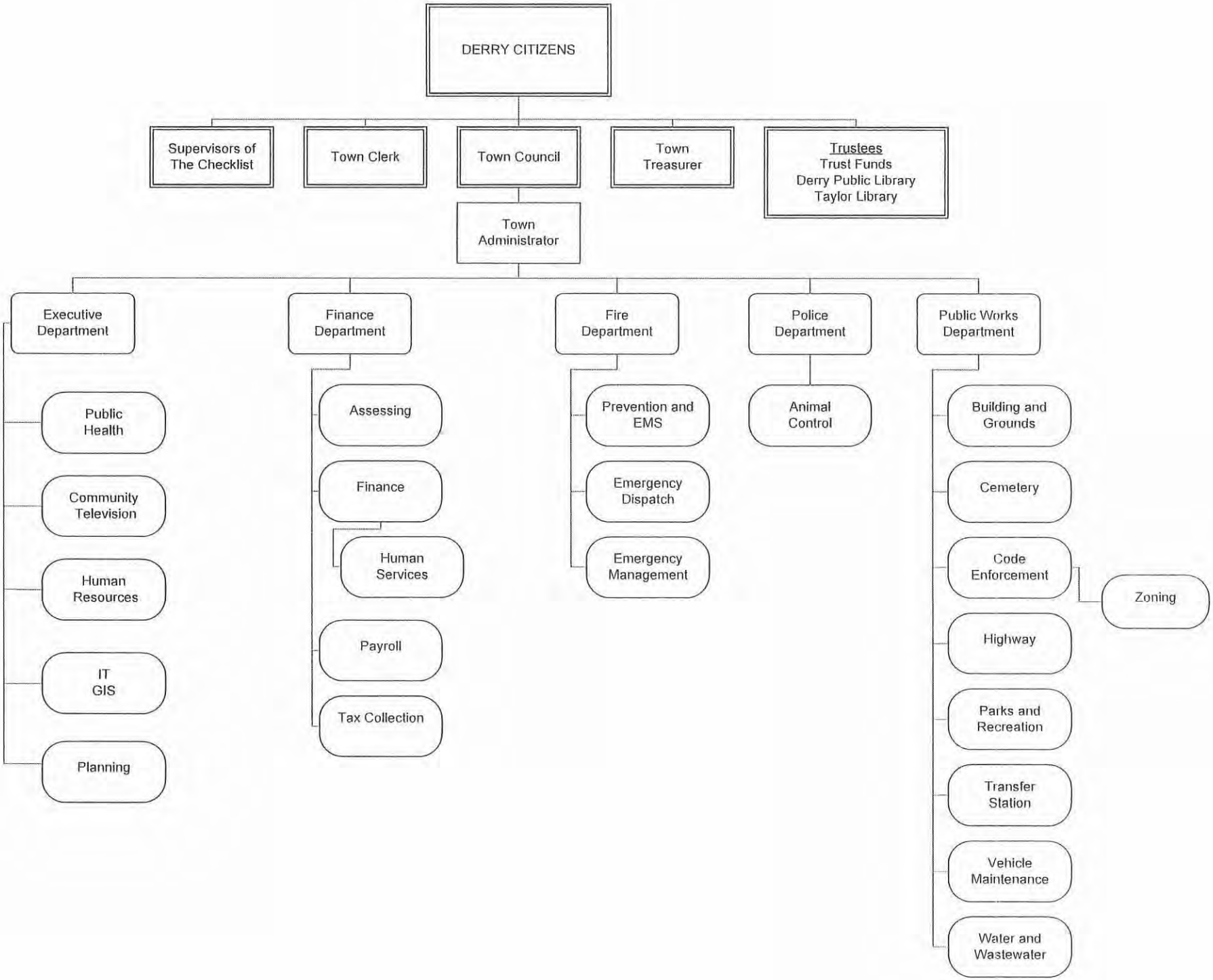
TOWN OF DERRY, NH

TOWN COUNCIL
ADOPTED ANNUAL BUDGET

FISCAL YEAR 2016

Town Organization Chart


DERRY CITIZENS
Supervisors of The Checklist
Town Clerk
Town Council
Town Treasurer
Trustees
Trust Funds
Derry Public Library
Taylor Library
Town Administrator
Executive Department
Public Health
Community Television
Human Resources
IT GIS
Planning
Finance Department
Assessing
Finance
Human Services
Payroll
Tax Collection
Fire Department
Prevention and EMS
Emergency Dispatch
Emergency Management
Police Department
Animal Control
Public Works Department
Building and Grounds
Cemetery
Code Enforcement
Zoning
Highway
Parks and Recreation
Transfer Station
Vehicle Maintenance
Water and Wastewater

PERSONNEL

SUMMARY

Personnel Summary
FY 2016

Job Title	FY 2015 FT	FY 2015 PT	FY 2016 FT	FY 2016 PT
Executive				
Councilor (elected)		7		7
Treasurer (appointed)		1		1
Deputy Treasurer (appointed)		0		1
Town Administrator	1		1	
Executive Secretary to TA	1		1	
HR Director / Assistant TA	1		0	
HR Coordinator	1		1	
IT/GIS Manager	1		1	
Network Administrator	1		1	
Computer Support Specialist	1		1	
Cable Facility Coordinator	1		1	
Assistant Cable Facility Coordinator		1		1
	8	9	7	10
Town Clerk				
Town Clerk (elected)	1		1	
Deputy Town Clerk		1		1
Supervisors of the Checklist (elected)		3		3
	1	4	1	4
Finance Department				
Chief Financial Officer	1		1	
Controller	1		1	
Senior Accountant	1		1	
Bookkeeper	2		2	
Payroll and Benefit Specialist	1		1	
Internal Auditor		1		1
Assessor	1		1	
Deputy Assessor	1		1	
Secretary I	1		1	
Secretary III	1		1	
Tax Collector/Municipal Agent	1		1	
Deputy Tax Collector/Municipal Agent	1		1	
Customer Service Assistant	4		4	
Human Services Administrator	1		1	
Secretary II	1		1	
	18	1	18	1
Planning				
Planning Director	1		1	
Planning Assistant	1		1	
	2	0	2	0

Job Title	FY 2015 FT	FY 2015 PT	FY 2016 FT	FY 2016 PT
Department of Public Works				
Director	1		1	
Deputy Director	1		1	
Executive Secretary	1		1	
Superintendent of Operations	1		1	
Engineering Coordinator	1		1	
Engineering Technician	2		2	
Environmental Engineer	1		1	
Fiscal Specialist	1		1	
Utility Customer Service & Billing Clerk	1		1	
Code Enforcement Director	1		1	
Building Inspector	1		1	
Secretary / Receptionist	1		1	
Building Specialist	1		1	
Custodian	4		4	
Highway Crew Chief	1		1	
Highway Mechanical Equipment Operator	10	1	9	1
Vehicle Maintenance Crew Chief	1		1	
Mechanic	2		2	
Chief Operator	1		1	
Mechanical Electrical Technician I	1		1	
Mechanical Electrical Technician II	1		1	
Sewer Treatment Operator I	1		1	
Sewer Treatment Operator II	1		1	
Utility Assets Coordinator	1		1	
Utility Crew Chief	1		1	
Utility Worker	4		4	
Water System Operator II	1		1	
Laborer (Water)		1		1
Transfer Station Crew Chief	1		0	
Recycling Coordinator	1		1	
Transfer Station MEO I		1		1
Transfer Station MEO II	1		2	
Transfer Station Laborer	1	1	1	1
Weigh Scale Master	1		1	
Director of Parks & Recreation	1		1	
Recreation Coordinator	1		1	
Recreation Program Assistant	1		1	
Program & Operations Assistant		1		1
Parks Crew Chief	1		1	
Operations & Project Coordinator	1		1	
Laborer	3		2	
	57	5	55	5

Job Title	FY 2015 FT	FY 2015 PT	FY 2016 FT	FY 2016 PT
Fire Department				
Chief	1		1	
Executive Secretary	1		1	
Secretary		1		1
EMS Director	1		1	
Director Fire Prevention	1		1	
Fire Inspector	1		1	
Director of Mechanical Division	1		1	
Battalion Chief	4		4	
Captain	4		4	
Lieutenant	12		12	
Firefighter	44		36	
Director Communications & IT	1		1	
Dispatcher	6		6	
	77	1	69	1
Public Health Department				
Public Health Network Coordinator	1		0	
Substance Misuse Prevention Coordinator	1		0	
Health Officer		1		1
Administrative Program Assistant		1		1
	2	2	0	2
Police Department				
Chief	1		1	
Executive Secretary	1		1	
Captain	2		2	
Lieutenant	5		5	
Sergeant	8		8	
Police Officer	40		36	
Secretary	3	1	3	1
Dispatcher	5		5	
Receptionist	1		1	
Evidence Clerk		1		1
Animal Control Officer	1		1	
Mechanic	1		1	
Prosecutor	2		2	
Part-time Prosecutor Assistant		1		1
	70	3	66	3

Total	FY2015 FT	FY2015 PT	FY2016 FT	FY2016 PT
	235	25	218	26

6/1/2015

EXPENDITURE

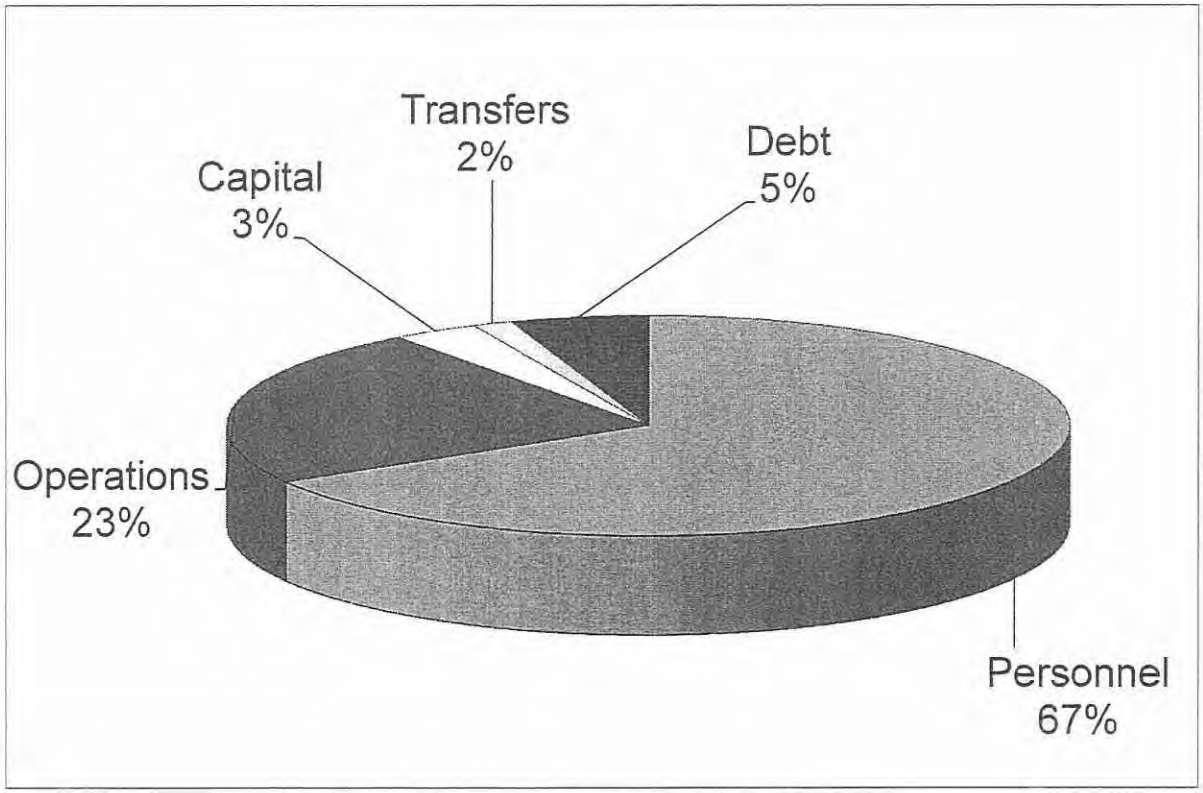
&

REVENUE

SUMMARY

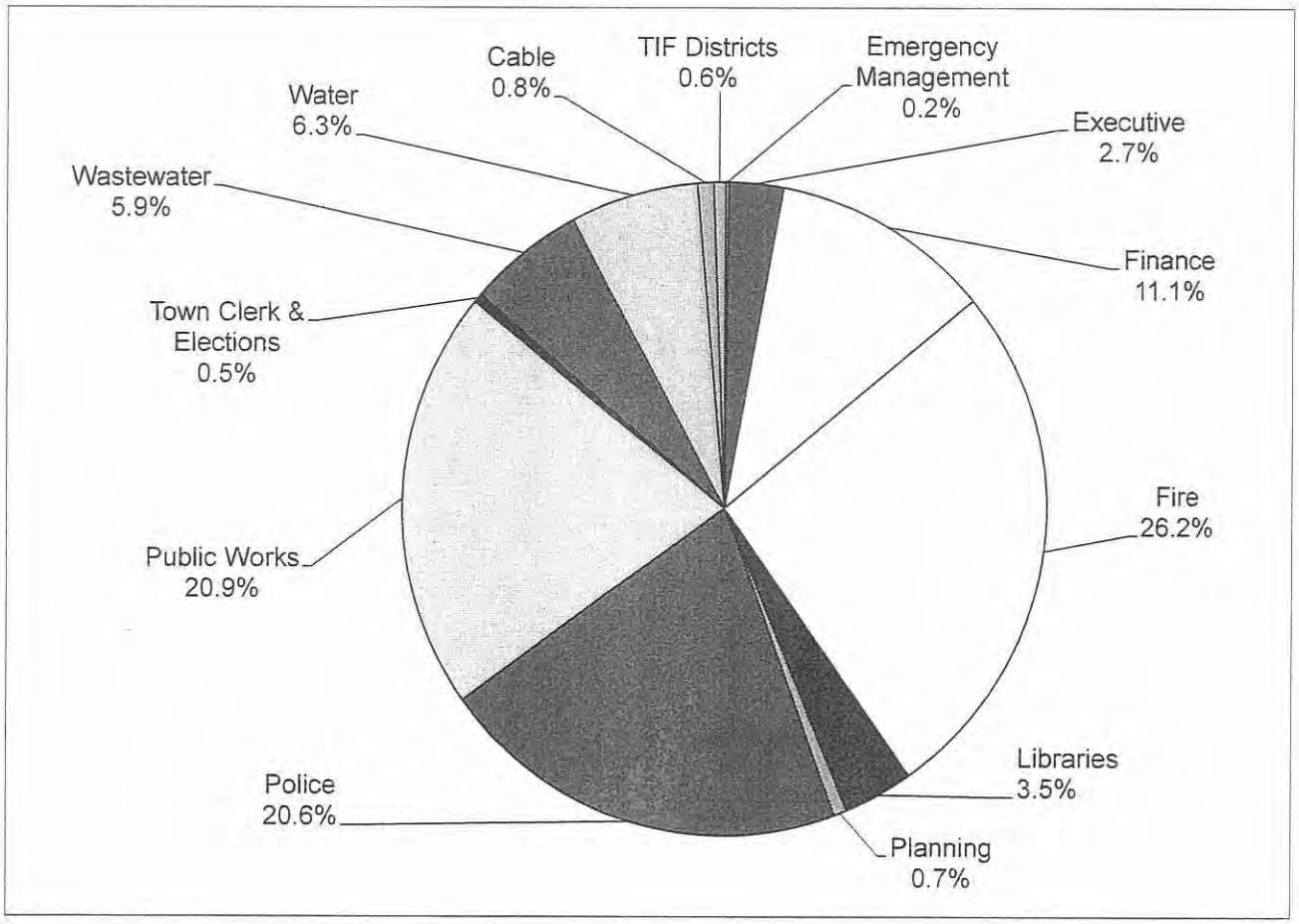
Town of Derry, NH
Town Council Adopted Expenses by Category
FY 2016

Personnel	$ 26,708,515
Operations	9,418,577
Capital	1,332,871
Transfers	614,961
Debt	2,132,242
Total Budget	$ 40,207,166



Town of Derry, NH
Town Council Adopted Expenses by Department
FY 2016

Emergency Management	$	57,024
Executive		1,103,176
Finance		4,465,767
Fire		10,539,946
Libraries		1,412,190
Planning		266,387
Police		8,292,012
Public Works		8,404,634
Town Clerk & Elections		185,638
Wastewater		2,357,866
Water		2,551,611
Cable		324,077
TIF Districts		246,838
Total	$	40,207,166



TOWN OF DERRY, NH

BOND PAYMENTS
FISCAL YEAR 2016

GENERAL FUND BONDS	PRINCIPAL	INTEREST
1995 SERIES A COURTHOUSE	$ 90,000	$ 2,531
1999 SERIES A LAND & ROADS	$ 25,000	$ 4,731
1999 SERIES C FACILITIES HUMPHREY & ADAMS	$ 95,000	$ 26,381
2000 SERIES B HUMPHREY RD COMPLEX	$ 25,000	$ 7,256
2004 NEW SCHOOL INFRASTRUCTURE	$ 75,000	$ 25,350
2006 POLICE STATION ADDITION	$ 50,000	$ 24,350
2013 MUNICIPAL CENTER REFUNDING BOND	$ 165,000	$ 9,545
2013 ROCKINGHAM ROAD & TRANSFER STATION	$ 200,000	$ 79,550
SUBTOTAL GENERAL FUND DEBT	**$ 725,000**	**$ 179,694**

TIF DISTRICTS (1)	PRINCIPAL	INTEREST
2004 ASH ST TIF BOND	$ 80,000	$ 69,600
2012 RTE 28 IMPROVEMENTS TIF	$ -	$ 93,838
SUBTOTAL TIF DISTRICTS	**$80,000**	**$ 163,438**

WATER FUND BONDS	PRINCIPAL	INTEREST
1998 SERIES A WATER MAINS	$ 50,000	$ 8,750
2013 WOODLANDS & ROCKINGHAM ROUTE 28 EXTENSION	$ 20,000	$ 10,345
2014 RTE28 EXTENSION	$ 69,858	$ 45,894
SUBTOTAL WATER FUND DEBT	**$ 139,858**	**$ 64,989**

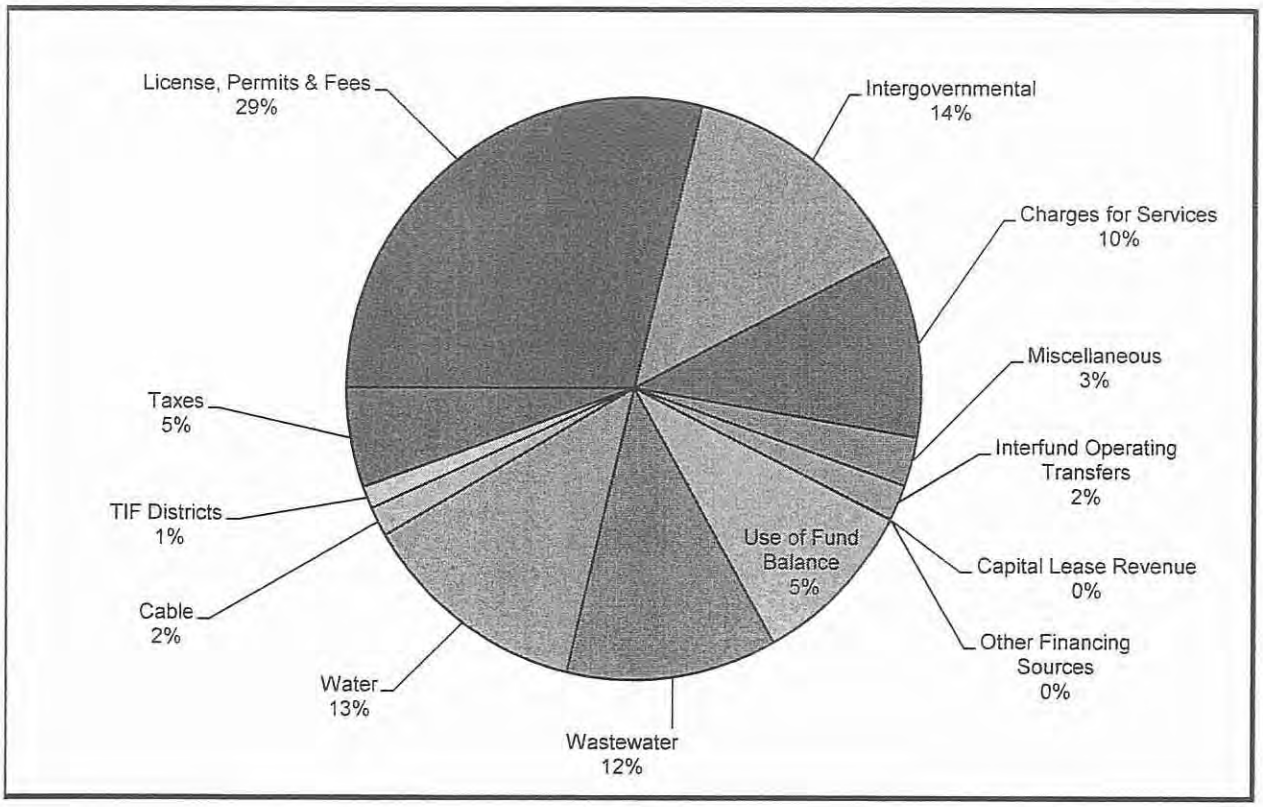
WASTEWATER FUND BONDS	PRINCIPAL	INTEREST
2004 EFFLUENT FORCE MAIN UPGRADE	$ 185,000	$ 55,223
2006 EFFLUENT FORCE MAIN UPGRADE	$ 50,000	$ 24,350
2013 RTE28 EXTENSION	$ 10,000	$ 5,173
2014 RTE28 EXTENSION	$ 70,142	$ 46,081
SUBTOTAL WASTEWATER FUND DEBT	**315,142**	**$ 130,827**
TOTALS	**$ 1,260,000**	**$ 538,948**
TOTAL PRINCIPAL & INTEREST FY2016	**$ 1,798,948**	

(1) Budgeted separately. Fully funded by respective TIF Districts.

Town of Derry, NH
Town Council Adopted Revenue Budget
FY 2016

Taxes	$	1,109,489	(1)
License, Permits & Fees		5,706,408	
Intergovernmental		2,716,833	
Charges for Services		2,036,128	
Miscellaneous		542,660	
Interfund Operating Transfers		398,181	
Capital Lease Revenue		-	
Other Financing Sources		-	
Use of Fund Balance		1,871,105	
Wastewater		2,359,019	
Water		2,551,611	
Cable		326,465	
TIF Districts		246,838	
Total Revenue & Transfers	**$**	**19,864,737**	

(1) Excluding Property Taxes



TOWN OF DERRY, NEW HAMPSHIRE

Town Council's Proposed Budget for FY2016

Calculation of Projected Town Tax Rate					
Appropriation for Town Services (1)					$34,726,774
Add: Veterans' Credits (current)					494,800
Overlay					400,000
Less: Projected Revenue (1)			$12,509,699		
Use of Committed Fund Balance	Capital Reserve Funds:				
	Libraries	-			
	IT	-			
	Retirement Earned Time	225,208			
	Fire (including debt service)	641,021			
	Emergency Management	-			
	Police	-			
	Public Works	64,785	931,014		
Use of Assigned Fund Balance	Compensated Absences		245,291		
Use of Unassigned Fund Balance	Overlay, Exemptions, Rate Reduction		694,800		
Total Revenue					14,380,804
Amount to be Raised by Taxation via Town Rate					$21,240,770
Estimated Valuation for setting Town Tax Rate (2)					$2,498,200,728
Projected 2015 Town Tax Rate/$1,000 of Valuation					**$8.50**
Tax Rate Increase/(Decrease) over 2014	**$**	**(1.21)**			

Calculation of Allowable Town Tax Rate		
Prior Year Tax Rate (2013)		$9.71
CPI Increase Allowed by Town Charter	1.4% (3)	0.15
Maximum Tax Rate Allowed by Charter		$9.86

(1) Excludes Wastewater, Water, Cable and TIF Districts' Appropriations & Revenues and Use of Fund Balance.

(2) Assumes a valuation based on the State of NH Equalized Valuation as of May 1, 2015. Excludes assessed valuation of Ash Street Corporate Park and Route 28 Corridor TIF Districts.

(3) Based on the Annual Average of the Northeast Region CPI-U for 2013 as reported by the U.S. Department of Labor, Bureau of Labor Statistics.

5/26/15

Town of Derry, NH
FY2016 Town Council Adopted Budget
Department Totals Summary

Department/Activity Center	FY 2013 Revised Budget	FY 2014 Revised Budget	FY 2015 Revised Budget	FY 2016 Department Recommended	FY 2016 Town Administrator Proposed	FY 2016 Town Council Adopted
Emergency Management	**$76,952**	**$55,214**	**$70,968**	**$69,929**	**$69,929**	**$57,024**
Executive	**$1,585,155**	**$1,378,496**	**$1,329,834**	**$1,276,202**	**$1,381,785**	**$1,103,176**
Administration	$877,345	$655,618	$628,576	$622,721	$622,721	$461,321
Health	$97,844	$96,026	$101,037	$96,180	$86,763	$86,763
Community Development	$0	$0	$0	$0	$115,000	$0
Information Technology	$609,966	$626,852	$600,221	$557,301	$557,301	$555,092
Finance	**$4,463,068**	**$4,387,767**	**$4,401,219**	**$4,493,899**	**$4,488,779**	**$4,465,767**
Human Services	$442,650	$443,914	$416,937	$417,935	$417,935	$417,935
Assessor	$598,814	$570,760	$566,871	$553,812	$573,812	$572,910
Finance	$755,748	$724,553	$730,960	$725,995	$700,875	$693,423
Tax Collector	$738,745	$707,837	$725,292	$774,164	$774,164	$759,506
Other Municipal Obligations	$1,927,111	$1,940,703	$1,961,159	$2,021,993	$2,021,993	$2,021,993
Fire	**$10,682,385**	**$10,831,254**	**$11,079,671**	**$11,791,385**	**$10,992,948**	**$10,539,946**
Prevention & Emergency Services	$9,986,575	$10,089,724	$10,353,358	$10,945,841	$10,147,404	$9,740,402
Dispatch	$695,810	$741,530	$726,313	$845,544	$845,544	$799,544
Libraries (1)	**$1,322,217**	**$1,450,481**	**$1,439,851**	**$1,412,190**	**$1,412,190**	**$1,412,190**
Derry Public Library	$1,150,914	$1,273,869	$1,252,662	$1,226,847	$1,226,847	$1,226,847
Taylor Library	$171,303	$176,612	$187,189	$185,343	$185,343	$185,343
Planning	**$263,050**	**$265,654**	**$265,706**	**$266,707**	**$266,707**	**$266,387**
Police	**$8,646,690**	**$9,152,409**	**$8,774,183**	**$8,815,057**	**$8,790,057**	**$8,292,012**
Police	$8,560,437	$9,072,543	$8,694,163	$8,734,012	$8,709,012	$8,210,967
Animal Control	$86,253	$79,866	$80,020	$81,045	$81,045	$81,045
Public Works	**$13,478,296**	**$9,374,870**	**$8,994,282**	**$8,678,288**	**$8,661,057**	**$8,404,634**
Highway	$5,647,553	$4,040,746	$3,975,369	$3,758,353	$3,753,353	$3,610,248
Transfer Station	$4,632,678	$2,033,556	$1,621,550	$1,592,197	$1,579,966	$1,563,330
Vehicle Maintenance	$444,724	$487,926	$537,630	$458,294	$458,294	$458,294
Buildings & Grounds	$716,620	$744,855	$775,869	$802,301	$802,301	$794,076
Cemetery	$204,684	$275,831	$222,364	$223,779	$223,779	$223,779
Code Enforcement	$308,853	$345,780	$361,745	$362,418	$362,418	$358,985
Recreation	$592,495	$583,349	$591,181	$590,246	$590,246	$580,036
Parks	$930,689	$862,827	$908,574	$890,700	$890,700	$815,886

Town of Derry, NH
FY2016 Town Council Adopted Budget
Department Totals Summary

Department/Activity Center	FY 2013 Revised Budget	FY 2014 Revised Budget	FY 2015 Revised Budget	FY 2016 Department Recommended	FY 2016 Town Administrator Proposed	FY 2016 Town Council Adopted
Town Clerk & Elections	**$253,912**	**$165,653**	**$192,024**	**$185,638**	**$185,638**	**$185,638**
Town Clerk	$183,582	$128,631	$131,581	$135,568	$135,568	$135,568
Elections	$70,330	$37,022	$60,443	$50,070	$50,070	$50,070
Total for Town Services	**$40,771,725**	**$37,061,798**	**$36,547,738**	**$36,989,295**	**$36,249,090**	**$34,726,774**
Wastewater	**$2,562,965**	**$2,744,527**	**$2,224,637**	**$2,359,019**	**$2,359,019**	**$2,357,866**
Water	**$3,069,924**	**$3,097,979**	**$2,683,241**	**$2,551,611**	**$2,551,611**	**$2,551,611**
Cable	**$250,342**	**$333,125**	**$310,088**	**$326,465**	**$326,465**	**$324,077**
TIF Districts	**$253,638**	**$250,238**	**$246,838**	**$246,838**	**$246,838**	**$246,838**
Total for Other Services	**$6,136,869**	**$6,425,869**	**$5,464,804**	**$5,483,933**	**$5,483,933**	**$5,480,392**
Grand Totals	**$46,908,594**	**$43,487,667**	**$42,012,542**	**$42,473,228**	**$41,733,023**	**$40,207,166**

(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

5/29/15

Town of Derry, NH
FY2016 Town Council Adopted Budget
Net increase / (Decrease) Comparison

Department/Activity Center	FY 2015 REVISED BUDGET			FY 2016 TOWN COUNCIL ADOPTED BUDGET			VARIANCE
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	Increase (Decrease) from Prior Year
Emergency Management	**$70,968**	**$6,425**	**$64,543**	**$57,024**	**$0**	**$57,024**	**($7,519)**
Executive	**$1,329,834**	**$80,026**	**$1,249,808**	**$1,103,176**	**$39,288**	**$1,063,888**	**($185,920)**
Administration	$628,576	$3,900	$624,676	$461,321	$3,900	$457,421	($167,255)
Health	$101,037	$33,610	$67,427	$86,763	$31,950	$54,813	($12,614)
Community Development	$0	$0	$0	$0	$0	$0	$0
Information Technology	$600,221	$42,516	$557,705	$555,092	$3,438	$551,654	($6,051)
Finance	**$4,401,219**	**$8,509,604**	**($4,108,385)**	**$4,465,767**	**$9,508,638**	**($5,042,871)**	**($934,486)**
Human Services	$416,937	$14,500	$402,437	$417,935	$13,500	$404,435	$1,998
Assessor	$566,871	$94,316	$472,555	$572,910	$97,080	$475,830	$3,275
Finance	$730,960	$13,553	$717,407	$693,423	$13,400	$680,023	($37,384)
Tax Collector	$725,292	$6,118,676	($5,393,384)	$759,506	$6,330,449	($5,570,943)	($177,559)
Other Municipal Obligations	$1,961,159	$2,268,559	($307,400)	$2,021,993	$3,054,209	($1,032,216)	($724,816)
Fire	**$11,079,671**	**$1,829,721**	**$9,249,950**	**$10,539,946**	**$2,180,764**	**$8,359,182**	**($890,768)**
Prevention & Emergency Services	$10,353,358	$1,644,681	$8,708,677	$9,740,402	$1,900,078	$7,840,324	($868,353)
Dispatch	$726,313	$185,040	$541,273	$799,544	$280,686	$518,858	($22,415)
Libraries (1)	**$1,439,851**	**$53,176**	**$1,386,675**	**$1,412,190**	**$2,000**	**$1,410,190**	**$23,515**
Derry Public Library	$1,252,662	$45,676	$1,206,986	$1,226,847	$0	$1,226,847	$19,861
Taylor Library	$187,189	$7,500	$179,689	$185,343	$2,000	$183,343	$3,654
Planning	**$265,706**	**$32,375**	**$233,331**	**$266,387**	**$32,450**	**$233,937**	**$606**
Police	**$8,774,183**	**$340,792**	**$8,433,391**	**$8,292,012**	**$315,554**	**$7,976,458**	**($456,933)**
Police	$8,694,163	$337,412	$8,356,751	$8,210,967	$312,174	$7,898,793	($457,958)
Animal Control	$80,020	$3,380	$76,640	$81,045	$3,380	$77,665	$1,025
Public Works	**$8,994,282**	**$2,336,551**	**$6,657,731**	**$8,404,634**	**$2,236,199**	**$6,168,435**	**($489,296)**
Highway	$3,975,369	$941,445	$3,033,924	$3,610,248	$894,380	$2,715,868	($318,056)
Transfer Station	$1,621,550	$517,251	$1,104,299	$1,563,330	$539,251	$1,024,079	($80,220)
Vehicle Maintenance	$537,630	$90,000	$447,630	$458,294	$0	$458,294	$10,664
Buildings & Grounds	$775,869	$147,865	$628,004	$794,076	$162,511	$631,565	$3,561
Cemetery	$222,364	$135,600	$86,764	$223,779	$115,600	$108,179	$21,415
Code Enforcement	$361,745	$184,125	$177,620	$358,985	$227,125	$131,860	($45,760)
Recreation	$591,181	$196,715	$394,466	$580,036	$199,591	$380,445	($14,021)
Parks	$908,574	$123,550	$785,024	$815,886	$97,741	$718,145	($66,879)

Town of Derry, NH
FY2016 Town Council Adopted Budget
Net increase / (Decrease) Comparison

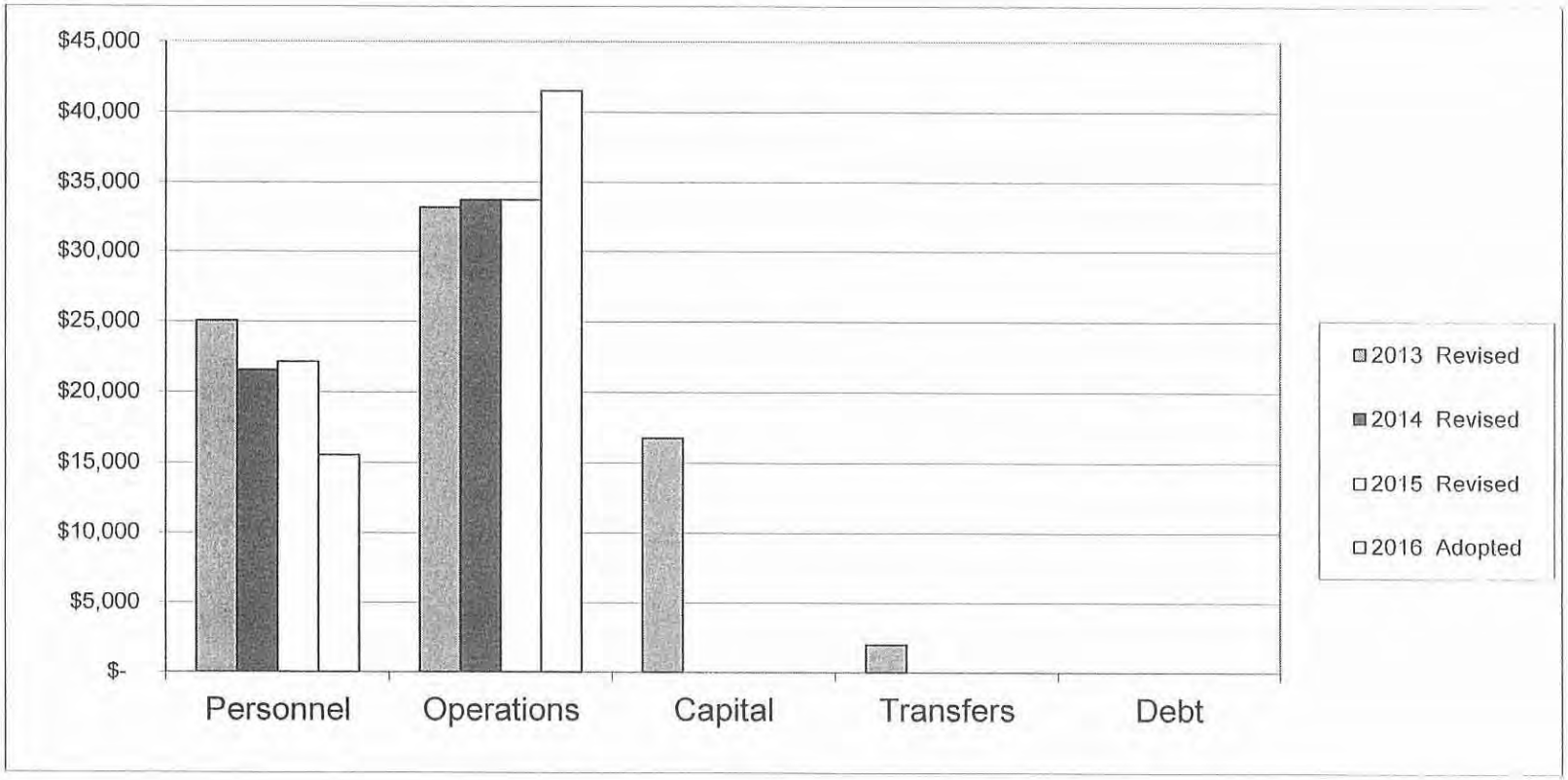
Department/Activity Center	FY 2015 REVISED BUDGET			FY 2016 TOWN ADMINISTRATOR PROPOSED BUDGET			VARIANCE
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	Increase (Decrease) from Prior Year
Town Clerk & Elections	**$192,024**	**$63,235**	**$128,789**	**$185,638**	**$65,911**	**$119,727**	**($9,062)**
Town Clerk	$131,581	$63,185	$68,396	$135,568	$65,786	$69,782	$1,386
Elections	$60,443	$50	$60,393	$50,070	$125	$49,945	($10,448)
Total for Town Services	**$36,547,738**	**$13,251,905**	**$23,295,833**	**$34,726,774**	**$14,380,804**	**$20,345,970**	**($2,949,863)**
				% Increase from prior year			-12.7%
Wastewater	**$2,224,637**	**$2,224,637**	**$0**	**$2,357,866**	**$2,357,866**	**$0**	**$0**
Water	**$2,683,241**	**$2,683,241**	**$0**	**$2,551,611**	**$2,551,611**	**$0**	**$0**
Cable	**$310,088**	**$310,088**	**$0**	**$324,077**	**$324,077**	**$0**	**$0**
TIF Districts	**$246,838**	**$246,838**		**$246,838**	**$246,838**	**$0**	**$0**
Total for Other Services	**$5,464,804**	**$5,464,804**	**$0**	**$5,480,392**	**$5,480,392**	**$0**	**$0**
Grand Totals	**$42,012,542**	**$18,716,709**	**$23,295,833**	**$40,207,166**	**$19,861,196**	**$20,345,970**	**($2,949,863)**

(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

5/29/15

EMERGENCY MANAGEMENT

Town of Derry, NH
Emergency Management Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 25,051	$ 21,546	$ 22,130	$ 15,523	-29.9%
Operations	33,151	33,668	33,668	41,501	23.3%
Capital	16,750	0	0	0	N/A
Transfers	2,000	0	0	0	N/A
Debt	0	0	0	0	N/A
Total	$ 76,952	$ 55,214	$ 55,798	$ 57,024	2.2%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: Emergency Management

Department Mission:

The Derry Bureau of Emergency Management (EM) leads the community effort to prepare the Town of Derry to effectively mitigate, prepare for, respond to, and recover from any natural or human-made disaster. Emergency Management assists other town departments in developing contingency emergency plans and maintains a comprehensive all hazards Emergency Operations Plan. EM serves as the coordinating agency among town departments and the conduit for communication with the NH Department of Homeland Security/Emergency Management during times of emergency/disaster.

EM maintains an Emergency Operations Center (EOC) which can be opened any day of the week, at any given time. The EOC is equipped with back-up power, computers, state of the art communication equipment and meeting space for emergency management personnel. The EOC has the ability to monitor weather conditions, communicate with the State of NH EOC, all town departments and area amateur radio operators. The EOC is also capable of broadcasting emergency information to the public through the internet, local cable television, Low Band AM Radio Station 1610 and an interactive automated telephone communication system (Code Red™). The EOC coordinates resources, monitors conditions, and coordinates emergency shelter openings as required as well as coordinated emergency response between fire, police and public works.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through educating the public to prepare for possible natural or human made disasters. The Department will provide Public Information through the use of Derry CATV, local media and literature. During emergency incidents the Derry Bureau of Emergency

Management will provide information to the public regarding pertinent local information including shelter information, road closures and emergency supplies.

- Continue to work with the local utility companies to develop plans that will assist the Town, its citizens and businesses during power disruptions. This will include but not be limited to coordinating the Towns GIS system with mapping and resources of the local utility companies. We will coordinate our efforts with the Regional Public Health Network to prepare to respond to individuals who are power dependent as a result of their medical status.
- Enhance short and long term plans for sheltering, warming and cooling station locations for Derry citizens. Develop a plan to increase our awareness and ability to respond to the at-risk population in Derry. This will include local as well as regional sheltering planning.
- In FY 2016 the Bureau will conduct training, including incident command training, and conduct table top drills with all Derry Department and Bureau heads to bring those employees that have responsibilities under the EOP into compliance with national recognized standards for emergency operations through the National Response Framework.

PROGRAMS AND ACTIVITIES

Emergency Planning and Training: The Bureau continues to review and update the Derry Emergency Operations Plan. The Bureau is continuously reviewing and updating the Town of Derry Emergency Operations Plan and all its Emergency Support Functions (ESF). This is an on-going activity which involves bolstering of the Emergency Operations Plan (EOP) and developing policies and procedures to support it.

Community Emergency Response Team (CERT): In 2008/9 the Bureau sponsored a CERT and had 14 volunteers join the group. The CERT meets monthly or more and has had a number of training exercises that will allow them to participate in emergency as well as community events.

Community Notification Systems: The Bureau continues to use Code Red™ which is a web based community notification system and our low band AM radio station 1610 AM in that is used for local information and community notification. In the Bureau has made upgrades to the system by placing repeaters in Town in order to increase the clarity and effectiveness of the range of the radio station.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

12	Department: EMERGENCY MANAGEMENT DEPT				Activity Center : EMERGENCY MANAGEMENT			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
120	EM TEMPORARY POSITIONS	11,499	10,000	8,762	10,153	0	0	0
140	EM OVERTIME	7,568	6,000	1,907	6,000	18,905	18,905	6,000
200	EM EMPLOYEE BENEFITS	2,984	2,746	1,469	2,752	6,298	6,298	6,298
291	EM TRAINING & CONFERENCES	2,000	1,800	2,516	2,700	2,700	2,700	2,700
292	EM UNIFORMS	1,000	1,000	0	525	525	525	525
	TOTAL Personnel Services	**25,051**	**21,546**	**14,655**	**22,130**	**28,428**	**28,428**	**15,523**
	Operations & Maintenance							
341	EM TELEPHONE	3,060	3,300	3,462	3,300	3,420	3,420	3,420
342	EM DATA PROCESSING	15,990	15,990	15,000	16,050	16,518	16,518	16,518
430	EM REPAIRS & MAINTENANCE	2,350	2,000	500	1,600	2,500	2,500	2,500
440	EM RENTAL & LEASES	1,270	1,750	1,250	1,800	4,450	4,450	4,450
550	EM PRINTING	500	500	41	500	500	500	500
560	EM DUES & SUBSCRIPTIONS	870	870	370	870	870	870	870
610	EM GENERAL SUPPLIES	950	850	174	2,450	2,450	2,450	2,450
620	EM OFFICE SUPPLIES	500	500	0	500	500	500	500
625	EM POSTAGE	50	50	0	50	50	50	50
630	EM MAINT & REPAIR SUPPLIES	3,000	3,000	976	3,000	3,000	3,000	3,000
635	EM GASOLINE	975	900	1,060	900	750	750	750
636	EM DIESEL FUEL	286	308	248	268	268	268	268

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

12	Department: EMERGENCY MANAGEMENT DEPT				Activity Center : EMERGENCY MANAGEMENT			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
640	EM CUSTODIAL & HOUSEKEEPING	100	100	0	100	100	100	100
660	EM VEHICLE REPAIRS	1,000	1,000	204	1,000	1,000	1,000	1,000
670	EM BOOKS & PERIODICALS	250	150	0	150	150	150	150
690	EM OTHER NON CAPITAL	2,000	2,400	2,614	800	4,975	4,975	4,975
	TOTAL Operations & Maintenance	**33,151**	**33,668**	**25,900**	**33,338**	**41,501**	**41,501**	**41,501**
	Capital Outlay							
740	EM MACHINERY & EQUIPMENT	16,750	14,150	14,150	15,500	0	0	0
	TOTAL Capital Outlay	**16,750**	**14,150**	**14,150**	**15,500**	**0**	**0**	**0**
	Transfers							
960	EM TFR TO TRUST/AGENCY FUND	2,000	0	0	0	0	0	0
	TOTAL Transfers	**2,000**	**0**	**0**	**0**	**0**	**0**	**0**
	Debt Service							
	TOTAL EMERGENCY MANAGEMENT	**76,952**	**69,364**	**54,705**	**70,968**	**69,929**	**69,929**	**57,024**

DERRY

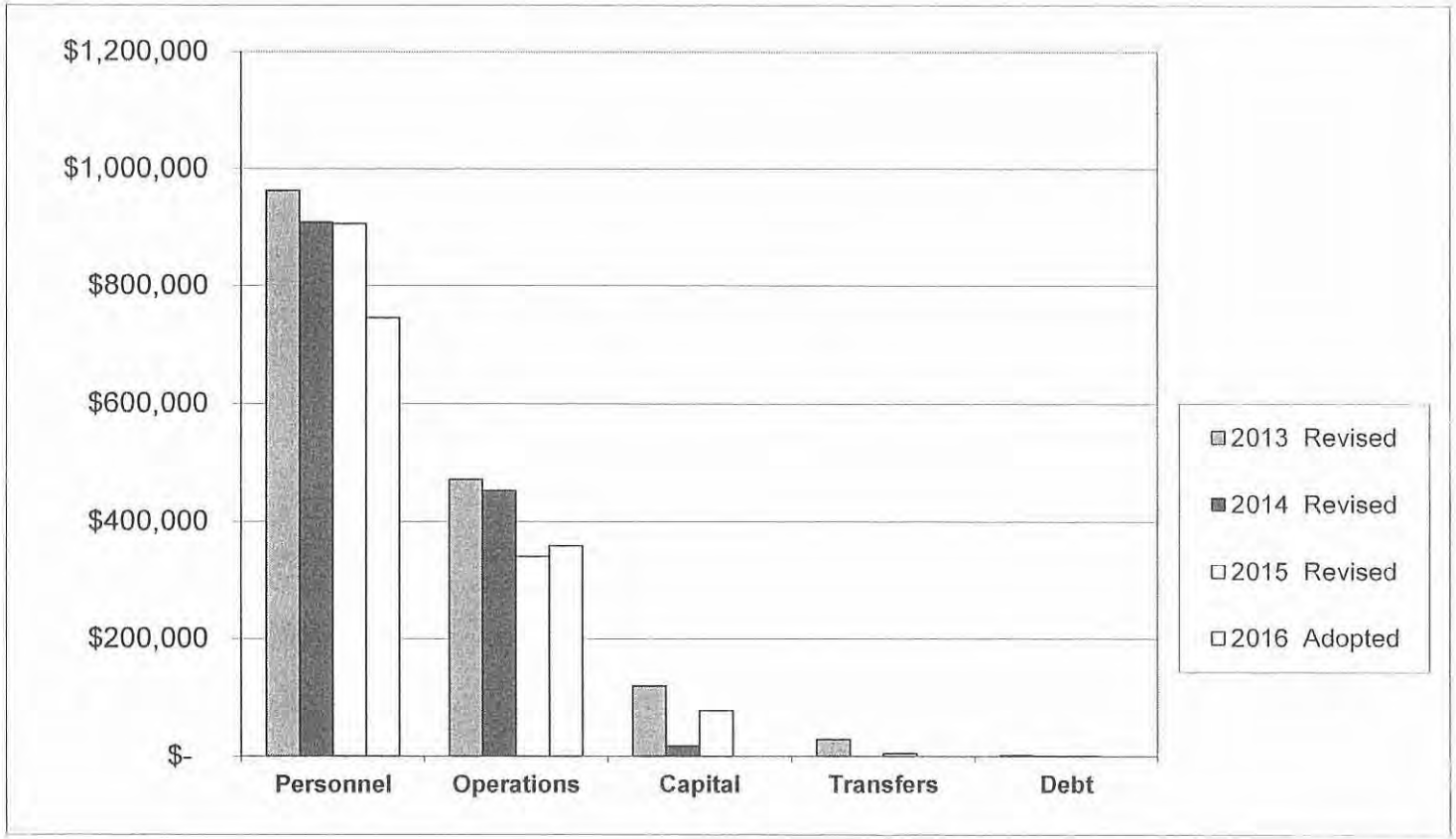
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
OTH FINANCING SOURCE	.00	-6,425.00	-6,425.00	.00	.00	.00	-100.0%
EMERGENCY MANAGEMENT	.00	-6,425.00	-6,425.00	.00	.00	.00	-100.0%

EXECUTIVE

Town of Derry, NH
Executive Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 962,930	$ 908,492	$ 906,282	$ 744,937	-17.8%
Operations	471,319	452,281	340,028	358,239	5.4%
Capital	120,043	17,000	78,000	-	-100.0%
Transfers	29,000	0	4,800	-	N/A
Debt	1,863	723	724	-	-100.0%
Total	$ 1,585,155	$ 1,378,496	$ 1,329,834	$ 1,103,176	-17.0%

Excludes Cable

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: Executive	ACTIVITY CENTER: Town Administration

Mission:

Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Objectives:

- Provide information, resources and administrative guidance to enable the Town Council to maximize its effectiveness as the Town's legislative body.
- Ensure the delivery of high quality services to the community while maintaining prudent fiscal practices.
- Respond efficiently, competently and effectively to economic opportunities or economic set-backs. Utilize internal and external personnel, regional, state and federal resources, volunteers and existing businesses and enterprises in a cost-effective team approach to address any opportunities that arise. Continue to provide dedicated focus and resources on downtown development through community participation, developing Town-owned parcels and providing parking, signage, lighting and safety services. Attract and encourage continued desirable investment in the Route 28 Tax Increment Financing District, further enabling job creation, enhancing the tax base and providing the necessary funding for the bonds for the Route 28 improvements.
- Promote increased/enhanced employee productivity and satisfaction through effective labor and employee relations practices.
- Maintain positive cooperative beneficial relationships with Derry Cooperative School District, Pinkerton Academy, Derry Public Library and Taylor Library and always seek opportunities to improve the quality and cost of services we provide to our citizens.
- Continually review the effectiveness of the organization and seek opportunities for further improvement and streamlining of Town operations within the restrictions of available resources and applicable regulations.
- Continue to provide and enhance the delivery of public service and information through the effective use of the Town's web page and other Internet-based applications.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

30 Department: EXECUTIVE DEPT — Activity Center : ADMINISTRATION

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	ADM PERMANENT POSITIONS	348,112	345,702	312,883	368,304	371,458	371,458	258,707
120	ADM TEMPORARY POSITIONS	0	6,800	4,913	0	0	0	0
130	ADM ELECTED OFFICIALS	33,016	33,016	33,016	33,016	20,600	20,600	20,600
140	ADM OVERTIME	250	250	452	250	250	250	250
190	ADM OTHER COMPENSATION	19,412	23,685	23,217	24,482	25,510	25,510	25,510
200	ADM EMPLOYEE BENEFITS	298,290	124,310	97,822	128,815	131,302	131,302	94,053
291	ADM TRAINING & CONFERENCES	3,300	3,300	1,974	3,300	3,300	3,300	3,300
	TOTAL Personnel Services	**702,380**	**537,063**	**474,276**	**558,167**	**552,420**	**552,420**	**402,420**
	Operations & Maintenance							
330	ADM MANAGEMENT SERVICES	200	200	0	1,000	1,000	1,000	1,000
341	ADM TELEPHONE	3,360	3,360	2,500	2,508	2,400	2,400	2,400
390	ADM OTHER PROFESSIONAL SERVICE	93,300	48,300	6,309	18,300	18,300	18,300	9,150
430	ADM REPAIRS & MAINTENANCE	100	100	75	100	100	100	100
440	ADM RENTAL & LEASES	1,560	1,560	787	1,596	1,596	1,596	1,596
490	ADM OTHER PROPERTY RELATED SER	2,836	0	0	0	0	0	0
550	ADM PRINTING	9,000	10,500	9,120	10,000	10,000	10,000	10,000
560	ADM DUES & SUBSCRIPTIONS	26,550	26,735	28,670	29,055	29,055	29,055	29,055
610	ADM GENERAL SUPPLIES	5,250	5,250	3,413	5,250	5,250	5,250	3,000
620	ADM OFFICE SUPPLIES	2,000	2,000	1,258	2,000	2,000	2,000	2,000
625	ADM POSTAGE	600	600	354	600	600	600	600

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

30	Department: EXECUTIVE DEPT				Activity Center : ADMINISTRATION			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
690	ADM OTHER NON CAPITAL	30,209	3,057	3,954	0	0	0	0
	TOTAL Operations & Maintenance	**174,965**	**101,662**	**56,440**	**70,409**	**70,301**	**70,301**	**58,901**
	Capital Outlay							
	Transfers							
	Debt Service							
	TOTAL ADMINISTRATION	**877,345**	**638,725**	**530,716**	**628,576**	**622,721**	**622,721**	**461,321**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-4,375.00	-3,800.00	-3,800.00	-3,800.00	-3,800.00	-3,800.00	.0%
SERVICE REVENUE	-112.75	-100.00	-100.00	-100.00	-100.00	-100.00	.0%
MISC REVENUE	-758.33	.00	.00	.00	.00	.00	.0%
INTERFUND TFR IN	.00	.00	.00	.00	.00	.00	.0%
ADMINISTRATION	-5,246.08	-3,900.00	-3,900.00	-3,900.00	-3,900.00	-3,900.00	.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Executive	Activity Center: Public Health

Mission:

The Derry Public Health will promote and protect community health by providing a Health Officer to administer the Town's food establishment licensing and inspection program, conduct other local health inspections, respond to public health nuisance complaints, and facilitate the Town's mosquito control program.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

13 Department: EXECUTIVE DEPT — Activity Center : HEALTH

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	HLTH PERMANENT POSITIONS	35,926	34,267	33,469	34,971	34,969	34,969	34,969
190	HLTH OTHER COMPENSATION	8,735	8,735	8,735	8,735	8,735	0	0
200	HLTH EMPLOYEE BENEFITS	4,415	4,299	3,879	4,351	4,363	3,681	3,681
291	HLTH TRAINING & CONFERENCES	250	250	73	250	250	250	250
292	HLTH UNIFORMS	100	100	0	100	100	100	100
	TOTAL Personnel Services	**49,426**	**47,651**	**46,156**	**48,407**	**48,417**	**39,000**	**39,000**
	Operations & Maintenance							
341	HLTH TELEPHONE	1,260	1,260	962	1,284	1,164	1,164	1,164
440	HLTH RENTALS & LEASES	96	96	46	96	96	96	96
490	HLTH OTH PROPERTY RELATED SVS	44,400	44,400	48,550	43,750	44,125	44,125	44,125
550	HLTH PRINTING	150	150	364	150	250	250	250
560	HLTH DUES & SUBSCRIPTIONS	25	25	35	35	35	35	35
610	HLTH GENERAL SUPPLIES	350	366	254	378	378	378	378
620	HLTH OFFICE SUPPLIES	675	675	193	675	575	575	575
625	HLTH POSTAGE	300	300	216	300	300	300	300
635	HLTH GASOLINE	767	708	397	767	590	590	590
660	HLTH VEHICLE REPAIRS	250	250	131	250	250	250	250
	TOTAL Operations & Maintenance	**48,273**	**48,230**	**51,838**	**47,685**	**47,763**	**47,763**	**47,763**
	Capital Outlay							
	Transfers							

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

13	Department: EXECUTIVE DEPT				Activity Center : HEALTH			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
950	HLTH TFR TO ENTERPRISE FUND	0	0	0	4,800	0	0	0
	TOTAL Transfers	**0**	**0**	**500**	**4,800**	**0**	**0**	**0**
Debt Service								
980	HLTH DEBT SERVICE	145	145	144	145	0	0	0
	TOTAL Debt Service	**145**	**145**	**144**	**145**	**0**	**0**	**0**
	TOTAL HEALTH	**97,844**	**96,026**	**98,639**	**101,037**	**96,180**	**86,763**	**86,763**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-33,290.00	-29,485.00	-29,485.00	-27,575.00	-27,575.00	-27,575.00	-6.5%
OTH GOV REVENUE	-4,610.00	-2,305.00	-2,305.00	-2,305.00	-2,305.00	-2,305.00	.0%
MISC REVENUE	-4,340.00	-1,820.00	-1,820.00	-2,070.00	-2,070.00	-2,070.00	13.7%
OTH FINANCING SOURCE	-2,080.04	.00	.00	.00	.00	.00	.0%
HEALTH	-44,320.04	-33,610.00	-33,610.00	-31,950.00	-31,950.00	-31,950.00	-4.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: EXECUTIVE	ACTIVITY CENTER: INFORMATION TECHNOLOGY & GIS

DEPARTMENT MISSION:

It is this department's objective to provide both application and hardware support for the Town of Derry's end users and computer systems. The IT mission has an emphasis on basic issues such as; training, expedited help desk support and further application/data development. In turn, allowing departments to work more efficiently in providing greater services to Derry's citizens.

DEPARTMENT OBJECTIVES:

- Develop and implement bi-monthly employee info/"lunch and learn" sessions.
- Replace aging wireless infrastructure at Transfer Lane facilities with fiber optic connectivity.
- Update existing GIS infrastructure mapping from 2014 flyover.
- Continue implementation of virtualization at the desktop level.
- Implementation of VMware Site Recovery Manager.
- Continue the implementation of Employee Self Service and Tyler Content Manager in MUNIS. Both modules will streamline departmental efficiencies though out the organization.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

32 Department: EXECUTIVE DEPT — Activity Center : INFORMATION TECHNOLOGY

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	IT PERMANENT POSITIONS	134,789	200,606	193,720	197,278	196,567	196,567	194,748
140	IT OVERTIME	5,000	4,000	2,247	2,000	2,000	2,000	2,000
190	IT OTHER COMPENSATION	16,845	12,441	14,911	15,688	11,280	11,280	11,280
200	IT EMPLOYEE BENEFITS	53,590	78,131	74,597	76,092	87,654	87,654	87,264
291	IT TRAINING & CONFERENCES	900	8,650	1,700	8,650	8,225	8,225	8,225
	TOTAL Personnel Services	**211,124**	**303,828**	**287,176**	**299,708**	**305,726**	**305,726**	**303,517**
	Operations & Maintenance							
341	IT TELEPHONE	8,598	9,118	11,062	11,860	12,850	12,850	12,850
342	IT DATA PROCESSING	133,780	132,085	139,348	142,660	141,955	141,956	141,956
390	IT OTHER PROFESSIONAL SERVICES	30,976	67,300	18,127	17,000	17,000	17,000	17,000
430	IT REPAIRS & MAINTENANCE	2,340	2,500	170	2,500	2,500	2,500	2,500
440	IT RENTAL & LEASES	25,949	18,568	24,621	22,173	19,490	19,490	19,490
550	IT PRINTING	2,990	2,990	3,281	2,990	2,990	2,990	2,990
560	IT DUES & SUBSCRIPTIONS	605	575	0	100	150	150	150
610	IT GENERAL SUPPLIES	3,484	3,484	873	3,864	3,864	3,864	3,864
620	IT OFFICE SUPPLIES	600	600	382	400	400	400	400
625	IT POSTAGE	300	300	173	300	300	300	300
630	IT MAINT & REPAIR SUPPLIES	2,500	2,500	2,283	3,300	2,500	2,500	2,500
670	IT BOOKS & PERIODICALS	500	400	0	370	370	370	370
690	IT OTHER NON CAPITAL	35,458	65,026	77,101	14,417	47,205	47,205	47,205

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

32	Department: EXECUTIVE DEPT				Activity Center : INFORMATION TECHNOLOGY			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	TOTAL Operations & Maintenance	**248,081**	**305,446**	**277,421**	**221,934**	**251,574**	**251,575**	**251,575**
	Capital Outlay							
720	IT BUILDINGS	0	17,000	17,080	0	0	0	0
740	IT MACHINERY & EQUIPMENT	120,043	0	0	78,000	0	0	0
780	IT INTANGIBLE ASSETS	0	19,950	0	0	0	0	0
	TOTAL Capital Outlay	**120,043**	**36,950**	**17,080**	**78,000**	**0**	**0**	**0**
	Transfers							
960	IT TRANSFERS TO TRUST/AGENCY F	29,000	0	0	0	0	0	0
	TOTAL Transfers	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**
	Debt Service							
980	IT DEBT SERVICE	1,718	578	578	579	0	0	0
	TOTAL Debt Service	**1,718**	**578**	**578**	**579**	**0**	**0**	**0**
	TOTAL INFORMATION TECHNOLOGY	**609,966**	**646,802**	**582,254**	**600,221**	**557,300**	**557,301**	**555,092**

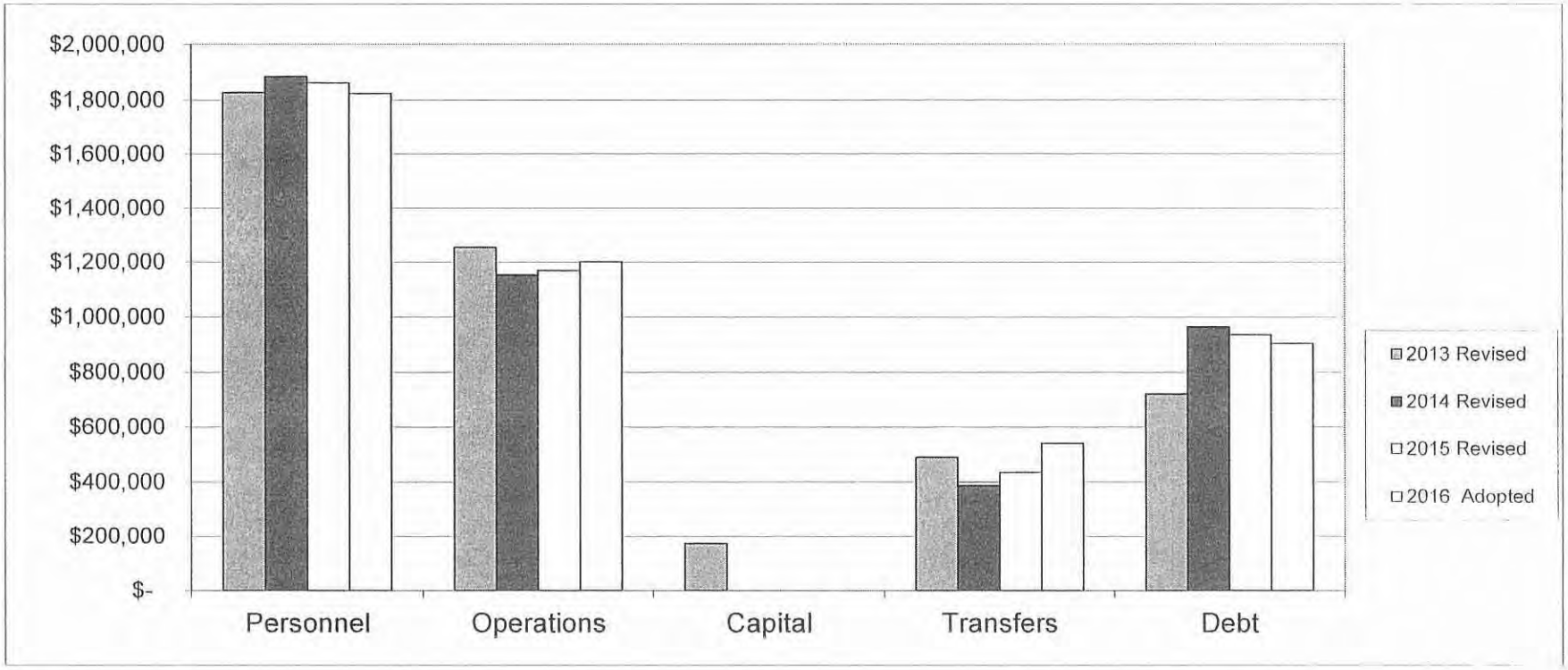
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
OTH GOV REVENUE	.00	-10,216.00	-10,216.00	-1,138.00	-1,138.00	-1,138.00	-88.9%
SERVICE REVENUE	-474.00	-800.00	-800.00	-800.00	-800.00	-800.00	.0%
OTH FINANCING SOURCE	-260.00	-31,500.00	-31,500.00	-1,500.00	-1,500.00	-1,500.00	-95.2%
INFORMATION TECHNOLOGY	-734.00	-42,516.00	-42,516.00	-3,438.00	-3,438.00	-3,438.00	-91.9%

FINANCE

Town of Derry, NH
Finance Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 1,826,925	$ 1,884,445	$ 1,862,025	$ 1,822,370	-2.1%
Operations	1,253,655	1,151,475	1,167,365	1,199,311	2.7%
Capital	173,000	0	0	0	N/A
Transfers	488,504	386,490	434,479	539,392	24.1%
Debt	720,984	965,357	937,350	904,691	-3.5%
Total	$ 4,463,068	$ 4,387,767	$ 4,401,219	$ 4,465,764	1.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Finance | Activity Center: Human Services

Department Mission:

To provide emergency assistance to individuals and families in Derry who lack adequate resources. We strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Our department uses both the 2014 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted November 2012) to determine client's eligibility for assistance.

We assist our clients in accordance with state law in a courteous and efficient manner. We provide superior customer service to the Town's citizens and the public through referrals on the telephone and assistance in person.

Department Objectives:

1) Provide a high level of service to the community through referrals, community outreach, and direct assistance.
2) Promote fiscal responsibility for each client and devise basic need budgets.
3) Continue to build strong relationships with area agencies that serve our clients.
4) Disburse Town's funds wisely, tally disbursements accurately, and seek reimbursement, when possible.
5) Record welfare liens and discharges at the Rockingham County Registry of Deeds, in a timely manner.
6) Maintain accurate client files consisting of all applications, supporting documentation, notices of decisions, internal notes, voucher copies, and ledgers.
7) Maintain timely, accurate monthly statistics of assistance issued.
8) Continue to operate the workfare program.
9) Review the Town of Derry Human Services Guidelines annually and recommend updates, when necessary.
10) Administer the ambulance hardship applications.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

36	Department: FINANCE DEPT				Activity Center : HUMAN SERVICES			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	HS PERMANENT POSITIONS	97,753	99,393	95,105	98,411	98,773	98,773	98,773
190	HS OTHER COMPENSATION	5,362	5,640	0	0	0	0	0
200	HS EMPLOYEE BENEFITS	36,520	39,030	45,946	47,363	49,667	49,667	49,667
291	HS TRAINING & CONFERENCES	650	600	175	300	300	300	300
	TOTAL Personnel Services	**140,285**	**144,663**	**141,226**	**146,074**	**148,740**	**148,740**	**148,740**
	Operations & Maintenance							
341	HS TELEPHONE	600	615	637	654	540	540	540
390	HS OTHER PROFESSIONAL SERVICES	750	0	42	0	0	0	0
440	HS RENTAL & LEASES	468	468	262	456	456	456	456
550	HS PRINTING	210	210	0	210	210	210	210
560	HS DUES & SUBSCRIPTIONS	105	105	65	105	105	105	105
610	HS GENERAL SUPPLIES	60	60	51	60	60	60	60
620	HS OFFICE SUPPLIES	1,020	840	840	840	840	840	840
625	HS POSTAGE	800	600	318	600	600	600	600
810	HS HUMAN SERVICE PAYMENTS	296,799	294,799	253,174	266,384	266,384	266,384	266,384
	TOTAL Operations & Maintenance	**300,812**	**297,697**	**256,428**	**269,309**	**269,195**	**269,195**	**269,195**
	Capital Outlay							
	Transfers							
	Debt Service							
980	HS DEBT SERVICE	1,553	1,554	1,554	1,554	0	0	0
	TOTAL Debt Service	**1,553**	**1,554**	**1,554**	**1,554**	**0**	**0**	**0**

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

TOTAL HUMAN SERVICES	442,650	443,914	399,207	416,937	417,935	417,935	417,935

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
ST NH REVENUE	-1,776.16	-1,500.00	-1,500.00	-1,000.00	-1,000.00	-1,000.00	-33.3%
MISC REVENUE	-14,387.59	-11,000.00	-11,000.00	-11,000.00	-11,000.00	-11,000.00	.0%
INTERFUND TFR IN	-2,000.00	-2,000.00	-2,000.00	-1,500.00	-1,500.00	-1,500.00	-25.0%
OTH FINANCING SOURCE	-1.00	.00	.00	.00	.00	.00	.0%
HUMAN SERVICES	-18,164.75	-14,500.00	-14,500.00	-13,500.00	-13,500.00	-13,500.00	-6.9%

Town of Derry

Department Mission and Objectives
Fiscal Year 2016

Department: Finance | Activity Center: Assessing

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon market conditions existing on April 1, of each year. This is accomplished in accordance with the Constitution of the State of New Hampshire, State Statutes, Assessment Standards Board (ASB), and the State of New Hampshire Department of Revenue Administration (DRA) rules that may apply to municipalities and the assessment function, including policies as established by the Derry Board of Assessors (Town Council). Assessing's mission is also accomplished utilizing professionally accepted appraisal/assessment practices and procedures as outlined by the International Association of Assessing Officers (IAAO) and The Appraisal Foundation's national Uniform Standards of Professional Appraisal Practice (USPAP). Continuing education of Appraisal and Support Staff personnel is an integral part of Assessing's mission.

Department Objectives: Derry's Equalization Ratio for 2014 as of this writing is yet to be certified by DRA we anticipate the Equalization Ratio will be at 97.8%, meaning that locally assessed property values when compared to valid sales occurring throughout Town showed that all assessments to be generally at or just below this benchmark of market value. Foreclosures continued to trend downward through the year. As stated through the FY15 budget process, the 2013 Equalization results indicated that we needed to update assessments for 2014. 2014 was also our DRA 'values anew' year and is considered a Town-wide re-assessment update. The anticipated Equalization Ratio for 2014 indicates we will meet all statistical criteria as required by State Statute, ASB and DRA Rules.

Derry's Certification/Review by DRA is scheduled every 5th year. DRA has been reviewing the office files and procedures beginning in the spring of 2010 and that work continued through June of 2013. The final report should be issued by March 2015. Continuing our assessment updates in the off years will prove beneficial as we prepare for DRA's review in 2015 and each 5 year period to follow.

Meeting these standards will be accomplished through the objectives set forth below. All updates are consistently completed effective for each tax year beginning April 1, as passed on the plan included in Assessing's approved budget. Citizens are notified via a press release before the start of any project.

The following objectives are ongoing from one year to the next irrespective of a Town-wide re-assessment or a neighborhood or property class assessment update.

A. INSPECTION:

- Continuous cycled inspections (by property class and or geographic area) typically 20% to 25% of all Residential properties are done each year. The objective is to

verify data elements on the Property Record Card with what is actually present at the property.

- Inspection of Commercial and Industrial properties on an as needed basis, at least within a three year period (last done in 2014).
- Annual in field inspection and reviews of properties that have sold.
- Annual in field review of building permits.

B. ECONOMICS:

- Periodic local and regional surveys for current building costs.
- Annual reviews of land assessments.
- Income and expense questionnaires to all commercial and industrial properties (last done in 2014).

C. APPRAISALS:

- Periodic reviews and reappraisals for all property classes by;
  a) sub-divisions, economic neighborhoods, vacant land
  b) residential single family properties
  c) all water front and water access properties
  d) multi-family properties
  e) condominiums
  f) Commercial, industrial, and institutional properties.

- Analysis of features – Residential properties;
  a) by age: older homes vs. mid-life homes vs. new homes
  b) by style: Ranches vs. colonials vs. contemporaries, etc.
  c) by size: large home sites vs. fractional acreage.

- Taxpayer notification of pending area reviews, with a follow up letter requesting the taxpayer contact the office for an interior inspection when no one was home during the initial visit.

D. RESOURCES:

- Computer software and hardware – continuous upgrade of software and hardware as technology develops and budgets allow – a priority for the Department.

- All Staff members will be given the opportunity to attend various education seminars and classes throughout the year. This is intended to retain an educated work force in the assessment field.

Town of Derry

Activity Center Narrative, Programs and Activities

Fiscal Year 2016

DEPARTMENT: Finance ACTIVITY CENTER: Assessing

NARRATIVE

Because of the volatility of the real estate market during various periods, Assessing believes that the Town must address assessments Town-wide on an ongoing basis to achieve its Mission and Objectives. With the approval of a majority of the Board of Assessors (the Town Council), Assessing has been keeping assessments current with market value since the Town-wide (State ordered) revaluation in 2006.

Assessing conducted a Town-wide Revaluation effective April 1, 2006 which brought Derry into State compliance with the Department of Revenue Administration (DRA) and Assessing Standards Board (ASB) Rules. Our work plan is to continue our efforts through a two year re-assessment review process into FY2015 and FY2016.

As has been the practice in the past, Assessing plans to continue to monitor market activity very closely and will recommend adjusting assessed values to the Board of Assessors. This process has historically been discussed through each years (FY) budget cycle.

In this regard, the Department has been conducting a very open and constant Public Relations campaign through letters to individuals, and notices as appropriate. We expand this as necessary through Board of Assessor Workshops, and Channel 17 announcements and appearances. We will continue these efforts as warranted during any phase of assessment data review and / or updates.

PROGRAMS AND ACTIVITIES

2015 & 2016 (FY15 & FY16) Assessment program:

The following details of activities will be reflected in the Scope of Service within the approved contract signed between the Town and any Vendor chosen in answer to the Departments' Request For Proposal, for this proposed two year assessment program;

Scope of Service 2015-2016 Assessment program:

Inspections:

- Cycled inspections – Inspect 20% of all improved properties exclusive of sales inspections and building permit field work (approximately 2400 improved properties total) for each year. Inspections require call-back inspections for those

properties where no one was home at the initial time of arrival.

- Sales Verifications and Inspections: all properties that have transferred during the analysis year, which is October through September (approximately 700 per year).
    - DRA codes will be utilized. This activity requires a certified assessor supervisor.
    - Documentation will be required.
    - Reporting to DRA is required.
- Active Permit Inspections – to include digital photographs of all permitted work (approximately 750 per year).

Consulting Assistance:

- Provide technical assistance with the review and investigation of 2015/2016 abatement applications received by the Town.
- Provide technical assistance and appraisal services to the Town with formal appeals to the New Hampshire Board of Tax and Land Appeals and the Superior Court.

Analyses (Assessment Update Activities):

- Assessments for all properties shall be updated to conform to RSA 75:1 & 75:8, and be consistent with the Assessing Standards Board requirements for equitable assessments. Specifically:
    - Modify, through the use of consistent schedules, tables and algorithms, any assessments to ensure that all reflect, at a minimum, 95% of full market value as of April 1.
    - Ensure that the assessment ratios for all classes of property fall within 5% of the median ratio of the Town.
- Stratified sales analyses shall be performed on all property classes, with a report to be provided to the Assessor for review and consideration. Report shall include a recommendation of action(s) required per RSA 75:1, 75:8 & 75:8-a.
- Any biases noted should be identified, with recommendations to the Assessor as to specific recommended actions.
- Currently, utilizing sales that have occurred since October 2015, any biases must be identified within the residential file:
    - Living area curve, biased at both ends.
    - Quality grades, biased at both ends.
    - Year built (depreciation), biased at both ends.

- Prime wetlands: Utilizing existing GIS layers of data, all parcels with prime wetlands shall continue to be reflected in the CAMA file, with resultant values assigned.

Miscellaneous:

- Utilizing extracted reports from the CAMA system, identify all miss-coded or incorrectly coded property uses and make corrections to the file. Verify that all Class and Property Use Codes are accurate (State Class Codes).

- USPAP Compliant Report: At the conclusion of the project, a full USPAP report will be produced and submitted to the Town and DRA. The Report will serve as explanation and documentation of all changes in assessment. USPAP Standard 6 governs the scope of said report.

- Digital Photographs: Photographs will be taken in digital form for each parcel resident in CAMA without a photo of the primary structure(s).

- Land, Building & Depreciation Schedules – These are usually developed in May of the tax year. The schedules are based on the analysis of sales. New Land Value Tables may be developed, along with construction costs for buildings. Finally, new building depreciation schedules may be developed that will reflect current market conditions that reflect the cost to construct buildings.

- Notifications – Assessing's web page will be updated. Taxpayers and the Public may view the page through the following Town of Derry web site address www.derrynh.org.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

38 Department: FINANCE DEPT — Activity Center : ASSESSOR

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	ASR PERMANENT POSITIONS	243,285	245,174	245,246	247,172	250,053	220,053	219,308
140	ASR OVERTIME	225	225	14	225	225	225	225
190	ASR OTHER COMPENSATION	23,462	22,363	26,565	26,534	26,534	26,534	26,534
200	ASR EMPLOYEE BENEFITS	91,270	97,509	94,636	98,179	102,250	102,250	102,093
291	ASR TRAINING & CONFERENCES	3,925	3,950	2,280	3,960	3,960	3,960	3,960
	TOTAL Personnel Services	**362,167**	**369,221**	**368,741**	**376,070**	**383,022**	**353,022**	**352,120**
	Operations & Maintenance							
312	ASR ASSESSING	210,323	180,000	136,760	167,500	147,500	197,500	197,500
341	ASR TELEPHONE	846	876	825	996	768	768	768
342	ASR DATA PROCESSING	9,800	9,775	9,575	9,975	10,525	10,525	10,525
390	ASR OTHER PROFESSIONAL SVS	170	150	140	200	200	200	200
430	ASR REPAIRS & MAINTENANCE	100	100	75	100	100	100	100
440	ASR RENTAL & LEASES	350	350	369	490	490	490	490
490	ASR OTHER PROPERTY RELATED SVS	1,000	1,000	0	1,000	1,000	1,000	1,000
550	ASR PRINTING	1,400	2,000	1,252	2,100	2,100	2,100	2,100
560	ASR DUES & SUBSCRIPTIONS	1,320	1,320	1,492	2,865	2,865	2,865	2,865
620	ASR OFFICE SUPPLIES	2,500	2,500	1,953	2,500	2,500	2,500	2,500
625	ASR POSTAGE	2,800	2,035	2,157	2,142	2,492	2,492	2,492
690	ASR OTHER NON CAPITAL	531	750	0	250	250	250	250
	TOTAL Operations & Maintenance	**231,140**	**200,856**	**154,598**	**190,118**	**170,790**	**220,790**	**220,790**
	Capital Outlay							

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

38	Department: FINANCE DEPT				Activity Center : ASSESSOR			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Transfers							
910	ASR TFR TO SPECIAL REVENUE	4,824	0	0	0	0	0	0
	TOTAL Transfers	**4,824**	**0**	**0**	**0**	**0**	**0**	**0**
	Debt Service							
980	ASR DEBT SERVICE	683	683	683	683	0	0	0
	TOTAL Debt Service	**683**	**683**	**683**	**683**	**0**	**0**	**0**
	TOTAL ASSESSOR	**598,814**	**570,760**	**524,021**	**566,871**	**553,812**	**573,812**	**572,910**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
TAX REVENUE	-88,345.54	-88,325.00	-88,325.00	-91,089.00	-91,089.00	-91,089.00	3.1%
ST NH REVENUE	-5,341.24	-5,209.00	-5,341.00	-5,341.00	-5,341.00	-5,341.00	.0%
SERVICE REVENUE	-293.61	-350.00	-350.00	-350.00	-350.00	-350.00	.0%
MISC REVENUE	-6,905.00	-300.00	-300.00	-300.00	-300.00	-300.00	.0%
ASSESSOR	-100,885.39	-94,184.00	-94,316.00	-97,080.00	-97,080.00	-97,080.00	2.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: FINANCE	ACTIVITY CENTER: FINANCE

DEPARTMENT MISSION:

To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it. This mission is primarily achieved through strict accounting practices, frequent comprehensive reporting, and effective budgeting and budgetary controls, while cooperating and coordinating with all town departments to ensure efficient, overall financial management.

DEPARTMENT OBJECTIVES:

1. Continue to develop and refine internal financial policies, procedures and controls to insure accurate financial reporting.

2. Provide timely and accurate financial advice to the Town Council, departments, boards and committees.

3. Assist other departments in project management through improvements in the budget preparation process, management controls, training, and direct assistance in use of procedures, forms and systems software.

4. Seek out, review and recommend, when appropriate, new technologies that will improve the delivery of service to citizens and improve the overall efficiency of the Town's operations.

5. Produce a Comprehensive Annual Financial Report that continues to receive an annual "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officers Association of the United States and Canada.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

40	Department: FINANCE DEPT				Activity Center : FINANCE			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	FIN PERMANENT POSITIONS	440,810	445,989	388,944	444,174	440,018	416,722	410,501
120	FIN TEMPORARY POSITIONS	1,275	1,275	1,650	1,275	1,275	1,275	1,275
140	FIN OVERTIME	2,500	2,500	4,282	2,500	2,500	2,500	2,500
190	FIN OTHER COMPENSATION	25,368	28,726	38,562	25,310	26,133	26,133	26,133
200	FIN EMPLOYEE BENEFITS	154,840	166,892	143,360	162,979	156,886	155,062	153,831
291	FIN TRAINING & CONFERENCES	3,750	4,400	2,750	4,900	4,900	4,900	4,900
	TOTAL Personnel Services	**628,543**	**649,782**	**579,548**	**641,138**	**631,712**	**606,592**	**599,140**
	Operations & Maintenance							
301	FIN AUDITING SERVICES	81,500	81,400	37,400	45,400	45,400	45,400	45,400
341	FIN TELEPHONE	1,320	1,392	1,056	1,200	984	984	984
390	FIN OTHER PROFESSIONAL SERVICE	27,565	23,798	42,566	25,960	31,607	31,607	31,607
430	FIN REPAIRS & MAINTENANCE	70	75	393	75	75	75	75
440	FIN RENTAL & LEASES	860	720	740	876	732	732	732
550	FIN PRINTING	850	1,300	1,985	1,270	1,110	1,110	1,110
560	FIN DUES & SUBSCRIPTIONS	750	795	975	750	615	615	615
620	FIN OFFICE SUPPLIES	6,000	6,000	5,413	6,000	6,000	6,000	6,000
625	FIN POSTAGE	6,408	6,408	5,379	6,408	7,560	7,560	7,560
630	FIN MAINT & REPAIR SUPPLIES	100	100	0	100	100	100	100
690	FIN OTHER NON CAPITAL	100	100	142	100	100	100	100
	TOTAL Operations & Maintenance	**125,523**	**122,088**	**96,050**	**88,139**	**94,283**	**94,283**	**94,283**

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

40	Department: FINANCE DEPT				Activity Center : FINANCE			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Capital Outlay							
	Transfers							
	Debt Service							
980	FIN DEBT SERVICE	1,682	1,683	1,683	1,683	0	0	0
	TOTAL Debt Service	**1,682**	**1,683**	**1,683**	**1,683**	**0**	**0**	**0**
	TOTAL FINANCE	**755,748**	**773,553**	**677,280**	**730,960**	**725,995**	**700,875**	**693,423**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
SERVICE REVENUE	.00	-50.00	-50.00	.00	.00	.00	-100.0%
MISC REVENUE	-169,867.34	-13,503.00	-13,503.00	-13,400.00	-13,400.00	-13,400.00	-.8%
OTH FINANCING SOURCE	-2.00	.00	.00	.00	.00	.00	.0%
FINANCE	-169,869.34	-13,553.00	-13,553.00	-13,400.00	-13,400.00	-13,400.00	-1.1%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: FINANCE ACTIVITY CENTER: TAX COLLECTION

Department Mission:

To serve the residents of Derry and Municipal Center Departments in an efficient and courteous manner in accordance with New Hampshire state statute. The Tax Collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.

To maintain Municipal Agent Certification, as well as obtain information of statute and policy updates, continuous training is required for the staff. Training is offered by the New Hampshire Tax Collector's Association, New Hampshire City and Town Clerk's Association(relating to motor vehicles), Department of Revenue Administration, municipal software providers, the State Bureau of Education & Training, NH Municipal Association and NH Primex.

To provide optional payment methods to meet the needs of the Town and its citizens, e.g. online payment options for motor vehicle and boat registrations, the utilization of retail lockbox services, inside and outside drop-off boxes, drive-up service and an ATM machine conveniently located in the municipal building lobby.

To properly record the collection of revenue funds on behalf of the Town and State in a timely manner.

To assure the timely recording of tax liens and redemptions at the Rockingham County Registry of Deeds.

To advise the Town Council of property eligible for tax deeding due to non-payment of tax liens and execute the Tax Collector's Deed in accordance with state statute.

To advise the Town Council of deeded property eligible for disposition in accordance with the State Statute and Town Code.

Department Objectives:

1. Research and evaluate an efficient, secure method of providing balance inquiry and the acceptance of credit card payments for tax and utility payments.
2. Pursue further training for staff, allowing them to achieve their highest level of professional knowledge.
3. Encourage citizens to seek information available on the Town's webpage to better assist them in their quest for answers.
4. Continue educating tax payers on the process of tax collection, as allowed by state statute, in an effort to decrease the number of delinquent tax payers.
5. Strive to keep office costs down while maintaining excellent customer service.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

42 Department: FINANCE DEPT — Activity Center : TAX COLLECTOR

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	TAX PERMANENT POSITIONS	246,288	230,656	226,222	234,205	243,656	243,656	236,890
140	TAX OVERTIME	11,895	11,895	11,226	12,500	12,839	12,839	6,250
190	TAX OTHER COMPENSATION	17,169	19,968	16,485	13,986	14,994	14,994	14,994
200	TAX EMPLOYEE BENEFITS	102,289	89,557	99,600	110,806	118,274	118,274	116,971
240	TAX TUITION REIMBURSEMENT	0	0	0	3,320	0	0	0
291	TAX TRAINING & CONFERENCES	2,968	3,263	2,898	3,245	3,610	3,610	3,610
	TOTAL Personnel Services	**380,609**	**355,339**	**356,432**	**378,062**	**393,373**	**393,373**	**378,715**
	Operations & Maintenance							
320	TAX LEGAL	0	0	0	0	6,000	6,000	6,000
340	TAX BANKING SERVICES	2,800	3,000	1,807	2,000	3,050	3,050	3,050
341	TAX TELEPHONE	744	948	803	996	840	840	840
342	TAX DATA PROCESSING	10,271	10,363	9,163	10,475	16,100	16,100	16,100
390	TAX OTHER PROFESSIONAL SVS	27,470	26,290	20,029	22,540	26,390	26,390	26,390
412	TAX WATER	0	0	0	0	1,000	1,000	1,000
413	TAX SEWER	0	0	0	0	975	975	975
440	TAX RENTAL & LEASES	1,031	1,055	1,361	1,336	1,336	1,336	1,336
550	TAX PRINTING	5,100	5,100	3,961	4,000	4,000	4,000	4,000
560	TAX DUES & SUBSCRIPTIONS	40	40	166	40	40	40	40
620	TAX OFFICE SUPPLIES	5,100	4,000	4,332	4,800	5,500	5,500	5,500
625	TAX POSTAGE	27,460	27,937	25,903	24,160	23,160	23,160	23,160

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

42	Department: FINANCE DEPT				Activity Center : TAX COLLECTOR			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
670	TAX BOOKS & PERIODICALS	0	0	0	0	100	100	100
690	TAX OTHER NON CAPITAL	4,000	2,348	1,404	0	7,100	7,100	7,100
820	TAX OTHER EXPENSES	1,758	1,155	3	2,100	2,100	2,100	2,100
	TOTAL Operations & Maintenance	**85,774**	**82,236**	**69,250**	**72,447**	**97,691**	**97,691**	**97,691**
	Capital Outlay							
	Transfers							
960	TAX TFR TO TRUST/AGENCY FUND	271,679	271,927	276,342	274,100	283,100	283,100	283,100
	TOTAL Transfers	**271,679**	**271,927**	**276,342**	**274,100**	**283,100**	**283,100**	**283,100**
	Debt Service							
980	TAX DEBT SERVICE	683	683	683	683	0	0	0
	TOTAL Debt Service	**683**	**683**	**683**	**683**	**0**	**0**	**0**
	TOTAL TAX COLLECTOR	**738,745**	**710,185**	**702,707**	**725,292**	**774,164**	**774,164**	**759,506**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
TAX REVENUE	-473,046.75	-495,000.00	-495,000.00	-495,000.00	-495,000.00	-495,000.00	.0%
LICENSE/PERMIT/FEE	-5,105,865.09	-5,299,600.00	-5,299,600.00	-5,329,600.00	-5,329,600.00	-5,329,600.00	.6%
SERVICE REVENUE	-327.00	-400.00	-400.00	-400.00	-400.00	-400.00	.0%
MISC REVENUE	-2,186.01	-3,676.00	-3,676.00	-5,449.00	-5,449.00	-5,449.00	48.2%
OTH FINANCING SOURCE	.00	-320,000.00	-320,000.00	-500,000.00	-500,000.00	-500,000.00	56.3%
TAX COLLECTOR	-5,581,424.85	-6,118,676.00	-6,118,676.00	-6,330,449.00	-6,330,449.00	-6,330,449.00	3.5%

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

44 Department: FINANCE DEPT — Activity Center : OTHER MUNICIPAL OBLIGATIONS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
120	OMO TEMP WAGES	1,440	720	988	720	720	720	720
190	OMO OTHER COMPENSATION	182,000	190,000	72,402	175,000	178,100	178,100	178,100
200	OMO BENEFITS	131,881	174,720	130,628	144,961	164,835	164,835	164,835
	TOTAL Personnel Services	**315,321**	**365,440**	**204,017**	**320,681**	**343,655**	**343,655**	**343,655**
	Operations & Maintenance							
320	OMO LEGAL SERVICES	250,000	250,000	242,383	280,000	250,000	250,000	250,000
330	OMO MANAGEMENT SERVICES	10,949	11,724	11,061	12,724	12,724	12,724	12,724
340	BANK SERVICE FEES	300	0	2,711	0	0	0	0
390	OMO OTHER PROFESSIONAL SVS	15,466	2,699	645	1,100	1,100	1,100	1,100
480	OMO PROPERTY INSURANCE NOC	222,691	237,222	237,223	253,528	253,528	253,528	253,528
	TOTAL Operations & Maintenance	**499,406**	**501,645**	**496,247**	**547,352**	**517,352**	**517,352**	**517,352**
	Capital Outlay							
710	OMO LAND & IMPROVEMENTS	173,000	0	0	0	0	0	0
	TOTAL Capital Outlay	**173,000**	**0**	**0**	**0**	**0**	**0**	**0**
	Transfers							
910	OMO TFR TO SPECIAL REVENUE	0	11,000	11,000	11,000	11,000	11,000	11,000
930	OMO TFR TO CAPITAL PROJ FUND	1	1	0	1	1	1	1
960	OMO TFR TO CAPITAL RESERVE	212,000	103,562	0	149,378	245,291	245,291	245,291
	TOTAL Transfers	**212,001**	**114,563**	**11,000**	**160,379**	**256,292**	**256,292**	**256,292**
	Debt Service							
980	OMO DEBT SERVICE	716,383	960,754	960,752	932,747	904,694	904,694	904,694
	TOTAL Debt Service	**716,383**	**960,754**	**960,752**	**932,747**	**904,694**	**904,694**	**904,694**

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

TOTAL OTHER MUNICIPAL OBLIGATIONS	1,916,111	1,942,402	1,672,017	1,961,159	2,021,993	2,021,993	2,021,993

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
ST NH REVENUE	-1,571,727.22	-1,691,636.00	-1,687,973.00	-1,682,910.00	-1,682,910.00	-1,682,910.00	-.3%
OTH GOV REVENUE	-1,138.00	.00	.00	.00	.00	.00	.0%
MISC REVENUE	-261,218.12	-206,000.00	-206,000.00	-206,000.00	-206,000.00	-206,000.00	.0%
INTERFUND TFR IN	-5,357.55	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	.00	-374,586.00	-374,586.00	-470,499.00	-2,165,299.00	-1,165,299.00	25.6%
OTHER MUNICIPAL OBLIGA	-1,839,440.89	-2,272,222.00	-2,268,559.00	-2,359,409.00	-4,054,209.00	-3,054,209.00	4.0%

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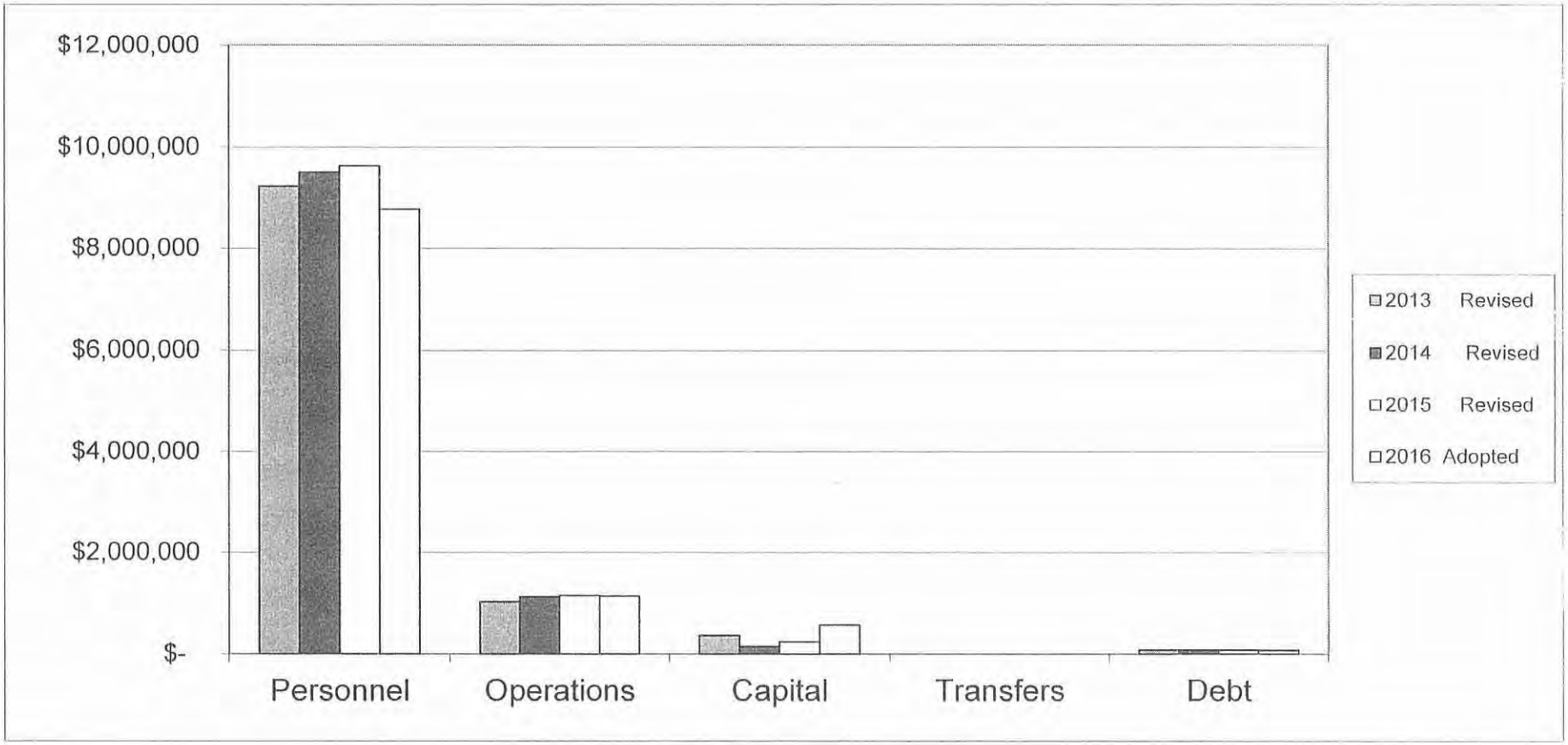
FIRE

Town of Derry, NH
Fire Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 9,222,807	$ 9,495,368	$ 9,621,396	$ 8,766,574	-8.9%
Operations	1,016,371	1,114,139	1,144,028	1,132,352	-1.0%
Capital	361,141	142,000	234,500	564,290	140.6%
Transfers	0	0	0	0	N/A
Debt	82,066	79,747	79,747	76,720	-3.8%
Total	$ 10,682,385	$ 10,831,254	$ 11,079,671	$ 10,539,936	-4.9%

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: Fire	**ACTIVITYCENTER:** Prevention & Emergency Services

Plan · Prevent · Provide

The Core Values of the Derry Fire Department continue to be Excellence through Professionalism, Integrity and Compassion.

The vision for our Fire Department is to improve quality of life through innovative community risk reduction programs and effective delivery of emergency services as validated through accreditation and professional standards.

The mission of the Derry Fire Department is ***"Plan, Prevent, Provide."*** In other words to plan for emergency incidents and events; to prevent those incidents from occurring, and when we are unable to prevent them; to provide the highest level of fiscally responsible, effective, and efficient services in order to enhance the health, welfare and safety of the citizens, visitors and businesses in the Town of Derry.

Emergency services provided by the Derry Fire Department include fire code compliance inspections and plan reviews, public safety education and training, fire suppression, advanced life support, emergency Imedical services, hazardous material incident mitigation, technical rescue, emergency dispatch services to Derry and a number of other local towns as well as other services required to insure the safety of the citizens and inhabitants of the community.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through public education and code compliance; along with competent and timely emergency medical responses that provide high quality pre-hospital advanced and basic life support treatment and emergency transport services to community citizens and visitors; technical rescues services necessitated by growing commercial development of Derry and its roadways; and fire suppression services to community citizens and visitors to the community who experience fires.

- Provide a safe work environment for our members through an active joint management and labor Health and Safety Program.
- Provide a diverse range of non-emergency services and educational programs that improve the health, safety and security of the public, businesses, schools, community groups and visitors, while minimizing personal injuries, loss of life, and property loss.
- Continue to expand mutual aid, automatic aid and other regional public safety initiatives.
- Continue to work with the Derry Finance Department to develop policies and procedures that will enhance collection efforts for ambulance transport services. This includes determining how the *Affordable Health Care for America Act* will impact patient service levels and the cost impacts associated with the law.
- Continue our detailed Post Incident Analysis Program that researches; documents; and make recommendations on improving incident safety, communications, methods, procedures, and training so that we can improve operational efficiency and safety.
- Develop a data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our current services.

The delivery of fire suppression services, emergency medical services, fire prevention and code enforcement and emergency communications are at the core of the existence of the Derry Fire Department.

In regards to fire suppression and technical rescue, our efforts are focused upon safe arrival and for the coordinated, timely rescue of trapped occupants; protecting those areas not actively involved in fire; confining the spread of fire to the area of origin; extinguishing the fire; protecting and salvaging the contents of the building; and conducting an exhaustive search to ensure all hidden fire has been exposed and extinguished. To maintain the readiness of these forces, the Department undertakes a series of programs to insure timely and professional services.

The delivery of emergency medical services (EMS) is the largest volume service offered by the Derry Fire Department. This service involves responding appropriate resources to requests for emergency medical aid, providing the appropriate level of pre-hospital medical care and then safely transporting the patient to the closest, most appropriate medical facility.

The Department maintains one ambulance located at the Central Station which is equipped and staffed at the Advanced Life Support (Paramedic) level on a twenty-four hour basis. Three other Advanced Life Support Ambulances, located at the Island Pond Station, Hampstead Road Station and the English Range Station, are immediately available and are cross staffed by personnel, including one Paramedic, otherwise assigned to fire engines. This allows us to provide the most cost effective and efficient fire suppression and EMS services to the entire community.

The initial budget, as proposed by the Department for FY 2016, will maintain the current staffing levels and allow the normal shift staffing to remain at a minimum of 15 personnel. Our current staffing model allows each shift to operate with a scheduled maximum of 16 personnel daily and operate with a minimum of 15 personnel. This staffing model allows the Town to maintain the absolute minimum safe staffing of fire and EMS apparatus, while at the same time it also allows us to maintain the approved budget and keep all stations open 24 hours a day every day. When shift staffing is at 15 there is a reduction in the overall service level to the Town; including the inability to staff and respond the Tanker to reported or confirmed structure fires. The on-duty Battalion Chief (shift commander) may at their discretion staff to the level that they deem appropriate during severe storms or multiple incidents using the recall procedures. The staffing and equipment plan has required moving apparatus to other station locations. The Ladder Truck responds from the Hampstead Road Station with the on-duty crew cross staffing the Engine, Ambulance and Rescue 4, while English Range and Island Pond Stations. All other companies will cross staff the other apparatus in their station, including forestry apparatus as outlined.

Through the Bureau of Fire Prevention the Department provides a full range of services to insure proper compliance with applicable local, state and national fire safety codes and ordinances, while supporting local businesses, landlords and homeowners through timely issuance and inspection of legally required permits. In addition, the Department provides citizen education on topics intended to prevent the outbreak of fire, and to increase their ability to survive a fire should one occur. This activity is the most effective activity from the perspective of avoiding human suffering.

Code Compliance: The Department provides a full range of fire code compliance services including plans review, site inspections and on-going annual fire code inspections. Technically demanding plan reviews are conducted by the Bureau of Fire Prevention. These reviews typically involve commercial properties or properties that constitute places of assembly. Residential plan review is limited to multiple family residential structures. Once the plans receive approval, routine inspections

are conducted during all phases of building construction to insure that construction proceeds according to the approved drawings and in compliance with applicable fire codes. Bureau of Fire Prevention conducts code compliance inspections for residential heating systems; this includes gas-burning appliances, oil burners and like equipment. Inspections to review on-going code compliance are conducted by trained fire inspectors. The goal of the Department is to visit as many commercial property, manufacturing facility, school, day-care and place of public assembly as possible each year to ensure proper continuing fire code compliance as required by the State Fire Code. Furthermore, continue our initiative of improving life-safety in multi-family dwellings through regular fire inspections and code enforcement.

Fire In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in fire sciences and the skills and competencies relating to fire suppression operations. This program includes a series of weekly and monthly training topics coordinated by the Office of the Battalion Chief and each company officer.

The Department provides fire and rescue training without the availability of a full-time Training Officer. The Department relies on Private Contract Companies, Trainers and the State of NH Fire Academy to provide training programs. The Department augments its training by the use of video tape training program and on-line services when available. The Department continues to utilize Derry fire fighters to assist in the training of Derry fire fighters. Each member is required to actively participate in providing training for the Department.

In FY 15 the Department members participated in numerous fire and rescue training programs offered by the New Hampshire Fire Academy at no cost to the Department. The Department continues to investigate and implement programs with regional agencies, including local Fire Departments, the State Fire Marshalls Office, the New Hampshire Fire Academy, the Fire Prevention Society of NH, Parkland Medical Center and Pinkerton Academy. Sharing of training resources allows the Department to maintain skills and competencies with a minimal training budget.

EMS In-Service Training and Education: This on-going program is designed to ensure that field practitioners maintain a high level of proficiency in emergency pre-hospital medical care. The Department maintains an annual training schedule that provides weekly training topics designed to bolster our ability to provide high-level patient care, and to meet requirements established by the

rules of the State of New Hampshire Bureau of Emergency Services. This training included the state required transition from EMT-Intermediate to Advanced EMT.

Pre-Incident Planning and Risk Assessment: This on-going program is designed to determine what realistic risks are faced by the community, how best to protect the community from these and how best to respond to these risks. This includes using current resources and capabilities provided by the Derry Fire Department, reallocation of resources, expansion of our technical rescue capabilities and expanded involvement with mutual and automatic aid.

Haz –Mat In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in hazardous materials response. This program includes an annual refresher training class and is intended to maintain the certification of all personnel at the Hazmat Operations Level.

Public Education and Community Service: The Department provides an array of public education and community services intended to meet the needs of a diverse community. Due to reductions in staffing over the past 4 years and available overtime hours the Department continues to reduce the number of public education services. Services and education that we continue to provide include CPR training, CATV education programs, and injury and illness awareness programs. During 2015 the Department continued the successful CPR training program to number of community groups and individuals. The Department, in conjunction with the Rockingham VNA, has continued with a "slips and falls" preventative program for seniors and other at risk populations in Derry.

A primary goal in FY16 will have the Department provide information and education intended to enhance the survival skills of at risk populations (young & elderly) should they become involved in a fire situation. During FY16, the department will continue to partner with CATS and Pinkerton Academy to produce a program on districted driving and seatbelts. Further, we will continue with activities such fire station visits by community groups and visitors, programs targeting pre-school students, public fire extinguisher training, and our Annual Open House. These efforts will be coordinated through the Battalion Chiefs and Bureau of Fire Prevention. Combining these services with the proper application of fire codes reduces the emotional and financial harm citizen's face under fire conditions. For this reason, we feel our Fire Prevention and Education activities are among the most valuable offered to the community.

Equipment Procurement and Replacement: The Department maintains a system for the replacement of expendable and non-expendable fire and medical supplies to ensure vehicles are in a constant state of readiness. Responsibility for this program is shared throughout various levels of the Department. Department members are responsible to replace supplies used after each emergency from available inventory. Fire Captains are responsible for vehicle inventories and the in-house inventory of expendable fire and medical supplies. The Director of EMS is responsible for supply orders, as well as establishing and maintaining relationships with EMS medical vendors.

Fire Equipment/Supply Maintenance & Replacement: The Department maintains small equipment needed to complete our fire suppression mission such as exhaust fans, extrication equipment, self-contained breathing apparatus and protective clothing. This program is coordinated through the Office of the Battalion Chief which is responsible for the upkeep of records and schedules.

Wellness and Physical Fitness: The Department maintains a program of medical physical exams to ensure personnel are physically capable of performing the rigors required of fire fighters. A program of on-duty physical fitness supports this program. Each fire station has a designated fitness area with aerobic, strength and flexibility equipment that is available to all Department employees 24 hours a day. These fitness activities enhance or maintain the level of fitness and ability to complete the oftentimes physically challenging tasks associated with firefighting. These programs are coordinated jointly through the Fire Chief's office and the Department's wellness coordinators. In FY16 the Department will continue with our annual Firefighter Wellness Week when the Department participates in a national "stand down" week to review Department policies, procedures, equipment and the mindset of employees in order to raise awareness of health and safety. This week has provided input to revise policies and enhance equipment.

National Accreditation Level of Care: The Derry Fire Department has become one of only eleven fire based EMS providers in the nation, and is one of only ten EMS providers in New England to operate its ambulance service at national accreditation standards level. The Department achieved accreditation through the Commission on Accreditation of Ambulance Services (CASS) in 2002 and was reaccredited in 2013. The initial budget for FY16 has funds earmarked for reaccreditation of our EMS system.

Continuous Quality Initiative: The Department maintains a Continuous Quality Care (CQI) initiative intended to insure a high standard of patient care. Patient Care reports are reviewed to insure compliance with treatment standards and protocols.

In instances when standards of care have not been followed or achieved, further scrutiny occurs to identify the cause of the deviation to insure future compliance. The CQI program also includes a format where field practitioners can recommend changes to standards of care and protocols based upon field experiences. The Derry Fire Department has had an active CQI process for many years, long before it became a requirement under the New Hampshire Bureau of Emergency Medical Services rules.

Contract Services to Surrounding Communities: In addition to providing emergency medical services to the citizens of Derry, the Department provides these services to the Towns of Chester and Auburn and the Parkland Medical Center (emergency transports). In total emergency medical services gross approximately $ 1,100,000 in revenues annually for the Town.

Southeastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD): The Department maintains an active membership and high level of support of this Hazardous Materials Mutual Aid District. This District consists of 16 communities banded together to provide a coordinated hazardous material response capability. The Department maintains a Level B hazardous materials response capability for the protection of the community. This response level allows responders to analyze and mitigate releases of hazardous materials that pose a hazard through inhalation, direct contact or skin absorption. This response level is commensurate with the typical risk within the Town of Derry. Although hazardous materials response is a low frequency within Derry, the high consequence of such an incident to people, groundwater, and the environment merits our measured delivery of hazmat services. To maintain a response readiness, the Department undertakes a series of training programs including those provided by the SENHHMMAD to ensure timely and professional services. Additionally, the District stocks the Hazardous Materials Response Trailer which is located at Central Station with spill containment supplies. The Derry Fire Department provides two Team Leaders, 14 Haz-Mat Technicians and 2 Communication Specialists to support the SENHHMMAD. Through the terms of the mutual aid agreement, our personnel receive monthly training exercises, annual medical evaluations and all protective apparel needed to participate according to Federal guidelines. All cost associated with these members participating are reimbursed to the Town through the District. The District draws its funding from an annual per capita

assessment from each community as well as from grants and reimbursed costs from incidents and donations.

Fleet Maintenance: The Department maintains an on-going vehicle maintenance program through the Director of Maintenance. The program includes scheduled safety checks and fluid changes, as well as annual certification of pumps, ground ladders and aerial ladders as well as biannual state inspections. The vehicle maintenance facility is shared with the Derry Police Department and allows us to provide repairs and preventative maintenance in a safe and efficient manner by working closely with the police maintenance personnel. The Fire Mechanic is a certified ASE and EVT (Emergency Vehicle Technician). With the increasing specialization of unique equipment on fire and EMS emergency vehicles, an appropriately trained and certified fleet mechanic is important to reducing liability to the Town of Derry.

Facilities Maintenance: The Department provides services to the community through four fire station facilities. On-duty personnel complete the majority of maintenance and repair at these facilities. The office of the Fire Chief and the Office of the Battalion Chief, along with the Station Captains oversees the physical plants at our facilities. These individuals are responsible for contacts with private contractors and the coordination of on-going maintenance at the fire stations.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE					Activity Center : PREVENTION & EMERGENCY SVS			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	P&ES PERMANENT POSITIONS	4,202,439	4,123,147	4,113,207	4,146,744	4,177,812	4,009,448	3,813,448
140	P&ES OVERTIME	582,701	607,068	668,069	678,025	798,195	775,692	339,012
190	P&ES OTHER COMPENSATION	833,985	824,030	783,310	868,701	868,589	857,109	857,109
200	P&ES EMPLOYEE BENEFITS	2,923,518	3,202,618	3,066,654	3,209,592	3,424,277	3,244,652	3,056,227
240	P&ES TUITION REIMBURSEMENT	10,000	10,000	5,648	10,000	10,000	10,000	10,000
291	P&ES TRAINING & CONFERENCES	23,922	27,050	14,872	24,850	24,850	24,850	24,850
292	P&ES UNIFORMS	31,200	33,100	27,981	34,940	34,940	32,487	32,487
	TOTAL Personnel Services	**8,607,765**	**8,827,013**	**8,679,741**	**8,972,852**	**9,338,663**	**8,954,238**	**8,133,133**
	Operations & Maintenance							
340	P&ES BANKING SERVICES	3,800	6,700	5,487	6,700	6,400	6,400	6,400
341	P&ES TELEPHONE	20,000	20,720	17,412	25,740	22,140	22,140	22,140
342	P&ES DATA PROCESSING	10,255	13,405	9,717	18,150	13,350	13,350	13,350
355	P&ES PHOTO LABORATORY	200	200	12	200	200	200	200
360	P&ES CUSTODIAL SERVICES	5,520	5,520	7,025	6,200	6,200	6,200	6,200
390	P&ES OTHER PROFESSIONAL SVS	70,262	70,937	63,080	94,334	98,234	98,234	98,234
410	P&ES ELECTRICITY	29,250	30,870	28,294	30,870	31,178	31,178	31,178
411	P&ES HVAC	24,020	23,347	33,376	26,218	23,621	23,621	23,621
412	P&ES WATER	418,153	415,013	415,171	415,013	415,013	1,000	415,103
413	P&ES SEWER	3,700	3,700	2,426	3,700	3,700	3,700	3,700

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

10 & 14	Department: FIRE					Activity Center : PREVENTION & EMERGENCY SVS		
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
430	P&ES CONTRACT REPAIR & MAINT	46,840	51,240	53,683	55,440	55,740	55,740	55,740
440	P&ES RENTAL & LEASES	14,574	13,384	13,514	13,259	10,859	10,859	10,859
490	P&ES OTHER PROPERTY RELATED SV	7,716	8,148	6,996	8,940	8,940	8,940	8,940
550	P&ES PRINTING	900	900	487	900	900	900	900
560	P&ES DUES & SUBSCRIPTIONS	14,760	15,960	15,457	20,960	19,910	19,910	19,910
610	P&ES GENERAL SUPPLIES	68,070	66,125	69,106	71,775	72,275	72,275	72,275
620	P&ES OFFICE SUPPLIES	5,500	5,000	3,002	5,000	5,000	5,000	5,000
625	P&ES POSTAGE	1,200	1,400	777	1,400	1,400	1,400	1,400
630	P&ES MAINT & REPAIR SUPPLIES	13,625	12,400	4,887	14,400	14,400	14,400	14,400
635	P&ES GASOLINE	9,800	8,400	6,956	9,100	7,000	7,000	7,000
636	P&ES DIESEL FUEL	48,425	52,150	52,071	49,915	52,669	52,669	52,669
640	P&ES CUSTODIAL & HOUSEKEEPING	12,000	12,800	10,583	12,800	12,800	12,800	12,800
650	P&ES GROUNDSKEEPING SUPPLIES	500	1,250	1,346	1,250	1,250	1,250	1,250
660	P&ES VEHICLE REPAIRS	73,650	75,900	78,422	82,300	82,300	82,300	82,300
670	P&ES BOOKS & PERIODICALS	3,500	3,500	1,279	3,500	3,500	3,500	3,500
690	P&ES OTHER NON CAPITAL	42,805	100,352	86,591	98,296	92,940	92,940	92,940
	TOTAL Operations & Maintenance	**949,025**	**1,019,321**	**987,157**	**1,076,360**	**1,061,919**	**647,906**	**1,062,009**
	Capital Outlay							
710	P&ES LAND & IMPROVEMENTS	40,000	40,000	39,000	0	0	0	0
720	P&ES BUILDINGS	28,000	26,000	22,241	113,500	85,000	85,000	85,000
740	P&ES MACHINERY & EQUIPMENT	59,141	48,000	47,561	46,000	83,540	83,540	83,540

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE					Activity Center : PREVENTION & EMERGENCY SVS		
Acct # Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
760 P&ES VEHICLES	223,000	108,858	67,428	65,000	300,000	300,000	300,000
TOTAL Capital Outlay	**350,141**	**222,858**	**176,229**	**224,500**	**468,540**	**468,540**	**468,540**
Transfers							
Debt Service							
980 P&ES DEBT SERVICE	79,645	79,646	79,645	79,646	76,720	76,720	76,720
TOTAL Debt Service	**79,645**	**79,646**	**79,645**	**79,646**	**76,720**	**76,720**	**76,720**
TOTAL PREVENTION & EMERGENCY SVS	**9,986,575**	**10,148,838**	**9,922,772**	**10,353,358**	**10,945,842**	**10,147,404**	**9,740,402**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-33,135.00	-33,500.00	-33,500.00	-33,500.00	-33,500.00	-33,500.00	.0%
FED GOV REVENUE	-6,776.91	.00	.00	.00	.00	.00	.0%
ST NH REVENUE	-23.04	.00	.00	.00	.00	.00	.0%
OTH GOV REVENUE	-157,871.25	-156,566.00	-156,566.00	-167,922.00	-167,922.00	-167,922.00	7.3%
SERVICE REVENUE	-1,340,586.95	-1,102,895.00	-1,102,895.00	-1,102,895.00	-1,102,895.00	-1,102,895.00	.0%
MISC REVENUE	-75,062.07	-50,000.00	-50,000.00	-50,000.00	-50,000.00	-50,000.00	.0%
OTH FINANCING SOURCE	-12,525.00	-301,720.00	-301,720.00	-545,761.00	-545,761.00	-545,761.00	80.9%
PREVENTION & EMERGENCY	-1,625,980.22	-1,644,681.00	-1,644,681.00	-1,900,078.00	-1,900,078.00	-1,900,078.00	15.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: Fire ACTIVITY CENTER: Dispatch

NARRATIVE

The Department's Bureau of Communications and Technology (Dispatch) is responsible for all emergency communications, coordinating information technology with the Town's IT Department and maintaining the municipal fire alarm system. The Dispatch Center is the point of access for citizens in need of emergency and non-emergency services.

The Bureau of Communications and Technology is responsible for all communications equipment within the Department and maintains a series of radio communication systems to ensure proper notification and efficient emergency operations. This includes the purchase, installation and maintenance of all radio equipment and alarm monitoring systems. Further, dispatch personnel are responsible for maintaining and operating emergency management communications equipment including: changeable message signs, the AM 1610 radio system, social media and the Code Red emergency notification system.

The Bureau coordinates all communications with emergency response units from the initial alarm receipt through dispatch, during the incident and the coordination of communications and resources with outside agencies and mutual aid responders. Dispatch personnel receive requests for assistance primarily through the New Hampshire E-911 System and then dispatch and manage the appropriate resources to meet the initial request. Throughout the incident the Dispatch Center obtains and manages requests for additional resources such as additional ambulances, fire apparatus, air medical helicopters etc. Effective and efficient Fire/EMS communications is a critical component in preventing and reducing civilian and firefighter injuries.

In addition to providing fire and EMS dispatch services to the Derry Fire Department, the Town has dispatch contracts with Auburn, Chester, and Windham to provide emergency

fire and emergency medical dispatch services. The Bureau also dispatches for the Southern NH Hazardous Materials Mutual Aid District.

The Bureau is also responsible for maintaining the Town's Municipal Fire Alarm System through a radio and masterbox system. The municipal fire alarm system consists of fire alarm wire strung throughout four separate circuits in town. The system monitors many residential and commercial businesses in town for fire and trouble signals. The Bureau monitors over 234 alarm systems in occupancies throughout the Town of Derry and an additional 75 radio boxes in the towns that have contracted for our dispatch services.

The Bureau provides training programs that are designed to maintain the skill level of department personnel in the most current dispatch operations. This program includes a regular review of operating procedures and requires attendance at outside educational seminars. Through our Continuous Quality Improvement (CQI) program, The Director of Communications with the CQI Committee reviews the incident recordings and dispatch logs of all major incidents (and any incident upon request) to ensure consistency, quality, and adherence to all regulations, guidelines, and industry standard dispatch practices. This review includes the dispatcher(s) involved in the incident and is used as training opportunities for all dispatchers.

The Bureau coordinates with the Towns IT Department to develop, plan, and maintain radio, telephone, computer hardware and software equipment used for dispatch and administrative purposes. This equipment is as small as a keyboard, to an extensive network of data and radio equipment located onsite and at remote radio tower sites.

The Bureau is managed by a Director of Communications. The Director coordinates communication and technology issues with the Town's GIS Director; the Department's radio and software vendors, Fire Prevention and Fire Suppression Personnel, and the three communities and regional hazmat team that Derry contracts with to provide dispatch services.

DEPARTMENT OBJECTIVES

We shall:

- Continue to meet with local communities and their fire departments to investigate the possibility of forming a regional dispatch consortium or other alternatives for combined dispatch services
- Expand the data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our emergency services.
- Evaluate the current Municipal Fire Alarm System. Determine the future growth of the system or replacing the system with Radio Boxes at each facility currently using Master Boxes.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

16	Department: FIRE				Activity Center : DISPATCH - FIRE & AMB			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	DIS PERMANENT POSITIONS	332,383	338,547	314,339	330,774	334,882	334,882	334,882
120	DIS TEMPORARY POSITIONS	20,938	20,938	6,493	20,938	20,938	20,938	20,938
140	DIS OVERTIME	64,480	64,791	91,344	76,000	84,000	84,000	38,000
190	DIS OTHER COMPENSATION	26,221	28,823	23,495	23,996	24,220	24,220	24,220
200	DIS EMPLOYEE BENEFITS	167,021	184,456	189,703	191,586	210,151	210,151	210,151
291	DIS TRAINING & CONFERENCES	3,000	3,300	3,041	3,900	3,900	3,900	3,900
292	DIS UNIFORMS	1,000	1,350	1,236	1,350	1,350	1,350	1,350
	TOTAL Personnel Services	**615,043**	**642,205**	**629,651**	**648,544**	**679,441**	**679,441**	**633,441**
	Operations & Maintenance							
341	DIS TELEPHONE	12,820	12,820	10,996	13,400	13,400	13,400	13,400
342	DIS DATA PROCESSING	19,930	19,820	15,219	19,650	18,795	18,795	18,795
360	DIS CUSTODIAL SERVICES	300	300	30	300	300	300	300
390	DIS OTHER PROFESSIONAL SVS	688	1,432	2,405	820	820	820	820
410	DIS ELECTRICITY	850	850	744	850	850	850	850
411	DIS HVAC	450	450	700	450	450	450	450
412	DIS WATER	25	25	35	25	25	25	25
413	DIS SEWER	30	30	43	30	30	30	30
430	DIS REPAIRS & MAINTENANCE	5,290	3,540	5,504	3,690	5,190	5,190	5,190
440	DIS RENTAL & LEASES	3,622	3,071	2,304	3,510	3,510	3,510	3,510
490	DIS OTHER PROPERTY RELATED SVS	130	130	127	130	130	130	130

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

16	Department: FIRE				Activity Center : DISPATCH - FIRE & AMB			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
550	DIS PRINTING	250	250	45	400	400	400	400
560	DIS DUES & SUBSCRIPTIONS	936	920	781	965	3,865	3,865	3,865
610	DIS GENERAL SUPPLIES	860	640	341	640	640	640	640
620	DIS OFFICE SUPPLIES	900	1,200	1,449	1,200	1,200	1,200	1,200
625	DIS POSTAGE	100	100	352	500	500	500	500
630	DIS MAINT & REPAIR SUPPLIES	4,600	4,700	4,996	4,700	4,700	4,700	4,700
635	DIS GASOLINE	1,170	1,080	810	1,170	900	900	900
636	DIS DIESEL FUEL	975	1,050	574	938	938	938	938
640	DIS CUSTODIAL & HOUSEKEEPING	400	400	156	400	400	400	400
660	DIS VEHICLE REPAIRS	900	900	0	1,400	1,400	1,400	1,400
670	DIS BOOKS & PERIODICALS	200	200	0	200	200	200	200
690	DIS OTHER NON CAPITAL	11,920	45,316	38,223	12,300	11,700	11,700	11,700
	TOTAL Operations & Maintenance	**67,346**	**99,224**	**85,834**	**67,668**	**70,343**	**70,343**	**70,343**
	Capital Outlay							
740	DIS MACHINERY & EQUIPMENT	11,000	0	41,101	10,000	95,760	95,760	95,760
	TOTAL Capital Outlay	**11,000**	**0**	**41,101**	**10,000**	**95,760**	**95,760**	**95,760**
	Transfers							
	Debt Service							
980	DIS DEBT SERVICE	2,421	101	100	101	0	0	0
	TOTAL Debt Service	**2,421**	**101**	**100**	**101**	**0**	**0**	**0**
	TOTAL DISPATCH - FIRE & AMB	**695,810**	**741,530**	**756,687**	**726,313**	**845,544**	**845,544**	**799,544**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

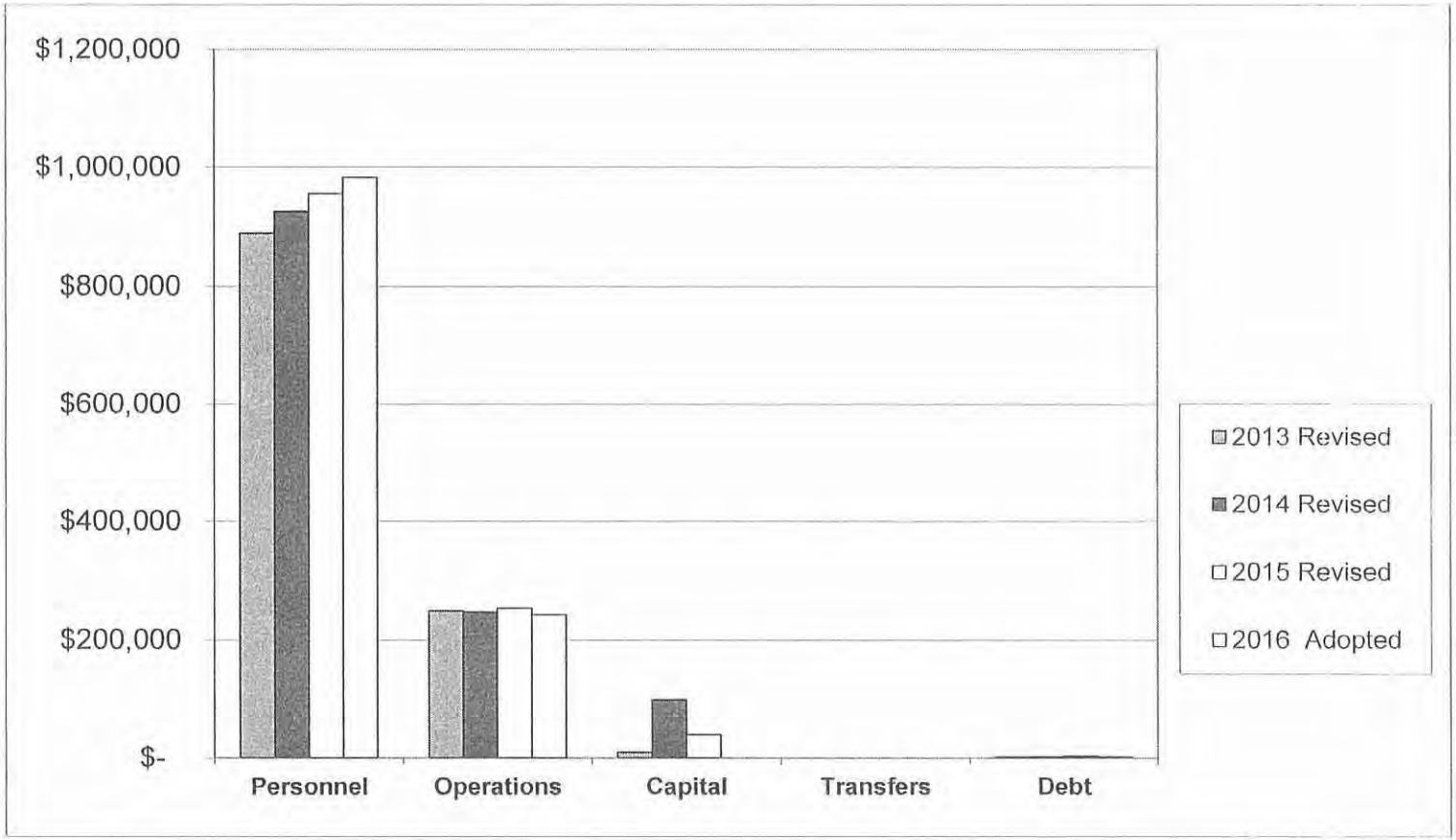
FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-16,905.00	-16,900.00	-16,900.00	-119,740.00	-13,000.00	-13,000.00	608.5%
OTH GOV REVENUE	-212,120.78	-156,640.00	-156,640.00	-170,926.00	-170,926.00	-170,926.00	9.1%
SERVICE REVENUE	-300.00	-500.00	-500.00	-500.00	-500.00	-500.00	.0%
MISC REVENUE	-3,294.54	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	-5.00	-11,000.00	-11,000.00	-96,260.00	-96,260.00	-96,260.00	775.1%
DISPATCH - FIRE & AMB	-232,625.32	-185,040.00	-185,040.00	-387,426.00	-280,686.00	-280,686.00	109.4%

LIBRARIES

DERRY PUBLIC LIBRARY

Town of Derry, NH
Derry Public Library Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 889,372	$ 925,455	$ 955,488	$ 982,327	2.8%
Operations	249,813	247,594	253,844	242,870	-4.3%
Capital	10,000	99,090	40,000	0	-100.0%
Transfers	0	0	0	0	N/A
Debt	1,729	1,730	3,330	1,650	-50.5%
Total	$1,150,914	$ 1,273,869	$ 1,252,662	$ 1,226,847	-2.1%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Derry Public Library

Department Mission:

Knowledge and learning, generally diffused through a community,
are essential to the preservation of a free government...
Article 83, N.H. State Constitution

The Derry Public Library is an essential community resource for citizens of all ages that promotes the free flow of information to encourage lifelong learning, democratic values, civic engagement, and the appreciation of the breadth and diversity of history, wisdom, and culture.

Department Objectives:

To help prepare citizens of all ages for literacy and citizenship requirements, especially in the context of evolving technology.
We will accomplish this by:

1. Sustaining a computer lease program that supplies staff and patrons with up-to-date hardware and software to enable effective and efficient use of available technology.
2. Using the computer lab for training programs for all ages, teaching how to use technology wisely, to seek authoritative sources, and to protect personal privacy.
3. Sponsoring programs and workshops which enable patrons to transact necessary online personal business including, but not limited to, applying for unemployment benefits, job searching, completing school assignments, practicing for online tests such as the new HiSet (GED replacement), eFiling federal tax returns, complying with NH e-Court rules, and registering for Affordable Care Act health insurance.

Measure results: Patron evaluation forms following computer lab/training programs; increased number of programs and computer use statistics.

To maintain a collection in a variety of formats to enhance the recreational, vocational and cultural literacy of all ages.
We will accomplish this by:

1. Providing choices of materials in a variety of formats including print, audio, visual, electronic and downloadable, and reallocating resources between formats as needed.
2. Monitoring Common Core Curriculum needs of local educators and parents to ensure an adequate selection of resources.
3. Seeking cost effective replacements for eroding NH State Library services, including electronic resources and van delivery services for resource sharing.

4. Participating actively with the GMILCS Consortium to promote resource sharing, expand our online services, transact cost effective cooperative purchases, and discover innovative service opportunities.

Measure results: Examine usage statistics (by format) to evaluate circulation and discover unfilled needs; track van delivery patterns; assess online catalog utilization.

To provide for qualified staff to sustain the library's mission.

We will accomplish this by:

1. Completing the adjustment of our salary structure to the marketplace in recognition of education and experience necessary to perform each function, and to retain qualified staff.
2. Providing ongoing training and staff development opportunities to increase staff effectiveness and to plan for succession.
3. Scheduling reviews of each department's procedures to promote confidence and consistent service.
4. Ensuring all Employee Performance Evaluations are up to date.

Measure results: Continue our comparison with other NH libraries of similar size as well as other local positions requiring comparable education/skills (degree requirements, computer literacy, analytical skills, customer service experience, etc.); ensure currency of personnel files.

To maintain and improve the library facility.

We will accomplish this by:

1. Seeking the most cost-effective and environmentally sound solutions for ongoing maintenance and repair issues.
2. Carrying out timely maintenance, including repaving the driveway and parking areas, repairing the sidewalks, painting exterior metal railings, painting the exterior trim and replacing rotting wood.
3. Effecting the reconstruction of the front foyer area to eliminate water infiltration and subsequent damage to the library interior, the new fire panel, and library materials returned through the book drop. Reconstruction will also correct the structural instability and debilitating glare through glass panels.

Measure results: Meet or lower target repair estimates; evaluate cost/benefit estimates for long-term sustainability; monitor utility bills and unexpected maintenance expenditures.

Town of Derry, NH

Activity Center Narrative, Programs and Activities
FY 2016

DEPARTMENT: Derry Public Library

For Fiscal Year 2015, the Derry Public Library (DPL) will support its core mission, which is providing both traditional and modern services to meet residents' continuing and evolving needs for access to recreational, educational and vocational materials. We will also demonstrate the Library's continued value within the Derry community. Indeed, the principles which guide public library services are as timeless as the societal needs they meet. Anyone who questions the Library's relevance in today's "on demand" society has not recently visited DPL's physical or virtual spaces!

DPL will continue to offer a range of traditional library services which are not offered elsewhere in our community. Of course we have a lovely building with both communal and quiet spaces, with small study rooms and a public meeting room. We lend books, audiobooks and DVDs, and provide access to online information. We offer a wide range of free programs for adults, teens, families and children. We also provide personal service answering every imaginable type of question, from "What should I read next?" to "What is hypothyroidism?" In a typical week, more than 2500 people come through our doors, check out over 4000 materials, and ask over 200 questions. Does it surprise you that these numbers have held steady over the past 10 years? Whether the economy stumbles or improves, bookstores and video stores close, smartphone sales explode, or Google and Facebook dominate the internet, Derry residents still make use of the library!

Yet these are only the conventional services we offer. In FY2015 we face the challenge of maintaining these popular, traditional services while also expanding to meet contemporary expectations. Technology is the constant change maker and DPL has become an essential gateway to electronic information and services. Naturally we have a website, designed and maintained by our staff, which provides access to useful internet resources, our subscription databases and our online library catalog. Our catalog provides instant access to all library holdings, including those of the other eleven libraries in the GMILCS consortium, and to patrons' own accounts. Last year we also established a collection of eBooks which can be downloaded directly from the catalog. In addition, we provide free Wi-Fi in and near the building.

Yet electronic content is only valuable if our patrons can get to it. Unlike our physical resources, which anyone can walk in and use, patrons need technology itself as a tool to be connected. In addition, many public and private services now require residents to go online. For instance, unemployment claims and many job applications can only be filed online; NH has launched an eCourt initiative for filing claims; and Affordable Care Act registrations are expected to be online. Further, access to and use of information and communication technologies impacts not only individuals, but also the community as a whole. Derry needs to be a digitally inclusive community to foster economic and workforce development, civic participation, education, healthcare, and public safety.

Unfortunately, there are many Derry residents who are not digitally informed or connected. In general, the populations least likely to be online include the less educated, individuals with lower incomes, seniors, and persons with disabilities. The most common reasons an individual would not be connected are cost and lack of digital skills. In fact, computer usage in this library has more than

doubled in the past ten years, from just over 9017 logons in FY2002 to 18,685 in FY2013; based on data from the first half of this year, that usage continues to rise. Clearly, there is a growing need in Derry which only the Library is filling. We have public access computers, a laptop lab for instruction and programs, staff to provide one-on-one assistance, and regular basic technology training sessions.

Our strategies for maintaining relevance and effectiveness in our community include developing and retaining qualified staff, maintaining technology investments, strengthening our relationships with Town Hall, partnering with other organizations, and maintaining our facility. Our staff is our most expensive and most valuable asset. We are committed to a program of continuous improvement and staff development, to improving customer satisfaction, and to increasing efficiency.

Our participation with the Town computer leasing program is our most effective strategy to maintain efficacy as a digital access portal for Derry. We need not be on the cutting edge of technological change, but we do need regular, incremental upgrades to remain relevant. In FY2015 we wish to expand our participation with Town leasing to include copiers, as well as supply and maintenance contracts. Buying cooperatively with the Town allows for significant cost savings.

The other major partnership we invest in is the GMILCS consortium. Membership provides our patrons ready access to the collections of all twelve members, including two academic libraries. It also supports the software, upgrades, and maintenance of our online catalog, with all its convenient features. Finally, our membership allows us to cooperatively plan for and mitigate effects of dwindling NH State Library services.

Our beautiful building is the library's physical presence in heart of our community. We know that preventive maintenance is always more cost effective in the long run, so we are planning for the replacement of our out-of-warranty roof. Similarly, we are exploring options for reconstructing our front foyer area and replacing deteriorating skylights. Not only will these investments ensure building integrity, but they will also protect us from unplanned repair bills, collateral interior damage and the loss of ruined library materials and equipment.

We appreciate all the support and confidence Derry residents have invested in the Derry Public Library over the years. We look forward to repaying those investments by continuing to offer excellent customer service and by being a gateway to reading, information, culture, community activities and self-directed learning well into the future.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

04 Department: LIBRARIES — Activity Center : DERRY PUBLIC LIBRARY

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	DPL PERMANENT POSITIONS	685,170	674,314	662,430	739,110	779,291	779,291	779,291
120	DPL TEMPORARY POSITIONS	14,048	13,672	22,312	14,974	14,994	14,994	14,994
200	DPL EMPLOYEE BENEFITS	170,584	174,677	160,083	181,904	185,242	185,242	185,242
291	DPL TRAINING & CONFERENCES	2,800	2,792	1,558	2,800	2,800	2,800	2,800
	TOTAL Personnel Services	**872,602**	**865,455**	**846,383**	**938,788**	**982,327**	**982,327**	**982,327**
	Operations & Maintenance							
341	DPL TELEPHONE	2,500	2,500	1,957	2,340	2,688	2,688	2,688
342	DPL DATA PROCESSING	46,945	44,080	45,911	46,515	45,359	45,359	45,359
390	DPL OTHER PROFESSIONAL SVS	10,100	20,312	10,997	13,694	6,905	6,905	6,905
410	DPL ELECTRICITY	25,000	32,000	27,160	28,000	28,000	28,000	28,000
411	DPL HVAC	18,076	9,152	10,413	8,000	11,000	11,000	11,000
412	DPL WATER	1,250	1,380	913	1,200	1,200	1,200	1,200
413	DPL SEWER	400	600	409	600	600	600	600
430	DPL REPAIRS & MAINTENANCE	21,082	19,685	19,642	20,223	19,996	19,996	19,996
440	DPL RENTALS & LEASES	7,180	11,196	9,688	12,756	11,352	11,352	11,352
490	DPL OTH PROPERTY RELATED SVS	7,150	13,194	11,436	14,200	7,100	7,100	7,100
550	DPL PRINTING	2,200	2,200	1,046	2,500	4,500	4,500	4,500
560	DPL DUES & SUBSCRIPTIONS	1,510	1,500	1,326	930	1,860	1,860	1,860
610	DPL GENERAL SUPPLIES	12,675	12,125	24,981	12,925	10,925	10,925	10,925
620	DPL OFFICE SUPPLIES	6,000	6,000	5,125	6,500	6,500	6,500	6,500

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

04	Department: LIBRARIES				Activity Center : DERRY PUBLIC LIBRARY			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
625	DPL POSTAGE	1,500	1,000	1,348	1,000	1,000	1,000	1,000
630	DPL MAINT & REPAIR SUPPLIES	1,600	2,000	3,330	2,000	2,000	2,000	2,000
640	DPL CUSTODIAL & HOUSEKEEPING	3,500	3,500	3,498	3,500	3,500	3,500	3,500
650	DPL GROUNDSKEEPING SUPPLIES	500	500	293	500	500	500	500
670	DPL BOOKS & PERIODICALS	75,885	75,885	92,251	79,585	75,885	75,885	75,885
690	DPL OTHER NON-CAPITAL	21,530	32,647	30,859	13,576	2,000	2,000	2,000
	TOTAL Operations & Maintenance	**266,583**	**291,456**	**302,580**	**270,544**	**242,870**	**242,870**	**242,870**
	Capital Outlay							
710	DPL LAND & IMPROVEMENTS	10,000	0	0	0	0	0	0
720	DPL BUILDINGS	0	99,090	69,352	40,000	0	0	0
	TOTAL Capital Outlay	**10,000**	**99,090**	**69,352**	**40,000**	**0**	**0**	**0**
	Transfers							
960	DPL TFR TO CAPITALRESERVE FUND	0	30,000	0	0	0	0	0
	TOTAL Transfers	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**
	Debt Service							
980	DPL DEBT SERVICE	1,729	1,730	1,729	3,330	1,650	1,650	1,650
	TOTAL Debt Service	**1,729**	**1,730**	**1,729**	**3,330**	**1,650**	**1,650**	**1,650**
	TOTAL DERRY PUBLIC LIBRARY	**1,150,914**	**1,287,731**	**1,220,045**	**1,252,662**	**1,226,847**	**1,226,847**	**1,226,847**

DERRY

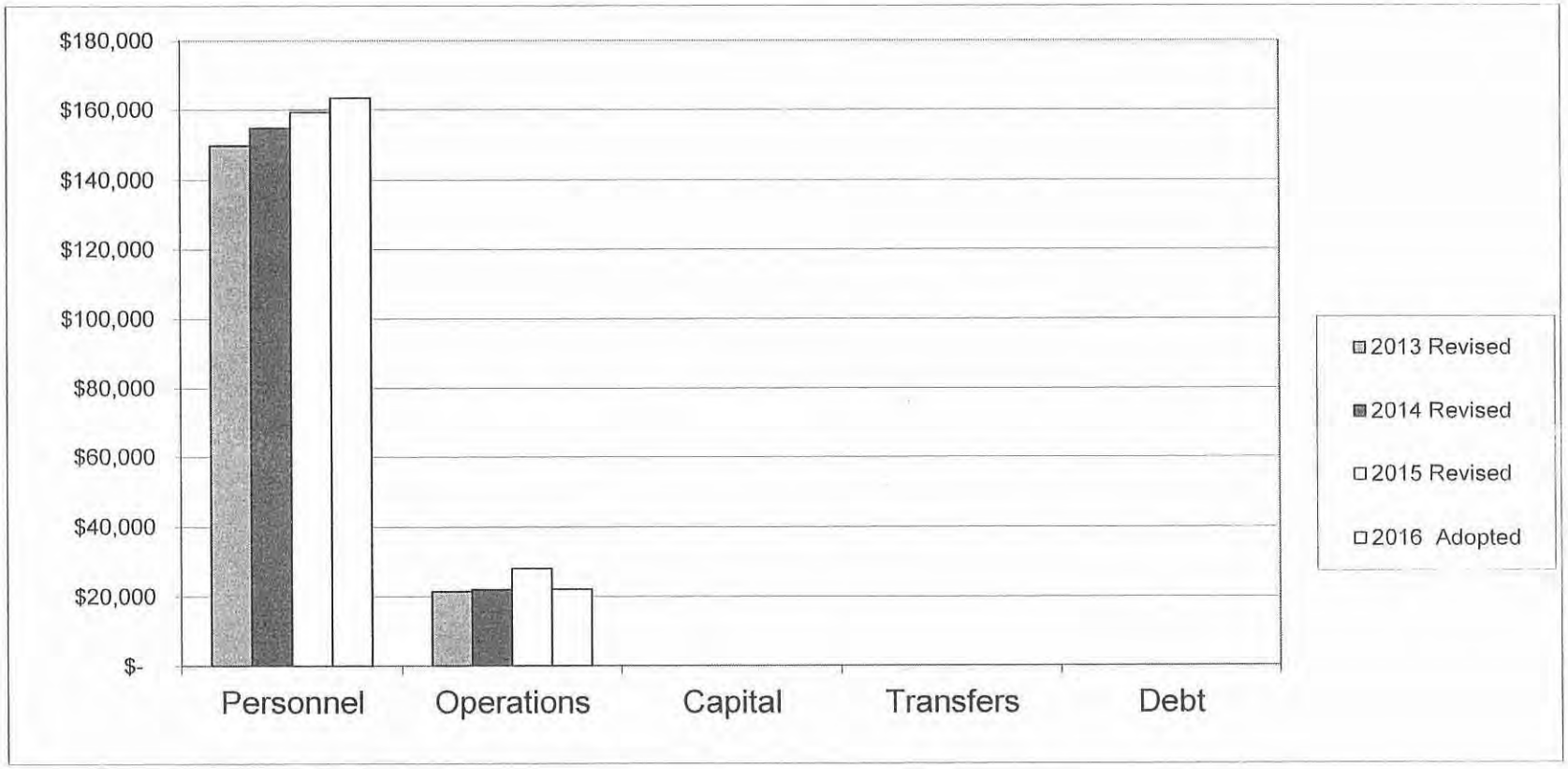
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	.00	.00	.00	.00	.00	.00	.0%
MISC REVENUE	-184.65	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	-858.00	-45,676.00	-45,676.00	.00	.00	.00	-100.0%
DERRY PUBLIC LIBRARY	-1,042.65	-45,676.00	-45,676.00	.00	.00	.00	-100.0%

TAYLOR LIBRARY

Town of Derry, NH
Taylor Library Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 149,838	154,682	159,174	$ 163,328	2.6%
Operations	21,465	21,930	28,015	22,015	-21.4%
Capital	0	0	0	0	N/A
Transfers	0	0	0	0	N/A
Debt	0	0	0	0	N/A
Total	$ 171,303	$ 176,612	187,189	185,343	-1.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: TAYLOR LIBRARY

DEPARTMENT MISSION

In an effort to maintain costs, the Taylor Library Board of Trustees continues to be creative in order to keep spending under control F/Y 2015.

The Taylor Library of East Derry, New Hampshire was established in 1877, through a bequest of Miss Harriet Taylor.

The Library exists to provide materials and services (informational, educational, cultural and recreational) in a non-discriminatory fashion.

The Library is entrusted to provide these services through the purchases or loan of books, collections, and programs from funds made available by the citizens of the town. Special emphasis is placed on students of all ages and academic levels – pre-school to elderly – by providing an atmosphere of cooperation and assistance.

The Taylor Library shall adhere to the American Library Association's Appendix E, "Library Bill of Rights", and Appendix F, "The Freedom to Read".

DEPARTMENT OBJECTIVES

A. Goal: Expand and Improve Services (with a possible addition)
   Objectives:
   1.) Building
      a.) Become ADA Compliant
      b.) Upgrade building to code
      c.) Continue to make improvements to the basement for storage purposes. We hope to have another Eagle Scout build shelving on the other side of the basement to store other supplies that are now stored in that section.

   2.) Patrons
      a.) Expand & improve services to children. We will continue to add programs for all age groups as numbers increase. We continue to offer five story hours per week with two of the programs geared to ages 6 months through 2 years old. The other three programs are geared to children ages 2 years through 5 years old.

      During the summer we offer a 5 week program for all ages. Programs are held five days a week in the mornings, afternoons and at night. These programs are held to accommodate as many as we can reach

during the summer regardless of work schedules. We coordinate these programs with the Recreation Department as well as with Derry Public Library to make our dollars stretch in these hard economic times. We also apply for grants to hire entertainment suitable for all ages during the summer. The Friends of the Derry Public Libraries continue to help with funding for our special events.

b.) Expand adult programming to include the summer program. We would like to offer more programs for adults, but with our limited space, it makes it hard. We continue to offer an adult book group. We meet the second Monday of each month. We average 15 members per month. Our Holiday Readings continue to be popular in December. For the Y/E 2014 we have invited local authors to our adult Book Group. Our goal is to add a couple more programs during the year.

c.) Partner with local businesses for reading incentives to be used with our children's programs. We would like to do this to bring in more community support and make our library more visible to the town of Derry.

d.) Develop new innovative ways to communicate with patrons. We would like to increase our presence on Facebook and other social media. We are currently using constant contact along with articles in the two local papers. We are continuing to upgrade our website with our activities.

3.) Staff Training
   a.) Provide uniform customer service
   b.) Educate patrons in the use of the library
   c.) Offer staff continuing education that will promote use of the library including electronic formats

B. Goal: Continue building the Capital Reserve Fund

C. Goal: Work collaboratively with departments to enhance patron programming.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

06 Department: LIBRARIES — Activity Center : TAYLOR LIBRARY

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	TL PERMANENT POSITIONS	80,255	81,827	82,057	83,064	84,303	84,303	84,303
120	TL TEMPORARY POSITIONS	23,192	23,639	18,578	21,492	25,383	25,383	25,383
200	TL EMPLOYEE BENEFITS	46,091	48,916	48,533	51,818	53,342	53,342	53,342
291	TL TRAINING & CONFERENCES	300	300	151	300	300	300	300
	TOTAL Personnel Services	**149,838**	**154,682**	**149,320**	**156,674**	**163,328**	**163,328**	**163,328**
	Operations & Maintenance							
341	TL TELEPHONE	800	800	734	800	800	800	800
342	TL DATA PROCESSING	3,000	3,000	3,237	3,000	3,000	3,000	3,000
390	TL OTHER PROFESSIONAL SVS	1,500	1,500	150	800	800	800	800
410	TL ELECTRICITY	1,500	1,500	1,438	1,500	1,500	1,500	1,500
411	TL HVAC	1,600	1,600	1,153	1,750	1,750	1,750	1,750
412	TL WATER	100	100	92	100	100	100	100
430	TL REPAIRS & MAINTENANCE	2,915	2,915	2,804	2,415	2,415	2,415	2,415
610	TL GENERAL SUPPLIES	3,250	3,500	1,760	1,750	1,750	1,750	1,750
620	TL OFFICE SUPPLIES	2,500	2,500	1,603	2,500	2,500	2,500	2,500
625	TL POSTAGE	100	100	51	100	100	100	100
630	TL MAINT & REPAIR SUPPLIES	100	100	39	100	100	100	100
640	TL CUSTODIAL & HOUSEKEEPING	200	200	200	200	200	200	200
670	TL BOOKS & PERIODICALS	3,900	4,115	7,728	5,000	7,000	7,000	7,000
690	TL OTHER NON CAPITAL	0	0	1,243	500	0	0	0
	TOTAL Operations & Maintenance	**21,465**	**21,930**	**24,233**	**20,515**	**22,015**	**22,015**	**22,015**

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

06	Department: LIBRARIES				Activity Center : TAYLOR LIBRARY			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Capital Outlay							
720	TL BUILDINGS	0	0	0	10,000	0	0	0
	TOTAL Capital Outlay	**0**	**0**	**0**	**10,000**	**0**	**0**	**0**
	TOTAL TAYLOR LIBRARY	**171,303**	**176,612**	**173,553**	**187,189**	**185,343**	**185,343**	**185,343**

DERRY

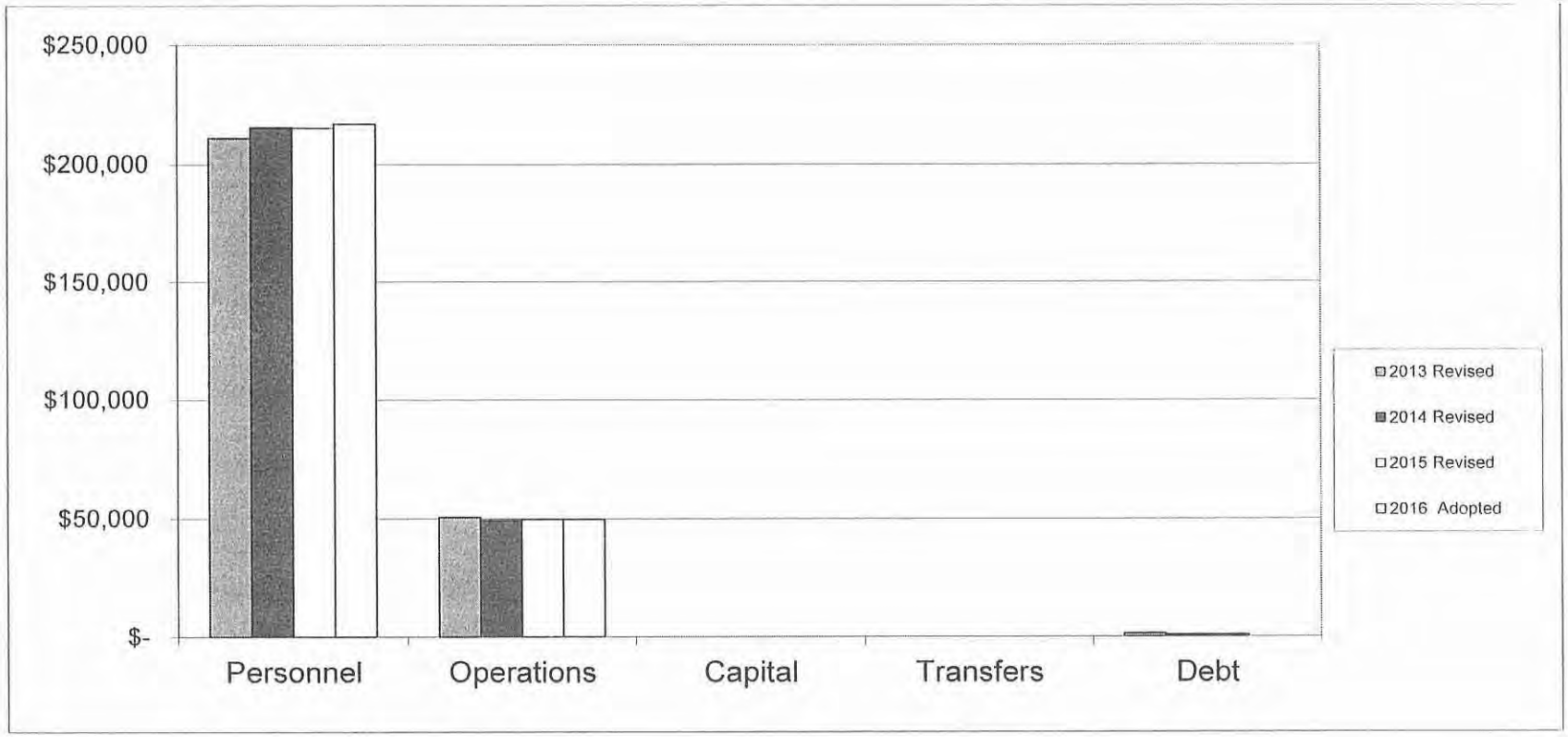
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
MISC REVENUE	-179.88	.00	.00	.00	.00	.00	.0%
INTERFUND TFR IN	.00	.00	.00	-2,000.00	-2,000.00	-2,000.00	.0%
OTH FINANCING SOURCE	.00	-7,500.00	-7,500.00	.00	.00	.00	-100.0%
TAYLOR LIBRARY	-179.88	-7,500.00	-7,500.00	-2,000.00	-2,000.00	-2,000.00	-73.3%

PLANNING

Town of Derry, NH
Planning Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 211,029	$ 215,524	$ 215,271	$ 216,832	0.7%
Operations	50,585	49,263	49,568	49,555	0.0%
Capital	0	0	0	0	N/A
Transfers	0	0	0	0	N/A
Debt	1,436	867	867	0	N/A
Total	$ 263,050	$ 265,654	$ 265,706	$ 266,387	0.3%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Planning

Department Mission:

The Planning Department is responsible for the overall development of the Town as it relates to land use policies and programs. The intent is to enhance the quality of life for its residents, people who work here, and the business community.

Department Objectives:

1. Continue coordinating permitting/Planning Board approval process for the proposed developments in the Route 28 corridor (Manchester Road) TIF district.
2. Review and revise the Growth Management Ordinance and adopt a potential impact fee ordinance if it is determined there is a need for both. A fee schedule formula would need to be established. Review Webster's Corner area for potential Betterment Assessment District and working with the Public Works Department as municipal water and sewer is extended to this area along Route 28.
3. Continue progress with the Downtown revitalization and economic development projects, working in unison with the Greater Derry-Londonderry Chamber of Commerce, the Derry Housing & Redevelopment Authority, the Town Administrator, The Derry Town Council, the Rockingham Economic Development Corporation, and the Derry Downtown Committee or future economic development committee or staff person.
4. Implement zoning amendments consistent with the adopted Master Plan and Land Development Control Regulations.
5. Continue work with the Southern New Hampshire Planning Commission on regional planning issues.
6. Continue work on the CART Board of Directors (transportation transit van system).
7. Seek grant funding for the continued expansion of the Derry Rail Trail project.
8. Work with the Planning Board subcommittees on Zoning Ordinance and Land Development Control Regulations revisions, as well as citizen re-zoning requests.
9. Work with the Derry Downtown Committee or future staff or economic development committee on recommendations from the Downtown Civic Profile report.
10. Continue work on the Rockingham Economic Development Corporation Board of Directors.
11. Work on Greater Derry-Salem Regional Transportation Council Transit System as well as a fixed-route transportation service between Derry and Salem.
12. Work with the Code Enforcement Department on zoning amendments.
13. Work with the New Hampshire Community Development Finance Authority on Community Development Block Grants.
14. Work with the Planning Board on zoning revisions for the Route 28/General Commercial District.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

60 Department: PLANNING DEPT — Activity Center : PLANNING

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	PL PERMANENT POSITIONS	149,157	149,573	149,984	149,573	149,983	149,983	149,686
140	PL OVERTIME	3,300	3,300	3,007	3,300	3,300	3,300	3,300
190	PL OTHER COMPENSATION	15,157	15,435	14,136	15,036	15,333	15,333	15,333
200	PL EMPLOYEE BENEFITS	42,715	46,516	44,689	46,662	47,836	47,836	47,813
291	PL TRAINING & CONFERENCES	700	700	687	700	700	700	700
	TOTAL Personnel Services	**211,029**	**215,524**	**212,502**	**215,271**	**217,152**	**217,152**	**216,832**
	Operations & Maintenance							
310	PL ARCHITECTS/ENGINEERING	20,000	20,000	5,439	20,000	20,000	20,000	20,000
341	PL TELEPHONE	324	324	185	324	324	324	324
390	PL OTHER PROFESSIONAL SERVICES	775	250	329	225	225	225	225
440	PL RENTAL & LEASES	1,000	1,528	2,087	1,848	1,848	1,848	1,848
550	PL PRINTING	1,000	1,500	1,279	1,500	1,500	1,500	1,500
560	PL DUES & SUBSCRIPTIONS	21,986	21,161	21,245	21,171	21,158	21,158	21,158
610	PL GENERAL SUPPLIES	0	0	0	200	200	200	200
620	PL OFFICE SUPPLIES	3,000	2,000	1,196	1,500	1,500	1,500	1,500
625	PL POSTAGE	2,500	2,500	3,177	2,800	2,800	2,800	2,800
	TOTAL Operations & Maintenance	**50,585**	**49,263**	**34,937**	**49,568**	**49,555**	**49,555**	**49,555**
	Capital Outlay							
	Transfers							
	Debt Service							
980	PL DEBT SERVICE	1,436	867	867	867	0	0	0

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

60	Department: PLANNING DEPT				Activity Center : PLANNING			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	TOTAL Debt Service	1,436	867	867	867	0	0	0
	TOTAL PLANNING	263,050	265,654	248,307	265,706	266,707	266,707	266,387

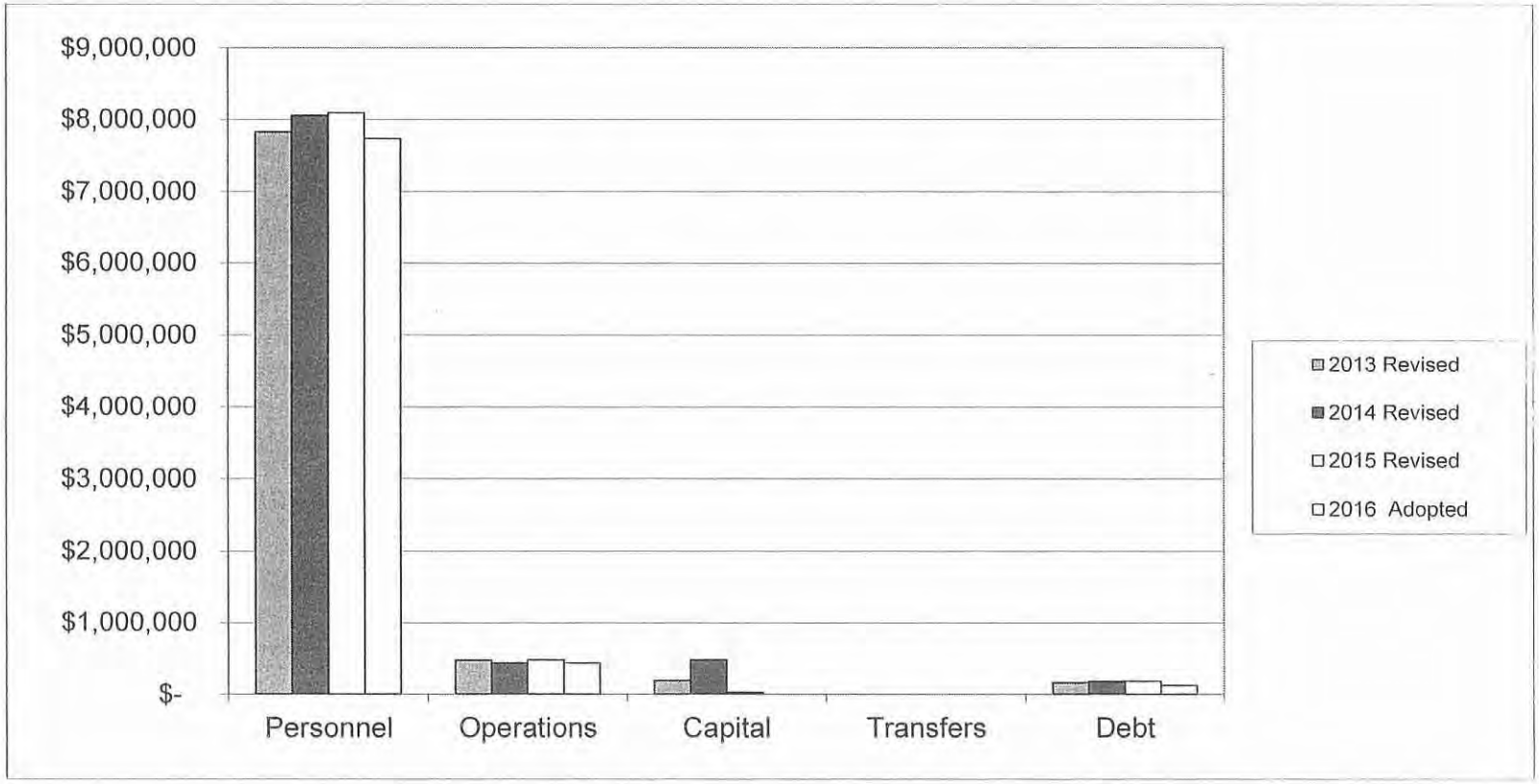
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
SERVICE REVENUE	-19,931.70	-32,150.00	-32,150.00	-32,150.00	-32,150.00	-32,150.00	.0%
MISC REVENUE	-259.36	-225.00	-225.00	-300.00	-300.00	-300.00	33.3%
PLANNING	-20,191.06	-32,375.00	-32,375.00	-32,450.00	-32,450.00	-32,450.00	.2%

POLICE

Town of Derry, NH
Police Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 7,824,826	$ 8,052,351	$ 8,083,708	$ 7,732,945	-4.3%
Operations	473,436	436,596	479,450	434,791	-9.3%
Capital	187,188	479,603	27,095	0	-100.0%
Transfers	3,000	3,000	3,000	3,000	0.0%
Debt	158,240	180,859	180,930	121,276	-33.0%
Total	$ 8,646,690	$ 9,152,409	$ 8,774,183	$ 8,292,012	-5.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Police

Department Mission:

The mission of the Derry Police Department is to protect life and property, enforce the laws of society, maintain order in the community and to assist the public at large in a manner consistent with the rights and dignity of all persons as provided for by law and under the Constitutions of the United States of America and the State of New Hampshire.

Department Objectives:

Last year the department set out to accomplish four specific objectives. The department is pleased to announce the status of those goals:

COMPLETED FY 2015 OBJECTIVES

1. FY 2015 Objective: Continue an extensive review of our agencies policies and procedures.

Status: Since we started our review we have published .60 department policies. We have an additional 51 policies in the review process.as we work toward our goal of updating our policies and procedures.

2. FY 2015 Objective: Continue to enhance our agency's computer investigation and forensic capabilities.

Status: During FY 15 we upgraded the hardware/software that allows us to examine the latest smartphone technologies. We have used the device dozens of times in investigations involving untimely deaths, burglaries, child pornography, and robberies. We have also assisted numerous outside agencies with obtaining information from cell phones and media devices.

We upgraded our forensic computer, **FRED (Forensic Recovery of Evidence Device)** which provides us with the ability to perform digital analysis on the most current technology available.

Officers have received online training in digital media storage, social media investigations and various other computer investigation techniques.

3. FY 2015 Objective: Rejuvenate our bike patrol unit to provide summertime bike patrols in the downtown area as well our bike trails

Status: During FY15 we experienced two retirements along with 3 other vacancies within our patrol ranks which hindered our ability to adequately staff the unit. As a result bike patrols were limited to the downtown area. Further efforts will resume when we become fully staffed.

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Police

4. FY 2015 Objective: Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

Status: As in previous years we continued to take advantage of grant funding from both the state and federal government.

- We continue to apply for grant funding for additional highway enforcement patrols such as; DWI enforcement, seat belt compliance, and for the enforcement of underage drinking laws. So far in FY 15 we have applied for approximately $34,560 through those grants.
- Additionally, in FY15 we were awarded a $20,610 Federal JAG grant. We utilized those funds to upgrade our cruiser video camera systems.

FY 2015 OBJECTIVES:

1. Continue an extensive review of our agencies policies and procedures with an eye toward future national accreditation.
2. Continue to enhance our agency's cyber investigation and forensic capabilities.
3. Rejuvenate our bike patrol unit to provide summertime bike patrols in the downtown area as well as our bike trails.
4. Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.
5. Conduct a comprehensive study to determine if the Police Department is staffed appropriately.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

20	Department: POLICE & ANIMAL CONTROL DEPT				Activity Center : POLICE			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	POL PERMANENT POSITIONS	4,351,471	4,315,720	4,164,676	4,363,012	4,435,798	4,435,798	4,234,142
140	POL OVERTIME	770,969	745,575	688,251	731,522	735,942	716,581	566,581
190	POL OTHER COMPENSATION	393,907	371,460	379,977	408,708	406,218	406,218	406,218
200	POL EMPLOYEE BENEFITS	2,165,832	2,479,535	2,281,285	2,441,640	2,546,801	2,541,162	2,394,773
240	POL TUITION REIMBURSEMENT	5,000	5,000	0	5,000	5,000	5,000	5,000
291	POL TRAINING & CONFERENCES	17,987	17,637	12,273	13,020	13,020	13,020	13,020
292	POL UNIFORMS	49,125	40,675	30,222	40,200	40,700	40,700	40,700
	TOTAL Personnel Services	**7,754,291**	**7,975,602**	**7,559,754**	**8,003,102**	**8,183,479**	**8,158,479**	**7,660,434**
	Operations & Maintenance							
341	POL TELEPHONE	38,554	36,982	32,112	35,278	34,534	34,534	34,534
342	POL DATA PROCESSING	43,508	47,231	38,074	50,761	53,843	53,843	53,843
355	POL PHOTO LABORATORY	50	50	0	50	0	0	0
390	POL OTHER PROFESSIONAL SERVICE	21,165	20,640	12,719	19,408	14,150	14,150	14,150
410	POL ELECTRICITY	32,136	32,136	27,575	32,184	33,672	33,672	33,672
411	POL HVAC	8,000	7,000	7,314	8,400	8,960	8,960	8,960
430	POL REPAIRS & MAINTENANCE	19,510	6,540	6,650	10,900	11,224	11,224	11,224
440	POL RENTAL & LEASES	21,950	21,190	17,078	25,128	26,438	26,438	26,438
490	POL OTHER PROPERTY RELATED SVS	925	2,000	5,547	2,000	2,000	2,000	2,000
550	POL PRINTING	12,500	7,500	5,013	6,500	4,900	4,900	4,900

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

20	Department: POLICE & ANIMAL CONTROL DEPT				Activity Center : POLICE			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
560	POL DUES & SUBSCRIPTIONS	12,722	13,237	13,277	13,395	13,645	13,645	13,645
610	POL GENERAL SUPPLIES	45,142	46,359	31,569	58,791	47,648	47,648	47,648
620	POL OFFICE SUPPLIES	11,000	11,000	10,152	11,000	11,000	11,000	11,000
625	POL POSTAGE	5,216	4,800	4,732	5,300	5,300	5,300	5,300
630	POL MAINT & REPAIR SUPPLIES	10,820	11,395	6,432	5,630	4,494	4,494	4,494
635	POL GASOLINE	121,095	111,300	107,491	122,200	83,750	83,750	83,750
660	POL VEHICLE REPAIRS	35,324	37,724	38,294	32,244	32,914	32,914	32,914
670	POL BOOKS & PERIODICALS	1,500	1,500	1,688	1,960	1,960	1,960	1,960
690	POL OTHER NON CAPITAL	24,070	14,895	31,828	38,907	35,825	35,825	35,825
	TOTAL Operations & Maintenance	**465,187**	**433,479**	**397,545**	**480,036**	**426,257**	**426,257**	**426,257**
	Capital Outlay							
710	POL LAND & IMPROVEMENTS	135,000	0	0	0	0	0	0
720	POL BUILDINGS	52,188	102,200	60,277	0	0	0	0
740	POL MACHINERY & EQUIPMENT	0	0	45,509	27,095	0	0	0
760	POL VEHICLES	0	377,403	366,465	0	0	0	0
	TOTAL Capital Outlay	**187,188**	**479,603**	**472,251**	**27,095**	**0**	**0**	**0**
	Transfers							
910	POL TFR TO SPECIAL REVENUE	3,000	3,000	173	3,000	3,000	3,000	3,000
	TOTAL Transfers	**3,000**	**3,000**	**173**	**3,000**	**3,000**	**3,000**	**3,000**
	Debt Service							
980	POL DEBT SERVICE	150,771	180,859	177,610	180,930	121,276	121,276	121,276
	TOTAL Debt Service	**150,771**	**180,859**	**177,610**	**180,930**	**121,276**	**121,276**	**121,276**

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

TOTAL POLICE	8,560,437	9,072,543	8,607,333	8,694,163	8,734,012	8,709,012	8,210,967

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-5,840.00	-5,060.00	-5,060.00	-5,060.00	-5,060.00	-5,060.00	.0%
FED GOV REVENUE	-7,915.86	-2,250.00	-2,250.00	-8,768.00	-8,768.00	-8,768.00	289.7%
ST NH REVENUE	-12,131.59	-14,920.00	-14,920.00	-14,890.00	-14,890.00	-14,890.00	-.2%
OTH GOV REVENUE	-3,288.00	-3,999.00	-3,999.00	-3,410.00	-3,410.00	-3,410.00	-14.7%
SERVICE REVENUE	-221,518.30	-206,275.00	-206,275.00	-217,575.00	-217,575.00	-217,575.00	5.5%
MISC REVENUE	-67,541.25	-65,171.00	-65,171.00	-58,971.00	-58,971.00	-58,971.00	-9.5%
INTERFUND TFR IN	.00	-2,500.00	-2,500.00	-1,000.00	-1,000.00	-1,000.00	-60.0%
OTH FINANCING SOURCE	-400,878.55	-37,237.00	-37,237.00	-2,500.00	-2,500.00	-2,500.00	-93.3%
POLICE	-719,113.55	-337,412.00	-337,412.00	-312,174.00	-312,174.00	-312,174.00	-7.5%

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Town of Derry, NH

Activity Center Narrative, Programs and Activities
FY 2016

DEPARTMENT: Police	ACTIVITY CENTER: Animal Control

NARRATIVE

The Animal Control Bureau is a function of the Operations Division of the Police Department. It is charged with the responsibility of enforcing Town Ordinances and State statutes relative to domestic animals. This is accomplished primarily through the enforcement of the licensing ordinance for dogs, responding to citizen complaints, apprehending stray animals, maintaining a kennel and placement of strays or unwanted animals when appropriate.

PROGRAMS AND ACTIVITIES

The objective of the Animal Control Bureau this fiscal year, as in the past, is to continue to provide the highest quality of service to the community.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

22 Department: POLICE & ANIMAL CONTROL DEPT — Activity Center : ANIMAL CONTROL

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	AC PERMANENT POSITIONS	45,677	45,677	49,867	45,677	45,802	45,802	45,802
140	AC OVERTIME	329	329	127	343	330	330	330
190	AC OTHER COMPENSATION	5,081	5,081	4,307	5,081	5,081	5,081	5,081
200	AC EMPLOYEE BENEFITS	18,848	20,062	22,556	19,905	20,698	20,698	20,698
291	AC TRAINING & CONFERENCES	200	200	0	200	200	200	200
292	AC UNIFORMS	400	400	613	400	400	400	400
	TOTAL Personnel Services	**70,535**	**71,749**	**77,470**	**71,606**	**72,511**	**72,511**	**72,511**
	Operations & Maintenance							
341	AC TELEPHONE	1,374	1,284	595	684	684	684	684
390	AC OTHER PROFESSIONAL SERVICES	600	600	514	600	600	600	600
410	AC ELECTRICITY	1,580	1,580	1,645	1,580	1,700	1,700	1,700
411	AC HVAC	2,045	2,103	2,456	3,000	3,000	3,000	3,000
550	AC PRINTING	520	520	255	520	520	520	520
610	AC GENERAL SUPPLIES	300	300	157	300	300	300	300
620	AC OFFICE SUPPLIES	180	180	97	180	180	180	180
630	AC MAINT & REPAIR SUPPLIES	150	150	0	150	150	150	150
660	AC VEHICLE REPAIRS	1,400	1,400	399	1,400	1,400	1,400	1,400
690	AC OTHER NON CAPITAL	100	0	0	0	0	0	0
	TOTAL Operations & Maintenance	**8,249**	**8,117**	**6,117**	**8,414**	**8,534**	**8,534**	**8,534**
	Capital Outlay							
	Transfers							

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

22	Department: POLICE & ANIMAL CONTROL DEPT				Activity Center : ANIMAL CONTROL			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Debt Service							
980	AC DEBT SERVICE	7,469	0	0	0	0	0	0
	TOTAL Debt Service	**7,469**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL ANIMAL CONTROL	**86,253**	**79,866**	**83,586**	**80,020**	**81,045**	**81,045**	**81,045**

DERRY

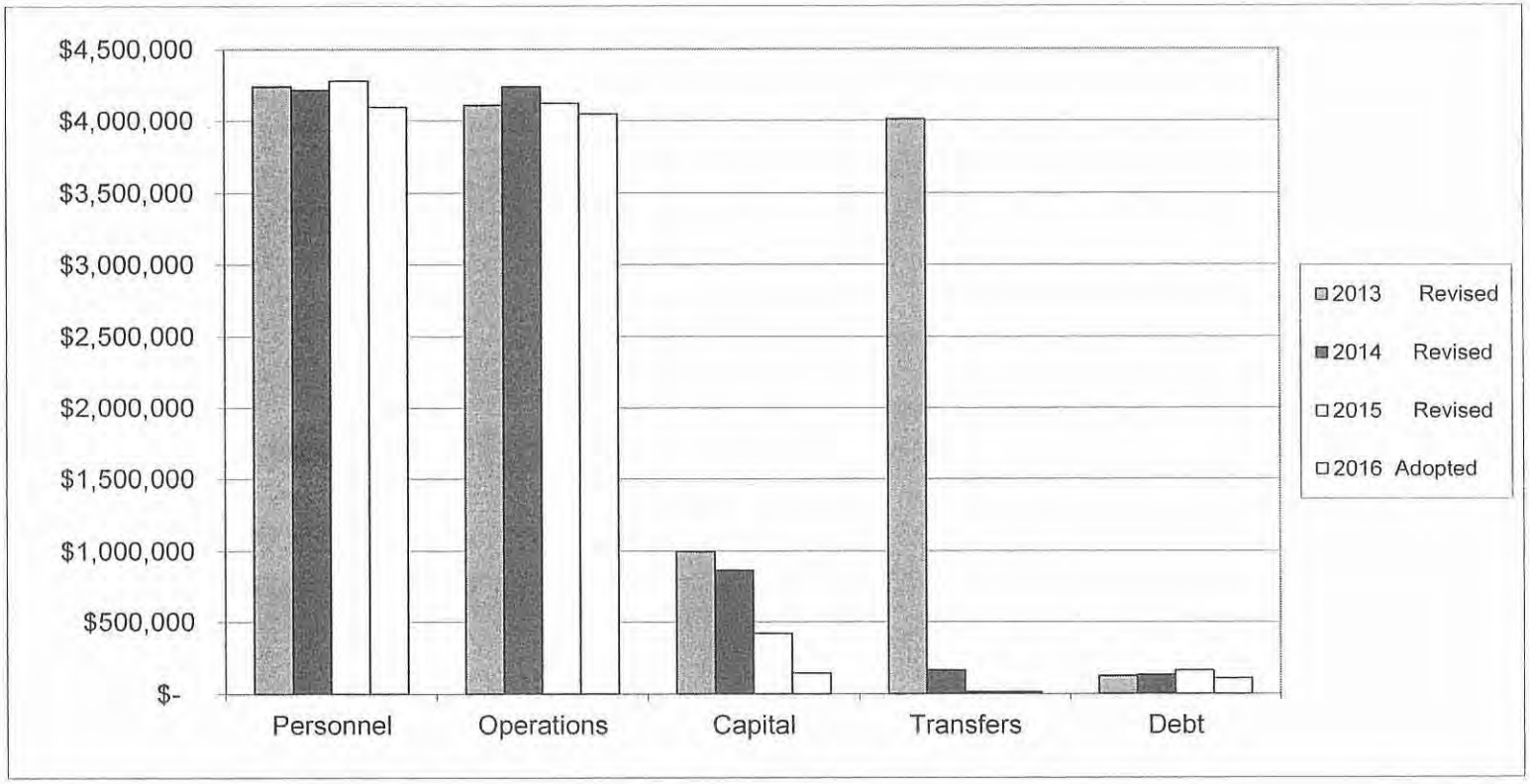
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
SERVICE REVENUE	-1,337.00	-1,230.00	-1,230.00	-1,230.00	-1,230.00	-1,230.00	.0%
MISC REVENUE	-4,875.00	-2,150.00	-2,150.00	-2,150.00	-2,150.00	-2,150.00	.0%
ANIMAL CONTROL	-6,212.00	-3,380.00	-3,380.00	-3,380.00	-3,380.00	-3,380.00	.0%

PUBLIC WORKS

Town of Derry, NH
Public Works Department Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 4,240,207	$ 4,214,748	$ 4,278,863	$ 4,095,206	-4.3%
Operations	4,107,360	4,237,379	4,120,550	4,046,030	-1.8%
Capital	996,748	865,541	419,001	143,571	-65.7%
Transfers	4,009,002	163,202	13,202	13,201	0.0%
Debt	124,979	130,399	162,666	106,626	-34.5%
Total	$ 13,478,296	$ 9,611,269	$ 8,994,282	$ 8,404,634	-6.6%

Excludes Wastewater and Water

* 2013 Revised includes Transfers to Capital Project Funds; $3M for a new Transfer Station and $1M to reconstruct Rockingham Road

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	DIVISION: HIGHWAY/STREET LIGHTS

DEPARTMENT MISSION:

The purpose of the Highway Division is to maintain and improve all Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure. It is the division's responsibility to maintain said roadways and infrastructure for safe public travel and use regardless of weather conditions. This mission is achieved through preventative maintenance, long term planning for improvements, and prompt emergency response to critical situations.

DEPARTMENT OBJECTIVES:

1. Reclamation of 7 roadway segments at a cost of $662,253.00.
2. Mill and overlay of 5 roadway segments at a cost of $684,328.00.
3. Shim and overlay of 4 roadway segments at a cost of $107,357.00.
4. Continue the LED conversion of street lights at a cost of $20,000.00.
5. Continue the program to replace signs that do not meet the MUTCD retro-reflectivity standards.
6. Inspection of outfalls in the storm water collection system with cooperation from the Environmental Engineer.
7. Work closely with the School Department, Civic Groups, and Town Departments to further implement the NPDES Phase II goals.
8. Continued cooperation with all Town departments to complete projects in a cost-effective manner.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT — Activity Center : HIGHWAYS & STREETS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	HWY PERMANENT POSITIONS	796,981	784,399	744,998	782,864	790,398	790,398	745,143
120	HWY TEMPORARY POSITIONS	10,619	13,000	6,579	13,000	13,000	13,000	13,000
140	HWY OVERTIME	125,012	126,250	179,719	127,050	124,100	124,100	63,500
190	HWY OTHER COMPENSATION	51,987	61,290	57,519	56,498	44,899	44,899	44,899
200	HWY EMPLOYEE BENEFITS	428,700	421,283	381,016	395,860	428,524	428,524	391,274
291	HWY TRAINING & CONFERENCES	5,443	4,120	2,844	4,120	4,120	4,120	4,120
292	HWY UNIFORMS	10,564	6,964	7,026	6,730	6,977	6,977	6,977
	TOTAL Personnel Services	**1,429,306**	**1,417,306**	**1,379,702**	**1,386,122**	**1,412,018**	**1,412,018**	**1,268,913**
	Operations & Maintenance							
310	HWY ARCHITECTS/ENGINEERING	70,082	7,500	4,000	7,500	19,500	19,500	19,500
341	HWY TELEPHONE	6,374	5,864	5,470	5,886	5,886	5,886	5,886
342	HWY DATA PROCESSING	0	1,400	400	1,400	1,400	1,400	1,400
390	HWY OTHER PROFESSIONAL SVS	3,220	3,220	1,460	3,220	1,220	1,220	1,220
410	HWY ELECTRICITY	165,551	177,380	164,708	177,380	158,285	158,285	158,285
411	HWY HVAC	12,640	9,690	10,272	9,690	9,750	9,750	9,750
412	HWY WATER	400	400	346	400	400	400	400
413	HWY SEWER	440	440	445	440	448	448	448
430	HWY REPAIRS & MAINTENANCE	1,566,811	1,691,378	1,579,205	1,616,108	1,563,133	1,558,133	1,558,133
440	HWY RENTAL & LEASES	355	2,063	1,766	1,272	1,272	1,272	1,272
490	HWY OTHER PROPERTY RELATED SVS	207,897	313,759	335,135	207,360	207,360	207,360	207,360

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT — Activity Center : HIGHWAYS & STREETS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
550	HWY PRINTING	1,800	1,800	1,184	1,800	1,800	1,800	1,800
560	HWY DUES & SUBSCRIPTIONS	2,558	2,158	1,478	2,158	2,158	2,158	2,158
610	HWY GENERAL SUPPLIES	9,100	6,500	5,969	6,500	6,500	6,500	6,500
620	HWY OFFICE SUPPLIES	2,798	1,798	953	1,798	1,798	1,798	1,798
625	HWY POSTAGE	880	880	184	880	880	880	880
630	HWY MAINT & REPAIR SUPPLIES	192,110	242,110	314,269	242,110	218,450	218,450	218,450
635	HWY GASOLINE	5,304	6,840	2,762	6,840	1,850	1,850	1,850
636	HWY DIESEL FUEL	63,115	63,000	79,335	68,675	74,370	74,370	74,370
690	HWY OTHER NON CAPITAL	2,704	389	4,075	0	0	0	0
	TOTAL Operations & Maintenance	**2,314,139**	**2,538,569**	**2,515,426**	**2,361,417**	**2,276,460**	**2,271,460**	**2,271,460**
	Capital Outlay							
730	HWY OTHER IMPROVEMENTS	135,000	0	46,712	0	0	0	0
740	HWY MACHINERY & EQUIPMENT	178,500	0	0	0	0	0	0
750	HWY FURNITURE & FIXTURES	0	0	0	20,000	20,000	20,000	20,000
760	HWY VEHICLES	505,797	203,304	29,450	150,000	0	0	0
	TOTAL Capital Outlay	**819,297**	**203,304**	**76,162**	**170,000**	**20,000**	**20,000**	**20,000**
	Transfers							
930	HWY TFR TO CAPITAL PROJECT	1,000,000	0	0	0	0	0	0
960	HWY TFR TO TRUST/AGENCY FUND	1	1	0	1	0	0	0
	TOTAL Transfers	**1,000,001**	**1**	**0**	**1**	**0**	**0**	**0**
	Debt Service							
980	HWY DEBT SERVICE	84,810	57,934	57,830	57,829	49,875	49,875	49,875

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

84	Department: PUBLIC WORKS DEPT				Activity Center : HIGHWAYS & STREETS			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	TOTAL Debt Service	84,810	57,934	57,830	57,829	49,875	49,875	49,875
	TOTAL HIGHWAYS & STREETS	5,647,553	4,217,114	4,029,119	3,975,369	3,758,353	3,753,353	3,610,248

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
FED GOV REVENUE	.00	.00	.00	.00	.00	.00	.0%
ST NH REVENUE	-576,157.30	-574,136.00	-580,445.00	-658,380.00	-658,380.00	-658,380.00	13.4%
OTH GOV REVENUE	-5,094.64	-3,000.00	-3,000.00	-3,000.00	-3,000.00	-3,000.00	.0%
SERVICE REVENUE	-27,957.91	-30,000.00	-30,000.00	-30,000.00	-30,000.00	-30,000.00	.0%
MISC REVENUE	-21,931.77	-8,000.00	-8,000.00	-8,000.00	-8,000.00	-8,000.00	.0%
INTERFUND TFR IN	-151,867.00	-160,000.00	-160,000.00	-195,000.00	-195,000.00	-195,000.00	21.9%
OTH FINANCING SOURCE	-26,185.00	-160,000.00	-160,000.00	.00	.00	.00	-100.0%
HIGHWAYS & STREETS	-809,193.62	-935,136.00	-941,445.00	-894,380.00	-894,380.00	-894,380.00	-5.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: TRANSFER STATION

DEPARTMENT MISSION:

To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State and local laws. The Transfer Station operations will continue collection of household hazardous and yard wastes. The division will strive to find the more revenue for recyclable goods.

DEPARTMENT OBJECTIVES:

1. Complete construction of a new Transfer Station
2. Continuing improvement of the Town's Recycling Program and to strive for a 40% recycling rate from Derry's Waste Stream.
3. Implementation of proactive grounds maintenance.
4. Continue to utilize the Reclamation Trust Fund to handle vehicle wastes and finance recycling projects.
5. Continue to improve revenue stream for commodities such as scrap iron, cardboard, newspaper. Also, introduce new markets and revenues for aluminum cans and HDPE/PETE plastics in new Transfer Station setup.
6. Continue to collect universal wastes including batteries, tires, waste oil and other products.
7. Participation in education of recycling efforts to residents, particularly as the new Transfer Station opens with an enhanced recycling philosophy.
8. Continue employee certification and regular training.
9. Host Household Hazardous Waste Day in Spring 2016. Collaborate with Londonderry for their Fall 2015 event.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

88 Department: PUBLIC WORKS DEPT — Activity Center : TRANSFER STATION

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	TS PERMANENT POSITIONS	363,724	366,650	362,638	371,048	361,332	352,008	351,748
140	TS OVERTIME	30,816	31,400	52,969	30,000	31,350	31,350	15,000
190	TS OTHER COMPENSATION	20,267	20,471	29,101	22,297	16,391	12,305	12,305
200	TS EMPLOYEE BENEFITS	165,287	168,702	169,468	174,468	200,960	202,139	202,113
291	TS TRAINING & CONFERENCES	800	800	1,096	800	800	800	800
292	TS UNIFORMS	3,350	3,348	2,242	3,350	2,934	2,934	2,934
	TOTAL Personnel Services	**584,244**	**591,371**	**617,514**	**601,963**	**613,767**	**601,536**	**584,900**
	Operations & Maintenance							
310	TS ARCHITECT/ENGINEERING	3,500	3,000	0	1,315	4,031	4,031	4,031
341	TS TELEPHONE	1,608	1,662	957	1,086	1,248	1,248	1,248
342	TS DATA PROCESSING	0	433	2,280	2,432	2,350	2,350	2,350
390	TS OTHER PROFESSIONAL SVS	480	480	4,455	480	480	480	480
410	TS ELECTRICITY	6,102	10,932	9,181	10,932	10,932	10,932	10,932
411	TS HVAC	825	609	997	609	1,220	1,220	1,220
412	TS WATER	124	124	111	124	120	120	120
413	TS SEWER	180	180	165	180	180	180	180
430	TS REPAIRS & MAINTENANCE	5,900	5,900	4,921	5,900	5,900	5,900	5,900
490	TS OTHER PROPERTY RELATED SVS	892,390	842,844	875,288	852,259	880,261	880,261	880,261
550	TS PRINTING	1,700	1,700	1,925	1,700	1,700	1,700	1,700
560	TS DUES & SUBSCRIPTIONS	1,300	1,300	1,690	1,300	1,300	1,300	1,300

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

88 Department: PUBLIC WORKS DEPT — Activity Center : TRANSFER STATION

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
610	TS GENERAL SUPPLIES	1,000	1,000	2,801	1,000	1,000	1,000	1,000
620	TS OFFICE SUPPLIES	500	500	872	500	500	500	500
625	TS POSTAGE	53	53	20	53	53	53	53
630	TS MAINT & REPAIR SUPPLIES	2,000	3,328	3,780	2,000	2,000	2,000	2,000
635	TS GASOLINE	455	60	0	60	0	0	0
636	TS DIESEL FUEL	17,377	23,032	23,256	21,540	22,310	22,310	22,310
640	TS CUSTODIAL & HOUSEKEEPING	150	150	64	150	150	150	150
	TOTAL Operations & Maintenance	**935,644**	**897,287**	**936,574**	**903,620**	**935,735**	**935,735**	**935,735**
	Capital Outlay							
740	TS MACHINERY & EQUIPMENT	40,000	510,000	0	66,000	30,000	30,000	30,000
760	TS VEHICLES	59,950	0	0	0	0	0	0
	TOTAL Capital Outlay	**99,950**	**510,000**	**0**	**66,000**	**30,000**	**30,000**	**30,000**
	Transfers							
930	TS TFR TO CAPITAL PROJECT	3,000,000	0	400,000	0	0	0	0
	TOTAL Transfers	**3,000,000**	**0**	**400,000**	**0**	**0**	**0**	**0**
	Debt Service							
980	TS DEBT SERVICE	12,840	36,226	12,839	49,967	12,695	12,695	12,695
	TOTAL Debt Service	**12,840**	**36,226**	**12,839**	**49,967**	**12,695**	**12,695**	**12,695**
	TOTAL TRANSFER STATION	**4,632,678**	**2,034,884**	**1,966,927**	**1,621,550**	**1,592,197**	**1,579,966**	**1,563,330**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-4,050.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.0%
ST NH REVENUE	-5,860.00	-5,611.00	-5,611.00	-5,611.00	-5,611.00	-5,611.00	.0%
OTH GOV REVENUE	-12,713.20	.00	.00	.00	.00	.00	.0%
SERVICE REVENUE	-412,479.40	-403,040.00	-403,040.00	-471,040.00	-471,040.00	-471,040.00	16.9%
MISC REVENUE	-7,825.74	.00	.00	.00	.00	.00	.0%
INTERFUND TFR IN	-427,600.00	-27,600.00	-27,600.00	-27,600.00	-27,600.00	-27,600.00	.0%
OTH FINANCING SOURCE	-15,500.00	-76,000.00	-76,000.00	-30,000.00	-30,000.00	-30,000.00	-60.5%
TRANSFER STATION	-886,028.34	-517,251.00	-517,251.00	-539,251.00	-539,251.00	-539,251.00	4.3%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: VEHICLE MAINTENANCE

DEPARTMENT MISSION:

The purpose of the Vehicle Maintenance Division is to maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation. Additionally, to maintain these vehicles by an effective preventative maintenance program and dedicated employee effort.

DEPARTMENT OBJECTIVES:

1. Maintain/Repair vehicles and equipment in an efficient and cost effective manner.
2. Assure that all snow related equipment is serviced and ready for winter operations.
3. Develop specifications and recommend vehicle and equipment replacements.
4. Assist the Highway Division in emergency response situations.
5. Continued participation in training on current repair techniques.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT — Activity Center : VEHICLE MAINTENANCE

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	VM PERMANENT POSITIONS	170,220	174,446	174,793	181,197	185,795	185,795	185,795
140	VM OVERTIME	9,225	12,725	8,549	9,000	9,050	9,050	9,050
190	VM OTHER COMPENSATION	13,040	13,047	13,239	13,061	12,966	12,966	12,966
200	VM EMPLOYEE BENEFITS	75,525	81,788	78,217	82,793	86,848	86,848	86,848
291	VM TRAINING & CONFERENCES	2,845	200	362	200	200	200	200
292	VM UNIFORMS	2,814	2,801	1,558	2,814	2,814	2,814	2,814
	TOTAL Personnel Services	**273,669**	**285,007**	**276,717**	**289,065**	**297,673**	**297,673**	**297,673**
	Operations & Maintenance							
341	VM TELEPHONE	1,144	940	1,097	1,126	1,228	1,228	1,228
390	VM OTHER PROFESSIONAL SVS	292	292	18	292	292	292	292
410	VM ELECTRICITY	3,908	4,479	3,722	4,479	4,479	4,479	4,479
411	VM HVAC	12,640	9,690	10,272	9,690	9,750	9,750	9,750
412	VM WATER	164	164	155	164	240	240	240
413	VM SEWER	232	232	218	232	316	316	316
430	VM REPAIRS & MAINTENANCE	1,000	1,000	5,872	1,000	1,000	1,000	1,000
440	VM RENTAL & LEASES	1,968	2,056	2,412	2,268	2,268	2,268	2,268
620	VM OFFICE SUPPLIES	500	500	188	500	500	500	500
630	VM MAINT & REPAIR SUPPLIES	40,000	40,000	41,471	40,000	37,000	37,000	37,000
635	VM GASOLINE	169	1,350	1,162	90	1,400	1,400	1,400
636	VM DIESEL FUEL	2,438	1,575	786	1,340	676	676	676

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT — Activity Center : VEHICLE MAINTENANCE

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
640	VM CUSTODIAL & HOUSEKKEPING SU	500	500	1,191	500	500	500	500
660	VM VEHICLE REPAIRS	99,700	104,550	118,568	88,451	95,340	95,340	95,340
690	VM OTHER NON CAPITAL	2,400	2,800	7	2,800	0	0	0
	TOTAL Operations & Maintenance	**167,055**	**170,128**	**188,432**	**152,932**	**154,989**	**154,989**	**154,989**
	Capital Outlay							
740	VM MACHINERY & EQUIPMENT	0	0	0	90,000	0	0	0
760	VM VEHICLES	0	27,000	33,809	0	0	0	0
	TOTAL Capital Outlay	**0**	**27,000**	**33,809**	**90,000**	**0**	**0**	**0**
	Transfers							
	Debt Service							
980	VM DEBT SERVICE	0	5,741	5,632	5,633	5,632	5,632	5,632
	TOTAL Debt Service	**0**	**5,741**	**5,632**	**5,633**	**5,632**	**5,632**	**5,632**
	TOTAL VEHICLE MAINTENANCE	**440,724**	**487,876**	**504,591**	**537,630**	**458,294**	**458,294**	**458,294**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
MISC REVENUE	.00	.00	.00	.00	.00	.00	.0%
INTERFUND TFR IN	-927.00	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	-27,143.00	-90,000.00	-90,000.00	.00	.00	.00	-100.0%
VEHICLE MAINTENANCE	-28,070.00	-90,000.00	-90,000.00	.00	.00	.00	-100.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS ACTIVITY CENTER Bldg & Grounds, Trees

DEPARTMENT MISSION:

The Building and Grounds Division's key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house services functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and, implement building improvements and modifications in compliance with the American Disability Act. The division assists with the maintenance of historical buildings. The division carries out its mission through preventative, scheduled, and emergency maintenance to preserve and to protect the Town's assets and their appearance. Hazardous and/or dangerous trees under the Town's jurisdiction are removed to ensure the safety of our citizens and the health of our tree stock.

DEPARTMENT OBJECTIVES:

1. Address issues that are found during the building audits.
2. To provide a safe and clean environment for all town employees and citizens in all Town facilities.
3. Continue training employees to control the cost and use of outside contractors in the general maintenance field, H.V.A.C., and other skilled trades.
4. Provide cost-effective services that meet the essential requirements of our customer.
5. Remove dead and diseased trees that are within the Town's right of way that cause an imminent danger to the public.
6. Install a new addressable fire alarm system and devices at Veterans Hall at a cost of $21,000.00.
7. Point up the exterior masonry wall on the west elevation of Veterans Hall at a cost of $22,000.00.
8. Replace the existing remote teller system at the Municipal Center at a cost of $7,100.00.
9. Continue reviewing and adjusting the energy management systems to reduce the energy consumption in Town buildings.
10. Replace the lan controller and HVAC unit controller at Adams Memorial Building with a BacNet compliant device at a cost of $4,850.00.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT — Activity Center : BUILDING & GROUNDS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	BG PERMANENT POSITIONS	258,466	262,450	264,540	273,415	277,325	277,325	277,325
120	BG TEMPORARY POSITIONS	16,151	16,151	26,372	16,598	16,848	16,848	16,598
140	BG OVERTIME	13,000	15,000	17,932	13,000	14,450	14,450	6,500
190	BG OTHER COMPENSATION	18,185	19,394	25,034	24,371	24,606	24,606	24,606
200	BG EMPLOYEE BENEFITS	124,384	132,684	128,664	133,602	140,009	140,009	139,984
291	BG TRAINING & CONFERENCES	4,645	2,000	713	2,000	2,000	2,000	2,000
292	BG UNIFORMS	2,966	3,203	2,848	3,203	3,164	3,164	3,164
	TOTAL Personnel Services	**437,797**	**450,882**	**466,104**	**466,189**	**478,402**	**478,402**	**470,177**
	Operations & Maintenance							
341	BG TELEPHONE	2,388	3,084	2,802	3,163	2,215	2,215	2,215
342	BG INFO TECH SERVICES	480	2,428	1,656	1,680	0	0	0
360	BG CUSTODIAL SERVICES	1,440	1,440	780	1,440	1,440	1,440	1,440
410	BG ELECTRICITY	70,069	70,069	64,377	73,599	69,091	69,091	69,091
411	BG HVAC	31,890	29,901	35,953	33,701	32,724	32,724	32,724
412	BG WATER	3,486	3,486	4,073	4,496	3,792	3,792	3,792
413	BG SEWER	3,906	3,906	5,008	5,480	4,868	4,868	4,868
430	BG CONTRACTED REPAIR & MAINT	58,793	62,900	61,260	69,535	85,860	85,860	85,860
490	BG OTHER PURCHASED PROF SVS	13,000	13,000	29,592	13,000	13,000	13,000	13,000
550	BG PRINTING	450	450	596	450	450	450	450
610	BG SUPPLIES-GENERAL	3,500	3,500	3,272	3,500	3,500	3,500	3,500

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

80	Department: PUBLIC WORKS DEPT				Activity Center : BUILDING & GROUNDS			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
620	BG SUPPLIES-OFFICE	100	100	44	100	100	100	100
630	BG MAINT & REPAIR SUPPLIES	18,850	19,395	22,754	19,395	17,850	17,850	17,850
635	BG GASOLINE	650	802	263	897	500	500	500
636	BG DIESEL FUEL	3,419	5,775	4,467	4,556	3,853	3,853	3,853
640	BG SUPPLIES-CUSTODIAL&HOUSEKEP	16,400	16,400	14,116	16,400	16,400	16,400	16,400
650	BG SUPPLIES-GROUNDSKEEPING	1,500	1,500	1,150	1,500	1,500	1,500	1,500
690	BG OTHER NON CAPITAL	0	2,600	9,515	0	2,900	2,900	2,900
	TOTAL Operations & Maintenance	**230,321**	**240,736**	**263,221**	**252,892**	**260,043**	**260,043**	**260,043**
	Capital Outlay							
710	BG LAND & IMPROVEMENTS	0	0	0	0	27,570	27,570	27,570
720	BG BUILDINGS	34,000	52,622	45,322	0	21,000	21,000	21,000
760	BG VEHICLES	0	0	0	35,000	0	0	0
	TOTAL Capital Outlay	**34,000**	**52,622**	**45,322**	**35,000**	**48,570**	**48,570**	**48,570**
	Transfers							
930	BG TFR TO CAPITAL PROJECT FUND	0	150,000	150,000	0	0	0	0
	TOTAL Transfers	**0**	**150,000**	**150,000**	**0**	**0**	**0**	**0**
	Debt Service							
980	B&G DEBT SERVICE	14,502	14,501	14,501	21,788	15,286	15,286	15,286
	TOTAL Debt Service	**14,502**	**14,501**	**14,501**	**21,788**	**15,286**	**15,286**	**15,286**
	TOTAL BUILDING & GROUNDS	**716,620**	**908,741**	**939,149**	**775,869**	**802,301**	**802,301**	**794,076**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
MISC REVENUE	-111,057.64	-110,365.00	-110,365.00	-127,726.00	-127,726.00	-127,726.00	15.7%
OTH FINANCING SOURCE	-2,898.00	-37,500.00	-37,500.00	-34,785.00	-34,785.00	-34,785.00	-7.2%
BUILDING & GROUNDS	-113,955.64	-147,865.00	-147,865.00	-162,511.00	-162,511.00	-162,511.00	9.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: CEMETERY

DEPARTMENT MISSION:

To strive to support the community members at a time of mourning in the cemetery, and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

DEPARTMENT OBJECTIVES:

1. To assist the Cemetery Trustees' with adopted Policies and Procedures for the mutual protection and benefit of the plot owners and those interred in the cemetery.

2. To maintain Forest Hill Cemetery as accessible and as well maintained as possible.

3. To cooperate with funeral homes to complete internment or disinterment work as requested.

4. To work with the IT department to complete mapping and recording the gravesites.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT — Activity Center : CEMETERY

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	CEM PERMANENT POSITIONS	85,110	86,140	84,285	88,755	90,400	90,400	90,400
120	CEM TEMPORARY POSITIONS	30,997	34,000	33,419	33,500	33,500	33,500	33,500
140	CEM OVERTIME	5,000	5,000	3,059	4,810	4,900	4,900	4,900
190	CEM OTHER COMPENSATION	3,311	4,003	5,555	3,711	3,466	3,466	3,466
200	CEM EMPLOYEE BENEFITS	49,282	54,778	50,956	53,642	56,207	56,207	56,207
	TOTAL Personnel Services	**173,700**	**183,921**	**177,273**	**184,418**	**188,473**	**188,473**	**188,473**
	Operations & Maintenance							
341	CEM TELEPHONE	378	372	389	390	390	390	390
390	CEM OTHER PROFESSIONAL SVS	160	160	0	160	160	160	160
410	CEM ELECTRICITY	1,170	1,170	1,417	1,170	1,162	1,162	1,162
411	CEM HVAC	5,135	5,100	5,060	5,100	4,560	4,560	4,560
430	CEM REPAIRS & MAINTENANCE	883	1,083	2,633	1,083	1,083	1,083	1,083
490	CEM OTHER PROPERTY RELATED SVS	500	500	750	500	500	500	500
550	CEM PRINTING	550	200	0	200	200	200	200
610	CEM GENERAL SUPPLIES	2,500	2,500	1,111	2,500	2,500	2,500	2,500
620	CEM OFFICE SUPPLIES	200	200	157	200	200	200	200
625	CEM POSTAGE	50	50	8	50	50	50	50
630	CEM MAINT & REPAIR SUPPLIES	2,500	2,500	1,374	2,500	2,500	2,500	2,500
635	CEM GASOLINE	4,258	3,900	4,714	5,967	3,875	3,875	3,875
640	CEM CUSTODIAL & HOUSEKEEPING	200	200	16	200	200	200	200

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT — Activity Center : CEMETERY

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
650	CEM GROUNDSKEEPING SUPPLIES	500	500	620	500	500	500	500
690	CEM OTHER NON CAPITAL	3,000	7,975	7,349	0	0	0	0
	TOTAL Operations & Maintenance	**21,984**	**26,410**	**25,598**	**20,520**	**17,880**	**17,880**	**17,880**
	Capital Outlay							
710	CEM LAND & IMPROVEMENTS	0	25,000	23,947	0	0	0	0
740	CEM MACHINERY & EQUIPMENT	0	23,000	20,258	0	0	0	0
	TOTAL Capital Outlay	**0**	**48,000**	**44,205**	**0**	**0**	**0**	**0**
	Transfers							
960	CEM TFR TO TRUST/AGENCY FUND	9,000	13,200	13,225	13,200	13,200	13,200	13,200
	TOTAL Transfers	**9,000**	**13,200**	**13,225**	**13,200**	**13,200**	**13,200**	**13,200**
	Debt Service							
980	CEM DEBT SERVICE	0	4,300	4,226	4,226	4,226	4,226	4,226
	TOTAL Debt Service	**0**	**4,300**	**4,226**	**4,226**	**4,226**	**4,226**	**4,226**
	TOTAL CEMETERY	**204,684**	**275,831**	**264,526**	**222,364**	**223,779**	**223,779**	**223,779**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-13,225.00	-13,200.00	-13,200.00	-13,200.00	-13,200.00	-13,200.00	.0%
SERVICE REVENUE	-27,850.00	-32,000.00	-32,000.00	-32,000.00	-32,000.00	-32,000.00	.0%
MISC REVENUE	-55.00	.00	.00	.00	.00	.00	.0%
INTERFUND TFR IN	-75,000.00	-75,000.00	-75,000.00	-55,000.00	-55,000.00	-55,000.00	-26.7%
OTH FINANCING SOURCE	-35,058.00	-15,400.00	-15,400.00	-15,400.00	-15,400.00	-15,400.00	.0%
CEMETERY	-151,188.00	-135,600.00	-135,600.00	-115,600.00	-115,600.00	-115,600.00	-14.7%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: CODE ENFORCEMENT

Department Mission:

The Code Enforcement Division's primary goal is to provide effective plan review and inspectional services to insure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

Department Objectives:

1. Provide increased enforcement of the newly adopted Property Maintenance Code to effectively deal with vacant properties, particularly in the downtown area.
2. Provide timely enforcement of zoning and land use violations.
3. Update adopted codes to follow the most recent code cycle in order to stay current with the State Building Code.
4. Continue to provide educational opportunities for department staff in order to keep current with the latest codes and regulations.
5. Continue to provide timely Building Construction related inspections for citizens and contractors living and/or working in the Town.
6. Continue to work with the Planning Department to upgrade provisions of the Zoning Ordinance.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

62	Department: PUBLIC WORKS DEPT				Activity Center : CODE ENFORCEMENT			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	CE PERMANENT POSITIONS	192,209	192,356	193,110	208,221	215,885	215,885	213,106
140	CE OVERTIME	2,330	2,330	1,294	1,500	1,550	1,550	1,550
190	CE OTHER COMPENSATION	9,958	9,967	14,418	12,616	17,909	17,909	17,909
200	CE EMPLOYEE BENEFITS	88,621	93,030	91,691	117,971	107,143	107,143	106,489
291	CE TRAINING & CONFERENCES	1,250	1,500	1,623	1,500	2,000	2,000	2,000
292	CE UNIFORMS	476	344	448	564	564	564	564
	TOTAL Personnel Services	**294,844**	**299,527**	**302,584**	**342,372**	**345,051**	**345,051**	**341,618**
	Operations & Maintenance							
341	CE TELEPHONE	2,592	2,592	2,321	2,592	2,136	2,136	2,136
355	CE PHOTO LABORATORY	150	150	0	150	150	150	150
390	CE OTHER PROFESSIONAL SERVICES	500	500	0	500	0	0	0
440	CE RENTAL & LEASES	280	808	1,449	1,368	1,368	1,368	1,368
550	CE PRINTING	1,500	1,500	1,407	1,100	1,000	1,000	1,000
560	CE DUES & SUBSCRIPTIONS	956	956	425	956	956	956	956
620	CE OFFICE SUPPLIES	2,200	2,200	1,380	2,000	2,000	2,000	2,000
625	CE POSTAGE	2,000	2,000	1,347	1,500	1,500	1,500	1,500
635	CE GASOLINE	2,275	1,768	1,823	2,535	1,875	1,875	1,875
670	CE BOOKS & PERIODICALS	750	750	744	750	750	750	750
	TOTAL Operations & Maintenance	**13,203**	**13,224**	**11,362**	**13,451**	**11,735**	**11,735**	**11,735**
	Capital Outlay							

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

62	Department: PUBLIC WORKS DEPT				Activity Center : CODE ENFORCEMENT			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
760	CE VEHICLES	0	27,000	29,004	0	0	0	0
	TOTAL Capital Outlay	**0**	**27,000**	**29,004**	**0**	**0**	**0**	**0**
	Transfers							
	Debt Service							
980	CE DEBT SERVICE	806	6,029	5,921	5,922	5,632	5,632	5,632
	TOTAL Debt Service	**806**	**6,029**	**5,921**	**5,922**	**5,632**	**5,632**	**5,632**
	TOTAL CODE ENFORCEMENT	**308,853**	**345,780**	**348,871**	**361,745**	**362,418**	**362,418**	**358,985**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-212,748.50	-175,675.00	-175,675.00	-218,675.00	-218,675.00	-218,675.00	24.5%
SERVICE REVENUE	-3,769.75	-4,450.00	-4,450.00	-4,450.00	-4,450.00	-4,450.00	.0%
MISC REVENUE	-165.00	-4,000.00	-4,000.00	-4,000.00	-4,000.00	-4,000.00	.0%
OTH FINANCING SOURCE	-27,001.00	.00	.00	.00	.00	.00	.0%
CODE ENFORCEMENT	-243,684.25	-184,125.00	-184,125.00	-227,125.00	-227,125.00	-227,125.00	23.4%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: RECREATION

DEPARTMENT MISSION:

To continue to meet the needs of our residents and offer attainable, affordable, safe, productive and educational recreational programs, services, and special events.

The Department is committed to providing citizens of all ages and demographics with the opportunity to participate in a variety of community programs, athletic leagues and activities. It is critically important to maintain open communications and ongoing mutual support with all athletic, civic and private organizations and human services agencies, to effectively collaborate to refine our goals and objectives and make better use of Town resources.

DEPARTMENT OBJECTIVES:

1. To continue to improve upon programming and services for senior citizens, by offering additional outings and health related initiatives relevant for our residents. Continue outreach and networking with Parkland Medical Center, Rockingham Meals on Wheels, Community Caregivers, and the Marion Gerrish Community Center is critical to the success. To become the central hub for senior citizen services for the greater Derry community.

2. To continue to research and implement additional adult and senior citizen fitness related programming and classes.

3. To continue working on updating operational policies and procedures.

4. To continue enhancing special events and activities at both Don Ball and Hood Park; to continue collaborating with both Libraries in order to offer additional programming and services.

5. To continue to promote online registrations via Active Net, as well as strive and support the move to over the counter credit card transactions.

6. To develop long term programming and facility needs research, with the possibility of using other Town/School facilities to accommodate and/or adding on to existing facilities to accommodate future growth and community participation. This includes exploring possibilities of expanding programming at both the Alexander-Carr Lodge and Marion Gerrish Community Center.

Town of Derry, NH
Activity Center Narrative, Programs and Activities
FY 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: RECREATION

NARRATIVE

The Recreation Division coordinates, administers, and facilitates all Town sponsored recreational programs, services, outings, and special events. The Department maintains extensive contact with outside athletic leagues, clubs, groups and agencies regarding non-sponsored programs and services. The Division is responsible for planning, promoting, and implementing all ongoing, seasonal athletic and social programs, as well as developing ongoing operating policies and procedures governing the programs, facility usage, and beneficial means of increasing and improving the quality of safe recreational programs, services, and facilities.

PROGRAMS AND ACTIVITIES

The Recreation Division coordinates and facilitates over 100 programs and events, attempting to target and develop programs based upon the needs of the Town. Employees serve on various Town committees and boards to assist with coordinating additional recreational and cultural events. The Division has made significant strides in implementing standard operating procedures to ensure the efficiency, organization and safety in all athletic programs.

Key athletic programs are as follows: Winter Basketball, Travel Basketball, T-Ball, Swim Lessons/Boating, Tennis Camps, Judo, Day Trips, T'ai Chi, Yoga, and Special Olympics. Seasonal programming continues occurs at Hood Park, Gallien's Beach, Don Ball, and Alexander-Carr, and administers four concession stands. Several special events occur annually and include the Summer Concert Series, vacation week activities, July Fourth fireworks, Summer Fun Runs, Downtown Trick-or-Treat, and Very Derry Holiday. Key senior citizen programming and services includes two exercise programs, bonebuilders, two linedancing classes, bingo, indoor walking, and a wide variety of outings, picnics, bi-monthly luncheons, and dinners in conjunction with civic organizations. In conjunction with Parkland Medical Center, monthly healthy aging lectures continue to occur at the Marion Gerrish Center. The Division works closely with the Marion Gerrish Community Center as they continue to expand and sponsor cards and games groups for seniors, which now include bridge, cribbage, 45's, whist, etc. The Department continues to directly assist several organizations on large community events, such as Derryfest, Frost Festival, veterans/holiday observances, parades, road races, and a myriad of other special events.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

70 Department: PUBLIC WORKS DEPT — Activity Center : RECREATION

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	REC PERMANENT POSITIONS	136,884	134,416	135,335	143,929	144,543	144,543	142,213
120	REC TEMPORARY POSITIONS	193,258	200,545	197,402	203,896	203,983	203,983	203,983
140	REC OVERTIME	13,490	13,115	12,953	5,000	9,967	9,967	2,500
190	REC OTHER COMPENSATION	8,568	10,447	10,495	11,612	11,476	11,476	11,476
200	REC EMPLOYEE BENEFITS	71,488	56,140	55,903	58,578	59,578	59,578	59,165
291	REC TRAINING & CONFERENCES	1,000	1,000	1,912	2,000	2,000	2,000	2,000
292	REC UNIFORMS	1,000	1,000	1,029	1,000	1,000	1,000	1,000
	TOTAL Personnel Services	**425,688**	**416,663**	**415,029**	**426,015**	**432,547**	**432,547**	**422,337**
	Operations & Maintenance							
341	REC TELEPHONE	1,920	1,860	1,686	1,182	958	958	958
342	REC DATA PROCESSING	3,800	3,800	2,904	2,900	2,900	2,900	2,900
390	REC OTHER PROFESSIONAL SVS	87,500	87,100	69,087	86,500	79,900	79,900	79,900
430	REC REPAIRS & MAINTENANCE	1,000	1,000	0	1,000	1,000	1,000	1,000
440	REC RENTAL & LEASES	11,900	15,665	16,920	18,040	18,040	18,040	18,040
490	REC OTHER PROP RELATED SVS	240	240	480	240	240	240	240
550	REC PRINTING	3,300	3,250	3,705	3,300	3,300	3,300	3,300
560	REC DUES & SUBSCRIPTIONS	750	1,100	1,006	650	700	700	700
610	REC GENERAL SUPPLIES	48,000	47,200	36,678	44,500	44,000	44,000	44,000
620	REC OFFICE SUPPLIES	1,950	1,950	1,861	1,950	1,950	1,950	1,950
625	REC POSTAGE	630	621	711	686	686	686	686

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

70	Department: PUBLIC WORKS DEPT				Activity Center : RECREATION			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
630	REC MAINT & REPAIR SUPPLIES	1,000	1,000	409	1,000	1,000	1,000	1,000
635	REC GASOLINE	975	900	1,114	1,218	1,025	1,025	1,025
690	REC OTHER NON CAPITAL	1,000	1,000	2,408	2,000	2,000	2,000	2,000
	TOTAL Operations & Maintenance	**163,965**	**166,686**	**138,997**	**165,166**	**157,699**	**157,699**	**157,699**
	Capital Outlay							
	Transfers							
	Debt Service							
980	REC DEBT SERVICE	2,842	0	0	0	0	0	0
	TOTAL Debt Service	**2,842**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL RECREATION	**592,495**	**583,349**	**554,026**	**591,181**	**590,246**	**590,246**	**580,036**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-10,926.16	-6,700.00	-6,700.00	-10,000.00	-10,000.00	-10,000.00	49.3%
SERVICE REVENUE	-132,266.13	-141,050.00	-141,050.00	-138,100.00	-138,100.00	-138,100.00	-2.1%
MISC REVENUE	-21,851.12	-21,250.00	-21,250.00	-21,750.00	-21,750.00	-21,750.00	2.4%
INTERFUND TFR IN	-24,312.00	-27,715.00	-27,715.00	-29,741.00	-29,741.00	-29,741.00	7.3%
OTH FINANCING SOURCE	-233.00	.00	.00	.00	.00	.00	.0%
RECREATION	-189,588.41	-196,715.00	-196,715.00	-199,591.00	-199,591.00	-199,591.00	1.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: PARKS

DEPARTMENT MISSION:

To continue to provide quality services and maintain extremely high standards in maintaining the Town's public parks, recreation areas, playgrounds, and athletic fields. To provide safe recreational environments and conditions for public use. To continue to collaborate with athletic leagues, civic organizations and businesses to fund facility improvements.

DEPARTMENT OBJECTIVES:

1. To continue to create and instill a sense of community pride in the Town's park areas, facilities, ball fields, and gardens.

2. To improve turf and overall playing conditions at ball field locations. To continue topdressing and seeding low spots and high usage areas utilizing staff and appropriate contracted services.

3. To continue to work with the Derry Cooperative School District in order to gradually expand West Running Brook field to create a regulation 90' baseball diamond.

4. To continue with field renovations and park/building upgrades and renovations by utilizing Division employees and/or contracted services. The focus of the upcoming fiscal year is truly maintenance and making smaller improvements to enhance the overall utilization and aesthetics at all park locations.

5. To continue to explore viable park development options and enhancements, particularly in devising a long term plan to create a second outdoor basketball court, a pickleball court at the pavilion site at Alexander-Carr Park, as well as explore the feasibility of constructing an addition to the Lodge at Alexander-Carr Park.

Town of Derry, NH

Activity Center Narrative, Programs and Activities
FY 2016

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: Parks

NARRATIVE

The Parks Division is directly responsible for the upkeep and maintenance at all Town park areas, facilities and ball fields. This includes an extensive amount of routine maintenance tasks, such as mowing, trimming, painting, raking, landscaping, field preparation, line striping for athletic and special events, litter removal, safety audits and inspections of playground equipment and apparatus, and completing all necessary repairs. This Division plays an integral role in the safeguarding, development and implementation of all of the Town's recreational areas and ball fields, as well as partaking in construction and renovation projects at all Town facilities. The Department continues to secure donations, sponsorship and funding from the various athletic groups and civic organizations. Public-private partnerships continue to be an effective means of maintaining and expanding services and improving our facilities.

PROGRAMS AND ACTIVITIES

The Parks Division is responsible for completing all maintenance and repairs at park areas, which entails an intricate, variety of park systems, playground structures, athletic fields, tennis courts, basketball courts, picnic areas, waterfronts, gardens, and other municipal areas. This is an extensive amount of work which involves not only field preparation and maintenance, but line striping services that must be completed prior to athletic games and events.

Division employees have assumed a greater role in project coordination and management, completing fence repairs, masonry, construction, plumbing, drainage projects, and in-house and/or in conjunction with private contractors. Capital projects and improvements that have been completed over the last several fiscal years have significantly improved park areas and ball fields throughout the Town. The Division continues to receive high scores on our annual playground audits and inspections that are completed annually by the Town's insurance provider.

Maintenance responsibilities continue to expand, as the Division assumes additional areas to maintain. Such areas include small park areas, sections along the bike path, Conservation parcels of property, municipal parking lots, traffic islands, and beautifying the downtown via flowers, landscaping and seasonal décor.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT — Activity Center : PARKS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	PAR PERMANENT POSITIONS	316,457	293,038	290,501	307,444	311,302	311,302	274,071
120	PAR TEMPORARY POSITIONS	87,216	88,320	80,672	89,760	87,199	87,199	87,199
140	PAR OVERTIME	13,072	12,227	14,397	10,000	11,389	11,389	5,000
190	PAR OTHER COMPENSATION	11,198	9,801	12,077	13,122	12,986	12,986	12,986
200	PAR EMPLOYEE BENEFITS	187,816	162,285	148,997	157,093	167,753	167,753	136,559
291	PAR TRAINING & CONFERENCES	1,200	1,200	2,286	2,000	2,000	2,000	2,000
292	PAR UNIFORMS	4,000	3,200	3,271	3,300	3,300	3,300	3,300
	TOTAL Personnel Services	**620,959**	**570,071**	**552,201**	**582,719**	**595,929**	**595,929**	**521,115**
	Operations & Maintenance							
341	PAR TELEPHONE	1,824	1,824	1,789	1,932	1,932	1,932	1,932
342	PAR DATA PROCESSING	0	1,794	1,654	1,794	1,763	1,763	1,763
360	PAR CUSTODIAL SERVICES	3,015	4,368	4,270	4,368	4,368	4,368	4,368
390	PAR OTHER PROFESSIONAL SVS	864	940	1,139	1,150	1,281	1,281	1,281
410	PAR ELECTRICITY	35,070	35,020	35,140	35,170	35,170	35,170	35,170
411	PAR HVAC	18,375	16,140	19,708	16,825	16,375	16,375	16,375
412	PAR WATER	32,900	31,600	20,171	30,700	27,150	27,150	27,150
413	PAR SEWER	900	900	752	900	900	900	900
430	PAR REPAIRS & MAINTENANCE	78,500	78,000	50,346	70,500	67,000	67,000	67,000
440	PAR RENTAL & LEASES	300	0	898	1,000	1,000	1,000	1,000
490	PAR OTHER PROPERTY RELATED SVS	2,226	2,250	4,618	2,220	2,220	2,220	2,220

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT — Activity Center : PARKS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
610	PAR GENERAL SUPPLIES	4,500	5,000	5,627	6,500	6,500	6,500	6,500
620	PAR OFFICE SUPPLIES	650	650	564	700	700	700	700
630	PAR MAINT & REPAIR SUPPLIES	26,000	25,000	26,765	24,700	24,700	24,700	24,700
635	PAR GASOLINE	6,500	6,150	7,836	7,313	6,300	6,300	6,300
636	PAR DIESEL FUEL	12,675	14,000	14,210	12,730	12,730	12,730	12,730
650	PAR GROUNDSKEEPING SUPPLIES	32,750	30,950	20,350	29,050	23,900	23,900	23,900
690	PAR OTHER NON CAPITAL	0	1,000	7,484	3,000	2,500	2,500	2,500
	TOTAL Operations & Maintenance	**257,049**	**255,586**	**223,322**	**250,552**	**236,489**	**236,489**	**236,489**
	Capital Outlay							
710	PAR LAND & IMPROVEMENTS	1	20,001	10,954	1	1	1	1
740	PAR MACHINERY & EQUIPMENT	0	11,500	21,176	58,000	45,000	45,000	45,000
760	PAR VEHICLES	43,500	0	0	0	0	0	0
	TOTAL Capital Outlay	**43,501**	**31,501**	**32,130**	**58,001**	**45,001**	**45,001**	**45,001**
	Transfers							
960	PAR TFR TO TRUST/AGENCY FUND	1	1	0	1	1	1	1
	TOTAL Transfers	**1**	**1**	**4,840**	**1**	**1**	**1**	**1**
	Debt Service							
980	PAR DEBT SERVICE	9,179	5,668	5,224	17,301	13,280	13,280	13,280
	TOTAL Debt Service	**9,179**	**5,668**	**5,224**	**17,301**	**13,280**	**13,280**	**13,280**
	TOTAL PARKS	**930,689**	**862,827**	**817,716**	**908,574**	**890,700**	**890,700**	**815,886**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

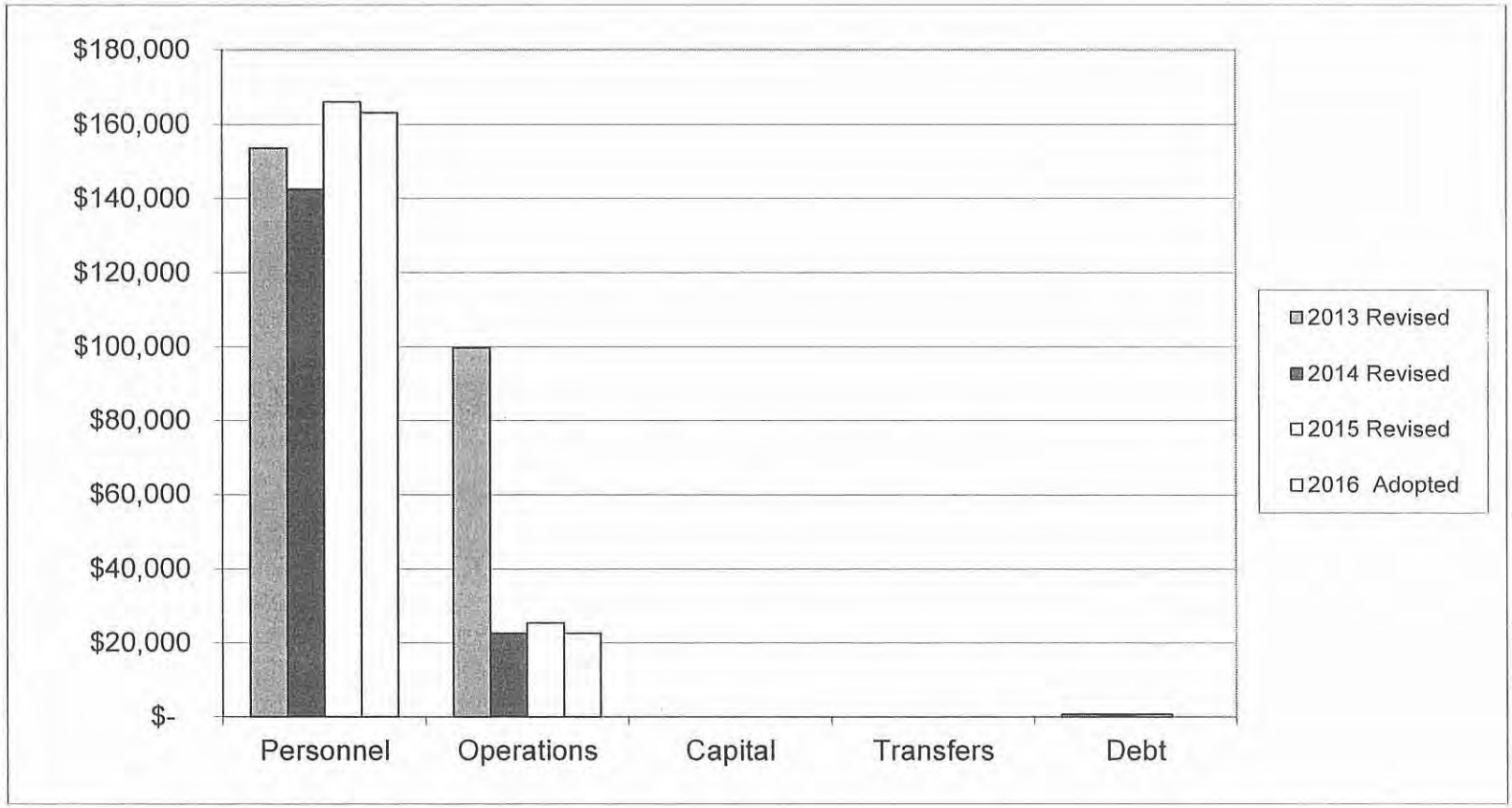
ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
OTH GOV REVENUE	-666.66	.00	.00	.00	.00	.00	.0%
SERVICE REVENUE	-4,587.78	-4,600.00	-4,600.00	-4,400.00	-4,400.00	-4,400.00	-4.3%
MISC REVENUE	-11,064.05	-10,648.00	-10,648.00	-4,001.00	-4,001.00	-4,001.00	-62.4%
INTERFUND TFR IN	-44,206.00	-45,802.00	-45,802.00	-86,340.00	-86,340.00	-86,340.00	88.5%
OTH FINANCING SOURCE	-1,377.00	-62,500.00	-62,500.00	-3,000.00	-3,000.00	-3,000.00	-95.2%
PARKS	-61,901.49	-123,550.00	-123,550.00	-97,741.00	-97,741.00	-97,741.00	-20.9%

TOWN CLERK

AND

ELECTIONS

Town of Derry, NH
Town Clerk and Elections Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 153,539	$ 142,395	$ 165,859	$ 163,080	-1.7%
Operations	99,690	22,575	25,482	22,558	-13.0%
Capital	0	0	0	0	N/A
Transfers	0	0	0	0	N/A
Debt	683	683	683	0	N/A
Total	$ 253,912	$ 165,653	$ 192,024	$ 185,638	-3.3%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Town Clerk

Department Mission:

Continue to direct and assist visitors to Town Hall in a positive manner and maintain a level of quality customer service. Complete Citizen's and Departmental requests in a timely manner.

To comply with State Statutes, Rules and Regulations as an agent for the State Departments of: Vital Records, the Secretary of State, Attorney General's office and the Election Law Commission as regulated by NH Statutes. Continually support the rules of the Derry Town Charter as required. Assist the Town Council as their Clerk. The Police Department in issuing warrants as a Justice of the Peace.

Department Objectives:

1. Increase the awareness of convenient options available to customers for Vital Records through our Interware Clerk Works program. This has proven to be a viable option for the customers as requests are continuing to increase.

2. To remain diligent upon notification by veterinarians to inform dog owners to license their dogs via mail & email. Reminders for annual licensing notification via email or postcards, also printed on the Motor Vehicle renewals December – April are most cost effective. Online Dog licensing users are continuing to grow each year. With the support of the Animal Control Officer to enforce the law our dog owners are complying.

3. Continue to assist the Supervisor of the Checklist with the HAVA database (ElectioNet). To hold updates for Election training to maintain an efficient and compliant Election for both the State and Town.

4. To adhere to the requirements of the Town Clerk's office for the approved "Record Retention Policy" created by the Municipal Records Committee to provide proper retention and destruction of records. To avoid duplication and loss of space. To continue the preservation program, to store and preserve all necessary Town records in the Archives.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

50	Department: TOWN CLERK & ELECTION DEPT				Activity Center : TOWN CLERK			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	TC PERMANENT POSITIONS	22,538	23,206	23,356	23,909	24,337	24,337	24,337
120	TC TEMPORARY POSITIONS	450	12,480	11,673	13,000	13,086	13,086	13,086
130	TC ELECTED OFFICIALS	45,769	40,641	40,759	41,860	42,604	42,604	42,604
140	TC OVERTIME	50	0	0	0	0	0	0
190	TC OTHER COMPENSATION	8,995	8,995	9,256	8,995	11,436	11,436	11,436
200	TC EMPLOYEE BENEFITS	30,988	32,137	32,114	32,170	33,653	33,653	33,653
291	TC TRAINING & CONFERENCES	775	775	498	775	775	775	775
	TOTAL Personnel Services	**109,565**	**118,234**	**117,656**	**120,709**	**125,891**	**125,891**	**125,891**
	Operations & Maintenance							
341	TC TELEPHONE	684	684	604	840	456	456	456
342	TC DATA PROCESSING	2,307	2,307	2,307	2,630	2,050	2,050	2,050
390	TC OTHER PROFESSIONAL SERVICES	50	60	291	160	175	175	175
430	TC REPAIRS & MAINTENANCE	100	50	98	50	50	50	50
440	TC RENTAL & LEASES	211	211	380	271	271	271	271
550	TC PRINTING	65,620	45,424	43,664	1,020	1,020	1,020	1,020
560	TC DUES & SUBSCRIPTIONS	65	65	60	65	65	65	65
610	TC GENERAL SUPPLIES	1,250	1,350	1,343	1,430	1,760	1,760	1,760
620	TC OFFICE SUPPLIES	780	1,378	1,253	2,062	2,087	2,087	2,087
625	TC POSTAGE	2,267	1,569	3,224	1,661	1,742	1,743	1,743
	TOTAL Operations & Maintenance	**73,334**	**53,098**	**53,525**	**10,189**	**9,676**	**9,677**	**9,677**
	Capital Outlay							

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

50	Department: TOWN CLERK & ELECTION DEPT				Activity Center : TOWN CLERK			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Transfers							
	Debt Service							
980	TC DEBT SERVICE	683	683	683	683	0	0	0
	TOTAL Debt Service	**683**	**683**	**683**	**683**	**0**	**0**	**0**
	TOTAL TOWN CLERK	**183,582**	**172,015**	**171,863**	**131,581**	**135,567**	**135,568**	**135,568**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-60,928.25	-44,400.00	-44,400.00	-46,998.00	-46,998.00	-46,998.00	5.9%
SERVICE REVENUE	-10.25	-10.00	-10.00	-12.50	-13.00	-13.00	25.0%
MISC REVENUE	-27,493.18	-18,775.00	-18,775.00	-18,775.00	-18,775.00	-18,775.00	.0%
TOWN CLERK	-88,431.68	-63,185.00	-63,185.00	-65,785.50	-65,786.00	-65,786.00	4.1%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Elections

Department Mission:

To keep a perpetual, accurate, and complete up to date database in accordance with the procedures of the HAVA statewide database and our associated paper files and correspondence.

Department Objectives:

1. Continue to pursue a more effective way to maintain an up to date voter registration.
2. Pursue ways to keep voter fraud at a minimum through the use of voter ID, proof of domicile, and proof of citizenship when registering new voters.
3. Continue our excellent joint working relationship with the Town Clerk for voters and Elections.
4. Maintain the continuity of operations with Town staff members to resolve issues quickly as they arise during the Election process.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

52 Department: TOWN CLERK & ELECTION DEPT — Activity Center : TOWN CLERK ELECTIONS

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
120	ELE TEMPORARY POSITIONS	17,406	3,783	2,678	16,414	10,590	10,590	10,590
130	ELE ELECTED OFFICIALS	18,463	18,463	18,613	18,463	18,463	18,463	18,463
140	ELE OVERTIME	4,240	83	166	5,840	4,485	4,485	4,485
200	ELE EMPLOYEE BENEFITS	3,740	1,757	1,516	4,358	3,576	3,576	3,576
291	ELE TRAINING & CONFERENCES	125	75	0	75	75	75	75
	TOTAL Personnel Services	**43,974**	**24,161**	**22,973**	**45,150**	**37,189**	**37,189**	**37,189**
	Operations & Maintenance							
341	ELE TELEPHONE	117	117	95	120	89	89	89
360	ELE CUSTODIAL SERVICES	530	265	265	795	600	600	600
390	ELE OTHER PROFESSIONAL SVS	3,420	855	800	3,933	3,298	3,298	3,298
430	ELE REPAIRS & MAINTENANCE	890	890	1,200	1,335	1,647	1,647	1,647
440	ELE RENTAL & LEASES	5,042	42	58	51	51	51	51
550	ELE PRINTING	5,650	5,650	1,858	4,050	3,390	3,390	3,390
610	ELE GENERAL SUPPLIES	375	350	209	375	375	375	375
620	ELE GENERAL SUPPLIES	650	650	146	500	500	500	500
625	ELE POSTAGE	1,902	262	97	354	916	916	916
690	ELE OTHER NON CAPITAL	7,780	3,780	3,613	3,780	2,015	2,015	2,015
	TOTAL Operations & Maintenance	**26,356**	**12,861**	**8,342**	**15,293**	**12,881**	**12,881**	**12,881**
	Capital Outlay							
	Transfers							
	TOTAL TOWN CLERK ELECTIONS	**70,330**	**37,022**	**31,315**	**60,443**	**50,070**	**50,070**	**50,070**

DERRY

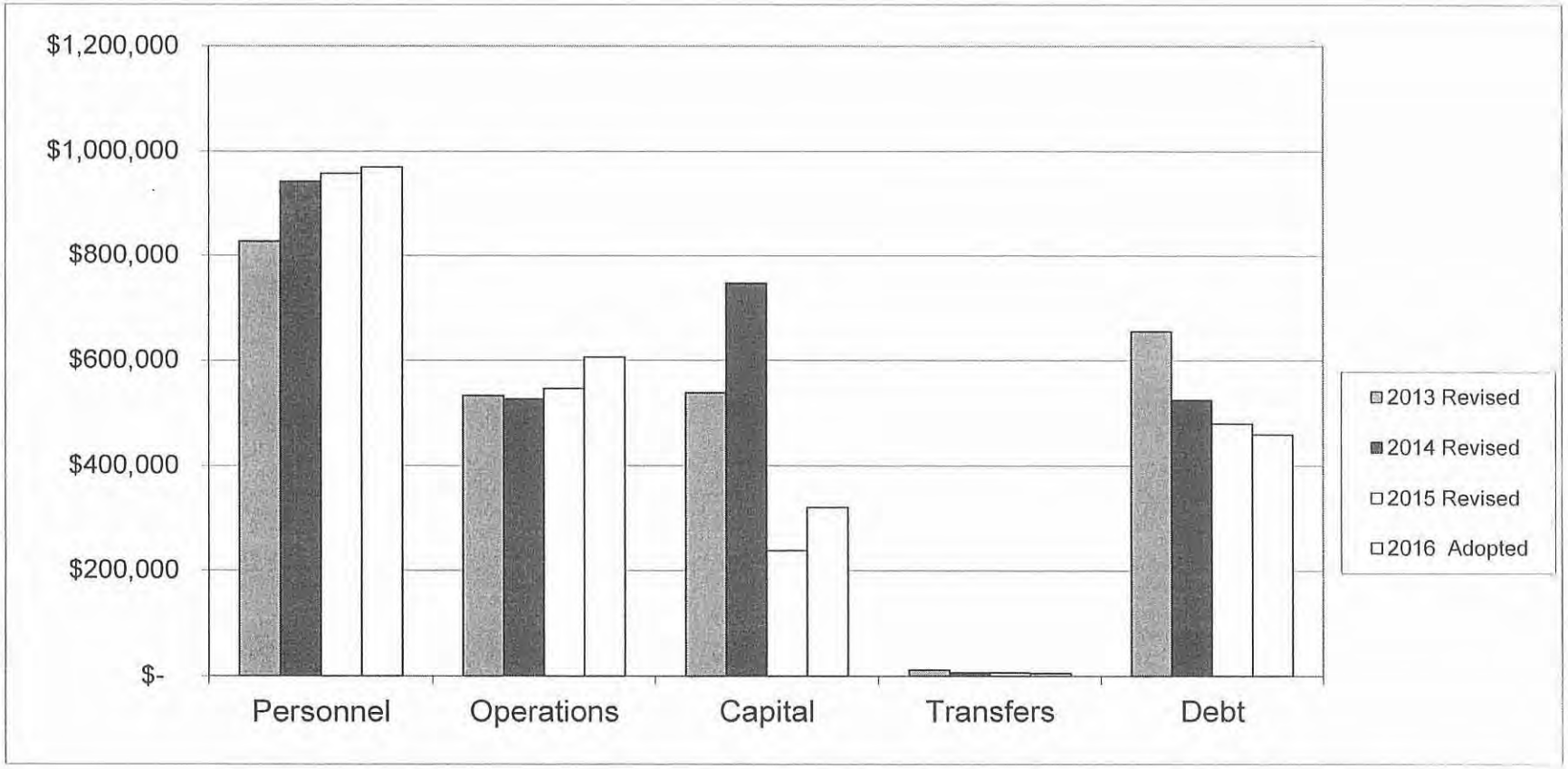
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
ST NH REVENUE	.00	.00	.00	.00	.00	.00	.0%
SERVICE REVENUE	-220.00	-50.00	-50.00	-125.00	-125.00	-125.00	150.0%
MISC REVENUE	-26.00	.00	.00	.00	.00	.00	.0%
TOWN CLERK ELECTIONS	-246.00	-50.00	-50.00	-125.00	-125.00	-125.00	150.0%

WASTEWATER

Town of Derry, NH
Wastewater Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 826,696	$ 942,035	$ 957,119	$ 969,035	1.2%
Operations	532,070	525,584	545,380	605,829	11.1%
Capital	537,509	747,000	237,500	320,000	34.7%
Transfers	11,194	6,200	6,293	5,222	-17.0%
Debt	655,496	523,708	478,345	457,780	-4.3%
Total	$ 2,562,965	$ 2,744,527	$ 2,224,637	$ 2,357,866	6.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	DIVISON: SEWER FUND

DEPARTMENT MISSION:

To provide adequate collection and treatment of domestic and industrial process wastewater and septage meeting EPA and NHDES regulations and environmental standards at affordable and sustainable rates and in a safe environment for our workers.

DEPARTMENT OBJECTIVES:

1. Continue infrastructure maintenance programs to include:
    a. Sewer main root removal treatment: 24,000 ft every 3 yrs or +/-8,000 ft/yr
    b. Main rehabilitation: 245,000 ft of mains: Clean every 3 yrs or +/-80,000 ft/yr, TV inspect 25,000 ft/yr, joint test/grout 2500 ft/yr or as needed, point repairs 3/yr or as needed.
    c. Manhole rehabilitation: 1250 manholes: Inspect every 10 yrs or 125/yr, grout/seal 50/yr or as needed, replace frames/covers every 38 yrs or 33/yr or as needed.
    d. Maintain 10 lift stations and Wastewater Treatment Facility
2. Implementation of Sewer Collection Operations and Maintenance Plan; comply with EPA National Pollutant Discharge Elimination System, Air Emissions, Dam, and Groundwater Release Detection permit requirements.
3. Conversion to Utility Billing Customer Information System (UBCIS) and Citizens Self Service
4. Implement Asset Management work order and reporting system and complete integration with Town's GIS.
5. Fund capital improvements per CIP to include:
    a. Replace/upgrade motor control systems at Beaver Lake Lift Stations
    b. Replace low service VFD at WWTP Effluent Pump Station
    c. Replace Baffle in WWTP Lagoon 2
    d. Relocate/replace section of effluent force main underneath I93
    e. Begin engineering of WWTP maintenance projects to include baffle replacement, sludge removal and disposal and replacement of the air diffuser system.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT — Activity Center : WASTEWATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	WW PERMANENT POSITIONS	505,248	567,910	559,460	583,829	588,600	588,600	587,633
120	WW TEMPORARY POSITIONS	4,784	4,416	3,271	4,483	4,800	4,800	4,800
140	WW OVERTIME	51,015	50,600	47,957	53,524	52,440	52,440	52,440
190	WW OTHER COMPENSATION	25,155	24,790	34,352	30,972	34,595	34,595	34,595
200	WW EMPLOYEE BENEFITS	229,543	276,011	256,372	274,410	276,852	276,852	276,666
291	WW TRAINING & CONFERENCES	7,633	14,726	5,644	6,500	9,500	9,500	9,500
292	WW UNIFORMS	3,318	3,582	2,559	3,401	3,401	3,401	3,401
	TOTAL Personnel Services	**826,696**	**942,035**	**909,615**	**957,119**	**970,188**	**970,188**	**969,035**
	Operations & Maintenance							
310	WW ARCHITECT/ENGINEERING	1,000	1,000	0	1,000	1,000	1,000	1,000
320	WW LEGAL	1,000	1,000	0	1,000	1,000	1,000	1,000
340	WWCR CAPRES BANK FEE	2,610	2,610	2,354	2,610	2,610	2,610	2,610
341	WW TELEPHONE	2,560	5,226	2,724	2,940	3,032	3,032	3,032
342	WW DATA PROCESSING	13,220	17,995	9,420	14,267	13,585	13,585	13,585
390	WW OTHER PROFESSIONAL SVS	22,800	22,900	49,602	23,900	33,748	33,748	33,748
410	WW ELECTRICITY	258,092	229,433	227,771	234,560	234,287	234,287	234,287
411	WW HVAC	17,906	16,708	14,631	15,967	12,433	12,433	12,433
430	WW REPAIRS & MAINTENANCE	64,058	70,550	20,132	65,550	64,650	64,650	64,650
440	WW RENTAL & LEASES	6,208	6,976	3,293	11,648	7,439	7,439	7,439
480	WW PROPERTY INSURANCE	28,350	30,845	30,846	32,962	32,962	32,962	32,962

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT — Activity Center : WASTEWATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
550	WW PRINTING	3,669	3,669	2,331	3,669	2,740	2,740	2,740
560	WW DUES & SUBSCRIPTIONS	1,963	2,283	1,137	2,283	2,583	2,583	2,583
610	WW GENERAL SUPPLIES	26,273	26,273	24,821	24,500	24,500	24,500	24,500
620	WW OFFICE SUPPLIES	2,000	2,000	1,002	2,000	1,500	1,500	1,500
625	WW POSTAGE	5,148	5,505	4,242	5,604	6,435	6,435	6,435
630	WW MAINT & REPAIR SUPPLIES	39,750	113,250	64,352	54,250	52,250	52,250	52,250
635	WW GASOLINE	4,063	2,760	6,232	3,900	3,635	3,635	3,635
636	WW DIESEL FUEL	9,750	8,351	4,477	4,020	4,690	4,690	4,690
640	WW CUSTODIAL & HOUSEKEEPING	2,000	2,000	2,030	3,000	3,000	3,000	3,000
650	WW GROUNDSKEEPING SUPPLIES	4,500	4,500	1,758	4,500	5,000	5,000	5,000
660	WW VEHICLE REPAIRS	8,700	9,950	10,942	11,000	72,500	72,500	72,500
670	WW BOOKS & PERIODICALS	250	250	118	250	250	250	250
690	WW OTHER NON CAPITAL	5,350	9,350	14,217	20,000	20,000	20,000	20,000
	TOTAL Operations & Maintenance	**531,220**	**595,384**	**498,434**	**545,380**	**605,829**	**605,829**	**605,829**
	Capital Outlay							
710	WW LAND & IMPROVEMENTS	0	0	0	0	125,000	125,000	125,000
720	WW BUILDINGS	0	0	0	24,787	0	0	0
730	WW OTHER IMPROVEMENTS	372,212	796,132	434,669	15,213	75,000	75,000	75,000
740	WW MACHINERY & EQUIPMENT	21,297	17,000	0	78,000	120,000	120,000	120,000
760	WW VEHICLES	144,000	35,000	109,776	112,000	0	0	0
780	WW INTANGIBLE ASSETS	0	0	0	7,500	0	0	0

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT — Activity Center : WASTEWATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	TOTAL Capital Outlay	**537,509**	**848,132**	**544,444**	**237,500**	**320,000**	**320,000**	**320,000**
	Transfers							
940	WW TFR TO OTHER GOVERNMENTS	4,050	3,700	2,682	3,793	2,722	2,722	2,722
960	WW TFR TO TRUST/AGENCY FUND	7,144	2,500	2,500	2,500	2,500	2,500	2,500
	TOTAL Transfers	**11,194**	**6,200**	**5,182**	**6,293**	**5,222**	**5,222**	**5,222**
	Debt Service							
980	WW DEBT SERVICE	655,496	523,708	468,896	478,345	457,780	457,780	457,780
	TOTAL Debt Service	**655,496**	**523,708**	**507,494**	**478,345**	**457,780**	**457,780**	**457,780**
	TOTAL WASTEWATER	**2,562,115**	**2,915,459**	**2,465,169**	**2,224,637**	**2,359,019**	**2,359,019**	**2,357,866**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: ENT WASTEWATER	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-175.00	-150.00	-150.00	-150.00	-150.00	-150.00	.0%
FED GOV REVENUE	.00	.00	.00	.00	.00	.00	.0%
ST NH REVENUE	-97,308.50	.00	.00	-62,915.00	-62,915.00	-62,915.00	.0%
SERVICE REVENUE	-2,050,769.62	-2,061,859.00	-2,061,859.00	-2,056,623.00	-2,056,623.00	-2,056,623.00	-.3%
MISC REVENUE	-20,761.13	-18,800.00	-18,800.00	-19,900.00	-19,900.00	-19,900.00	5.9%
INTERFUND TFR IN	-18,775.81	-66,329.00	-66,329.00	-16,440.00	-16,440.00	-16,440.00	-75.2%
OTH FINANCING SOURCE	-1,738,025.57	-77,499.00	-77,499.00	-202,140.00	-202,991.00	-201,838.00	160.8%
BOND REFINANCE/AMORT	-640.56	.00	.00	.00	.00	.00	.0%
WASTEWATER	-3,926,456.19	-2,224,637.00	-2,224,637.00	-2,358,168.00	-2,359,019.00	-2,357,866.00	6.0%
TOTAL ENT WASTEWATER	-3,926,456.19	-2,224,637.00	-2,224,637.00	-2,358,168.00	-2,359,019.00	-2,357,866.00	6.0%
GRAND TOTAL	-22,036,425.66	-18,713,931.00	-18,716,709.00	-19,275,825.50	-20,864,737.00	-19,861,196.00	3.0%

** END OF REPORT - Generated by Susan Hickey **

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

ACCOUNTS FOR: ENT WASTEWATER	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	3	Y	Y
Sequence 3	10	Y	N
Sequence 4	0	N	N

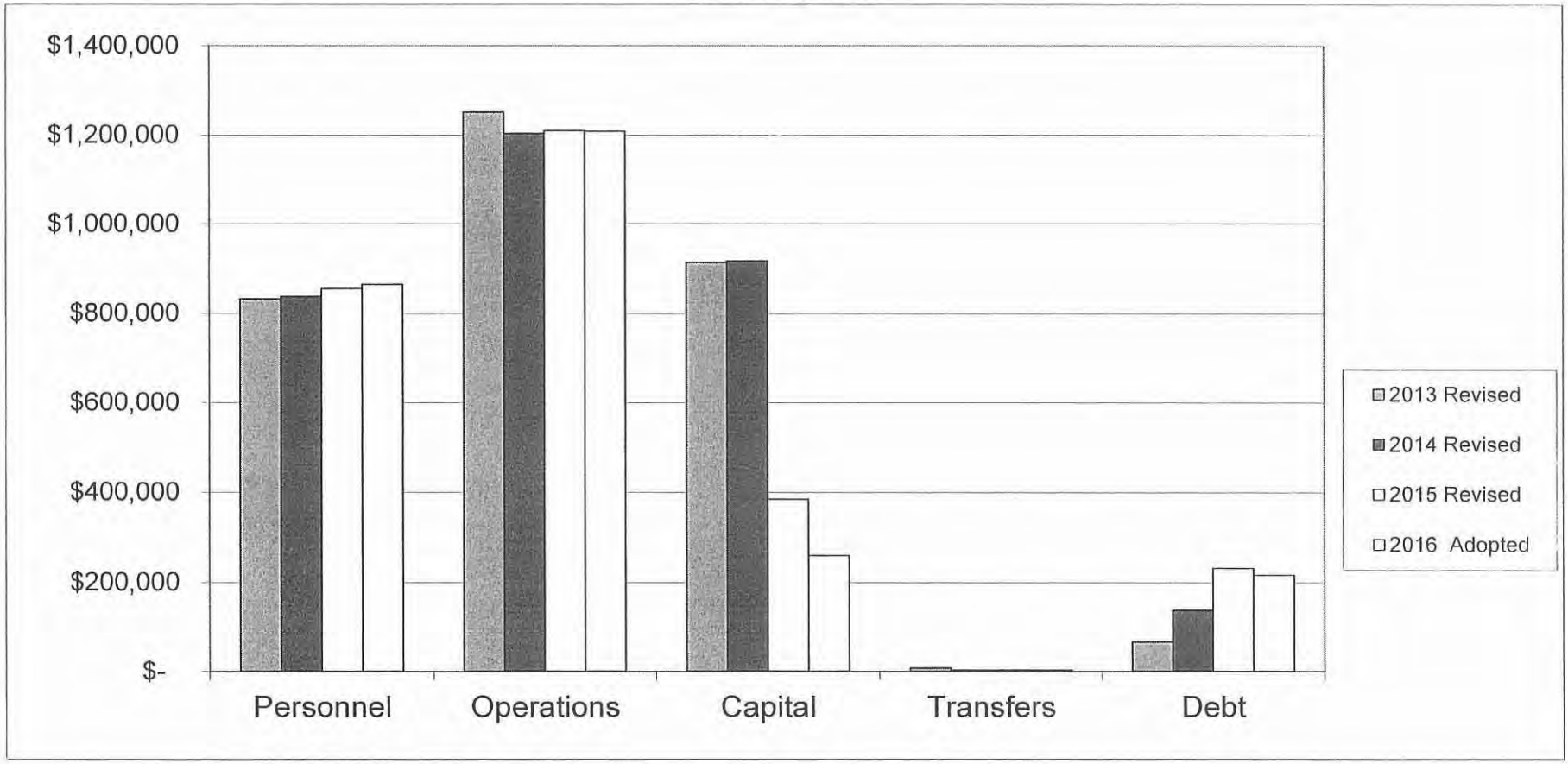
Report title:
06/01/2015 10:52 |DERRY |P 31
9674shic |NEXT YEAR BUDGET COMPARISON REPORT |bgnyrpts

PROJECTION: 2016 2016 BUDGET FOR PERIOD 99

Report type:	5	
Budget level:		2
Budget level 2:		3
Budget level 3:		5
Percentage change calculation method:	4	
Print first or second year of budget requests:	F	
Print revenue as credit:	Y	
Include cfwd in rev bud:	N	
Include cfwd in actuals:	N	
Print totals only:	Y	
Include segment code:	N	
Include report grand totals by account type:	N	
Print full GL account:	N	
Double space:	N	
Suppress zero bdgt accts:	Y	
Print as worksheet:	N	
Print percent change or comment:	P	
Print text:	N	
Amounts/totals exceed 999 million dollars:	N	
Print five budget levels:	N	
Report view:	F	

WATER

Town of Derry, NH
Water Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 832,243	$ 837,394	$ 855,592	$ 864,719	1.1%
Operations	1,250,369	1,202,963	1,208,710	1,207,734	-0.1%
Capital	913,758	917,000	384,500	260,000	-32.4%
Transfers	7,304	2,660	2,660	2,500	-6.0%
Debt	66,250	137,962	231,779	216,658	-6.5%
Total	$ 3,069,924	$ 3,097,979	$ 2,683,241	$ 2,551,611	-4.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

DEPARTMENT: PUBLIC WORKS	DIVISON: WATER FUND

DEPARTMENT MISSION:

To provide safe, reliable, potable water to 17,000 residents, institutions and businesses in Derry complying with Federal and State Regulations and to ensure the availability of adequate water supply and pressure for Fire Protection at affordable and sustainable rates and in a safe environment for our workers.

DEPARTMENT OBJECTIVES:

1. Issue our Annual Consumers Confidence Report to all customers.
2. Continue Infrastructure Maintenance Program to include:
   a. Water service shutoff valve/box replacement: 4035 valves every +/-15 yrs
   b. Meter Inspection Program:

      -3/4 IN EVERY 12 YRS:3,762/10=+/- 315/YR (REPLACE)
      -1 INCH EVERY 4 YRS: 165/4= +/- 42/YR (REPLACE)
      -1 1/2, 2 INCH EVERY 4 YRS: 256/4= +/- 64/YR (TEST)
      -3 INCH EVERY 2 YRS: 14/2= +/- 7/YR (TEST)
      -4, 6 INCH EVERY 1 YR: 8/YR (TEST)

   c. Cross-Connection Control Program: Town inspects/tests high hazard backflow prevention devices twice/yr & low hazard devices once/yr.
   d. Hydrant replacement program: 605 hydrants every +/-50 yrs or 12 hydrants/yr.
   e. Water Main Replacement: 370,000 ft of mains every 125 yrs or +/-3000/ft/yr FY2016: Emerald Drive
   f. Maintain 6 booster stations, 2 control valve vaults, Municipal Water Storage tank and 4 community water systems.
   g. Conduct incremental leak detection surveys.
3. Meet NHDES & EPA water quality testing requirements.
4. Conversion to MUNIS Utility Billing Customer Information System (UBCIS) and Citizens Self Service
5. Implement Asset Management work order and reporting system and complete integration with Town's GIS.
6. Fund capital improvements per CIP to include:
   a. Replace Vehicle 543 A – 2008 Ford F350 – with new Pick-Up, plow and fuel dispensing tank.

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT — Activity Center : WATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	WTR PERMANENT POSITIONS	498,780	498,189	493,130	512,172	515,869	515,869	515,869
120	WTR TEMPORARY POSITIONS	4,784	4,416	3,440	4,483	4,800	4,800	4,800
140	WTR OVERTIME	54,695	54,230	61,481	56,747	55,218	55,218	55,218
190	WTR OTHER COMPENSATION	33,533	39,709	46,371	38,074	41,548	41,548	41,548
200	WTR EMPLOYEE BENEFITS	230,177	222,701	226,658	234,215	234,583	234,583	234,583
291	WTR TRAINING & CONFERENCES	6,704	14,726	5,656	6,500	9,500	9,500	9,500
292	WTR UNIFORMS	3,570	3,423	2,783	3,401	3,201	3,201	3,201
	TOTAL Personnel Services	**832,243**	**837,394**	**839,519**	**855,592**	**864,719**	**864,719**	**864,719**
	Operations & Maintenance							
310	WTR ARCHITECT/ENGINEERING	2,500	2,500	0	1,000	1,000	1,000	1,000
320	WTR LEGAL	2,000	2,000	0	2,000	2,000	2,000	2,000
340	WCA CAPRES BANK FEE	2,362	2,362	2,134	2,362	2,362	2,362	2,362
341	WTR TELEPHONE	5,452	6,554	5,330	6,644	5,170	5,170	5,170
342	WTR DATA PROCESSING	13,864	20,294	13,034	17,552	19,117	19,117	19,117
390	WTR OTHER PROFESSIONAL SVS	12,400	12,400	23,924	10,150	24,498	24,498	24,498
410	WTR ELECTRICITY	43,046	41,725	44,561	42,069	42,803	42,803	42,803
411	WTR HVAC	12,915	9,979	13,190	11,421	9,690	9,690	9,690
412	WTR WATER	753,832	681,907	688,698	693,856	715,119	715,119	715,119
430	WTR REPAIRS & MAINTENANCE	31,250	42,250	40,650	79,500	42,500	42,500	42,500
440	WTR RENTAL & LEASES	44,664	41,852	39,932	45,002	40,793	40,793	40,793

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT — Activity Center : WATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
480	WTR PROPERTY INSURANCE	22,233	24,336	24,334	26,381	26,381	26,381	26,381
490	WTR OTHER PROPERTY RELATED SVS	13,500	13,500	24,760	20,000	15,000	15,000	15,000
550	WTR PRINTING	6,879	6,879	2,570	4,579	3,150	3,150	3,150
560	WTR DUES & SUBSCRIPTIONS	1,204	1,736	1,864	1,734	2,505	2,505	2,505
610	WTR GENERAL SUPPLIES	13,906	10,990	13,724	13,990	13,990	13,990	13,990
620	WTR OFFICE SUPPLIES	1,500	1,500	1,963	1,500	1,500	1,500	1,500
625	WTR POSTAGE	7,395	7,765	5,191	6,070	5,936	5,936	5,936
630	WTR MAINT & REPAIR SUPPLIES	217,646	212,991	208,533	167,240	168,540	168,540	168,540
635	WTR GASOLINE	1,820	2,136	5,757	3,575	5,975	5,975	5,975
636	WTR DIESEL FUEL	19,500	29,757	23,015	23,785	21,105	21,105	21,105
640	WTR CUSTODIAL & HOUSEKEEPING	1,000	1,000	2,230	1,500	1,500	1,500	1,500
650	WTR GROUNDSKEEPING SUPPLIES	500	1,000	651	1,000	1,000	1,000	1,000
660	WTR VEHICLE REPAIRS	3,400	6,450	8,922	8,800	10,500	10,500	10,500
670	WTR BOOKS & PERIODICALS	500	500	0	500	100	100	100
690	WTR OTHER NON CAPITAL	14,600	18,600	28,874	16,500	25,500	25,500	25,500
	TOTAL Operations & Maintenance	**1,249,868**	**1,202,963**	**1,242,227**	**1,208,710**	**1,207,734**	**1,207,734**	**1,207,734**
	Capital Outlay							
720	WTR BUILDINGS	0	0	0	40,000	0	0	0
730	WTR OTHER IMPROVEMENTS	818,462	1,060,557	332,995	245,000	220,000	220,000	220,000
740	WTR MACHINERY & EQUIPMENT	31,297	37,000	0	15,000	0	0	0

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT — Activity Center : WATER

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
760	WTR VEHICLES	64,000	85,000	86,387	77,000	40,000	40,000	40,000
780	WTR INTANGIBLE ASSETS	0	0	40,000	7,500	0	0	0
	TOTAL Capital Outlay	**913,758**	**1,182,557**	**459,381**	**384,500**	**260,000**	**260,000**	**260,000**
	Transfers							
940	WTR TFR TO OTHER GOVERNMENTS	160	160	0	160	0	0	0
960	WTR TFR TO TRUST/AGENCY FUND	7,144	2,500	2,500	2,500	2,500	2,500	2,500
	TOTAL Transfers	**7,304**	**2,660**	**2,500**	**2,660**	**2,500**	**2,500**	**2,500**
	Debt Service							
980	WTR DEBT SERVICE	66,250	137,962	107,153	231,779	216,658	216,658	216,658
	TOTAL Debt Service	**66,250**	**137,962**	**160,618**	**231,779**	**216,658**	**216,658**	**216,658**
	TOTAL WATER	**3,069,424**	**3,363,536**	**2,704,245**	**2,683,241**	**2,551,611**	**2,551,611**	**2,551,611**

NEXT YEAR BUDGET COMPARISON REPORT

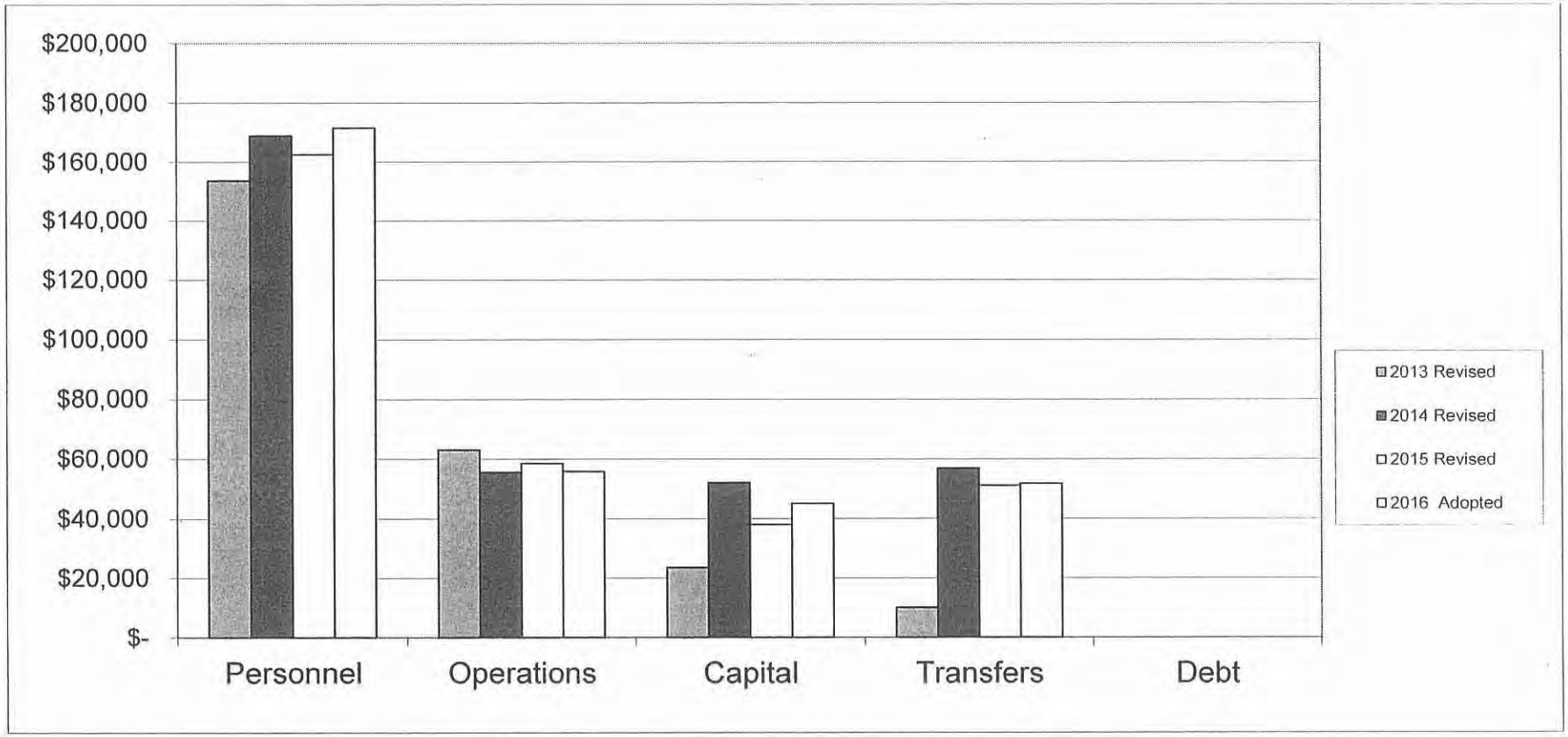
PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: ENT WATER	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
FED GOV REVENUE	.00	.00	.00	.00	.00	.00	.0%
OTH GOV REVENUE	-19,111.85	-19,112.00	-19,112.00	-19,112.00	.00	-19,112.00	.0%
SERVICE REVENUE	-2,088,661.30	-2,140,952.00	-2,140,952.00	-2,086,168.00	-2,519,581.00	-2,086,168.00	-2.6%
MISC REVENUE	-462,961.54	-436,377.00	-436,377.00	-440,724.00	-26,712.00	-440,724.00	1.0%
INTERFUND TFR IN	-2,500.00	-4,800.00	-4,800.00	.00	.00	.00	-100.0%
OTH FINANCING SOURCE	-1,734,887.00	-82,000.00	-82,000.00	-5,607.00	-5,318.00	-5,607.00	-93.2%
BOND REFINANCE/AMORT	-2,171.78	.00	.00	.00	.00	.00	.0%
WATER	-4,310,293.47	-2,683,241.00	-2,683,241.00	-2,551,611.00	-2,551,611.00	-2,551,611.00	-4.9%
TOTAL ENT WATER	-4,310,293.47	-2,683,241.00	-2,683,241.00	-2,551,611.00	-2,551,611.00	-2,551,611.00	-4.9%

Cable TV

Town of Derry, NH
Cable Budget Comparison
FY2013 - FY2016



	2013 Revised	2014 Revised	2015 Revised	2016 Adopted	% Change FY15-FY16
Personnel	$ 153,611	$ 168,885	$ 162,519	$ 171,639	5.3%
Operations	63,146	55,505	58,493	55,792	-4.8%
Capital	23,500	52,000	38,000	45,000	15.6%
Transfers	10,085	56,735	51,076	51,646	1.1%
Debt	0	0	0	0	N/A
Total	$ 250,342	$ 333,125	$ 310,088	$ 324,077	4.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2016

Department: Derry Educational Access Television

Department Mission:
Derry Educational Access Television is committed to providing the Derry, NH Comcast subscribers with informational and educational programming and to promote various activities happening in the Derry Cooperative School District (DCSD).

Department Objectives:

1. To provide current information to the public by displaying messages on the DCSD Television message board system.
2. Broadcast all Derry Cooperative School Board meetings and the School District Deliberative Session meetings "LIVE" from West Running Brook Middle School.
3. Continue to perform upgrades to equipment to enhance quality of broadcasts.
4. Broadcast school related events such as assemblies, concerts, sports, graduations, classroom guest speakers and other classroom activities.
5. To utilize the Derry Educational Access Television message board system to provide important information such as school closings, delayed openings or other emergency situations that may affect the Derry community.
6. Offer middle school students the opportunity to learn how to use professional video equipment and assist with recording various activities throughout the school year.
7. To work with school officials to provide additional informational programming via talk shows or in-classroom educational activities.
8. Continue to work with Pinkerton Academy to provide more programming and messages pertaining to Derry high school students attending Pinkerton Academy.

Town of Derry
Activity Center Narrative, Programs and Activities
FY 2016

DEPARTMENT: Derry Educational Access Television ACTIVITY CENTER:

NARRATIVE

At Derry Educational Access Television, we record various concerts, assemblies and other activities throughout the year for playback to the Derry community.

Twice monthly School Board meetings are covered "LIVE" and played back several times for viewers.

Other School Board events are covered "LIVE", for example Budgets Hearings, Deliberative Sessions and other special meetings.

Other activities recorded for playback include the annual Cyber Safety Night, NH State PTA Reflections Awards Night, West Running Brook and Gilbert H. Hood Middle school athletic events.

Pinkerton Academy sends over programming and messages to be run on DCSD-TV.

Both middle schools have access to an internal TV channel for broadcasting messages and programs throughout the school. At Gilbert H. Hood Middle School, student crews have the opportunity to participate in recording events for the school and participate in weekly "LIVE" broadcasts.

A student run interview show is recorded.

West Running Brook Middle School has a small studio set up.

Students and staff are welcome to learn how to use the equipment for special projects and classroom activities.

The GHHMS TV Studio is used regularly by students and teachers for various class activities.

PROGRAMS AND ACTIVITIES

School Board Meetings and other board meetings as requested
School Concerts and events
Guest speakers and author visits
Art Showcases
A/V Club at Gilbert H. Hood Middle School
Special assemblies and programs at schools
Middle school athletic events
Studio use for class projects

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

34 Department: EXECUTIVE DEPT — Activity Center : CABLE TV

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Personnel Services							
110	CAB PERMANENT POSITIONS	81,338	83,329	79,891	87,390	92,004	92,004	90,957
120	CAB TEMPORARY POSITIONS	26,861	37,356	37,235	37,371	38,608	38,608	37,461
190	CAB OTHER COMPENSATION	0	0	14	0	3,006	3,006	3,006
200	CAB EMPLOYEE BENEFITS	44,087	46,875	43,212	36,433	39,084	39,084	38,890
291	CAB TRAINING & CONFERENCES	1,075	1,075	607	1,075	1,075	1,075	1,075
292	CAB UNIFORMS	250	250	244	250	250	250	250
	TOTAL Personnel Services	**153,611**	**168,885**	**161,203**	**162,519**	**174,027**	**174,027**	**171,639**
	Operations & Maintenance							
341	CAB TELEPHONE	1,308	1,308	2,004	2,358	2,218	2,218	2,218
342	CAB DATA PROCESSING	3,064	3,095	3,530	4,025	4,379	4,379	4,379
430	CAB REPAIRS & MAINTENANCE	2,500	2,500	1,007	2,500	2,500	2,500	2,500
440	CAB RENTAL & LEASES	22,487	21,750	21,608	21,750	21,750	21,750	21,750
560	CAB DUES & SUBSCRIPTIONS	622	622	509	640	640	640	640
610	CAB GENERAL SUPPLIES	950	2,850	2,322	2,400	2,400	2,400	2,400
620	CAB OFFICE SUPPLIES	2,500	600	761	1,000	1,000	1,000	1,000
625	CAB POSTAGE	300	300	122	300	300	300	300
630	CAB MAINT & REPAIR SUPPLIES	850	850	793	850	850	850	850
636	CAB DIESEL FUEL	195	210	0	0	0	0	0
660	CAB VEHICLE REPAIRS	500	500	1,570	500	500	500	500
670	CAB BOOKS & PERIODICALS	300	300	0	300	300	300	300

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

34 Department: EXECUTIVE DEPT — Activity Center : CABLE TV

Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
690	CAB OTHER NON CAPITAL	27,570	20,620	21,210	21,870	18,955	18,955	18,955
	TOTAL Operations & Maintenance	**63,146**	**55,505**	**55,789**	**58,493**	**55,792**	**55,792**	**55,792**
	Capital Outlay							
740	CAB MACHINERY & EQUIPMENT	23,500	47,000	24,690	8,000	45,000	45,000	45,000
750	CAB FURNITURE & FIXTURES	0	5,000	0	5,000	0	0	0
760	CAB VEHICLES	0	0	0	25,000	0	0	0
	TOTAL Capital Outlay	**23,500**	**52,000**	**24,690**	**38,000**	**45,000**	**45,000**	**45,000**
	Transfers							
940	CAB TFR TO OTHER GOVERNMENTS	10,085	56,735	12,485	51,076	51,646	51,646	51,646
	TOTAL Transfers	**10,085**	**56,735**	**12,485**	**51,076**	**51,646**	**51,646**	**51,646**
	Debt Service							
	TOTAL CABLE TV	**250,342**	**333,125**	**254,166**	**310,088**	**326,465**	**326,465**	**324,077**

DERRY

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: SR CABLE TV	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-338,934.55	-309,888.00	-309,888.00	-326,265.00	-326,265.00	-323,877.00	5.3%
SERVICE REVENUE	.00	-200.00	-200.00	-200.00	-200.00	-200.00	.0%
MISC REVENUE	-203.00	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	-102.00	.00	.00	.00	.00	.00	.0%
CABLE TV	-339,239.55	-310,088.00	-310,088.00	-326,465.00	-326,465.00	-324,077.00	5.3%
TOTAL SR CABLE TV	-339,239.55	-310,088.00	-310,088.00	-326,465.00	-326,465.00	-324,077.00	5.3%

Tax Increment Financing (TIF) Districts

Town of Derry, NH
FY 2016 Budget
Activity Center Summary By Category

99	Department: TAX INCREMENT FINANCING DIST				Activity Center : TIF DISTRICT			
Acct #	Account Description	FY 2013 Revised Budget	FY 2014 Revised Budget	2014 Actual	FY 2015 Revised Budget	2016 Department Recommended	2016 Town Admin Recommended	2016 Town Council Adopted
	Debt Service							
980	TIF DEBT SERVICE	253,638	250,238	250,238	246,838	246,838	246,838	246,838
	TOTAL Debt Service	**253,638**	**250,238**	**250,238**	**246,838**	**246,838**	**246,838**	**246,838**
	TOTAL TIF DISTRICT	**253,638**	**250,238**	**250,238**	**246,838**	**246,838**	**246,838**	**246,838**

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2016 2016 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2016 Dept Final	2016 Town Admin	2016 Adopted	PCT CHANGE
TAX REVENUE	-522,719.00	-246,838.00	-246,838.00	-246,838.00	-246,838.00	-246,838.00	.0%
TIF DISTRICT	-522,719.00	-246,838.00	-246,838.00	-246,838.00	-246,838.00	-246,838.00	.0%
TOTAL GOV GENERAL FUND	-13,460,436.45	-13,495,965.00	-13,498,743.00	-14,039,581.50	-15,627,642.00	-14,627,642.00	4.0%

CAPITAL IMPROVEMENT PLAN (CIP)

for

Fiscal Years

2016-2021

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
FIRE									
Prevention & Emergency Services									
Facility Improvements									
Septic	Repair/replace aging sanitary system - Island Pond Station	20,000	Operating/CRF						20,000
Apparatus doors	Replace Apparatus Doors - Island Pond Station	20,000	Operating/CRF	20,000					
Roof	Repair and replace roof system - Central Station	65,000	CRF		65,000				
Insulation	Upgrade insulation throughout building -Central Station	33,000	CRF				33,000		
HVAC	Replace HVAC system in portable building with high efficiency unit - Central Station	18,000	CRF				18,000		
Fire Suppression System	Replace kitchen exhaust hood with NFPA 96 compliant system - Central Station	20,000	CRF			20,000			
Electrical System	Upgrade capacity and maintain NEC compliance - Central Station	30,000	CRF			30,000			
Emergency Generator/Transfer Switch	Current emergency generator is shared with W/WW pump station - Central Station	95,000	CRF					95,000	
Roof	Repair and replace roof system - Hampstead Road Station	65,000	CRF	65,000					
Facilities Improvements Sub-Totals				**85,000**	**65,000**	**50,000**	**51,000**	**95,000**	**20,000**
Upgrade station security entrance system	Electronic IP based keypad system for station door locks	51,150	Operating/CRF						51,150
Facilities & Property Totals				**85,000**	**65,000**	**50,000**	**51,000**	**95,000**	**71,150**
Equipment									
Rescue equipment	Technical rescue equipment - Replace lifting airbags for vehicle rescue/extrication	18,000	Operating/CRF		18,000				
Rescue equipment	Technical rescue equipment - Replace lifting airbags for vehicle rescue/extrication	18,000	Operating/CRF			18,000			
Structural Firefighting PPE - 18 sets @ $2030/set	Required to replace existing structural gear as per NFPA 1971	36,540	Operating/CRF	36,540					
Structural Firefighting PPE - 25 sets @ $2132/set	Required to replace existing structural gear as per NFPA 1971	53,300	Operating/CRF		53,300				
Structural Firefighting PPE - 25 sets @ $2239/set	Required to replace existing structural gear as per NFPA 1971	55,975	Operating/CRF			55,975			
Water rescue	Replace boat, underwater, ice, rapid water and water rescue equipment.	35,000	Operating/CRF						35,000
Trench/confined space rescue	Replace confined space and trench rescue equipment	30,000	Operating/CRF		15,000	15,000			
Thermal Imaging Cameras	Replace 5 thermal image cameras	70,000	Operating/CRF				70,000		
Self-Contained Breathing Apparatus	Replace SCBA	350,000	Operating/CRF/(Fed/State					350,000	
Portable Hazardous Materials Gas Monitoring Equipment	Replace 5 Multi-Gas Monitors (Oxygen, Carbon Monoxide, Hydrogen Sulfide, Flammable Gases, &	20,000	Operating/CRF					20,000	
Quantitative Respiratory Fit Test Equipment	Replaced Fit Testing for personnel with SCBA,	15,000	Operating/CRF	15,000					
Equipment Sub-Totals				**51,540**	**86,300**	**88,975**	**70,000**	**370,000**	**35,000**
Ambulance replacement	Medic D '06 Ford	250,000	Capital Lease/Operating						
Ambulance replacement	Medic C '09 Chevy	265,000	Capital Lease/Operating				265,000		
Vehicle replacement	Assistant Fire Inspector '00 Tahoe	50,000	Operating/CRF						
Vehicle replacement	Fire Chief Vehicle '05 Chevy Tahoe	50,000	Operating/CRF			50,000			
Fire apparatus replacement	Engine 3 '00 Pierce	600,000	Capital Lease/Operating		600,000				
Forestry unit replacement	Forestry 1 '02 Ford F350 4X4	110,000	Operating/CRF				110,000		
Mechanic's vehicle replacement	M-1 '02 Chevrolet 2500HD 4X4	65,000	Operating/CRF			65,000			
Fire apparatus replacement	Truck 4 '95 Pierce Tower Ladder	1,500,000	Capital Lease/Operating					1,500,000	
Fire apparatus replacement	Tanker -Water Supply '91 Mack	400,000	Capital Lease/Operating						400,000
Apparatus and Vehicles Sub-Totals				**0**	**600,000**	**115,000**	**375,000**	**1,500,000**	**400,000**

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
EMS Equipment									
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	32,000	Operating/CRF	32,000					
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	34,000	Operating/CRF			34,000			
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	36,000	Operating/CRF					36,000	
Portable Emergency Ultrasound	Portable ultrasound machines will be by EMS for the scanning and evaluations that must be done in the field. These scanned images will be forwarded to hospital staff prior to patient arrival. Updated technology to comply with NHEMS Protocols	32,000	Operating/CRF				32,000		
Replace portable transport ventilators	Replace 4 HT-70 portable ventilators. Used to assist patients in respiratory distress.	60,000	Operating/CRF/(Fed/State Grant)						60,000
EMS Equipment Sub-Totals				**32,000**	**0**	**34,000**	**32,000**	**36,000**	**60,000**
Training Equipment									
Construct live fire & rescue training building	To be constructed from recycled and stacked inter-modal cargo containers. Can be configured to simulate a multi-story structure with a variety of live fire and non-fire rooms and for technical training proficiency, such as rope rescue training. To be built	90,000	Operating/CRF/(Fed/State Grant) Regional Consideration			90,000			
Driver training	Training simulator equipment for driver training. Equipment could be used as a town-wide resource to improve driver competencies and improve the ability to recognized and evade dangerous	105,000	Operating/CRF (Fed/State Grant) Regional Consideration						105,000
Technical Rescue Equipment	Reusable equipment for collapse and trench rescue	20,000	Operating/CRF				20,000		
Training Equipment Sub-Totals				**0**	**0**	**90,000**	**20,000**	**0**	**105,000**
Prevention and Emergency Services Totals				**168,540**	**751,300**	**377,975**	**548,000**	**2,001,000**	**671,150**
Communications									
Notification system upgrade	Replace/Upgrade Zetron dispatch notification equipment	55,000	Operating /CRF		55,000				
Replace mobile radios	Replacement of Mobile Radios 6 (2 Dual Head,)	31,500	Operating/CRF	31,500					
Replace mobile radios	Replacement of Mobile Radios 6 (2 Dual Head,)	33,075	Operating/CRF		33,075				
Replace portable radios	Replacement of Mobile Radios 6 (2 Dual Head,)	34,729	Operating/CRF			34,729			
Replace portable radios	Replacement of Mobile Radios 6 (2 Dual Head,)	36,465	Operating/CRF				36,465		
Replace portable radios	Replacement of 15 Portable Radios	64,260	Operating/CRF	64,260					
Replace portable radios	Replacement of 15 Portable Radios	67,473	Operating /CRF		67,473				
Replace portable radios	Replacement of 15 Portable Radios	70,846	Operating /CRF			70,846			
Replace portable radios	Replacement of 15 Portable Radios	74,388	Operating /CRF				74,388		
Replace portable radios	Replacement of 15 Portable Radios	78,108	Operating /CRF					78,108	
Replace portable radios	Replacement of 5 Portable Radios	26,035	Operating /CRF						26,035
Upgrade Communications Center equipment	Upgrade/Replacement of Communications Center Equipment radio consoles	200,000	Operating/CRF			200,000			
Upgrade storage capacity	Increase storage server capacity	15,000	Operating/CRF			15,000			
Radio Infrastructure Replacement	Replace Radio Transmitters/Receivers 5 transit & receive units and 2 receive only units	195,000	Operating/CRF				195,000		
Dispatch Totals				**95,760**	**155,548**	**320,575**	**305,853**	**78,108**	**26,035**
FIRE TOTALS (1)				**264,300**	**906,848**	**698,550**	**853,853**	**2,079,108**	**697,185**
EMERGENCY MANAGEMENT									

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Emergency signage boards	Purchase permanent information signage boards for emergency notifications	26,000	Operating/CRF						26,000
Mobile generator	Purchase mobile generator for emergency use at municipal Water pumps, shelters or Town facilities	75,000	Operating/CRF/(Fed/State Grant)		75,000				
Communication and radio	Purchase communications and radio equipment	20,000	Operating/CRF				20,000		
EMERGENCY MANAGEMENT TOTALS (1)				0	75,000	0	20,000	0	26,000

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
EXECUTIVE / FINANCE DEPARTMENTS									
Exit 4A	50% Share of original 10,000,000 commitment with Londonderry. No funding this FY. Ongoing work required to update/finalize Environmental Impact Study (EIS) for federal filing	5,000,000	Operating / Bond		1	1	1	1	1
E-Government Technology Development Program	**IT Development Plan**	**Ongoing**							
Update GIS Panimetric Mapping	Update all GIS mapping	50,000	Operating/CRF					50,000	
SAN/Virtualization hardware/software	Replace shared storage (5 year rotation)	40,000	Operating/CRF			40,000			
Microsoft Licensing (OS '17 Office '19)	Have all software licensing on a 7-9 year rotation	81,000	Operating/CRF		36,000		45,000		
E-Government Technology Sub-Totals				**0**	**36,000**	**40,000**	**45,000**	**50,000**	**0**
EXECUTIVE/FINANCE TOTALS				**0**	**36,001**	**40,001**	**45,001**	**50,001**	**1**
PLANNING	**No FY16- FY21 projects**								

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
POLICE									
Marked Cruiser Replacement Program	Purchase or lease marked fleet every three years.	725,000	Operating/Lease		350,000			375,000	
Unmarked sedans for Detectives	Purchase or lease unmarked cars every 6 years	156,000	Operating/Lease		156,000				
Replace End of Life Base Radio Equipment	Replace End of Life Base Radio Equipment	500,000	Operating			500,000			
Purchase/Lease Cruiser MDTs	Purchase/Lease Cruiser MDTs	154,000	Capital/Lease		77,000			77,000	
Datacenter Storage	Replace Storage System for Network Infrastructure	35,000	Capital/Lease				35,000		
Telephone Handsets	Replace 7 Year Old Telephones	15,000	Operating				15,000		
Marked Utility Vehicle(Pickup Truck)	Replace 13 year old pickup truck/ Utility Vehicle	30,000	Operating/Lease				30,000		
TOTAL POLICE				0	583,000	500,000	80,000	452,000	0

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
PUBLIC WORKS									
Highway									
North Shore Road, Beaver Lake Culvert (Replace with bridge)	Existing 6' x 7.5' Steel Arch Culvert to be replaced with a rigid frame precast structure	300,000	Capital Project Fund			300,000			
North High Street - Culvert Replacement	Replace/upgrade culvert found deficient in 2006 & 2007 floods. Previously funded in Capital Project Fund	300,000	Capital Project Fund				300,000		
Tsienneto Rd - Culvert Replacement	Replace/upgrade culvert found deficient in 2006 &	100,000	Capital Project Fund				100,000		
LED Street light conversion	Downtown lights to be converted in first year of	120,000	Operating budget	20,000	20,000	20,000	20,000	20,000	20,000
North Shore Rd, Island Pond Bridge	Replace culverts at Taylor Brook with a rigid frame	300,000	Operating/Capital Project Fund					300,000	
Vehicle Replacement Program	Ford F150 (Engineering) - 546.	35,000	Operating/Lease		35,000				
Vehicle Replacement Program	Intl Lo-Pro (Highway) 559	125,000	Operating/Lease/Grant			125,000			
Vehicle Replacement Program	Mack 10 Ton Truck (Highway) 575	200,000	Operating/Lease					200,000	
Vehicle Replacement Program	5 Ton Truck (Highway) 577	180,000	Operating/Lease				180,000		
Vehicle Replacement Program	10 Ton Truck (Highway) 574	200,000	Operating/Lease						200,000
Vehicle Replacement Program	Ford F550 (Highway) 533B	50,000	Operating/Lease			50,000			
Highway Sub-Totals				**20,000**	**55,000**	**495,000**	**600,000**	**520,000**	**220,000**
Building & Grounds									
Marion Gerrish Community Center	Resurfacing parking lot	30,000	Operating	27,570					
East Broadway	Resurfacing Municipal parking lot	39,000	Operating		39,000				
Derry Municipal Center	Resurfacing Employee parking lot	30,000	Operating			30,000			
Derry Municipal Center	Carpet replacement (3rd Floor Meeting Room)	15,000	Operating		15,000				
Derry Municipal Center	Assessor Area)	27,000	Operating			27,000			
Veterans Hall	Fire Alarm System Update	21,000	Operating	21,000					
Buildings & Grounds Sub-Totals				**48,570**	**54,000**	**57,000**	**0**	**0**	**0**
Cemetery									
Vehicle Replacement Program	Ford F350 (Cemetery) 516	45,000	Operating/Lease			45,000			
Vehicle Replacement Program	Ford Ranger (Cemetery) 522	21,000	Operating/Lease		21,000				
Cemetery Roads	Rehabilitation of Roads	25,000	Operating		25,000				
Cemetery Sub-Totals				**0**	**46,000**	**45,000**	**0**	**0**	**0**
Code Enforcement									
Vehicle Replacement Program	Chevy 1500 Truck (Code Enf.) BI-2	35,000	Operating/Lease					35,000	
Code Enforcement Sub-Totals				**0**	**0**	**0**	**0**	**35,000**	**0**
Transfer Station									
Vehicle Replacement Program	CAT Articulating Loader (Transfer) 547A	180,000	Operating/Lease		180,000				
Vehicle Replacement Program	1988 Ford LT 9000 Tractor (558)	30,000	Operating/Lease	30,000					
Vehicle Replacement Program	1992 Mack 10 wheel (579)	90,000	Operating/Lease			90,000			
Transfer Trailer Replacement	Regular replacement schedule for fleet of trailers used for transporting solid waste & recyclable materials.	Ongoing	Operating/Lease		66,000		66,000		66,000
Transfer Station Sub-Totals				**30,000**	**246,000**	**90,000**	**66,000**	**0**	**66,000**
Vehicle Maintenance									
Vehicle Replacement Program	Chevy 2500 Truck (Veh. Maint.) 594	35,000	Operating/Lease			35,000			
Vehicle Maintenance Sub-Totals				**0**	**0**	**35,000**	**0**	**0**	**0**
Parks & Recreation									
Alexander-Carr / Playground Improvements	Ongoing improvements using trust & operational funding to improve and expand the Lodge, playground, park equipment, amenities & fixtures	Ongoing	Trust			65,000	30,000		
Ballfield Maintenance / Park Improvements	Consolidated funding for multiple projects. Includes construction & site improvements and repairs	Ongoing	Operating		20,000		50,000	50,000	50,000

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Vehicles & Equipment	Ongoing scheduled replacement of vehicles & equipment (FY15 purchase: Kubota L6060HSTC Tractor w/Backhoe attachment & forks)	Ongoing	Operating/Lease	45,000	65,000	30,000	50,000	50,000	40,000
90' Baseball Diamond	Field Expansion Project to be completed in conjunction with Derry Little League to reconfigure Buckley Field to create another 90' regulation baseball diamond	165,000	Capital Reserve Fund	1	1	1	1	1	1
Parks & Recreation Sub-Totals				**45,001**	**85,001**	**95,001**	**130,001**	**100,001**	**90,001**
PUBLIC WORKS TOTALS				**143,571**	**486,001**	**817,001**	**796,001**	**655,001**	**376,001**

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
WATER									
Water Main Upgrade & Replacement Program	As part of the Town's water system maintenance plan, older AC mains are replaced with newer ductile iron mains. These improvements increase the flow capacity of main lines, improve the structural strength of the mains and reduce leak potential and lost water costs. In some cases water quality is also improved.	1,320,000	Water Receipts	220,000	220,000	220,000	220,000	220,000	220,000
Zone 3 Water System Expansion Phase II: Warner Hill Water Storage Tank,	Construct new 1.MG Water Tank in East Derry off Warner Hill Road and mains from Hampstead Rd to new tank	4,500,000	Bond			4,500,000			
Rand CSW Booster Station	Imp/Treat Fe/Mg/As/Sulfide	475,000	Water Receipts			475,000			
Vehicle Replacement Program	Replace - 2012 Ford F550 Mech Utility w/crane #613	70,000	Water Receipts						70,000
Vehicle Replacement Program	Replace - 2013 Ford Transit Vehicle #612	30,000	Water Receipts						30,000
Vehicle Replacement Program	Replace - 538/80 Vac Tec Unity & Trailer	40,000	Water Receipts				40,000		
Vehicle Replacement Program	Replace - Ford F350 543A with Chevy Pickup	40,000	Water Receipts	40,000					
Vehicle Replacement Program	Replace - 2011 Ford F350 Utility Truck 517A with new Chevy Pickup	40,000	Water Receipts			40,000			
Vehicle and Equipment Replacement Program	Replace Emergency Standby Mobile Generator	35,000	Water Receipts					35,000	
Vehicle and Equipment Replacement Program	Replace - Vehicle 567A 2009 F350 Pick up - Fuel	38,000	Water Receipts		38,000				
WATER TOTALS				260,000	258,000	5,235,000	260,000	255,000	320,000
WASTEWATER									
Collection/ Treatment	WWTP Lagoon 2 - Remove & replace Air System	1,500,000	Bond/Capital Reserve					75,000	1,425,000
Collection/ Treatment	WWTP Lagoon 2 - Replace baffles	80,000	Bond/Capital Reserve	80,000					
Collection System Improvements	Sewer Lift Station Control System Upgrade	85,000	Wastewater Receipts	25,000	20,000	20,000	20,000		
Collection/ Treatment	WWTP Lagoon 3 - Replace Air system, new baffle	400,000	Bond/Capital Reserve						400,000
Equipment upgrade	Install variable frequency drive at Old English pump	15,000	Wastewater Receipts						15,000
Collection/ Treatment	WWTP - Upgrade yard piping hydraulics	75,000	Bond/Capital Reserve					75,000	
Collection/ Treatment	WWTP Lagoon 1 - Remove sludge	2,000,000	Bond/Capital Reserve	75,000	1,925,000				
WWTP	I93 - Pillsbuty Rd Crossing - Pipeline Replacement	125,000	WW Capital Reserve	125,000					
WWTP	New Effluent Wet Well - By Pass Pump	30,000	Wastewater Receipts	15,000					
Vehicle Replacement Program	Replace International 5 Ton Dump Truck 578	85,000	Wastewater Receipts				85,000		
Equipment replacement	Replace - Lagoon Pontoon Boat	15,000	Wastewater Receipts			15,000			
Vehicle Replacement Program	Replace 544A-2008 F550 Cab & Chassis and Utility Body	70,000	Wastewater Receipts			70,000			
WWTP Equipment replacement - Blower 1	Replace primary aeration blowers at WWTP	220,000	Wastewater Receipts				110,000	110,000	
WASTEWATER TOTALS				320,000	1,945,000	105,000	215,000	260,000	1,840,000

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
CABLE									
Office Area									
Video Storage Server Replacement	Replacement of existing server	$25,000	Franchise Revenue			25,000			
Broadcast Automation System Channel 17	Replacement of existing server	$20,000	Franchise Revenue				20,000		
Broadcast Automation System Channel 23	Replacement of existing server	$20,000	Franchise Revenue					20,000	
UPS Unit Replacements	Routine replacement, end of life	$10,000	Franchise Revenue		2,000	2,000	2,000	2,000	2,000
Replace Studio Switcher	Replacement of end of life	$35,000	Franchise Revenue						35,000
Replacement Studio Control surface	Control surface compatible with Tricaster System	$6,000	Franchise Revenue			6,000			
Replacement of Graphics system	End of life No Support	$5,000	Franchise Revenue		5,000				
Workstation upgrade	Replace workstation to more functional layout	$2,000	Franchise Revenue		2,000				
Replacement UPS	Replacement for UPS	$2,000	Franchise Revenue		2,000				
Switcher	Replace switcher - Moving to HD	$45,000	Franchise Revenue	45,000					
Camera Replacements Switch to HD	Replace Meeting Room Cameras	$25,000	Franchise Revenue		25,000				
Replacement of Graphics system	End of life	$5,000	Franchise Revenue			5,000			
Replacement of UPS	Replacement of UPS	$2,000	Franchise Revenue		2,000				
New Generator for remote locations	New	$5,000	Franchise Revenue		5,000				
Replacement of Production Video switcher	End of Life	$15,000	Franchise Revenue				15,000		
CABLE TOTALS				45,000	43,000	38,000	37,000	22,000	37,000
DERRY PUBLIC LIBRARY									
Rubber roof system replacement	Replace 23 year old roof, including fixing flat areas or	$45,000	Operating		45,000				
Skylight replacements	Replace deteriorating skylights in the rubberized flat roof area in conjunction with the roofing replacement.	$26,254	Operating		26,254				
Metal roof replacement	Replace existing metal roof, including installation of water and ice shield, drip edge around perimeter, and flashing all wall and roof penetrations.	$181,329	Operating			181,329			
DERRY PUBLIC LIBRARY TOTALS				0	71,254	181,329	0	0	0
TAYLOR LIBRARY									
	No FY15 - FY20 projects								
TAYLOR LIBRARY TOTALS				0	0	0	0	0	0

TOWN OF DERRY, NH
Town Council Adopted Six Year Capital Improvement Plan
Fiscal Years 2016- 2021

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
CIP SUMMARY				FY 2016	FY2017	FY2018	FY2019	FY2020	FY2021
FIRE (1)				$ 264,300	$ 906,848	$ 698,550	$ 853,853	$ 2,079,108	$ 697,185
EMERGENCY MANAGEMENT				0	75,000	0	20,000	0	26,000
EXECUTIVE / FINANCE				0	36,001	40,001	45,001	50,001	1
PLANNING				0	0	0	0	0	0
POLICE				0	583,000	500,000	80,000	452,000	0
PUBLIC WORKS				143,571	486,001	817,001	796,001	655,001	376,001
DERRY PUBLIC LIBRARY				0	71,254	181,329	0	0	0
TAYLOR LIBRARY				0	0	0	0	0	0
TOWN OF DERRY GOVERNMENT Sub-Totals (excluding Water, Wastewater & Cable)				$ 407,871	$ 2,158,104	$ 2,236,881	$ 1,794,855	$ 3,236,110	$ 1,099,187
WATER				260,000	258,000	5,235,000	260,000	255,000	320,000
WASTEWATER				320,000	1,945,000	105,000	215,000	260,000	1,840,000
CABLE				45,000	43,000	38,000	37,000	22,000	37,000
TOWN OF DERRY TOTAL CIP				$ 1,032,871	$ 4,404,104	$ 7,614,881	$ 2,306,855	$ 3,773,110	$ 3,296,187