

Town of Derry

Energy & Environmental Advisory Committee Meeting

August 19, 2013

Attendees: Maureen Reno, Marc Flattes, Chris Cox, Tom Cardon, Tom Morini

1. Call to order.
2. Approval of Minutes from previous meeting. Motion to accept by Maureen. Seconded by Marc.
3. Chairman's Report
 - a. Discussion about being kept up to date about Town projects. Tom Cardon not completely clear about the 30, 60, 90 measurement. Wider discussion about specific concerns in the development timelines of projects. Marc indicates process of RFI, RFP, Project Award, construction start, and process administration. Discussion about getting involved early in the RFI/RFP process is where this committee can make the most impact.
 - b. Discussion about preparation for presentation to Town Council. Data not ready for the last meeting hence the postponement. Not clear on next town Council meet date.
 - c. Maureen makes request for data base of town owned buildings
4. Old Business
 - a. Some discussion about next TV production. Marc has developed concept of "Environmental justice and community sustainability". Followed by discussion about adding green spaces into certain areas of Town. These could actually encourage businesses to move to this area.
 - b. Project tracking topic introduced by Maureen. Specifically mentioned the Taylor Library electricity consumption. Tom Morini volunteers to participate in dissecting the data gathered on this initiative. Need to compare baseline with new, more recent data. There was a Derry News article about this initiative.
 - c. Media Outreach mentioned. Still need to investigate types of CD's in use at the library.
 - d. EEAC member bios. Marc Flattes to gather these for use in various upcoming events. The Town Council presentation is the first event where these bios will be used.
5. New Business
 - a. Annual Report due September 20th. Decision to use older version for the model going forward. This is followed by discussion about a future budget. All agree that making some list to determine the needs for the fiscal year coming would be helpful.
 - b. Discussion of and preview of content of presentation from Maureen Reno. Detailed outline of tentative topics and agenda distributed, and reviewed by all present. Good feedback on the items developed. Mention again of Bios and how they are credibility builders with the Town council and should be emphasized. Tom Cardon also indicates that we should have as a primary goal a workshop at some future date.

6. Events

- a. Derryfest discussion about what will be used for display material. Chris Cox has table and lives nearby. Chairs possibly from Maureen or Tom Cardon. Tom Cardon and Tom Morini also mention some availability to staff the table that day. Looking for more volunteers to cover small blocks of time at the table. Some discussion about a PV panel that Chris may have to create a PV display. We need to assess components for technical compatibility.
- b. New discussion about legal implications of having hyperlink for promoting EEAC that would route users to the Town web page.
- c. Dates discussion for workshop, green open house, fall clean up. Dates suggested for fall cleanup are Oct 26th, and Nov 2nd. Some additional discussion about where to do the workshop. The coffee shop and the Marion Gerrish Center mentioned as possible locations. Need to make flyers for the workshop to be distributed at various places and posted in numerous locations throughout the town. Primarily in public places that have lots of foot traffic. There was also some discussion about radio spots to help drive people to the workshop.

7. Motion to Adjourn

- a. Chris Cox motion to adjourn. Maureen Reno seconds. Meeting adjourns.