

TOWN OF DERRY

Town Council
Derry Municipal Center

April 13 2017
Thursday - 6:30 PM

6:30 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Chirichiello, Foote, Tripp, Wetherbee, Katsakiores, Morgan and Chairman Bourdon

Present: TA David Caron, Town Clerk Daniel Healey, CFO Susan Hickey

BUDGET WORKSHOP

Community Development

Economic Development Coordinator Anne Struthers

Department Mission: To assist in creating an environment that attracts robust businesses to Derry that meet the demand of our residents and the local workforce, and inspires current and future businesses to succeed in our community of historic Main Street storefronts complimented by the convenience of larger retailers, industry, and medical professionals.

Flagged items:

Marketing: Discussion regarding marketing methods.

Councilor Morgan moves the bottom line at \$184,502, seconded by Councilor Katsakiores (Subject to flagged items)

Roll Call Vote: 7-0-0

Bottom Line: \$184,502

IT/GIS

IT/GIS Manager Doug Rathburn

Department Mission: To provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development.

Councilor Wetherbee moves the bottom line at \$816,462, seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Bottom Line: \$816,462

Councilor Chirichiello motions for a 5 minute recess, seconded by Councilor Tripp
Roll Call Vote: 7-0-0

Human Services

Human Services Administrator Jill Jamro

Department Mission: To provide emergency assistance to individuals and families in Derry who lack adequate resources. They strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Flagged items:

HS Payments: Visit the original department request for human service direct payments that was removed.

Councilor Wetherbee moves the bottom line at \$399,585, seconded by Councilor Katsakiores (Subject to flagged items)

Roll Call Vote: 7-0-0

Bottom Line: \$399,585

Assessing

Chief Financial Officer Sue Hickey

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year.

Flagged items:

Overtime, Training: Discussion regarding these line items.

Revenues: \$98,004

Expenditures: \$469,557

Net Expenses: \$371,553

Councilor Wetherbee moves the bottom line at \$469,557, seconded by Councilor Foote (Subject to flagged items)

Roll Call Vote: 7-0-0

Bottom Line: \$469,557

Finance

Accounting Manager Mark Fleischer

Department Mission: To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it.

Councilor Wetherbee moves the bottom line at \$669,106, seconded by Councilor Chirichiello

Roll Call Vote: 7-0-0

Bottom Line: \$669,106

OMO

Accounting Manager Mark Fleischer

The OMO budget includes appropriations for legal expenses, property and liability insurance, water for hydrants, a communication system for Fire and Police, and debt service.

Councilor Wetherbee moves the bottom line at \$3,562,940, seconded by Councilor Morgan

Roll Call Vote: 7-0-0

Bottom Line: \$3,562,940

Tax

Tax Collector Dawn Enwright

Department Mission: To serve the residents of Derry and Municipal Center Departments in an efficient and courteous manner in accordance with the New Hampshire state statute. The tax collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.

Councilor Morgan moves the bottom line at \$798,423, seconded by Councilor Wetherbee

Roll Call Vote: 7-0-0

Bottom Line: \$798,423

Planning

Planning Director George Sioras

Planning Assistant Elizabeth Robidoux

Department Mission: Responsible for the overall development of the Town as it relates to land use policies and programs and to enhance the quality of life for Derry residents; people who work here, and the business community.

Flagged items:

Salaries: Discussion regarding increase for Planning Secretary.

Councilor Wetherbee moves the bottom line at \$283,527, seconded by Councilor Foote (Subject to flagged item)

Roll Call Vote: 7-0-0

Bottom Line: \$283,527

Cable

Cable System Coordinator Chris Martin

Department Mission: Derry Community Television operates the government access channel and the public access channel for the Town of Derry, NH. They strive to fulfill the needs and requests of the community while providing information and entertainment to our community. Councilor Morgan would like more equipment upgrades and suggests having a workshop to discuss Cable in more detail.

Flagged items:

Salaries, Equipment, School Payment: Discussion via a workshop to discuss future goals of the department.

Councilor Morgan moves the bottom line at \$457,617, seconded by Councilor Wetherbee (Subject to flagged items)

Roll Call Vote: 7-0-0

Bottom Line: \$457,617

TIF

Chief Financial Officer Sue Hickey

Accounts for the TIF Districts located at Ash Street and Route 28. Debt service for both bonds is \$533,308. The Ash Street debt will mature in 2020.

Councilor Wetherbee moves the bottom line at \$533,308, seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Bottom Line: \$533,308

Council Requests / Open Discussion

Councilor Wetherbee – Would like to know the history on the Fund Balance. The past 10 years would be a good start.

Councilor Tripp – If funding the Capital Improvement Plan it would be good to see what the requirements are and if the current Fund Balance policy fulfills that.

Councilor Morgan – The Derry Veteran's Assistance fund event at Tupelo Hall raised \$23,000. Construction has begun on the veteran's house with the footing being poured, the walls going up, and the framers will begin framing soon. The veteran should be in the new house by July 4th.

Councilor Chirichiello – HB 1 & 2 regarding the State budget for the next 2 years was put to the Senate. There is 15% included for retirement and we are waiting to see what happens but he will keep the council updated.

Councilor Foote – Thanked the CFO and the Town Administrator for their work on the budget.

Councilor Katsakiores – Happy Easter to everyone.

Chairman Bourdon – The Sunshine Soup Kitchen had a great event that raised well over \$20,000. Wished everyone a Happy Easter and thanked his wife for all that she does.

Adjournment 9:40 p.m.



Town Clerk

5-5-17
Date