

TOWN OF DERRY

Town Council
Derry Municipal Center
14 Manning Street



Tuesday February 21, 2023
3rd Floor Meeting Room

MINUTES

6:00 PM Non-Public Session – RSA 91A:3 II (a) (c) (d) (e)
7:00 PM Call to order – Chair Bourdon

Motion by Councilor Wetherbee leave non-public session, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

Motion by Councilor Wetherbee to seal RSA 91A:3 II (a) (c) (d) (e) because it was determined divulgence of this information would render a proposed action ineffective or adversely affect the reputation of any person, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Katsakiores, Chirichiello, Wetherbee, Flood, Spencer, and Chairman Bourdon
Present: TA Dave Caron, Town Clerk Tina Guilford

Public Forum - *30 Minutes*

Motion by Councilor Wetherbee to open public forum, seconded by Councilor Katsakiores
All Agreed

No one from the public spoke.

Motion by Councilor Chirichiello to close public forum, seconded by Councilor Katsakiores
All Agreed

Consent Agenda

23-17 Approve Minutes – February 7, 2023

Councilor Wetherbee moves to approve the Consent Agenda, seconded by Councilor Spencer
Roll Call Vote: 6-0-0

Motion by Councilor Wetherbee TO UNSEAL PORTIONS OF THE NON-PUBLIC MINUTES FROM April 5, 2022; August 2, 2022; October 4, 2022; Nov. 22, 2022, AND MOVE TO UNSEAL ALL OF THE NON-PUBLIC MINUTES FROM Feb. 15, 2022, March 15, 2022; June 7, 2022; Sept. 6, 2022; Sept. 20, 2022, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

Chairman Report – Joshua Bourdon

2023 Town Election – *Town Clerk Tina Guilford presenting*

All districts will be voting at Calvary on March 14, 2023, from 7AM to 8PM. There will be Candidate Forums for School Board Candidates on February 22 and Town Candidates on February 23 at West Running Brook, 6:30PM. There will be an extra opportunity to get an Absentee Ballot or register to vote on February 28 from 6PM to 8PM. Please be sure to bring all of your documents needed when you come to register to vote as it will make the process faster and we will be able to avoid the new Affidavit Voter process.

Town Administrator's Report – Dave Caron

Town Finances have nothing significant to note as of late. MV fees are trending at expectations, Transfer Station revenues are rebounding slightly but still trending slightly below expectations. We continue to anticipate a growing surplus in interest earnings through the end of the fiscal year. The Federal Government requires that a single audit be performed when a Town receives federal grants of \$750,000 or more. During FY 22, the Town received \$978,694 in federal funds, primarily due to the Assistance to Firefighters Grant for breathing apparatus in the amount of \$496,980 and various Community Development Block Grants for COVID Relief and DHRA projects totaling \$335,888. Melanson completed the audit, which confirmed that the Town was in compliance with all Federal requirements.

The Capital Improvements Plan recommended for FY 24-29 was presented to the Planning Board on February 15. The Board asked several questions and did not make any recommended adjustments. Pursuant to Section 9.8 of the Town Charter, the Plan has been included in your packet, and will be reviewed during the course of the FY 24 budget review.

Councilor Bourdon also wanted to note the various openings in the boards, commissions and committees in Town. Please apply online and get involved.

Public Hearings

23-15

Resolution #2023-012 – Approve a Supplemental Appropriation for the purchase of land on English Range Road for conservation and water system purposes – *Town Administrator Dave Caron presenting*

The Town Council met with James Degnan, Conservation Commission Chair on September 20 to discuss the potential acquisition of 42.7 acres of land from the Donald Ball Irrevocable Trust. The purchase would involve approximately 43 acres of the 59.9-acre parcel. The land being secured by the Town would remain predominantly in conservation, with a carve out for a potential location for a water tank for the municipal water system as envisioned in the water system master plan. The Town Council authorized the Town Administrator to sign a letter of intent to purchase the property at the January 17 Council meeting. This Public Hearing is to earmark \$100,000 from the unallocated fund balance to purchase this property.

Motion by Councilor Wetherbee to open public hearing, seconded by Councilor Chirichiello

Roll Call Vote: 6-0-0

No one from the public spoke.

Motion by Councilor Chirichiello to close public hearing, seconded by Councilor Spencer
Roll Call Vote: 6-0-0

Councilor Wetherbee MOVES THAT THE TOWN COUNCIL adopt Resolution #2023-012 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0
Resolution attached

New Business

23-18 Resolution #2023-014 – Authorize the use of bond proceeds for certain Recreation Facility Improvements – *Public Works Director Mike Fowler presenting*

The Town Council authorized the issuance of a \$1.8 million bond in 2018 to Improve Parks & Recreation facilities. We are looking to give an update on that and to seek approval to review the unspent the balance of \$959,145 in order to best serve the needs of the community and to use the bond in the 5 year required term. Rather than completely tear down and rebuild the Alexander Carr lodge as originally envisioned, we would spend \$150,000 in improvements and upgrades to the existing structure. There would also be upgrades to The Alexander Carr playground structure of \$59,145 due to the condition of the equipment. There would also be improvements to the Baseball facilities at Vets and O'Hara fields costing \$250,000. The remaining \$500,000 would be used to apply to the balance of any projects where competitive bids exceed estimates and any remaining funds we will return to Council in the Spring of 2024 with recommendations.

Councilor Wetherbee MOVES THAT THE TOWN COUNCIL adopt Resolution #2023-014 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0
Resolution attached

Councilor Comments / Liaison Reports –

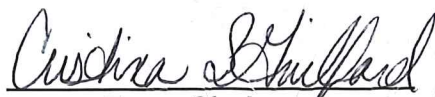
Councilor Chirichiello – Despite comments on Facebook, the Transfer Station in Derry is for Derry residents only unless you are paying by the weight.

Councilor Spencer – Please bring your cats in cat carriers for the Rabies clinic.


Councilor Flood – There was a tragedy at Pinkerton Academy this past week. We, as a community, need to do more. We need to do better.

Motion by Councilor Katsakiores to ADJOURN, seconded by Councilor Spencer
All Agreed

Adjourn: 7:56PM


Town Clerk

Recording & Transcription by: Cristina Guilford, Town Clerk


Date



RESOLUTION

Number 2023-014

To Authorize the Use of Bond Proceeds for Certain Recreation Facility
Improvements

WHEREAS, Section 5.1 of the Town Charter designates the Town Council as the governing and legislative body of the Town; and,

WHEREAS, the Council previously authorized a Supplemental Appropriation for Recreation Facilities pursuant to Resolution #2018-067; and

WHEREAS, the Town Council previously authorized the Town Administrator to implement Phase I of the Recreation Facilities Plan pursuant to Resolution #2020-031; and

WHEREAS, adequate funds are available to further invest in recreational facilities;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to obligate the sum of Four Hundred Fifty-Nine Thousand One Hundred Forty-Five Dollars (\$459,145) from the Recreation Facilities Bond for the following projects:

Baseball Facility Improvements, primarily at Vets/O-Hara Fields	\$250,000
Alexander Carr Park Lodge Renovations	\$150,000
Alexander Carr Park Playground Structure Upgrade	\$ 59,145

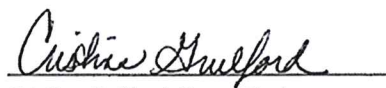
This Resolution shall take effect immediately upon its passage.

Adopted: February 21, 2023

Attest:


Joshua Bourdon, Council Chair

Date: 2/21/23


Cristina Guilford, Town Clerk

Date: February 21, 2023

Archival Ref: TC agenda item #23-18



RESOLUTION

Number 2023-012

To Approve a Supplemental Appropriation for the Purchase of Land on
English Range Road for Conservation and Water System Purposes

WHEREAS, Section 5.1 of the Town Charter designates the Town Council as the governing and legislative body of the Town and, as such, it is empowered to purchase real property for the benefit of the Town and to appropriate funds for such purposes; and

WHEREAS, The Town Council at its January 17, 2023 meeting authorized the Town Administrator to sign a Letter of Intent to contribute to the purchase of a certain parcel of land located at 82 English Range Road, which will preserve open space and provide land for municipal water system facilities; and

WHEREAS, the Derry Conservation Commission is in the process of acquiring the parcel; and the Town Council is desirous of reserving its share of the purchase from Unallocated Fund Balance;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that a Supplemental Appropriation in the amount of One Hundred Thousand Dollars (\$100,000) from Unassigned Fund Balance is hereby approved as the General Fund contribution towards this project, contingent upon completion of the transaction by the Derry Conservation Commission;

This Resolution shall take effect immediately upon its passage.

Adopted: February 21, 2023.

Attest:

x [Signature]
Joshua Bourdon, Council Chair
Date: 2/21/23

x [Signature]
Cristina Guilford, Town Clerk
Date: February 21, 2023

Archival Ref: TC agenda item #23-15