



## Property Owner Designated Respondent Affidavit

*Per RSA 540:1, the following affidavit is required to be filed with the Town Clerk.*

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Rental Property Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone Number: (H) \_\_\_\_\_ (C) \_\_\_\_\_

(W) \_\_\_\_\_ Please indicate your preference for contact.

Email Address: \_\_\_\_\_

### Designated Respondent to Accept Services

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (H) \_\_\_\_\_ (C) \_\_\_\_\_

(W) \_\_\_\_\_ Please indicate your preference for contact.

Email Address: \_\_\_\_\_

Expiration of Respondent Status: \_\_\_\_\_

**Fee \$15.00**

I, \_\_\_\_\_ swear and affirm that I have designated the above named  
\_\_\_\_\_ as my representative, having responsibility and authority to  
accept documentation and services for the rental property at the address listed on this affidavit.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named \_\_\_\_\_

\_\_\_\_\_ personally appeared and made oath that the above declaration by  
him/her is true.

\_\_\_\_\_  
Justice of the Peace / Notary Public

\_\_\_\_\_  
Commission Expiration

**AFFIX SEAL HERE**