

TOWN OF DERRY

Town Council
Derry Municipal Center

February 19, 2019
Tuesday - 7:00 PM

6:30 PM Non-Meeting with legal counsel
7:00 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Chirichiello, Bourdon, Tripp, Katsakiores, Foote, Wetherbee, and
Chairman Morgan
Present: TA David Caron, Town Clerk Daniel Healey

Public Forum - *30 Minutes*

Open Public Forum – all agreed

Karen Blandford-Anderson: Village Brook Rd (Heritage Commission Chair) – Dorothy Stone has been selected as the next holder of the Boston Post Cane. She is 100 years old, was born in Derry, owned America's Stonehenge, and currently resides at Pleasant Valley Nursing Home. A ceremony will take place in the next few months.

Motion by Councilor Katsakiores to close public forum, seconded by Councilor Foote – all agreed

Consent Agenda

- 19-08 Approve Downtown Workshop Minutes – January 29, 2019
- 19-09 Approve Non-Public Minutes – February 5, 2019 – **minutes sealed**
- 19-10 Approve Minutes – February 5, 2019
- 19-11 Resolution #2019-005 – Appointment of Acting Town Administrator

Consent agenda approved (with one edit to 19-08)

Chairman's Report – James Morgan

The New Hampshire Municipal Association has 2 hours available for each town to come in and host a seminar. The Town should take advantage of this.

Town Administrator's Report – David Caron

The Downtown Workshop summary showed that there were over 70 participants in attendance. Input was received on 20 recommendations generated during past studies and 38 new topics were raised at the workshop. The council and the community are now urged to review the report on Re-Imagining Derry's Downtown. Once the Council determines its goal/priorities for the Downtown, action may be needed on two state statutes. To secure a reliable funding source for improvements/programs to the Derry Commerce Corridor, the Council should consider expanding the Route 28 TIF District in accordance with RSA 162-K. To advance one of the Workshop's primary recommendations, Redevelop Vacant Property in the Downtown, the Council should consider adopting the provisions of RSA 162-G.

Town Administrator David Caron and CFO Susan Hickey will be presenting the draft CIP at tomorrow night's Planning Board meeting. It will come before the Council during the budget in April. The town is expecting the bids for the Hood Pond Dam and the rail trail expansion on March 12th and the project could be started in the spring/summer. The Southern New Hampshire water initiative continues. There was a conference call with Concord and more information will be available on the project once the other communities have their town meetings in March. The final agreement will need to be approved by the council which will take place at the end of March or the beginning of April.

New Business

19-12 Resolution 2019-004 Acceptance of a Wellness Grant – *Town Administrator David Caron*

The Town of Derry continues to participate in the HealthTrust's Wellness Coordinator Program. This year, HealthTrust awarded a Coordinator Grant in the amount of \$1,000.00 to be spent on programs that raise awareness of physical activity, social, physical and mental health of the employees and their families. This is an increase; last year the Town was awarded \$500.00. Examples of programs provided in the past include the Stair Climb Challenge, Wall Squat Challenge, a Plank Off, Maintain Don't Gain, Fresh Fruit Friday, Wellness Bingo, Couch to 5K, and many others. The specific use of the \$1,000.00 award is determined by the Wellness Coordinators and is typically used to fund any expenses of the programs and initiatives. The programs provided by the Wellness Coordinators, under the auspices of this grant are available to all employees of the Town of Derry and not just those who are enrolled in the town's insurance program.

Councilor Tripp MOVES THAT THE TOWN COUNCIL adopt Resolution #2019-004, which reads as follows [Read the Resolution], seconded by Councilor Katsakories
Roll Call Vote: 7-0-0
Resolution attached

Councilor Comments / Liaison Reports –

Councilor Wetherbee – Would like the downtown workshop PowerPoint on the town website. Asked for Town Moderator Mary Till to send out the Moderator's rules to the candidates and for School Moderator Kevin Gordon to attend the next Town Council meeting. Welcomed back Lt. Ron Sebastian to the fire department.

Councilor Katsakories – Congratulated Assistant Fire Chief Scott Jackson on his retirement. Wished Chairman Morgan a Happy Birthday.

Chairman Morgan – Town Moderator Mary Till will be at the March 5th Town Council meeting to discuss the Town and School Election. Asked Councilor's Chirichiello and Foote about getting pro-tems for the upcoming election. The election will take place Tuesday March 12th from 7am to 8pm. Districts 1 & 4 will vote at Gilbert H. Hood Middle School and Districts 2 & 3 will vote at West Running Brook Middle School.

Councilor Tripp – The VFW will be hosting two candidates' nights. The first will be for Town Council on Wednesday February 20th from 6:30pm to 8:30pm and the second will be for school board candidates on Thursday February 21st from 6:30pm to 8:30pm. The Derry Village School will be hosting a read aloud day and they have invited Councilor Tripp to read to them.

Councilor Bourdon – Would like residents to show up to the VFW and reminded them that local elections matter.

Councilor Chirichiello – Enjoyed serving with everyone and this town council has come a long way in the 3 years

Adjournment: 7:40 p.m.



Town Clerk

3-12-19
Date

Recording & Transcription by: Daniel Healey, Town Clerk



RESOLUTION

Number 2019-004

To Apply for and Accept Wellness Grant Funding from Health Trust

WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from the State; and

WHEREAS, the Town annually has participated in HealthTrust's Wellness Coordinator Program to raise awareness of physical activity, social, and mental health of Town employees and their families; and


WHEREAS, these grants funds will be used to promote and fund activities designed to maintain and enhance the health of the Town's workforce;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to accept and expend \$1,000.00 in Wellness Coordinator Grant funds from HealthTrust.

This Resolution shall take effect immediately upon its passage.

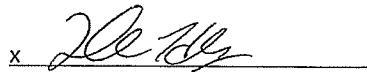
Adopted: February 19, 2019

Attest:



James Morgan, Council Chair

Date: _____

x 

Daniel Healey, Town Clerk

Date: 2-19-19

Archival Ref: TC agenda item #19-12



RESOLUTION

Number 2019-005

To Appoint an Acting Town Administrator for a Specific Period of Time

WHEREAS, the Section 8.5 of the Town Charter requires that the Town Council appoint a person to act in the absence of the Town Administrator; and

WHEREAS, the Town Administrator will be absent from the town for a period of time and unavailable to perform certain duties; and

WHEREAS, competent existing professional staff is experienced in the role of Acting Town Administrator and is available to serve in that capacity; and

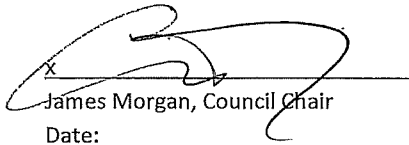
NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that Chief Financial Officer, Susan Hickey, is hereby appointed as Acting Town Administrator to serve in that capacity from Thursday, March 7, 2019 through Tuesday, March 12, 2019; and


BE IT FURTHER RESOLVED that Ms. Hickey's exercise of the authority of the Town Administrator shall be limited to those duties of a general management and ministerial nature, and any duties required of her to address emergencies.

This Resolution shall take effect immediately upon its passage.

Adopted: February 19, 2019

Attest:


x _____
James Morgan, Council Chair
Date: _____


x _____
Daniel Healey, Town Clerk
Date: 2-19-19

Archival Ref: TC agenda item #19-11