

## Building/Property Maintenance Committee

Minutes for July 18, 2017



COMMITTEE MEMBER	PRESENT	ABSENT
Serge Michaud – Resident – Chairperson	X	
Robert Wentworth, Bldg Insp/Vice Chair	X	
Ed Garone, Derry Police	X	
Scott Jackson, Derry Fire Dept.	X	
Mike Fowler, DPW	X	
Dawn Enwright, Tax Collector	X	
Charlie Foote, Councilor Liaison	X	
George Sioras, Town Planner		X
Robert Mackey, Code Enf Dir		X
Vacant, Resident		
Ernest St.Pierre – Resident	X	
Courtney Bogaert, Health Inspector		X
Stacy Beliveau, Tax Collector Alternate		
George Feole, Police Dept Alternate		
Mike Stanhope, Fire Dept Alternate		

A monthly meeting of the Building & Property Maintenance Committee was held Tuesday, July 18, 2017 at the Derry Municipal Building Center. Meeting was called to order at 10:03 am.

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### **Approval of Minutes**

Bob Wentworth made a motion to accept the June 20, 2017 minutes.

Seconded by Scott Jackson

**Motion PASSED (5–0)**

Serge Michaud wanted to say that last year this committee made great progress and he hopes to be able to continue the work that was started by the past chairman.

## OLD BUSINESS

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**8 East Broadway** – Bob Wentworth mentioned that he had heard that the owner may have passed away, however he has not been able to verify it.

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**92 Old Chester Road** – No change

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**112 West Broadway** – Bob Wentworth sent out a formal letter to the owner requesting that he clean up the property. So far, the owner has been mowed the grass and removed the tree that was leaning on the house. No repairs to the structure so far. He will wait another week and send out a second request.

Ed Garone stated that the Committee needs to have the ability to act on these types of violations. This one in particular is an eye sour as you come into the Town of Derry and sets a poor example for the Town.

Bob Wentworth agrees, however to pursue it legally takes time.

Ernest St.Pierre questioned if a resident approach the homeowner if it would get a quicker response?

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**148 Goodhue Rd** –The Town Council recently approved the request for compliance with RSA 155B to have the building taken down. In this process multiple notices must go in the newspapers and they have 20 days to respond.

Bob Wentworth stated that the Town has received 2 quotes to have the building taken down. Once the response time has passed the Town will move forward with pulling a Demolition Permit.

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**3 McKinley** – Serge Michaud stated that the property has been sold and we should get the name of the new owner soon.

Ernest St.Pierre felt that a letter should go out to the new owners to let them know that the property is on our Committee's list.

Bob Wentworth stated that the power and gas has been turned off inside the building.

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**70 Birch St – None thing has changed on this property.**

**Ernest St.Pierre stated that the tenant has moved out of the building and the lot is empty so there may be something happening with the property.**

**Bob Wentworth stated that it was the same owner who owns 67 and 71 Birch St – aka Shutes Corner.**

**Dawn Enwright spoke to Richard Holmes regarding this property and it has no historical value.**

**Serge Michaud felt that this property was an eye-sore as well.**

**Bob Wentworth stated that he would do another drive-by to see if he can see if anything has changed.**

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## **OTHER BUSINESS**

**Form Letters** – The Committee discussed creating official form letters that will notify homeowners that their property is on the Building & Property Maintenance Committee List.

Example templates:

1st Notice – Notice of Concern and invitation for owner to attend a meeting

2<sup>nd</sup> Notice – Listing the next step and possible legal action if no response

3<sup>rd</sup> Notice – Notifying Code Enforcement & Attorney

Dawn Enwright, Bob Wentworth and Sharon Jensen will draft some template letters for discussion at the September meeting

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**Tax Deeding** - Dawn Enwright mentioned that the Final notices are being mailed and the deed date is on August 16. She provided a list of the properties currently on the list, but hopes to have less than 10 properties at the end of the process.

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**Barns** - Serge Michaud was concerned with the follow up procedure as it related to the various barns in that were in disrepair and ready to fall down. He knew of a company that pays homeowners to dismantle the barns.

Bob Wentworth explained that there were currently two barns in disrepair. The one at 53 English Range Rd is right on the road.

Ernest St.Pierre wanted to say Thank You to Chief Garone & Chief Jackson for the direction about the barns. He will be reaching out to these folks at NH Preservation and see what we can do to help the two barns on our list to maybe get some help.

<https://nhpreservation.org/new-hampshire-preservation-alliance/>

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Meeting adjourned at 11:00 am.

The next meeting be held on September 19, 2017 @ 10:00 am – Room 207

Respectfully,  
*Sharon Jensen, Recording Clerk*