

## TOWN OF DERRY

Town Council  
Derry Municipal Center  
14 Manning Street



Thursday April 21, 2022  
3rd Floor Meeting Room

### **MINUTES**

**7:00 PM Call to order**

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

**Roll Call:** Councilors Katsakiores, Chirichiello, Spencer, Wetherbee, Foote, Flood, and Chairman Bourdon

Present: TA Dave Caron, Town Clerk Daniel Healey

### **BUDGET WORKSHOP**

#### **Town Clerk**

*Town Clerk Daniel Healey*

Department Mission: Continue to direct and assist visitors to Town Hall in a positive manner and maintain a level of quality customer service. Complete Citizen's and Departmental requests in a timely manner.

**Councilor Wetherbee moves the bottom line at \$170,933, seconded by Councilor Foote**

**Roll Call Vote: 7-0-0**

#### **Elections**

*Town Clerk Daniel Healey*

*Town Moderator Tina Guilford*

Department Mission: To keep a perpetual, accurate, and complete up to date database in accordance with the procedures of the HAVA statewide database and our associated paper files and correspondence.

**Councilor Wetherbee moves the bottom line at \$87,446, seconded by Councilor Spencer**

**Roll Call Vote: 7-0-0**

#### **Derry Public Library**

*Derry Public Library Director Eric Stern*

Department Mission: The Derry Public Library serves the community's evolving informational and cultural needs, and supports residents' efforts to connect, explore, and grow.

**Councilor Spencer moves the bottom line at \$1,409,543, seconded by Councilor**

**Katsakiores**

**Roll Call Vote: 7-0-0**

#### **Taylor Library**

*Taylor Library Director Jen Thielker*

Department Mission: The library exists to provide a welcoming, supportive, and kind environment full of resources that interest, inform, and enlighten all within the community. The library offers expert service to support a love of learning, critical thinking, and literacy.

**Councilor Foote moves the bottom line at \$198,532, seconded by Councilor Wetherbee  
Roll Call Vote: 7-0-0**

#### **Highway**

*Director of Public Works Mike Fowler*

Department Mission: To maintain and improve all the Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure.

**Councilor Wetherbee moves the bottom line at \$3,981,625, seconded by Councilor Foote  
Roll Call Vote: 7-0-0**

#### **Transfer Station**

*Director of Public Works Mike Fowler*

Department Mission: To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State, and local laws.

**Councilor Wetherbee moves the bottom line at \$2,365,205, seconded by Councilor Foote  
Roll Call Vote: 7-0-0**

#### **Vehicle Maintenance**

*Director of Public Works Mike Fowler*

Department Mission: To maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation.

**Councilor Wetherbee moves the bottom line at \$624,599, seconded by Councilor Spencer  
Roll Call Vote: 7-0-0**

#### **Building and Grounds**

*Director of Public Works Mike Fowler*

Department Mission: Key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house service functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and implement building improvements and modifications in compliance with the American Disability Act. Assists with maintenance of historical buildings, and removal of hazardous and/or dangerous trees under the Town's jurisdiction to ensure the safety of the citizens.

**Councilor Wetherbee moves the bottom line at \$830,319, seconded by Councilor Foote  
Roll Call Vote: 7-0-0**

#### **Cemetery**

*Director of Public Works Mike Fowler*

Department Mission: To strive to support the community members at a time of mourning in the cemetery and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

**Councilor Wetherbee moves the bottom line at \$171,692, seconded by Councilor Foote  
Roll Call Vote: 7-0-0**

### **Code Enforcement**

*Director of Public Works Mike Fowler*

Department Mission: The Code Enforcement Division's primary goal is to provide effective plan review and inspectional services to insure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

**Councilor Wetherbee moves the bottom line at \$369,770, seconded by Councilor Foote**  
**Roll Call Vote: 7-0-0**

### **Recreation**

*Director of Public Works Mike Fowler*

Department Mission: To continue to meet and evaluate the needs of the town residents in order to offer affordable, safe, productive and educational recreational programs, services, and special events.

**Councilor Wetherbee moves the bottom line at \$607,315, seconded by Councilor Foote**  
**Roll Call Vote: 7-0-0**

### **Parks**

*Director of Public Works Mike Fowler*

Department Mission: To continue to provide quality services and maintain extremely high standards in maintaining the Town's public parks, playgrounds, and athletic fields.

Flagged line item 110

**Councilor Wetherbee moves the bottom line at \$994,033, seconded by Councilor Foote**  
**(Subject to flagged items)**  
**Roll Call Vote: 7-0-0**

### **Health**

*Director of Public Works Mike Fowler*

Department Mission: To support, cultivate and protect the health, well-being and safety of the Citizens of Derry.

**Councilor Wetherbee moves the bottom line at \$151,612, seconded by Councilor Foote**  
**Roll Call Vote: 7-0-0**

**Adjourn: 9:25PM**

  
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Town Clerk

Recording & Transcription by: Daniel Healey, Town Clerk

  
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Date