

TOWN OF DERRY

Town Council
Derry Municipal Center
14 Manning Street



Tuesday April 12, 2022
3rd Floor Meeting Room

MINUTES

7:00 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Katsakiores, Chirichiello, Spencer, Wetherbee, Foote, Flood, and Chairman Bourdon (8:10 PM - Remote)
Present: TA Dave Caron, Town Clerk Daniel Healey

BUDGET WORKSHOP

Administration

Town Administrator David Caron

Department Mission: Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Councilor Wetherbee moves the bottom line at \$588,870, seconded by Councilor Foote
Roll Call Vote: 6-0-0

Community Development

Economic Development Coordinator Beverly Donovan

Department Mission: To create short and long-term objectives for sustainable economic development and growth for the Town of Derry; align with community vision, the goals of the Planning department, Derry Town Council and master plan; maintain working relationships with organizations and entities to increase opportunities and improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base.

Councilor Foote moves the bottom line at \$180,653, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

IT/GIS

IT/GIS Manager Doug Rathburn

Department Mission: To provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development.

Councilor Wetherbee moves the bottom line at \$1,034,467, seconded by Councilor Foote
Roll Call Vote: 6-0-0

Human Services

Town Administrator David Caron

Department Mission: To provide emergency assistance to individuals and families in Derry who lack adequate resources. They strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible. Services are provided through Community Health Services (CHS), which uses the 2012 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted July 2019) to determine client's eligibility for assistance.

Councilor Wetherbee moves the bottom line at \$288,900, seconded by Councilor Chirichiello
Roll Call Vote: 6-0-0

Assessing

Chief Financial Officer Mark Fleischer

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year.

Councilor Chirichiello moves the bottom line at \$445,268, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

Finance

Chief Financial Officer Mark Fleischer

Department Mission: To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it.

Councilor Wetherbee moves the bottom line at \$669,770, seconded by Councilor Foote
Roll Call Vote: 6-0-0

Tax

Chief Financial Officer Mark Fleischer

Department Mission: To serve the residents of Derry and Town of Derry Departments in an efficient and courteous manner in accordance with the New Hampshire state statute. The tax collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.

Councilor Chirichiello moves the bottom line at \$859,117, seconded by Councilor Foote
Roll Call Vote: 6-0-0

OMO

Chief Financial Officer Mark Fleischer

The OMO budget includes appropriations for legal expenses, property and liability insurance, water for hydrants, a communication system for Fire and Police, and debt service.

Councilor Wetherbee moves the bottom line at \$3,859,942, seconded by Councilor Foote
Roll Call Vote: 6-0-0

Planning

Planning Director George Sioras

Department Mission: Responsible for the overall development of the Town as it relates to land use policies and programs and to enhance the quality of life for Derry residents; people who work here, and the business community.

Flagged line item 291

Councilor Wetherbee moves the bottom line at \$307,623, seconded by Councilor Chirichiello (Subject to flagged items)
Roll Call Vote: 6-0-0

Cable

Cable System Coordinator Owen Provencher

Department Mission: Derry Community Access Media operates the media center for the Town of Derry, NH. This includes operation of the Government Channel (DTV 17), the Public Access Channel (DTV 23), and online streaming and video on demand platforms. Programming 95.1 LP-FM radio and operating Media CO-OP.

Councilor Chirichiello moves the bottom line at \$682,226, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

TIF

Town Administrator David Caron


Councilor Wetherbee moves the bottom line at \$1,307,394, seconded by Councilor Bourdon
Roll Call Vote: 7-0-0

Adjourn: 9:15PM



Town Clerk

Recording & Transcription by: Daniel Healey, Town Clerk



Date