

PROPOSED ROBERT FROST / OLD STAGE COACH SCENIC BYWAY

Safety Complex - 55 Eaton Hill Road

Auburn, NH

June 23, 2014, 7:00 PM

DRAFT MINUTES

1. Welcome/Introductions

Chair Elizabeth Robidoux opened the meeting and welcomed everyone to Auburn. Attendees introduced themselves:

Byway Committee Members

Elizabeth Robidoux (Auburn)

Jean Methot (Chester)

George Sioras (Derry)

Rob Morris (Hampstead)

Adam Hlasny (SNHPC)

Stoney Worster (Auburn)

Richard Holmes (Derry)

Scott Bogle (RPC)

Members of the Public

Pat Asadoorian

Also in attendance

Bev Donovan (SNHPC)

2. Review of Minutes – March 3, 2014

Motion by Jean Methot to approve the minutes of March 3, 2014; seconded by Rob Morris. Motion carried 7-0 (Elizabeth Robidoux abstaining).

3. Review of Minutes – March 31, 2014

Liz noted that the public hearing held on March 31st had a good turnout. There was some concern about the inventory list for East Derry Village. Liz will draft a memo to the committee and distribute for comment. Changes at this stage can easily be made.

Motion by Jean Methot to approve the draft minutes of March 31, 2014; seconded by Stoney Worster. Motion carried 7-0 (Richard Holmes abstaining).

3. Corridor Management Plan

- Resource Inventory – Scott reviewed the status and distributed a list of needed photos. He requested more recreational source photos. George and Liz will try to find an updated photo for Corneliusen Orchard. Rob will also check on more photos.
- Signage – Liz reviewed the Statement of Significance. She would like more information on Hampstead. Rob agreed to work on it. Jean found the sign template from the highway department and Scott has a high-resolution version available for producing signs; there was some discussion about sizes, locations and who can make and install the signs (the prison is too expensive). Each town will have to decide locations and sizes, but it was agreed that for locations along the byway there should be a sign for each direction. Also, if in a state right-of-way, DOT must approve. Everyone agreed to map the prospective sign locations for their respective towns. It is

- not yet clear who will install and maintain. Atkinson may have a maintenance agreement that can be used as a template. Towns should also consider purchasing spare signs (or, the group may purchase). Scott suggested having signs at major roadway shifts. Smaller signs could be added in strategic/important locations, perhaps on existing posts. Signs may also be co-located with other state highway signs. Liz and Rich will work on a Frost logo and will check on the feasibility of working with a graphic artist. Copyright issues will be considered. Ideas included: horse and sleigh, profile of Frost, Frost Farm silhouette. George and Adam suggested checking with David Preece to find out how Stark Byway group approached signage issues.
- Funding Sources – Liz reached out to Pat Tufts at Granite United Way. They would consider grants if a school or volunteer component was in place. Perhaps these groups could become involved in CMP process. Scott suggested a tie-in with 4th grade NH History curriculum. Scott mentioned that any byway funding would fall under the Federal Transportation Alternatives (TA) Program. DOT is looking to prioritize bike-ped projects, but they are still defining criteria. Announcements are expected to be made next month. Letters of Intent will be taken in July and August with full proposals in September and decisions by January. It is expected that there will be an 80% reimbursement, minimum project size of \$200,000. Towns may want to work together on improvements, such as intersection safety. Highway safety improvement funding may also be available.

4. Online Presence

- Website – A domain name is needed. Liz mentioned that there may be a former Derry employee willing to help out. Neal Weatherbee will also be contacted. The Glen Group is the host of the Stark Byway website, and Adam will look into using that company. Liz mentioned WordPress, but it may not be free or appropriate. Scott said that the same graphic designer for the logo may also do websites. A template is needed. Scott will send a reminder to all to look at other websites for ideas.
- Facebook – This requires a certain level of commitment (i.e. frequent page updates and revisions) that may not exist currently. The group tabled the discussion until the website is addressed.

5. Next Meeting/Next Steps

- Look at other websites for ideas
- Send sign locations and sizes to Scott
- Liz will look into finding a graphic designer
- Rob will ask a friend about working on a domain name
- **Next meeting tentatively scheduled for September 22nd in Hampstead**, possibly at Old Meeting House
- Motion to Adjourn by Richard Holmes, seconded by George Sioras. All in favor at 8:06pm.

Respectfully submitted by Bev Donovan & Adam Hlasny, SNHPC