

Town of Derry, NH

Derry Energy & Environmental Advisory Committee Meeting Minutes

June 20, 2016

Attendees: Maureen Reno, Cindy Peaslee, Tom Marini, Tom Cardon, Marius Zainea, Mark Flattes

7:00 PM Call to Order, turn off cell phones, roll call

7:05 Chairperson's Report: Thank you volunteers for another successful Junior Solar Sprint Event

7:10 Old Business: Debrief meeting on Junior Solar Sprint Event on June 4th

- Budgeted for \$710 - reduced cost for trophies and did not pay for food
- Lower budget this year than last year (\$412)
- Lego group earned \$150 with concessions
- 30 batteries left over

Likes:

Trophies and medals

Outsourcing food to Lego group

Student checking in early

Completed judging earlier and only needed to wait for the race finals

Computer program worked really well

Judges were excellent and efficient

Marius giving Joshua (MC) advanced warning of the next team

Improvements:

Next year we will need map of school to provide to custodians to communicate our preferred set up (and possible walk through)

Indicate on flyer what time doors open (after set up)

Better communication on what time volunteers need to be there

Block off track before setting up (police tape worked best) with signage "do not cross"

Set up photo banners in optimal location – right behind starting line for photo opportunities showing the Derry Energy & Environmental Committee and Junior Solar Sprint banners

Rope off more space at the bracket board

Use projector to project bracket onto the screen on the stage

Set up registration information to have available for race participants when they get there

Prepare media kits and have available for media: teams, tally on participants, student names, ages, grades, teachers, and school. Print program guide showing the bracket and order of events, etc.

Pick up track before awards begin

Tom Minnon sportsmanship award - "Minnon Cup" - (set up criteria for winning)

Potentially set up two tracks if event grows larger

Future Ideas:

Event has currently been run in the model of the Junior Solar Sprint, not actually registered. If registered, winning teams will be able to compete nationally.

Would need to:

- Move the event to earlier in the year (nationals are held in June)
- Certify with association
- Review and follow all rules

Reach out to a registered event and find out how much time and resources are needed to run a certified event.

7:30 Correspondence

7:35 Member Requests / Open discussion

7:45 Adjournment - Next Meeting: July 18, 2016, 7:00 PM, RM 207, DMC

Tom Cardon motion to adjourn, second by Mark - 8:10 PM