

TOWN OF DERRY

Town Council
Derry Municipal Center
14 Manning Street



Tuesday April 11, 2023
3rd Floor Meeting Room

MINUTES

7:00 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Katsakiores, Chirichiello, Spencer, MacEachern, Granese, Flood, and Chairman Foote

Present: TA Dave Caron, Town Clerk Tina Guilford

Old Business

23-22 Resolution #2023-021 – Authorize the purchase of 6.5 Meadowbrook Drive – *Town Administrator Dave Caron presenting*

After two public hearings on this matter, the Council can now authorize the purchase of 6.5 Meadowbrook Road, which will maximize the return to the Town on the sale of 23 Adams Pond Road. The purchase price is \$20,000.00

Councilor MacEachern MOVES THAT THE TOWN COUNCIL adopt Resolution #2023-021 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Resolution attached

BUDGET WORKSHOP

Administration

Town Administrator Dave Caron

Department Mission: Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Councilor Chirichiello moves the bottom line at \$699,700, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Community Development

Economic Development Coordinator Beverly Donovan

Department Mission: To create short and long-term objectives for sustainable economic development and growth for the Town of Derry; align with community vision, the goals of the Planning department, Derry Town Council and master plan; maintain working relationships with

organizations and entities to increase opportunities and improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base.

Councilor Chirichiello moves the bottom line at \$179,528, seconded by Councilor MacEachern
Roll Call Vote: 7-0-0

IT/GIS

IT/GIS Manager Doug Rathburn

Department Mission: To provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development.

Councilor Chirichiello moves the bottom line at \$1,098,026, seconded by Councilor MacEachern
Roll Call Vote: 7-0-0

Human Services

Town Administrator David Caron

Department Mission: To provide emergency assistance to individuals and families in Derry who lack adequate resources. They strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible. Services are provided through Community Health Services (CHS), which uses the 2012 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted July 2019) to determine client's eligibility for assistance.

Councilor MacEachern moves the bottom line at \$291,400, seconded by Councilor Granese
Roll Call Vote: 7-0-0

Assessing

Chief Financial Officer Mark Fleischer

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year.

Councilor Chirichiello moves the bottom line at \$444,827, seconded by Councilor Spencer
Roll Call Vote: 7-0-0

Finance

Chief Financial Officer Mark Fleischer

Department Mission: To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it.

Councilor Chirichiello moves the bottom line at \$694,384, seconded by Councilor MacEachern
Roll Call Vote: 7-0-0

Tax

Chief Financial Officer Mark Fleischer and Tax Collector Stacy Beliveau

Department Mission: To serve the residents of Derry and Town of Derry Departments in an efficient and courteous manner in accordance with the New Hampshire state statute. The tax collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.

Councilor Chirichiello moves the bottom line at \$858,868, seconded by Councilor Spencer

Roll Call Vote: 7-0-0

OMO

Chief Financial Officer Mark Fleischer

The OMO budget includes appropriations for legal expenses, property and liability insurance, water for hydrants, a communication system for Fire and Police, and debt service.

Councilor MacEachern flags line 960

Councilor Chirichiello moves the bottom line at \$6,446,541, seconded by Councilor Spencer (Subject to flagged items)

Roll Call Vote: 7-0-0

Planning

Planning Director George Sioras and Elizabeth Robidoux

Department Mission: Responsible for the overall development of the Town as it relates to land use policies and programs and to enhance the quality of life for Derry residents; people who work here, and the business community.

Councilor Granese moves the bottom line at \$332,200, seconded by Councilor MacEachern

Roll Call Vote: 7-0-0

Cable

Cable System Coordinator Owen Provencher

Department Mission: Derry Community Access Media operates the media center for the Town of Derry, NH. This includes operation of the Government Channel (DTV 17), the Public Access Channel (DTV 23), and online streaming and video on demand platforms. Programming 95.1 LP-FM radio and operating Media CO-OP.

Councilor Chirichiello flags line 120 & 760

Councilor Spencer moves the bottom line at \$719,856, seconded by Councilor Katsakiores (Subject to flagged items)

Roll Call Vote: 7-0-0

TIF

Town Administrator David Caron

Councilor Chirichiello moves the bottom line at \$1,943,294, seconded by Councilor Spencer

Roll Call Vote: 7-0-0

**Motion by Councilor Chirichiello to ADJOURN, seconded by Councilor Granese
All Agreed**

Adjourn: 8:53PM


Town Clerk

Recording & Transcription by: Cristina Guilford, Town Clerk


Date



RESOLUTION Number 2023-021

To Authorize the Purchase of 6.5 Meadowbrook Lane

WHEREAS, Section 5.1 of the Town Charter designates the Town Council as the governing and legislative body of the Town and, as such, it is empowered to purchase real property for the benefit of the Town and to appropriate funds for such purposes; and

WHEREAS, The Town Council previously authorized the sale of 23 Adams Pond Road under Resolution #2021-036, as being surplus to the Town's needs; and

WHEREAS, in order to maximize the return to the Town, there is a need to purchase 6.5 Meadowbrook Road; and


WHEREAS, sufficient funds are available in the Water Division's FY23 budget to fund this purchase;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to execute all necessary documents and take appropriate actions to purchase 9.5 acres at 6.5 Meadowbrook Road from Deborah Rufner for a sales price in the amount of Twenty Thousand Dollars (\$20,000).

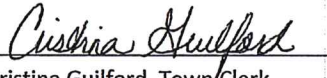
This Resolution shall take effect immediately upon its passage.

Adopted: April 11, 2023.

Attest:

x 
_____, Council Chair

Date: April 11, 2023

x 
_____, Cristina Guilford, Town Clerk

Date: April 11, 2023

Archival Ref: TC agenda item #23-22