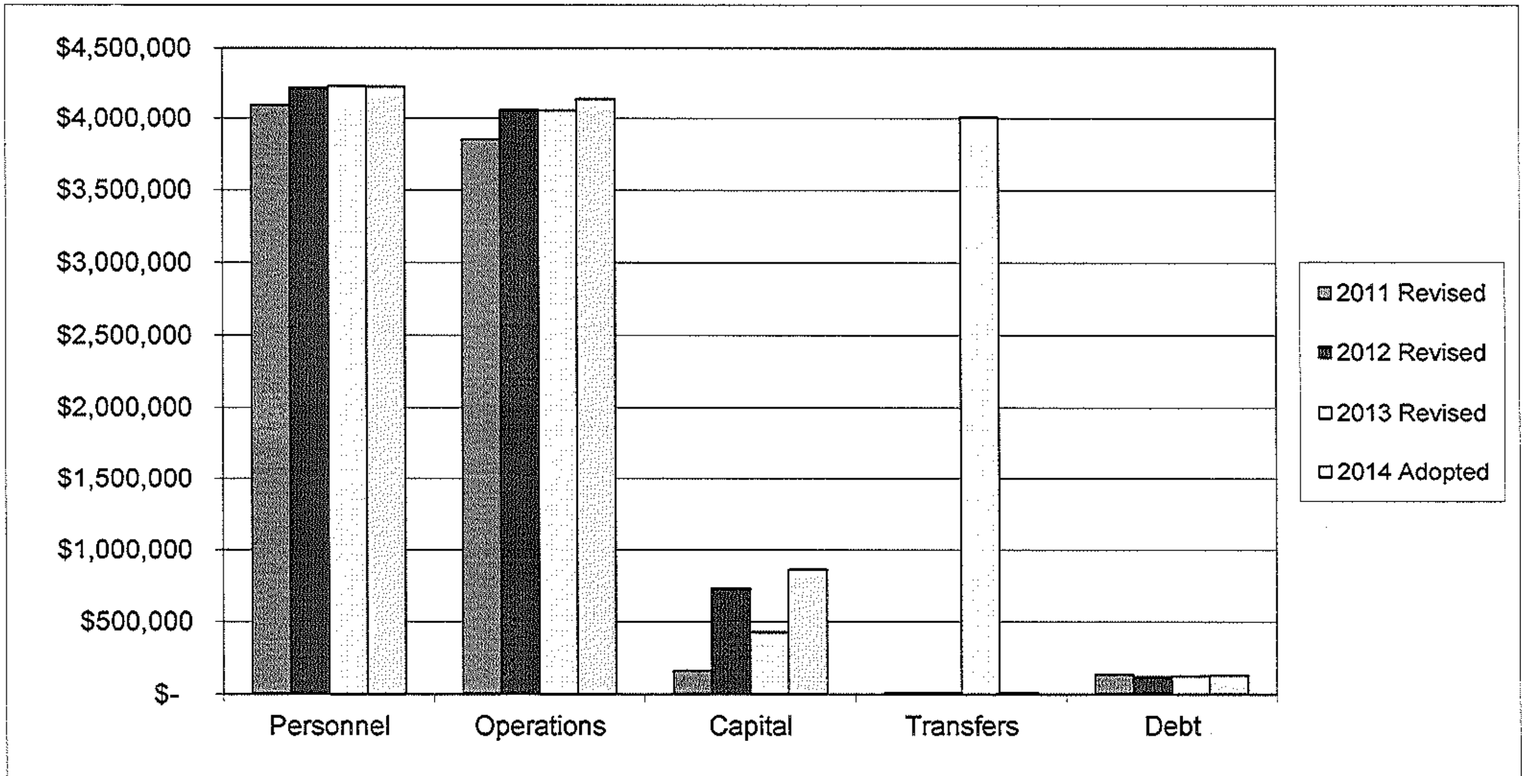
PUBLIC WORKS

Town of Derry, NH
Public Works Department Budget Comparison
FY2011 - FY2014



	2011 Revised	2012 Revised	2013 Revised	2014 Adopted	% of Change FY13-FY14
Personnel	$ 4,093,387	$ 4,221,643	$ 4,233,594	$ 4,229,052	-0.1%
Operations	3,853,434	4,061,893	4,056,077	4,139,716	2.1%
Capital	162,396	733,501	427,001	862,501	102.0%
Transfers	9,002	9,002	4,009,002	13,202	*
Debt	137,119	122,667	124,979	130,399	4.3%
Total	$ 8,255,338	$ 9,148,706	$ 12,850,653	$ 9,374,870	-27.0%

Excludes Wastewater and Water

* 2013 Revised includes Transfers to Capital Project Funds; $3M for a new Transfer Station and $1M to reconstruct Rockingham Road

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS DIVISION: HIGHWAY/STREET LIGHTS

DEPARTMENT MISSION:

The purpose of the Highway Division is to maintain and improve all Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure. It is the division's responsibility to maintain said roadways and infrastructure for safe public travel and use regardless of weather conditions. This mission is achieved through preventative maintenance, long term planning for improvements, and prompt emergency response to critical situations.

DEPARTMENT OBJECTIVES:

1. Reclamation of 9 roadway segments at a cost of $752,040.00.
2. Mill and overlay of 4 roadway segments at a cost of $476,141.00.
3. Shim and overlay of 2 roadway segments at a cost of $156,583.00.
4. Crush 12,500 tons of gravel at a cost of $50,000.00.
5. Continue implementation of the Salt Reduction Plan approved through the Steering Committee including the purchase of a two plow trucks funded 80% through a grant from the State of New Hampshire.
6. Continue the program to replace signs that do not meet the MUTCD retro-reflectivity standards.
7. Inspection of outfalls in the storm water collection system with cooperation from the Environmental Engineer.
8. Work closely with the School Department, Civic Groups, and Town Departments to further implement the NPDES Phase II goals.
9. Continued cooperation with all Town departments to complete projects in a cost-effective manner.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT | **Activity Center : HIGHWAYS & STREETS**

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	HWY PERMANENT POSITIONS	764,298	785,174	796,981	796,981	798,703	798,703	798,703
120	HWY TEMPORARY POSITIONS	9,656	9,656	10,619	10,619	13,000	13,000	13,000
140	HWY OVERTIME	125,119	121,071	125,012	125,012	126,250	126,250	126,250
190	HWY OTHER COMPENSATION	53,960	50,015	51,987	53,215	61,290	61,290	61,290
200	HWY EMPLOYEE BENEFITS	403,358	441,950	428,700	428,700	423,057	421,283	421,283
291	HWY TRAINING & CONFERENCES	4,750	4,120	4,120	5,442	4,120	4,120	4,120
292	HWY UNIFORMS	10,450	11,384	10,564	9,000	6,964	6,964	6,964
	TOTAL Personnel Services	**1,371,591**	**1,423,370**	**1,427,983**	**1,428,969**	**1,433,384**	**1,431,610**	**1,431,610**
	Operations & Maintenance							
310	HWY ARCHITECTS/ENGINEERING	7,500	98,903	17,500	57,500	7,500	7,500	7,500
341	HWY TELEPHONE	5,490	5,304	6,374	6,374	5,864	5,864	5,864
342	HWY DATA PROCESSING	0	0	0	900	1,400	1,400	1,400
390	HWY OTHER PROFESSIONAL SVS	3,720	3,720	3,220	1,000	3,220	3,220	3,220
410	HWY ELECTRICITY	159,631	154,612	165,551	164,631	177,380	177,380	177,380
411	HWY HVAC	10,110	12,640	12,640	8,000	9,690	9,690	9,690
412	HWY WATER	400	400	400	204	400	400	400
413	HWY SEWER	440	440	440	280	440	440	440
430	HWY REPAIRS & MAINTENANCE	1,339,871	1,559,782	1,565,711	1,565,711	1,621,409	1,621,409	1,621,409
440	HWY RENTAL & LEASES	355	355	355	1,510	2,063	2,063	2,063
490	HWY OTHER PROPERTY RELATED SVS	203,280	133,280	207,897	209,897	207,360	207,360	207,360
550	HWY PRINTING	2,000	800	1,800	1,800	1,800	1,800	1,800

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT — Activity Center : HIGHWAYS & STREETS

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
560	HWY DUES & SUBSCRIPTIONS	2,590	2,590	2,558	2,558	2,158	2,158	2,158
610	HWY GENERAL SUPPLIES	6,500	6,500	9,100	9,100	6,500	6,500	6,500
620	HWY OFFICE SUPPLIES	4,798	2,798	2,798	1,500	1,798	1,798	1,798
625	HWY POSTAGE	440	880	880	880	880	880	880
630	HWY MAINT & REPAIR SUPPLIES	247,574	258,003	192,110	192,110	242,110	242,110	242,110
635	HWY GASOLINE	4,401	4,896	5,304	5,304	7,410	7,410	6,840
636	HWY DIESEL FUEL	51,448	58,260	63,115	63,115	63,000	63,000	63,000
640	HWY CUSTODIAL & HOUSEKEEPING	0	0	0	250	0	0	0
650	HWY GROUNDSKEEPING SUPPLIES	0	0	0	700	0	0	0
690	HWY OTHER NON CAPITAL	0	12,600	2,315	9,294	389	389	389
	TOTAL Operations & Maintenance	**2,050,548**	**2,316,763**	**2,260,068**	**2,302,618**	**2,362,771**	**2,362,771**	**2,362,201**
Capital Outlay								
730	HWY OTHER IMPROVEMENTS	44,395	0	135,000	135,000	0	0	0
740	HWY MACHINERY & EQUIPMENT	0	0	178,500	178,500	0	0	0
760	HWY VEHICLES	35,000	572,500	0	340,121	189,000	189,000	189,000
	TOTAL Capital Outlay	**79,395**	**572,500**	**313,500**	**653,621**	**189,000**	**189,000**	**189,000**
Transfers								
910	HWY TFR TO SPECIAL REVENUE	0	0	0	3,909	0	0	0
930	HWY TFR TO CAPITAL PROJECT	0	0	1,000,000	1,000,000	0	0	0
960	HWY TFR TO TRUST/AGENCY FUND	1	1	1	0	1	1	1
	TOTAL Transfers	**1**	**1**	**1,000,001**	**1,003,909**	**1**	**1**	**1**
Debt Service								

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

84	Department: PUBLIC WORKS DEPT				Activity Center : HIGHWAYS & STREETS			
Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
980	HWY DEBT SERVICE	92,839	74,069	84,810	84,810	57,934	57,934	57,934
	TOTAL Debt Service	**92,839**	**74,069**	**84,810**	**84,810**	**57,934**	**57,934**	**57,934**
	TOTAL HIGHWAYS & STREETS	**3,594,374**	**4,386,703**	**5,086,362**	**5,473,927**	**4,043,090**	**4,041,316**	**4,040,746**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
FED GOV REVENUE	.00	.00	.00	-405,895.06	-138,617.00	.00	.0%
ST NH REVENUE	-675,037.54	-579,077.00	-579,077.00	-572,613.09	-579,077.00	-704,537.00	21.7%
OTH GOV REVENUE	-1,173.51	-3,000.00	-3,000.00	-2,062.26	-3,000.00	-3,000.00	.0%
SERVICE REVENUE	-92,981.77	-30,000.00	-30,000.00	-38,726.45	-40,000.00	-30,000.00	.0%
MISC REVENUE	-4,134.86	-8,000.00	-8,000.00	-19,735.03	-14,952.00	-8,000.00	.0%
INTERFUND TFR IN	-246,605.71	-160,000.00	-160,000.00	-56,780.16	-178,464.00	-160,000.00	.0%
OTH FINANCING SOURCE	-41,105.00	-1,252,500.00	-1,252,500.00	-1,141,474.00	-1,234,500.00	-53,500.00	-95.7%
HIGHWAYS & STREETS	-1,061,038.39	-2,032,577.00	-2,032,577.00	-2,237,286.05	-2,188,610.00	-959,037.00	-52.8%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS ACTIVITY CENTER: TRANSFER STATION

DEPARTMENT MISSION:

To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State and local laws. The Transfer Station operations will continue collection of household hazardous and yard wastes. The division will strive to find the most cost effective markets for recyclable goods and to assist the community through educational efforts.

DEPARTMENT OBJECTIVES:

1. Complete construction of a new Transfer Station for a May 2014 opening.
2. Continuing improvement of the Town's Recycling Program and to strive for a 40% recycling rate from Derry's Waste Stream.
3. Implementation of proactive grounds maintenance.
4. Continue to utilize the Reclamation Trust Fund to handle vehicle wastes and finance recycling projects.
5. Continue to improve revenue stream for commodities such as scrap iron, cardboard, newspaper. Also, introduce new markets and revenues for aluminum cans and HDPE/PETE plastics in new Transfer Station setup.
6. Continue to collect universal wastes including batteries, tires, waste oil and other products.
7. Participation in education of recycling efforts to residents, particularly as the new Transfer Station opens with an enhanced recycling philosophy.
8. Continue employee certification and regular training.
9. Host Household Hazardous Waste Day in Spring 2014. Collaborate with Londonderry in their event in Fall 2013.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

88 Department: PUBLIC WORKS DEPT — Activity Center : TRANSFER STATION

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	TS PERMANENT POSITIONS	341,041	349,451	363,724	371,912	366,650	366,650	366,650
140	TS OVERTIME	20,356	22,104	30,816	36,000	31,400	31,400	31,400
190	TS OTHER COMPENSATION	22,742	18,399	20,267	11,244	20,471	20,471	20,471
200	TS EMPLOYEE BENEFITS	151,691	167,104	165,287	165,287	169,257	168,702	168,702
291	TS TRAINING & CONFERENCES	800	800	800	800	800	800	800
292	TS UNIFORMS	5,132	5,534	3,350	3,350	3,348	3,348	3,348
	TOTAL Personnel Services	**541,762**	**563,392**	**584,244**	**588,593**	**591,926**	**591,371**	**591,371**
	Operations & Maintenance							
310	TS ARCHITECT/ENGINEERING	4,439	7,188	3,500	3,500	3,000	3,000	3,000
341	TS TELEPHONE	1,800	1,644	1,608	1,608	1,662	1,662	1,662
342	TS DATA PROCESSING	0	0	0	6,100	433	433	433
390	TS OTHER PROFESSIONAL SVS	480	480	480	2,300	480	480	480
410	TS ELECTRICITY	5,580	6,102	6,102	6,102	10,932	10,932	10,932
411	TS HVAC	657	825	825	825	609	609	609
412	TS WATER	124	124	124	124	124	124	124
413	TS SEWER	180	180	180	180	180	180	180
430	TS REPAIRS & MAINTENANCE	2,900	2,900	5,900	5,000	5,900	5,900	5,900
440	TS RENTAL & LEASES	0	0	0	105	0	0	0
490	TS OTHER PROPERTY RELATED SVS	914,368	880,046	891,178	894,785	848,176	842,844	842,844
550	TS PRINTING	1,700	1,700	1,700	1,700	1,700	1,700	1,700
560	TS DUES & SUBSCRIPTIONS	1,300	1,300	1,300	1,800	1,300	1,300	1,300

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
88	Department: PUBLIC WORKS DEPT				Activity Center : TRANSFER STATION			
610	TS GENERAL SUPPLIES	400	400	1,000	1,200	1,000	1,000	1,000
620	TS OFFICE SUPPLIES	500	500	500	500	500	500	500
625	TS POSTAGE	53	53	53	53	53	53	53
630	TS MAINT & REPAIR SUPPLIES	2,000	2,000	2,000	2,000	2,000	2,000	2,000
635	TS GASOLINE	378	420	455	455	65	65	60
636	TS DIESEL FUEL	14,145	16,009	17,377	21,000	23,032	23,032	23,032
640	TS CUSTODIAL & HOUSEKEEPING	150	150	150	150	150	150	150
650	TS GROUNDSKEEPING SUPPLIES	0	0	0	100	0	0	0
660	TS VEHICLE REPAIRS	0	0	0	200	0	0	0
690	TS OTHER NON CAPITAL	0	0	0	2,068	0	0	0
	TOTAL Operations & Maintenance	**951,154**	**922,021**	**934,432**	**951,855**	**901,296**	**895,964**	**895,959**
Capital Outlay								
710	TS LAND & IMPROVEMENTS	20,000	10,000	0	0	0	0	0
740	TS MACHINERY & EQUIPMENT	13,000	0	40,000	46,066	510,000	510,000	510,000
760	TS VEHICLES	0	66,000	0	59,950	0	0	0
	TOTAL Capital Outlay	**33,000**	**76,000**	**40,000**	**106,016**	**510,000**	**510,000**	**510,000**
Transfers								
930	TS TFR TO CAPITAL PROJECT	0	0	3,000,000	3,000,000	0	0	0
	TOTAL Transfers	**0**	**0**	**3,000,000**	**3,000,000**	**0**	**0**	**0**
Debt Service								
980	TS DEBT SERVICE	0	14,135	12,840	12,840	36,226	36,226	36,226
	TOTAL Debt Service	**0**	**14,135**	**12,840**	**12,840**	**36,226**	**36,226**	**36,226**
	TOTAL TRANSFER STATION	**1,525,916**	**1,575,548**	**4,571,516**	**4,659,304**	**2,039,448**	**2,033,561**	**2,033,556**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-3,700.00	-5,000.00	-5,000.00	-3,900.00	-5,000.00	-5,000.00	.0%
ST NH REVENUE	-6,006.00	-4,000.00	-4,000.00	.00	-4,000.00	-4,000.00	.0%
SERVICE REVENUE	-504,559.43	-483,500.00	-483,500.00	-340,532.82	-411,601.00	-411,040.00	-15.0%
MISC REVENUE	-15,669.28	.00	.00	-11,009.77	-9,391.00	.00	.0%
INTERFUND TFR IN	-56,592.00	-87,200.00	-87,200.00	-750.00	-87,200.00	-427,600.00	390.4%
OTH FINANCING SOURCE	-59,950.00	-3,011,500.00	-3,011,500.00	-3,005,005.00	-3,011,500.00	-210,000.00	-93.0%
TRANSFER STATION	-646,476.71	-3,591,200.00	-3,591,200.00	-3,361,197.59	-3,528,692.00	-1,057,640.00	-70.5%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: VEHICLE MAINTENANCE

DEPARTMENT MISSION:

The purpose of the Vehicle Maintenance Division is to maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation. Additionally, to maintain these vehicles by an effective preventative maintenance program and dedicated employee effort.

DEPARTMENT OBJECTIVES:

1. Maintain/Repair Vehicles and Equipment in an efficient and cost effective manner.
2. Assure that all snow related equipment is serviced and ready for winter operations.
3. Develop Specifications and recommend Vehicle and Equipment Replacements.
4. Assist the Highway Division in Emergency Response Situations.
5. Attain ASE Certification of all Division employees.
6. Live implementation of work order system creating a ticket for each repair or routine maintenance activity.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT — Activity Center : VEHICLE MAINTENANCE

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	VM PERMANENT POSITIONS	180,968	181,673	170,220	170,220	174,446	174,446	174,446
140	VM OVERTIME	12,662	12,729	9,225	9,225	12,725	12,725	12,725
190	VM OTHER COMPENSATION	15,051	2,530	13,040	13,220	13,047	13,047	13,047
200	VM EMPLOYEE BENEFITS	82,035	112,057	75,525	75,537	81,881	81,788	81,788
291	VM TRAINING & CONFERENCES	200	3,500	200	200	200	200	200
292	VM UNIFORMS	4,355	4,374	2,814	2,814	2,801	2,801	2,801
	TOTAL Personnel Services	**295,271**	**316,863**	**271,024**	**271,216**	**285,100**	**285,007**	**285,007**
	Operations & Maintenance							
341	VM TELEPHONE	1,000	1,098	1,144	1,144	940	940	940
342	VM DATA PROCESSING	0	0	0	500	0	0	0
390	VM OTHER PROFESSIONAL SVS	292	292	292	292	292	292	292
410	VM ELECTRICITY	3,636	3,908	3,908	3,908	4,479	4,479	4,479
411	VM HVAC	10,110	12,640	12,640	12,640	9,690	9,690	9,690
412	VM WATER	164	164	164	164	164	164	164
413	VM SEWER	232	232	232	232	232	232	232
430	VM REPAIRS & MAINTENANCE	3,038	1,550	1,000	7,000	1,000	1,000	1,000
440	VM RENTAL & LEASES	1,836	1,932	1,968	1,968	2,056	2,056	2,056
550	VM PRINTING	0	0	0	800	0	0	0
610	VM GENERAL SUPPLIES	0	0	0	3,000	0	0	0
620	VM OFFICE SUPPLIES	500	500	500	500	500	500	500
625	VM POSTAGE	0	0	0	1	0	0	0

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
86	Department: PUBLIC WORKS DEPT				Activity Center : VEHICLE MAINTENANCE			
630	VM MAINT & REPAIR SUPPLIES	36,000	36,000	40,000	35,000	40,000	40,000	40,000
635	VM GASOLINE	135	156	169	169	1,463	1,463	1,350
636	VM DIESEL FUEL	3,021	3,420	2,438	2,000	1,575	1,575	1,575
640	VM CUSTODIAL & HOUSEKKEPING SU	500	500	500	800	500	500	500
660	VM VEHICLE REPAIRS	87,400	96,303	103,700	100,514	107,700	104,600	104,600
690	VM OTHER NON CAPITAL	0	0	2,400	2,400	2,800	2,800	2,800
	TOTAL Operations & Maintenance	**147,864**	**158,695**	**171,055**	**173,032**	**173,391**	**170,291**	**170,178**
	Capital Outlay							
760	VM VEHICLES	0	0	0	0	27,000	27,000	27,000
	TOTAL Capital Outlay	**0**	**0**	**0**	**0**	**27,000**	**27,000**	**27,000**
	Transfers							
	Debt Service							
980	VM DEBT SERVICE	0	0	0	0	5,741	5,741	5,741
	TOTAL Debt Service	**0**	**0**	**0**	**0**	**5,741**	**5,741**	**5,741**
	TOTAL VEHICLE MAINTENANCE	**443,135**	**475,558**	**442,079**	**444,248**	**491,232**	**488,039**	**487,926**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
MISC REVENUE	-2,704.38	.00	.00	-3,513.05	-357.00	.00	.0%
INTERFUND TFR IN	-588.34	.00	.00	.00	.00	.00	.0%
OTH FINANCING SOURCE	.00	.00	.00	-45.00	-45.00	-27,000.00	.0%
VEHICLE MAINTENANCE	-3,292.72	.00	.00	-3,558.05	-402.00	-27,000.00	.0%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS ACTIVITY CENTER Bldg. & Grounds, Trees

DEPARTMENT MISSION:

The Building and Grounds Division's key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house services functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and, implement building improvements and modifications in compliance with the American Disability Act. The division assists with the maintenance of historical buildings. The division carries out its mission through preventative, scheduled, and emergency maintenance to preserve and to protect the Town's assets and their appearance. Hazardous and/or dangerous trees under the Town's jurisdiction are removed to ensure the safety of our citizens and the health of our tree stock.

DEPARTMENT OBJECTIVES:

1. Address issues that are found during the building audits.

2. To provide a safe and clean environment for all town employees and citizens in all Town facilities.

3. Continue training employees to control the cost and use of outside contractors in the general maintenance field, H.V.A.C., and other skilled trades.

4. Provide cost-effective services that meet the essential requirements of our customer.

5. Remove dead and diseased trees that are within the Town's right of way that cause an imminent danger to the public.

6. Reinforce the structural members at the Adams Memorial Building at a cost of $30,000.00.

7. Upgrade security at the Municipal Center by installing Prox card readers on the door at the entrance to the South stairway and on the second and third floor doors in the North stairway at a cost of $11,150.00.

8. Continue reviewing and adjusting the energy management systems to reduce the energy consumption in Town buildings.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT — Activity Center : BUILDING & GROUNDS

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	BG PERMANENT POSITIONS	261,268	255,573	258,466	258,466	262,450	262,450	262,450
120	BG TEMPORARY POSITIONS	13,331	9,504	16,151	16,151	16,151	16,151	16,151
140	BG OVERTIME	13,000	13,000	13,000	19,000	21,010	21,010	15,000
190	BG OTHER COMPENSATION	30,443	19,648	18,185	21,322	19,394	19,394	19,394
200	BG EMPLOYEE BENEFITS	114,286	130,482	124,384	124,384	133,011	132,684	132,684
291	BG TRAINING & CONFERENCES	1,000	5,000	2,000	2,000	2,000	2,000	2,000
292	BG UNIFORMS	4,776	4,776	2,966	2,966	3,203	3,203	3,203
	TOTAL Personnel Services	**438,104**	**437,983**	**435,152**	**444,289**	**457,219**	**456,892**	**450,882**
	Operations & Maintenance							
341	BG TELEPHONE	2,954	2,328	2,388	3,084	3,084	3,084	3,084
342	BG INFO TECH SERVICES	480	480	480	980	2,428	2,428	2,428
360	BG CUSTODIAL SERVICES	0	0	1,440	1,440	1,440	1,440	1,440
390	BG OTHER PROFESSIONAL SVS	0	0	0	9,247	0	0	0
410	BG ELECTRICITY	92,010	72,289	70,069	70,770	70,069	70,069	70,069
411	BG HVAC	29,324	30,350	31,890	29,865	32,054	32,054	29,901
412	BG WATER	3,182	3,486	3,486	3,932	3,486	3,486	3,486
413	BG SEWER	3,658	3,906	3,906	4,743	3,906	3,906	3,906
430	BG CONTRACTED REPAIR & MAINT	58,241	55,121	62,793	64,380	71,636	71,636	71,636
440	BG RENTALS & LEASES	0	0	0	1	0	0	0
490	BG OTHER PURCHASED PROF SVS	13,000	13,000	13,000	11,701	13,000	13,000	13,000
550	BG PRINTING	0	0	450	450	450	450	450

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

80	Department: PUBLIC WORKS DEPT			Activity Center : BUILDING & GROUNDS				
Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
610	BG SUPPLIES-GENERAL	6,000	3,500	3,500	3,520	3,500	3,500	3,500
620	BG SUPPLIES-OFFICE	100	100	100	100	100	100	100
625	POSTAGE	0	0	0	10	0	0	0
630	BG MAINT & REPAIR SUPPLIES	19,250	19,750	18,850	21,320	19,395	19,395	19,395
635	BG GASOLINE	432	600	650	650	869	869	802
636	BG DIESEL FUEL	2,968	3,156	3,419	3,419	5,775	5,775	5,775
640	BG SUPPLIES-CUSTODIAL&HOUSEKEP	17,200	16,400	16,400	16,400	16,400	16,400	16,400
650	BG SUPPLIES-GROUNDSKEEPING	1,624	1,500	1,500	1,525	1,500	1,500	1,500
690	BG OTHER NON CAPITAL	2,475	0	0	5,400	2,600	2,600	2,600
	TOTAL Operations & Maintenance	**252,898**	**225,966**	**234,321**	**252,937**	**251,692**	**251,692**	**249,472**
Capital Outlay								
720	BG BUILDINGS	0	0	30,000	30,077	30,000	30,000	30,000
760	BG VEHICLES	35,000	35,000	0	0	0	0	0
	TOTAL Capital Outlay	**35,000**	**35,000**	**30,000**	**30,077**	**30,000**	**30,000**	**30,000**
Transfers								
Debt Service								
980	B&G DEBT SERVICE	7,597	14,508	14,502	14,502	14,501	14,501	14,501
	TOTAL Debt Service	**7,597**	**14,508**	**14,502**	**14,502**	**14,501**	**14,501**	**14,501**
	TOTAL BUILDING & GROUNDS	**733,599**	**713,457**	**713,975**	**741,805**	**753,412**	**753,085**	**744,855**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
MISC REVENUE	-104,512.86	-102,541.00	-102,541.00	-120,716.20	-108,588.00	-109,794.00	7.1%
INTERFUND TFR IN	.00	.00	.00	-2,192.65	.00	.00	.0%
OTH FINANCING SOURCE	-43,065.00	.00	.00	-5.00	-5.00	.00	.0%
BUILDING & GROUNDS	-147,577.86	-102,541.00	-102,541.00	-122,913.85	-108,593.00	-109,794.00	7.1%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS ACTIVITY CENTER: CEMETERY

DEPARTMENT MISSION:

To strive to support the community members at a time of mourning in the cemetery, and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

DEPARTMENT OBJECTIVES:

1. To assist the Cemetery Trustees' with adopted Policies and Procedures for the mutual protection and benefit of the plot owners and those interred in the cemetery.

2. To maintain Forest Hill Cemetery as accessible and as well maintained as possible.

3. To cooperate with funeral homes to complete internment or disinterment work as requested.

4. To work with the IT department to complete mapping and recording the gravesites.

5. To replace an older Gravely mower with a stand-up Exmark Mower at a cost of $7975.00.

6. To shim and overlay some heavily rutted roadways within the cemetery at a cost of $25,000.00.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT — Activity Center : CEMETERY

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	CEM PERMANENT POSITIONS	80,494	84,005	85,110	65,000	86,140	86,140	86,140
120	CEM TEMPORARY POSITIONS	25,657	25,657	30,997	30,000	34,000	34,000	34,000
140	CEM OVERTIME	5,000	5,000	5,000	7,000	5,000	5,000	5,000
190	CEM OTHER COMPENSATION	4,105	3,062	3,311	4,877	4,003	4,003	4,003
200	CEM EMPLOYEE BENEFITS	47,262	51,688	49,282	31,101	55,103	54,778	54,778
	TOTAL Personnel Services	**162,518**	**169,412**	**173,700**	**137,978**	**184,246**	**183,921**	**183,921**
	Operations & Maintenance							
341	CEM TELEPHONE	360	378	378	378	372	372	372
342	CEM DATA PROCESSING	480	0	0	0	0	0	0
390	CEM OTHER PROFESSIONAL SVS	160	160	160	160	160	160	160
410	CEM ELECTRICITY	1,122	1,122	1,170	1,170	1,170	1,170	1,170
411	CEM HVAC	4,108	5,135	5,135	5,135	5,100	5,100	5,100
430	CEM REPAIRS & MAINTENANCE	883	883	883	883	1,083	1,083	1,083
490	CEM OTHER PROPERTY RELATED SVS	500	500	500	500	500	500	500
550	CEM PRINTING	550	550	550	200	200	200	200
610	CEM GENERAL SUPPLIES	2,500	2,500	2,500	2,500	2,500	2,500	2,500
620	CEM OFFICE SUPPLIES	200	200	200	200	200	200	200
625	CEM POSTAGE	50	50	50	50	50	50	50
630	CEM MAINT & REPAIR SUPPLIES	2,500	2,500	2,500	2,500	2,500	2,500	2,500
635	CEM GASOLINE	3,537	3,945	4,258	4,258	4,225	4,225	3,900
640	CEM CUSTODIAL & HOUSEKEEPING	200	200	200	200	200	200	200

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

82	Department: PUBLIC WORKS DEPT				Activity Center : CEMETERY			
Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
650	CEM GROUNDSKEEPING SUPPLIES	1,000	500	500	500	500	500	500
690	CEM OTHER NON CAPITAL	6,600	0	3,000	3,000	7,975	7,975	7,975
	TOTAL Operations & Maintenance	**24,750**	**18,623**	**21,984**	**21,634**	**26,735**	**26,735**	**26,410**
Capital Outlay								
710	CEM LAND & IMPROVEMENTS	0	0	0	0	25,000	25,000	25,000
740	CEM MACHINERY & EQUIPMENT	0	0	0	0	23,000	23,000	23,000
	TOTAL Capital Outlay	**0**	**0**	**0**	**0**	**48,000**	**48,000**	**48,000**
Transfers								
960	CEM TFR TO TRUST/AGENCY FUND	9,000	9,000	9,000	13,000	9,000	13,200	13,200
	TOTAL Transfers	**9,000**	**9,000**	**9,000**	**13,000**	**9,000**	**13,200**	**13,200**
Debt Service								
980	CEM DEBT SERVICE	10,517	10,518	0	0	4,300	4,300	4,300
	TOTAL Debt Service	**10,517**	**10,518**	**0**	**0**	**4,300**	**4,300**	**4,300**
	TOTAL CEMETERY	**206,785**	**207,553**	**204,684**	**172,612**	**272,281**	**276,156**	**275,831**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-13,950.00	-9,000.00	-9,000.00	-12,661.21	-13,000.00	-13,200.00	46.7%
SERVICE REVENUE	-30,550.00	-32,000.00	-32,000.00	-29,725.00	-30,500.00	-32,000.00	.0%
MISC REVENUE	-2.00	.00	.00	-2,478.00	-2,478.00	.00	.0%
INTERFUND TFR IN	-75,000.00	-75,000.00	-75,000.00	.00	-75,000.00	-75,000.00	.0%
OTH FINANCING SOURCE	-12,600.00	-10,725.00	-10,725.00	-14,913.79	-12,500.00	-35,750.00	233.3%
CEMETERY	-132,102.00	-126,725.00	-126,725.00	-59,778.00	-133,478.00	-155,950.00	23.1%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: CODE ENFORCEMENT

Department Mission:

The Code Enforcement Divisions primary goal is to provide effective plan review and inspectional services to insure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

Department Objectives:

1. Finalize approval of the revisions to the Town's Sign Regulations with the Planning Board and Town Council.

2. Provide timely enforcement of zoning and land use violations despite reduced staffing levels.

3. Update adopted codes to follow the most recent code cycle in order to stay current with the State Building Code.

4. Continue to provide educational opportunities for department staff in order to keep current with the latest codes and regulations.

5. Continue to provide timely Building Construction related inspections for citizens and contractors living and/or working in the Town.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

62 **Department: PUBLIC WORKS DEPT** **Activity Center : CODE ENFORCEMENT**

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
Personnel Services								
110	CE PERMANENT POSITIONS	187,382	192,573	192,209	192,209	192,356	192,356	192,356
140	CE OVERTIME	2,500	2,500	2,330	2,330	2,330	2,330	2,330
190	CE OTHER COMPENSATION	9,839	12,047	9,958	9,958	9,967	9,967	9,967
200	CE EMPLOYEE BENEFITS	85,143	92,828	88,621	88,621	95,567	93,030	93,030
291	CE TRAINING & CONFERENCES	1,250	1,250	1,250	1,400	1,500	1,500	1,500
292	CE UNIFORMS	1,014	1,092	476	320	344	344	344
	TOTAL Personnel Services	**287,128**	**302,290**	**294,844**	**294,838**	**302,064**	**299,527**	**299,527**
Operations & Maintenance								
341	CE TELEPHONE	1,200	2,520	2,592	2,592	2,592	2,592	2,592
355	CE PHOTO LABORATORY	240	240	150	50	150	150	150
390	CE OTHER PROFESSIONAL SERVICES	1,000	1,000	500	0	500	500	500
430	CE REPAIRS & MAINTENANCE	60	60	0	0	0	0	0
440	CE RENTAL & LEASES	280	280	280	790	808	808	808
550	CE PRINTING	1,500	1,500	1,500	1,500	1,500	1,500	1,500
560	CE DUES & SUBSCRIPTIONS	984	984	956	956	956	956	956
610	CE GENERAL SUPPLIES	0	0	0	30	0	0	0
620	CE OFFICE SUPPLIES	3,000	3,000	2,200	2,200	2,200	2,200	2,200
625	CE POSTAGE	2,000	2,000	2,000	1,500	2,000	2,000	2,000
630	CE MAINT & REPAIR SUPPLIES	0	0	0	76	0	0	0
635	CE GASOLINE	2,430	2,400	2,275	1,200	1,916	1,916	1,768

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

62	Department: PUBLIC WORKS DEPT				Activity Center : CODE ENFORCEMENT			
Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
670	CE BOOKS & PERIODICALS	0	250	750	750	750	750	750
	TOTAL Operations & Maintenance	**12,694**	**14,234**	**13,203**	**11,644**	**13,372**	**13,372**	**13,224**
Capital Outlay								
760	CE VEHICLES	0	0	0	0	27,000	27,000	27,000
	TOTAL Capital Outlay	**0**	**0**	**0**	**0**	**27,000**	**27,000**	**27,000**
Transfers								
Debt Service								
980	CE DEBT SERVICE	4,678	288	806	807	6,029	6,029	6,029
	TOTAL Debt Service	**4,678**	**288**	**806**	**807**	**6,029**	**6,029**	**6,029**
	TOTAL CODE ENFORCEMENT	**304,500**	**316,812**	**308,853**	**307,289**	**348,465**	**345,928**	**345,780**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-134,047.00	-150,675.00	-150,675.00	-139,151.71	-150,675.00	-150,675.00	.0%
SERVICE REVENUE	-2,608.89	-4,350.00	-4,350.00	-3,668.91	-4,450.00	-4,200.00	-3.4%
MISC REVENUE	-366.13	-4,000.00	-4,000.00	-3.00	-2,000.00	-4,000.00	.0%
OTH FINANCING SOURCE	.00	.00	.00	-30.00	-30.00	-27,000.00	.0%
CODE ENFORCEMENT	-137,022.02	-159,025.00	-159,025.00	-142,853.62	-157,155.00	-185,875.00	16.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: RECREATION

DEPARTMENT MISSION:

To continue to meet the needs of all our residents and offer attainable safe, productive and educational recreational programs, services, and special events.

The Department is committed to providing citizens of all ages and demographics with the opportunity to participate in a variety of community programs, athletic leagues and activities. It is critically important to maintain open communications and ongoing rapport with all athletic, civic and private organizations and human services agencies, to effectively collaborate to refine our goals and objectives and make better use of Town resources.

DEPARTMENT OBJECTIVES:

1. To continue to improve upon programming and services for senior citizens, by offering additional outings and health related initiatives relevant for our residents. Additional outreach and networking with Parkland Medical Center, Rockingham Meals on Wheels, Community Caregivers, and the Marion Gerrish Community Center is critical to the success. A resounding goal would be to have either quarterly and/or monthly meetings to collaborate on programming and compliment and cross-promote each organizations services.

2. To research and implement additional adult fitness related programming and classes on weekends and/or evenings. To offer additional afternoon fitness classes for senior citizens at Veterans Hall.

3. To continue to promote and encourage online registrations via Active Net, as well as strive and support the move to over the counter credit card transactions.

4. To continue to update the Divisions Operating Policies & Procedures.

5. To develop long term programming and facility needs research, with the possibility of using other Town/School facilities to accommodate and/or adding on to existing facilities to accommodate future growth and community participation.

Town of Derry, NH
Activity Center Narrative, Programs and Activities
FY 2014

DEPARTMENT: PUBLIC WORKS ACTIVITY CENTER: RECREATION

NARRATIVE

The Recreation Division coordinates, administers, and facilitates all Town sponsored recreational programs, services, special events and outings. The Department maintains extensive contact with outside athletic leagues, clubs, groups and agencies regarding non-sponsored programs and services. The Division is responsible for planning, promoting, and implementing all ongoing, seasonal athletic and social programs, as well as developing ongoing operating policies and procedures governing the programs, facility usage, and beneficial means of increasing and improving the quality of safe recreational programs, services, and facilities.

PROGRAMS AND ACTIVITIES

The Recreation Division coordinates and facilitates over 100 various programs and events, attempting to target and develop programs based upon the needs of the Town. Employees serve on various Town committees and boards to assist with coordinating additional recreational and cultural events. The Division has made significant strides in implementing standard operating procedures to ensure the efficiency, organization and safety in all athletic programs.

Key athletic programs are as follows: Winter Basketball, Travel Basketball, T-Ball, Grasshopper Baseball, Swim Lessons/Boating, Tennis Camps, Judo, Day Trips, T'ai Chi, Yoga, and Special Olympics. Seasonal programming continues occurs at Hood Park, Gallien's Beach, Don Ball, and Alexander-Carr, and administers four concession stands. Several special events occur annually and include the Summer Concert Series, vacation week activities, July Fourth fireworks, Summer Fun Runs, Downtown Trick-or-Treat, and a Very Derry Holiday. Key senior citizen programming and services includes two exercise programs, bonebuilders, two line dancing classes, bingo, indoor walking, and an assortment of outings, picnics, and dinners in conjunction with civic organizations. We have also added senior ballroom dancing, bi-monthly potluck luncheons, monthly healthy aging lectures and hearing screenings. The Division is assisting the Marion Gerrish Community Center as they embark on offering and expanding upon various passive recreational activities, such as card groups, bridge, cribbage, etc. The Department continues to directly assist several organizations on town wide community events, such as Derryfest, Frost Festival, Holiday Observances, parades, road races, and special events.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

70 Department: PUBLIC WORKS DEPT — Activity Center : RECREATION

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	REC PERMANENT POSITIONS	142,842	133,116	136,884	126,000	134,416	134,416	134,416
120	REC TEMPORARY POSITIONS	181,000	186,323	193,258	203,500	200,545	200,545	200,545
140	REC OVERTIME	11,000	11,749	13,490	12,795	13,115	13,115	13,115
190	REC OTHER COMPENSATION	9,907	8,375	8,568	8,151	10,447	10,447	10,447
200	REC EMPLOYEE BENEFITS	64,805	67,672	71,488	56,260	56,447	56,140	56,140
291	REC TRAINING & CONFERENCES	1,200	1,000	1,000	1,500	1,000	1,000	1,000
292	REC UNIFORMS	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	TOTAL Personnel Services	**411,754**	**409,235**	**425,688**	**409,206**	**416,970**	**416,663**	**416,663**
	Operations & Maintenance							
341	REC TELEPHONE	3,100	3,100	1,920	1,812	1,860	1,860	1,860
342	REC DATA PROCESSING	3,800	3,800	3,800	3,400	3,800	3,800	3,800
390	REC OTHER PROFESSIONAL SVS	86,600	87,500	87,500	87,800	87,100	87,100	87,100
430	REC REPAIRS & MAINTENANCE	1,000	1,000	1,000	800	1,000	1,000	1,000
440	REC RENTAL & LEASES	12,062	12,460	11,900	15,000	15,665	15,665	15,665
490	REC OTHER PROP RELATED SVS	0	240	240	240	240	240	240
550	REC PRINTING	3,300	2,700	3,300	3,527	3,250	3,250	3,250
560	REC DUES & SUBSCRIPTIONS	750	750	750	1,096	1,100	1,100	1,100
610	REC GENERAL SUPPLIES	44,100	45,500	48,000	45,400	47,200	47,200	47,200
620	REC OFFICE SUPPLIES	2,400	1,950	1,950	2,000	1,950	1,950	1,950
625	REC POSTAGE	660	616	630	630	621	621	621
630	REC MAINT & REPAIR SUPPLIES	1,000	1,000	1,000	1,300	1,000	1,000	1,000

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

70 Department: PUBLIC WORKS DEPT — Activity Center : RECREATION

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
635	REC GASOLINE	1,620	1,200	975	900	975	975	900
690	REC OTHER NON CAPITAL	4,700	2,600	1,000	1,000	1,000	1,000	1,000
	TOTAL Operations & Maintenance	**165,092**	**164,416**	**163,965**	**164,905**	**166,761**	**166,761**	**166,686**
	Capital Outlay							
	Transfers							
	Debt Service							
980	REC DEBT SERVICE	957	0	2,842	0	0	0	0
	TOTAL Debt Service	**957**	**0**	**2,842**	**0**	**0**	**0**	**0**
	TOTAL RECREATION	**577,803**	**573,651**	**592,495**	**574,111**	**583,731**	**583,424**	**583,349**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
LICENSE/PERMIT/FEE	-5,598.85	-8,000.00	-8,000.00	-2,730.65	-6,500.00	-6,500.00	-18.8%
SERVICE REVENUE	-172,233.12	-149,450.00	-149,450.00	-136,364.26	-148,665.00	-146,050.00	-2.3%
MISC REVENUE	-21,494.93	-21,300.00	-21,300.00	-20,055.96	-21,368.00	-20,300.00	-4.7%
INTERFUND TFR IN	-18,167.00	-25,161.00	-25,161.00	.00	-22,101.00	-26,287.00	4.5%
OTH FINANCING SOURCE	-390.00	.00	.00	.00	.00	.00	.0%
RECREATION	-217,883.90	-203,911.00	-203,911.00	-159,150.87	-198,634.00	-199,137.00	-2.3%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2014

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: PARKS

DEPARTMENT MISSION:

To continue to provide quality services and achieve high standards in maintaining the Town's parks, recreation areas, playgrounds, and ball fields. To provide safe recreational environments and conditions for public use. To continue adopt-a-field initiatives and collaborations with athletic leagues, civic organizations and businesses to fund facility improvements.

DEPARTMENT OBJECTIVES:

1. To continue to create and instill a sense of community pride in the Town's park areas, facilities, ball fields, and gardens.

2. To improve turf and overall playing conditions at ball field locations. To continue topdressing and seeding low spots and high usage areas utilizing staff and appropriate contracted services.

3. To develop a restoration plan and possible expansion for West Running Brook field.

4. To attain quotes for long term planning goals to refurbish East Derry Memorial Field by regarding, leveling areas, and installing a well and subsequent irrigation system.

5. To complete repairs and upgrades to the outdoor basketball courts and hockey rink at Hood Park.

6. To continue with field renovations and park/building upgrades and renovations by utilizing Division employees and/or contracted services. The focus of the upcoming fiscal year is truly maintenance and making smaller improvements to enhance the overall utilization and aesthetics at all park locations.

7. To attain the necessary permits to replenish the waterfront sand at Gallien's Town Beach.

8. To continue to explore viable park development options and enhancements at Alexander-Carr Park, such as an expansion of the Lodge and consideration of transforming the paved pavilion area into a street/roller hockey rink.

Town of Derry, NH

Activity Center Narrative, Programs and Activities
FY 2014

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: Parks

NARRATIVE

The Parks Division is directly responsible for the upkeep and maintenance at all Town park areas, facilities and ball fields. This includes an extensive amount of routine maintenance tasks, such as mowing, trimming, painting, raking, landscaping, field preparation, line striping for athletic and special events, litter removal, safety audits and inspections of playground equipment and apparatus, and completing all necessary repairs. This Division plays an integral role in the safeguarding, development and implementation of all of the Town's recreational areas and ball fields, as well as partaking in construction and renovation projects at all Town facilities. The Department continues to secure donations, sponsorship and funding from the various athletic groups and civic organizations. Public-private partnerships have proven to be a critical means of maintaining and expanding services and improving our facilities.

PROGRAMS AND ACTIVITIES

The Parks Division is responsible for overall maintenance and repairs at all park areas, which entails a variety of park systems, playground structures, athletic fields, tennis courts, basketball courts, picnic areas, 2 waterfronts, gardens, and other municipal areas. This is an extensive amount of work which involves not only field preparation and maintenance, but line striping services that must be completed prior to athletic games and events.

Division employees have assumed a greater role in project coordination and management, completing fence repairs, masonry, construction, plumbing, drainage projects in-house and/or in conjunction with private contractors. Capital projects and improvements that have been completed over the last several fiscal years have significantly improved park areas and ball fields throughout the Town.

Additional maintenance has been expanded, as the Division has assumed additional responsibilities to include pocket park areas, sections along the bike path, Conservation parcels of property, and beautifying the downtown area via flowers, landscaping and seasonal décor.

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT — Activity Center : PARKS

Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
	Personnel Services							
110	PAR PERMANENT POSITIONS	296,460	299,292	316,457	282,911	293,038	293,038	293,038
120	PAR TEMPORARY POSITIONS	87,000	84,600	87,216	84,500	88,320	88,320	88,320
140	PAR OVERTIME	11,000	10,401	13,072	11,922	12,227	12,227	12,227
190	PAR OTHER COMPENSATION	16,472	10,741	11,198	8,308	9,801	9,801	9,801
200	PAR EMPLOYEE BENEFITS	169,027	188,764	187,816	150,688	162,590	162,285	162,285
291	PAR TRAINING & CONFERENCES	1,000	1,000	1,200	1,200	1,200	1,200	1,200
292	PAR UNIFORMS	4,300	4,300	4,000	3,000	3,200	3,200	3,200
	TOTAL Personnel Services	**585,259**	**599,098**	**620,959**	**542,529**	**570,376**	**570,071**	**570,071**
	Operations & Maintenance							
490	REC OTHER PROP RELATED SVS	780	780	780	800	804	804	804
310	PAR ARCHITECTS/ENGINEERING	0	0	0	1,700	0	0	0
341	PAR TELEPHONE	1,808	1,820	1,824	1,790	1,824	1,824	1,824
342	PAR DATA PROCESSING	0	0	0	1,308	1,794	1,794	1,794
360	PAR CUSTODIAL SERVICES	1,836	1,840	3,015	4,368	4,368	4,368	4,368
390	PAR OTHER PROFESSIONAL SVS	792	1,584	864	1,002	940	940	940
410	PAR ELECTRICITY	31,600	20,565	35,070	34,395	35,020	35,020	35,020
411	PAR HVAC	13,000	16,000	18,375	16,600	16,725	16,725	16,140
412	PAR WATER	32,790	33,390	32,900	29,600	31,600	31,600	31,600
413	PAR SEWER	600	700	900	900	900	900	900
430	PAR REPAIRS & MAINTENANCE	82,500	82,000	78,500	81,520	78,000	78,000	78,000
440	PAR RENTAL & LEASES	300	300	300	341	0	0	0

Town of Derry, NH
FY 2014 Budget
Activity Center Summary By Category

72	Department: PUBLIC WORKS DEPT			Activity Center : PARKS				
Acct #	Account Description	FY 2011 Revised Budget	FY 2012 Revised Budget	FY 2013 Revised Budget	2013 Projected Actual	2014 Department Recommended	2014 Town Admin Recommended	2014 Town Council Adopted
490	PAR OTHER PROPERTY RELATED SVS	1,638	1,446	1,446	1,446	1,446	1,446	1,446
550	PAR PRINTING	0	0	0	401	0	0	0
610	PAR GENERAL SUPPLIES	5,000	4,500	4,500	5,000	5,000	5,000	5,000
620	PAR OFFICE SUPPLIES	800	650	650	650	650	650	650
630	PAR MAINT & REPAIR SUPPLIES	30,500	26,800	26,000	23,282	25,000	25,000	25,000
635	PAR GASOLINE	5,555	6,600	6,500	6,750	6,664	6,664	6,150
636	PAR DIESEL FUEL	10,335	11,700	12,675	13,000	14,000	14,000	14,000
650	PAR GROUNDSKEEPING SUPPLIES	28,500	30,500	32,750	29,050	30,950	30,950	30,950
690	PAR OTHER NON CAPITAL	0	0	0	3,490	1,000	1,000	1,000
	TOTAL Operations & Maintenance	**248,334**	**241,175**	**257,049**	**257,393**	**256,685**	**256,685**	**255,586**
Capital Outlay								
710	PAR LAND & IMPROVEMENTS	1	50,001	1	1	20,001	20,001	20,001
740	PAR MACHINERY & EQUIPMENT	15,000	0	0	11,518	11,500	11,500	11,500
760	PAR VEHICLES	0	0	43,500	28,395	0	0	0
	TOTAL Capital Outlay	**15,001**	**50,001**	**43,501**	**39,914**	**31,501**	**31,501**	**31,501**
Transfers								
960	PAR TFR TO TRUST/AGENCY FUND	1	1	1	1	1	1	1
	TOTAL Transfers	**1**	**1**	**1**	**1**	**1**	**1**	**1**
Debt Service								
980	PAR DEBT SERVICE	20,531	9,149	9,179	5,224	5,668	5,668	5,668
	TOTAL Debt Service	**20,531**	**9,149**	**9,179**	**5,224**	**5,668**	**5,668**	**5,668**
	TOTAL PARKS	**869,126**	**899,424**	**930,689**	**845,061**	**864,231**	**863,926**	**862,827**

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2014 2014 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: GOV GENERAL FUND	2012 ACTUAL	2013 ORIG BUD	2013 REVISED BUD	2013 ACTUAL	2013 PROJECTION	2014 Adopted	PCT CHANGE
SERVICE REVENUE	-4,476.01	-4,500.00	-4,500.00	-2,644.84	-4,500.00	-4,500.00	.0%
MISC REVENUE	-13,769.98	-10,648.00	-10,648.00	-26,739.55	-27,156.00	-10,648.00	.0%
INTERFUND TFR IN	-89,639.66	-45,975.00	-45,975.00	-612.69	-43,366.00	-45,918.00	-.1%
OTH FINANCING SOURCE	-177.00	-46,500.00	-46,500.00	-30,000.00	-28,000.00	.00	-100.0%
PARKS	-108,062.65	-107,623.00	-107,623.00	-59,997.08	-103,022.00	-61,066.00	-43.3%