

## TOWN OF DERRY

Town Council  
Derry Municipal Center

April 3 2018  
Tuesday - 7:00 PM

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**7:00 PM Call to order**

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

**Roll Call:** Councilors Katsakiores, Foote, Bourdon, Wetherbee, Tripp, Chirichiello and Chairman Morgan  
Present: TA David Caron, Town Clerk Daniel Healey

### **Public Forum - \*30 Minutes\***

#### **Open Public Forum – all agreed**

Ernie St. Pierre: Sunset Ave – Congratulated Councilors Tripp and Katsakiores on being re-elected. Thanked Councilor Bourdon for his year as Chair and told Chairman Morgan he has some big shoes to fill. Would like elderly exemptions looked into more, the elderly could use the help.

Steve Trefethen: Windham, NH – Congratulated Councilor Katsakiores on winning re-election. Thanked Councilor Bourdon for being the chairman last year.

Randall Kelley: Hardy Ct – Congratulated all the Councilors for their work and was glad that new ideas are working. Apologized for anything he has said in the past that was unprofessional and out of distaste.

Elizabeth Circharo: Eastview Dr – Applied to be a member of the Economic Development Advisory Committee and would like to be considering during the appointments.

**Motion by Councilor Wetherbee to close public forum, seconded by Councilor Katsakiores – all agreed**

### **Consent Agenda**

**Councilor Chirichiello moves to add 18-39 to the consent agenda as an emergency of convenience, seconded by Councilor Katsakiores**

**Roll Call Vote: 7-0-0**

**18-34** Approve Non-Public Minutes – March 20, 2018 – **minutes sealed**

**18-35** Approve Minutes – March 20, 2018

**18-36** Resolution #2018-015 – To Create an Expendable Trust Fund for Hood Park Revitalization

**18-39** Resolution #2018-016 – CDBG Authorization for Abbott Court Feasibility Study

**Consent agenda approved (18-35 pending corrections)**

### **Chairman's Report – James Morgan**

Councilor Katsakiores discussed the life of Don Ball who recently passed away. He was born in Derry, NH and had been a lifelong resident. Don was a graduate of Pinkerton Academy in Derry, Class of 1951. He proudly served his country in the US Air force during the Korean

Conflict. Don had been employed as the Director of Parks and Recreation for the town of Derry for many years. The Council would like a tree placed at Don Ball park and a memorial included. Elderly exemptions have not really be looked into in about 10 years, a June workshop before the council is suggested. The 2<sup>nd</sup> annual Sonshine soup kitchen gala will take place on April 5<sup>th</sup> at 6pm at Birch Wood Vineyards. Derry Rotary and the Veteran's fund will host a dueling pianos event a Tupelo on April 5<sup>th</sup> at 6:30pm. There will also be a Community Safety Presentation on April 5<sup>th</sup>.

#### **Town Administrator's Report – David Caron**

Construction crews are on site at the Transfer Station setting foundations for the solar panels; the panels are being assembled off-site, after which the assembly to the foundations will take place, then wired to the electric grid. Anticipated completion is 2-3 weeks. The best option to finance the project is no longer through a longer-term lease but with an inter-fund loan from the DPW Capital Reserve Fund. The fund will loan the required funds for the project and be repaid at the previously anticipated rate of 3.0%. A revised resolution will reflect the financing change after the project has been completed and project costs finalized. Exit 4A engineering studies are continuing and it is now anticipated that the Public Information meeting will be held in May with a date to be set soon. The town has reached out to the Governor's office regarding the Town's request to include two census tracts in the program. The Governor will make his determinations by April 20. DPW has completed some renovation work on the Adams Memorial Sign's structure and the actual LED sign will be installed shortly. Harassment training was conducted with Town employees last week. This information was recorded and can be made available to any board or commission members. The Town Administrator David Caron and CFO Susan Hickey presented the overview of the proposed FY19 Budget which funds municipal services to residents, businesses and visitors to the community for the period of July 1, 2018 – June 30, 2019. The proposed budget fully funds third year of Collective Bargaining Agreements as approved by the Town Council in FY17, reallocation of one full-time employee from Human Services to DPW – Transfer Station, continuing discussions on Police SRO staffing, begins CIP funding transition from Fund Balance to a blend of Fund Balance/budget support, funds a number of Council Action items, limits tax rate to \$8.55, \$.03 below level authorized by the Charter and continues systemic changes in how we do business to remain financially viable long-term.

#### **New Business**

##### **18-37 Appointments to Boards / Commissions / Committees**

##### ***Building & Property Maintenance Committee***

**Chairman Morgan moves to appoint Serge Michaud, Ernest St. Pierre, and Michael Welch as members of the Building & Property Maintenance Committee for 1 year terms to expire March 31, 2019, seconded by Councilor Chirichiello  
Roll Call Vote: 7-0-0**

##### ***Cable Advisory Committee***

Councilor Tripp moves to appoint Paul Freitas and Christina Guilford as members of the Cable Advisory Committee for 3 year terms to expire March 31, 2021, seconded by Councilor Foote  
Roll Call Vote: 6-0-1 (Councilor Morgan)

***Conservation Commission***

Chairman Morgan moves to appoint Marius Zainea and Grace Reisdorf as members of the Conservation Commission for 3 year terms to expire March 31, 2021, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Economic Development Committee***

Chairman Morgan moves to appoint Craig Cunningham and Elizabeth Circharo as members of the Economic Development Committee for 3 year terms to expire March 31, 2021, moves to appoint Scott Graves as an alternate member of the Economic Development Committee for a 3 year term to expire March 31, 2021, moves to appoint Michael Lucci as an alternate member of the Economic Development Committee for a 1 year term to expire March 31, 2019, moves to appoint Richard Metts and Eric Stephenson as alternate members of the Economic Development Committee pending the by-laws being changed, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Heritage Commission***

Chairman Morgan moves to appoint Nicole Chalfant as an alternate member of the Heritage Commission for a 3 year term to expire March 31, 2021, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Highway Safety Committee***

Chairman Morgan moves to appoint Walter Deyo, Scott Sevard, Randy Chase, Ronald Goldthwaite, and James Roddy as members of the Highway Safety Committee for 1 year terms to expire March 31, 2019, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Derry Housing & Redevelopment Authority***

Chairman Morgan moves to appoint Kristy Baillargeon as a member of the Derry Housing & Redevelopment Authority for a 5 year term to expire March 31, 2023, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Net Zero Task Force***

Chairman Morgan moves to appoint Jeffrey Moulton as a member of the Net Zero Task Force for a 3 year term to expire March 31, 2021, moves to appoint Craig Lazinsky and Anthony Marciano as a member of the Net Zero Task Force for 2 year terms to expire March 31, 2020, and moves to appoint Thomas Cardon as a member of the Net Zero Task Force for a 1 year term to expire March 31, 2019, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Planning Board***

Chairman Morgan moves to appoint Randall Chase as the Town Administrator's representative to the Planning Board for a 1 year term to expire March 31, 2019, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

Chairman Morgan moves to appoint John O'Connor and Mark Connors as members of the Planning Board for 3 year terms to expire March 31, 2021, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Zoning Board of Adjustment***

Chairman Morgan moves to appoint Lynn Perkins and Craig Corbett, as members of the Zoning Board of Adjustment for 3 year terms to expire March 31, 2021 and moves to appoint Crystal Morin as an alternate member of the Zoning Board of Adjustment for a 2 year term to expire March 31, 2020, seconded by Councilor Katsakiores  
Roll Call Vote: 7-0-0

***Derry REDC Loan Review Committee***

Chairman Morgan moves to appoint Beverly Donovan as a member of the Derry REDC Loan Review Committee for a 1 year term to expire March 31, 2019, seconded by Katsakiores  
Roll Call Vote: 7-0-0

**18-38 Resolution #2008-014 – Relative to acceptance of a NHDHSEM Grant for Warm Zone Equipment for the Fire Department**

Fire Chief Michael Gagnon and Battalion Chief Scott Haggart presented the Active Shooter Equipment Grant Request. The Derry Fire Department began researching best practices for fire and EMS response to active shooter incidents several years ago. At the time, there were no local guidelines. We worked collaboratively with our law enforcement partners to develop procedures for an active shooter incident. In 2014 - the department purchased equipment to

protect EMS responders treating patients in the warm zone. The department has been actively training with the police department to assure EMS responders are able to access and treat victims of an active shooter incident as rapidly as possible, while providing for the safety of our responders. Recently - the NH Department of Safety, Division of Fire Standards and Training and Emergency Medical Services released model procedures and the EMS in the Warm Zone Awareness Level Training Program. The Derry Fire Department required this training for all operational staff. The Fire Department is fortunate to have an employee that has been assigned as the Program Coordinator of the NH EMS in the Warm Zone Operations Level Training Program that is currently being developed. The Fire Department continues to aggressively train, equip and prepare for the possibility of an active shooter incident. This grant funding would be used to purchase equipment to protect our first responders and better equip them to respond to and treat victims of an active shooter incident.

**Councilor Wetherbee MOVES THAT THE TOWN COUNCIL adopt Resolution #2018-014, which reads as follows [*Read the Resolution*], seconded by Councilor Foote**

**Roll Call Vote: 7-0-0**

**Resolution attached**

**Councilor Comments / Liaison Reports –**

Councilor Katsakiores – Happy to see Councilor Foote back.

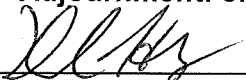
Councilor Tripp – Has been checking on the Solar project at the transfer station and it is coming along nicely.

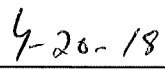
Councilor Chirichiello – Thought the legislative workshop went well last week and hopes to do it again in the fall.

Councilor Bourdon – Would like another legislative workshop before the next election to hear from some of the candidates. On May 6<sup>th</sup>, the Economic Development Advisory Committee will be having a food truck at Hood Park and a 3 on 3 basketball tournament. The cost is \$100 per team and half the money will go to the top 3 finishers and the other half will go towards the Hood Revitalization Fund. They are looking for business sponsorships.

Councilor Foote – Thanked everyone who has reached out and especially thanked the Derry Fire Department for their professionalism and their service for him

**Adjournment: 8:35 p.m.**

  
\_\_\_\_\_  
Town Clerk

  
\_\_\_\_\_  
Date

**Recording & Transcription by: Daniel Healey, Town Clerk**



## RESOLUTION

Number 2018-014

To Accept a NH Department of Homeland Security and Emergency Management  
Grant for Warm Zone Equipment

WHEREAS, Section 9.15 of the Town Charter authorizes the Town Council to accept grant funding; and

WHEREAS, funding is available through the NH Department of Homeland Security and Emergency Management; and

WHEREAS, the Town may receive funds to provide equipment to assist the Fire Department during active shooter incidents; and


WHEREAS, this grant requires participation of the Derry Police Department, which is aware of this requirement and supports this effort;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL, pursuant to RSA 31:95-b, that the Town Administrator is hereby authorized to apply for, accept and expend \$6,000.00 from the NH Department of Homeland Security and Emergency Management for a Warm Zone Equipment Grant to better equip emergency responders during these events.

This Resolution shall take effect immediately upon its passage.


Adopted: April 3, 2018

Attest:

x 

James Morgan, Council Chair

Date: 4-3-18

x 

Daniel Healey, Town Clerk

Date: 4-3-18

Archival Ref: Agenda #18-38