

TOWN OF DERRY

Town Council
Derry Municipal Center

December 4, 2018
Tuesday - 7:00 PM

6:30 PM Non-Public Session RSA 91A:3 II (d)
7:00 PM Call to order

Councilor Tripp moves to leave non-public session, seconded by Councilor Foote – all agreed

Councilor Tripp moves to seal RSA 91A:3 II (d), seconded by Councilor Foote – all agreed

There was a moment of silence for the passing of Former President George H. W. Bush.

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Chirichiello, Bourdon, Tripp, Katsakiores, Foote, Wetherbee, and Chairman Morgan

Present: TA David Caron, Town Clerk Daniel Healey

Public Forum - *30 Minutes*

Open Public Forum – all agreed

Ernie St. Pierre: Sunset Ave – The Derry Veteran's assistance fund has been very active the past 6 months and Greater Derry Community Health Services has recommended many veterans to the organization. A veteran recently needed a boiler and that project has been completed. Thanked Councilor Bourdon for his clothing drive for the veterans.

Karen Blandford-Anderson: Village Brook Lane – There is a new display at the Derry Museum for World War I. It will be opening Sunday December 9th at 1pm. and will be open Sunday through January. It is the 100th anniversary of the war ending and highlights the Town of Derry's experience during the war.

Motion by Councilor Katsakiores to close public forum, seconded by Councilor Bourdon – all agreed

Consent Agenda

18-136 Approve Public Minutes – October 23, 2018

18-137 Resolution #2018-067 – Relative to a supplemental appropriation for Exit 4-A, Hood Pond Dam improvements and Recreation Facilities

18-138 Resolution #2018-068 – Relative to the authorization of \$4.02M in General Obligation Bonds

Consent agenda approved

Chairman's Report – James Morgan

Town Moderator Mary Till discussed the November 6th General Election. She gave recommendations on traffic control and town ordinances related to parking on election day. The school department will try to make their schedule to have school closed on the day of a General Election or a Primary. Wreaths Across America began in 2007 as an extension of the Arlington

National Cemetery Wreath Project where evergreen memorial wreaths were placed on the headstones of our nation's fallen heroes during the holidays. Members of the John Stark Society of the Children of the American Revolution and volunteers are partnering with Wreaths Across America with a mission to remember the fallen, honor those who serve and teach our children the value of freedom. Family members, friends and volunteers will help to place memorial wreaths on the gravesites of American heroes laid to rest in Forest Hill Cemetery in Derry, NH on Saturday December 15, 2018 at 11:00am. The lights on the tree downtown have been going out and staff is aware. They will be working to correct the problem and keep the tree lit.

There was a meeting that took place at West Running Brook Middle School regarding the Master Plan. The residents of Derry are encouraged to attend future meetings and have their ideas heard. Chairman Morgan thanked Councilor Bourdon for his clothing drive to help veterans in need. There will be a public hearing at the next meeting regarding the authorization of \$4.02M in General Obligation bonds. There is a survey on the town website regarding school reconfiguration.

Town Administrator's Report – David Caron

FY18 Comprehensive Annual Financial Report – *Scott MacIntyre, Melanson Heath*

Melanson Heath did not discover any deficiencies in internal control that they consider to be material weakness. There may be material weakness that has not been identified. Melanson Heath's recommendations including Ensuring Compliance with Uniform Guidelines, Preparing for GASB Statements 84 and 87, Expanding Trust Fund Reconciliations, Following through on internal audit recommendations, and Expanding the chart of accounts.

FY19 Q1 Financials – *CFO Susan Hickey and Accounting Manager Mark Fleischer*

September 30th is 25% through the fiscal year. The General Fund reserve and expenditures are at 17% and 29% respectively. Previous year first quarter revenues were at 20%. Previous year first quarter expenditures were at 21%. A review will be given at the second quarter financial review after all year end transfers are completed between the town and the trustees of the trust funds. They are scheduled to begin by the end of October.

There will be an Exit 4A meeting tomorrow at 6pm at West Running Brook Middle School. October 19th, the town's cable agreement ends but staff is working on a new agreement. A public hearing will take place in late Spring. Information on the cemetery monuments is in the councilor's packets.

Public Hearings

18-118 Resolution #2018-059 – Release of Public Servitude – Eastman Drive to Sheldon Road – *Director of Public Works Mike Fowler*

Motion by Councilor Chirichiello to table 18-118 – Release of Public Servitude until the December 18, 2018 Town Council Meeting, seconded by Councilor Foote

Roll Call Vote: 7-0-0

New Business

18-139 Resolution #2018-069 – Amend the terms of intermunicipal Agreement with the Town of Chester to supply dispatch services – *Fire Chief Michael Gagnon and Assistant Fire Chief Scott Jackson*

The Town of Derry has provided fire and EMS Dispatch services for the Town of Chester for many years. The Town of Derry has recently enhanced our Emergency Radio Communications System to include infrastructure improvements and upgrading from analog to digital communications. Derry communications equipment is required to be located on an SBA Tower located in Chester; this action requires an amendment to the existing inter-municipal agreement with Chester. It is recommended that the Derry Town Council approve this amendment. The SBA Communications Tower located on Derry Road in Chester has been utilized by the Derry Fire Department to provide Fire/EMS dispatch services to the Towns of Chester and Auburn for many years. The existing agreement for use of Chester analog communications equipment on this SBA Tower is between the Town of Chester and SBA Tower. Use of this Chester Tower was included in the overall proposal for the Derry Emergency Radio Communications System upgrade to include new digital equipment. An amendment of the existing Fire/EMS Dispatching inter-municipal agreement between Derry and Chester is required. Existing agreement for use of analog communications equipment on this SBA Tower is between the Town of Chester and SBA Tower. The new digital communications equipment to enhance overall regional communications would require a fee increase to the Town of Chester for continued use of the Tower. Utilization of this tower for communications purposes is also beneficial for the Towns of Derry and Auburn. As such the Towns of Derry, Chester, and Auburn would agree to each pay a one-third of \$5,826.00 annual license fee for use of this SBA Tower. The anticipated FY19 revenue for providing Fire/EMS Dispatching services to the Towns of Chester and Auburn is \$82,852; this fee escalates for the remainder of the contracts each year after.

Councilor Tripp MOVES THAT THE TOWN COUNCIL adopt Resolution #2018-069, which reads as follows [Read the Resolution], seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Resolution attached

Councilor Comments / Liaison Reports –

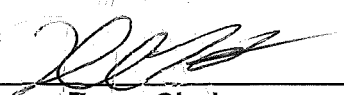
Councilor Katsakiores – The Heritage Commission has assisted in the World War I display opening at the Derry Museum on Sunday December 9th.

Councilor Wetherbee – The Pantry Plunge is December 15th. Would like to see the numbers on the number of residents receiving the elderly exemption. Requested an update on the Human Services provided by Greater Derry Community Health Services and was told a 6 month report would be available in January.

Councilor Tripp – Will be attending the Tilton Veteran's home for their annual Christmas party on December 15th.

Councilor Foote – Congratulated the new members of the fire department and those who were promoted. The School district has programs in place to report bullying anonymously if anyone has any issues. There will be a free event at Gilbert H. Hood Middle School on January 19th discussing managing difficult conversations.

Adjournment: 8:45 p.m.



Town Clerk

12-20-18
Date

Recording & Transcription by: Daniel Healey, Town Clerk



RESOLUTION

Number 2018-069

To Amend the Terms of Intermunicipal Agreement with the Town of
Chester to Supply Dispatch Services

WHEREAS, Section 5.1 of the Town Charter designates the Town Council as the governing and legislative body of the Town, and

WHEREAS, the Fire Department has maintained a lengthy relationship with the Town of Chester by providing EMS and Fire Dispatch services; and

WHEREAS, the current agreement to provide Dispatch services agreement was to expire June 30, 2020; and Derry and Chester have negotiated a ten-year successor agreement which was approved by the Town Council under Resolution #2018-012; and

WHEREAS, the implementation of the Police-Fire Communications System as approved in the FY18 budget requires modifications to a cell tower in the Town of Chester; and

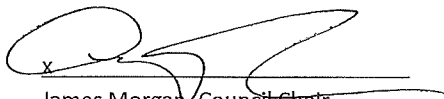
WHEREAS, additional costs shall be incurred with these modifications, which will be shared and will benefit both communities;

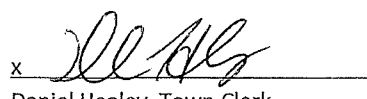
NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to execute an amended Intermunicipal Agreement, in accordance with RSA 53-A, between the Towns of Derry and Chester to continue providing Fire/EMS Dispatch Services through June 30, 2028.

This Resolution shall take effect immediately upon its passage.

Adopted: December 4, 2018

Attest:

x 
James Morgan, Council Chair
Date: 12/4/18

x 
Daniel Healey, Town Clerk
Date: 12/4/18

Archival Ref: Agenda Item #18-139