PARAMEDIC (34876)	.00	.00	450.00
LIEUTENANT (37310)	.00	.00	500.00
FIRE CHIEF (40850)	.00	.00	1,300.00
FIREFIGHTER/PARAMEDIC (42099)	.00	.00	600.00
BATTALION CHIEF (43450)	.00	.00	1,000.00
BATTALION CHIEF (46060)	.00	.00	1,000.00
CAPTAIN (46061)	.00	.00	500.00
FIREFIGHTER EMT INTERMEDIATE (46075)	.00	.00	650.00
LIEUTENANT (49516)	.00	.00	400.00
LIEUTENANT (50132)	.00	.00	1,500.00
FIREFIGHTER EMT INTERMEDIATE (50660)	.00	.00	450.00
ASSISTANT FIRE CHIEF (51372)	.00	.00	1,560.00
CAPTAIN (54545)	.00	.00	450.00
LIEUTENANT (57290)	.00	.00	450.00
FIREFIGHTER EMT BASIC (68445)	.00	.00	600.00
BATTALION CHIEF (84123)	.00	.00	1,000.00
DIR MECHANICAL DIVISION (86348)	.00	.00	650.00
FIREFIGHTER EMT INTERMEDIATE (87275)	.00	.00	600.00
CAPTAIN (88000)	.00	.00	1,000.00
FIRE INSPECTOR (89320)	.00	.00	600.00
LIEUTENANT (89997)	.00	.00	500.00
LIEUTENANT (92750)	.00	.00	650.00
BATTALION CHIEF (94250)	.00	.00	1,300.00
FIREFIGHTER/PARAMEDIC (95868)	.00	.00	500.00
LIEUTENANT (99050)	.00	.00	400.00
	.00	.00	400.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIREFIGHTER/PARAMEDIC (99051)	.00	.00	500.00
FIREFIGHTER EMT BASIC (100152)	.00	.00	400.00
FIREFIGHTER EMT BASIC (100154)	.00	.00	500.00
FIREFIGHTER EMT INTERMEDIATE (100155)	.00	.00	500.00
FIREFIGHTER EMT INTERMEDIATE (100156)	.00	.00	300.00
LIEUTENANT (100194)	.00	.00	520.00
EMS DIRECTOR (100200)	.00	.00	500.00
FIREFIGHTER EMT INTERMEDIATE (100230)	.00	.00	500.00
LIEUTENANT (100231)	.00	.00	300.00
FIREFIGHTER EMT BASIC (100233)	.00	.00	600.00
FIREFIGHTER EMT INTERMEDIATE (100234)	.00	.00	500.00
FIREFIGHTER EMT INTERMEDIATE (100237)	.00	.00	1,000.00
LIEUTENANT (100238)	.00	.00	1,000.00
CAPTAIN (100239)	.00	.00	600.00
LIEUTENANT (100240)	.00	.00	300.00
FIREFIGHTER EMT INTERMEDIATE (100253)	.00	.00	300.00
FIREFIGHTER/PARAMEDIC (100254)	.00	.00	300.00
LIEUTENANT (100257)	.00	.00	270.00
FIREFIGHTER/PARAMEDIC (100478)	.00	.00	270.00
FIREFIGHTER/PARAMEDIC (100530)	.00	.00	240.00
FIREFIGHTER/PARAMEDIC (100633)	.00	.00	240.00
FIREFIGHTER EMT INTERMEDIATE (100634)	.00	.00	150.00
FIREFIGHTER/PARAMEDIC (100887)	.00	.00	

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

TOTAL LONGEVITY PAY		VENDOR		QUANTITY		UNIT COST		2018 Town Admin	
190004	EARNED TIME PAY							32,290.00	
11021000	190004 - P&S EARNED TIME PAY							193,903.00	
	EXECUTIVE SECRETARY (6675)			.00		.00		5,507.00	
	FIREFIGHTER EMT INTERMEDIATE (21394)			.00		.00		7,360.00	
	LIEUTENANT (37310)			.00		.00		17,634.00	
	FIRE CHIEF (40850)			.00		.00		17,105.00	
	BATTALION CHIEF (43450)			.00		.00		17,038.00	
	BATTALION CHIEF (46060)			.00		.00		12,201.00	
	LIEUTENANT (50132)			.00		.00		25,969.00	
	ASSISTANT FIRE CHIEF (51372)			.00		.00		9,708.00	
	BATTALION CHIEF (84123)			.00		.00		9,266.00	
	LIEUTENANT (92750)			.00		.00		10,200.00	
	FIREFIGHTER EMT BASIC (100152)			.00		.00		15,300.00	
	FIREFIGHTER EMT INTERMEDIATE (100230)			.00		.00		20,893.00	
	LIEUTENANT (100231)			.00		.00		5,878.00	
	FIREFIGHTER EMT INTERMEDIATE (100237)			.00		.00		9,998.00	
	LIEUTENANT (100238)			.00		.00		3,238.00	
	LIEUTENANT (100240)			.00		.00		6,608.00	
TOTAL EARNED TIME PAY								193,903.00	
190005	OTHER COMP-HEALTH INS BUYOUT							103,709.00	
11021000	190005 - P&S HEALTH INS BUYOUT			.00		.00		10,721.00	
	BATTALION CHIEF (43450)			.00		.00		10,721.00	
	BATTALION CHIEF (46060)			.00		.00		10,721.00	
	FIREFIGHTER EMT INTERMEDIATE (46075)			.00		.00		7,941.00	
	FIREFIGHTER EMT BASIC (68445)			.00		.00		10,721.00	

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIRE INSPECTOR (89320)	.00	.00	10,721.00
LIEUTENANT (89997)	.00	.00	10,721.00
FIREFIGHTER/PARAMEDIC (99051)	.00	.00	10,721.00
LIEUTENANT (100231)	.00	.00	10,721.00
FIREFIGHTER EMT BASIC (100233)	.00	.00	2,500.00
FIREFIGHTER/PARAMEDIC (100530)	.00	.00	2,500.00
FIREFIGHTER/PARAMEDIC (101054)	.00	.00	2,500.00
FIREFIGHTER/PARAMEDIC (101248)	.00	.00	2,500.00
FIREFIGHTER EMT BASIC (101294)	.00	.00	2,500.00

TOTAL OTHER COMP-HEALTH INS BUYOUT
TOTAL SALARIES

103,709.00
5,963,542.00

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

.00
5,963,542.00
5,963,542.00

** END OF REPORT - Generated by Mark Fleischer **

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PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
11021000	210000 - P&ES GROUP INS-HEALTH			1100619
TOTAL GROUP INS-HEALTH				1100619
11021000	215000 - P&ES GROUP INS-LIFE			13062
TOTAL GROUP INS-LIFE				13062
11021000	219001 - P&ES GROUP INS-STD			54509
TOTAL GROUP INS-STD				54509
11021000	219002 - P&ES GROUP INS-LTD			1686
TOTAL GROUP INS-LTD				1686
11021000	219003 - P&ES GROUP INS-DENTAL			30242
TOTAL GROUP INS-DENTAL				30242
11021000	220000 - P&ES SOCIAL SECURITY TAX			10612
TOTAL SOCIAL SECURITY TAX				10612
11021000	225000 - P&ES MEDICARE TAX			77859

TOTAL	MEDICARE TAX	77859
11021000	230000 - P&ES RETIREMENT CONTRIBUTION	1829670
TOTAL	RETIREMENT CONTRIBUTIONS	1829670
11021000	240000 - P&ES TUITION REIMB	15000
TOTAL	TUITION REIMBURSEMENT	15000
11021000	250000 - P&ES UNEMPLOYMENT COMP	4140
TOTAL	UNEMPLOYMENT COMPENSATION	4140
11021000	260000 - P&ES WORKERS COMPENSATION	244756
TOTAL	WORKERS COMPENSATION	244756
TOTAL	EMPLOYEE BENEFITS	3382155
	TOTAL REVENUE	0
	TOTAL EXPENSE	3382155
	GRAND TOTAL	3382155

** END OF REPORT - Generated by Mark Fleischer **

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DERRY
NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

TOTAL OTHER EMPLOYEE BENEFITS

290001 TRAINING & CONFERENCES

11021000 290001 - P&S TRAINING & CONFERENCES

IAFC CONFERENCES AND TRAINING
NEEDED FOR CHIEF OFFICER
DEVELOPMENT AND TRAINING

FIREFIGHTING, LEADERSHIP & CODE
TRAINING
REQUIRED TO MAINTAIN FIRE
OFFICERS COMPETENCIES AND ISO
RATING

FIRE PREVENTION, CODE UPDATE
& FIRE INSPECTION TECHNIQUES
FOR FIRE PREVENTION PERSONNEL
TO KEEP CURRENT ON LATEST
CODES AND STATE RULES.

MECHANIC EVT (EMERGENCY
VEHICLE TECH.) EMERGENCY
VEHICLE
NEEDED TO MAINTAIN OR OBTAIN
REQUIRED CERTIFICATIONS.

ARSON/FIRE INVESTIGATION
SEMINARS
REQUIRED TO MAINTAIN BASIC
COMPETENCIES AND KEEP CURRENT
ON LATEST TECHNIQUES.

WEB BASED TRAINING
DISTRIBUTIVE EDUCATION FOR
FIRE/EMS REFRESHER &
CONTINUING EDUCATION, &
REQUIRED PERSONNEL TRAINING
FIRE/EMS REFRESHER &
CONTINUING EDUCATION, &
ANNUAL PERSONNEL TRAININGS;
HIPPA, HARASSMENT & SAFETY.
REQUIRED BY TOWN POLICY,
STATE RULES AND CAAS
ACCREDITATION

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VENDOR	QUANTITY	UNIT COST	2018 Town' Admin
			.00
	1.00	2,400.00	27,650.00 2,400.00
	1.00	600.00	600.00
	2.00	500.00	1,000.00
	1.00	2,200.00	2,200.00
	2.00	675.00	1,350.00
	1.00	5,500.00	5,500.00
	2.00	1,500.00	3,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018

2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TRAIN-THE -TRAINER FIREFIGHTING PROGRAMS	1.00	3,500.00	3,500.00
PRACTICAL AND DIDACTIC TRAINING IN FIRE , EMS, TECHNICAL RESCUE TRAINING COURSES AND SEMINARS FOR ALL EMPLOYEES TRAINING COURSES OFFERED BY STATE AGENCIES AND CONTRACT INSTRUCTORS	2.00	500.00	1,000.00
BACKGROUND INVESTIGATIONS ON NEW HIRES REQUIRED BY ADMINISTRATIVE REGULATIONS AND STATE RULES	1.00	400.00	400.00
EMS TEST GENERATOR ONLINE EMS TEST GENERATOR SUBSCRIPTION USED BY EMS DIRECTOR FOR EMS REFRESHER/CONTINUING EDUCATION QUIZZES AND EXAM CREATION	1.00	700.00	700.00
HEALTH AND SAFETY WEEK REQUIRED TO HIRE OUTSIDE SPEAKERS AND SUPPLIES FOR WEEK LONG SAFETY STAND DOWN. NATIONAL INITIATIVE TO EMPHASIZE SAFETY IN THE FIRE SERVICE.	1.00	3,000.00	3,000.00
FIRE INVESTIGATION TRAINING CERTIFICATION OF FIRE INVESTIGATORS AND PLANS REVIEW	1.00	3,000.00	3,000.00
PROFESSIONAL DEVELOPMENT AND PROMOTIONS OF BATTALION CHIEFS, CAPTAINS AND LIEUTENANTS PROMOTIONAL TESTING, ASSESSMENT CENTERS, AND PROFESSIONAL DEVELOPMENT AS REQUIRED BY THE CBA.	1.00	3,000.00	3,000.00

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

TOTAL TRAINING & CONFERENCES
290002 UNIFORMS

11021000 290002 - P&S UNIFORMS

WORK UNIFORMS FOR FIREFIGHTERS
AND OFFICERS
QUARTERMASTER SYSTEM STATION
WEAR FOR LINE AND STAFF
PERSONNEL - REPLACEMENT AS
NEEDED FOR PANTS, SHIRTS,
SHOES

DRESS UNIFORMS FOR FIREFIGHTERS
AND OFFICERS
INITIAL AND REPLACEMENT AS
REQUIRED FOR OFFICIAL DUTIES

UNIFORM BADGES AND HARDWARE
REQUIRED ON CLASS A UNIFORMS

TOTAL UNIFORMS
TOTAL EMPLOYEE BENEFITS

340000 BANK SERVICES

11021000 340000 - P&S BANK SERVICE FEE

FINANCIAL SERVICES LOCK BOX
REQUIRED FOR COLLECTION OF
AMBULANCE SERVICE REVENUES

TOTAL BANK SERVICES
341000 TELEPHONE EXP

11021000 341000 - P&S TELEPHONE

VERIZON COMMUNICATIONS - ANNUAL
CHARGE
BACKUP EMERGENCY
COMMUNICATIONS IN
APPARATUS/AMBULANCE

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VENDOR	QUANTITY	UNIT COST	2018 Town Admin
104395	69.00	420.00	27,650.00
			34,940.00
			28,980.00
	8.00	620.00	4,960.00
	1.00	1,000.00	1,000.00
			34,940.00
	12.00	160.00	1,920.00
			1,920.00
	9.00	540.00	22,800.00
			4,860.00
	22.00	480.00	10,560.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

		BROADBAND WIRELESS ACCESS - ANNUAL CHARGE			
FIRSTLIGHT TELEPHONE SERVICE BACKUP LINES AT THREE FACILITIES - MONTHLY CHARGE FOR BACKUP/FAILSAFE PROTECTION		12.00	120.00	2018 Town Admin	1,440.00
CELL PHONE REIMBURSEMENT CELL PHONE REIMBURSEMENT FOR COMMAND STAFF/BUREAU HEADS		9.00	540.00		4,860.00
MUNICIPAL CENTER PHONE SYSTEM COST ALLOCATION FOR FIRE ADMIN PORTION OF MUNICIPAL CENTER PHONE SYSTEM		1.00	1,080.00		1,080.00
TOTAL TELEPHONE EXP					
342001 IT SERVICE CONTRACTS			22,800.00		

11021000 342001 - FIR IT SERVICE CONTRACTS		1.00	4,850.00		13,796.00 4,850.00
LICENSE & MAINTENANCE OF IMAGETREND SOFTWARE HOSTING FEES FOR EMS PATIENT CARE RECORDS, SERVICE BRIDGE AND BILLING INTEGRATION ANNUAL SUPPORT					
VIRTUAL SERVICES COST VMWARE 70% ALLOCATION OF COSTS		.70	2,100.00		1,470.00
VIRTUAL SERVICES COST UNITRENDS 70 % ALLOCATION OF COSTS		.70	2,400.00		1,680.00
VIRTUAL SERVICES COST NETAPP % ALLOCATION OF COSTS		.70	4,200.00		2,940.00
VIRTUAL SERVICES COST HP HOST		.70	1,800.00		1,260.00

2018 BUDGET

% ALLOCATION OF COSTS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TELEPHONE MAINTENANCE CONTRACT ALLOCATION FIRE/ DISPATCH FOR MAINTENANCE OF SYSTEMS AT FOUR FACILITIES	.70	2,280.00	1,596.00
TOTAL IT SERVICE CONTRACTS			13,796.00
355000 PHOTO LABORATORY SERVICES			

11021000 355000 - P&S PHOTO LABORATORY SVS	1.00	200.00	200.00
PHOTO SERVICES AND EQUIPMENT FOR USE BY FIRE PREVENTION BUREAU & BCS PHOTO SERVICES FOR USE IN FIRE INVESTIGATIONS AND TRAINING			200.00
TOTAL PHOTO LABORATORY SERVICES			200.00
360000 CUSTODIAL SERVICES			

11021000 360000 - P&S CUSTODIAL SVS	1.00	6,200.00	6,200.00
CUSTODIAL SERVICES FOR ALL FIRE STATIONS CARPET CLEANING, PEST MITIGATION.			6,200.00
TOTAL CUSTODIAL SERVICES			6,200.00
390000 OTHER PROFESSIONAL SERVICES			

11021000 390000 - P&S OTHER PROFESSIONAL SVS	68.00	44.00	93,262.00
EMPLOYEE RESPIRATORY MEDICAL, EVALUATIONS - PRE PHYSICALS OSHA RESPIRATORY STANDARD			2,992.00
TESTING OF 100' AERIAL LADDER REQUIRED BY NFPA STANDARD	1.00	1,500.00	1,500.00
	10.00	140.00	1,400.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
POWER TO THE STATION			
STATION 2 ELECTRIC POWER TO THE STATION	250.00	14.00	3,500.00
STATION 3 ELECTRIC POWER TO THE STATION	260.00	14.00	3,640.00
STATION 4 ELECTRIC POWER TO THE STATION	340.00	14.00	4,760.00
MECHANICS BAY ELECTRIC AT POLICE STATION POWER	111.00	14.00	1,554.00
TOTAL ELECTRICITY			28,770.00
411000 HVAC			
11021000 411000 - P&S HVAC			
LPG FOR COOKING AND EMERGENCY GENERATOR HAMPSTEAD ROAD FIRE STATION	150.00	2.00	25,480.00 300.00
HEATING FUEL OIL ENGLISH RANGE FIRE STATION	1,800.00	2.00	3,600.00
LPG FOR COOKING AND EMERGENCY GENERATOR ENGLISH RANGE ROAD FIRE STATION	175.00	2.00	350.00
LPG FOR HEATING & COOKING ISLAND POND ROAD FIRE STATION	3,000.00	2.00	6,000.00
HEATING FUEL & COOKING NATURAL GAS QUANTITY RELATES TO THERMAL UNITS CENTRAL FIRE STATION - 95% ALLOCATION	9,230.00	1.00	9,230.00

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NEXT YEAR BUDGET DETAIL REPORT
PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
HEATING FUEL OIL HAMPSTEAD ROAD FIRE STATION	3,000.00	2.00	6,000.00
TOTAL HVAC 412000 WATER			25,480.00
----- 11021000 412000 - P&S WATER EXPENSE			
WATER USAGE CENTRAL FIRE STATION	1.00	600.00	1,325.00 600.00
WATER USAGE ENGLISH RANGE FIRE STATION	1.00	225.00	225.00
WATER USAGE HAMPSTEAD ROAD	1.00	500.00	500.00
TOTAL WATER 413000 SEWER			1,325.00
----- 11021000 413000 - P&S SEWER EXPENSE			
SEWER CHARGES CENTRAL FIRE STATION	1.00	1,200.00	3,700.00 1,200.00
SEPTIC SERVICE AND APPARATUS FLOOR SEPARATOR TANK HAMPSTEAD ROAD FIRE STATION	4.00	250.00	1,000.00
SEPTIC SERVICE ISLAND POND FIRE STATION	2.00	250.00	500.00
SEPTIC SERVICE AND APPARATUS FLOOR SEPARATOR TANK ENGLISH RANGE FIRE STATION	4.00	250.00	1,000.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL SEWER		VENDOR	QUANTITY	UNIT COST	2018 Town Admin
430000	CONTRACTED REPAIRS & MAINTENAN				
11021000	430000 - P&S CONTRACT REPAIRS & MAINT		1.00	7,200.00	68,340.00 7,200.00
PLYMOVENT MAINTENANCE FOR ALL STATIONS AND POLICE DEPT. MAINTENANCE BAY EXHAUST REMOVAL SYSTEM FOR HEALTH AND SAFETY			1.00	2,400.00	2,400.00
GENERATOR MAINTENANCE - FOUR STATIONS TO MAINTAIN BACK-UP POWER SUPPLY TO STATIONS.			1.00	3,500.00	3,500.00
RADIO SERVICE CONTRACT TO MAINTAIN FIRE/EMS APPARATUS RADIOS AND PORTABLE RADIOS			1.00	2,500.00	2,500.00
REPAIR/TESTING OF GROUND LADDER REQUIRED FOR SAFE OPERATIONS			1.00	1,000.00	1,000.00
FIRE CISTERN MAINTENANCE CLEAN & MAINTAIN WATER SUPPLY REQUIRED BY FIRE CODE. LOCATION TO BE DETERMINED AFTER INSPECTIONS.			1.00	2,500.00	2,500.00
DRY HYDRANT MAINTENANCE AND REPAIRS AS NEEDED REQUIRED FOR FIREFIGHTING OPERATIONS IN NON-HYDRANTED AREAS OF TOWN			1.00	4,800.00	4,800.00
REPAIR AND SERVICING OF DURABLE EMERGENCY & RESCUE EQUIPMENT REQUIRED FOR OPERATIONS			10.00	1,350.00	13,500.00
CARDIAC MONITOR/DEFIBRILLATOR MAINTENANCE ANNUAL SERVICE AGREEMENT FOR PREVENTATIVE MAINTENANCE, REPAIR & SOFTWARE UPDATES					

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FOR CARDIAC MONITOR/DEFIBRILLATORS	1.00	4,200.00	4,200.00
PATIENT MOVEMENT DEVICE MAINTENANCE			
ANNUAL SERVICE AGREEMENT WITH CONTRACTED COMPANY TO INSPECT, REPAIR, & UPDATE DEPARTMENT OWNED AMBULANCE STRETCHERS AND PATIENT STAIR CHAIRS	1.00	140.00	140.00
COPIER SERVICE AGREEMENT CENTRAL FIRE STATION COPIER REPAIRS AS NEEDED	4.00	200.00	800.00
AIR COMPRESSOR REPAIR AND MAINTENANCE ALL STATIONS PREVENTATIVE MAINTENANCE	4.00	1,100.00	4,400.00
FURNACE REPAIR AND CLEANING ALL STATIONS PREVENTATIVE MAINTENANCE AND FUEL EFFICIENCY	1.00	4,000.00	4,000.00
APPARATUS DOOR MAINTENANCE AND REPAIRS AT ALL STATIONS MAINTENANCE FOR SAFE OPERATIONS	4.00	500.00	2,000.00
REPAIR OPTICOM SYSTEMS AT INTERSECTIONS FOR CONTROL OF TRAFFIC LIGHTS BY POLICE AND FIRE	1.00	1,000.00	1,000.00
PROGRAMMING RADIOS INTEROPERABILITY WITH REGIONAL RESPONDERS	4.00	500.00	2,000.00
AIR DUCT CLEANINGS AT ALL FIRE STATIONS SYSTEM EFFICIENCY, HEALTH & SAFETY	4.00	500.00	2,000.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
CARPET CLEANING AT ALL FIRE STATIONS	1.00	650.00	650.00
MAINTENANCE CONTRACT FOR PHYSICAL FITNESS EQUIPMENT REQUIRED FOR FIREFIGHTER HEALTH AND SAFETY	2.00	500.00	1,000.00
HT-70 TRANSPORT VENTILATOR SERVICE REPLACE OXYGEN SENSORS USED TO MANAGE BREATHING IN PATIENTS WITH ADVANCED AIRWAYS DURING TRANSPORT	1.00	350.00	350.00
PHYSICAL FITNESS EQUIPMENT PART REPLACEMENT	.50	3,000.00	1,500.00
EMERGENCY REPAIR OF RADIO EQUIPMENT 50% ALLOCATION WITH DISPATCH	1.00	2,200.00	2,200.00
REPAIR AND MAINTENANCE OF RESCUE AND FIREFIGHTING EQUIPMENT REQUIRED FOR SAFE OPERATIONS	1.00	2,200.00	2,200.00
REPAIR, MAINTENANCE, AND TESTING OF SCBA COMPRESSOR AND TEST STAND REQUIRED FOR OPERATIONS	1.00	1,000.00	1,000.00
STATION #4 - NEW PAINT FOR BUNK ROOMS LIFE CYCLE	1.00	1,500.00	1,500.00
STATION #4 - NEW CARPET FOR BUNK ROOMS LIFE CYCLE			

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL CONTRACTED REPAIRS & MAINTENAN
440000 RENTALS & LEASES

11021000 440000 - P&ES RENTALS & LEASES

GRANITE STATE INDUSTRIAL GAS
TANK
REQUIRED FOR RESCUE
OPERATIONS

MEDICAL OXYGEN TANKS - LEASE
OXYGEN BOTTLE LEASE PROGRAM
REQUIRED FOR PATIENT CARE &
EMS OPERATIONS

COST/COPY FOR FD USE OF POSTAL
MACHINE AT DMC
COST ALLOCATION TO FIRE

TOTAL RENTALS & LEASES

440001 RENTAL & LEASES - DATA PROCESS

11021000 440001 - P&ES DATA PROCESSING LEASES

COMPUTER LEASE
YEAR 2 OF 3

COMPUTER LEASE
YEAR 1 OF 3

COMPUTER LEASE
YEAR 3 OF 3

LAPTOP LEASE
EMS LAPTOP YEAR 3 OF 3

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			68,340.00
	1.00	150.00	3,574.00 150.00
	1.00	3,400.00	3,400.00
	1.00	24.00	24.00
			3,574.00
	11.00	250.00	8,450.00 2,750.00
	6.00	500.00	3,000.00
	1.00	2,200.00	2,200.00
	1.00	500.00	500.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL RENTAL & LEASES - DATA PROCESS
440002 RENTALS & LEASES-COPIER

11021000 440002 - P&ES RENTALS & LEASES-COPIER

COPIER EXPENSES

TOTAL RENTALS & LEASES-COPIER
490000 OTHER PROPERTY RELATED SERVICE

11021000 490000 - P&ES OTH PROPERTY RELATED SVS
BACKFLOW PREVENTION & TESTING
REQUIRED BY HEALTH CODE

TOTAL OTHER PROPERTY RELATED SERVICE
490003 TRASH DISPOSAL/DUMPSTER SV

11021000 490003 - P&ES TRASH DISPOSAL/DUMPSTER
CENTRAL STATION DUMPSTER
REQUIRED FOR OPERATION

ISLAND POND DUMPSTER
REQUIRED FOR OPERATIONS

ENGLISH RANGE DUMPSTER
REQUIRED FOR OPERATIONS

HAMPSTEAD ROAD DUMPSTER
REQUIRED FOR OPERATIONS

BIOHAZARD WASTE & SHARPS
REMOVAL
CONTRACTED SERVICE FOR EMS
BIOHAZARDOUS WASTE REMOVAL.
REQUIRED BY STATE & FEDERAL
LAW

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	1.00	950.00	8,450.00
			950.00
			950.00
	3.00	181.00	543.00
			543.00
			543.00
30075	12.00	120.00	5,580.00
			1,440.00
30075	12.00	90.00	1,080.00
	12.00	90.00	1,080.00
	12.00	90.00	1,080.00
	12.00	75.00	900.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

TOTAL TRASH DISPOSAL/DUMPSTER SV
TOTAL PURCH PROPERTY SVS

550001 PRINTING

11021000 550001 - P&S PRINTING

FIRE PREVENTION PUBLIC
EDUCATIONAL MATERIAL
PRINTING OF FIRE PREVENTION
MATERIAL

TOTAL PRINTING

550002 PUBLIC NOTICES

11021000 550002 - P&S PUBLIC NOTICES

PUBLIC NOTICES IN NEWSPAPERS OR
OTHER NEWS MEDIUM
REQUIRED FOR LEGAL &
EMPLOYMENT NOTICES

TOTAL PUBLIC NOTICES

560000 DUES & SUBSCRIPTIONS

11021000 560000 - P&S DUES & SUBSCRIPTIONS

REGIONAL HAZ-MAT DISTRICT
ANNUAL DUES TO THE SENHHMMAD

NFPA FIRE CODES AND UPDATES
ELECTRONIC AND HARD COPIES
USE BY STAFF AND FIRE
PREVENTION BUREAU FOR CODE
COMPLIANCE AND INSPECTIONS

FIRE SERVICE MONTHLY TRADE
JOURNAL SUBSCRIPTION

BORDER AREA MUTUAL AID DUES
FIRE DEPARTMENT ASSOCIATION
WITH AREA DEPTS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
146,712.00			5,580.00
	1.00	600.00	600.00 600.00
	1.00	300.00	300.00 300.00
480950	1.00	15,405.00	20,999.00 15,405.00
	1.00	2,250.00	2,250.00
	1.00	90.00	90.00
	1.00	100.00	100.00
	6.00	100.00	600.00

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PROJECTION: 2018 2018 BUDGET .

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ACCOUNTS FOR:
OTHER PURCHASED SVS

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
NH ASSOCIATION OF FIRE CHIEFS				
NEW ENGLAND ASSOCIATION OF FIRE CHIEFS		1.00	100.00	100.00
DUES FOR CHIEF OFFICERS AND DIRECTOR				
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS		6.00	189.00	1,134.00
DUES FOR CHIEF OFFICERS AND DIRECTORS				
EMERGENCY VEHICLE MECHANICS ASSOCIATION		1.00	50.00	50.00
DUES FOR DEPT MECHANIC				
FIRE PREVENTION SOCIETY		2.00	60.00	120.00
DUES FOR FIRE PREVENTION PERSONNEL				
NATIONAL REGISTRY OF EMTS		45.00	20.00	900.00
FEES REQUIRED FOR EMT RECERTIFICATION. REQUIRED FOR NATIONAL CERTIFICATION AND STATE EMS LICENSURE				
NEW HAMPSHIRE AMBULANCE ASSOCIATION		1.00	250.00	250.00
ANNUAL DUES				

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

21,899.00

610000 SUPPLIES-GENERAL

11021000 610000 - P&S SUPPLIES-GENERAL

COMMUNITY CPR TRAINING AND PUBLIC SAFETY EDUCATION
CPR MANIKIN MAINTENANCE & REPLACEMENT, CPR DISPOSABLES; MASKS, LUNGS & FACES & AHA CPR TRAINING MATERIALS & AHA CPR CARDS PUBLIC TRAINING AIDS & CPR CARDS

20,999.00
17,600.00
3,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

CLASS A - STRUCTURAL FIREFIGHTING FOAM REQUIRED FOR FIREFIGHTING OPERATIONS.	250.00	20.00	5,000.00
MATERIALS TO CONSTRUCT TRAINING PROPS INCLUDES DISPOSABLE PROPS DESIGNED TO BE DESTROYED DURING COLLAPSE, TRENCH, RESCUE AND SCBA TRAINING	1.00	1,500.00	1,500.00
DISPOSABLE BATTERIES FOR USE WITH ELECTRONIC DEVICES, FLASHLIGHTS, MEDICAL DEVICES	1.00	600.00	600.00
CLASS B - FLAMMABLE LIQUIDS FIREFIGHTING OPERATIONS REQUIRED FOR EXTINGUISHMENT OF FLAMMABLE LIQUIDS FIRES	75.00	40.00	3,000.00
PUBLIC EDUCATION EDUCATIONAL SUPPLIES USED FOR FIRE PREVENTION PROGRAMS	1.00	4,500.00	4,500.00
11021000 610000 - EMS P&ES EMS SUPPLIES-GENERAL			60,000.00 *
EXPENDABLE EMS MEDICAL SUPPLIES	2,500.00	25.50	63,750.00
DISPOSABLE PATIENT CARE MEDICAL SUPPLIES, BLS & ALS AIRWAY DEVICES, INTRAVENOUS THERAPY, EKG PADS/ELECTRODES, SPLINTS & BANDAGES REQUIRED FOR PATIENT CARE			
EMS SUPPLIES REDUCTION BY TA 3/15/17	1.00	3,750.00	-3,750.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL SUPPLIES-GENERAL			
610005 HOSPITALITY			77,600.00

11021000 610005 - HOSPITALITY	2.00	100.00	700.00
			200.00
REFRESHMENTS FOR AREA COMMITTEE MEETINGS AND TRAINING			
	1.00	500.00	500.00
SUPPLIES FOR REHABILITATION AT EMERGENCY INCIDENTS WATER, JUICE, CRACKERS ETC.			

TOTAL HOSPITALITY			
620000 SUPPLIES-OFFICE			700.00

11021000 620000 - P&S SUPPLIES-OFFICE	1.00	5,000.00	5,000.00
			5,000.00
GENERAL OFFICE SUPPLIES			

TOTAL SUPPLIES-OFFICE			
625000 POSTAGE			5,000.00

11021000 625000 - P&S POSTAGE	1.00	1,400.00	1,400.00
			1,400.00
POSTAGE REQUIRED FOR BUSINESS OPERATIONS			

TOTAL POSTAGE			
630000 SUPPLIES-MAINTENANCE & REPAIR			1,400.00

11021000 630000 - P&S SUPPLIES-MAINT & REPAIR	1.00	8,000.00	8,000.00
			8,000.00
REPAIR & MAINTENANCE OF FACILITIES BUILDINGS REPAIRS AND BASIC PLUMBING, ELECTRICAL & MECHANICAL SYSTEMS			

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL SUPPLIES-MAINTENANCE & REPAIR			
635000 GASOLINE			8,000.00
11021000 635000 - P&ES GASOLINE	2,300.00	2.50	5,750.00
GASOLINE FOR DEPARTMENT VEHICLES			5,750.00
REQUIRED FOR OPERATIONS			
TOTAL GASOLINE			5,750.00
636000 DIESEL FUEL			
11021000 636000 - P&ES DIESEL FUEL	15,920.00	2.25	35,820.00
DIESEL FUEL FOR FIRE AND EMS APPARATUS			35,820.00
REQUIRED FOR OPERATIONS			
TOTAL DIESEL FUEL			35,820.00
640000 SUPPLIES-CUSTODIAL & HOUSEKEEP			
11021000 640000 - P&ES SUPPLIES-CUSTODIAL&HSEKP	4.00	3,200.00	12,800.00
DISPOSABLE SUPPLIES RELATED TO CUSTODIAL NEEDS AT EACH FACILITY			12,800.00
MAINTAIN FOUR FACILITIES THROUGHOUT YEAR. JANITORIAL SUPPLIES, LAUNDRY SUPPLIES, PAPER PRODUCTS,			
TOTAL SUPPLIES-CUSTODIAL & HOUSEKEEP			12,800.00
650000 SUPPLIES-GROUNDS KEEPING			
11021000 650000 - P&ES SUPPLIES-GROUNDSKEEPING	1.00	1,250.00	1,250.00
LANDSCAPING MATERIALS PLANTINGS, SEED, FERTILIZER , GROUND TREATMENT			1,250.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

TOTAL SUPPLIES-GROUNDS KEEPING					
660000 VEHICLE REPAIRS					1,250.00

11021000 660000 - P&S VEHICLE REPAIRS					
PREVENTIVE MAINTENANCE OF FIRE APPARATUS, AMBULANCES & VEHICLES	1.00	10,700.00		81,000.00	10,700.00
FOR SAFETY & TO REDUCE REPAIR					
REPAIR COSTS FOR APPARATUS, AMBULANCES & VEHICLES	1.00	37,000.00		37,000.00	
TO MAINTAIN FLEET FOR SAFE OPERATIONS					
BODY REPAIRS	1.00	7,500.00		7,500.00	
MINOR BODY WORK FOR ENGINES, AMBULANCES AND VEHICLES					
TIRES FOR APPARATUS	1.00	11,000.00		11,000.00	
SAFE OPERATIONS AND COMPLY WITH STATE INSPECTION					
TIRES FOR STAFF VEHICLES	1.00	2,300.00		2,300.00	
SAFE OPERATIONS AND COMPLY WITH STATE INSPECTION					
MOTOR OR TRANSMISSION MAJOR OVERHAUL OR REBUILD	1.00	10,000.00		10,000.00	
VEHICLE AND APPARATUS ISSUES					
BATTERY REPLACEMENT	1.00	2,500.00		2,500.00	
VEHICLE MAINTENANCE					

TOTAL VEHICLE REPAIRS					81,000.00
670000 BOOKS & PERIODICALS					

11021000 670000 - P&S BOOKS & PERIODICALS	1.00	1,500.00		3,000.00	1,500.00
UPDATE EMS EDUCATIONAL RESOURCES					
MEDICAL REFERENCE AND EDUCATION BOOKS FOR					

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

AMBULANCES AND STATIONS

FIRE, RESCUE AND HAZMAT TRAINING
AND REFERENCE BOOKS
TRAINING REFERENCE BOOKS AND
REQUIRED FIELD GUIDES FOR
DEPLOYMENT ON APPARATUS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	1.00	1,500.00	1,500.00

TOTAL BOOKS & PERIODICALS
TOTAL SUPPLIES

232,320.00 3,000.00

690000 CAPITAL LESS THAN \$10,000

11021000 690000 - P&S CAPITAL < \$10K

EQUIPMENT: HOSES NOZZLES, AND
WATER APPLIANCES
REQUIRED FOR FIREFIGHTING AND
RESCUE OPERATIONS

1.00 4,800.00 60,634.00
4,800.00

EQUIPMENT: FIRE RESCUE
K-12 SAWS, CHAINSAWS, MOBILE
LIGHTING, ETC.
REQUIRED FOR OPERATIONS

1.00 2,500.00 2,500.00

EQUIPMENT FOR COLDWATER AND
WATER RESCUE OPERATIONS
RESCUE SUIT, PFDS FLOATING
ROPES ETC.

1.00 2,000.00 2,000.00

SELF CONTAINED BREATHING
APPARATUS REPLACEMENT OF
RELATED EQUIPMENT
REPLACE BROKEN FACEPIECE,
.HARNES, REGULATOR ETC.

1.00 5,000.00 5,000.00

REPLACEMENT OF FIREFIGHTING
HANDTOOLS AND SMALL EQUIPMENT
EQUIPMENT NECESSARY TO
RESTOCK APPARATUS- AXES,
FORCIBLE ENTRY TOOLS,
HANDSAWS, HAMMERS, HANDLIGHTS

1.00 2,000.00 2,000.00

PROTECTIVE FIREFIGHTING

6.00 2,239.00 13,434.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER EXPENSES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
CLOTHING REPLACEMENT	1.00	6,500.00	6,500.00
REPLACEMENT AND PURCHASE OF PPE BOOTS, HELMETS, GLOVES, HOODS, GOGGLES, WILDLAND GEAR, RADIO HARNESES ETC.	1.00	500.00	500.00
TACTICAL BODY ARMOR FOR EMS PERSONNEL ACTIVE SHOOTER PROGRAM	20.00	490.00	9,800.00
SCBA VOICE AMPLIFICATION IMPROVED COMMUNICATIONS AND SAFETY	1.00	2,000.00	2,000.00
PHYSICAL FITNESS EQUIPMENT REQUIRED FOR FIREFIGHTER HEALTH AND SAFETY	1.00	1,000.00	1,000.00
FIRE INVESTIGATION EQUIPMENT SUPPLIES AND EQUIPMENT TO CONDUCT FIRE INVESTIGATIONS	1.00	3,500.00	3,500.00
CENTRAL STATION - COMMERCIAL STATION UNIFORM WASHER AND DRYER PURCHASE, DELIVERY, AND INSTALL LIFE CYCLE	1.00	4,600.00	4,600.00
STATION #4 - COMMERCIAL STATION UNIFORM WASHER AND DRYER PURCHASE, DELIVERY, INSTALL, AND RELOCATE UTILITIES LIFE CYCLE - RELOCATE TO GENDER NEUTRAL LOCATION	1.00	3,000.00	3,000.00
CENTRAL STATION - OFFICE FURNITURE; DESK, CHAIR, FILE CABINET, AND BOOK SHELF LIFE CYCLE			

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:

OTHER EXPENSES

11021000 690000 - EMS P&ES EMS CAPITAL < \$10K

EMS SUPPLIES FOR TACTICAL BODY
ARMOR
EMS PATIENT CARE SUPPLIES FOR
ACTIVE SHOOTER PROGRAM

LIFEPAK-15
MONITOR/DEFIBRILLATOR BATTERY
SUPPORT SYSTEM
REQUIRED FOR EMS OPERATIONS

STRYKER POWER COT PRO STRETCHER
BATTERY CHARGING SYSTEM
REQUIRED TO UPGRADE PATIENT
MOVEMENT DEVICE BATTERIES

TOTAL CAPITAL LESS THAN \$10,000

690002 CAP<10K INFO TECH EQUIPMENT

11021000 690002 - P&ES CAPITAL <\$10K IT EQUIP

REPLACE BROKEN OR WORN OUT IT
EQUIPMENT
E.G. PERIPHERALS,
KEYBOARDS, MICE ETC.

COMPUTER MONITORS
REPLACEMENT OF EQUIPMENT AT
FACILITIES

TABLET REPLACEMENT
REPLACE 2 ADDITIONAL TABLETS
(TRUCK/E6)

TOTAL CAP<10K INFO TECH EQUIPMENT

690003 NONCAPITAL SOFTWARE PURCHASES

11021000 690003 - P&ES SOFTWARE PURCHASES<\$10K

OPERATING AND MS OFFICE
SOFTWARE
BACKUP SOFTWARE FOR PC

VENDOR QUANTITY UNIT COST 2018 Town Admin
6.00 85.00 3,710.00 *
510.00

1.00 1,600.00 1,600.00

2.00 800.00 1,600.00

64,344.00

1.00 1,800.00 7,000.00
1,800.00

8.00 150.00 1,200.00

2.00 2,000.00 4,000.00

7,000.00

4.00 400.00 4,500.00
1,600.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER EXPENSES

OTHER EXPENSES	LICENSING	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
	WINDOWS OS LICENSING REQUIRED TO OPERATING SYSTEM LICENSING FOR NEW LEASED COMPUTERS		4.00	150.00	600.00
	PHYSIO CONTROL CODE STAT-10 SOFTWARE REQUIRED FOR CARDIAC ARREST CONTINUOUS QUALITY IMPROVEMENT PROGRAM		1.00	2,300.00	2,300.00
	TOTAL NONCAPITAL SOFTWARE PURCHASES				4,500.00
	690720 BUILDING CAPITAL <\$10K				16,700.00
	-----				1,000.00
	11021000 690720 - BUILDING CAPITAL <\$10K		1.00	1,000.00	
	STATION 2 - NEW STOVE/OVEN PURCHASR, DELIVERY, AND INSTALL. LIFE CYCLE		1.00	1,000.00	1,000.00
	STATION 2 - PARKING LOT BOLLARDS TO PROTECT PROPANE TANK. SAFETY		1.00	5,000.00	5,000.00
	STATION 2 - REPLACE HARD SURFACE FLOORING THROUGHOUT LIFE CYCLE		1.00	2,000.00	2,000.00
	STATION 2 - REPLACE FRONT BATHROOM SHOWER UNIT. HEALTH AND SAFETY/LIFE CYCLE		1.00	3,000.00	3,000.00
	CENTRAL STATION - REPLACE ACOUSTIC CEILING TILE AND TRACK IN KITCHEN. REPLACE TILE IN FOYER AND DAYROOM. LIFE CYCLE		1.00	1,700.00	1,700.00
	STATION 4 - MURPHY BED				

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER EXPENSES

ACCOMODATE STORM COVERAGE
PERSONNEL

STATION 3 - REMODEL FRONT OFFICE LIFE CYCLE	1.00	3,000.00	3,000.00
---	------	----------	----------

TOTAL BUILDING CAPITAL <\$10K
TOTAL OTHER EXPENSES

92,544.00

16,700.00

74000 MACHINERY & EQUIPMENT

11032002 740000 - P&S MACHINERY & EQUIPMENT

REPLACEMENT OF STRUCTURAL
FIREFIGHTING PERSONAL
PROTECTIVE EQUIPMENT (25 SETS).
REQUIRED PER NFPA 1971.

120,975.00

2,239.00

25.00

TECHNICAL RESCUE EQUIPMENT -
REPLACE LIFTING AIRBAGS FOR
VEHICLE RESCUE/EXTRICATION
NEEDED FOR LIFE CYCLE -
OPERATIONS

18,000.00

18,000.00

1.00

REPLACE CONFINED SPACE AND
TRENCH RESCUE EQUIPMENT
NEEDED FOR LIFE CYCLE -
OPERATIONS

15,000.00

15,000.00

1.00

LUCUS CPR ASSIST DEVICES
CHEST COMPRESSIONS IN
ACCORDANCE WITH SCIENTIFIC
GUIDELINES

32,000.00

16,000.00

2.00

TOTAL MACHINERY & EQUIPMENT
76000 VEHICLES

120,975.00

11032002 760000 - P&S VEHICLES

PURCHASE NEW AMBULANCE BY LEASE
SCHEDULED REPLACEMENT

435,000.00

275,000.00

1.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
PURCHASE UTILITY PICKUP TRUCK WITH TOW AND PLOW PACKAGE BY LEASE/PURCHASE	1.00	.00	.00
PURCHASE NEW FIRE CHIEF'S VEHICLE BY LEASE/PURCHASE SCHEDULED REPLACEMENT	1.00	50,000.00	50,000.00
PURCHASE NEW FIRE COMMAND VEHICLE BY LEASE/PURCHASE SCHEDULED REPLACEMENT	1.00	.00	.00
REMOVED BY TA 3/15/17			
PURCHASE NEW FORESTRY UNIT BY LEASE/PURCHASE SCHEDULED REPLACEMENT	1.00	110,000.00	110,000.00
TOTAL VEHICLES			435,000.00
TOTAL CAPITAL OUTLAY			555,975.00
980002 DEBT SERVICE-PRINCIPAL LEASES			

11031002 980002 - PRES DEBT SVS-PRINCIPAL LEASES	1.00	174,675.00	269,961.00 174,675.00
DEBT SERVICE - QUINT FIRE APPARATUS YEAR 1 OF 5 YEAR LEASE/PURCHASE			
DEBT SERVICE - NEW AMBULANCE LEASE/PURCHASE - YEAR 1 OF 7	1.00	39,286.00	39,286.00
DEBT SERVICE - NEW UTILITY PICK-UP TRUCK LEASE/PURCHASE - YEAR 1 OF 5	1.00	11,000.00	11,000.00
DEBT SERVICE - NEW FIRE CHIEF'S VEHICLE LEASE/PURCHASE - YEAR 1 OF 5	1.00	10,000.00	10,000.00
DEBT SERVICE - NEW COMMAND VEHICLE	1.00	13,000.00	13,000.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER DEBT SERVICE C

		VENDOR	QUANTITY	UNIT COST	2018 Town Admin
LEASE/PURCHASE - YEAR 1 OF 5					
DEBT SERVICE - NEW FORESTRY UNIT					
LEASE/PURCHASE - YEAR 1 OF 5			1.00	22,000.00	22,000.00
TOTAL DEBT SERVICE-PRINCIPAL LEASES					
981002 DEBT SERVICE-INTEREST LEASES					269,961.00

11031002 981002 - DEBT SERVICE-INTEREST LEASES					
INTEREST - QUINT FIRE APPARATUS YEAR 1 OF 5 YEAR LEASE/PURCHASE			1.00	13,513.00	23,321.00 13,513.00
INTEREST - NEW AMBULANCE LEASE/PURCHASE - YEAR 1 OF 7			1.00	4,208.00	4,208.00
INTEREST - NEW UTILITY PICK-UP TRUCK LEASE/PURCHASE - YEAR 1 OF 5			1.00	1,100.00	1,100.00
INTEREST - NEW FIRE CHIEF'S VEHICLE LEASE PURCHASE - YEAR 1 OF 5			1.00	1,000.00	1,000.00
INTEREST - NEW COMMAND VEHICLE LEASE/PURCHASE - YEAR 1 OF 5			1.00	1,300.00	1,300.00
INTEREST - NEW FORESTRY UNIT LEASE/PURCHASE - YEAR 1 OF 5			1.00	2,200.00	2,200.00
TOTAL DEBT SERVICE-INTEREST LEASES					
TOTAL OTHER DEBT SERVICE C					23,321.00 293,282.00
TOTAL REVENUE					.00
TOTAL EXPENSE					1,543,500.00
GRAND TOTAL					1,543,500.00

** END OF REPORT - Generated by Mark Fleischer **

Town of Derry, NH

**Department Mission and Objectives
Fiscal Year 2018**

DEPARTMENT: Fire

ACTIVITY CENTER: Dispatch

NARRATIVE

The Department's Bureau of Communications and Technology (Dispatch) is responsible for all emergency communications, coordinating information technology with the Town's IT Department and maintaining the municipal fire alarm system. The Dispatch Center is the point of access for citizens in need of emergency and non-emergency services.

The Bureau of Communications and Technology is responsible for all communications equipment within the Department and maintains a series of radio communication systems to ensure proper notification and efficient emergency operations. This includes the purchase, installation and maintenance of all radio equipment and alarm monitoring systems. Further, dispatch personnel are responsible for maintaining and operating emergency management communications equipment including: changeable message signs, the AM 1610 radio system, social media and the Code Red emergency notification system.

The Bureau coordinates all communications with emergency response units from the initial alarm receipt through dispatch, during the incident and the coordination of communications and resources with outside agencies and mutual aid responders. Dispatch personnel receive requests for assistance primarily through the New Hampshire E-911 System and then dispatch and manage the appropriate resources to meet the initial request. Throughout the incident the Dispatch Center obtains and manages requests for additional resources such as additional ambulances, fire apparatus, air medical helicopters etc. Effective and efficient Fire/EMS communications is a critical component in preventing and reducing civilian and firefighter injuries.

In addition to providing fire and EMS dispatch services to the Derry Fire Department, the Town has dispatch contracts with Auburn, Chester, and Windham to provide emergency fire and emergency medical dispatch services. The Bureau also dispatches for the Southern NH Hazardous Materials Mutual Aid District.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2018

The Bureau is also responsible for maintaining the Town's Municipal Fire Alarm System through a radio and masterbox system. The municipal fire alarm system consists of fire alarm wire strung throughout four separate circuits in town. The system monitors many residential and commercial businesses in town for fire and trouble signals. The Bureau monitors over 318 alarm systems in occupancies throughout the Town of Derry and an additional 30 radio boxes in the towns that have contracted for our dispatch services.

The Bureau provides training programs that are designed to maintain the skill level of department personnel in the most current dispatch operations. This program includes a regular review of operating procedures and requires attendance at outside educational seminars. Through our Continuous Quality Improvement (CQI) program, The Director of Communications with the CQI Committee reviews the incident recordings and dispatch logs of all major incidents (and any incident upon request) to ensure consistency, quality, and adherence to all regulations, guidelines, and industry standard dispatch practices. This review includes the dispatcher(s) involved in the incident and is used as training opportunities for all dispatchers.

The Bureau coordinates with the Town's IT Department to develop, plan, and maintain radio, telephone, computer hardware and software equipment used for dispatch and administrative purposes. This equipment is as small as a keyboard, to an extensive network of data and radio equipment located onsite and at remote radio tower sites.

The Bureau is managed by a Director of Communications. The Director coordinates communication and technology issues with the Town's GIS Director; the Department's radio and software vendors, Fire Prevention and Fire Suppression Personnel, and the three communities and regional hazmat team that Derry contracts with to provide dispatch services.

Town of Derry, NH

**Department Mission and Objectives
Fiscal Year 2018**

DEPARTMENT OBJECTIVES

We shall:

- Continue to meet with local communities and their fire departments to investigate the possibility of forming a regional dispatch consortium or other alternatives for combined dispatch services
- Expand the data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our emergency services.
- Evaluate the current Municipal Fire Alarm System. Determine the future growth of the system or replacing the system with Radio Boxes at each facility currently using Master Boxes.

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

16		Department: FIRE	Activity Center : DISPATCH - FIRE & AMB					
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
Personnel Services								
110	DIS PERMANENT POSITIONS	334,882	311,580	334,229	343,042	8,813	343,042	0
120	DIS TEMPORARY POSITIONS	20,938	272	20,938	0	(20,938)	0	0
140	DIS OVERTIME	38,000	78,420	84,000	84,000	0	84,000	0
190	DIS OTHER COMPENSATION	24,220	26,784	29,547	60,478	30,931	60,478	0
200	DIS EMPLOYEE BENEFITS	210,151	200,501	220,691	201,558	(19,133)	201,558	0
291	DIS TRAINING & CONFERENCES	3,900	1,709	3,900	3,900	0	3,000	0
292	DIS UNIFORMS	1,350	1,668	1,350	1,350	0	1,350	0
	TOTAL Personnel Services	633,441	620,933	694,655	694,328	(327)	693,428	0
Operations & Maintenance								
341	DIS TELEPHONE	13,400	10,834	13,940	13,940	0	12,940	0
342	DIS DATA PROCESSING	18,795	13,931	20,434	21,184	750	21,184	0
360	DIS CUSTODIAL SERVICES	300	52	300	300	0	300	0
390	DIS OTHER PROFESSIONAL SVS	820	2,922	820	820	0	820	0
410	DIS ELECTRICITY	850	585	850	850	0	850	0
411	DIS HVAC	450	256	423	423	0	423	0
412	DIS WATER	25	33	25	25	0	25	0
413	DIS SEWER	30	34	30	30	0	30	0
430	DIS REPAIRS & MAINTENANCE	5,190	6,234	4,430	7,230	2,800	7,230	0
440	DIS RENTAL & LEASES	3,510	3,412	3,510	2,910	(600)	2,910	0
490	DIS OTHER PROPERTY RELATED SVS	130	114	130	130	0	130	0
550	DIS PRINTING	400	686	250	250	0	250	0
560	DIS DUES & SUBSCRIPTIONS	3,865	4,068	4,015	6,165	2,150	6,165	0
610	DIS GENERAL SUPPLIES	640	525	640	640	0	640	0
620	DIS OFFICE SUPPLIES	1,200	1,871	1,200	1,200	0	1,200	0
625	DIS POSTAGE	500	415	500	500	0	500	0
630	DIS MAINT & REPAIR SUPPLIES	4,700	8,810	4,700	5,400	700	5,400	0
635	DIS GASOLINE	900	1,047	720	900	180	900	0
636	DIS DIESEL FUEL	938	218	770	630	(140)	630	0
640	DIS CUSTODIAL & HOUSEKEEPING	400	137	400	400	0	400	0

Town of Derry, NH
FY 2018 Budget
Activity Center Summary By Category

16 Department: FIRE		Activity Center : DISPATCH - FIRE & AMB						
Acct #	Account Description	FY 2016 Revised Budget	2016 Actual	FY 2017 Revised Budget	2018 Department Recommended	Variance	2018 Town Admin Recommended	2018 Tn Council Proposed
660	DIS VEHICLE REPAIRS	1,400	0	1,400	1,400	0	1,400	0
670	DIS BOOKS & PERIODICALS	200	0	200	200	0	200	0
690	DIS OTHER NON CAPITAL	107,460	99,570	113,448	11,200	(102,248)	11,200	0
	TOTAL Operations & Maintenance	166,103	155,755	173,135	76,727	(96,408)	75,727	0
	Capital Outlay							
740	DIS MACHINERY & EQUIPMENT	0	0	105,000	165,075	60,075	165,075	0
	TOTAL Capital Outlay	0	0	105,000	165,075	60,075	165,075	0
	Transfers							
	Debt Service							
980	DIS DEBT SERVICE	0	0	0	0	0	0	0
	TOTAL Debt Service	0	0	0	0	0	0	0
	TOTAL DISPATCH - FIRE & AMB	799,544	776,688	972,790	936,130	(36,660)	934,230	0

DERRY



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2018 2018 BUDGET

FOR PERIOD 99

DISPATCH - FIRE & AMB		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Town Admin	COMMENT
1000	GOV GENERAL FUND							
11602000	032906	13,985.00	11,200.00	11,200.00	7,990.00	13,000.00	10,600.00	
								LICENSES, PERMITS & FEES
11603000	033793	168,566.37	177,127.00	177,127.00	176,227.00	170,926.00	185,938.00	
								INTERGOVERNMENTAL REIMB
11604000	034010	175.00	500.00	500.00	525.00	500.00	500.00	
								DEPT REV CHARGES FOR SERVICE
11605000	035011	144.00	500.00	500.00	.00	500.00	500.00	
								SALE OF TOWN PROPERTY
11605000	035090	.00	.00	.00	14.72	.00	.00	
								DIS MISCELLANEOUS REVENUE
11609000	039399 FCR	.00	205,543.00	205,543.00	.00	75,514.00	165,075.00	
								DIS USE OF FIRE CAP COMMIT FB
	TOTAL GOV GENERAL FUND	182,870.37	394,870.00	394,870.00	184,756.72	260,440.00	362,613.00	
	TOTAL DISPATCH - FIRE & AMB	182,870.37	394,870.00	394,870.00	184,756.72	260,440.00	362,613.00	

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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

110001	PERMANENT WAGES FULL TIME				
11621000	110001 - DIS PERMANENT WAGES FULL TIME				
	FIRE DISPATCHER (81875)	1.00	.00	343,042.00	47,717.00
	FIRE DISPATCHER (91398)	1.00	.00	47,717.00	
	FIRE DISPATCHER (100141)	1.00	.00	47,717.00	
	DIR COMMUNICATIONS & IT (100830)	1.00	.00	81,890.00	
	FIRE DISPATCHER (101195)	1.00	.00	40,435.00	
	FIRE DISPATCHER (101310)	1.00	.00	38,893.00	
	FIRE DISPATCHER (101317)	1.00	.00	38,673.00	

140001	TOTAL, PERMANENT WAGES FULL TIME			343,042.00	
11621000	OVERTIME				
11621000	140001 - DIS OVERTIME				
	DEPT OT (200022)	.00	.00	84,000.00	28,006.00
	DEPT OT (200022)	.00	.00	55,994.00	

190001	TOTAL OVERTIME			84,000.00	
11621000	PROFICIENCY PAY				
11621000	190001 - DIS PROFICIENCY PAY				
	FIRE DISPATCHER (81875)	.00	.00	5,249.00	3,102.00
	FIRE DISPATCHER (91398)	.00	.00	2,147.00	

190002	TOTAL, PROFICIENCY PAY			5,249.00	
11621000	HOLIDAY PAY				
11621000	190002 - DIS HOLIDAY PAY				
	FIRE DISPATCHER (81875)	.00	.00	11,298.00	1,376.00
	FIRE DISPATCHER (81875)	.00	.00	688.00	
	FIRE DISPATCHER (91398)	.00	.00	1,376.00	

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
FIRE DISPATCHER (91398)	.00	.00	688.00
FIRE DISPATCHER (100141)	.00	.00	1,376.00
FIRE DISPATCHER (100141)	.00	.00	688.00
FIRE DISPATCHER (101195)	.00	.00	1,166.00
FIRE DISPATCHER (101195)	.00	.00	583.00
FIRE DISPATCHER (101310)	.00	.00	1,122.00
FIRE DISPATCHER (101310)	.00	.00	561.00
FIRE DISPATCHER (101317)	.00	.00	1,116.00
FIRE DISPATCHER (101317)	.00	.00	558.00
TOTAL HOLIDAY PAY			11,298.00
190003 LONGEVITY PAY			

11621000 190003 - DIS LONGEVITY PAY			
FIRE DISPATCHER (81875)	.00	.00	1,430.00
FIRE DISPATCHER (91398)	.00	.00	450.00
FIRE DISPATCHER (100141)	.00	.00	270.00
DIR COMMUNICATIONS & IT (100830)	.00	.00	260.00
TOTAL LONGEVITY PAY			1,430.00
190004 EARNED TIME PAY			

11621000 190004 - DIS EARNED TIME PAY			
FIRE DISPATCHER (81875)	.00	.00	40,001.00
FIRE DISPATCHER (91398)	.00	.00	12,235.00
DIR COMMUNICATIONS & IT (100830)	.00	.00	6,118.00
			21,648.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SALARIES

TOTAL EARNED TIME PAY
190005 OTHER COMP-HEALTH INS BUYOUT

11621000 190005 - DIS HEALTH INS BUYOUT
FIRE DISPATCHER (81875)

TOTAL OTHER COMP-HEALTH INS BUYOUT
TOTAL SALARIES

TOTAL REVENUE
TOTAL EXPENSE
GRAND TOTAL

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VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			40,001.00
	.00	.00	2,500.00
			2,500.00
			487,520.00
			487,520.00
			487,520.00

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PROJECTION: 2018 2018 BUDGET

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ACCOUNTS FOR:		QUANTITY	UNIT COST	2018 Town Admin
EMPLOYEE VENDOR				
11621000	210000 - DIS GROUP INS-HEALTH			105542
TOTAL	GROUP INS-HEALTH			105542
11621000	215000 - DIS GROUP INS-LIFE			1039
TOTAL	GROUP INS-LIFE			1039
11621000	219001 - DIS GROUP INS-STD			4128
TOTAL	GROUP INS-STD			4128
11621000	219002 - DIS GROUP INS-LTD			393
TOTAL	GROUP INS-LTD			393
11621000	219003 - DIS GROUP INS-DENTAL			3470
TOTAL	GROUP INS-DENTAL			3470
11621000	220000 - DIS SOCIAL SECURITY TAX			28441
TOTAL	SOCIAL SECURITY TAX			28441
11621000	225000 - DIS MEDICARE TAX			6652

TOTAL	MEDICARE TAX	6652
11621000	230000 - DIS RETIREMENT CONTRIBUTIONS	50645

TOTAL	RETIREMENT CONTRIBUTIONS	50645
11621000	250000 - DIS UNEMPLOYMENT COMPENSATION	420

TOTAL	UNEMPLOYMENT COMPENSATION	420
11621000	260000 - DIS WORKERS COMPENSATION	828

TOTAL	WORKERS COMPENSATION	828
TOTAL	EMPLOYEE BENEFITS	201558

TOTAL REVENUE	0
TOTAL EXPENSE	201558

GRAND TOTAL	201558
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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
EMPLOYEE BENEFITS

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL OTHER EMPLOYEE BENEFITS				.00
290001 TRAINING & CONFERENCES				

11621000 290001 - DIS TRAINING & CONFERENCES		8.00	187.50	3,000.00
				1,500.00
DISPATCHER TRAINING AND CERTIFICATION PROFICIENCY & PROFESSIONAL DEVELOPMENT				
		1.00	1,500.00	1,500.00
APCO DISPATCH CONFERENCE PROFESSIONAL DEVELOPMENT DIRECTOR				
TOTAL TRAINING & CONFERENCES				3,000.00
290002 UNIFORMS				

11621000 290002 - DIS UNIFORMS	104395	6.00	150.00	1,350.00
				900.00
STATION WEAR FOR DISPATCHERS REQUIRED PER UNION CONTRACT				
		1.00	250.00	250.00
DRESS UNIFORMS FOR DISPATCHER REQUIRED BY UNION CONTRACT				
		2.00	100.00	200.00
STATION WEAR FOR PER DIEM DISPATCHERS				
TOTAL UNIFORMS				1,350.00
TOTAL EMPLOYEE BENEFITS	4,350.00			
341000 TELEPHONE EXP				

11621000 341000 - DIS TELEPHONE	100390	1.00	600.00	12,940.00
				-600.00
NEXTEL SERVICE FOR DISPATCH CENTER EMERGENCY COMMUNICATIONS WITH DERRY PD, DERRY DPW AND REGIONAL FIRE DEPARTMENTS				
FIRSTFLIGHT TELEPHONE CHARGES - PRI CIRCUIT - ANNUAL COST		1.00	7,200.00	7,200.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

	VENDOR	QUANTITY	UNIT COST	2018 Town Admin
REQUIRED FOR GENERAL OPERATIONS				
FAIRPOINT PHONE SERVICE - E911 ACCESS		.50	4,800.00	2,400.00
50/50 ANNUAL COST SHARE WITH POLICE FOR E-911 LINES				
FIRSTLIGHT TELEPHONE LINE CHARGE - ANNUAL COST		4.00	480.00	1,920.00
REQUIRED FOR CENTRAL STATION/COMM CTR BACKUP/FAIL PROTECTION				
VERIZON CELL SERVICE BACK-UP EMERGENCY COMMUNICATIONS WITH DERRY APPRATUS AND SURROUNDING DEPARTMENTS		1.00	400.00	400.00
VERIZON BROADBAND ACCESS WIRELESS BROADBAND ACCESS FOR DIR OF COMMUNICATIONS AND COMM CENTER BACKUP SYSTEM		2.00	540.00	1,080.00
CELL PHONE REIMBURSEMENT CELL PHONE REIMBURSEMENT FOR DIRECTOR OF COMMUNICATIONS		12.00	45.00	540.00
TOTAL TELEPHONE EXP				12,940.00
342000 INFO TECHNOLOGY SERVICES				
11621000 342000 - DIS INFO TECH SERVICES				
NON-CONTRACT IT REPAIRS/SERVICE				
EMERGENCY REPAIR FOR RADIO EQUIPMENT		1.00	500.00	500.00
50% ALLOCATION WITH P&ES		.50	2,800.00	1,400.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCHASED PROF SVS

TOTAL INFO TECHNOLOGY SERVICES
342001 IT SERVICE CONTRACTS

11621000 342001 - DIS IT SERVICE CONTRACTS

DISPATCH CAD SOFTWARE SERVICE
CONTRACT
REQUIRED FOR UPDATES / TECH
SUPPORT

VOICE RECORDER MAINTENANCE
CONTRACT
REQUIRED FOR MAINTENANCE OF
E911/RADIO AUDIO LOGGING
SYSTEM

VIRTUAL SERVICES COST
VMWARE
% ALLOCATION OF COSTS

VIRTUAL SERVICES COSTS
UNITRENDS
% ALLOCATION OF COSTS

VIRTUAL SERVICES COST
NETAPP
% ALLOCATION OF COSTS

VIRTUAL SERVICES COST
HP HOST
% ALLOCATION OF COSTS

TELEPHONE SYSTEM SERVICE
CONTRACT
ALLOCATED BETWEEN P&ES AND
DISPATCH

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			1,900.00
	1.00	15,250.00	19,284.00 15,250.00
	1.00	1,250.00	1,250.00
	.20	2,100.00	420.00
	.20	2,400.00	480.00
	.20	4,200.00	840.00
	.20	1,800.00	360.00
	.30	2,280.00	684.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

ROUNDING

TOTAL HVAC		VENDOR	QUANTITY	UNIT COST	2018 Town Admin
412000	WATER				
11621000	412000 - DIS WATER		1.00	25.00	25.00
					25.00
					423.00
WATER COSTS FOR DISPATCH					
COMMUNICATIONS CENTER					
% ALLOCATION FIRE/DISPATCH					
TOTAL WATER					
413000	SEWER				25.00
11621000	413000 - DIS SEWER		1.00	30.00	30.00
					30.00
SEWER COSTS FOR DISPATCH					
COMMUNICATIONS CENTER					
% ALLOCATION FIRE/DISPATCH					
TOTAL SEWER					
430000	CONTRACTED REPAIRS & MAINTENAN				30.00
11621000	430000 - DIS CONTRACTED REPAIRS & MAINT		1.00	250.00	7,230.00
					250.00
REPAIR AND MAINTENANCE FOR					
COMMUNICATIONS CENTER					
% ALLOCATION AND DIRECT COSTS					
FOR GENERAL REPAIR AND					
MAINTENANCE TO FACILITY AND					
DISPATCH CENTER					
SERVICE AGREEMENT FOR COPIER AT					
CENTRAL STATION			1.00	40.00	40.00
REQUIRED TO MAINTAIN COPIER %					
ALLOCATION FIRE/DISP					
TELEPHONE SYSTEM MAINTENANCE					
AND SUPPORT					
REQUIRED FOR SYSTEM					
MAINTENANCE AT FOUR			1.00	1,140.00	1,140.00
FACILITIES					

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
EMERGENCY REPAIR CONTRACT			
FIRE ALARM REPAIR CONTRACTOR			
FOR CONTRACTOR TO ASSIST WITH			
FIRE ALARM CIRCUIT/RADIO BOX			
RECIEVER MAINTENANCE/REPAIR.			
	1.00	1,500.00	1,500.00
MAINTENANCE/REPAIR OF MUNICIPAL			
FIRE ALARM EQUIPMENT			
MUNICIPAL FIRE ALARM			
MAINTENANCE			
	1.00	1,000.00	1,000.00
RADIO PROGRAMMING			
RADIO REPROGRAMMING FOR AREA			
FREQUENCY CHANGES			
	1.00	800.00	800.00
RADIO MAINTENANCE AND REPAIR			
(MOBILES)			
RADIO MAINTENANCE AND REPAIR			
(MOBILES)			
	1.00	1,000.00	1,000.00
TOTAL CONTRACTED REPAIRS & MAINTENAN			
440000 RENTALS & LEASES			7,230.00

11621000 440000 - DIS RENTALS & LEASES			
WARNER HILL RADIO TOWER SPACE			
RENTAL			
RENTAL FOR COMMUNICATION			
ANTENNA AND EQUIPMENT			
	1.00	1,000.00	1,000.00
TOTAL RENTALS & LEASES			
440001 RENTAL & LEASES - DATA PROCESS			

11621000 440001 - DIS RENTAL & LEASES-COMPUTERS			
COMPUTER LEASE			
YEAR 3 OF 3 LEASE			
	2.00	250.00	1,850.00
			500.00
COMPUTER LEASE			
YEAR 1 OF 3 LEASE			
	2.00	400.00	800.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
PURCH PROPERTY SVS

VENDOR QUANTITY UNIT COST 2018 Town Admin 550.00

LAPTOP LEASE

TOTAL RENTAL & LEASES - DATA PROCESS
440002 RENTALS & LEASES-COPIER 1,850.00

11621000 440002 - DIS RENTALS & LEASES-COPIER 60.00
DISPATCH SHARE OF COPIER 60.00
EXPENSES AT MUNICIPAL CENTER
REQUIRED

TOTAL RENTALS & LEASES-COPIER 60.00
490003 TRASH DISPOSAL/DUMPSTER SV

11621000 490003 - DIS TRASH DISPOSAL/DUMPSTER SV 130.00
DUMPSTER RENTAL 130.00
% ALLOCATION FIRE/DISPATCH

TOTAL TRASH DISPOSAL/DUMPSTER SV 130.00
TOTAL PURCH PROPERTY SVS 11,598.00

550001 PRINTING

11621000 550001 - DIS PRINTING 100.00
INFORMATIONAL BULLETIN 100.00
REGARDING DISPATCH SERVICES

TOTAL PRINTING 100.00
550002 PUBLIC NOTICES

11621000 550002 - DIS PUBLIC NOTICES 150.00
LEGAL NOTICES 150.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
OTHER PURCHASED SVS

TOTAL PUBLIC NOTICES

560000 DUES & SUBSCRIPTIONS

11621000 560000 - DIS DUES & SUBSCRIPTIONS

APCO DUES

ANNUAL APCO DISPATCHER
MEMBERSHIP DUES FOR
PROFESSIONAL DEVELOPMENT

NATIONAL EMERGENCY NUMBER
ASSOCIATION MEMBERSHIP
MEMBERSHIP FOR DIRECTOR TO
NENA

IAMRESPONDING
ONLINE PROGRAM SUBSCRIPTION
TO MANAGE CALLBACKS, AND
RESPONDERS FOR DERRY, AUBURN,
CHESTER, WINDHAM, AND
SENHHMMAD

APCO PROJECT 33 RECERTIFICATION
3 YEAR APCO PROJECT 33
RENEWAL

SCHEDULING SOFTWARE ONLINE
SUBSCRIPTION
ONLINE SCHEDULING/OT
SUBSCRIPTION TO MANAGE OT
HIRING AND SCHEDULING

TOTAL DUES & SUBSCRIPTIONS
TOTAL OTHER PURCHASED SVS

610000 SUPPLIES-GENERAL

11621000 610000 - DIS SUPPLIES-GENERAL

GENERAL MAINTENANCE SUPPLIES &
EQUIPMENT
REQUIRED FOR MAINTENANCE OF
COMMUNICATIONS EQUIPMENT

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
			150.00
	9.00	92.00	6,165.00 828.00
	1.00	137.00	137.00
	1.00	2,900.00	2,900.00
	1.00	500.00	500.00
	12.00	150.00	1,800.00
			6,165.00
	1.00	500.00	500.00 500.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL SUPPLIES-GENERAL			500.00
610005 HOSPITALITY			140.00
11621000 610005 - HOSPITALITY	4.00	35.00	140.00
REFRESHMENTS			
QUARTERLY MEETING WITH			
CONTRACT CHIEFS			
TOTAL HOSPITALITY			140.00
620000 SUPPLIES-OFFICE			1,200.00
11621000 620000 - DIS SUPPLIES-OFFICE	1.00	1,200.00	1,200.00
OFFICE SUPPLIES FOR DISPATCH/			
COMMUNICATIONS CENTER			
OFFICE SUPPLIES FOR DISPATCH/			
COMMUNICATIONS CENTER			
TOTAL SUPPLIES-OFFICE			1,200.00
625000 POSTAGE			500.00
11621000 625000 - DIS POSTAGE	1.00	500.00	500.00
POSTAGE			
TOTAL POSTAGE			500.00
630000 SUPPLIES-MAINTENANCE & REPAIR			5,400.00
11621000 630000 - DIS SUPPLIES-MAINT & REPAIR	1.00	1,000.00	1,000.00
ASSORTED TOOLS, TERMINAL BOXES			
MUNICIPAL FIRE ALARM			
MAINTENANCE			
FIRE ALARM CABLE WIRE			
REPLACE EXISTING DAMAGED			
CABLE AND TO EXTEND CURRENT			
MUNICIPAL FIRE ALARM CABLE			
WIRE			
11621000 630000 - DIS SUPPLIES-MAINT & REPAIR	1.00	900.00	900.00
35.00		100.00	3,500.00

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PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES PORTABLE BATTERY REPLACEMENT

VENDOR QUANTITY UNIT COST 2018 Town Admin

TOTAL SUPPLIES-MAINTENANCE & REPAIR
635000 GASOLINE 5,400.00

11621000 635000 - DIS GASOLINE 360.00 2.50 900.00
900.00
COMMUNICATIONS DIRECTOR STAFF
VEH
COMMUNICATIONS DIRECTOR STAFF
VEH

TOTAL GASOLINE 900.00
636000 DIESEL FUEL

11621000 636000 - DIS DIESEL FUEL 280.00 2.25 630.00
630.00
DIESEL FUEL FOR FIRE ALARM
BUCKET TRUCK
DIESEL FUEL FOR FIRE ALARM
BUCKET TRUCK

TOTAL DIESEL FUEL 630.00
640000 SUPPLIES-CUSTODIAL & HOUSEKEEP

11621000 640000 - DIS SUPPLIES-CUSTODIAL&HSEKEEP 1.00 400.00 400.00
400.00
CUSTODIAL SUPPLIES
%ALLOCATION FIRE/DISPACH

TOTAL SUPPLIES-CUSTODIAL & HOUSEKEEP 400.00
660000 VEHICLE REPAIRS

11621000 660000 - DIS VEHICLE REPAIRS 1.00 800.00 800.00
800.00
FIRE ALARM VEHICLE AND BUCKET
TRUCK
REPAIRS

ANNUAL AND ROUTINE MAINTENANCE
MAINTENANCE & PREVENTATIVE 2.00 300.00 600.00

PROJECTION: 2018 2018 BUDGET

ACCOUNTS FOR:
SUPPLIES

MAINTENANCE FOR FIRE ALARM
VEHICLES

VENDOR QUANTITY UNIT COST 2018 Town Admin

TOTAL VEHICLE REPAIRS
670000 BOOKS & PERIODICALS

11621000 670000 - DIS BOOKS & PERIODICALS
1.00 200.00 200.00
200.00

TRADE JOURNALS
TRADE JOURNALS/TRAINING
MATERIAL

TOTAL BOOKS & PERIODICALS
TOTAL SUPPLIES 11,270.00

690001 CAP ASSET <\$10K OFFICE EQUIP

11621000 690001 - DIS CAP ASSET <\$10K OFFICE EQU
2.00 1,900.00 3,800.00
3,800.00
DISPATCH FURNITURE UPGRADE
REPLACE 2 24/7 INTENSIVE USE
CHAIRS

TOTAL CAP ASSET <\$10K OFFICE EQUIP
690002 CAP<10K INFO TECH EQUIPMENT

11621000 690002 - DIS CAP<\$10 INFO TECH EQUIPMEN
1.00 3,500.00 6,300.00
3,500.00

UPGRADE AND REPLACE PERIPHERAL
IT EQUIPMENT
MONITORS,KEYBOARDS, MICE ,
WIRING

COMPUTER MONITORS
REPLACE BROKEN COMPUTER
MONITOR SCREENS
3.00 500.00 1,500.00

LARGE SCREEN MONITORS
LARGE SCREEN COMPUTER
MONITORS FOR ADDITIONAL
MONITORING VIEWS

2.00 650.00 1,300.00

PROJECTION: 2018 2018 BUDGET

ACCOUNT'S FOR:
OTHER EXPENSES

VENDOR	QUANTITY	UNIT COST	2018 Town Admin
TOTAL CAP<10K INFO TECH EQUIPMENT			6,300.00
690003 NONCAPITAL SOFTWARE PURCHASES			

11621000 690003 - DIS SOFTWARE PURCHASES <\$10K	2.00	400.00	1,100.00 800.00
MICROSOFT OFFICE LICENSING			
MICROSOFT OFFICE LICENSING			
WINDOWS OS LICENSING	2.00	150.00	300.00
OPERATING SYSTEM LICENSING			
FOR NEW LEASED COMPUTERS			
TOTAL NONCAPITAL SOFTWARE PURCHASES			1,100.00
TOTAL OTHER EXPENSES			
11,200.00			
740000 MACHINERY & EQUIPMENT			

11632002 740000 - DIS MACHINERY & EQUIPMENT	21.00	5,027.00	165,075.00 105,567.00
MOBILE AND PORTABLE RADIOS -			
FIRE CAPITAL RESERVE FUND			
REPLACE AND UPDATE MOBILE AND			
PORTABLE RADIOS IN APPARATUS,			
VEHICLES, AND AMBULANCES.			
YEAR 3 OF 5 YEAR			
IMPLEMENTATION PLAN			
EXACOM RECORDER REFRESH - FIRE	1.00	11,000.00	11,000.00
CAPITAL RESERVE FUND			
SYSTEM HW/SW REFRESH OF			
TELEPHONE/RADIO RECORDING			
SYSTEM			
INSTALLATION OF DIGITIZE RADIO	1.00	17,500.00	17,500.00
BOX RECIEVER - FIRE CAPITAL			
RESERVE FUND			
ADDITIONAL RADIO BOX RECIEVER			
NEEDED FOR REDUNDANCY OF			
MONITORING SYSTEM			
LAN EXPANSION - FIRE CAPITAL	1.00	31,000.00	31,000.00
RESERVE FUND			
PHASE 2 OF 3 EXPANSION OF			

PROJECTION: 2018

2018 BUDGET

ACCOUNTS FOR:

CAPITAL OUTLAY

TOWN LAN TO WARNER HILL TOWER

AND WARNER HILL FIRE STATION

VENDOR

QUANTITY

UNIT COST

2018 Town Admin

8.00

1.00

8.00

ROUNDING -- RADIO PROJECT

ROUNDING - RADIO PROJECT

TOTAL MACHINERY & EQUIPMENT

TOTAL CAPITAL OUTLAY

165,075.00

165,075.00

TOTAL REVENUE

TOTAL EXPENSE

.00

245,152.00

GRAND TOTAL

245,152.00

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