

TOWN OF DERRY

Town Council
Derry Municipal Center
14 Manning Street



Tuesday March 19, 2024
3rd Floor Meeting Room

MINUTES

6:00 PM Non-Public Session – RSA 91A:3 II (c) (d)

Motion by Councilor Granese to leave non-public session, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Motion by Councilor Granese to seal the minutes per RSA 91A:3 II (c&d) indefinitely because it was determined divulgence of this information would likely adversely affect the reputation of any person, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

6:55 PM Swearing in of Newly Elected Town Councilors

7:00 PM Call to order – Chair Foote

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Webb, Chirichiello, Spencer, Foote, Flood, Granese and MacEachern
Present: TA Dave Caron, Town Clerk Tina Guilford

24-24 Election of Officers

Motion by Councilor Flood to nominate Councilor Spencer as the Chair, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Motion by Councilor Chirichiello to nominate Councilor MacEachern as the Chair Pro-Tem, seconded by Councilor Webb

Roll Call Vote: 7-0-0

Motion by Councilor Chirichiello to nominate Councilor Granese as the Third Signatory, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Public Forum - *30 Minutes*

Motion by Councilor Chirichiello to open public forum, seconded by Councilor Granese
All Agreed

No one from the public spoke.

**Motion by Councilor MacEachern to close public forum, seconded by Councilor Granese
All Agreed**

Consent Agenda

24-25 Approve Non-public Minutes – March 5, 2024

24-26 Approve Minutes – March 5, 2024

Councilor MacEachern moves to approve the Consent Agenda, seconded by Councilor Granese

Roll Call Vote: 6-0-1 (Councilor Webb)

Chairman Report – Erin Spencer

Board / Committee Appointments

Building & Property Maintenance Committee

Chairman Spencer moves to appoint Michael Welch and Tina Guilford as members of the Building & Property Maintenance Committee for 1 year terms to expire March 31, 2025, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Conservation Commission

Chairman Spencer moves to appoint Grace Reisdorf, Robert Spoerl and Paul Dionne as members of the Conservation Commission for 3 year terms to expire March 31, 2027, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Chairman Spencer moves to appoint Rick Metts as an alternate member of the Conservation Commission for 3 year terms to expire March 31, 2027, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Derry Housing & Redevelopment Authority

Chairman Spencer moves to appoint Major Gary Thornton as a member of the Derry Housing & Redevelopment Authority for a 5 year term to expire March 31, 2029, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Derry Commerce Corridor TIF

Chairman Spencer moves to appoint David Nelson as a member of the Derry Commerce Corridor TIF District for a 3 year term to expire March 31, 2027, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Gateway TIF

Chairman Spencer moves to appoint John O'Connor as a member of the Gateway TIF District for a 3 year term to expire March 31, 2027, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Highway Safety Committee

Chairman Spencer moves to appoint Scott Savard, Walter Deyo, Randall Chase, Ronald Goldthwaite, Jodi Nelson and James Roddy as members of the Highway Safety Committee for 1 year terms to expire March 31, 2025, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Net Zero Task Force

Chairman Spencer moves to appoint Jeff Moulton as a member of the Net Zero Task Force for 3 year term to expire March 31, 2027, seconded by Councilor Granese

Roll Call Vote: 7-0-0

Chairman Spencer moves to appoint Anna Greer as an alternate member of the Net Zero Task Force for 3 year term to expire March 31, 2027, seconded by Councilor Granese

Roll Call Vote: 7-0-0

Planning Board

Chairman Spencer moves to appoint Randall Chase as the Town Administrator's representative to the Planning Board for a 1 year term to expire March 31, 2025, seconded by Councilor Chirichiello

Roll Call Vote: 7-0-0

Chairman Spencer moves to appoint John O'Connor and Bryan Fishman as members of the Planning Board for 3 year terms to expire March 31, 2027, seconded by Councilor Granese

Roll Call Vote: 7-0-0

Zoning Board of Adjustment

Chairman Spencer moves to appoint Crystal Morin and Richard Tripp as members of the Zoning Board of Adjustment for 3 year terms to expire March 31, 2027, seconded by Councilor Chirichiello

Roll Call Vote: 7-0-0

Town Council Liaisons

Building/Property Maintenance Committee Council Representative: **Councilor Foote**
Conservation Commission Council Representative: **Councilor Foote**
Derry Housing & Redevelopment Authority Council Representative: **Councilor Webb**
Derry Public Library Council Representative: **Councilor Spencer**
Fiscal Committee Council Representative: **Councilor MacEachern**
Heritage Commission Council Representative: **Councilor Webb**
Legislative Committee Members: **Councilor's MacEachern, Granese, & Spencer**
Net Zero Task Force Council Representative: **Councilor Spencer**
Pinkerton Academy Liaison: **Councilor Flood**
Planning Board Council Representative: **Councilor Granese (Councilor MacEachern – alternate)**
Public Works Council Representative: **Councilor Flood**
Safety Departments Council Representative: **Councilor Webb**
School Board Council Representative: **Councilor Spencer (Councilor Granese – alternate)**
SNH Hazardous Materials Mutual Aid District Council Representative: **Councilor Chirichiello**
Taylor Library Council Representative: **Councilor Flood**
TIF Advisory - DCC: **Councilor Chirichiello**
TIF Advisory – Gateway: **Councilor MacEachern**

Town Moderator – Lisa Hultgren

Congratulations to the winners. We had our elections last week. We had 3218 voters. We had a great turnout. We had a large number of write in votes. A total of 1863 write ins. I would like to thank DPW, the poll workers and the volunteers. The high school kids, the PTA. The School Board and the Councilors. We are thankful for the Police and Fire that stayed with us all day. This is the last report I will give. Thank you to Tina Guilford our former School District Moderator and current Town Clerk. I would like to introduce our new Derry Town Moderator Dave Nelson. It has been a pleasure to serve the Town.

Town Administrator's Report – Dave Caron

Pursuant to a standing directive from the Council, notice is hereby given that the detail rate for police services will be \$91/hour effective July 1, 2024. The rate is calculated based upon the overtime rate of the Master Patrol Officer with all benefits and an administrative fee retained by the Town. The cruiser detail rate will be \$22.91/hour, which mirrors the FEMA reimbursement rate. Most of the footings have been constructed as work continues on the frost walls of the new central Fire Station, along with continuing site work. Work has been bid for the remaining contracts and we should have information on those bids in the next week or so. Staff are looking at the Federal CDS Program as an opportunity to fund an upgrade to the Police Department Records Management and CAD Software programs. The preliminary review of the FY25 draft budget is wrapping up in preparation for presentation to the Council at the April 2 meeting. In partnership with the Town of Londonderry, Household Hazardous Waste Day is scheduled for Saturday, June 8, 9AM-12PM at West Running Brook School. Please visit the Town's website for more information. Although you would not know it by the weather, the winter parking ban remains in effect until April 1st. On the legislative side, SB589 - Wastewater Surcharge bill was recommended OTP 5-0 by Committee with a full Senate vote scheduled March 21. HB1479 the lobbying Bill came out of committee without recommendation and is awaiting full house action.

SB553 the Directive on Town Investments, has passed the Senate and is awaiting a public hearing in the House.

Public Hearing

24-19 Resolution #2024-014 – Apply for Accept Grant Funding to acquire Hydraulic Rescue Equipment for the Fire Department – *Battalion Fire Chief Greg Laro presenting*

The Derry Fire Department is requesting permission to apply for the Assistance to Fire Fighters Grant through the US Department of Homeland Security. The amount of this grant request is approximately \$156,535 with a 10% cost share. This grant funding would support the purchase of 4 hydraulic cutters, 4 hydraulic spreaders, 2 hydraulic ram kits and one combination cutter/spreader tool. These tools are primarily used for vehicle extrication and our current equipment is older than 20 years.

Motion by Councilor Chirichiello to open public hearing, seconded by Councilor MacEachern
All Agreed

No one from the public spoke.

Motion by Councilor Chirichiello to close public hearing, seconded by Councilor Foote
All Agreed

Councilor MacEachern MOVES THAT THE TOWN COUNCIL adopt Resolution #2024-014 which reads as follows [Read the Resolution], seconded by Councilor Chirichiello
Roll Call Vote: 7-0-0
Resolution attached

24-20 Resolution #2024-0215 – To Apply for Accept Grant Funding to purchase Personal Protective Equipment for the Fire Department – *Battalion Fire Chief Greg Laro presenting.*

The Fire Department is requesting permission to apply for the Assistance to Firefighters Grant through the US Department of Homeland Security. The amount of this grant request regarding EMS jackets is \$24,150 with a 10% cost share. This grant funding would support the purchase of 70 5.11 Responder Hi-Viz 2.0 Parka's and 70 5.11 tactical fleece liners including embroidery. These are EMS coats for protection and the ones we currently have were overused during covid and are at end of life.

Motion by Councilor MacEachern to open public hearing, seconded by Councilor Chirichiello
All Agreed

No one from the public spoke.

Motion by Councilor MacEachern to close public hearing, seconded by Councilor Flood
All Agreed

Councilor MacEachern MOVES THAT THE TOWN COUNCIL adopt Resolution #2024-015 which reads as follows [*Read the Resolution*], seconded by Councilor Granese
Roll Call Vote: 7-0-0
Resolution attached

Board / Committee Appointments

Derry Public Library Alternate Trustees

Chairman Spencer moves to appoint Meryle Zusman and Victoria Austin as Alternate Members of the Derry Public Library Board of Trustees for 1 year terms to expire March 31, 2025, seconded by Councilor MacEachern
Roll Call Vote: 7-0-0

Councilor Comments / Liaison Reports –

Councilor Granese – The Planning Board will be hearing the Derry Plumbing and Heating plan tomorrow night.

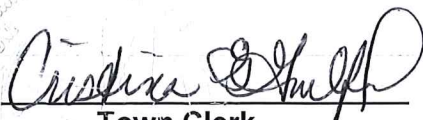
Councilor Chirichiello – Would like to thank Councilor Foote for a successful year. Hood Park updates please. There is a lot of misinformation going around about the school Budget, while it is a cut to the planned budget, it is an increase from last years budget.

Councilor MacEachern – Thank you Councilor Foote for a great year.

Councilor Spencer – Thank you Councilor Foote for a great year. We are having our Rabies Clinic on April 6th from 1PM to 5PM right here at the Municipal Center.

**MOTION to Adjourn by Councilor Chirichiello seconded by Councilor Flood
All Agreed**

Adjourn: 7:53 PM


Town Clerk

Recording & Transcription by: Cristina Guilford, Town Clerk


Date



RESOLUTION

Number 2024-015

To Apply for and Accept Grant Funding to Acquire EMS Jackets
for the Fire Department

WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from the State and Federal Governments; and

WHEREAS, the Fire Department seeks to replace EMS jackets to enhance safety for its personnel; and


WHEREAS, a grant opportunity may provide 90% of the funding for this program;

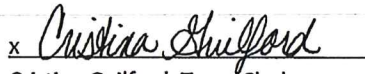
NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to sign Grant Applications and Agreements with the U.S. Department of Homeland Security for an Assistance to Firefighters Grant (AFG) for up to \$24,150 in project funding to purchase replacement EMS jackets;

This Resolution shall take effect immediately upon its passage.

Adopted: March 19, 2024

Attest:


Charles F. Spencer, Council Chair
Date: March 19, 2024

x 
Cristina Guilford, Town Clerk
Date: March 19, 2024

Archival Ref: TC agenda item #24-20



RESOLUTION

Number 2024-014

To Apply for and Accept Grant Funding to Acquire Hydraulic Rescue
Equipment for the Fire Department

WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from the State and Federal Governments; and

WHEREAS, the Fire Department seeks to obtain hydraulic rescue equipment to enhance emergency response capabilities; and

WHEREAS, a grant opportunity may provide 90% of the funding for this program;


NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to sign Grant Applications and Agreements with the U.S. Department of Homeland Security for an Assistance to Firefighters Grant (AFG) for up to \$156,535 in project funding to purchase hydraulic rescue equipment; further,

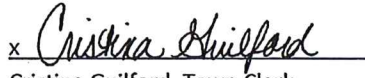
UPON successful receipt of the grant, as Agents to Expend, authorize the transfer of up to \$15,654 from the Fire Department Capital Reserve fund to provide the 10% local match.

This Resolution shall take effect immediately upon its passage.

Adopted: March 19, 2024

Attest:


CHARLES FOOSE
Charles Foose, Council Chair
Date: March 19, 2024

x 
Cristina Guilford, Town Clerk
Date: March 19, 2024

Archival Ref: TC agenda item #24-19