



**Town of Derry, New Hampshire**

**LOT ACCESS APPROVAL - DRIVEWAYS**

TAX LOT # \_\_\_\_\_

Title of Plan: \_\_\_\_\_

Address of Driveway: \_\_\_\_\_

SCALE \_\_\_\_\_ DATE \_\_\_\_\_ RECEIVED \_\_\_\_\_

**PLAN SPECIFICATIONS:**

All plans shall:

- Have the dimensions of 11 x 17", 17 x 22", or 22 x 34"
- Be drawn to scale or have the dimensions noted
- Include driveway locations in relations to property lines
- Include a cross section showing materials to be used in construction of the driveway.

**DRIVEWAY RECOMMENDATIONS:**

All driveways shall:

- Slope away from the edge of the road at no less than 3% for a minimum of 10 feet and a maximum grade of +5% or -5% next 30'
- Shall be no wider than 24 feet except that the driveway may be flared at the entrance.
- Have a minimum site distance of 200' in both directions 10' from edge of traveled way.
- Have proper drainage along the entire frontage of the property carried to the proper outfall.

**APPLICANT INFORMATION:**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

*-For Town Use Only-*

Lot Access Approval – Driveways

PLAN INSPECTION

DATE _____	FINDINGS _____
_____	
_____	
_____	
Signature _____	
DERRY PUBLIC WORKS	

PRELIMINARY APPROVAL

DATE _____	FINDINGS _____
_____	
_____	
_____	
Signature _____	
DERRY PUBLIC WORKS	

FINAL APPROVAL

DATE _____	FINDINGS _____
_____	
_____	
_____	
Signature _____	
DERRY PUBLIC WORKS	

**DRIVEWAY MUST BE BUILT ACCORDING TO SPECIFICATIONS PER  
ARTICLE V SECTION 170-26A.16  
TOWN OF DERRY LAND DEVELOPMENT CONTROL REGULATIONS**

**Article V  
Section 170-26A.16**

16. Driveway curb cuts will be installed prior to the placement of wearing course of hot bituminous asphalt pavement. No driveway locations shall be amended or relocated once the curbing is installed and wearing course is in place. All proposed driveway aprons shall be constructed to a point 40 feet inward from the edge of pavement on all streets at the time of street construction. (Effective 5/18/05)

a. All new driveways are to meet the following (Effective 5/18/16) :

- i. Shall be constructed with a minimum of 12 inch depth of NHDOT Crushed Gravel 304.3 Specification for the entire length.
- ii. All loam and organic material shall be removed down to an acceptable subsurface.
- iii. Shall have a minimum clear unobstructed width of 12 feet (12') if the driveway is under 150 feet in length, or if the driveway is over 150 feet in length, a minimum clear unobstructed width of 14 feet (14') for the entire length of the driveway.
- iv. Shall have an additional clear unobstructed width of two feet (2') on each side.
- v. The vertical clearance shall be a minimum of 13 feet, 6 inches (13'6")
- vi. Driveways in excess of 150 feet in length shall provide means for Fire Department apparatus to turn around by either hammerhead or other approved means.
- vii. No driveway shall be in excess of a 15% grade.

b. All Driveway Aprons Shall (Amended 5/18/16):

- i. Slope away from the edge of the road at no less than 3% for open drainage and slope toward the road at no more than 3% in closed drainage subdivisions for a minimum of 10 feet.
- ii. Maximum grades allowed for next 30 feet are 5% and -5% respectively.
- iii. Be no wider than 24 feet except that the Driveway may be flared at the entrance.
- iv. Have a minimum site distance of 200 feet in both directions 10 feet from edge of traveled way.
- v. Be constructed with a minimum of 12 inch depth of NHDOT Crushed Gravel 304.3 Specification for entire length and width of the 40 foot driveway apron.
- vi. Include minimum 2" thickness of bituminous asphalt base course pavement between edge of pavement and edge of right of way (typically 13 feet from edge of roadway pavement).
- vii. Be completed along new roadways as part of the road drainage feature as a factor for Substantial Completion and Eligibility of Occupancy Permits.
- viii. Be completed along existing roadways as part of the road drainage feature as a factor for completion of all off-site improvements and Eligibility of Occupancy Permits. (Effective 7.16.08)