

## TOWN OF DERRY

Town Council  
Derry Municipal Center

May 4, 2021  
Tuesday - 7:00 PM

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**7:00 PM      Call to order**

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

**Roll Call:** Councilors Chirichiello, Katsakiores, Foote, Wetherbee, Bourdon, Spencer and Chairman Morgan

Present: TA David Caron, Town Clerk Daniel Healey

**Public Forum - \*30 Minutes\***

**Motion by Councilor Katsakiores to open public forum, seconded by Councilor Wetherbee**

**Roll Call Vote: 7-0-0**

No one from the public spoke.

**Motion by Councilor Chirichiello to close public forum, seconded by Councilor Foote**

**Roll Call Vote: 7-0-0**

### **Consent Agenda**

**21-48** Approve Minutes – April 13, 2021

**21-49** Approve Minutes – April 20, 2021

**21-50** Approve Non-Public Minutes – April 22, 2021 – **Minutes Sealed**

**21-51** Approve Minutes – April 22, 2021

**21-52** Approval of Property Tax Credits and Exemptions

**Motion by Councilor Wetherbee to approve the consent agenda excluding 21-49, seconded by Councilor Spencer**

**Roll Call Vote: 7-0-0**

**Motion by Councilor Wetherbee to approve 21-49, seconded by Councilor Spencer**

**Roll Call Vote: 6-0-1 (Councilor Chirichiello)**

**Chairman's Report – James Morgan**

**Chairman Morgan moves to appoint David Clapp as a member of the Planning Board for a term to expire March 31, 2022, seconded by Councilor Bourdon**

**Roll Call Vote: 6-0-1 (Councilor Chirichiello)**

The Derry Town Council has already pledged \$45,000 for repairs at the Derry Opera House. It is requested by Chairman Morgan to add an agenda item for a June Town Council meeting to discuss funding the remaining \$75,000 needed.

There is a Town Council goals workshop scheduled for June 22 at the Derry Opera house. The Town Council meetings in July and August will be on the 3<sup>rd</sup> Tuesdays.

**Town Administrator's Report – David Caron**

The base pavement on the rail trail has been applied and the fencing along the dam is currently being installed. Regarding Exit 4A, SB116 requires NHDOT to complete the project within the timeframe of the Ten-Year Plan; the bill passed the Senate and has a hearing before the House Public Works and Highways on Wednesday. The Governor and Executive Council recently approved a contract award to VHB for final engineering on the project. DPW will report on 5/18 and it appears all activities and events will resume for the 2021 summer season. The Town is still awaiting guidance from the Treasury concerning the \$3.3M due to the Town from the Federal Government. Economic Development is working with local restaurants on a separate aid package directed to the industry. Economic Development is also working with the entertainment venues such as Tupelo and the Greater Derry Arts Council on the federal Shuttered Venues Grant. The House Municipal and County Government Committee has scheduled a hearing on SB87 which would allow use of some water wheeling revenues. The hearing is scheduled for May 17.

### **New Business**

**21-44** Resolution #2021-021 – Adoption of the FY 22 Town Budget – *Town Administrator Dave Caron presenting*

Section 9.4 of the Town Charter vests in the Town Council the responsibility to enact the Town Budget by May 31st. The Town Council has reviewed and made revisions to the budget as proposed by the Town Administrator and will act upon Resolutions necessary to effectuate various services and programs within the budget. The Town Council voted to adopt a FY 22 Town Budget in the amount of Fifty-One Million Seven Hundred Twenty-Four Thousand Three Hundred Dollars (\$51,724,300).

**Councilor Chirichiello moves to Adjust Revenues by \$8,975, seconded by Councilor Bourdon**

**Roll Call Vote: 7-0-0**

**Councilor Chirichiello moves to Increase Postage for Dept #52 by \$2,240, seconded by Councilor Bourdon**

**Roll Call Vote: 7-0-0**

**Councilor Chirichiello moves to Increase Wastewater Budget and Corresponding Revenue to reflect a shared position now assigned to Wastewater Division, and reduce Water Division Budget in the same amount of \$42,256, seconded by Councilor Bourdon**  
**Roll Call Vote: 7-0-0**

**Councilor Wetherbee moves to move \$55,570 from DCC TIF Redevelopment Capital Reserve to Health Personnel Costs and to add \$6,243 to Health Personnel Costs, seconded by Councilor Spencer**

**Roll Call Vote: 3-4-0 (Councilors Bourdon, Chirichiello, Katsakiores, and Chairman Morgan)**

**Councilor Bourdon moves to amend the Fire Department budget to remove \$40,241 (added 16<sup>th</sup> full-time position), seconded by Councilor Chirichiello**  
**Roll Call Vote: 1-6-0 (Councilors Chirichiello, Spencer, Katsakiores, Wetherbee, Foote, and Chairman Morgan)**

**Councilor Chirichiello moves to cut the Fire Department overtime budget by \$40,241, seconded by Councilor Bourdon**  
**Roll Call Vote: 2-5-0 (Councilors Spencer, Katsakiores, Wetherbee, Foote, and Chairman Morgan)**

**Councilor Wetherbee MOVES THAT THE TOWN COUNCIL adopt Resolution #2021-021 which reads as follows [*Read the Resolution*], seconded by Councilor Foote**  
**Roll Call Vote: 6-1-0 (Councilor Bourdon)**  
**Ordinance attached**

**21-45** Resolution #2021-022 – Adoption of the FY 22 – FY 27 Capital Improvements Plan – *Town Administrator Dave Caron presenting*

Section 9.8 of the Town Charter vests in the Town Council the responsibility to adopt the Capital Improvements Plan by May 31st. The Planning Board has reviewed the plan and proposed no revisions. Pursuant to RSA 674:5, the plan is a budget tool to assist the Town Council in their consideration of the annual budget and the Town Council has reviewed the proposed plan and made any amendments to the plan as proposed by the Town Administrator. The Town Administrator has recommended a revised implementation process to account for potential revenue losses resulting from the Pandemic. The Town Council will adopt the FY 22-27 Capital Improvements Plan with the understanding that the Town Administrator shall implement the plan to the degree anticipated revenues become available.

**Councilor Foote MOVES THAT THE TOWN COUNCIL adopt Resolution #2021-022 which reads as follows [*Read the Resolution*], seconded by Councilor Katsakiores**  
**Roll Call Vote: 7-0-0**  
**Resolution attached**

**21-53** Resolution #2021-023 –Release a portion of the Captured Assessed Value for the Derry Commerce Corridor Tax Increment Financing District – *Town Administrator Dave Caron presenting*

RSA 162-K:10 II (b) requires that any excess Captured Assessed Value(CAV) shall be deemed excess CAV and returned to the tax lists (i.e. available for use by the Town, County and School District). There are no provisions under state statutes which allow for the original assessed value identified at the time a District is formed to be adjusted as a result of subsequent property revaluation, thus all of this new value becomes part of the CAV. As a result of the 2020 property revaluation, approximately \$47M in new value was identified. Based upon staff analysis, it is recommended that \$45M in value be returned to the tax lists. This is the same amount when the Council was reviewing the Town's financial status during collective bargaining negotiations. During those discussions, the Council concurred to returning the \$45M in value to the tax lists,

and allocation 2/3 of the taxes generated to the collective bargaining process. This Resolution completes that process.

**Councilor Foote MOVES THAT THE TOWN COUNCIL adopt Resolution #2021-023 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores**

**Roll Call Vote: 7-0-0**

**Resolution attached**

**21-54** Resolution #2021-027 – Accept additional Wellness Grant Funding from Health Trust – *Wellness Coordinator Elizabeth Robidoux presenting*

The Town of Derry continues to participate in HealthTrust's Wellness Coordinator Program. This year, HealthTrust awarded a Wellness Coordinator Stretch Goal bonus in the amount of \$250.00. This is in addition to the \$1,000.00 received in January which is the annual grant. The Town surpassed its stretch goal by beating a 2 year average for Biometric Screening participation and Slice of Life enrollees. There was also a 2% increase in the number of employees who created secure enrollee portals and participated in SmartShopper. The specific use of the HealthTrust award is determined by the Wellness Coordinator(s) and is typically used to fund any expenses of the programs and initiatives. The programs provided by the Wellness Coordinator(s), under the auspices of this grant are available to all employees of the Town of Derry and not just those who are enrolled in the town's insurance program.

**Councilor Wetherbee MOVES THAT THE TOWN COUNCIL adopt Resolution #2021-027 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores**

**Roll Call Vote: 7-0-0**

**Resolution attached**

**Councilor Comments / Liaison Reports –**

Councilor Wetherbee – The Farmer's Market opening day will be June 2<sup>nd</sup>.

Chairman Morgan – Welcome back everyone. Kudos to Councilor Bourdon on a tough motion, he put a lot of thought into it. Great senior prank by Londonderry High School.

**Adjourn: 7:45pm**

  
\_\_\_\_\_  
Town Clerk

**Recording & Transcription by: Daniel Healey, Town Clerk**

  
\_\_\_\_\_  
Date



## RESOLUTION

Number 2021-021

To Adopt the FY22 Budget

WHEREAS, Section 9.4 of the Town Charter vests in the Town Council the responsibility to enact the Town budget by May 31; and

WHEREAS, the Town Council has reviewed and made revisions to the budget as proposed by the Town Administrator, and has acted upon Resolutions necessary to effectuate various services and programs within the budget;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Council hereby adopts an FY 22 Town Budget in the amount of Fifty-One Million Seven Hundred Twenty Four Thousand Three Hundred Dollars (\$51,724,300) as set forth in the attached summary.

This Resolution shall take effect on July 1, 2021.

Adopted: May 4, 2021

Attest:

x

James Morgan, Council Chair

Date: \_\_\_\_\_

x

Daniel Healey, Town Clerk

Date: 5/4/2021

Archival Ref: Agenda Item #21-44



## RESOLUTION

Number 2021-022

To Adopt the FY 22-27 Capital Improvements Plan

WHEREAS, Section 9.8 of the Town Charter vests in the Town Council the responsibility to adopt the Capital Improvements Plan by May 31; and

WHEREAS, the Planning Board has reviewed the Plan and proposed no revisions; and

WHEREAS, pursuant to RSA 674:5 the Plan is a budget tool to assist the Town Council in their consideration of the annual budget; and

WHEREAS, the Town Council has reviewed the proposed plan and made any amendments to the Plan as proposed by the Town Administrator; and


WHEREAS, the Town Administrator has recommended a revised implementation process to account for potential revenue losses resulting from the Pandemic;

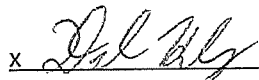
NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Council hereby adopts the FY 22-27 Capital Improvements Plan with the understanding that the Town Administrator shall implement the plan to the degree that anticipated revenues become available.

This Resolution shall take effect on July 1, 2021.

Adopted: May 4, 2021

Attest:

  
x \_\_\_\_\_  
James Morgan, Council Chair  
Date: 5/4/2021

  
x \_\_\_\_\_  
Daniel Healey, Town Clerk  
Date: 5/4/2021

Archival Ref: Agenda Item #21-45



## Resolution #2021-023

### To Release a Portion of the Captured Assessed Value from the Derry Commerce Corridor Tax Increment Financing (TIF) District

WHEREAS, The Town previously enacted the provisions of Chapter 162-K, Municipal Economic Development and Revitalization Districts; and

WHEREAS, the Town established and actively supports its two TIF Districts (Ash Street and Derry Commerce Corridor) by investing in their development for the benefit of the Districts and the entire community; and,

WHEREAS, RSA 162-K allows the Captured Assessed Value to be retained to fund infrastructure, operating and debt service costs associated with the TIF District; and

WHEREAS, RSA 162-K requires that the Town return Excess Captured Assessed Value to the general tax base to help defray town, school and county expenses; and

WHEREAS, the Town has successfully developed the Derry Commerce Corridor TIF District whereby Excess Captured Assessed Value is now available to be returned to the tax lists;

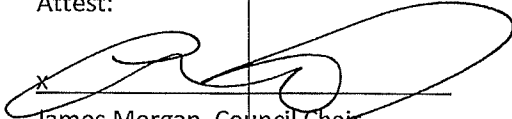
NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that Excess Captured Assessed Value from the Derry Commerce Corridor Tax Increment Financing District in the amount of \$45.0 Million be returned to the tax lists to help defray Town, School and County expenses.


Archival Ref: Agenda Item #21-53

This Resolution shall take effect retroactively to April 1, 2021.

Adopted May, 4, 2021.

Attest:

x   
James Morgan, Council Chair  
Date: 5/4/2021

x   
Daniel Healey, Town Clerk  
Date: 5/4/2021

Archival Ref: Agenda Item #21-53





## RESOLUTION

Number 2021-027

To Accept Additional Wellness Grant Funding from Health Trust

WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from the State; and

WHEREAS, the Town has participated annually in HealthTrust's Wellness Coordinator Program to raise awareness of the physical activity, social, and mental health of Town employees and their families; and

WHEREAS, these grant funds will be used to promote and fund activities designed to maintain and enhance the health of the Town's workforce; and

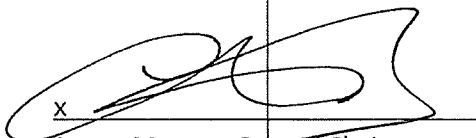
WHEREAS, the Town was successful receiving a Wellness Coordinator Stretch Goal bonus;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to accept and expend the \$250.00 Wellness Coordinator Stretch Goal bonus from HealthTrust.

This Resolution shall take effect immediately upon its passage.

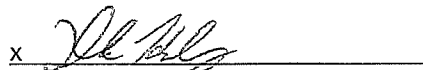
Adopted May 4, 2021

Attest:

x 

James Morgan, Council Chair

Date: \_\_\_\_\_

x 

Daniel Healey, Town Clerk

Date: 5/4/2021

Archival Ref: TC agenda item #21-54