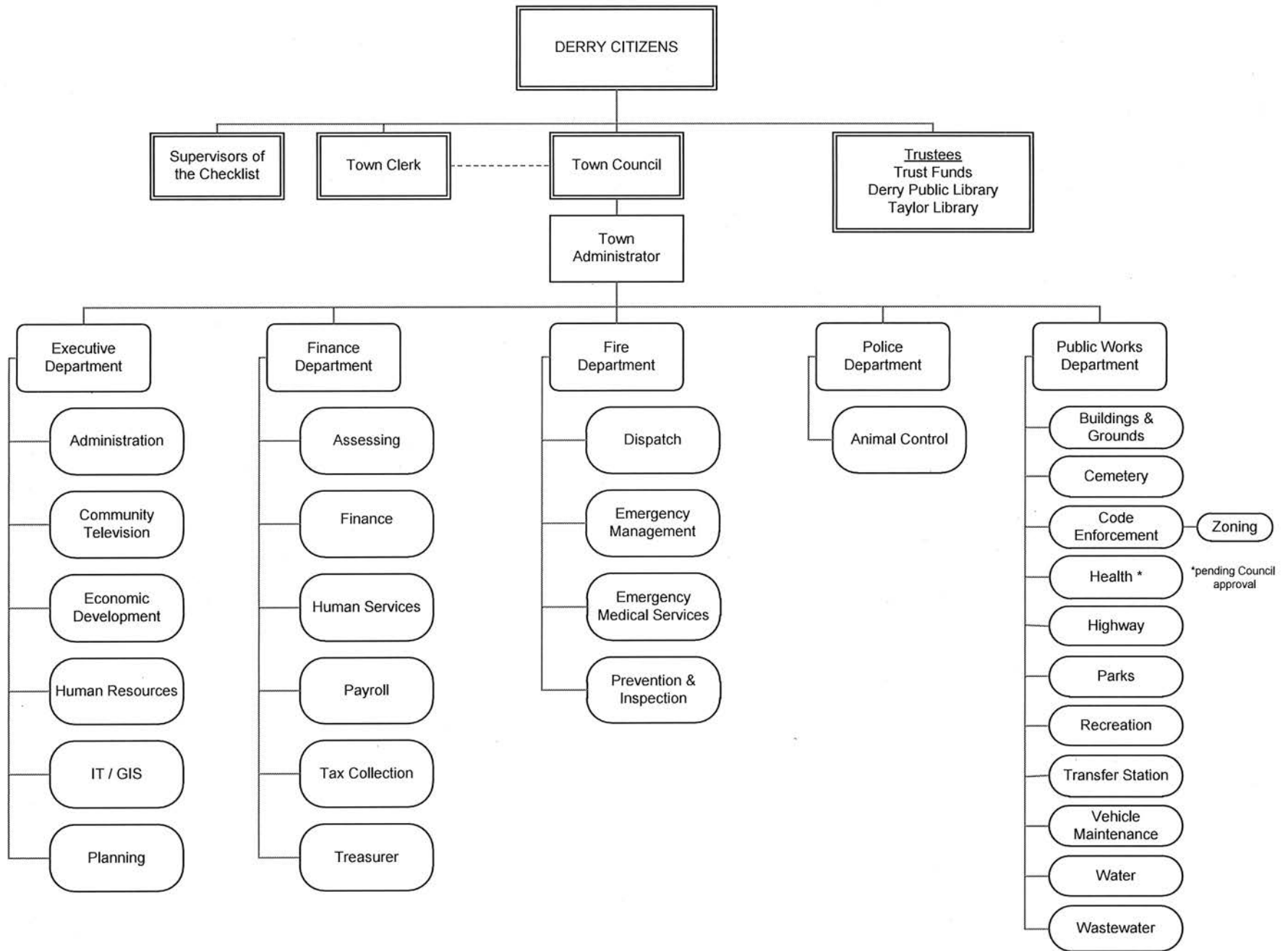


Town Organization Chart



PERSONNEL

SUMMARY

Personnel Summary FY 2017

		FY 2016		FY 2017				FY 2016		FY 2017				FY 2016		FY 2017	
Job Title		FT	PT	FT	PT	Job Title		FT	PT	FT	PT	Job Title		FT	PT	FT	PT
Executive						Department of Public Works						Fire Department					
Councilor (elected)			7		7	Director		1		1		Chief		1		1	
Treasurer (appointed)			1		1	Deputy Director		1		1		Executive Secretary		1		1	
Deputy Treasurer (appointed)			1		1	Executive Secretary		1		1		Secretary			1		1
Town Administrator		1		1		Superintendent of Operations		1		1		EMS Director		1		1	
Executive Secretary to TA		1		1		Engineering Coordinator		1		1		Director Fire Prevention		1		1	
HR Director / Assistant TA		1	0	0	1	Engineering Technician		2		2		Fire Inspector		1		1	
HR Coordinator		1		1		Environmental Engineer		1		1		Director of Mechanical Division		1		1	
IT/GIS Manager		1		1		Fiscal Specialist		1		1		Battalion Chief		4		4	
Network Administrator		1		1		Utility Customer Service & Billing Clerk		1		1		Captain		4		4	
Computer Support Specialist		1		1		Code Enforcement Director		1		1		Lieutenant		12		12	
Cable Facility Coordinator		1		1		Building Inspector		1		1		Firefighter		40		42	
Assistant Cable Facility Coordinator			1		1	Secretary / Receptionist		1		1		Director Communications & IT		1		1	
		8	10	7	11	Building Specialist		1		1		Dispatcher		6		6	
						Custodian		4		4				73	1	75	1
Town Clerk						Highway Crew Chief		1		1		Public Health Department					
Town Clerk (elected)		1		1		Highway Mechanical Equipment Operator		10	1	10	1	Health Officer			1		1
Deputy Town Clerk			1		1							Administrative Program Assistant			1		1
Supervisors of the Checklist (elected)			3		3	Vehicle Maintenance Crew Chief		1		1				0	2	0	2
		1	4	1	4	Mechanic		2		2							
Finance Department						Chief Operator		1		1		Police Department					
Chief Financial Officer		1		1		Mechanical Electrical Technician I		1		1		Chief		1		1	
Controller		1		1		Mechanical Electrical Technician II		1		1		Executive Secretary		1		1	
Senior Accountant		1		1		Sewer Treatment Operator I		1		1		Captain		2		2	
Bookkeeper		2		1		Sewer Treatment Operator II		1		1		Lieutenant		5		5	
Staff Accountant/Internal Auditor		0		1		Utility Assets Coordinator		1		1		Sergeant		8		8	
Payroll and Benefit Specialist		1		1		Utility Crew Chief		1		1		Police Officer		40		41	
Internal Auditor			1		0	Utility Worker		4		4		Secretary		3	1	3	1
Finance Assistant			0		1	Water System Operator II		1		1		Dispatcher		5		5	
Assessor		1	0	1	1	Laborer (Water)			1		1	Receptionist		1		1	
Deputy Assessor		1		0		Recycling Coordinator		1		1		Evidence Clerk			1		1
Secretary I		1		1		Transfer Station MEO I			1		1	Animal Control Officer		1		1	
Secretary III		1		1		Transfer Station MEO II		2		2		Mechanic		1		1	
Tax Collector/Municipal Agent		1		1		Transfer Station Laborer		1	1	1	1	Prosecutor		2		2	
Deputy Tax Collector/Municipal Agent		1		1		Weigh Scale Master		1		1		Part-time Prosecutor Assistant			1		1
Customer Service Assistant		4	0	3	2	Director of Parks & Recreation		1		1				70	3	71	3
Human Services Administrator		1		1		Recreation Coordinator		1		1		Total					
Secretary II		1		1		Recreation Program Assistant		1		1				229	26	229	30
		18	1	16	4	Program & Operations Assistant			1		1			FT	PT	FT	PT
Planning						Parks Crew Chief		1		1				FY2016		FY2017	
Planning Director		1		1		Operations & Project Coordinator		1		1							
Planning Assistant		1		1		Laborer		3		3							
		2	0	2	0			57	5	57	5						

EXPENDITURE

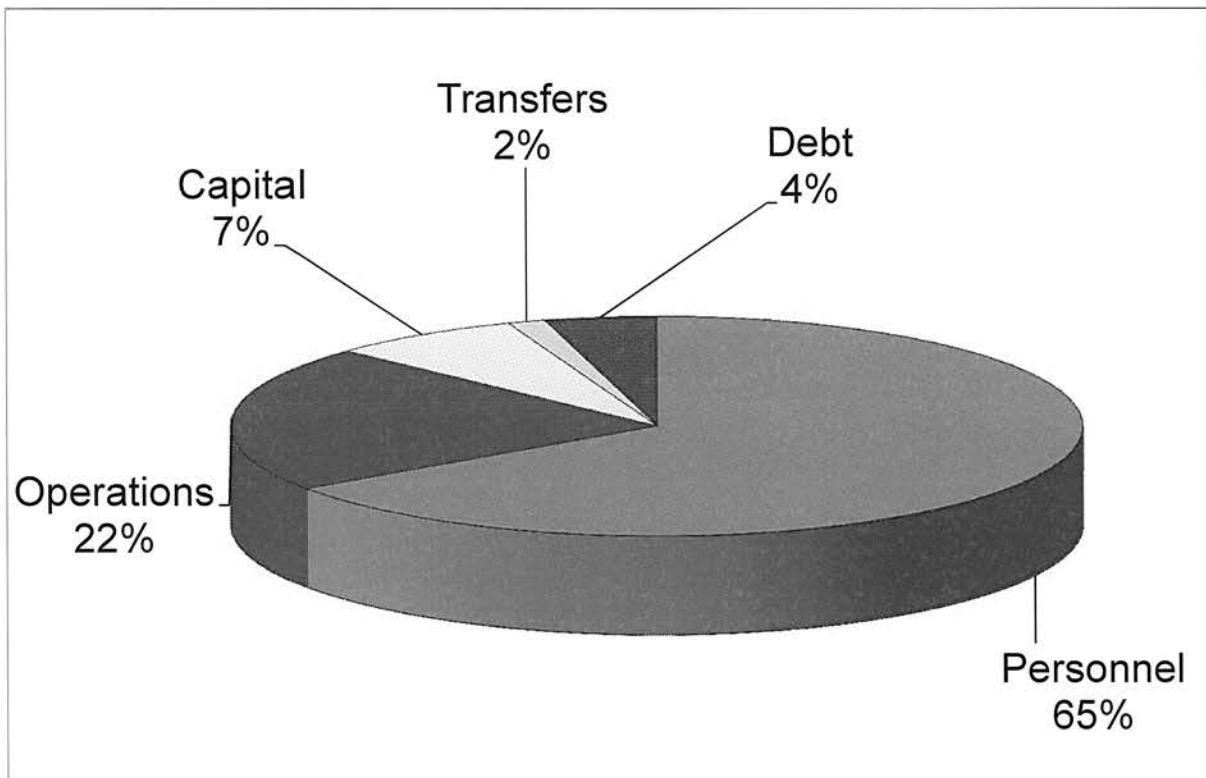
&

REVENUE

SUMMARY

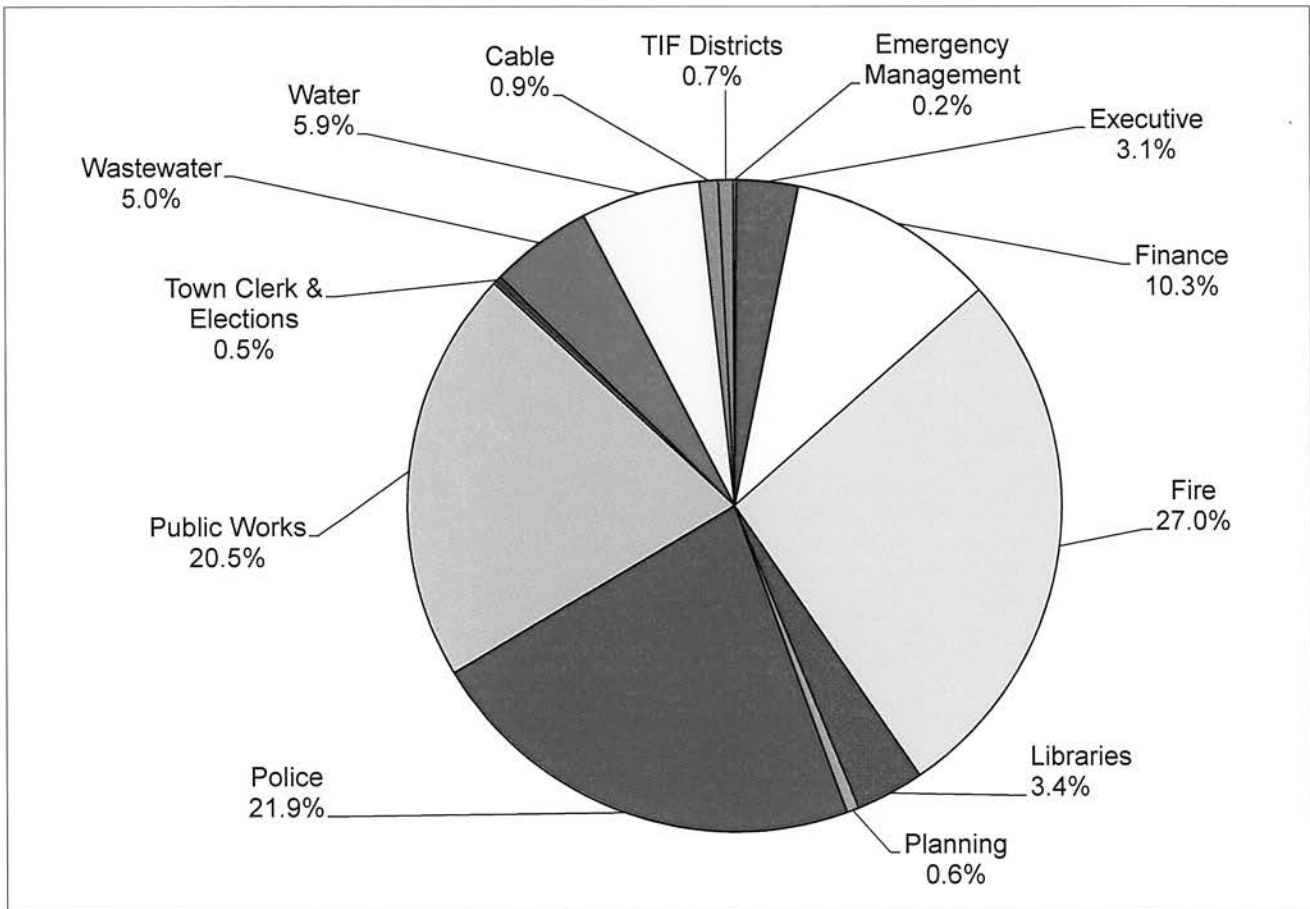
Town of Derry, NH
Town Council Adopted Expenses by Category
FY 2017

Personnel	\$ 28,855,121
Operations	9,549,927
Capital	3,228,634
Transfers	628,876
Debt	1,876,963
Total Budget	<u>\$ 44,139,521</u>



Town of Derry, NH
Town Council Adopted Expenses by Department
FY 2017

Emergency Management	\$ 69,361
Executive	1,348,093
Finance	4,536,893
Fire	11,923,277
Libraries	1,494,860
Planning	266,367
Police	9,687,024
Public Works	9,057,383
Town Clerk & Elections	202,569
Wastewater	2,220,563
Water	2,591,672
Cable	419,143
TIF Districts	322,316
Total	<u>\$ 44,139,521</u>



TOWN OF DERRY, NH
BOND PAYMENTS
FISCAL YEAR 2017

DESCRIPTION	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
2000 SERIES B HUMPHREY COMPLEX BOND	25,000	5,975	30,975
2004 CITIZENS SCHOOL INFRASTRUCTURE BOND	75,000	22,837	97,837
2006 CITIZENS POLICE STATION BOND	50,000	22,225	72,225
2013 MUNICIPAL CENTER REFUNDING BOND	160,000	7,895	167,895
2013 TRANSFER STA. & ROCKINGHAM ROAD	200,000	75,550	275,550
99 SERIES A LAND & ROADS BOND	25,000	3,575	28,575
99 SERIES C HUMPHREY/ADAMS BOND	95,000	21,038	116,038
GENERAL FUND TOTAL	630,000	159,095	789,095
2004 CITIZENS ASH ST CORP PARK TIF BOND	80,000	66,200	146,200
2012 PUBLIC FINANCE RT 28 TIF BOND		91,688	91,688
TIF DISTRICT TOTAL	80,000	157,888	237,888
13 WOODLANDS & ROUTE 28 EXTENSION	20,000	9,945	29,945
14 ROUTE 28 EXTENSION	72,353	44,497	116,850
98 SERIES A WATER MAINS BOND	50,000	6,250	56,250
WATER TOTAL	142,353	60,692	203,045
13 ROUTE 28 EXTENSION	10,000	4,973	14,973
14 ROUTE 28 EXTENSION	72,647	44,678	117,325
CITIZENS O3 WW EFFLUENT FORCE MAIN BOND	185,000	49,025	234,025
FY06 CITIZENS WW EFFULENT FORCE MAIN BOND	50,000	22,225	72,225
WASTEWATER TOTAL	317,647	120,901	438,548
GRAND TOTAL	1,170,000	498,576	1,668,576

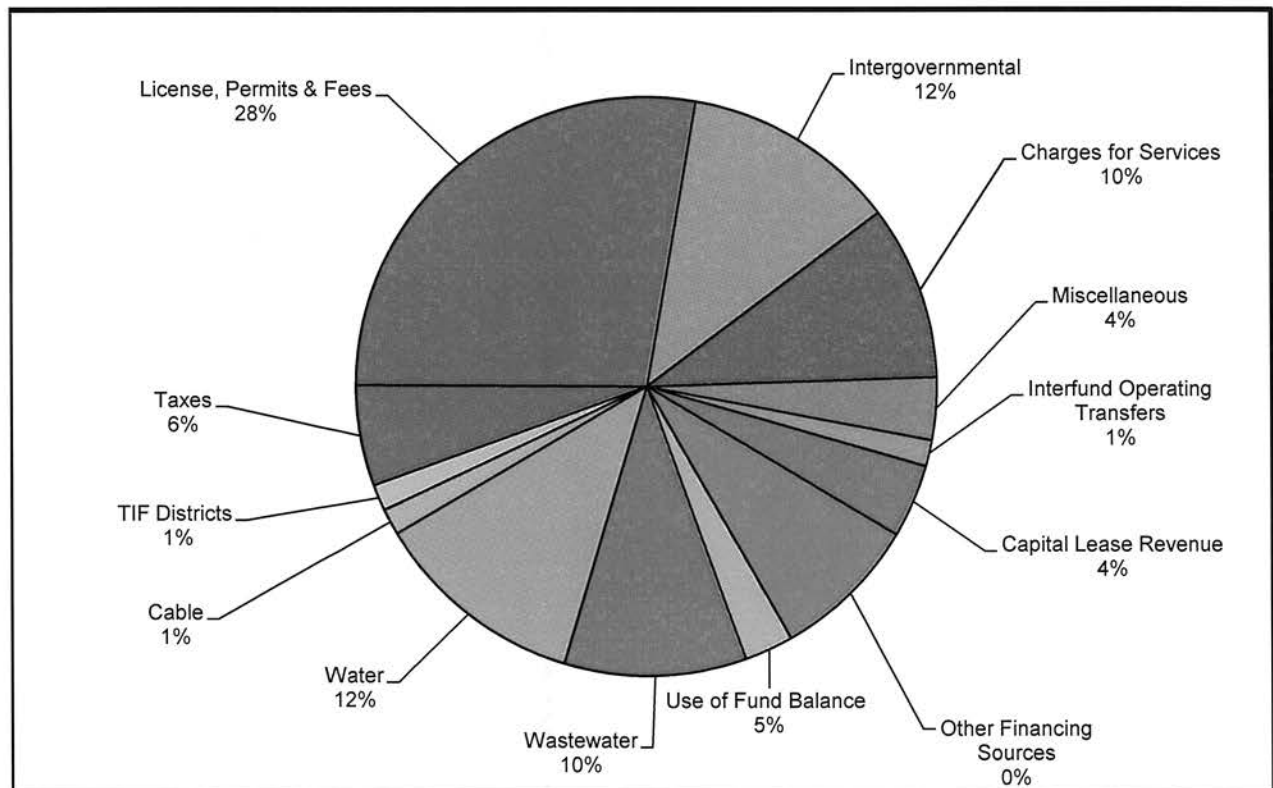
Town of Derry, NH

Town Council Adopted Revenue Budget

FY 2017

Taxes	\$ 1,232,716	(1)
License, Permits & Fees	6,060,213	
Intergovernmental	2,623,995	
Charges for Services	2,133,969	
Miscellaneous	766,698	
Interfund Operating Transfers	319,521	
Capital Lease Revenue	900,000	
Other Financing Sources (CRF)	1,798,518	
Use of Fund Balance	600,000	
Wastewater	2,220,563	
Water	2,591,672	
Cable	318,943	
TIF Districts	322,316	
Total Revenue & Transfers	\$ 21,889,124	

(1) Excluding Property Taxes



TOWN OF DERRY, NEW HAMPSHIRE

Town Council Adopted Budget for FY2017

Calculation of Projected Town Tax Rate

Appropriation for Town Services (1)				\$38,585,827
Add: Veterans' Credits (current)				490,800
Overlay				250,000
Less: Projected Revenue (1)			\$14,296,112	
Use of Committed Fund Balance				
	<u>Capital Reserve Funds:</u>			
	Libraries (including L&B)	71,254		
	IT	48,000		
	Retirement Earned Time	189,055		
	Fire (including debt service)	559,071		
	Emergency Management	-		
	Police	229,520		
	Public Works	610,000	1,706,900	
Use of Assigned Fund Balance			91,618	
Use of Unassigned Fund Balance			341,000	
Total Revenue			2,139,518	16,435,630
Amount to be Raised by Taxation via Town Rate				\$22,890,997
Estimated Valuation for setting Town Tax Rate (2)				\$2,500,802,484
Projected 2016 Town Tax Rate/\$1,000 of Valuation				\$9.150
Tax Rate Increase/(Decrease) over 2015				-\$0.01

Calculation of Allowable Town Tax Rate

Prior Year Tax Rate (2015)			\$9.16
CPI Increase Allowed by Town Charter (3)	0.7%		0.06
Maximum Tax Rate Allowed by Charter			\$9.22

(1) Excludes Wastewater, Water, Cable and TIF Districts' Appropriations & Revenues and use of fund balance

(2) Assumes a valuation based on the MS-1 used to set the FY16 tax rate (2,494,896,768) and changes through April 1st. Excludes assessed valuation of Ash Street Corporate Park and Route 28 Corridor TIF Districts. (A)

(3) Based on the Annual Average of the National CPI (CPI-U) for 2015 as reported by the U.S. Department of Labor, Bureau of Labor Statistics.
(data.bls.gov)

<http://www.bls.gov/cpi/cpid1512.pdf>

Town of Derry, NH
FY2017 Town Council Adopted Budget
Department Totals Summary

Department/Activity Center	FY 2014 Revised Budget	FY 2015 Revised Budget	FY 2016 Revised Budget	FY 2017 Department Recommended	FY 2017 Town Administrator Proposed	FY 2017 Town Council Adopted
Emergency Management	\$55,214	\$70,968	\$69,929	\$69,361	\$69,361	\$69,361
Executive	\$1,378,496	\$1,329,834	\$1,276,202	\$1,275,593	\$1,275,593	\$1,348,093
Administration	\$655,618	\$628,576	\$622,721	\$517,578	\$517,578	\$536,378
Health	\$96,026	\$101,037	\$96,180	\$83,323	\$83,323	\$83,323
Community Development	\$0	\$0	\$0	\$75,000	\$75,000	\$130,000
Information Technology	\$626,852	\$600,221	\$557,301	\$599,692	\$599,692	\$598,392
Finance	\$4,387,767	\$4,401,219	\$4,493,899	\$4,188,708	\$4,132,130	\$4,536,893
Human Services	\$443,914	\$416,937	\$417,935	\$390,863	\$390,863	\$389,963
Assessor	\$570,760	\$566,871	\$553,812	\$513,583	\$513,583	\$512,083
Finance	\$724,553	\$730,960	\$725,995	\$732,629	\$732,629	\$730,279
Tax Collector	\$707,837	\$725,292	\$774,164	\$794,416	\$794,416	\$792,166
Other Municipal Obligations	\$1,940,703	\$1,961,159	\$2,021,993	\$1,757,217	\$1,700,639	\$2,112,402
Fire	\$10,831,254	\$11,079,671	\$11,791,385	\$12,565,689	\$12,208,290	\$11,923,277
Prevention & Emergency Services	\$10,089,724	\$10,353,358	\$10,945,841	\$11,588,872	\$11,231,500	\$10,950,487
Dispatch	\$741,530	\$726,313	\$845,544	\$976,817	\$976,790	\$972,790
Libraries (1)	\$1,450,481	\$1,439,851	\$1,412,190	\$1,499,145	\$1,494,860	\$1,494,860
Derry Public Library	\$1,273,869	\$1,252,662	\$1,226,847	\$1,315,699	\$1,311,414	\$1,311,414
Taylor Library	\$176,612	\$187,189	\$185,343	\$183,446	\$183,446	\$183,446
Planning	\$265,654	\$265,706	\$266,707	\$266,867	\$266,867	\$266,367
Police	\$9,152,409	\$8,774,183	\$8,815,057	\$9,647,924	\$9,645,404	\$9,687,024
Police	\$9,072,543	\$8,694,163	\$8,734,012	\$9,567,323	\$9,564,803	\$9,607,023
Animal Control	\$79,866	\$80,020	\$81,045	\$80,601	\$80,601	\$80,001
Public Works	\$9,374,870	\$8,994,282	\$8,678,288	\$9,134,956	\$9,131,953	\$9,057,383
Highway	\$4,040,746	\$3,975,369	\$3,758,353	\$4,020,567	\$4,020,567	\$4,004,167
Transfer Station	\$2,033,556	\$1,621,550	\$1,592,197	\$1,768,702	\$1,768,702	\$1,758,182
Vehicle Maintenance	\$487,926	\$537,630	\$458,294	\$460,639	\$460,639	\$456,889
Buildings & Grounds	\$744,855	\$775,869	\$802,301	\$739,947	\$736,944	\$730,284
Cemetery	\$275,831	\$222,364	\$223,779	\$279,091	\$279,091	\$251,761
Code Enforcement	\$345,780	\$361,745	\$362,418	\$354,410	\$354,410	\$352,810
Recreation	\$583,349	\$591,181	\$590,246	\$597,432	\$597,432	\$596,532
Parks	\$862,827	\$908,574	\$890,700	\$914,168	\$914,168	\$906,758

Town of Derry, NH
FY2017 Town Council Adopted Budget
Department Totals Summary

Department/Activity Center						
Town Clerk & Elections	\$165,653	\$192,024	\$185,638	\$137,223	\$214,631	\$202,569
Town Clerk	\$128,631	\$131,581	\$135,568	\$72,432	\$149,840	\$137,778
Elections	\$37,022	\$60,443	\$50,070	\$64,791	\$64,791	\$64,791
	\$37,061,798	\$36,547,738	\$36,989,295	\$38,785,466	\$38,439,089	\$38,585,827

Wastewater	\$2,744,527	\$2,224,637	\$2,359,019	\$2,227,140	\$2,220,563	\$2,220,563
Water	\$3,097,979	\$2,683,241	\$2,551,611	\$2,591,672	\$2,591,672	\$2,591,672
Cable	\$333,125	\$310,088	\$326,465	\$319,143	\$319,143	\$419,143
TIF Districts	\$250,238	\$246,838	\$246,838	\$237,888	\$322,316	\$322,316
	\$6,425,869	\$5,464,804	\$5,483,933	\$5,375,843	\$5,453,694	\$5,553,694

Grand Totals	\$43,487,667	\$42,012,542	\$42,473,228	\$44,161,309	\$43,892,783	\$44,139,521
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(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

Town of Derry, NH
FY2017 Town Council Adopted Budget
Net increase / (Decrease) Comparison

Department/Activity Center	FY 2016 REVISED BUDGET			FY 2017 TOWN COUNCIL ADOPTED BUDGET			VARIANCE
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	Increase (Decrease) from Prior Year
Emergency Management	\$69,929	\$6,425	\$63,504	\$69,361	\$0	\$69,361	\$5,857
Executive	\$1,276,202	\$39,288	\$1,236,914	\$1,348,093	\$87,038	\$1,261,055	\$24,141
Administration	\$622,721	\$3,900	\$618,821	\$536,378	\$3,900	\$532,478	(\$86,343)
Health	\$96,180	\$31,950	\$64,230	\$83,323	\$32,950	\$50,373	(\$13,857)
Community Development	\$0	\$0	\$0	\$130,000	\$0	\$130,000	\$130,000
Information Technology	\$557,301	\$3,438	\$553,863	\$598,392	\$50,188	\$548,204	(\$5,659)
Finance	\$4,493,899	\$10,707,673	(\$6,213,774)	\$4,536,893	\$9,080,254	(\$4,543,361)	\$1,670,413
Human Services	\$417,935	\$13,500	\$404,435	\$389,963	\$13,500	\$376,463	(\$27,972)
Assessor	\$553,812	\$96,693	\$457,119	\$512,083	\$98,004	\$414,079	(\$43,040)
Finance	\$725,995	\$13,400	\$712,595	\$730,279	\$6,100	\$724,179	\$11,584
Tax Collector	\$774,164	\$6,330,449	(\$5,556,285)	\$792,166	\$6,449,965	(\$5,657,799)	(\$101,514)
Other Municipal Obligations	\$2,021,993	\$4,253,631	(\$2,231,638)	\$2,112,402	\$2,512,685	(\$400,283)	\$1,831,355
Fire	\$11,791,385	\$2,180,764	\$9,610,621	\$11,923,277	\$3,086,702	\$8,836,575	(\$774,046)
Prevention & Emergency Services	\$10,945,841	\$1,900,078	\$9,045,763	\$10,950,487	\$2,691,832	\$8,258,655	(\$787,108)
Dispatch	\$845,544	\$280,686	\$564,858	\$972,790	\$394,870	\$577,920	\$13,062
Libraries (1)	\$1,412,190	\$2,000	\$1,410,190	\$1,494,860	\$73,254	\$1,421,606	\$11,416
Derry Public Library	\$1,226,847	\$0	\$1,226,847	\$1,311,414	\$71,254	\$1,240,160	\$13,313
Taylor Library	\$185,343	\$2,000	\$183,343	\$183,446	\$2,000	\$181,446	(\$1,897)
Planning	\$266,707	\$32,450	\$234,257	\$266,367	\$32,450	\$233,917	(\$340)
Police	\$8,815,057	\$315,554	\$8,499,503	\$9,687,024	\$1,049,290	\$8,637,734	\$138,231
Police	\$8,734,012	\$312,174	\$8,421,838	\$9,607,023	\$1,044,660	\$8,562,363	\$140,525
Animal Control	\$81,045	\$3,380	\$77,665	\$80,001	\$4,630	\$75,371	(\$2,294)
Public Works	\$8,678,288	\$2,535,815	\$6,142,473	\$9,057,383	\$2,963,881	\$6,093,502	(\$48,971)
Highway	\$3,758,353	\$1,193,996	\$2,564,357	\$4,004,167	\$1,215,996	\$2,788,171	\$223,814
Transfer Station	\$1,592,197	\$539,251	\$1,052,946	\$1,758,182	\$883,251	\$874,931	(\$178,015)
Vehicle Maintenance	\$458,294	\$0	\$458,294	\$456,889	\$0	\$456,889	(\$1,405)
Buildings & Grounds	\$802,301	\$162,511	\$639,790	\$730,284	\$115,837	\$614,447	(\$25,343)
Cemetery	\$223,779	\$115,600	\$108,179	\$251,761	\$140,600	\$111,161	\$2,982
Code Enforcement	\$362,418	\$227,125	\$135,293	\$352,810	\$277,125	\$75,685	(\$59,608)
Recreation	\$590,246	\$199,591	\$390,655	\$596,532	\$195,702	\$400,830	\$10,175
Parks	\$890,700	\$97,741	\$792,959	\$906,758	\$135,370	\$771,388	(\$21,571)

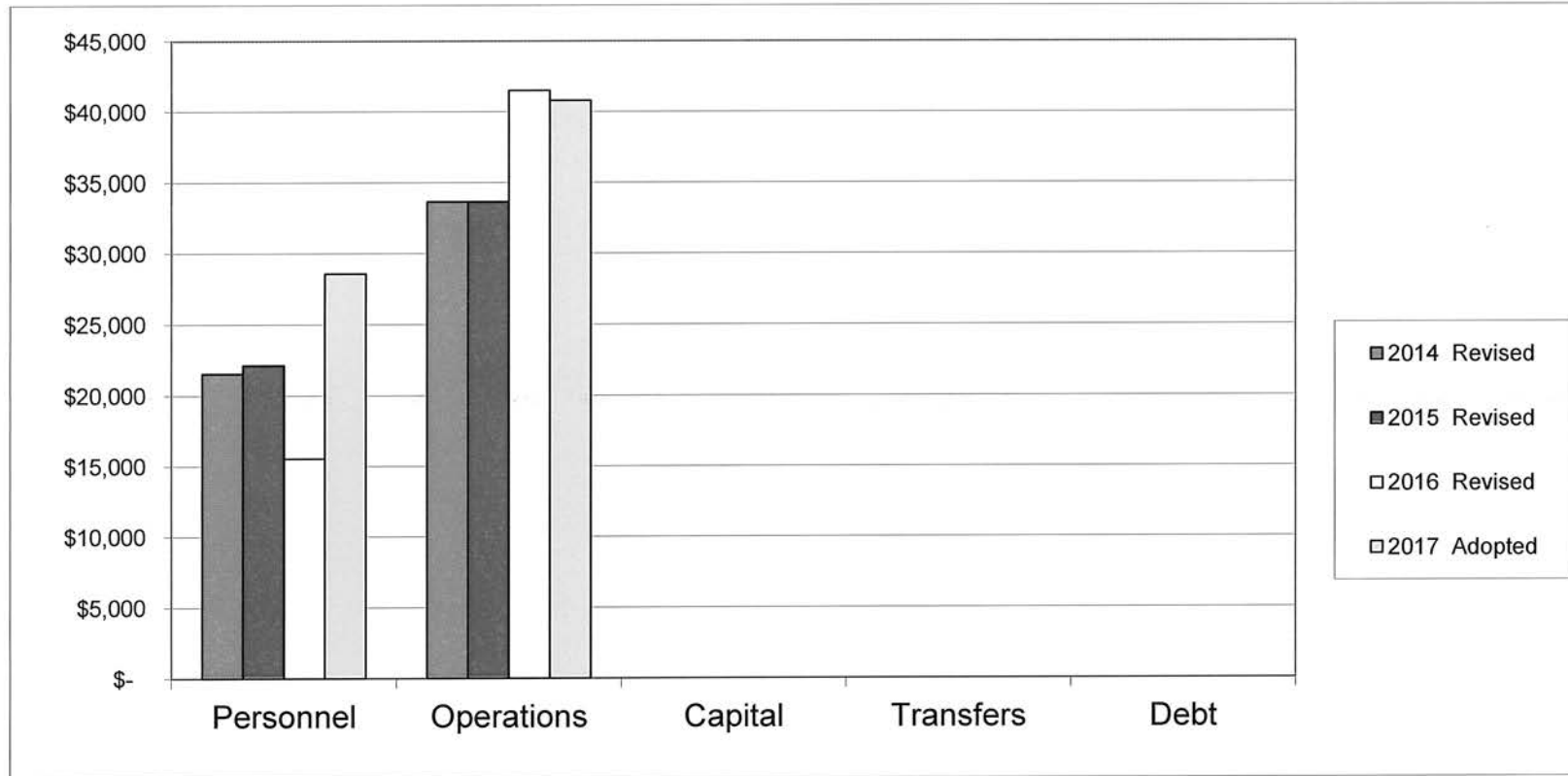
Town of Derry, NH
FY2017 Town Council Adopted Budget
Net increase / (Decrease) Comparison

Department/Activity Center	FY 2016 REVISED BUDGET			FY 2017 TOWN COUNCIL ADOPTED BUDGET			VARIANCE
	Expenditures	Revenue	Net Expense (Revenue)	Expenditures	Revenue	Net Expense (Revenue)	Increase (Decrease) from Prior Year
Town Clerk & Elections	\$185,638	\$65,911	\$119,727	\$202,569	\$62,761	\$139,808	\$20,081
Town Clerk	\$135,568	\$65,786	\$69,782	\$137,778	\$62,636	\$75,142	\$5,360
Elections	\$50,070	\$125	\$49,945	\$64,791	\$125	\$64,666	\$14,721
Total for Town Services	\$36,989,295	\$15,885,880	\$21,103,415	\$38,585,827	\$16,435,630	\$22,150,197	\$1,046,782
				% Increase from prior year			5.0%
Wastewater	\$2,359,019	\$2,359,019	\$0	\$2,220,563	\$2,220,563	\$0	\$0
Water	\$2,551,611	\$2,551,611	\$0	\$2,591,672	\$2,591,672	\$0	\$0
Cable	\$326,465	\$326,465	\$0	\$419,143	\$419,143	\$0	\$0
TIF Districts	\$246,838	\$246,838	\$0	\$322,316	\$322,316	\$0	\$0
Total for Other Services	\$5,483,933	\$5,483,933	\$0	\$5,553,694	\$5,553,694	\$0	\$0
Grand Totals	\$42,473,228	\$21,369,813	\$21,103,415	\$44,139,521	\$21,989,324	\$22,150,197	\$1,046,782

(1) Effective in FY2011 in accordance with GASB #54, the Town is required to account differently for the two libraries. Expenditures funded by the Town appropriation will be accounted for in the General Fund under separate activity center for each of the libraries. Expenditures utilizing library generated revenue will be accounted for in their respective special revenue fund.

EMERGENCY MANAGEMENT

Town of Derry, NH
Emergency Management Budget Comparison
FY2014 - FY2017



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 21,546	\$ 22,130	\$ 15,523	\$ 28,576	84.1%
Operations	33,668	33,668	41,501	40,785	-1.7%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 55,214	\$ 55,798	\$ 57,024	\$ 69,361	21.6%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: Emergency Management	ACTIVITY CENTER:
----------------------------------	------------------

The Derry Bureau of Emergency Management (EM) leads the community effort to prepare the Town of Derry to effectively mitigate, prepare for, respond to, and recover from any natural or human-made disaster. Emergency Management assists other town departments in developing contingency emergency plans and maintains a comprehensive all hazards Emergency Operations Plan. EM serves as the coordinating agency among town departments and the conduit for communication with the NH Department of Homeland Security/Emergency Management during times of emergency/disaster.

EM maintains an Emergency Operations Center (EOC) which can be opened any day of the week, at any given time. The EOC is equipped with back-up power, computers, state of the art communication equipment and meeting space for emergency management personnel. The EOC has the ability to monitor weather conditions, communicate with the State of NH EOC, all town departments and area amateur radio operators. The EOC is also capable of broadcasting emergency information to the public through the internet, local cable television, Low Band AM Radio Station 1610 and an interactive automated telephone communication system (Code Red™). The EOC coordinates resources, monitors conditions, and coordinates emergency shelter openings as required as well as coordinated emergency response between fire, police and public works.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through educating the public to prepare for possible natural or human made disasters. The Department will provide Public Information through the use of Derry CATV, local media and literature. During emergency incidents the Derry Bureau of Emergency Management will provide information to the public regarding pertinent local information including shelter information, road closures and emergency supplies.
- Continue to work with the local utility companies to develop plans that will assist the Town, its citizens and businesses during power disruptions. This will include but not be limited to coordinating the Towns GIS system with mapping and resources of the local utility

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

companies.

- Enhance short and long term plans for sheltering, warming and cooling station locations for Derry citizens. Develop a plan to increase our awareness and ability to respond to the at-risk population in Derry. This will include local as well as regional sheltering planning.
- In FY 2017 the Bureau will conduct training, including incident command training, and conduct table top drills with all Derry Department and Bureau heads to bring those employees that have responsibilities under the EOP into compliance with national recognized standards for emergency operations through the National Response Framework.

PROGRAMS AND ACTIVITIES

Emergency Planning and Training: The Bureau is continuously reviewing and updating the Town of Derry Emergency Operations Plan and all its Emergency Support Functions (ESF). This is an on-going activity which involves bolstering of the Emergency Operations Plan (EOP) and developing policies and procedures to support it.

Community Notification Systems: The Bureau continues to use Code Red™ which is a web based community notification system and our low band AM radio station 1610 AM in that is used for local information and community notification. In the Bureau has made upgrades to the system by placing repeaters in Town in order to increase the clarity and effectiveness of the range of the radio station.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

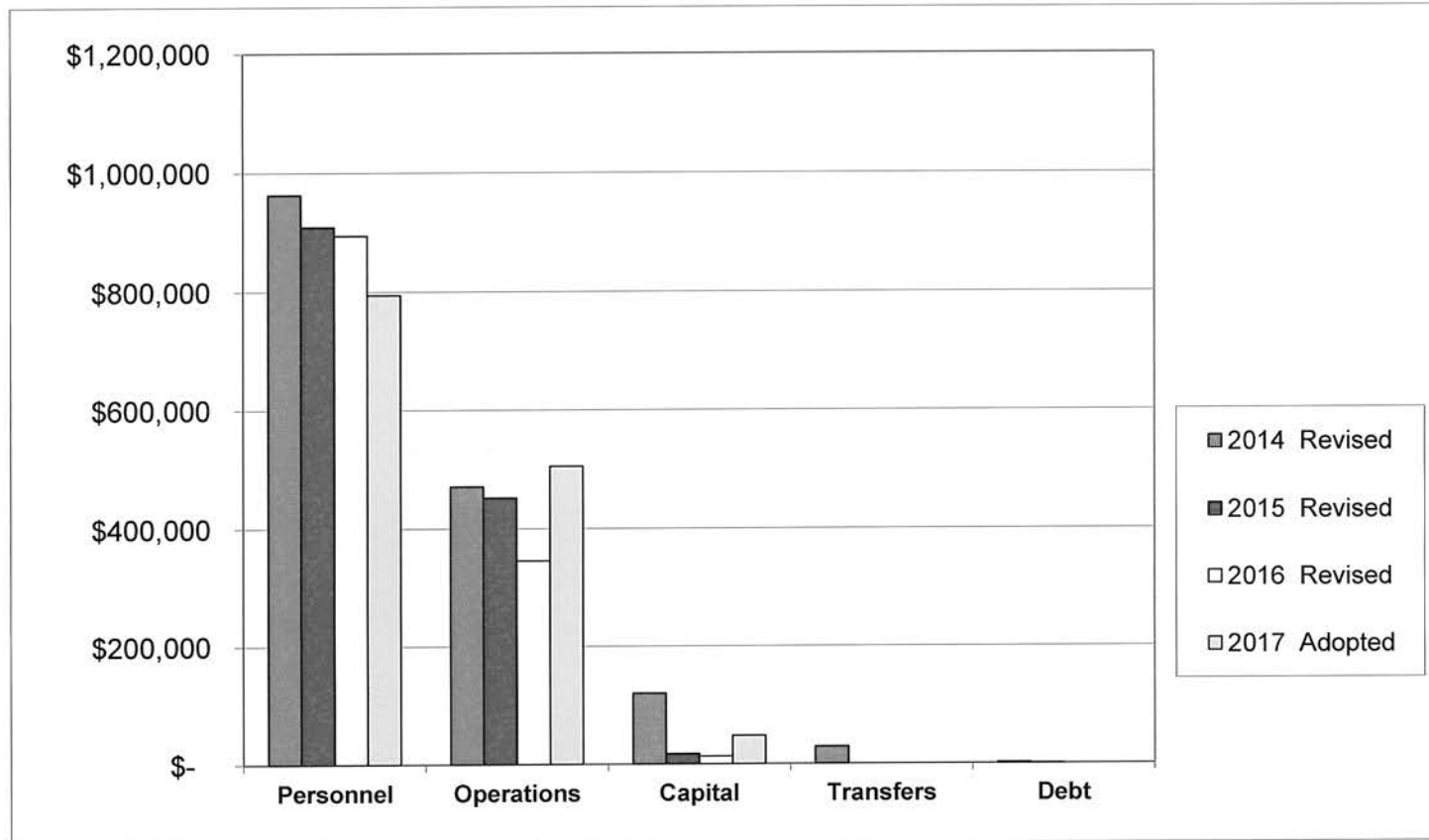
12 Department: EMERGENCY MANAGEMENT DEPT		Activity Center : EMERGENCY MANAGEMENT						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
120	EM TEMPORARY POSITIONS	10,153	0	0	0	0	0	0
140	EM OVERTIME	6,000	1,924	6,000	19,000	13,000	19,000	19,000
200	EM EMPLOYEE BENEFITS	2,752	677	6,298	6,351	53	6,351	6,351
291	EM TRAINING & CONFERENCES	2,700	0	2,700	2,700	0	2,700	2,700
292	EM UNIFORMS	525	0	525	525	0	525	525
	TOTAL Personnel Services	22,130	2,601	15,523	28,576	13,053	28,576	28,576
Operations & Maintenance								
341	EM TELEPHONE	3,300	5,348	3,420	4,392	972	4,392	4,392
342	EM DATA PROCESSING	16,050	15,473	16,518	16,518	0	16,518	16,518
430	EM REPAIRS & MAINTENANCE	1,600	1,631	2,500	2,500	0	2,500	2,500
440	EM RENTAL & LEASES	1,800	717	4,450	2,695	(1,755)	2,695	2,695
550	EM PRINTING	500	228	500	500	0	500	500
560	EM DUES & SUBSCRIPTIONS	870	185	870	510	(360)	510	510
610	EM GENERAL SUPPLIES	2,450	1,936	2,450	2,450	0	2,450	2,450
620	EM OFFICE SUPPLIES	500	412	500	500	0	500	500
625	EM POSTAGE	50	36	50	50	0	50	50
630	EM MAINT & REPAIR SUPPLIES	3,000	0	3,000	3,000	0	3,000	3,000
635	EM GASOLINE	900	744	750	800	50	800	800
636	EM DIESEL FUEL	268	159	268	220	(48)	220	220
640	EM CUSTODIAL & HOUSEKEEPING	100	0	100	100	0	100	100
660	EM VEHICLE REPAIRS	1,000	366	1,000	1,000	0	1,000	1,000
670	EM BOOKS & PERIODICALS	150	0	150	150	0	150	150
690	EM OTHER NON CAPITAL	800	8,069	4,975	5,400	425	5,400	5,400
	TOTAL Operations & Maintenance	33,338	35,304	41,501	40,785	(716)	40,785	40,785
Capital Outlay								
740	EM MACHINERY & EQUIPMENT	15,500	13,995	0	0	0	0	0
	TOTAL Capital Outlay	15,500	13,995	0	0	0	0	0

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

12 Department: EMERGENCY MANAGEMENT DEPT		Activity Center : EMERGENCY MANAGEMENT						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Transfers								
Debt Service								
	TOTAL EMERGENCY MANAGEMENT	70,968	51,900	57,024	69,361	12,337	69,361	69,361

EXECUTIVE

Town of Derry, NH
Executive Department Budget Comparison
FY2014 - FY2017



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 962,930	\$ 908,492	\$ 894,937	\$ 794,589	-11.2%
Operations	471,319	452,281	345,504	505,504	46.3%
Capital	120,043	17,000	12,735	48,000	276.9%
Transfers	29,000	-	-	-	N/A
Debt	1,863	723	-	-	N/A
Total	\$ 1,585,155	\$ 1,378,496	\$ 1,329,834	\$ 1,348,093	1.4%

Excludes Cable

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: Executive

ACTIVITY CENTER: Town Administration

Mission:

Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Objectives:

- Provide information, resources and administrative guidance to enable the Town Council to maximize its effectiveness as the Town's legislative body.
- Ensure the delivery of high quality services to the community while maintaining prudent fiscal practices.
- Respond efficiently, competently and effectively to economic opportunities or economic set-backs. Utilize internal and external personnel, regional, state and federal resources, volunteers and existing businesses and enterprises in a cost-effective team approach to address any opportunities that arise. Continue to provide dedicated focus and resources on downtown development through community participation, developing Town-owned parcels and providing parking, signage, lighting and safety services. Attract and encourage continued desirable investment in the Route 28 Tax Increment Financing District, further enabling job creation, enhancing the tax base and providing the necessary funding for the bonds for the Route 28 improvements.
- Promote increased/enhanced employee productivity and satisfaction through effective labor and employee relations practices.
- Maintain positive cooperative beneficial relationships with Derry Cooperative School District, Pinkerton Academy, Derry Public Library and Taylor Library and always seek opportunities to improve the quality and cost of services we provide to our citizens.
- Continually review the effectiveness of the organization and seek opportunities for further improvement and streamlining of Town operations within the restrictions of available resources and applicable regulations.
- Continue to provide and enhance the delivery of public service and information through the effective use of the Town's web page and other Internet-based applications.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

30 Department: EXECUTIVE DEPT		Activity Center : ADMINISTRATION						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	ADM PERMANENT POSITIONS	368,304	343,618	371,458	311,063	(60,395)	311,063	311,063
120	ADM TEMPORARY POSITIONS	0	0	0	0	0	0	0
130	ADM ELECTED OFFICIALS	33,016	23,704	20,600	20,600	0	20,600	20,600
140	ADM OVERTIME	250	139	250	250	0	250	250
190	ADM OTHER COMPENSATION	24,482	30,183	25,510	17,812	(7,698)	17,812	17,812
200	ADM EMPLOYEE BENEFITS	128,815	111,532	131,302	105,099	(26,203)	105,099	103,899
291	ADM TRAINING & CONFERENCES	3,300	4,017	3,300	3,300	0	3,300	3,300
	TOTAL Personnel Services	558,167	513,191	552,420	458,124	(94,296)	458,124	456,924
Operations & Maintenance								
330	ADM MANAGEMENT SERVICES	1,000	0	1,000	1,000	0	1,000	1,000
341	ADM TELEPHONE	2,508	2,218	2,400	2,460	60	2,460	2,460
390	ADM OTHER PROFESSIONAL SERVICE	300	599	9,150	9,150	0	9,150	29,150
430	ADM REPAIRS & MAINTENANCE	100	78	100	100	0	100	100
440	ADM RENTAL & LEASES	1,596	280	1,596	1,596	0	1,596	1,596
550	ADM PRINTING	10,000	11,421	10,000	10,000	0	10,000	10,000
560	ADM DUES & SUBSCRIPTIONS	29,055	27,776	29,055	29,548	493	29,548	29,548
610	ADM GENERAL SUPPLIES	5,250	2,403	3,000	3,000	0	3,000	3,000
620	ADM OFFICE SUPPLIES	2,000	2,094	2,000	2,000	0	2,000	2,000
625	ADM POSTAGE	600	391	600	600	0	600	600
690	ADM OTHER NON CAPITAL	0	606	0	0	0	0	0
	TOTAL Operations & Maintenance	52,409	48,099	58,901	59,454	553	59,454	79,454
Capital Outlay								
Transfers								
Debt Service								
	TOTAL ADMINISTRATION	610,576	561,290	611,321	517,578	(93,743)	517,578	536,378

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
ADMINISTRATION

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
13002000 032101 BUSINESS LICENSES & PERMITS							
3,885.00	3,800.00	3,800.00	3,800.00	3,800.00	3,800.00	3,800.00	.0%
13004000 034013 ADM COPY CHARGES							
243.25	100.00	100.00	100.00	100.00	100.00	100.00	.0%
13005000 035061 ADM W/COMP & DISABILITY REIMB							
.00	.00	.00	.00	.00	.00	.00	.0%
13005000 035090 ADM MISCELLANEOUS REVENUE							
138.50	.00	.00	.00	.00	.00	.00	.0%
13006000 039120 TFR FROM SPECIAL REVENUE FUND							
141.46	.00	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND							
4,408.21	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	.0%
TOTAL ADMINISTRATION							
4,408.21	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2016

Department: Executive

Activity Center: Public Health

Mission:

The Derry Public Health will promote and protect community health by providing a Health Officer to administer the Town's food establishment licensing and inspection program, conduct other local health inspections, respond to public health nuisance complaints, and facilitate the Town's mosquito control program.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

13 Department: EXECUTIVE DEPT		Activity Center : HEALTH						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	HLTH PERMANENT POSITIONS	34,971	34,984	34,969	33,047	(1,922)	33,047	33,047
190	HLTH OTHER COMPENSATION	8,735	5,287	0	0	0	0	0
200	HLTH EMPLOYEE BENEFITS	4,351	3,850	3,681	3,497	(184)	3,497	3,497
291	HLTH TRAINING & CONFERENCES	250	101	250	250	0	250	250
292	HLTH UNIFORMS	100	42	100	100	0	100	100
	TOTAL Personnel Services	48,407	44,264	39,000	36,894	(2,106)	36,894	36,894
Operations & Maintenance								
341	HLTH TELEPHONE	1,284	1,142	1,164	960	(204)	960	960
440	HLTH RENTALS & LEASES	96	47	96	96	0	96	96
490	HLTH OTH PROPERTY RELATED SVS	43,750	49,085	44,125	42,995	(1,130)	42,995	42,995
550	HLTH PRINTING	150	1,028	250	250	0	250	250
560	HLTH DUES & SUBSCRIPTIONS	35	35	35	35	0	35	35
610	HLTH GENERAL SUPPLIES	378	174	378	378	0	378	378
620	HLTH OFFICE SUPPLIES	675	262	575	575	0	575	575
625	HLTH POSTAGE	300	181	300	300	0	300	300
635	HLTH GASOLINE	767	228	590	590	0	590	590
660	HLTH VEHICLE REPAIRS	250	0	250	250	0	250	250
	TOTAL Operations & Maintenance	47,685	52,449	47,763	46,429	(1,334)	46,429	46,429
Capital Outlay								
Transfers								
950	HLTH TFR TO ENTERPRISE FUND	4,800	4,020	0	0	0	0	0
	TOTAL Transfers	4,800	4,020	0	0	0	0	0
Debt Service								
980	HLTH DEBT SERVICE	145	145	0	0	0	0	0
	TOTAL Debt Service	145	145	0	0	0	0	0
	TOTAL HEALTH	101,037	101,658	86,763	83,323	(3,440)	83,323	83,323

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
HEALTH

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
11302000 032908 HEALTH PERMIT/INSPECTION FEES	29,250.00	27,575.00	27,575.00	28,575.00	28,575.00	28,575.00	3.6%
11303000 033793 HLTH INTERGOV REIMBURSEMENT	4,610.00	2,305.00	2,305.00	2,305.00	2,305.00	2,305.00	.0%
11305000 035011 SALE OF TOWN PROPERTY	41.00	.00	.00	.00	.00	.00	.0%
11305000 035063 HLTH REIMBURSEMENT-NONGOV	4,140.00	2,070.00	2,070.00	2,070.00	2,070.00	2,070.00	.0%
11305000 035090 HLTH MISC REVENUE	80.00	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND	38,121.00	31,950.00	31,950.00	32,950.00	32,950.00	32,950.00	3.1%
TOTAL HEALTH	38,121.00	31,950.00	31,950.00	32,950.00	32,950.00	32,950.00	3.1%

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

31 Department: EXECUTIVE DEPT		Activity Center : COMMUNITY DEVELOPMENT						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	CD PEMANENT POSITIONS	0	0	0	69,479	69,479	69,479	0
200	CD EMPLOYEE BENEFITS	0	0	0	5,521	5,521	5,521	0
	TOTAL Personnel Services	0	0	0	75,000	75,000	75,000	0
Operations & Maintenance								
390	CD OTHER PROFESSIONAL SERVICE	0	0	0	0	0	0	130,000
	TOTAL Operations & Maintenance	0	0	0	0	0	0	130,000
	TOTAL COMMUNITY DEVELOPMENT	0	0	0	75,000	75,000	75,000	130,000

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: INFORMATION TECHNOLOGY AND GIS

DEPARTMENT MISSION:

It is this department's objective to provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development. In turn allowing departments to work more efficiently in providing greater services to Derry's citizens.

DEPARTMENT OBJECTIVES:

- Continued implementation of ArcGIS online applications.
- To provide continued solutions for enhanced customer service through on-line applications.
- Continue to provide educational and application support to all end users.
- Continued expansion of enhanced network functionality to outlying DFD facilities.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

32 Department: EXECUTIVE DEPT		Activity Center : INFORMATION TECHNOLOGY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	IT PERMANENT POSITIONS	197,278	188,617	194,748	192,775	(1,973)	192,775	192,775
140	IT OVERTIME	2,000	831	2,000	2,000	0	2,000	2,000
190	IT OTHER COMPENSATION	15,688	10,954	11,280	11,188	(92)	11,188	11,188
200	IT EMPLOYEE BENEFITS	76,092	79,477	87,264	87,883	619	87,883	86,583
291	IT TRAINING & CONFERENCES	8,650	5,370	8,225	8,225	0	8,225	8,225
TOTAL Personnel Services		299,708	285,249	303,517	302,071	(1,446)	302,071	300,771
Operations & Maintenance								
341	IT TELEPHONE	11,860	10,916	12,850	7,150	(5,700)	7,150	7,150
342	IT DATA PROCESSING	142,660	137,370	141,956	150,576	8,620	150,576	150,576
390	IT OTHER PROFESSIONAL SERVICES	60,232	46,324	17,000	17,000	0	17,000	17,000
430	IT REPAIRS & MAINTENANCE	2,500	0	2,500	2,500	0	2,500	2,500
440	IT RENTAL & LEASES	22,173	19,896	19,490	19,490	0	19,490	19,490
550	IT PRINTING	2,990	3,212	2,990	2,790	(200)	2,790	2,790
560	IT DUES & SUBSCRIPTIONS	100	0	150	550	400	550	550
610	IT GENERAL SUPPLIES	3,864	1,257	3,864	3,864	0	3,864	3,864
620	IT OFFICE SUPPLIES	400	295	400	400	0	400	400
625	IT POSTAGE	300	483	300	300	0	300	300
630	IT MAINT & REPAIR SUPPLIES	3,300	1,367	2,500	2,500	0	2,500	2,500
670	IT BOOKS & PERIODICALS	370	0	370	370	0	370	370
690	IT OTHER NON CAPITAL	14,417	17,610	34,470	42,131	7,661	42,131	42,131
TOTAL Operations & Maintenance		265,166	238,756	238,840	249,621	10,781	249,621	249,621
Capital Outlay								
720	IT BUILDINGS	0	0	0	0	0	0	0
740	IT MACHINERY & EQUIPMENT	78,000	50,609	12,735	48,000	35,265	48,000	48,000
780	IT INTANGIBLE ASSETS	19,950	19,950	0	0	0	0	0
TOTAL Capital Outlay		97,950	70,559	12,735	48,000	35,265	48,000	48,000
Transfers								

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

32 Department: EXECUTIVE DEPT		Activity Center : INFORMATION TECHNOLOGY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Debt Service								
980	IT DEBT SERVICE	579	572	0	0	0	0	0
	TOTAL Debt Service	579	572	0	0	0	0	0
	TOTAL INFORMATION TECHNOLOGY	663,403	595,136	555,092	599,692	44,600	599,692	598,392

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

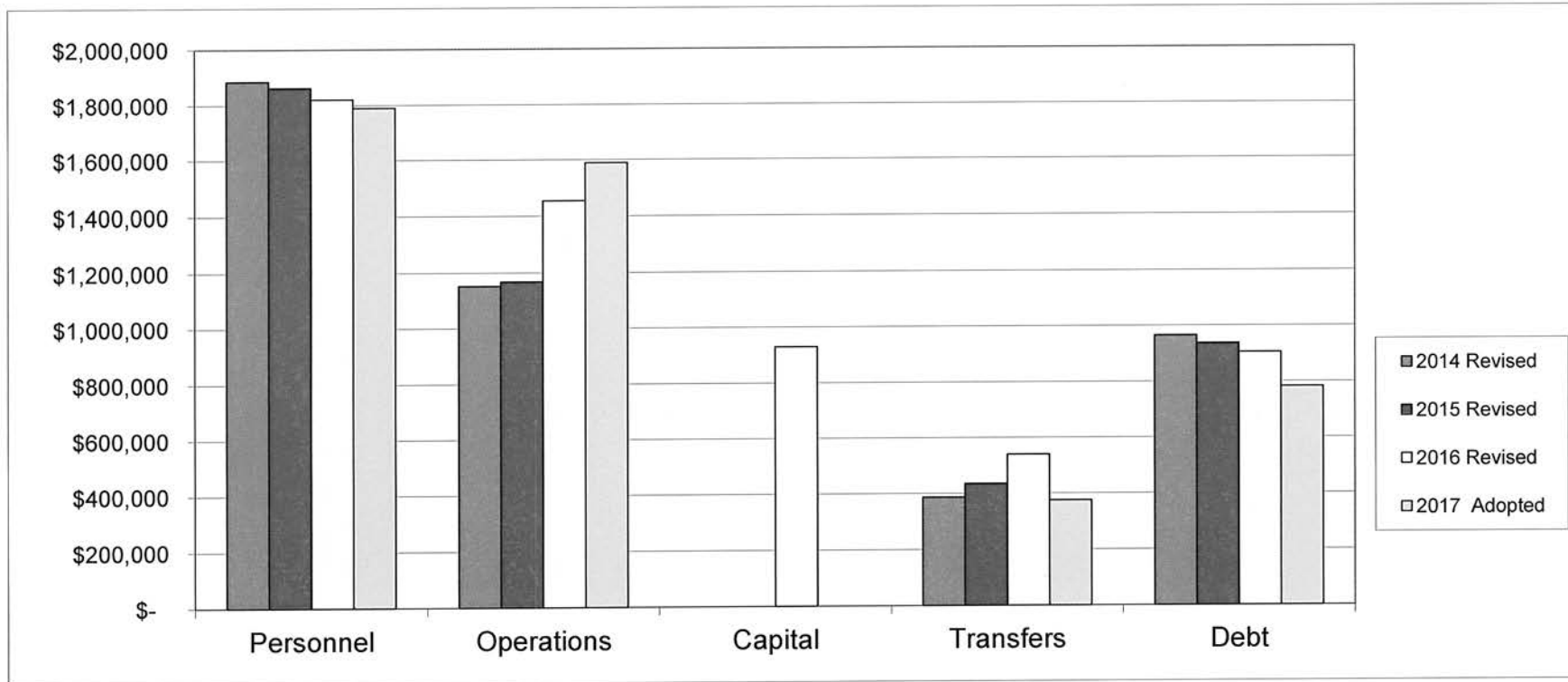
FOR PERIOD 99

ACCOUNTS FOR:
INFORMATION TECHNOLOGY

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
13203000 033793 WTR INTERGOV REIMB FROM WATER	2,987.75	569.00	569.00	569.00	569.00	569.00	.0%
13203000 033793 WW INTERGOV REIMB FROM WASTEWTR	2,987.75	569.00	569.00	569.00	569.00	569.00	.0%
13204000 034012 FEES-GIS	2,148.00	800.00	800.00	800.00	800.00	800.00	.0%
13205000 035011 IT SALE OF TOWN PROPERTY	382.45	1,500.00	1,500.00	250.00	250.00	250.00	-83.3%
13209000 039399 EGOV USE EGOV CAP RESERVE FUNDBAL	.00	.00	.00	48,000.00	48,000.00	48,000.00	.0%
TOTAL GOV GENERAL FUND	8,505.95	3,438.00	3,438.00	50,188.00	50,188.00	50,188.00	1359.8%
TOTAL INFORMATION TECHNOLOGY	8,505.95	3,438.00	3,438.00	50,188.00	50,188.00	50,188.00	1359.8%

FINANCE

Town of Derry, NH
Finance Department Budget Comparison
FY2014 - FY2017



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 1,884,445	\$ 1,862,025	\$ 1,820,530	\$ 1,789,639	-1.7%
Operations	1,151,475	1,167,365	1,454,100	1,588,868	9.3%
Capital	-	-	929,991	-	N/A
Transfers	386,490	434,479	539,392	375,869	-30.3%
Debt	965,357	937,350	904,694	782,517	-13.5%
Total	\$ 4,387,767	\$ 4,401,219	\$ 5,648,707	\$ 4,536,893	-19.7%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: Executive

Activity Center: Human Services

Department Mission:

To provide emergency assistance to individuals and families in Derry who lack adequate resources. We strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Our department uses both the 2012 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted November 2012) to determine client's eligibility for assistance.

We assist our clients in accordance with state law in a courteous and efficient manner. We provide superior customer service to the Town's citizens and the public through referrals on the telephone and assistance in person.

Department Objectives:

- 1) Provide a high level of service to the community through referrals, community outreach, and direct assistance.
- 2) Promote fiscal responsibility for each client and devise basic need budgets.
- 3) Continue to build strong relationships with area agencies that serve our clients.
- 4) Disburse Town's funds wisely, tally disbursements accurately, and seek reimbursement, when possible.
- 5) Record welfare liens and discharges at the Rockingham County Registry of Deeds, in a timely manner.
- 6) Maintain accurate client files consisting of all applications, supporting documentation, notices of decisions, internal notes, voucher copies, and ledgers.
- 7) Maintain timely, accurate monthly statistics of assistance issued.
- 8) Continue to operate the workfare program.
- 9) Review the Town of Derry Human Services Guidelines annually and recommend updates, when necessary.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

36 Department: FINANCE DEPT		Activity Center : HUMAN SERVICES						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	HS PERMANENT POSITIONS	98,411	98,687	98,773	98,503	(270)	98,503	98,503
190	HS OTHER COMPENSATION	0	0	0	3,833	3,833	3,833	3,833
200	HS EMPLOYEE BENEFITS	47,363	47,533	49,667	50,826	1,159	50,826	49,926
291	HS TRAINING & CONFERENCES	300	213	300	300	0	300	300
	TOTAL Personnel Services	146,074	146,434	148,740	153,462	4,722	153,462	152,562
Operations & Maintenance								
341	HS TELEPHONE	654	523	540	540	0	540	540
440	HS RENTAL & LEASES	456	140	456	456	0	456	456
550	HS PRINTING	210	45	210	100	(110)	100	100
560	HS DUES & SUBSCRIPTIONS	105	65	105	105	0	105	105
610	HS GENERAL SUPPLIES	60	55	60	60	0	60	60
620	HS OFFICE SUPPLIES	840	839	840	840	0	840	840
625	HS POSTAGE	600	333	600	400	(200)	400	400
810	HS HUMAN SERVICE PAYMENTS	266,384	251,671	266,384	234,900	(31,484)	234,900	234,900
	TOTAL Operations & Maintenance	269,309	254,716	269,195	237,401	(31,794)	237,401	237,401
Capital Outlay								
Transfers								
Debt Service								
980	HS DEBT SERVICE	1,554	1,554	0	0	0	0	0
	TOTAL Debt Service	1,554	1,554	0	0	0	0	0
	TOTAL HUMAN SERVICES	416,937	402,703	417,935	390,863	(27,072)	390,863	389,963

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
HUMAN SERVICES

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
13603000 033592 NH REIMB OF PUBLIC WELFARE							
	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
13605000 035063 HS REIMBURSEMENT-NONGOVERNMENT							
	27,039.78	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
13605000 035082 CONTRIBUTIONS							
	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
13606000 039160 HUMTR TFR FROM S BROWN HS TRUST							
	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
TOTAL GOV GENERAL FUND							
	30,039.78	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	.0%
TOTAL HUMAN SERVICES							
	30,039.78	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	.0%

Town of Derry

Department Mission and Objectives

Fiscal Year 2017

Department: Finance

ACTIVITY CENTER: Assessing

Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year. This is accomplished in accordance with the Constitution of the State of New Hampshire, State Statutes, Assessment Standard Board (ASB), and the State of New Hampshire Department of Revenue Administration (DRA) rules that may apply to municipalities and the assessment function, including policies as established by the Derry Board of Assessors (Town Council). Assessing's mission is also accomplished utilizing professionally accepted appraisal/assessment practices and procedures as outlined by the International Association of Assessing Officers (IAAO) and The Appraisal Foundation's National Uniform Standards of Professional Appraisal Practice (USPAP). Continuing education of Appraisal and Support Staff personnel is an integral part of Assessing's mission.

Department Objectives: Derry is scheduled for Assessment Certification/Review by DRA effective for **April 1, 2015** and thereafter each five year period, i.e. 2020, 2025 and 2030 etc. The final report should be issued in March, 2016.

Derry's Equalization Ratio for 2015 is yet to be certified by the DRA but we estimate the Equalization Ratio will be at 91%, meaning that locally assessed property values when compared to valid sales occurring throughout Town show that assessments are lower than current market sales. The plan is to update the assessments for 2016 bringing them closer to market sales.

A. INSPECTION:

- Continuous cycled inspections (by property class and/or geographic areas) typically 20 to 25% of all residential properties are done each year. The object is to verify data elements on the property record card with what is actually present at the property.
- Inspection of commercial and industrial properties on an as needed basis. At least within a three year period.
- Annual in field inspection and reviews of properties that have sold.
- Annual in field review of building permits.

B. ECONOMICS:

- Periodic surveys for current building costs.
- Annual reviews of all sales and land assessments.
- Income and expense questionnaires to all commercial/industrial properties (last done 2014)

C. APPRAISALS:

- Annual reviews and reappraisals for all property classes by;
 - a. sub-divisions, economic neighborhoods, vacant land
 - b. residential single family properties
 - c. multi-family properties
 - d. condominiums (all types of ownership)
 - e. commercial, industrial, and institutional properties.
 - f. all water front and water access properties

- Analysis of features- residential properties;
 - a. by age: older homes vs. mid-life homes vs. new homes
 - b. by style: ranches vs. colonials vs. contemporaries, etc.
 - c. by size: large home sites vs. fractional acreage
- Taxpayer notification of pending area reviews, with a follow up letter requesting the taxpayer contact the office for an interior inspection when no one was home during the initial visit.

D. RESOURCES:

- Computer software & hardware (continuous upgrade of hardware & software as technology develops) – **a priority for the department.**
- All staff members will be given the opportunity to attend various education seminars and classes throughout the year. This is intended to retain an educated work force in the assessment field.

Town of Derry

Activity Center Narrative, Programs and Activities
FY 2017

DEPARTMENT: Finance

ACTIVITY CENTER: Assessing

NARRATIVE

Because of the volatility of the real estate market during various periods, we must address assessments Town-wide on an ongoing basis to achieve its mission and objectives. With the approval of a majority of the Board of Assessors (Town Council), Assessing has been keeping assessments current with market value since the Town-wide (State ordered) revaluation in 2006.

Assessing conducted a Town-wide revaluation effective April 1, 2006, which brought Derry into State compliance with the Department of Revenue Administration (DRA) and Assessing Standards Board (ASB) rules. Our work plan is to continue our efforts through a two year re-assessment review process into FY2016 and FY2017.

As has been the practice in the past, Assessing plans to continue to monitor market activity very closely and will recommend adjusting assessed values to the Board of Assessors. This process has historically been discussed through each years budget cycle.

The Department has been conducting a very open and constant public relation campaign by individual letter, and newspaper notices as appropriate. We have expanded this through Council Workshops, and Channel 17 appearances. We will continue these efforts as warranted during any phase of assessment data review and or updates.

PROGRAMS AND ACTIVITIES

2016 Assessment Update:

The following details of activities will be reflected in the Scope of Service within the approved contract signed between the Town and any vendor chosen in answer to the Departments Request for Proposal for this proposed two year assessment program.

Scope of Service: July 1, 2016 through June 20, 2018

The Assessor's goal for this coming year (April 1, 2016) is to assess all properties as close to 100% of market value as possible, and to attain a C.O.D. of 10 or less. The following will show how this update will occur.

- Cycled inspections - Inspect 20% to 25% of all improved properties exclusive of sales inspections and building permit field work (approximately 2,500 improved properties total)– this phase is to start in January with scheduled appointments being made.
- Sales Verification and Inspections: all properties that have been transferred during the analysis year, which is October through September (approximately 1,000 per year)
 - DRA codes will be utilized. This activity requires a certified assessor supervisor.
 - Documentation will be required.
 - Reporting to DRA required.
- Active Permit Inspections – to include digital photographs of all permitted work (approximately 600 per year)

Consulting Assistance:

- Provide technical assistance with the review and investigation of 2016/2017 abatement applications received by the town.
- Provide technical assistance and appraisal services to the town with formal appeals to the New Hampshire Board of Tax and Land Appeals and the Superior Court.

Analyses (Assessment Update Activities):

- Assessments for all properties shall be updated to Conform to RSA 75:1 & 75:8, and be consistent with the Assessing Standards Board requirements for equitable assessments. Specifically:

Modify, through the use of consistent schedules, tables and algorithms, any assessments to ensure that all reflect, at a minimum, 95% of full market value as of April 1.

Ensure that the assessment ratios for all classes of property fall within 5% of the median ratio of the Town.
- Stratified sales analyses shall be performed on all property classes, with a report to be provided to the Assessor for review and consideration. Report shall include a recommendation of action (s) required per RSA 75:1, 75:8 and 75:8-a.
- Any bias noted should be identified, with recommendations to the Assessor as to specific recommended actions.
- Currently, utilizing sales that have occurred since October 2015, any biases must be identified within the residential file:
 - Living area curve, biased at both ends.
 - Quality grades, biased at both ends.
 - Year built (depreciation), biased at both ends.
- Prime wetlands: Utilizing existing GIS layers of data, all parcels with prime wetlands shall continue to be reflected in the CAMA file, with resultant values assigned.

Miscellaneous:

- Utilizing extracted reports from CAMA systems, identify all miss-coded or incorrectly coded property uses and make corrections to the file. Verify that all class and property use codes are accurate (state class codes).
- USPAP Compliant report: At the conclusion of the project, a full USPAP report will be produced and submitted to the Town and DRA. The report will serve as explanation and documentation of all changes in assessment. USPAP Standard 6 governs the scope of said report.
- Digital Photographs: Photographs will be taken in digital form for each parcel resident in CAMA without a photo of the primary structures.
- Land, Building & Depreciation Schedules – These are usually developed in May of each tax year. The schedules are based upon the analysis of sales, new land values will be reviewed, along with current construction costs for buildings. Finally, new building depreciation schedules will be developed which will reflect current market conditions.

- Notifications – Assessing's web page will be updated. Taxpayers and the public may view the page through the Town of Derry web site address www.derrynh.org. go to E-Services Assessor's data – online Assessing Information.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

38 Department: FINANCE DEPT		Activity Center : ASSESSOR						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	ASR PERMANENT POSITIONS	247,172	225,978	201,563	200,220	(1,343)	200,220	200,220
140	ASR OVERTIME	225	129	225	225	0	225	225
190	ASR OTHER COMPENSATION	56,534	51,305	26,534	2,852	(23,682)	2,852	2,852
200	ASR EMPLOYEE BENEFITS	98,179	96,818	76,715	86,666	9,951	86,666	85,166
291	ASR TRAINING & CONFERENCES	3,960	4,843	3,960	3,160	(800)	3,160	3,160
	TOTAL Personnel Services	406,070	379,073	308,997	293,123	(15,874)	293,123	291,623
Operations & Maintenance								
312	ASR ASSESSING	167,500	162,007	197,500	195,000	(2,500)	195,000	195,000
341	ASR TELEPHONE	996	731	768	768	0	768	768
342	ASR DATA PROCESSING	9,975	10,008	10,525	10,730	205	10,730	10,730
390	ASR OTHER PROFESSIONAL SVS	200	3,013	200	200	0	200	200
430	ASR REPAIRS & MAINTENANCE	100	78	100	100	0	100	100
440	ASR RENTAL & LEASES	490	335	490	490	0	490	490
490	ASR OTHER PROPERTY RELATED SVS	1,000	0	1,000	1,000	0	1,000	1,000
550	ASR PRINTING	2,100	1,203	2,100	2,100	0	2,100	2,100
560	ASR DUES & SUBSCRIPTIONS	2,865	2,994	2,865	2,930	65	2,930	2,930
620	ASR OFFICE SUPPLIES	2,500	1,761	2,500	2,000	(500)	2,000	2,000
625	ASR POSTAGE	2,142	3,005	2,492	4,892	2,400	4,892	4,892
690	ASR OTHER NON CAPITAL	250	270	250	250	0	250	250
	TOTAL Operations & Maintenance	190,118	185,406	220,790	220,460	(330)	220,460	220,460
Capital Outlay								
Transfers								
Debt Service								
980	ASR DEBT SERVICE	683	683	0	0	0	0	0
	TOTAL Debt Service	683	683	0	0	0	0	0
	TOTAL ASSESSOR	596,871	565,162	529,787	513,583	(16,204)	513,583	512,083

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
ASSESSOR

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000	GOV GENERAL FUND							
13801000	031850	TIMBER TAX RSA 79.3						
		2,909.56	750.00	750.00	4,000.00	4,000.00	4,000.00	433.3%
13801000	031860	PAYMENTS IN LIEU OF TAXES						
		90,339.29	90,339.00	90,339.00	88,400.00	88,400.00	88,400.00	-2.1%
13803000	033560	NH STATE & FOREST LAND REIM						
		4,954.22	4,954.00	4,954.00	4,954.00	4,954.00	4,954.00	.0%
13804000	034013	ASR COPY CHARGES						
		197.25	250.00	250.00	250.00	250.00	250.00	.0%
13804000	034019	RECORDING FEE REVENUE						
		85.96	100.00	100.00	100.00	100.00	100.00	.0%
13805000	035061	ASR W/COMP & DISABILITY REIMB						
		2,120.72	.00	.00	.00	.00	.00	.0%
13805000	035090	ASR MISCELLANEOUS REVENUE						
		113.80	300.00	300.00	300.00	300.00	300.00	.0%
TOTAL GOV GENERAL FUND		100,720.80	96,693.00	96,693.00	98,004.00	98,004.00	98,004.00	1.4%
TOTAL ASSESSOR		100,720.80	96,693.00	96,693.00	98,004.00	98,004.00	98,004.00	1.4%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: FINANCE

ACTIVITY CENTER: FINANCE

DEPARTMENT MISSION:

To manage the Town of Derry's financial resources in a professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it. This mission is primarily achieved through strict accounting practices, frequent comprehensive reporting, and effective budgeting and budgetary controls, while cooperating and coordinating with all town departments to ensure efficient, overall financial management.

DEPARTMENT OBJECTIVES:

1. Continue to develop and refine internal financial policies, procedures and controls to insure accurate financial reporting.
2. Provide timely and accurate financial advice to the Town Council, departments, boards and committees.
3. Assist other departments in project management through improvements in the budget preparation process, management controls, training, and direct assistance in use of procedures, forms and systems software.
4. Seek out, review and recommend, when appropriate, new technologies that will improve the delivery of service to citizens and improve the overall efficiency of the Town's operations.
5. Produce a Comprehensive Annual Financial Report that continues to receive an annual "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officers Association of the United States and Canada.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

40 Department: FINANCE DEPT		Activity Center : FINANCE						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	FIN PERMANENT POSITIONS	444,174	364,374	428,246	437,347	9,101	437,347	437,347
120	FIN TEMPORARY POSITIONS	1,275	7,331	1,275	11,675	10,400	11,675	11,675
140	FIN OVERTIME	2,500	3,264	2,500	2,500	0	2,500	2,500
190	FIN OTHER COMPENSATION	51,310	49,846	26,133	22,489	(3,644)	22,489	22,349
200	FIN EMPLOYEE BENEFITS	162,979	136,413	177,369	167,319	(10,050)	167,319	165,109
291	FIN TRAINING & CONFERENCES	4,900	732	4,900	4,900	0	4,900	4,900
	TOTAL Personnel Services	667,138	561,959	640,423	646,230	5,807	646,230	643,880
Operations & Maintenance								
301	FIN AUDITING SERVICES	89,400	44,000	45,400	45,400	0	45,400	45,400
341	FIN TELEPHONE	1,200	939	984	1,008	24	1,008	1,008
390	FIN OTHER PROFESSIONAL SERVICE	25,960	42,481	31,607	23,693	(7,915)	23,693	23,693
430	FIN REPAIRS & MAINTENANCE	75	412	75	81	6	81	81
440	FIN RENTAL & LEASES	876	466	732	732	0	732	732
550	FIN PRINTING	1,270	1,006	1,110	1,110	0	1,110	1,110
560	FIN DUES & SUBSCRIPTIONS	750	590	615	615	0	615	615
620	FIN OFFICE SUPPLIES	6,000	6,329	6,000	6,000	0	6,000	6,000
625	FIN POSTAGE	6,408	6,261	7,560	7,560	0	7,560	7,560
630	FIN MAINT & REPAIR SUPPLIES	100	0	100	100	0	100	100
690	FIN OTHER NON CAPITAL	100	1,531	100	100	0	100	100
	TOTAL Operations & Maintenance	132,139	104,293	94,283	86,399	(7,885)	86,399	86,399
Capital Outlay								
Transfers								
Debt Service								
980	FIN DEBT SERVICE	1,683	1,683	0	0	0	0	0
	TOTAL Debt Service	1,683	1,683	0	0	0	0	0
	TOTAL FINANCE	800,960	667,935	734,706	732,629	(2,077)	732,629	730,279

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
FINANCE

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
14003000 033199 FEDERAL \$ PASS THRU STATE	.00	.00	.00	.00	.00	.00	.0%
14005000 035063 REIMBURSEMENTS-NONGOVERNMENTAL	242,383.00	.00	.00	100.00	100.00	100.00	.0%
14005000 035066 INSURANCE CLAIM REIMBURSEMENT	21,123.07	500.00	500.00	500.00	500.00	500.00	.0%
14005000 035090 FIN MISCELLANEOUS REVENUE	6,050.50	12,900.00	12,900.00	5,500.00	5,500.00	5,500.00	-57.4%
TOTAL GOV GENERAL FUND	269,556.57	13,400.00	13,400.00	6,100.00	6,100.00	6,100.00	-54.5%
TOTAL FINANCE	269,556.57	13,400.00	13,400.00	6,100.00	6,100.00	6,100.00	-54.5%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: FINANCE

ACTIVITY CENTER: TAX COLLECTION

Department Mission:

To serve the residents of Derry and Municipal Center Departments in an efficient and courteous manner in accordance with New Hampshire state statute. The Tax Collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.

To maintain Municipal Agent Certification, as well as obtain information of statute and policy updates, continuous training is required for the staff. Training is offered by the New Hampshire Tax Collector's Association, New Hampshire City and Town Clerk's Association (relating to motor vehicles), Department of Revenue Administration, municipal software providers, the State Bureau of Education & Training, NH Municipal Association and NH Primex.

To provide online visibility of tax and utility bills with balance inquiry detail; as well as tax bill reprint capability. In addition to providing optional payment methods to meet the needs of the Town and its citizens, e.g. online payment options for motor vehicle and boat registrations, the utilization of retail lockbox services, inside and outside drop-off boxes, drive-up service and an ATM machine conveniently located in the municipal building lobby.

To properly record the collection of revenue funds on behalf of the Town and State in a timely manner.

To assure the timely recording of tax liens and redemptions at the Rockingham County Registry of Deeds.

To advise the Town Council of property eligible for tax deeding due to non-payment of tax liens and execute the Tax Collector's Deed in accordance with state statute.

To advise the Town Council of deeded property eligible for disposition in accordance with the State Statute and Town Code.

Department Objectives:

1. Implement an efficient, secure method of acceptance of credit card payments for tax, utility and miscellaneous payments.
2. Pursue further training for staff, allowing them to achieve their highest level of professional knowledge.
3. Encourage citizens to seek information available on the Town's webpage to better assist them in their quest for answers.
4. Continue educating tax payers on the process of tax collection, as allowed by state statute, in an effort to decrease the number of delinquent tax payers.
5. Strive to keep office costs down while maintaining excellent customer service.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

42 Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	TAX PERMANENT POSITIONS	234,205	225,594	236,890	251,699	14,809	251,699	251,699
140	TAX OVERTIME	12,500	12,630	6,250	12,839	6,589	12,839	12,839
190	TAX OTHER COMPENSATION	15,986	14,094	14,994	10,342	(4,652)	10,342	10,082
200	TAX EMPLOYEE BENEFITS	110,806	109,367	116,971	115,044	(1,927)	115,044	113,054
240	TAX TUITION REIMBURSEMENT	3,320	3,406	0	0	0	0	0
291	TAX TRAINING & CONFERENCES	3,245	2,042	3,610	3,870	260	3,870	3,870
	TOTAL Personnel Services	380,062	367,133	378,715	393,794	15,079	393,794	391,544
Operations & Maintenance								
320	TAX LEGAL	0	32,287	6,000	36,000	30,000	36,000	36,000
340	TAX BANKING SERVICES	2,000	948	3,050	3,050	0	3,050	3,050
341	TAX TELEPHONE	996	801	840	996	156	996	996
342	TAX DATA PROCESSING	10,475	4,921	16,100	16,100	0	16,100	16,100
390	TAX OTHER PROFESSIONAL SVS	22,540	34,000	26,390	27,650	1,260	27,650	27,650
412	TAX WATER	0	1,210	1,000	1,000	0	1,000	1,000
413	TAX SEWER	0	1,236	975	975	0	975	975
440	TAX RENTAL & LEASES	1,336	1,291	1,336	1,336	0	1,336	1,336
490	TAX OTHER PROPERTY RELATED SVS	0	863	150,000	0	(150,000)	0	0
550	TAX PRINTING	4,000	2,801	4,000	3,500	(500)	3,500	3,500
560	TAX DUES & SUBSCRIPTIONS	40	440	40	40	0	40	40
620	TAX OFFICE SUPPLIES	4,800	7,822	5,500	7,500	2,000	7,500	7,500
625	TAX POSTAGE	24,160	28,776	23,160	27,025	3,865	27,025	27,025
670	TAX BOOKS & PERIODICALS	0	80	100	100	0	100	100
690	TAX OTHER NON CAPITAL	0	0	7,100	0	(7,100)	0	0
820	TAX OTHER EXPENSES	2,100	184	2,100	2,100	0	2,100	2,100
	TOTAL Operations & Maintenance	72,447	119,873	247,691	127,372	(120,319)	127,372	127,372
Capital Outlay								
750	TAX FURNITURE & FIXTURES	0	0	1,840	0	(1,840)	0	0
	TOTAL Capital Outlay	0	0	1,840	0	(1,840)	0	0

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

42 Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Transfers								
960	TAX TFR TO TRUST/AGENCY FUND	274,100	272,621	283,100	273,250	(9,850)	273,250	273,250
	TOTAL Transfers	274,100	272,621	283,100	273,250	(9,850)	273,250	273,250
Debt Service								
980	TAX DEBT SERVICE	683	683	0	0	0	0	0
	TOTAL Debt Service	683	683	0	0	0	0	0
	TOTAL TAX COLLECTOR	727,292	760,309	911,346	794,416	(116,930)	794,416	792,166

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TAX COLLECTOR

2015		2016	2016	2017	2017	2017	PCT
ACTUAL		ORIG BUD	REVISED BUD	Dept Final	Town Admin	Adopted	CHANGE
1000	GOV GENERAL FUND						
14201000	031890	BOAT TAX RSA 84.1					
		6,449.64	5,000.00	8,000.00	8,000.00	8,000.00	60.0%
14201000	031900	INT/PEN DELINQ TAXES RSA 76.13					
		671,036.45	490,000.00	510,000.00	510,000.00	510,000.00	4.1%
14201007	031900	INT. & PENALTY-DELINQ TAX					
		.00	.00	.00	.00	.00	.0%
14202001	032201	MOTOR VEHICLE PERMIT DECALS					
		118,078.00	112,500.00	118,500.00	118,500.00	118,500.00	5.3%
14202001	032202	MOTOR VEHICLE REGISTRATION					
		5,021,775.65	4,900,000.00	5,000,000.00	5,000,000.00	5,100,000.00	2.0%
14202001	032203	MOTOR VEHICLE TITLE FEE					
		16,440.00	15,000.00	16,000.00	16,000.00	16,000.00	6.7%
14202001	032906	TRIMF TC TRANSPORTATION IMPROVE FEE					
		182,850.00	190,000.00	182,500.00	182,500.00	182,500.00	-3.9%
14202001	032906	WTREC WASTE TIRE RECLAMATION FEE					
		108,056.00	112,100.00	109,000.00	109,000.00	109,000.00	-2.8%
14204000	034013	TAX COPY CHARGES					
		271.50	400.00	300.00	300.00	300.00	-25.0%
14205000	035011	SALE OF TOWN PROPERTY					
		.00	.00	.00	.00	.00	.0%
14205000	035012	TAX SALE OF TAXDEEDED PROPERTY					
		876,100.50	500,000.00	300,000.00	300,000.00	400,000.00	-40.0%
14205000	035043	TAX MISC & BAD CK FEE REVENUE					
		5,371.44	4,465.00	4,465.00	4,465.00	4,465.00	.0%
14205000	035090	TAX MISCELLANEOUS REVENUE					
		3,680.98	984.00	1,200.00	1,200.00	1,200.00	22.0%
14205000	035090	DEED MISCELLANEOUS REVENUE					
		.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND							
		7,010,110.16	6,330,449.00	6,330,449.00	6,249,965.00	6,249,965.00	-1.3%
TOTAL TAX COLLECTOR							
		7,010,110.16	6,330,449.00	6,330,449.00	6,249,965.00	6,249,965.00	-1.3%

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

44 Department: FINANCE DEPT		Activity Center : OTHER MUNICIPAL OBLIGATIONS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
120	OMO TEMP WAGES	720	672	720	720	0	720	720
190	OMO OTHER COMPENSATION	235,000	275,522	178,100	145,505	(32,595)	145,505	145,505
200	OMO BENEFITS	154,961	157,250	164,835	166,055	1,220	166,055	163,805
	TOTAL Personnel Services	390,681	433,444	343,655	312,280	(31,375)	312,280	310,030
Operations & Maintenance								
320	OMO LEGAL SERVICES	280,000	162,658	250,000	250,000	0	200,000	200,000
330	OMO MANAGEMENT SERVICES	12,724	10,746	12,724	12,724	0	12,724	12,724
390	OMO OTHER PROFESSIONAL SVS	2,799	14,145	127,738	1,100	(126,638)	1,100	1,100
412	OMO WATER	0	0	0	0	0	0	414,013
480	OMO PROPERTY INSURANCE NOC	253,528	253,528	253,528	289,399	35,871	289,399	289,399
	TOTAL Operations & Maintenance	549,051	445,053	643,990	553,223	(90,767)	503,223	917,236
Capital Outlay								
800	OMO OTHER EXPENSES	0	0	928,151	0	(928,151)	0	0
	TOTAL Capital Outlay	0	3,728	928,151	0	(928,151)	0	0
Transfers								
910	OMO TFR TO SPECIAL REVENUE	11,000	11,000	11,000	11,000	0	11,000	11,000
930	OMO TFR TO CAPITAL PROJ FUND	1	0	1	1	0	1	1
960	OMO TFR TO CAPITAL RESERVE	21,378	0	245,291	91,618	(153,673)	91,618	91,618
	TOTAL Transfers	32,379	11,000	256,292	102,619	(153,673)	102,619	102,619
Debt Service								
980	OMO DEBT SERVICE	932,747	932,746	904,694	789,095	(115,599)	782,517	782,517
	TOTAL Debt Service	932,747	932,746	904,694	789,095	(115,599)	782,517	782,517
	TOTAL OTHER MUNICIPAL OBLIGATIONS	1,904,858	1,825,970	3,076,782	1,757,217	(1,319,565)	1,700,639	2,112,402

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

OTHER MUNICIPAL OBLIGATIONS

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
14403000 033520 NH MEALS & ROOMS TAX	1,590,378.86	1,585,012.00	1,585,012.00	1,585,012.00	1,585,012.00	1,585,012.00	.0%
14403000 033591 NH REIMB FOR COURTHOUSE BOND	97,593.75	92,531.00	92,531.00	.00	.00	.00	-100.0%
14405000 035011 SALE OF TOWN PROPERTY	225,000.00	.00	.00	.00	.00	.00	.0%
14405000 035020 INTEREST REVENUE	223,512.22	206,000.00	206,000.00	206,000.00	206,000.00	206,000.00	.0%
14405000 035020 DPLCI INTEREST REVENUE	90.02	.00	.00	.00	.00	.00	.0%
14405000 035020 EGOV INTEREST REVENUE	394.73	.00	.00	.00	.00	.00	.0%
14405000 035020 EMEQ INTEREST REVENUE	14.12	.00	.00	.00	.00	.00	.0%
14405000 035020 FCR FIRE CAP RES INTEREST REVENUE	2,993.71	.00	.00	.00	.00	.00	.0%
14405000 035020 FF&E INTEREST REVENUE	450.35	.00	.00	.00	.00	.00	.0%
14405000 035020 GFCA INTEREST REVENUE	7,966.96	.00	.00	.00	.00	.00	.0%
14405000 035020 HWYMA INTEREST REVENUE	87.38	.00	.00	.00	.00	.00	.0%
14405000 035020 L&BLD INTEREST REVENUE	796.69	.00	.00	.00	.00	.00	.0%
14405000 035020 PARKF INTEREST REVENUE	236.09	.00	.00	.00	.00	.00	.0%
14405000 035020 PCR POL CP CAP RES INTEREST REV	1,349.33	.00	.00	.00	.00	.00	.0%
14405000 035020 POLVE INTEREST REVENUE	1.61	.00	.00	.00	.00	.00	.0%
14405000 035020 PWCR PUBWKS RES INTEREST REVENUE	3,422.10	.00	.00	.00	.00	.00	.0%
14405000 035020 TLCI INTEREST REVENUE	481.96	.00	.00	.00	.00	.00	.0%
14405000 035022 DPLCI GAIN ON FAIR MKT VALUE-INVESTM	8.96	.00	.00	.00	.00	.00	.0%
14405000 035022 EGOV GAIN ON FAIR MKT VALUE-INVESTM	45.62	.00	.00	.00	.00	.00	.0%
14405000 035022 EMEQ GAIN ON FAIR MKT VALUE-INVESTM	1.55	.00	.00	.00	.00	.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

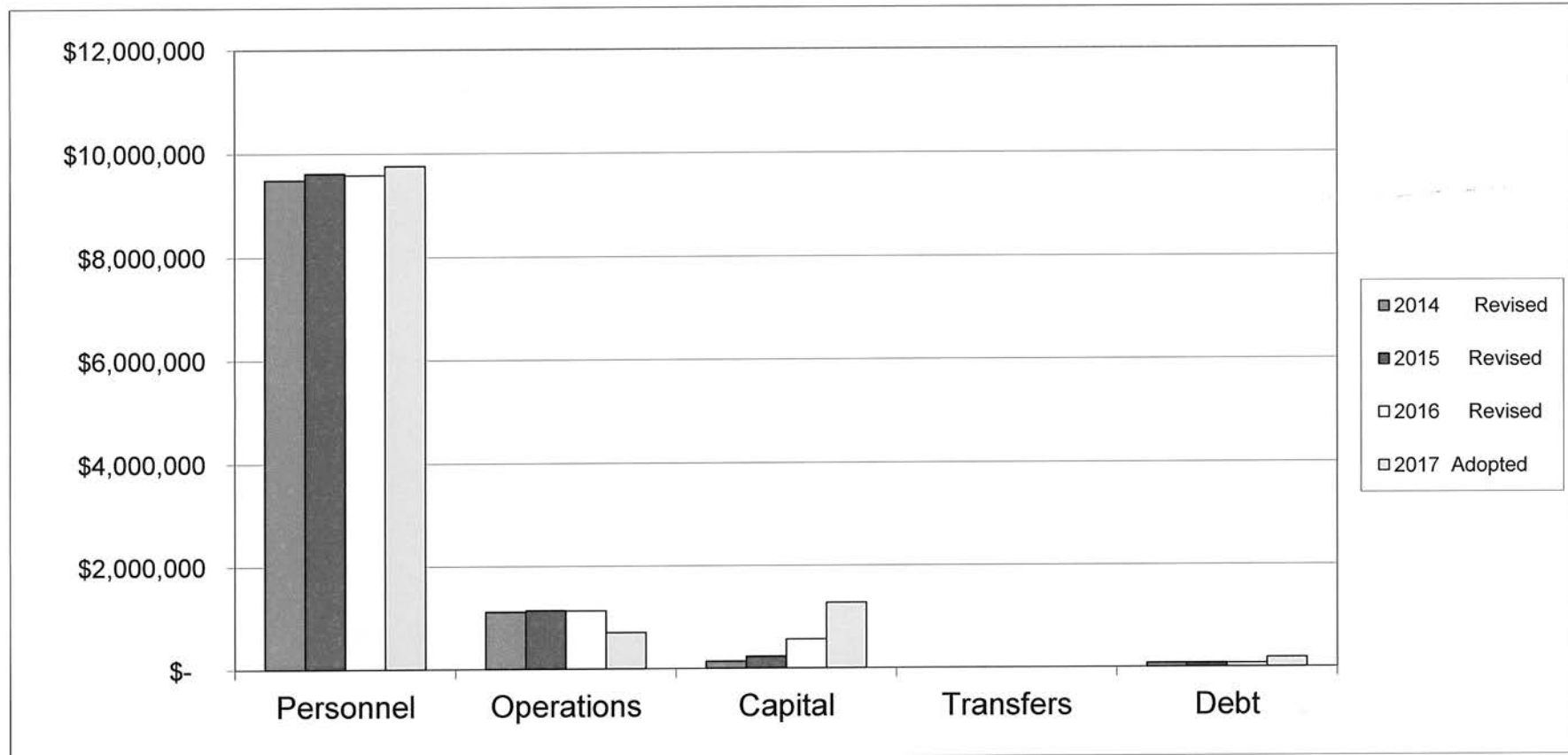
PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2015	2016	2016	2017	2017	2017	PCT
OTHER MUNICIPAL OBLIGATIONS		ACTUAL	ORIG BUD	REVISED BUD	Dept Final	Town Admin	Adopted	CHANGE
14405000	035022 FCR FIRE CAPRES GAIN ON FMV-INVEST	335.88	.00	.00	.00	.00	.00	.0%
14405000	035022 FF&E GAIN ON FAIR MKT VALUE-INVESTM	51.18	.00	.00	.00	.00	.00	.0%
14405000	035022 GFCA GAIN ON FAIR MKT VALUE-INVESTM	873.75	.00	.00	.00	.00	.00	.0%
14405000	035022 HWYMA GAIN ON FAIR MKT VALUE-INVESTM	27.77	.00	.00	.00	.00	.00	.0%
14405000	035022 L&BLD GAIN ON FAIR MKT VALUE-INVESTM	87.11	.00	.00	.00	.00	.00	.0%
14405000	035022 PARKF GAIN ON FAIR MKT VALUE-INVESTM	25.81	.00	.00	.00	.00	.00	.0%
14405000	035022 PCR GAIN ON FAIR MKT VALUE-INVESTM	150.85	.00	.00	.00	.00	.00	.0%
14405000	035022 POLVE GAIN ON FAIR MKT VALUE-INVESTM	.18	.00	.00	.00	.00	.00	.0%
14405000	035022 PWCR PW GAIN ON FAIR MKT VAL-INVEST	385.24	.00	.00	.00	.00	.00	.0%
14405000	035022 TLCI GAIN ON FAIR MKT VALUE-INVESTM	52.61	.00	.00	.00	.00	.00	.0%
14405000	035063 REIMBURSEMENTS-NONGOVERNMENTAL	128,477.38	.00	.00	.00	.00	.00	.0%
14405000	035090 MISCELLANEOUS REVENUE	895.26	.00	.00	.00	.00	.00	.0%
14405000	035090 CARW ROYAL T CAR WASH LOAN REPAYMNT	322.53	.00	.00	.00	.00	.00	.0%
14405000	035090 EDGE WATERS EDGE LOAN REPAYMENT	152.27	.00	.00	.00	.00	.00	.0%
14405000	035090 FLY FIREFLY LOAN REPAYMENT	2,186.58	.00	.00	.00	.00	.00	.0%
14406000	039120 TFR FROM SPECIAL REVENUE FUND	.00	.00	.00	.00	.00	.00	.0%
14406000	039120 CABLE TFR FROM CABLE SPEC REV FUND	.00	.00	.00	.00	.00	100,000.00	.0%
14407000	039350 REFUNDING BOND PROCEEDS	.00	.00	950,000.00	.00	.00	.00	-100.0%
14409000	039399 BUDGETARY USE OF FUND BALANCE	.00	940,091.00	1,044,880.21	91,618.00	691,618.00	432,618.00	-91.2%
14409000	039399 GFCA USE GFCA CAP RESERVE FUND BAL	.00	225,208.00	225,208.00	189,055.00	189,055.00	189,055.00	-16.1%
14409000	039399 L&BLD USE LAND&BLDG CAP RESERVE FUND	.00	.00	150,000.00	.00	.00	.00	-100.0%
TOTAL GOV GENERAL FUND		2,288,850.41	3,048,842.00	4,253,631.21	2,071,685.00	2,671,685.00	2,512,685.00	-51.3%
TOTAL OTHER MUNICIPAL OBLIGA		2,288,850.41	3,048,842.00	4,253,631.21	2,071,685.00	2,671,685.00	2,512,685.00	-51.3%

FIRE

**Town of Derry, NH
Fire Department Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 9,495,368	\$ 9,621,396	\$ 9,587,679	\$ 9,757,258	1.8%
Operations	1,114,139	1,144,028	1,132,352	706,943	-37.6%
Capital	142,000	234,500	564,300	1,276,848	126.3%
Transfers	-	-	-	-	N/A
Debt	79,747	79,747	76,720	182,228	137.5%
Total	\$ 10,831,254	\$ 11,079,671	\$ 11,361,051	\$ 11,923,277	4.9%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2017

DEPARTMENT: Fire

ACTIVITYCENTER: Prevention & Emergency Services

Plan · Prevent · Provide

The Core Values of the Derry Fire Department continue to be Excellence through Professionalism, Integrity and Compassion.

The vision for our Fire Department is to improve quality of life through innovative community risk reduction programs and effective delivery of emergency services as validated through accreditation and professional standards.

The mission of the Derry Fire Department is ***“Plan, Prevent, Provide.”*** In other words to plan for emergency incidents and events; to prevent those incidents from occurring, and when we are unable to prevent them; to provide the highest level of fiscally responsible, effective, and efficient services in order to enhance the health, welfare and safety of the citizens, visitors and businesses in the Town of Derry.

Emergency services provided by the Derry Fire Department include fire code compliance inspections and plan reviews, public safety education and training, fire suppression, advanced life support, emergency medical services, hazardous material incident mitigation, technical rescue, emergency dispatch services to Derry and a number of other local towns as well as other services required to insure the safety of the citizens and inhabitants of the community.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through public education and code compliance; along with competent and timely emergency medical responses that provide high quality pre-hospital advanced and basic life support treatment and emergency transport services to community citizens and visitors; technical rescues services necessitated by growing commercial development of Derry and its roadways; and fire suppression services to community citizens and visitors to the community who experience fires.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

- Provide a safe work environment for our members through an active joint management and labor Health and Safety Program.
- Provide a diverse range of non-emergency services and educational programs that improve the health, safety and security of the public, businesses, schools, community groups and visitors, while minimizing personal injuries, loss of life, and property loss.
- Continue to expand mutual aid, automatic aid and other regional public safety initiatives.
- Continue to work with the Derry Finance Department to develop policies and procedures that will enhance collection efforts for ambulance transport services. This includes determining how the *Affordable Health Care for America Act* will impact patient service levels and the cost impacts associated with the law.
- Continue our detailed Post Incident Analysis Program that researches; documents; and make recommendations on improving incident safety, communications, methods, procedures, and training so that we can improve operational efficiency and safety.
- Develop a data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our current services.

The delivery of fire suppression services, emergency medical services, fire prevention and code enforcement and emergency communications are at the core of the existence of the Derry Fire Department.

In regards to fire suppression and technical rescue, our efforts are focused upon safe arrival and for the coordinated, timely rescue of trapped occupants; protecting those areas not actively involved in fire; confining the spread of fire to the area of origin; extinguishing the fire; protecting and salvaging the contents of the building; and conducting an exhaustive search to ensure all hidden fire has been exposed and extinguished. To maintain the readiness of these forces, the Department undertakes a series of programs to insure timely and professional services.

The delivery of emergency medical services (EMS) is the largest volume service offered by the Derry Fire Department. This service involves responding appropriate resources to requests for emergency medical aid, providing the appropriate level of pre-hospital medical care and then safely transporting the patient to the closest, most appropriate medical facility.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

The Department maintains one ambulance located at the Central Station which is equipped and staffed at the Advanced Life Support (Paramedic) level on a twenty-four hour basis. Three other Advanced Life Support Ambulances, located at the Island Pond Station, Hampstead Road Station and the English Range Station, are immediately available and are cross staffed by personnel, including one Paramedic, otherwise assigned to fire engines. This allows us to provide the most cost effective and efficient fire suppression and EMS services to the entire community.

The initial budget, as proposed by the Department for FY 2017, will enhance the current staffing levels and allow normal shift staffing to remain at a minimum of 16 personnel. Our current staffing model allows each shift to operate with a minimum of 15 personnel. This staffing model allows the Town to maintain the absolute minimum safe staffing of fire and EMS apparatus, while at the same time it also allows us to maintain the approved budget and keep all stations open 24 hours a day every day. When shift staffing is at 15 - there is a reduction in the overall service level to the Town; including the inability to staff and respond the Tanker to structure fires. The on-duty Battalion Chief (shift commander) may at their discretion staff to the level that they deem appropriate during severe storms or multiple incidents using recall procedures. All companies cross staff multiple apparatus.

Through the Bureau of Fire Prevention the Department provides a full range of services to insure proper compliance with applicable local, state and national fire safety codes and ordinances, while supporting local businesses, landlords and homeowners through timely issuance and inspection of legally required permits. In addition, the Department provides citizen education on topics intended to prevent the outbreak of fire, and to increase their ability to survive a fire should one occur. This activity is the most effective activity from the perspective of avoiding human suffering.

Code Compliance: The Department provides a full range of fire code compliance services including plans review, site inspections and on-going annual fire code inspections. Technically demanding plan reviews are conducted by the Bureau of Fire Prevention. These reviews typically involve commercial properties or properties that constitute places of assembly. Residential plan review is limited to multiple family residential structures. Once the plans receive approval, routine inspections are conducted during all phases of building construction to insure that construction proceeds according to the approved drawings and in compliance with applicable fire codes. Bureau of Fire Prevention conducts code compliance inspections for residential heating systems; this includes gas-burning appliances, oil burners and like equipment. Inspections to review on-going code compliance are conducted by trained fire inspectors. The goal of the Department is to visit as many commercial

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

property, manufacturing facility, school, day-care and place of public assembly as possible each year to ensure proper continuing fire code compliance as required by the State Fire Code. Furthermore, continue our initiative of improving life-safety in multi-family dwellings through regular fire inspections and code enforcement.

Fire In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in fire sciences and the skills and competencies relating to fire suppression operations. This program includes a series of weekly and monthly training topics coordinated by the Office of the Battalion Chief and each company officer.

The Department provides fire and rescue training without the availability of a full-time Training Officer. The Department relies on Private Contract Companies, Trainers and the State of NH Fire Academy to provide training programs. The Department augments its training by the use of video tape training program and on-line services when available. The Department continues to utilize Derry fire fighters to assist in the training of Derry fire fighters. Each member is required to actively participate in providing training for the Department.

In FY 16 the Department members participated in numerous fire and rescue training programs offered by the New Hampshire Fire Academy. The Department continues to investigate and implement programs with regional agencies, including local Fire Departments, the State Fire Marshalls Office, the New Hampshire Fire Academy, the Fire Prevention Society of NH, Parkland Medical Center and Pinkerton Academy. Sharing of training resources allows the Department to maintain skills and competencies with a minimal training budget.

EMS In-Service Training and Education: This on-going program is designed to ensure that field practitioners maintain a high level of proficiency in emergency pre-hospital medical care. The Department maintains an annual training schedule that provides weekly training topics designed to bolster our ability to provide high-level patient care, and to meet requirements established by the rules of the State of New Hampshire Bureau of Emergency Services. This training included the state required transition from EMT-Intermediate to Advanced EMT.

Pre-Incident Planning and Risk Assessment: This on-going program is designed to determine what realistic risks are faced by the community, how best to protect the community from these and how best to respond to these risks. This includes using current resources and capabilities provided

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

by the Derry Fire Department, reallocation of resources, expansion of our technical rescue capabilities and expanded involvement with mutual and automatic aid.

Haz-Mat In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in hazardous materials response. This program includes an annual refresher training class and is intended to maintain the certification of all personnel at the Hazmat Operations Level.

Public Education and Community Service: The Department provides an array of public education and community services intended to meet the needs of a diverse community. Services and education that we continue to provide include CPR training, CATV education programs, and injury and illness awareness programs. During 2016 the Department continued the successful CPR training program to number of community groups and individuals. The Department, in conjunction with the Rockingham VNA, has continued with a "slips and falls" preventative program for seniors and other at risk populations in Derry.

A primary goal in FY17 will be to have the Department provide information and education intended to enhance the survival skills of at risk populations (young & elderly) should they become involved in a fire situation. During FY17, the department will continue to partner with CATS and Pinkerton Academy to produce a program on districted driving and seatbelts. Further, we will continue with activities such fire station visits by community groups and visitors, programs targeting pre-school students, public fire extinguisher training, and our Annual Open House. These efforts will be coordinated through the Battalion Chiefs and Bureau of Fire Prevention. Combining these services with the proper application of fire codes reduces the emotional and financial harm citizen's face under fire conditions. For this reason, we feel our Fire Prevention and Education activities are among the most valuable offered to the community.

Equipment Procurement and Replacement: The Department maintains a system for the replacement of expendable and non-expendable fire and medical supplies to ensure vehicles are in a constant state of readiness. Responsibility for this program is shared throughout various levels of the Department. Department members are responsible to replace supplies used after each emergency from available inventory. Fire Captains are responsible for vehicle inventories and the in-house inventory of expendable fire and medical supplies. The Director of EMS is responsible for supply orders, as well as establishing and maintaining relationships with EMS medical vendors.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Fire Equipment/Supply Maintenance & Replacement: The Department maintains small equipment needed to complete our fire suppression mission such as exhaust fans, extrication equipment, self-contained breathing apparatus and protective clothing. This program is coordinated through the Office of the Battalion Chief which is responsible for the upkeep of records and schedules.

Wellness and Physical Fitness: The Department maintains a program of medical physical exams to ensure personnel are physically capable of performing the rigors required of fire fighters. A program of on-duty physical fitness supports this program. Each fire station has a designated fitness area with aerobic, strength and flexibility equipment that is available to all Department employees 24 hours a day. These fitness activities enhance or maintain the level of fitness and ability to complete the oftentimes physically challenging tasks associated with firefighting. These programs are coordinated jointly through the Fire Chief's office and the Department's wellness coordinators. In FY17 the Department will continue with our annual Firefighter Wellness Week when the Department participates in a national "stand down" week to review Department policies, procedures, equipment and the mindset of employees in order to raise awareness of health and safety. This week has provided input to revise policies and enhance equipment.

National Accreditation Level of Care: The Derry Fire Department has become one of only eleven fire based EMS providers in the nation, and is one of only ten EMS providers in New England to operate its ambulance service at national accreditation standards level. The Department achieved accreditation through the Commission on Accreditation of Ambulance Services (CAAS) in 2002 and was reaccredited in 2013. The budget for FY16 had funds earmarked for reaccreditation of our EMS system.

Continuous Quality Initiative: The Department maintains a Continuous Quality Care (CQI) initiative intended to insure a high standard of patient care. Patient Care reports are reviewed to insure compliance with treatment standards and protocols.

In instances when standards of care have not been followed or achieved, further scrutiny occurs to identify the cause of the deviation to insure future compliance. The CQI program also includes a format where field practitioners can recommend changes to standards of care and protocols based upon field experiences. The Derry Fire Department has had an active CQI process for many years, long before it became a requirement under the New Hampshire Bureau of Emergency Medical Services rules.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Contract Services to Surrounding Communities: In addition to providing emergency medical services to the citizens of Derry, the Department provides these services to the Towns of Chester and Auburn and the Parkland Medical Center (emergency transports). In total emergency medical services gross approximately \$ 1,100,000 in revenues annually for the Town.

Southeastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD): The Department maintains an active membership and high level of support of this Hazardous Materials Mutual Aid District. This District consists of 16 communities banded together to provide a coordinated hazardous material response capability. The Department maintains a Level B hazardous materials response capability for the protection of the community. This response level allows responders to analyze and mitigate releases of hazardous materials that pose a hazard through inhalation, direct contact or skin absorption. This response level is commensurate with the typical risk within the Town of Derry. Although hazardous materials response is a low frequency within Derry, the high consequence of such an incident to people, groundwater, and the environment merits our measured delivery of hazmat services. To maintain a response readiness, the Department undertakes a series of training programs including those provided by the SENHHMMAD to ensure timely and professional services. Additionally, the District stocks the Hazardous Materials Response Trailer which is located at Central Station with spill containment supplies. The Derry Fire Department provides one Team Leader, 14 Haz-Mat Technicians and 2 Communication Specialists to support the SENHHMMAD. Through the terms of the mutual aid agreement, our personnel receive monthly training exercises, annual medical evaluations and all protective apparel needed to participate according to Federal guidelines. All cost associated with these members participating are reimbursed to the Town through the District. The District draws its funding from an annual per capita assessment from each community as well as from grants and reimbursed costs from incidents and donations.

Fleet Maintenance: The Department maintains an on-going vehicle maintenance program through the Director of Maintenance. The program includes scheduled safety checks and fluid changes, as well as annual certification of pumps, ground ladders and aerial ladders as well as biannual state inspections. The vehicle maintenance facility is shared with the Derry Police Department and allows us to provide repairs and preventative maintenance in a safe and efficient manner by working closely with the police maintenance personnel. The Fire Mechanic is a certified ASE and EVT (Emergency Vehicle Technician). With the increasing specialization of unique equipment on fire and EMS

Town of Derry, NH

**Department Mission and Objectives
Fiscal Year 2017**

emergency vehicles, an appropriately trained and certified fleet mechanic is important to reducing liability to the Town of Derry.

Facilities Maintenance: The Department provides services to the community through four fire station facilities. On-duty personnel complete the majority of maintenance and repair at these facilities. The office of the Fire Chief and the Office of the Battalion Chief, along with the Station Captains oversees the physical plants at our facilities. These individuals are responsible for contacts with private contractors and the coordination of on-going maintenance at the fire stations.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

10 & 14 Department: FIRE		Activity Center : PREVENTION & EMERGENCY SVS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	P&ES PERMANENT POSITIONS	4,146,744	3,957,255	4,009,448	4,085,555	76,107	3,917,651	4,001,603
140	P&ES OVERTIME	678,025	1,021,788	775,692	838,000	62,308	838,000	838,000
190	P&ES OTHER COMPENSATION	868,701	888,441	857,109	790,543	(66,566)	779,083	784,293
200	P&ES EMPLOYEE BENEFITS	3,209,592	3,068,584	3,244,652	3,495,871	251,219	3,320,539	3,364,377
240	P&ES TUITION REIMBURSEMENT	10,000	9,015	10,000	10,000	0	10,000	10,000
291	P&ES TRAINING & CONFERENCES	24,850	17,024	24,850	29,390	4,540	29,390	29,390
292	P&ES UNIFORMS	34,940	35,334	32,487	34,940	2,453	34,940	34,940
	TOTAL Personnel Services	3,972,852	8,997,479	8,954,238	9,284,299	330,061	8,929,603	9,062,603
Operations & Maintenance								
340	P&ES BANKING SERVICES	6,700	3,554	6,400	0	(6,400)	0	0
341	P&ES TELEPHONE	25,740	18,086	22,140	20,160	(1,980)	20,160	20,160
342	P&ES DATA PROCESSING	18,150	6,053	13,350	15,296	1,946	15,296	15,296
355	P&ES PHOTO LABORATORY	200	0	200	200	0	200	200
360	P&ES CUSTODIAL SERVICES	6,200	8,681	6,200	6,200	0	6,200	6,200
390	P&ES OTHER PROFESSIONAL SVS	94,334	69,746	98,234	90,486	(7,748)	90,486	90,486
410	P&ES ELECTRICITY	30,870	27,754	31,178	28,770	(2,408)	28,770	28,770
411	P&ES HVAC	26,218	33,604	23,621	28,156	4,535	25,480	25,480
412	P&ES WATER	415,013	415,233	415,103	415,338	235	415,338	1,325
413	P&ES SEWER	3,700	3,422	3,700	3,700	0	3,700	3,700
430	P&ES CONTRACT REPAIR & MAINT	55,440	52,766	55,740	56,260	520	56,260	56,260
440	P&ES RENTAL & LEASES	13,259	10,448	10,859	12,224	1,365	12,224	12,224
490	P&ES OTHER PROPERTY RELATED SV	8,940	6,808	8,940	6,123	(2,817)	6,123	6,123
550	P&ES PRINTING	900	184	900	900	0	900	900
560	P&ES DUES & SUBSCRIPTIONS	20,960	16,131	19,910	20,079	169	20,079	20,079
610	P&ES GENERAL SUPPLIES	71,775	72,567	72,275	82,050	9,775	82,050	82,050
620	P&ES OFFICE SUPPLIES	5,000	4,254	5,000	5,000	0	5,000	5,000
625	P&ES POSTAGE	1,400	1,167	1,400	1,400	0	1,400	1,400
630	P&ES MAINT & REPAIR SUPPLIES	14,400	12,715	14,400	14,400	0	14,400	14,400

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE		Activity Center : PREVENTION & EMERGENCY SVS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
635	P&ES GASOLINE	9,100	5,449	7,000	4,600	(2,400)	4,600	4,600
636	P&ES DIESEL FUEL	49,915	52,039	52,669	38,363	(14,306)	38,363	38,363
640	P&ES CUSTODIAL & HOUSEKEEPING	12,800	15,360	12,800	12,800	0	12,800	12,800
650	P&ES GROUNDSKEEPING SUPPLIES	1,250	0	1,250	1,250	0	1,250	1,250
660	P&ES VEHICLE REPAIRS	82,300	85,434	82,300	84,800	2,500	84,800	84,800
670	P&ES BOOKS & PERIODICALS	3,500	683	3,500	3,500	0	3,500	3,500
690	P&ES OTHER NON CAPITAL	104,696	49,211	92,940	98,990	6,050	98,990	98,990
	TOTAL Operations & Maintenance	1,082,760	971,350	1,062,009	1,051,045	(10,964)	1,048,369	634,356
	Capital Outlay							
710	P&ES LAND & IMPROVEMENTS	0	0	0	0	0	0	0
720	P&ES BUILDINGS	113,500	95,936	85,000	85,000	0	85,000	85,000
740	P&ES MACHINERY & EQUIPMENT	46,000	35,498	83,540	86,300	2,760	86,300	86,300
760	P&ES VEHICLES	106,379	99,373	300,000	900,000	600,000	900,000	900,000
	TOTAL Capital Outlay	265,879	230,807	468,540	1,071,300	602,760	1,071,300	1,071,300
	Transfers							
	Debt Service							
980	P&ES DEBT SERVICE	79,646	79,645	76,720	182,228	105,508	182,228	182,228
	TOTAL Debt Service	79,646	79,645	76,720	182,228	105,508	182,228	182,228
	TOTAL PREVENTION & EMERGENCY SVS	10,401,137	10,279,282	10,561,507	11,588,872	1,027,365	11,231,500	10,950,487

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PREVENTION & EMERGENCY SVS

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
11002000 032906 P&ES PERMIT & INSPECTION FEES	28,670.00	33,500.00	33,500.00	33,500.00	33,500.00	33,500.00	.0%
11003000 033199 FEDERAL \$ PASS THRU STATE	9,746.16	.00	.00	.00	.00	.00	.0%
11003000 033595 P&ES NH STATE REIMBURSEMENT	.00	.00	.00	.00	.00	.00	.0%
11003000 033793 P&ES INTERGOV REIMBURSEMENT	158,221.52	167,922.00	167,922.00	181,378.00	181,378.00	181,378.00	8.0%
11004000 034010 P&ES INCIDENT REPORTS COPIES	1,250.00	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	.0%
11004000 034010 COLL DEPT REV CHARGES FOR SERVICE	38,949.56	.00	.00	.00	.00	.00	.0%
11004000 034013 P&ES COPY CHARGES	3.00	25.00	25.00	.00	.00	.00	-100.0%
11004000 034015 P&ES REIMBURSABLE DETAILS	2,948.00	1,820.00	1,820.00	1,876.00	1,876.00	1,876.00	3.1%
11005000 035011 P&ES SALE OF TOWN PROPERTY	6,031.00	500.00	500.00	500.00	500.00	500.00	.0%
11005000 035061 P&ES W/COMP & DISABILITY REIMB	97,529.38	50,000.00	50,000.00	65,000.00	65,000.00	65,000.00	30.0%
11005000 035063 P&ES REIMBURSEMENT-NON GOV	1,151.75	.00	.00	.00	.00	.00	.0%
11005000 035090 P&ES MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00	.00	.0%
11008000 039390 P&ES CAPITAL LEASE REVENUE	.00	.00	.00	900,000.00	900,000.00	900,000.00	.0%
11009000 039399 FCR USE FIRE CAP PLAN CAP RESERVE	.00	376,720.00	376,720.00	353,528.00	353,528.00	353,528.00	-6.2%
11009000 039399 FF&E USE FIRE FAC&EQUIP CAP RESERVE	.00	168,541.00	168,541.00	.00	.00	.00	-100.0%
11404000 034010 AMB AMBULANCE SERVICE BILLING	1,093,317.37	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,155,000.00	.0%
TOTAL GOV GENERAL FUND	1,437,817.74	1,900,078.00	1,900,078.00	2,636,832.00	2,636,832.00	2,691,832.00	38.8%
TOTAL PREVENTION & EMERGENCY	1,437,817.74	1,900,078.00	1,900,078.00	2,636,832.00	2,636,832.00	2,691,832.00	38.8%

Town of Derry, NH

**Department Mission and Objectives
Fiscal Year 2017**

DEPARTMENT: Fire

ACTIVITY CENTER: Dispatch

NARRATIVE

The Department's Bureau of Communications and Technology (Dispatch) is responsible for all emergency communications, coordinating information technology with the Town's IT Department and maintaining the municipal fire alarm system. The Dispatch Center is the point of access for citizens in need of emergency and non-emergency services.

The Bureau of Communications and Technology is responsible for all communications equipment within the Department and maintains a series of radio communication systems to ensure proper notification and efficient emergency operations. This includes the purchase, installation and maintenance of all radio equipment and alarm monitoring systems. Further, dispatch personnel are responsible for maintaining and operating emergency management communications equipment including: changeable message signs, the AM 1610 radio system, social media and the Code Red emergency notification system.

The Bureau coordinates all communications with emergency response units from the initial alarm receipt through dispatch, during the incident and the coordination of communications and resources with outside agencies and mutual aid responders. Dispatch personnel receive requests for assistance primarily through the New Hampshire E-911 System and then dispatch and manage the appropriate resources to meet the initial request. Throughout the incident - the Dispatch Center obtains and manages requests for additional resources such as ambulances, fire apparatus, air medical helicopters etc. Effective and efficient Fire/EMS communications is a critical component in preventing and reducing civilian and firefighter injuries.

In addition to providing fire and EMS dispatch services to the Derry Fire Department, the Town has dispatch contracts with Auburn, Chester, and Windham to provide emergency fire and emergency medical dispatch services. The Bureau also dispatches for the Southern NH Hazardous Materials Mutual Aid District.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

The Bureau is responsible for maintaining the Town's Municipal Fire Alarm System through a radio and masterbox system. The municipal fire alarm system consists of fire alarm wire strung throughout seven separate circuits in town. The system monitors many residential and commercial businesses in town for fire and trouble signals. The Bureau monitors over 234 alarm systems in occupancies throughout the Town of Derry and an additional 75 radio boxes in the towns that have contracted for our dispatch services.

The Bureau provides training programs that are designed to maintain the skill level of department personnel in the most current dispatch operations. This program includes a regular review of operating procedures and requires attendance at outside educational seminars. Through our Continuous Quality Improvement (CQI) program, The Director of Communications with the CQI Committee reviews the incident recordings and dispatch logs of all major incidents (and any incident upon request) to ensure consistency, quality, and adherence to all regulations, guidelines, and industry standard dispatch practices. This review includes the dispatcher(s) involved in the incident and is used as training opportunities for all dispatchers.

The Bureau coordinates with the Town's IT Department to develop, plan, and maintain radio, telephone, computer hardware and software equipment used for dispatch and administrative purposes. This equipment is as small as a keyboard, to an extensive network of data and radio equipment located onsite and at remote radio tower sites.

The Bureau is managed by a Director of Communications. The Director coordinates communication and technology issues with the Town's GIS Director; the Department's radio and software vendors, Fire Prevention and Fire Suppression Personnel, and the three communities and regional hazmat team that Derry contracts with to provide dispatch services.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT OBJECTIVES

We shall:

- Continue to meet with local communities and their fire departments to investigate the possibility of forming a regional dispatch consortium or other alternatives for combined dispatch services
- Expand the data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our emergency services.
- Evaluate the current Municipal Fire Alarm System. Determine the future growth of the system or replacing the system with Radio Boxes at each facility currently using Master Boxes.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

16 Department: FIRE		Activity Center : DISPATCH - FIRE & AMB						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	DIS PERMANENT POSITIONS	330,774	327,824	334,882	334,229	(653)	334,229	334,229
120	DIS TEMPORARY POSITIONS	20,938	4,651	20,938	20,938	0	20,938	20,938
140	DIS OVERTIME	76,000	76,737	38,000	84,000	46,000	84,000	84,000
190	DIS OTHER COMPENSATION	23,996	24,288	24,220	29,547	5,327	29,547	29,547
200	DIS EMPLOYEE BENEFITS	191,586	201,817	210,151	224,691	14,540	224,691	220,691
291	DIS TRAINING & CONFERENCES	3,900	3,516	3,900	3,900	0	3,900	3,900
292	DIS UNIFORMS	1,350	337	1,350	1,350	0	1,350	1,350
	TOTAL Personnel Services	648,544	639,171	633,441	698,655	65,214	698,655	694,655
Operations & Maintenance								
341	DIS TELEPHONE	13,400	12,375	13,400	13,940	540	13,940	13,940
342	DIS DATA PROCESSING	19,650	12,911	18,795	20,434	1,639	20,434	20,434
360	DIS CUSTODIAL SERVICES	300	35	300	300	0	300	300
390	DIS OTHER PROFESSIONAL SVS	820	2,060	820	820	0	820	820
410	DIS ELECTRICITY	850	583	850	850	0	850	850
411	DIS HVAC	450	453	450	450	0	423	423
412	DIS WATER	25	226	25	25	0	25	25
413	DIS SEWER	30	41	30	30	0	30	30
430	DIS REPAIRS & MAINTENANCE	3,690	12,746	5,190	4,430	(760)	4,430	4,430
440	DIS RENTAL & LEASES	3,510	3,705	3,510	3,510	0	3,510	3,510
490	DIS OTHER PROPERTY RELATED SVS	130	120	130	130	0	130	130
550	DIS PRINTING	400	318	400	250	(150)	250	250
560	DIS DUES & SUBSCRIPTIONS	965	933	3,865	4,015	150	4,015	4,015
610	DIS GENERAL SUPPLIES	640	346	640	640	0	640	640
620	DIS OFFICE SUPPLIES	1,200	909	1,200	1,200	0	1,200	1,200
625	DIS POSTAGE	500	120	500	500	0	500	500
630	DIS MAINT & REPAIR SUPPLIES	4,700	4,215	4,700	4,700	0	4,700	4,700
635	DIS GASOLINE	1,170	822	900	720	(180)	720	720
636	DIS DIESEL FUEL	938	348	938	770	(168)	770	770

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

16 Department: FIRE		Activity Center : DISPATCH - FIRE & AMB						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
640	DIS CUSTODIAL & HOUSEKEEPING	400	220	400	400	0	400	400
660	DIS VEHICLE REPAIRS	1,400	877	1,400	1,400	0	1,400	1,400
670	DIS BOOKS & PERIODICALS	200	0	200	200	0	200	200
690	DIS OTHER NON CAPITAL	12,300	8,243	11,700	12,900	1,200	12,900	12,900
	TOTAL Operations & Maintenance	67,668	62,607	70,343	72,614	2,271	72,587	72,587
	Capital Outlay							
740	DIS MACHINERY & EQUIPMENT	10,000	9,000	95,760	205,548	109,788	205,548	205,548
	TOTAL Capital Outlay	10,000	9,000	95,760	205,548	109,788	205,548	205,548
	Transfers							
	Debt Service							
980	DIS DEBT SERVICE	101	100	0	0	0	0	0
	TOTAL Debt Service	101	100	0	0	0	0	0
	TOTAL DISPATCH - FIRE & AMB	726,313	710,879	799,544	976,817	177,273	976,790	972,790

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

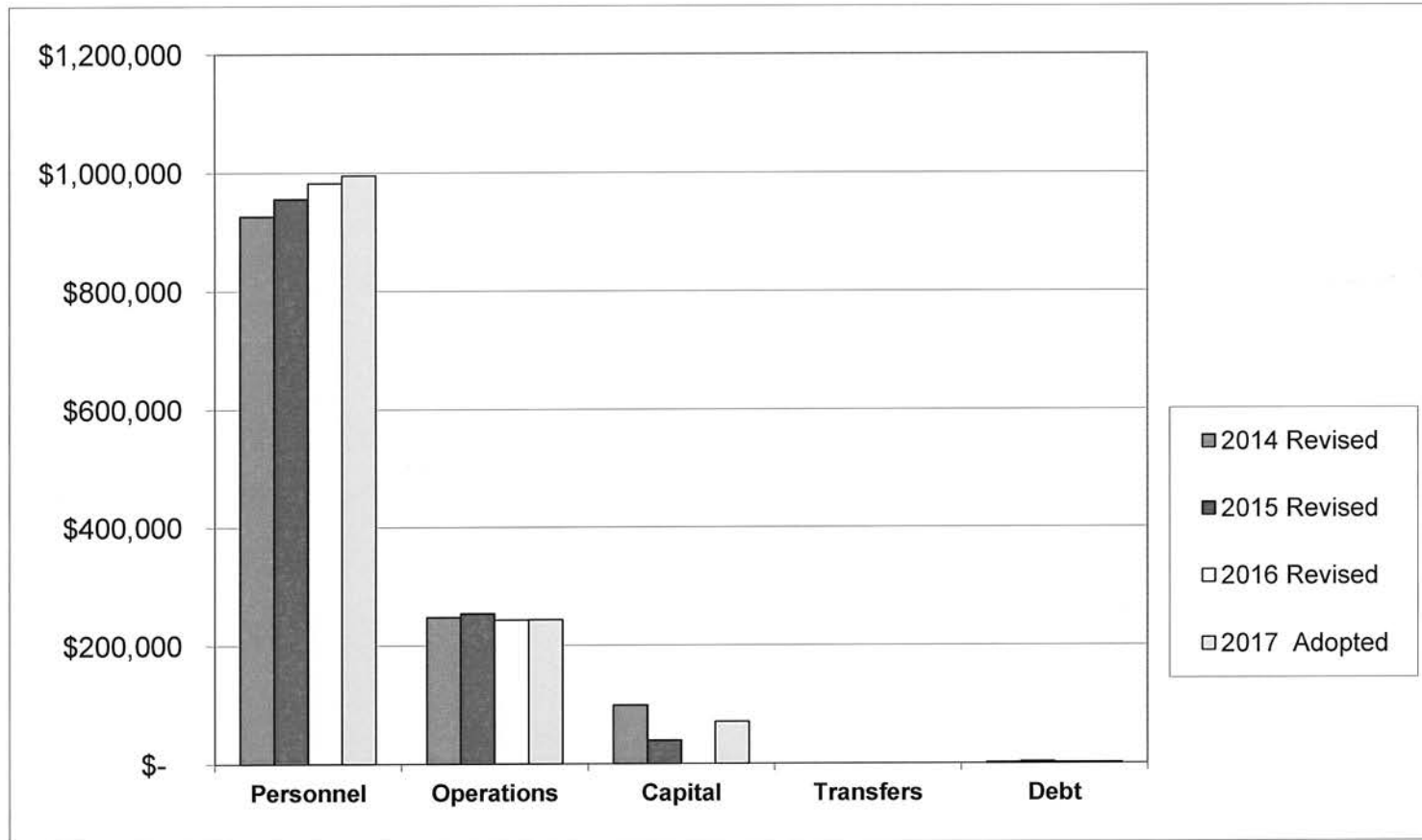
ACCOUNTS FOR:
DISPATCH - FIRE & AMB

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
11602000 032906 LICENSES, PERMITS & FEES	13,480.00	13,000.00	13,000.00	11,200.00	11,200.00	11,200.00	-13.8%
11603000 033793 INTERGOVERNMENTAL REIMB	157,114.62	170,926.00	170,926.00	177,127.00	177,127.00	177,127.00	3.6%
11604000 034010 DEPT REV CHARGES FOR SERVICE	150.00	500.00	500.00	500.00	500.00	500.00	.0%
11605000 035011 SALE OF TOWN PROPERTY	122.00	500.00	500.00	500.00	500.00	500.00	.0%
11605000 035061 DIS W/COMP & DISABILITY REIMB	1,193.86	.00	.00	.00	.00	.00	.0%
11605000 035063 REIMBURSEMENTS-NONGOVERNMENTAL	512.42	.00	.00	.00	.00	.00	.0%
11609000 039399 FCR DIS USE OF FIRE CAP COMMIT FB	.00	75,514.00	75,514.00	205,543.00	205,543.00	205,543.00	172.2%
11609000 039399 FF&E USE OF COMMITTED FUND BAL	.00	20,246.00	20,246.00	.00	.00	.00	-100.0%
TOTAL GOV GENERAL FUND	172,572.90	280,686.00	280,686.00	394,870.00	394,870.00	394,870.00	40.7%
TOTAL DISPATCH - FIRE & AMB	172,572.90	280,686.00	280,686.00	394,870.00	394,870.00	394,870.00	40.7%

LIBRARIES

**DERRY PUBLIC
LIBRARY**

Town of Derry, NH
Derry Public Library Budget Comparison
FY2014 - FY2017



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 925,455	\$ 955,488	\$ 982,327	\$ 995,160	1.3%
Operations	247,594	253,844	242,870	243,338	0.2%
Capital	99,090	40,000	-	71,254	N/A
Transfers	-	-	-	-	N/A
Debt	1,730	3,330	1,650	1,662	0.7%
Total	\$ 1,273,869	\$ 1,252,662	\$ 1,252,662	\$ 1,311,414	4.7%

**Department Mission and Objectives
Fiscal Year 2017**

Department Mission:

Knowledge and learning, generally diffused through a community, are essential to the preservation of a free government...
Article 83, N.H. State Constitution

The Derry Public Library is an essential community resource for citizens of all ages that promotes the free flow of information to encourage lifelong learning, democratic values, civic engagement, and the appreciation of the breadth and diversity of history, wisdom, and culture.

Department Objectives:

To help prepare citizens of all ages for literacy and citizenship requirements, especially in the context of evolving technology.

We will accomplish this by:

1. Sustaining a computer lease program that supplies staff and patrons with up-to-date hardware and software which enables effective and efficient use of available technology.
2. Providing assistance for library patrons of all ages, helping them learn how to use technology wisely, to seek authoritative sources, and protect personal privacy.
3. Sponsoring programs and workshops which enable patrons to transact necessary online personal business including, but not limited to, applying for unemployment benefits, job searching, completing school assignments, practicing for online tests such as the new GED replacement, eFiling Federal tax returns and NH State Court filings, and registering for health insurance through the Affordable Care Act.

Measure results: Patron evaluation forms following technology training programs; increased number of program offerings and computer use statistics.

To provide programming that supports and enriches the Derry Community.

We will accomplish this by:

1. Offering developmentally appropriate programming for children and teens that fosters literacy, learning and the spirit of inquiry.
2. Offering programming for adults that supports lifelong learning and is tailored for the Derry community in its many aspects.
3. Partner with Town and Community entities to provide innovative programming for Derry residents that address topics of interest to library users and the community at large.
4. Partner with the Town Cable Department to film library program for broadcast on Derry Community TV.

Measure results: Attendance numbers; patron evaluation forms following programs; increase number of programs, count programming partnerships formed.

To maintain a broad collection in a variety of formats to enhance the recreational, vocational and cultural literacy of all ages.

We will accomplish this by:

1. Providing choices of materials in a variety of formats including print, audio, visual, electronic and downloadable, and reallocating resources as needed.
2. Seeking cost effective replacements for eroding NH State Library services, including electronic resources and van delivery services for resource sharing.
3. Participating actively with the GMILCS Consortium to promote resource sharing, expand our online services, transact cost effective cooperative purchases, and discover innovative service opportunities.

Measure results: Examine usage statistics (by format) to evaluate circulation and discover unfilled needs; track van delivery patterns; assess online catalog utilization.

To provide for qualified staff to sustain the library's mission.

We will accomplish this by:

1. Continuing the adjustment of our salary structure so that it is competitive in the marketplace and appropriately recognizes the education and experience necessary to perform each function, and to retain qualified staff.
2. Providing ongoing training and staff development opportunities to increase staff effectiveness and to plan for succession.
3. Scheduling reviews of each department's procedures to promote confidence and consistent service.
4. Ensuring all Employee Performance Evaluations are up to date.

Measure results: Continue our comparison with other NH libraries of similar size as well as other local positions requiring comparable education/skills (degree requirements, computer literacy, analytical skills, customer service experience, etc.); ensure currency of personnel files, track professional development participation by staff.

To maintain and improve the library facility.

We will accomplish this by:

1. Seeking the most cost-effective and environmentally sound solutions for ongoing maintenance and repair issues.
2. Carrying out scheduled systematic preventive maintenance checks of all building systems.
3. Carrying out timely maintenance, including replacement of the 20 year old flat rubber roof and skylights.
4. Create, using information received from a comprehensive facility assessment and analysis, a projected CIP schedule of projects for the next seven to ten years.

Measure results: Meet or lower target repair estimates; evaluate cost/benefit estimates for long-term sustainability; monitor utility bills and unexpected maintenance expenditures, plan for future building issues, updating of the Library Capital Improvement Plan.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

04 Department: LIBRARIES		Activity Center : DERRY PUBLIC LIBRARY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	DPL PERMANENT POSITIONS	739,110	729,036	779,291	783,196	3,905	783,196	783,196
120	DPL TEMPORARY POSITIONS	14,974	18,834	14,994	15,041	47	15,041	15,041
190	DPL OTHER COMPENSATION	0	0	0	2,085	2,085	2,085	2,085
200	DPL EMPLOYEE BENEFITS	181,904	180,155	185,242	192,038	6,796	192,038	192,038
291	DPL TRAINING & CONFERENCES	2,800	4,717	2,800	2,800	0	2,800	2,800
TOTAL Personnel Services		938,788	932,743	982,327	995,160	12,833	995,160	995,160
Operations & Maintenance								
341	DPL TELEPHONE	2,340	2,093	2,688	2,160	(528)	2,160	2,160
342	DPL DATA PROCESSING	46,515	45,325	45,359	48,798	3,439	48,798	48,798
390	DPL OTHER PROFESSIONAL SVS	21,694	11,602	6,905	9,810	2,905	9,810	9,810
410	DPL ELECTRICITY	28,000	25,892	28,000	30,000	2,000	30,000	30,000
411	DPL HVAC	8,000	11,235	11,000	12,000	1,000	7,715	7,715
412	DPL WATER	1,200	1,270	1,200	1,200	0	1,200	1,200
413	DPL SEWER	600	429	600	600	0	600	600
430	DPL REPAIRS & MAINTENANCE	20,223	11,743	19,996	16,700	(3,296)	16,700	16,700
440	DPL RENTALS & LEASES	12,756	11,289	11,352	10,290	(1,062)	10,290	10,290
490	DPL OTH PROPERTY RELATED SVS	14,200	3,540	7,100	7,100	0	7,100	7,100
550	DPL PRINTING	2,500	584	4,500	4,500	0	4,500	4,500
560	DPL DUES & SUBSCRIPTIONS	930	1,789	1,860	2,155	295	2,155	2,155
610	DPL GENERAL SUPPLIES	12,925	15,280	10,925	10,925	0	10,925	10,925
620	DPL OFFICE SUPPLIES	6,500	6,045	6,500	6,500	0	6,500	6,500
625	DPL POSTAGE	1,000	601	1,000	1,000	0	1,000	1,000
630	DPL MAINT & REPAIR SUPPLIES	2,000	1,243	2,000	2,000	0	2,000	2,000
640	DPL CUSTODIAL & HOUSEKEEPING	3,500	3,570	3,500	3,500	0	3,500	3,500
650	DPL GROUNDSKEEPING SUPPLIES	500	481	500	500	0	500	500
670	DPL BOOKS & PERIODICALS	79,585	111,153	75,885	75,885	0	75,885	75,885
690	DPL OTHER NON-CAPITAL	15,538	9,720	2,000	2,000	0	2,000	2,000
TOTAL Operations & Maintenance		280,506	274,884	242,870	247,623	4,753	243,338	243,338

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

04 Department: LIBRARIES		Activity Center : DERRY PUBLIC LIBRARY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Capital Outlay								
720	DPL BUILDINGS	49,746	28,890	0	71,254	71,254	71,254	71,254
	TOTAL Capital Outlay	49,746	33,712	0	71,254	71,254	71,254	71,254
Transfers								
960	DPL TFR TO CAPITALRESERVE FUND	0	0	0	0	0	0	0
	TOTAL Transfers	0	0	0	0	0	0	0
Debt Service								
980	DPL DEBT SERVICE	3,330	3,380	1,650	1,662	12	1,662	1,662
	TOTAL Debt Service	3,330	3,380	1,650	1,662	12	1,662	1,662
	TOTAL DERRY PUBLIC LIBRARY	1,272,370	1,244,719	1,226,847	1,315,699	88,852	1,311,414	1,311,414

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

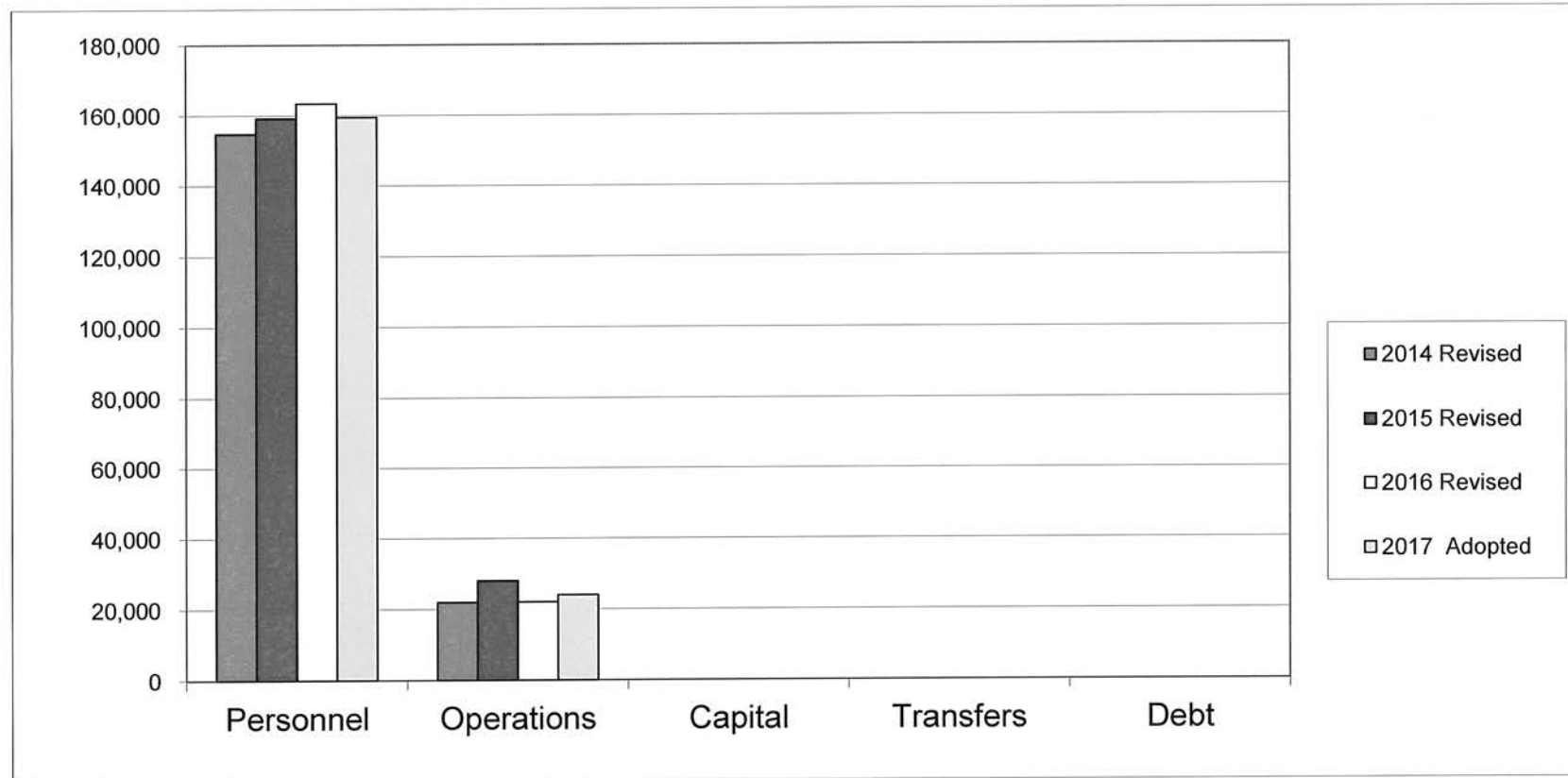
FOR PERIOD 99

ACCOUNTS FOR:
DERRY PUBLIC LIBRARY

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
10402000 032906 DPL LICENCES, PERMITS & FEES							
390.00		.00	.00	.00	.00	.00	.0%
10405000 035011 SALE OF TOWN PROPERTY							
306.00		.00	.00	.00	.00	.00	.0%
10408000 039390 CAPITAL LEASE REVENUE							
4,822.20		.00	.00	.00	.00	.00	.0%
10409000 039399 DPLCI USE DPL CAPITAL IMP FUND BAL							
.00		.00	.00	34,000.00	34,000.00	34,000.00	.0%
10409000 039399 L&BLD USE OF COMMITTED FUND BALANCE							
.00		.00	.00	37,254.00	37,254.00	37,254.00	.0%
TOTAL GOV GENERAL FUND							
5,518.20		.00	.00	71,254.00	71,254.00	71,254.00	.0%
TOTAL DERRY PUBLIC LIBRARY							
5,518.20		.00	.00	71,254.00	71,254.00	71,254.00	.0%

TAYLOR
LIBRARY

**Town of Derry, NH
Taylor Library Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	154,682	159,174	163,328	\$ 159,411	-2.4%
Operations	21,930	28,015	22,015	24,035	9.2%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 176,612	187,189	185,343	183,446	-1.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: TAYLOR LIBRARY

The Taylor Library of East Derry, New Hampshire was established in 1877, through a bequest of Miss Harriet Taylor.

DEPARTMENT MISSION

The Library exists to provide a welcoming environment, materials and services (informational, educational, cultural, recreational, etc.), free to all who live, work or go to school in Derry, in a non-discriminatory fashion.

The Library is entrusted to provide these services through the purchase or loan of books, collections, and programs from funds made available by the citizens of the town. Special emphasis is placed on students of all ages and academic levels – infants to elderly – by providing an atmosphere of cooperation and assistance.

The Taylor Library shall adhere to the American Library Association's Appendix E, "Library Bill of Rights", and Appendix F, "The Freedom to Read".

DEPARTMENT OBJECTIVES

A. Goal: Expand and Improve Services

Objectives:

1.) Building

Continue to make improvements to our storage areas. Shelving was built and installed in the middle section to house craft supplies and the various holiday decorations through an Eagle Scout Project. We hope to have another Eagle Scout build shelving on the other side of the basement to store other supplies that are now stored in that section, or in the center for a craft section.

2.) Patrons

- a.) Expand & improve services to children. We will continue to add programs for all age groups as numbers increase. We continue to offer five story hours per week with two of the programs geared to ages 6 months through 2 years old. The other three programs are geared to children ages 2 years through 6 years old.

During the summer we offer a 5 week program for all ages. Programs are held five days a week in the mornings, afternoons and at night. These programs are held to accommodate as many as we can reach during the summer regardless of work schedules. We coordinate these

programs with the Recreation Department as well as with Derry Public Library. We also apply for grants to hire entertainment suitable for all ages during the summer.

- b.) Expand adult programming to include the summer program. We would like to offer more programs for adults. We continue to offer an adult book group. We meet the second Monday of each month. We average 15 members per month. Our Holiday Readings continue to be popular in December. Our goal is to add a couple more programs during the year.
- c.) Partner with local businesses for reading incentives to be used with our children's programs. We would like to do this to bring in more community support and make our library more visible to the town of Derry.
- d.) Develop new innovative ways to communicate with patrons. We would like to increase our presence on Facebook and other social media. We are currently using constant contact along with articles in the two local papers. We are continuing to upgrade our website with our activities.

3.) Staff Training

- a.) Provide uniform customer service
- b.) Educate patrons in the use of the library
- c.) Offer staff continuing education that will promote use of the library including electronic formats

B. Goal: Continue building the Capital Reserve Fund

C. Goal: Work collaboratively with departments to enhance patron programming.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

06 Department: LIBRARIES		Activity Center : TAYLOR LIBRARY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	TL PERMANENT POSITIONS	83,064	83,298	84,303	85,576	1,273	85,576	85,576
120	TL TEMPORARY POSITIONS	21,492	21,933	25,383	27,315	1,932	27,315	27,315
200	TL EMPLOYEE BENEFITS	51,818	49,655	53,342	46,220	(7,122)	46,220	46,220
291	TL TRAINING & CONFERENCES	300	175	300	300	0	300	300
	TOTAL Personnel Services	156,674	155,060	163,328	159,411	(3,917)	159,411	159,411
Operations & Maintenance								
341	TL TELEPHONE	800	731	800	800	0	800	800
342	TL DATA PROCESSING	3,000	2,773	3,000	3,000	0	3,000	3,000
390	TL OTHER PROFESSIONAL SVS	800	175	800	800	0	800	800
410	TL ELECTRICITY	1,500	1,512	1,500	1,500	0	1,500	1,500
411	TL HVAC	1,750	3,963	1,750	1,755	5	1,755	1,755
412	TL WATER	100	92	100	100	0	100	100
430	TL REPAIRS & MAINTENANCE	2,415	2,742	2,415	2,480	65	2,480	2,480
610	TL GENERAL SUPPLIES	1,750	1,948	1,750	1,950	200	1,950	1,950
620	TL OFFICE SUPPLIES	2,500	1,115	2,500	3,000	500	3,000	3,000
625	TL POSTAGE	100	33	100	100	0	100	100
630	TL MAINT & REPAIR SUPPLIES	100	70	100	250	150	250	250
640	TL CUSTODIAL & HOUSEKEEPING	200	222	200	300	100	300	300
670	TL BOOKS & PERIODICALS	5,000	3,430	7,000	8,000	1,000	8,000	8,000
690	TL OTHER NON CAPITAL	500	2,202	0	0	0	0	0
	TOTAL Operations & Maintenance	20,515	22,129	22,015	24,035	2,020	24,035	24,035
Capital Outlay								
720	TL BUILDINGS	10,000	10,000	0	0	0	0	0
	TOTAL Capital Outlay	10,000	10,000	0	0	0	0	0
	TOTAL TAYLOR LIBRARY	187,189	187,189	185,343	183,446	(1,897)	183,446	183,446

DERRY



NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

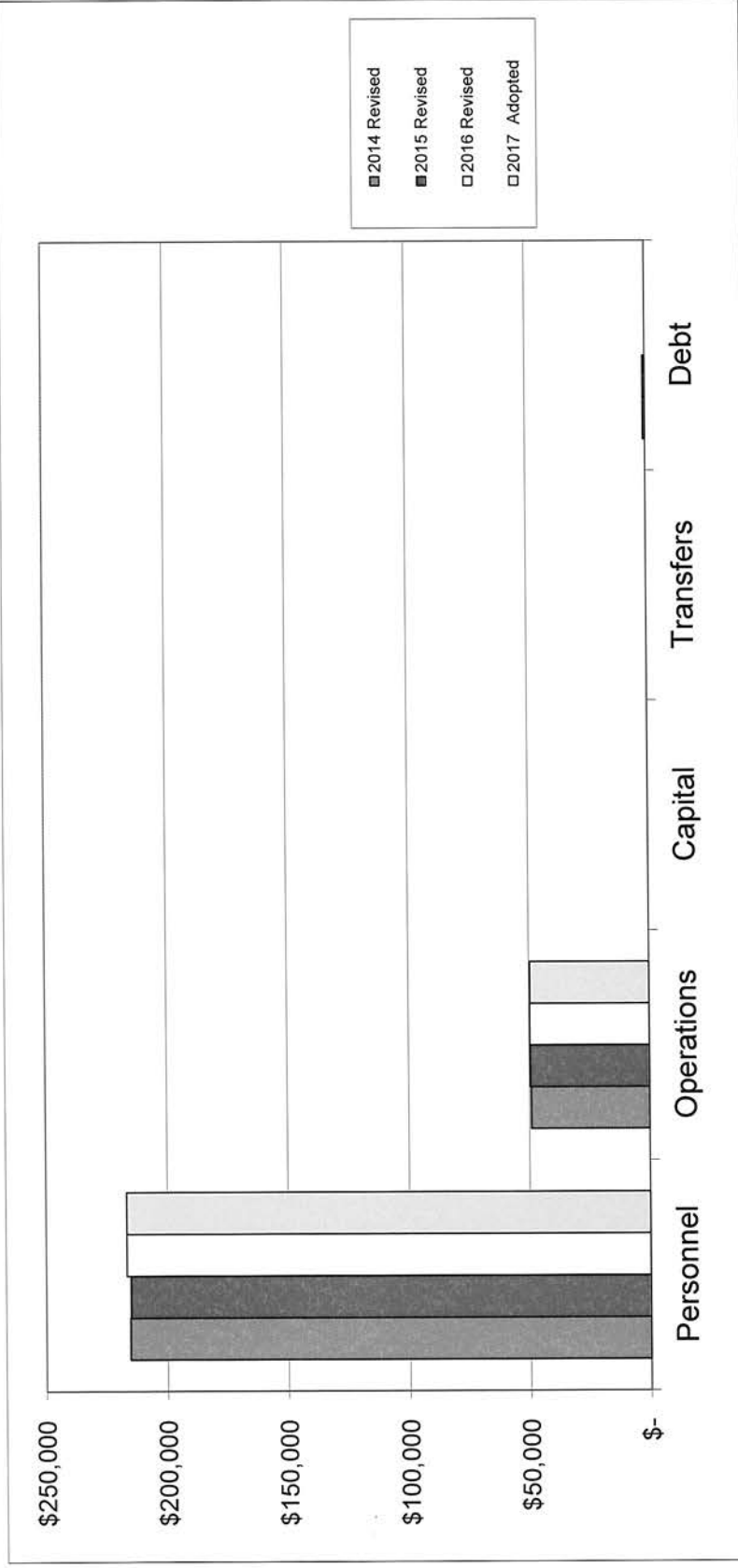
FOR PERIOD 99

ACCOUNTS FOR:
TAYLOR LIBRARY

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
10605000 035090 MISCELLANEOUS REVENUE							
	261.47	.00	.00	.00	.00	.00	.0%
10606000 039160 LIBTR TL TFR FROM LIBRARY TRUST	1,881.94	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
TOTAL GOV GENERAL FUND	2,143.41	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
TOTAL TAYLOR LIBRARY	2,143.41	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%

PLANNING

**Town of Derry, NH
Planning Department Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 215,524	\$ 215,271	\$ 216,832	\$ 216,914	0.0%
Operations	49,263	49,568	49,555	49,453	-0.2%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	867	867	-	-	N/A
Total	\$ 265,654	\$ 265,706	\$ 266,387	\$ 266,367	0.0%

Department: Planning

Department Mission:

The Planning Department is responsible for the overall development of the Town as it relates to land use policies and programs. The intent is to enhance the quality of life for its residents, people who work here, and the business community.

Department Objectives:

1. Continue coordinating permitting/Planning Board approval process for the proposed developments in the Route 28 corridor (Manchester Road) TIF District.
2. Review Webster's Corner area for a potential Betterment Assessment District and work with the Public Works Department as municipal water and sewer is extended to through area along Route 28.
3. Continue progress with the Downtown revitalization and economic development projects, working in unison with the Greater Derry-Londonderry Chamber of Commerce, the Derry Housing and Redevelopment Authority, the Town Administrator, the Town Council, the Rockingham Economic Development Corporation, the Derry Downtown Committee, the Economic Development Committee, and future staff person.
4. Implement zoning amendments consistent with the adopted Master Plan and Land Development Control Regulations.
5. Continue work with the Southern New Hampshire Planning Commission on regional planning issues.
6. Continue work on the CART Board of Directors (transportation transit van system).
7. Seek grant funding for the continued expansion of the Derry Rail Trail project.
8. Work with the Code Enforcement Division and Planning Board subcommittees on Zoning Ordinance and Land Development Control Regulations revisions, as well as citizen rezoning requests.
9. Work with the Derry Downtown Committee, future staff, or the Economic Development Committee on recommendations from the Downtown Civic Profile report.
10. Continue work on the Rockingham Economic Development Corporation Board of Directors.
11. Work on the Greater Derry-Salem Regional Transportation Council Transit System as well as a fixed-route transportation service between Derry and Salem.
12. Work with the New Hampshire Community Development Finance Authority on Community Development Block Grants.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

60 Department: PLANNING DEPT		Activity Center : PLANNING						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	PL PERMANENT POSITIONS	149,573	149,988	149,686	149,573	(113)	149,573	149,573
140	PL OVERTIME	3,300	2,971	3,300	3,300	0	3,300	3,300
190	PL OTHER COMPENSATION	15,036	14,615	15,333	15,444	111	15,444	15,244
200	PL EMPLOYEE BENEFITS	46,662	45,346	47,813	48,397	584	48,397	48,097
291	PL TRAINING & CONFERENCES	700	320	700	700	0	700	700
	TOTAL Personnel Services	215,271	213,240	216,832	217,414	582	217,414	216,914
Operations & Maintenance								
310	PL ARCHITECTS/ENGINEERING	34,561	13,228	20,000	20,000	0	20,000	20,000
341	PL TELEPHONE	324	153	324	240	(84)	240	240
390	PL OTHER PROFESSIONAL SERVICES	225	584	225	225	0	225	225
440	PL RENTAL & LEASES	1,848	1,901	1,848	1,848	0	1,848	1,848
550	PL PRINTING	1,500	2,148	1,500	1,500	0	1,500	1,500
560	PL DUES & SUBSCRIPTIONS	21,171	21,133	21,158	21,140	(18)	21,140	21,140
610	PL GENERAL SUPPLIES	200	112	200	200	0	200	200
620	PL OFFICE SUPPLIES	1,500	1,831	1,500	1,500	0	1,500	1,500
625	PL POSTAGE	2,800	3,205	2,800	2,800	0	2,800	2,800
	TOTAL Operations & Maintenance	64,129	44,528	49,555	49,453	(102)	49,453	49,453
Capital Outlay								
Transfers								
Debt Service								
980	PL DEBT SERVICE	867	867	0	0	0	0	0
	TOTAL Debt Service	867	867	0	0	0	0	0
	TOTAL PLANNING	280,267	258,635	266,387	266,867	480	266,867	266,367

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

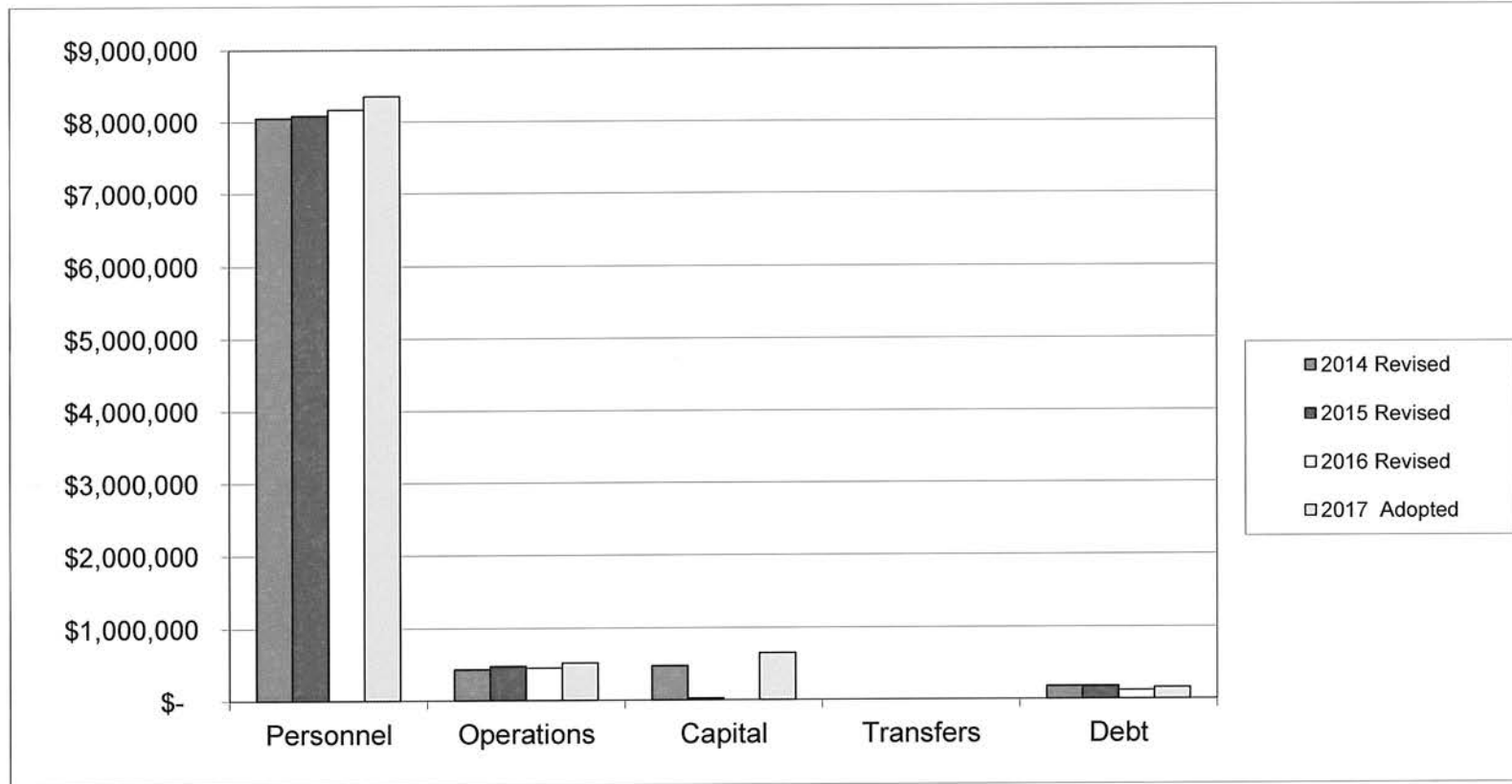
FOR PERIOD 99

ACCOUNTS FOR:
PLANNING

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
16004000 034010 PLANNING APPLICATION FEES							
28,044.33	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	.0%
16004000 034013 PL COPY CHARGES							
154.50	150.00	150.00	150.00	150.00	150.00	150.00	.0%
16004000 034014 PL REVIEW/OUTSIDE CONSULTING							
13,215.86	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	.0%
16005000 035090 PL MISCELLANEOUS REVENUE							
755.45	300.00	300.00	300.00	300.00	300.00	300.00	.0%
TOTAL GOV GENERAL FUND							
42,170.14	32,450.00	32,450.00	32,450.00	32,450.00	32,450.00	32,450.00	.0%
TOTAL PLANNING							
42,170.14	32,450.00	32,450.00	32,450.00	32,450.00	32,450.00	32,450.00	.0%

POLICE

**Town of Derry, NH
Police Department Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 8,052,351	\$ 8,083,708	\$ 8,164,495	\$ 8,350,925	2.3%
Operations	436,596	479,450	453,241	520,985	14.9%
Capital	479,603	27,095	-	652,530	N/A
Transfers	3,000	3,000	3,000	3,000	0.0%
Debt	180,859	180,930	121,276	159,584	31.6%
Total	\$ 9,152,409	\$ 8,774,183	\$ 8,742,012	\$ 9,687,024	10.8%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: Police

Department Mission:

The mission of the Derry Police Department is to protect life and property, enforce the laws of society, maintain order in the community and to assist the public at large in a manner consistent with the rights and dignity of all persons as provided for by law and under the Constitutions of the United States of America and the State of New Hampshire.

Department Objectives:

1. Recruit and hire staff to fill the many vacancies that exist in our ranks.

As of this writing there are 6 vacancies for police officers, 1 vacancy for a dispatcher, 1 vacancy for an animal control officer and 1 vacancy for a part time evidence technician. The possibility exists, that one or more officers will retire in the near future creating further vacancies. Some of the police officer vacancies came about due to the FY 16 budget process. Younger officers simply did not feel secure in their position and sought employment elsewhere. When this local effect is combined with what is seen nationally, as a downward trend in police applicants, our job of recruitment is now extremely difficult. We hope to recover the positions over the next year or two and are devoting considerable administrative effort to that end.

2. Continue an extensive review of our agencies policies and procedures with an eye toward future national accreditation.

Our efforts pertaining to this long standing goal have suffered over the last year because of the decrease of personnel that resulted from the FY 16 budget process. Prior to the reduction of staff we had assigned an officer to work full time on that goal. It is our hope that we can re-establish this program when we have adequate staffing to do so.

3. Re-establish the SRO program in our Middle Schools

Another unfortunate loss to our programs related to our current staffing was the school resource officer assigned to the middle schools. We expect that when staffing levels return to our allotted 56 officers we will assign an officer to the middle schools and once again have a presence in the two public middle schools.

4. Continue to enhance our agency's cyber investigation and forensic capabilities.

As we all know technology continues to develop at an incredible pace. Consequently, cyber and forensic aspects are an integral part of many crimes in today's world. We will continue our investment in hardware, software and training to stay abreast of this trend.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: Police

5. Rejuvenate our bike patrol unit to provide summertime bike patrols in the downtown area as well as our bike trails.

Unfortunately at our current staffing level the prospect of bike patrol officers is very slim. We hope that whenever we can re-establish Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

6. Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

20		Department: POLICE & ANIMAL CONTROL DEPT			Activity Center : POLICE			
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	POL PERMANENT POSITIONS	4,298,012	4,238,959	4,380,692	4,330,753	(49,939)	4,330,753	4,375,209
140	POL OVERTIME	731,522	713,283	716,581	748,130	31,549	748,130	748,130
190	POL OTHER COMPENSATION	408,708	460,963	406,218	391,325	(14,893)	391,325	393,523
200	POL EMPLOYEE BENEFITS	2,406,640	2,345,002	2,529,773	2,693,425	163,652	2,693,425	2,688,741
240	POL TUITION REIMBURSEMENT	5,000	2,976	5,000	5,000	0	5,000	5,000
291	POL TRAINING & CONFERENCES	13,020	10,624	13,020	13,020	0	13,020	13,020
292	POL UNIFORMS	40,200	25,795	40,700	57,825	17,125	57,825	58,075
	TOTAL Personnel Services	7,903,102	7,797,603	8,091,984	8,239,478	147,494	8,239,478	8,281,698
Operations & Maintenance								
341	POL TELEPHONE	35,278	28,013	34,534	33,280	(1,254)	33,280	33,280
342	POL DATA PROCESSING	50,761	30,557	53,843	61,975	8,132	61,975	61,975
355	POL PHOTO LABORATORY	50	0	0	0	0	0	0
390	POL OTHER PROFESSIONAL SERVICE	19,408	10,766	14,150	22,840	8,690	22,840	22,840
410	POL ELECTRICITY	32,184	27,023	33,672	30,696	(2,976)	30,696	30,696
411	POL HVAC	8,400	10,384	8,960	10,080	1,120	7,560	7,560
430	POL REPAIRS & MAINTENANCE	10,900	6,072	11,224	14,083	2,859	14,083	14,083
440	POL RENTAL & LEASES	25,128	22,287	26,438	26,440	2	26,440	26,440
490	POL OTHER PROPERTY RELATED SVS	2,000	3,746	20,450	2,000	(18,450)	2,000	2,000
550	POL PRINTING	6,500	1,974	4,900	5,300	400	5,300	5,300
560	POL DUES & SUBSCRIPTIONS	13,395	13,262	13,645	12,908	(737)	12,908	12,908
610	POL GENERAL SUPPLIES	65,309	58,090	47,648	50,504	2,856	50,504	50,504
620	POL OFFICE SUPPLIES	11,000	7,856	11,000	11,000	0	11,000	11,000
625	POL POSTAGE	5,300	3,816	5,300	4,000	(1,300)	4,000	4,000
630	POL MAINT & REPAIR SUPPLIES	5,630	5,225	4,494	4,969	475	4,969	4,969
635	POL GASOLINE	122,200	78,628	83,750	67,000	(16,750)	67,000	67,000
660	POL VEHICLE REPAIRS	32,244	28,252	32,914	35,310	2,396	35,310	35,310
670	POL BOOKS & PERIODICALS	1,960	2,028	1,960	1,960	0	1,960	1,960
690	POL OTHER NON CAPITAL	38,907	21,839	35,825	118,386	82,561	118,386	118,386

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

20 Department: POLICE & ANIMAL CONTROL DEPT		Activity Center : POLICE						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
	TOTAL Operations & Maintenance	486,554	359,818	444,707	512,731	68,024	510,211	510,211
	Capital Outlay							
720	POL BUILDINGS	27,606	26,781	0	45,000	45,000	45,000	45,000
740	POL MACHINERY & EQUIPMENT	27,095	31,076	0	79,530	79,530	79,530	79,530
760	POL VEHICLES	0	0	0	528,000	528,000	528,000	528,000
	TOTAL Capital Outlay	54,701	57,857	0	652,530	652,530	652,530	652,530
	Transfers							
910	POL TFR TO SPECIAL REVENUE	3,000	201	3,000	3,000	0	3,000	3,000
	TOTAL Transfers	3,000	201	3,000	3,000	0	3,000	3,000
	Debt Service							
980	POL DEBT SERVICE	180,930	184,145	121,276	159,584	38,308	159,584	159,584
	TOTAL Debt Service	180,930	184,145	121,276	159,584	38,308	159,584	159,584
	TOTAL POLICE	8,628,287	8,399,624	8,660,967	9,567,323	906,356	9,564,803	9,607,023

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
POLICE

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
12002000 032907 POLICE PISTOL PERMIT REVENUE	5,850.00	5,060.00	5,060.00	5,800.00	5,800.00	5,800.00	14.6%
12003000 033190 VEST POL FEDERAL GRANT AWARDS	1,886.50	8,268.00	8,268.00	3,904.00	3,904.00	3,904.00	-52.8%
12003000 033199 FEDERAL \$ PASS THRU STATE	1,888.82	500.00	500.00	500.00	500.00	500.00	.0%
12003000 033593 POL NH WITNESS FEES	9,430.64	12,500.00	12,500.00	6,215.00	6,215.00	6,215.00	-50.3%
12003000 033594 POL NH STATE GRANT AWARDS	.00	2,000.00	2,000.00	.00	.00	.00	-100.0%
12003000 033595 POL NH STATE REIMBURSEMENTS	801.81	390.00	390.00	390.00	390.00	390.00	.0%
12003000 033793 POL INTERGOV REIMBURSEMENT	2,818.50	3,410.00	3,410.00	3,465.00	3,465.00	3,465.00	1.6%
12004000 034010 POLICE CHARGES-NON SPEC DETAIL	3,560.00	3,500.00	3,500.00	7,000.00	7,000.00	7,000.00	100.0%
12004000 034013 POL COPY CHARGES	11,305.00	10,360.00	10,360.00	11,400.00	11,400.00	11,400.00	10.0%
12004000 034015 REIMBURSED POLICE DETAIL REV	162,594.00	182,590.00	182,590.00	185,535.00	185,535.00	185,535.00	1.6%
12004000 034015 CAR CRUISER REIMBURSEMENT/DETAILS	26,939.22	21,125.00	21,125.00	26,000.00	26,000.00	26,000.00	23.1%
12005000 035011 POL SALE OF TN PROPERTY	7,121.64	2,500.00	2,500.00	42,501.00	42,501.00	42,501.00	1600.0%
12005000 035040 DIST.COURT FINES & SETTLMNT	14,484.16	11,721.00	11,721.00	5,200.00	5,200.00	5,200.00	-55.6%
12005000 035042 POL PARKING TICKETS/FINES	5,605.00	11,750.00	11,750.00	6,200.00	6,200.00	6,200.00	-47.2%
12005000 035061 POL W/COMP & DISABILITY REIMB	35,599.16	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	.0%
12005000 035062 POL RESTITUTION REIMBURSEMENT	347.25	.00	.00	.00	.00	.00	.0%
12005000 035063 POL REIMBURSEMENT-NON GOV	.00	.00	.00	.00	.00	.00	.0%
12005000 035090 POL MISCELLANEOUS REVENUE	183.18	500.00	500.00	500.00	500.00	500.00	.0%
12006000 039120 POL TFR FROM SPECIAL REV FUND	.00	1,000.00	1,000.00	.00	.00	.00	-100.0%
12008000 039390 POL CAPITAL LEASE REVENUE	25,990.80	.00	.00	475,530.00	475,530.00	475,530.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2015	2016	2016	2017	2017	2017	PCT
POLICE		ACTUAL	ORIG BUD	REVISED BUD	Dept Final	Town Admin	Adopted	CHANGE
12009000 039399 PCR	USE POLICE CAP PLAN CAP RESERV	.00	.00	.00	229,520.00	229,520.00	229,520.00	.0%
TOTAL GOV GENERAL FUND		316,405.68	312,174.00	312,174.00	1,044,660.00	1,044,660.00	1,044,660.00	234.6%
TOTAL POLICE		316,405.68	312,174.00	312,174.00	1,044,660.00	1,044,660.00	1,044,660.00	234.6%

Town of Derry, NH

Activity Center Narrative, Programs and Activities FY 2017

DEPARTMENT: Police

ACTIVITY CENTER: Animal Control

NARRATIVE

The Animal Control Bureau is a function of the Operations Division of the Police Department. It is charged with the responsibility of enforcing Town Ordinances and State statutes relative to domestic animals. This is accomplished primarily through the enforcement of the licensing ordinance for dogs, responding to citizen complaints, apprehending stray animals, maintaining a kennel and placement of strays or unwanted animals when appropriate.

PROGRAMS AND ACTIVITIES

The objective of the Animal Control Bureau this fiscal year, as in the past, is to continue to provide the highest quality of service to the community.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

22 Department: POLICE & ANIMAL CONTROL DEPT		Activity Center : ANIMAL CONTROL						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	AC PERMANENT POSITIONS	45,677	45,804	45,802	38,958	(6,844)	38,958	38,958
140	AC OVERTIME	343	597	330	330	0	330	330
190	AC OTHER COMPENSATION	5,081	6,079	5,081	1,683	(3,398)	1,683	1,683
200	AC EMPLOYEE BENEFITS	19,905	19,830	20,698	28,256	7,558	28,256	27,656
291	AC TRAINING & CONFERENCES	200	0	200	200	0	200	200
292	AC UNIFORMS	400	135	400	400	0	400	400
TOTAL Personnel Services		71,606	72,443	72,511	69,827	(2,684)	69,827	69,227
Operations & Maintenance								
341	AC TELEPHONE	684	749	684	684	0	684	684
390	AC OTHER PROFESSIONAL SERVICES	600	591	600	2,760	2,160	2,760	2,760
410	AC ELECTRICITY	1,580	1,690	1,700	1,700	0	1,700	1,700
411	AC HVAC	3,000	1,742	3,000	3,000	0	3,000	3,000
550	AC PRINTING	520	100	520	600	80	600	600
610	AC GENERAL SUPPLIES	300	0	300	300	0	300	300
620	AC OFFICE SUPPLIES	180	86	180	180	0	180	180
630	AC MAINT & REPAIR SUPPLIES	150	0	150	150	0	150	150
660	AC VEHICLE REPAIRS	1,400	0	1,400	1,400	0	1,400	1,400
TOTAL Operations & Maintenance		8,414	4,958	8,534	10,774	2,240	10,774	10,774
Capital Outlay								
Transfers								
Debt Service								
TOTAL ANIMAL CONTROL		80,020	77,401	81,045	80,601	(444)	80,601	80,001

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

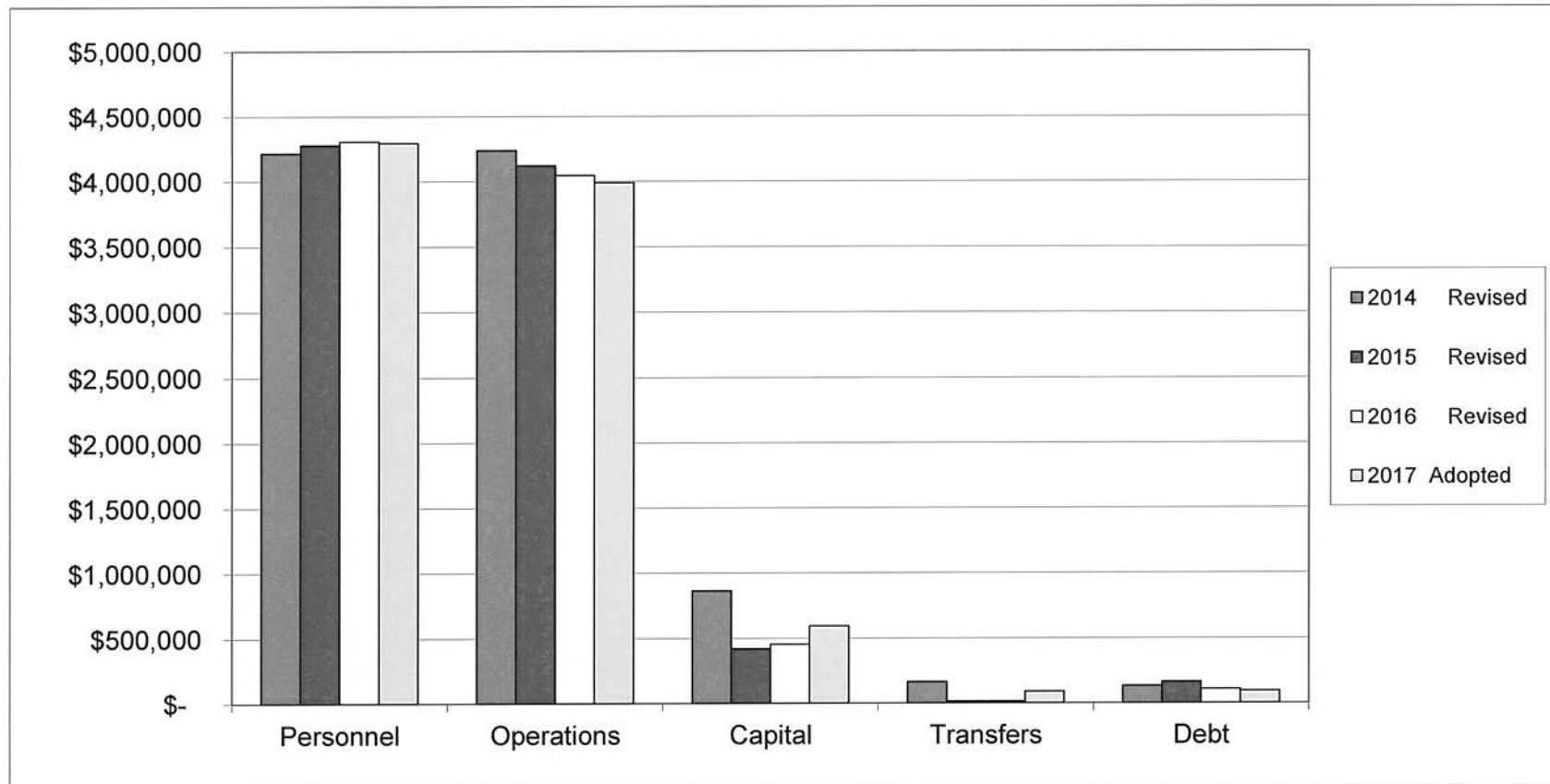
FOR PERIOD 99

ACCOUNTS FOR:
ANIMAL CONTROL

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
12204000 034011 DOG KENNEL/BOARDING FEE	1,539.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	.0%
12205000 035011 AC SALE OF TOWN PROPERTY	.00	.00	.00	.00	.00	.00	.0%
12205000 035040 DOG LICENSE FINES	3,400.00	2,150.00	2,150.00	3,400.00	3,400.00	3,400.00	58.1%
12205000 035061 AC W/COMP & DISABILITY REIMB	8,650.00	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND	13,589.00	3,380.00	3,380.00	4,630.00	4,630.00	4,630.00	37.0%
TOTAL ANIMAL CONTROL	13,589.00	3,380.00	3,380.00	4,630.00	4,630.00	4,630.00	37.0%

PUBLIC WORKS

**Town of Derry, NH
Public Works Department Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 4,214,748	\$ 4,278,863	\$ 4,305,806	\$ 4,294,751	-0.3%
Operations	4,237,379	4,120,550	4,046,030	3,987,100	-1.5%
Capital	865,541	419,001	453,571	595,001	31.2%
Transfers	163,202	13,202	13,201	88,201	568.1%
Debt	130,399	162,666	106,626	92,330	-13.4%
Total	\$ 9,611,269	\$ 8,994,282	\$ 8,925,234	\$ 9,057,383	1.5%

Excludes Wastewater and Water

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

DIVISION: HIGHWAY/STREET LIGHTS

DEPARTMENT MISSION:

The purpose of the Highway Division is to maintain and improve all Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure. It is the division's responsibility to maintain said roadways and infrastructure for safe public travel and use regardless of weather conditions. This mission is achieved through preventative maintenance, long term planning for improvements, and prompt emergency response to critical situations.

DEPARTMENT OBJECTIVES:

1. Reclamation of 7 roadway segments at a cost of \$662,253.00.
2. Mill and overlay of 5 roadway segments at a cost of \$684,328.00.
3. Shim and overlay of 4 roadway segments at a cost of \$107,357.00.
4. Continue the program to replace signs that do not meet the MUTCD retro-reflectivity standards.
5. Inspection of outfalls in the storm water collection system with cooperation from the Environmental Engineer.
6. Work closely with the School Department, Civic Groups, and Town Departments to further implement the NPDES Phase II goals.
7. Continued cooperation with all Town departments to complete projects in a cost-effective manner.
8. Replacement of a 1996 Caterpillar backhoe at a cost of \$125,000.00
9. Replacement of a 2004 F-550 plow truck with wing and spreader at a cost of \$100,000.00.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT		Activity Center : HIGHWAYS & STREETS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	HWY PERMANENT POSITIONS	782,864	769,660	789,543	796,193	6,650	796,193	796,193
120	HWY TEMPORARY POSITIONS	13,000	2,300	13,000	13,000	0	13,000	13,000
140	HWY OVERTIME	127,050	211,275	124,100	124,100	0	124,100	124,100
190	HWY OTHER COMPENSATION	56,498	52,891	44,899	46,044	1,145	46,044	45,969
200	HWY EMPLOYEE BENEFITS	395,860	396,773	428,449	406,589	(21,860)	406,589	390,264
291	HWY TRAINING & CONFERENCES	4,120	4,607	4,120	4,120	0	4,120	4,120
292	HWY UNIFORMS	6,730	6,756	6,977	6,977	0	6,977	6,977
TOTAL Personnel Services		1,386,122	1,444,261	1,411,088	1,397,023	(14,065)	1,397,023	1,380,623
Operations & Maintenance								
310	HWY ARCHITECTS/ENGINEERING	7,500	0	19,500	7,500	(12,000)	7,500	7,500
341	HWY TELEPHONE	5,886	5,409	5,886	5,493	(393)	5,493	5,493
342	HWY DATA PROCESSING	1,400	233	1,400	1,400	0	1,400	1,400
390	HWY OTHER PROFESSIONAL SVS	3,220	5,595	1,220	1,220	0	1,220	1,220
410	HWY ELECTRICITY	177,380	164,286	158,285	96,454	(61,831)	96,454	96,454
411	HWY HVAC	9,690	7,766	9,750	7,800	(1,950)	7,800	7,800
412	HWY WATER	400	345	400	400	0	400	400
413	HWY SEWER	440	395	448	448	0	448	448
430	HWY REPAIRS & MAINTENANCE	1,616,108	1,378,277	1,558,133	1,557,133	(1,000)	1,557,133	1,557,133
440	HWY RENTAL & LEASES	1,272	1,990	1,272	1,272	0	1,272	1,272
490	HWY OTHER PROPERTY RELATED SVS	207,360	328,663	207,360	259,800	52,440	259,800	259,800
550	HWY PRINTING	1,800	962	1,800	1,400	(400)	1,400	1,400
560	HWY DUES & SUBSCRIPTIONS	2,158	2,235	2,158	2,158	0	2,158	2,158
610	HWY GENERAL SUPPLIES	6,500	9,259	6,500	6,500	0	6,500	6,500
620	HWY OFFICE SUPPLIES	1,798	1,077	1,798	1,798	0	1,798	1,798
625	HWY POSTAGE	880	231	880	250	(630)	250	250
630	HWY MAINT & REPAIR SUPPLIES	242,110	242,831	218,450	227,095	8,645	227,095	227,095
635	HWY GASOLINE	6,840	2,369	1,850	2,160	310	2,160	2,160
636	HWY DIESEL FUEL	68,675	77,498	74,370	57,750	(16,620)	57,750	57,750

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT		Activity Center : HIGHWAYS & STREETS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
690	HWY OTHER NON CAPITAL	0	13,691	0	0	0	0	0
	TOTAL Operations & Maintenance	2,361,417	2,243,912	2,271,460	2,238,031	(33,429)	2,238,031	2,238,031
	Capital Outlay							
740	HWY MACHINERY & EQUIPMENT	0	0	0	225,000	225,000	225,000	225,000
750	HWY FURNITURE & FIXTURES	20,000	19,264	330,000	0	(330,000)	0	0
760	HWY VEHICLES	150,000	156,270	0	35,000	35,000	35,000	35,000
	TOTAL Capital Outlay	170,000	175,534	330,000	260,000	(70,000)	260,000	260,000
	Transfers							
930	HWY TFR TO CAPITAL PROJECT	0	0	0	75,000	75,000	75,000	75,000
960	HWY TFR TO TRUST/AGENCY FUND	118,001	0	0	0	0	0	0
	TOTAL Transfers	118,001	0	0	75,000	75,000	75,000	75,000
	Debt Service							
980	HWY DEBT SERVICE	57,829	57,829	49,875	50,513	638	50,513	50,513
	TOTAL Debt Service	57,829	57,829	49,875	50,513	638	50,513	50,513
	TOTAL HIGHWAYS & STREETS	4,093,369	3,921,537	4,062,423	4,020,567	(41,856)	4,020,567	4,004,167

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: HIGHWAYS & STREETS		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000	GOV GENERAL FUND							
18403000	033199	FEDERAL \$ PASS THRU STATE						
		79,956.79	.00	.00	.00	.00	.00	.0%
18403000	033530	NH HIGHWAY BLOCK GRANT REVENUE						
		585,805.37	647,996.00	647,996.00	647,996.00	647,996.00	647,996.00	.0%
18403000	033793	HWY INTERGOVERNMENTAL REIMB						
		3,381.62	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
18404000	034016	PWD INSPECTION FEES						
		31,487.69	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	.0%
18405000	035011	HYW SALE OF TOWN PROPERTY						
		8,802.50	.00	30,000.00	30,000.00	30,000.00	30,000.00	.0%
18405000	035061	HWY W/COMP & DISABILITY REIMB						
		1,272.88	.00	.00	.00	.00	.00	.0%
18405000	035062	HWY RESTITUTION REIMBURSEMENT						
		296.25	.00	.00	.00	.00	.00	.0%
18405000	035063	HWY REIMBURSEMENT-NONGOVERNMENT						
		18,162.52	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	.0%
18405000	035090	HWY MISCELLANEOUS REVENUE						
		100.00	.00	.00	.00	.00	.00	.0%
18406000	039150	HWYMA TFR FROM CAPITAL RESERVE						
		.00	20,000.00	.00	.00	.00	.00	.0%
18406000	039150	TRIMF HWY TFR FROM TRANSP IMP CAPRES						
		160,000.00	160,000.00	160,000.00	160,000.00	160,000.00	160,000.00	.0%
18406000	039160	STREE TFR FROM CHARLES ADAMS TRUST						
		.00	15,000.00	15,000.00	2,000.00	2,000.00	2,000.00	-86.7%
18408000	039390	HWY CAPITAL LEASE REVENUE						
		.00	.00	.00	35,000.00	35,000.00	35,000.00	.0%
18409000	039399	PWCR HWY USE PWCR COMMITTED FUND BAL						
		.00	.00	330,000.00	300,000.00	300,000.00	300,000.00	-9.1%
TOTAL GOV GENERAL FUND								
		889,265.62	883,996.00	1,193,996.00	1,215,996.00	1,215,996.00	1,215,996.00	1.8%
TOTAL HIGHWAYS & STREETS								
		889,265.62	883,996.00	1,193,996.00	1,215,996.00	1,215,996.00	1,215,996.00	1.8%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: TRANSFER STATION

DEPARTMENT MISSION:

To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State and local laws. The Transfer Station operations will continue collection of household hazardous and yard wastes. The division will strive to find the highest revenue for recyclable goods.

DEPARTMENT OBJECTIVES:

1. Continuing improvement of the Town's Recycling Program and to strive for a 40% recycling rate from Derry's Waste Stream.
2. Implementation of proactive grounds maintenance.
3. Continue to utilize the Reclamation Trust Fund to handle vehicle wastes and finance recycling projects.
4. Continue to improve revenue stream for commodities such as scrap iron, cardboard, newspaper. Also, introduce new markets and revenues for aluminum cans and HDPE/PETE plastics in new Transfer Station setup.
5. Continue to collect universal wastes including batteries, tires, waste oil and other products.
6. Participation in education of recycling efforts to residents, schools and civic organizations.
7. Continue employee certification and regular training.
8. Host Household Hazardous Waste Day in Spring 2017. Collaborate with Londonderry for their Fall 2016 event.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

88 Department: PUBLIC WORKS DEPT		Activity Center : TRANSFER STATION						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	TS PERMANENT POSITIONS	371,048	345,255	351,748	360,297	8,549	360,297	360,297
140	TS OVERTIME	30,000	77,036	15,000	15,000	0	15,000	15,000
190	TS OTHER COMPENSATION	22,297	10,206	12,305	14,072	1,767	14,072	14,072
200	TS EMPLOYEE BENEFITS	174,468	184,063	202,113	201,353	(760)	201,353	190,833
291	TS TRAINING & CONFERENCES	800	356	800	800	0	800	800
292	TS UNIFORMS	3,350	2,117	2,934	2,934	0	2,934	2,934
	TOTAL Personnel Services	601,963	640,305	584,900	594,456	9,556	594,456	583,936
Operations & Maintenance								
310	TS ARCHITECT/ENGINEERING	1,315	0	4,031	4,031	0	4,031	4,031
341	TS TELEPHONE	1,086	1,083	1,248	1,176	(72)	1,176	1,176
342	TS DATA PROCESSING	2,432	2,112	2,350	2,350	0	2,350	2,350
390	TS OTHER PROFESSIONAL SVS	480	2,860	480	480	0	480	480
410	TS ELECTRICITY	10,932	7,553	10,932	10,932	0	10,932	10,932
411	TS HVAC	609	835	1,220	976	(244)	976	976
412	TS WATER	124	101	120	120	0	120	120
413	TS SEWER	180	153	180	180	0	180	180
430	TS REPAIRS & MAINTENANCE	5,900	7,537	5,900	900	(5,000)	900	900
490	TS OTHER PROPERTY RELATED SVS	858,504	985,147	880,261	889,028	8,767	889,028	889,028
550	TS PRINTING	1,700	2,412	1,700	1,700	0	1,700	1,700
560	TS DUES & SUBSCRIPTIONS	1,300	1,690	1,300	1,300	0	1,300	1,300
610	TS GENERAL SUPPLIES	1,000	4,318	1,000	1,000	0	1,000	1,000
620	TS OFFICE SUPPLIES	500	1,563	500	500	0	500	500
625	TS POSTAGE	53	52	53	53	0	53	53
630	TS MAINT & REPAIR SUPPLIES	2,000	2,456	2,000	2,000	0	2,000	2,000
635	TS GASOLINE	60	0	0	60	60	60	60
636	TS DIESEL FUEL	21,540	22,129	22,310	22,310	0	22,310	22,310
640	TS CUSTODIAL & HOUSEKEEPING	150	134	150	150	0	150	150
	TOTAL Operations & Maintenance	909,865	1,052,110	935,735	939,246	3,511	939,246	939,246

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

88 Department: PUBLIC WORKS DEPT		Activity Center : TRANSFER STATION						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Capital Outlay								
740	TS MACHINERY & EQUIPMENT	66,000	65,852	30,000	235,000	205,000	235,000	235,000
	TOTAL Capital Outlay	66,000	65,852	30,000	235,000	205,000	235,000	235,000
Transfers								
Debt Service								
980	TS DEBT SERVICE	49,967	12,839	12,695	0	(12,695)	0	0
	TOTAL Debt Service	49,967	12,839	12,695	0	(12,695)	0	0
	TOTAL TRANSFER STATION	1,627,795	1,771,106	1,563,330	1,768,702	205,372	1,768,702	1,758,182

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TRANSFER STATION

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
18802000 032909 TRANS LANDFILL PERMITS REVENUE							
	3,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
18803000 033199 FEDERAL \$ PASS THRU STATE							
	4,483.55	.00	.00	.00	.00	.00	.0%
18803000 033595 HHW15 NH STATE REIMBURSEMENT							
	5,941.00	.00	.00	.00	.00	.00	.0%
18803000 033595 HWYWM NH STATE REIMBURSEMENT							
	.00	5,611.00	5,611.00	5,611.00	5,611.00	5,611.00	.0%
18803000 033793 IGOV REIMB-RESTITUTION							
	129.00	.00	.00	.00	.00	.00	.0%
18804000 034013 TS COPY CHARGES							
	.00	40.00	40.00	40.00	40.00	40.00	.0%
18804000 034042 TRANS COMMERCIAL TIPPING FEES							
	124.75	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
18804000 034045 ALUM TS RECYCLING-ALUMINUM REV							
	.00	49,000.00	49,000.00	98,000.00	98,000.00	98,000.00	100.0%
18804000 034045 APPLI TS RECYCLING-APPLIANCE REV							
	6,550.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	.0%
18804000 034045 CBORD TS RECYCLING-CARDBOARD							
	38,328.49	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	.0%
18804000 034045 CMATL TS RECYCLING-CONSTRUCT MATL							
	218,023.00	196,000.00	196,000.00	238,000.00	238,000.00	238,000.00	21.4%
18804000 034045 COMIN TS COMMINGLED RECYCLING REV							
	4,876.50	.00	.00	.00	.00	.00	.0%
18804000 034045 FURN TS RECYCLING-FURN/MAT/BXSPRNG							
	19,185.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	.0%
18804000 034045 NEWSP TS RECYCLING-NEWSPAPER REV							
	9,819.04	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	.0%
18804000 034045 PLAST TS RECYCLING-PLASTIC #1-#7 REV							
	.00	12,000.00	12,000.00	28,000.00	28,000.00	28,000.00	133.3%
18804000 034045 RIGID TS RECYCLING-RIGID PLASTIC REV							
	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
18804000 034045 SMETL TS RECYCLING-SCRAP METAL							
	98,583.97	98,000.00	98,000.00	70,000.00	70,000.00	70,000.00	-28.6%
18804000 034045 STEEL TS RECYCLING-STEEL CAN REVENUE							
	.00	6,000.00	6,000.00	12,000.00	12,000.00	12,000.00	100.0%
18804000 034045 TINCN TS RECYCLING-TIN CAN REVENUE							
	.00	4,000.00	4,000.00	8,000.00	8,000.00	8,000.00	100.0%
18804000 034045 TVCOM TS RECYCLING-TV/COMPUTER REV							
	15,940.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: TRANSFER STATION		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
18805000 035011	TS SALE OF TOWN PROPERTY	225.00	.00	.00	50,000.00	50,000.00	50,000.00	.0%
18805000 035061	TS W/COMP & DISABILITY REIMB	26,592.28	.00	.00	.00	.00	.00	.0%
18805000 035063	TS REIMBURSEMENTS-NON GOV	1,260.00	.00	.00	.00	.00	.00	.0%
18805000 035090	TS MISCELLANEOUS REVENUE	3,278.09	.00	.00	.00	.00	.00	.0%
18806000 039161 WTREC	TFR FROM WTIRE TRUST	27,600.00	27,600.00	27,600.00	27,600.00	27,600.00	27,600.00	.0%
18809000 039399 PWCR	TS USE PWCR COMMITTED FUND BAL	.00	30,000.00	30,000.00	235,000.00	235,000.00	235,000.00	683.3%
TOTAL GOV GENERAL FUND		483,939.67	539,251.00	539,251.00	883,251.00	883,251.00	883,251.00	63.8%
TOTAL TRANSFER STATION		483,939.67	539,251.00	539,251.00	883,251.00	883,251.00	883,251.00	63.8%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: VEHICLE MAINTENANCE

DEPARTMENT MISSION:

The purpose of the Vehicle Maintenance Division is to maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation. Additionally, to maintain these vehicles by an effective preventative maintenance program and dedicated employee effort.

DEPARTMENT OBJECTIVES:

1. Maintain/Repair vehicles and equipment in an efficient and cost effective manner.
2. Assure that all snow related equipment is serviced and ready for winter operations.
3. Develop specifications and recommend vehicle and equipment replacements.
4. Assist the Highway Division in emergency response situations.
5. Continued participation in training on current repair techniques.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT		Activity Center : VEHICLE MAINTENANCE						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	VM PERMANENT POSITIONS	181,197	181,112	185,795	189,037	3,242	189,037	189,037
140	VM OVERTIME	9,000	11,739	9,050	9,050	0	9,050	9,050
190	VM OTHER COMPENSATION	13,061	12,800	12,966	13,833	867	13,833	13,833
200	VM EMPLOYEE BENEFITS	82,793	82,218	86,848	87,658	810	87,658	83,908
291	VM TRAINING & CONFERENCES	200	0	200	200	0	200	200
292	VM UNIFORMS	2,814	1,335	2,814	2,814	0	2,814	2,814
	TOTAL Personnel Services	289,065	289,204	297,673	302,592	4,919	302,592	298,842
Operations & Maintenance								
341	VM TELEPHONE	1,126	1,209	1,228	1,024	(204)	1,024	1,024
390	VM OTHER PROFESSIONAL SVS	292	190	292	292	0	292	292
410	VM ELECTRICITY	4,479	3,595	4,479	5,226	747	5,226	5,226
411	VM HVAC	9,690	7,766	9,750	7,800	(1,950)	7,800	7,800
412	VM WATER	164	411	240	240	0	240	240
413	VM SEWER	232	523	316	316	0	316	316
430	VM REPAIRS & MAINTENANCE	1,000	4,026	1,000	1,000	0	1,000	1,000
440	VM RENTAL & LEASES	2,268	2,471	2,268	2,268	0	2,268	2,268
620	VM OFFICE SUPPLIES	500	74	500	500	0	500	500
630	VM MAINT & REPAIR SUPPLIES	40,000	40,295	37,000	37,000	0	37,000	37,000
635	VM GASOLINE	90	1,354	1,400	1,120	(280)	1,120	1,120
636	VM DIESEL FUEL	1,340	863	676	627	(49)	627	627
640	VM CUSTODIAL & HOUSEKEEPING SU	500	896	500	500	0	500	500
660	VM VEHICLE REPAIRS	88,451	172,205	95,340	91,701	(3,639)	91,701	91,701
690	VM OTHER NON CAPITAL	2,800	7,551	0	2,800	2,800	2,800	2,800
	TOTAL Operations & Maintenance	152,932	246,293	154,989	152,414	(2,576)	152,414	152,414
Capital Outlay								
740	VM MACHINERY & EQUIPMENT	90,000	0	0	0	0	0	0
760	VM VEHICLES	0	0	0	0	0	0	0
	TOTAL Capital Outlay	90,000	0	0	0	0	0	0

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT		Activity Center : VEHICLE MAINTENANCE						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Transfers								
Debt Service								
980	VM DEBT SERVICE	5,633	5,632	5,632	5,633	1	5,633	5,633
	TOTAL Debt Service	5,633	5,632	5,632	5,633	1	5,633	5,633
	TOTAL VEHICLE MAINTENANCE	537,630	541,129	458,294	460,639	2,345	460,639	456,889

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
VEHICLE MAINTENANCE

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
18605000 035061 VM W/COMP & DISABILITY REIMB	.00	.00	.00	.00	.00	.00	.0%
18605000 035090 VM MISCELLANEOUS REVENUE	187.50	.00	.00	.00	.00	.00	.0%
18606000 039160 ACARR VM TFR FROM TRUST-A/CARR	2,107.00	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND	2,294.50	.00	.00	.00	.00	.00	.0%
TOTAL VEHICLE MAINTENANCE	2,294.50	.00	.00	.00	.00	.00	.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER Bldg & Grounds, Trees

DEPARTMENT MISSION:

The Building and Grounds Division's key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house services functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and, implement building improvements and modifications in compliance with the American Disability Act. The division assists with the maintenance of historical buildings. The division carries out its mission through preventative, scheduled, and emergency maintenance to preserve and to protect the Town's assets and their appearance. Hazardous and/or dangerous trees under the Town's jurisdiction are removed to ensure the safety of our citizens and the health of our tree stock.

DEPARTMENT OBJECTIVES:

1. Address issues that are found during the building audits.
2. To provide a safe and clean environment for all town employees and citizens in all Town facilities.
3. Continue training employees to control the cost and use of outside contractors in the general maintenance field, H.V.A.C., and other skilled trades.
4. Provide cost-effective services that meet the essential requirements of our customer.
5. Remove dead and diseased trees that are within the Town's right of way that cause an imminent danger to the public.
6. Continue reviewing and adjusting the energy management systems to reduce the energy consumption in Town buildings.
7. Repaint the exterior of the Adams Memorial Building at a cost of \$22,900.00.
8. Install an automatic glycol feed system at the Derry Municipal Center at a cost of \$4,800.00.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT		Activity Center : BUILDING & GROUNDS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	BG PERMANENT POSITIONS	273,415	271,532	277,325	283,925	6,600	283,925	283,925
120	BG TEMPORARY POSITIONS	16,598	19,598	16,598	16,848	250	16,848	16,848
140	BG OVERTIME	13,000	30,152	6,500	7,850	1,350	7,850	7,850
190	BG OTHER COMPENSATION	24,371	19,573	24,606	25,973	1,367	25,973	25,973
200	BG EMPLOYEE BENEFITS	133,602	133,560	139,984	141,440	1,456	141,440	134,780
291	BG TRAINING & CONFERENCES	2,000	6,290	2,000	2,000	0	2,000	2,000
292	BG UNIFORMS	3,203	2,605	3,164	3,164	0	3,164	3,164
TOTAL Personnel Services		466,189	483,310	470,177	481,200	11,023	481,200	474,540
Operations & Maintenance								
341	BG TELEPHONE	3,163	1,976	2,215	2,191	(24)	2,191	2,191
342	BG INFO TECH SERVICES	1,680	1,124	0	1,200	1,200	1,200	1,200
360	BG CUSTODIAL SERVICES	1,440	816	1,440	1,440	0	1,440	1,440
410	BG ELECTRICITY	73,599	61,008	69,091	69,091	0	69,091	69,091
411	BG HVAC	33,701	39,646	32,724	29,522	(3,202)	26,519	26,519
412	BG WATER	4,496	3,350	3,792	3,792	0	3,792	3,792
413	BG SEWER	5,480	3,908	4,868	4,868	0	4,868	4,868
430	BG CONTRACTED REPAIR & MAINT	69,535	73,477	85,860	79,610	(6,250)	79,610	79,610
490	BG OTHER PURCHASED PROF SVS	13,000	2,603	13,000	13,000	0	13,000	13,000
550	BG PRINTING	450	163	450	450	0	450	450
610	BG SUPPLIES-GENERAL	3,500	2,395	3,500	3,250	(250)	3,250	3,250
620	BG SUPPLIES-OFFICE	100	46	100	100	0	100	100
630	BG MAINT & REPAIR SUPPLIES	19,395	21,286	17,850	18,350	500	18,350	18,350
635	BG GASOLINE	897	988	500	1,160	660	1,160	1,160
636	BG DIESEL FUEL	4,556	3,324	3,853	2,530	(1,323)	2,530	2,530
640	BG SUPPLIES-CUSTODIAL&HOUSEKEP	16,400	16,144	16,400	16,400	0	16,400	16,400
650	BG SUPPLIES-GROUNDSKEEPING	1,500	1,254	1,500	1,500	0	1,500	1,500
690	BG OTHER NON CAPITAL	0	4,278	2,900	3,000	100	3,000	3,000
TOTAL Operations & Maintenance		252,892	238,014	260,043	251,454	(8,589)	248,451	248,451

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT		Activity Center : BUILDING & GROUNDS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Capital Outlay								
710	BG LAND & IMPROVEMENTS	0	0	27,570	0	(27,570)	0	0
720	BG BUILDINGS	0	3,432	21,000	0	(21,000)	0	0
760	BG VEHICLES	35,000	35,548	0	0	0	0	0
	TOTAL Capital Outlay	35,000	38,980	48,570	0	(48,570)	0	0
Transfers								
930	BG TFR TO CAPITAL PROJECT FUND	0	0	0	0	0	0	0
	TOTAL Transfers	0	0	0	0	0	0	0
Debt Service								
980	B&G DEBT SERVICE	21,788	21,794	15,286	7,293	(7,993)	7,293	7,293
	TOTAL Debt Service	21,788	21,794	15,286	7,293	(7,993)	7,293	7,293
	TOTAL BUILDING & GROUNDS	775,869	782,098	794,076	739,947	(54,129)	736,944	730,284

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
BUILDING & GROUNDS

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
18003000 033199 FEDERAL \$ PASS THRU STATE							
3,745.13	.00	.00	.00	.00	.00	.00	.0%
18005000 035031 RENT TOWN PROPERTY (ST)							
.00	.00	.00	.00	.00	.00	.00	.0%
18005000 035032 RENT TOWN PROPERTY (LT)							
1.00 1.00	1.00	1.00	1.00	1.00	1.00	1.00	.0%
18005000 035061 BG W/COMP & DISABILITY REIMB							
268.59	.00	.00	.00	.00	.00	.00	.0%
18005000 035063 REIMBURSEMENTS-NONGOVERNMENTAL							
.00 13,785.00	13,785.00	.00	.00	.00	.00	.00	-100.0%
18005000 035090 BG VENDING MACHINE REVENUE							
.00	.00	.00	.00	.00	.00	.00	.0%
18005001 035032 BG ADAMS RENT TOWN PROPERTY							
30,600.00 30,600.00	30,600.00	30,600.00	30,600.00	30,600.00	30,600.00	30,600.00	.0%
18005003 035032 RENT TOWN PROPERTY (LT)							
82,420.64 83,340.00	83,340.00	83,340.00	85,236.00	85,236.00	85,236.00	85,236.00	2.3%
18008000 039390 BG CAPITAL LEASE REVENUE							
35,000.00	.00	.00	.00	.00	.00	.00	.0%
18009000 039399 PWCR B&G USE PWCR COMMITTED FUND BAL							
.00 34,785.00	34,785.00	.00	.00	.00	.00	.00	-100.0%
TOTAL GOV GENERAL FUND							
152,035.36	162,511.00	162,511.00	115,837.00	115,837.00	115,837.00	115,837.00	-28.7%
TOTAL BUILDING & GROUNDS							
152,035.36	162,511.00	162,511.00	115,837.00	115,837.00	115,837.00	115,837.00	-28.7%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: CEMETERY

DEPARTMENT MISSION:

To strive to support the community members at a time of mourning in the cemetery, and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

DEPARTMENT OBJECTIVES:

1. To assist the Cemetery Trustees' with adopted Policies and Procedures for the mutual protection and benefit of the plot owners and those interred in the cemetery.
2. To maintain Forest Hill Cemetery as accessible and as well maintained as possible.
3. To cooperate with funeral homes to complete interment or disinterment work as requested.
4. To work with the IT department to complete mapping and recording the gravesites.
5. To replace a 2000 Ford Ranger at a cost of \$25,000.00.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT		Activity Center : CEMETERY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	CEM PERMANENT POSITIONS	88,755	77,962	90,400	91,191	791	91,191	91,191
120	CEM TEMPORARY POSITIONS	33,500	24,776	33,500	33,500	0	33,500	33,500
140	CEM OVERTIME	4,810	2,240	4,900	4,900	0	4,900	4,900
190	CEM OTHER COMPENSATION	3,711	3,902	3,466	4,276	810	4,276	4,276
200	CEM EMPLOYEE BENEFITS	53,642	45,202	56,207	55,465	(742)	55,465	53,135
	TOTAL Personnel Services	184,418	154,081	188,473	189,332	859	189,332	187,002
Operations & Maintenance								
341	CEM TELEPHONE	390	385	390	390	0	390	390
390	CEM OTHER PROFESSIONAL SVS	160	0	160	160	0	160	160
410	CEM ELECTRICITY	1,170	1,888	1,162	1,162	0	1,162	1,162
411	CEM HVAC	5,100	3,181	4,560	3,648	(912)	3,648	3,648
430	CEM REPAIRS & MAINTENANCE	1,083	1,029	1,083	26,083	25,000	26,083	1,083
490	CEM OTHER PROPERTY RELATED SVS	500	0	500	500	0	500	500
550	CEM PRINTING	200	0	200	200	0	200	200
610	CEM GENERAL SUPPLIES	2,500	652	2,500	2,500	0	2,500	2,500
620	CEM OFFICE SUPPLIES	200	91	200	200	0	200	200
625	CEM POSTAGE	50	2	50	50	0	50	50
630	CEM MAINT & REPAIR SUPPLIES	2,500	2,570	2,500	2,500	0	2,500	2,500
635	CEM GASOLINE	5,967	5,094	3,875	3,540	(335)	3,540	3,540
640	CEM CUSTODIAL & HOUSEKEEPING	200	24	200	150	(50)	150	150
650	CEM GROUNDSKEEPING SUPPLIES	500	224	500	500	0	500	500
690	CEM OTHER NON CAPITAL	0	2,500	0	0	0	0	0
	TOTAL Operations & Maintenance	20,520	17,640	17,880	41,583	23,703	41,583	16,583
Capital Outlay								
710	CEM LAND & IMPROVEMENTS	0	0	0	0	0	0	0
740	CEM MACHINERY & EQUIPMENT	0	0	0	0	0	0	0
760	CEM VEHICLES	0	0	0	25,000	25,000	25,000	25,000
	TOTAL Capital Outlay	0	0	0	25,000	25,000	25,000	25,000

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT		Activity Center : CEMETERY						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Transfers								
960	CEM TFR TO TRUST/AGENCY FUND	13,200	16,350	13,200	13,200	0	13,200	13,200
	TOTAL Transfers	13,200	16,350	13,200	13,200	0	13,200	13,200
Debt Service								
980	CEM DEBT SERVICE	4,226	4,226	4,226	9,976	5,750	9,976	9,976
	TOTAL Debt Service	4,226	4,226	4,226	9,976	5,750	9,976	9,976
	TOTAL CEMETERY	222,364	192,297	223,779	279,091	55,312	279,091	251,761

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
CEMETERY

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
18202000 032906 CEMET CEM PERPETUAL CARE FEE	16,350.00	13,200.00	13,200.00	13,200.00	13,200.00	13,200.00	.0%
18204000 034010 BURIAL/CREMATION/INTERMENT FEE	36,575.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	.0%
18205000 035011 CEM SALE OF CEMETERY LOT	20,550.00	15,400.00	15,400.00	15,400.00	15,400.00	15,400.00	.0%
18205000 035090 CEM MISCELLANEOUS REVENUE	835.00	.00	.00	.00	.00	.00	.0%
18206000 039162 CEMET INTERFUND TFR FROM TRST-CEMET	75,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	.0%
18208000 039390 CEM CAPITAL LEASE REVENUE	.00	.00	.00	25,000.00	25,000.00	25,000.00	.0%
TOTAL GOV GENERAL FUND	149,310.00	115,600.00	115,600.00	140,600.00	140,600.00	140,600.00	21.6%
TOTAL CEMETERY	149,310.00	115,600.00	115,600.00	140,600.00	140,600.00	140,600.00	21.6%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: CODE ENFORCEMENT

Department Mission:

The Code Enforcement Division's primary goal is to provide effective plan review and inspectional services to insure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

Department Objectives:

1. Continued proactive enforcement of the newly adopted Property Maintenance Code to effectively deal with vacant and distressed properties, particularly in the downtown area.
 2. Provide timely enforcement of zoning and land use violations.
 3. Update adopted codes to follow the most recent code cycle in order to stay current with the State Building Code. The 2015 Code editions should be adopted by the State if FY17.
 4. Continue to provide educational opportunities for department staff in order to keep current with the latest codes and regulations.
 5. Continue to provide timely Building Construction related inspections for citizens and contractors living and/or working in the Town.
 6. Continue to work with the Planning Department to upgrade provisions of the Zoning Ordinance.
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Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

62 Department: PUBLIC WORKS DEPT		Activity Center : CODE ENFORCEMENT						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	CE PERMANENT POSITIONS	208,221	213,929	213,106	212,822	(284)	212,822	212,822
140	CE OVERTIME	1,500	1,917	1,550	1,550	0	1,550	1,550
190	CE OTHER COMPENSATION	12,616	15,610	17,909	18,830	921	18,830	18,630
200	CE EMPLOYEE BENEFITS	117,971	100,472	106,489	101,781	(4,708)	101,781	100,381
291	CE TRAINING & CONFERENCES	1,500	2,461	2,000	2,000	0	2,000	2,000
292	CE UNIFORMS	564	625	564	564	0	564	564
	TOTAL Personnel Services	342,372	338,131	341,618	337,547	(4,071)	337,547	335,947
Operations & Maintenance								
341	CE TELEPHONE	2,592	1,942	2,136	1,956	(180)	1,956	1,956
355	CE PHOTO LABORATORY	150	0	150	100	(50)	100	100
390	CE OTHER PROFESSIONAL SERVICES	500	55	0	0	0	0	0
440	CE RENTAL & LEASES	1,368	1,246	1,368	1,368	0	1,368	1,368
550	CE PRINTING	1,100	1,517	1,000	1,000	0	1,000	1,000
560	CE DUES & SUBSCRIPTIONS	956	755	956	956	0	956	956
620	CE OFFICE SUPPLIES	2,000	946	2,000	2,000	0	2,000	2,000
625	CE POSTAGE	1,500	959	1,500	1,500	0	1,500	1,500
635	CE GASOLINE	2,535	1,879	1,875	1,600	(275)	1,600	1,600
670	CE BOOKS & PERIODICALS	750	975	750	750	0	750	750
	TOTAL Operations & Maintenance	13,451	11,558	11,735	11,230	(505)	11,230	11,230
Capital Outlay								
760	CE VEHICLES	0	0	0	0	0	0	0
	TOTAL Capital Outlay	0	0	0	0	0	0	0
Transfers								
Debt Service								
980	CE DEBT SERVICE	5,922	5,921	5,632	5,633	1	5,633	5,633
	TOTAL Debt Service	5,922	5,921	5,632	5,633	1	5,633	5,633

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

TOTAL CODE ENFORCEMENT	361,745	355,610	358,985	354,410	(4,575)	354,410	352,810
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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
CODE ENFORCEMENT

CODE ENFORCEMENT		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000	GOV GENERAL FUND							
16202000	032300	BUILDING PERMITS						
		154,106.66	218,000.00	218,000.00	218,000.00	218,000.00	268,000.00	.0%
16202000	032906	CE MOBILE HOME LICENSING						
		300.00	675.00	675.00	675.00	675.00	675.00	.0%
16204000	034010	CE REINSPECTION FEES						
		70.00	350.00	350.00	350.00	350.00	350.00	.0%
16204000	034013	CE COPY CHARGES						
		133.75	100.00	100.00	100.00	100.00	100.00	.0%
16204000	034018	CE ZONING REVENUES						
		3,391.23	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	.0%
16205000	035041	CE FINES FROM COURTS						
		12,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
16205000	035061	CE W/COMP & DISABILITY REIMB						
		600.00	.00	.00	.00	.00	.00	.0%
16205000	035063	REIMBURSEMENTS-NONGOVERNMENTAL						
		20.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
TOTAL GOV GENERAL FUND								
		171,121.64	227,125.00	227,125.00	227,125.00	227,125.00	277,125.00	.0%
TOTAL CODE ENFORCEMENT								
		171,121.64	227,125.00	227,125.00	227,125.00	227,125.00	277,125.00	.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: RECREATION

DEPARTMENT MISSION:

To continue to meet and evaluate the needs of our residents in order to offer affordable, safe, productive and educational recreational programs, services, and special events.

The Department is committed to providing citizens of all ages and demographics with the opportunity to participate in a variety of community programs, athletic leagues and activities. It is critically important to maintain open communications and build mutual collaborative respect and support with all athletic leagues, civic and private organizations, and human services agencies, to make certain that programming needs and community resources are sustained and, moreover, expanded upon to meet the growing needs within our community.

DEPARTMENT OBJECTIVES:

1. To continue to improve upon programming and services for senior citizens, by offering additional outings and health related initiatives relevant for our residents. Continue outreach and networking with Parkland Medical Center, Rockingham Meals on Wheels, Community Caregivers, the SportsZone, and the Marion Gerrish Community Center is critical to the success.
2. To enhance recruitment and retention practices in order to acquire highly qualified and certified employees to cover temporary/seasonal positions at all park locations.
3. To continue working on updating operational policies and procedures.
4. To continue enhancing and promoting special events and activities at both Don Ball and Hood Park.
5. To continue to promote online registrations via Active Net, as well as strive and support the move to over the counter credit card transactions.
6. To develop long term programming and facility needs research, with the possibility of using other Town/School facilities to accommodate and/or adding on to existing facilities to accommodate future growth and community participation. This includes exploring possibilities of expanding programming at both the Alexander-Carr Lodge and Marion Gerrish Community Center.

Town of Derry, NH
Activity Center Narrative, Programs and Activities
FY 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: RECREATION

NARRATIVE

The Recreation Division coordinates, administers, and facilitates all Town sponsored recreational programs, services, outings, and special events. The Department maintains extensive contact with outside athletic leagues, clubs, groups and agencies regarding non-sponsored programs and services. The Division is responsible for planning, promoting, and implementing all ongoing, seasonal athletic and social programs, as well as developing ongoing operating policies and procedures governing the programs, facility usage, and beneficial means of increasing and improving the quality of safe recreational programs, services, and facilities.

PROGRAMS AND ACTIVITIES

The Recreation Division coordinates and facilitates over 100 programs and events, attempting to target and develop programs based upon the needs of the Town. Employees serve on various Town committees and boards to assist with coordinating additional recreational and cultural events. The Division has made significant strides in implementing standard operating procedures to ensure the efficiency, organization and safety in all athletic programs. Policy updates regulating field utilization, overall park operations, and the Splash Pad have yielded positive results and fostered a greater understanding and appreciation for these valuable community resources.

Primary programs are as follows: Winter Basketball, Travel Basketball, T-Ball, Swim Lessons/Boating, Tennis Camps, Judo, Day Trips, T'ai Chi, Yoga, and Special Olympics. Collaborative clinics with Derry Little League, Derry Youth Lacrosse, and Derry Pathfinders Snowmobile Club have afforded free instructional and educational opportunities for our residents to benefit from. Seasonal programming continues occurs at Hood Park, Gallien's Beach, Don Ball, and Alexander-Carr, and administers four concession stands. Several special events occur annually and include the Summer Concert Series, vacation week activities, July Fourth fireworks, Summer Fun Runs, Downtown Trick-or-Treat, and Very Derry Holiday. Key senior citizen programming and services includes two exercise programs, bonebuilders, two linedancing classes, bingo, bus trips, indoor walking, and a several outings, picnics, luncheons, and dinners in conjunction with civic organizations. In conjunction with Parkland Medical Center, monthly healthy aging lectures continue to occur at the Marion Gerrish Center. The Division works closely with the Marion Gerrish Community Center as they continue to expand and sponsor cards and games groups for seniors, which now include bridge, cribbage, 45's, whist, Uno, and mahjong. The Department continues to directly assist several organizations on large community events, such as Derryfest, Frost Festival, veterans/holiday observances, parades, road races, and a myriad of other special events.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

70 Department: PUBLIC WORKS DEPT		Activity Center : RECREATION						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	REC PERMANENT POSITIONS	143,929	139,934	142,213	136,534	(5,679)	136,534	136,534
120	REC TEMPORARY POSITIONS	203,896	172,461	203,983	209,218	5,235	209,218	209,218
140	REC OVERTIME	5,000	9,602	2,500	9,231	6,731	9,231	9,231
190	REC OTHER COMPENSATION	11,612	11,123	11,476	10,430	(1,046)	10,430	10,430
200	REC EMPLOYEE BENEFITS	58,578	52,742	59,165	80,893	21,728	80,893	79,993
291	REC TRAINING & CONFERENCES	2,000	2,909	2,000	2,000	0	2,000	2,000
292	REC UNIFORMS	1,000	1,518	1,000	1,000	0	1,000	1,000
TOTAL Personnel Services		426,015	390,288	422,337	449,306	26,969	449,306	448,406
Operations & Maintenance								
341	REC TELEPHONE	1,182	942	958	1,072	114	1,072	1,072
342	REC DATA PROCESSING	2,900	3,515	2,900	3,300	400	3,300	3,300
390	REC OTHER PROFESSIONAL SVS	86,500	65,131	79,900	72,500	(7,400)	72,500	72,500
430	REC REPAIRS & MAINTENANCE	1,000	0	1,000	1,000	0	1,000	1,000
440	REC RENTAL & LEASES	18,040	15,815	18,040	16,928	(1,112)	16,928	16,928
490	REC OTHER PROP RELATED SVS	240	480	240	240	0	240	240
550	REC PRINTING	3,300	1,859	3,300	3,200	(100)	3,200	3,200
560	REC DUES & SUBSCRIPTIONS	650	707	700	750	50	750	750
610	REC GENERAL SUPPLIES	44,500	41,902	44,000	43,500	(500)	43,500	43,500
620	REC OFFICE SUPPLIES	1,950	1,650	1,950	1,950	0	1,950	1,950
625	REC POSTAGE	686	507	686	686	0	686	686
630	REC MAINT & REPAIR SUPPLIES	1,000	624	1,000	1,000	0	1,000	1,000
635	REC GASOLINE	1,218	785	1,025	0	(1,025)	0	0
690	REC OTHER NON CAPITAL	2,000	1,818	2,000	2,000	0	2,000	2,000
TOTAL Operations & Maintenance		165,166	135,748	157,699	148,126	(9,573)	148,126	148,126
Capital Outlay								
Transfers								
Debt Service								

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

TOTAL RECREATION	591,181	526,036	580,036	597,432	17,396	597,432	596,532
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NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
RECREATION

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000	GOV GENERAL FUND							
17002008	032900	REC SCHEDULING FEES						
		5,589.15	4,500.00	4,500.00	5,000.00	5,000.00	5,000.00	11.1%
17002028	032900	REC GALLIENS BEACH PASSES						
		4,890.00	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	.0%
17004001	034095	REC BASEBALL GRASSHOPPER REV						
		1,250.00	.00	.00	.00	.00	.00	.0%
17004002	034095	REC BASKETBALL TRAVEL REV						
		6,915.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	.0%
17004003	034095	REC BASKETBALL WINTER REV						
		27,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	.0%
17004005	034095	REC TENNIS LESSONS REV						
		5,653.08	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
17004010	034095	REC SOFTBALL/TBALL REV						
		5,050.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	.0%
17004011	034095	REC GALLIENS SERVICES REV						
		9,969.00	10,750.00	10,750.00	11,000.00	11,000.00	11,000.00	2.3%
17004012	034095	REC JUDO LESSONS REV						
		5,017.40	6,800.00	6,800.00	6,000.00	6,000.00	6,000.00	-11.8%
17004014	034095	REC DBPK CONCESSIONS						
		18,976.14	18,500.00	18,500.00	20,000.00	20,000.00	20,000.00	8.1%
17004020	034095	REC A/CARR CONCESSION REV						
		2,606.65	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	.0%
17004021	034095	REC A/CARR CAMP LESSONS REV						
		1,125.00	850.00	850.00	850.00	850.00	850.00	.0%
17004025	034095	REC HOOD CONCESSION REV						
		1,543.30	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	.0%
17004026	034095	REC HOOD SWIM LESSONS REV						
		5,340.00	6,000.00	6,000.00	5,500.00	5,500.00	5,500.00	-8.3%
17004029	034095	REC GALLIENS CONCESSION REV						
		14,796.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	.0%
17004030	034095	REC GALLIENS KAYAK LESSON REV						
		1,780.00	1,700.00	1,700.00	1,800.00	1,800.00	1,800.00	5.9%
17004041	034095	REC BASEKETBALL-MENS+30 REV						
		1,104.00	900.00	900.00	900.00	900.00	900.00	.0%
17004042	034095	REC BUS TRIP REVENUE						
		17,272.00	20,000.00	20,000.00	18,000.00	18,000.00	18,000.00	-10.0%
17004045	034095	REC SPORTS PICTURE REVENUE						
		1,076.40	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
17004047	034095	YOUTH FITNESS						
		.00	.00	.00	.00	.00	.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR: RECREATION		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
17004051 034095	ADULT FITNESS REVENUE	3,525.00	6,000.00	6,000.00	4,000.00	4,000.00	4,000.00	-33.3%
17005000 035011	REC SALE OF TOWN PROPERTY	103.00	.00	.00	.00	.00	.00	.0%
17005000 035063	REC REIMBURSEMENT-NONGOVERNMENT	.00	.00	.00	.00	.00	.00	.0%
17005000 035082	REC SPONSORSHIP CONTRIBUTIONS	.00	.00	.00	.00	.00	.00	.0%
17005000 035090	REC MISCELLANEOUS REVENUE	3,184.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
17005001 035031	REC DPBK BLDG-RENT	1,050.00	1,250.00	1,250.00	600.00	600.00	600.00	-52.0%
17005002 035031	RENT VETS HALL BLDG	12,465.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	.0%
17005003 035031	REC RENTAL-ALEX CARR LODGE ST	1,725.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
17006000 039160 ACARR	REC TFR FROM TRUST-A/CARR	13,251.00	21,741.00	21,741.00	21,452.00	21,452.00	21,452.00	-1.3%
17006000 039160 MACGR	REC TFR FROM TRUST-MACGREGOR	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	.0%
TOTAL GOV GENERAL FUND		180,256.12	199,591.00	199,591.00	195,702.00	195,702.00	195,702.00	-1.9%
TOTAL RECREATION		180,256.12	199,591.00	199,591.00	195,702.00	195,702.00	195,702.00	-1.9%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: PARKS

DEPARTMENT MISSION:

To continue to provide quality services and maintain extremely high standards in maintaining the Town's public parks, playgrounds, and athletic fields. To provide safe recreational environments and conditions for public use. To continue to collaborate with athletic leagues, civic organizations and businesses to fund facility improvements and expand recreational opportunities.

DEPARTMENT OBJECTIVES:

1. To continue to create and instill a sense of community pride in the Town's park areas, facilities, ball fields, and gardens.
2. To improve turf and overall playing conditions at ball field locations. To continue topdressing and seeding low spots and high usage areas utilizing staff and appropriate contracted services. To laser grade and topdress O'Hara baseball field in fall 2016.
3. To remain vigilant and address playground repairs in a timely and efficient manner; to continue to receive high scores on playground audits from Primex regarding the condition and perpetual upkeep of the structures and subsequent grounds.
4. To remain focused and proactive upon completing cyclical maintenance tasks, ensuring that our fields, park areas, structures, and site amenities are safe and in pristine condition for all residents.
5. To continue to replace and upgrade vehicles and equipment in order to make operations more efficient.
6. To continue to work with the Derry Cooperative School District in order to gradually expand West Running Brook field to create a regulation 90' baseball diamond.
7. To continue with field renovations and park/building upgrades and renovations by utilizing Division employees and/or contracted services.
8. To continue to explore viable park development options and enhancements, particularly in devising a long term plan to create a second outdoor basketball court, a pickleball court at the pavilion site at Alexander-Carr Park, as well as explore the feasibility of constructing an addition to the Lodge at Alexander-Carr Park.

Town of Derry, NH

Activity Center Narrative, Programs and Activities FY 2017

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: Parks

NARRATIVE

The Parks Division is directly responsible for the upkeep and maintenance at all Town park areas, facilities and ball fields. This includes an extensive amount of routine maintenance tasks, such as mowing, trimming, painting, raking, landscaping, field preparation, line striping for athletic and special events, litter removal, safety audits and inspections of playground equipment and apparatus, and completing all necessary repairs. This Division plays an integral role in the safeguarding, development and implementation of all of the Town's recreational areas and ball fields, as well as partaking in construction and renovation projects at all Town facilities.

PROGRAMS AND ACTIVITIES

The Parks Division is responsible for completing all maintenance and repairs at park areas, which entails an intricate, variety of park systems, playground structures, athletic fields, tennis courts, basketball courts, picnic areas, waterfronts, gardens, and other municipal areas. This is an extensive amount of work which involves not only field preparation and maintenance, but line striping services that must be completed prior to athletic games and events.

Division employees have assumed a greater role in project coordination and management, completing fence repairs, masonry, construction, plumbing, drainage projects, and in-house and/or in conjunction with private contractors. Capital projects and improvements that have been completed over the last several fiscal years have significantly improved park areas and ball fields throughout the Town. The Division continues to receive high scores on our annual playground audits and inspections that are completed annually by the Town's insurance provider.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT		Activity Center : PARKS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	PAR PERMANENT POSITIONS	307,444	271,610	311,302	308,546	(2,756)	308,546	308,546
120	PAR TEMPORARY POSITIONS	89,760	74,977	87,199	88,662	1,463	88,662	88,662
140	PAR OVERTIME	10,000	14,314	5,000	11,014	6,014	11,014	11,014
190	PAR OTHER COMPENSATION	13,122	13,032	12,986	11,115	(1,871)	11,115	11,115
200	PAR EMPLOYEE BENEFITS	157,093	141,250	167,753	168,128	375	168,128	160,718
291	PAR TRAINING & CONFERENCES	2,000	1,444	2,000	2,000	0	2,000	2,000
292	PAR UNIFORMS	3,300	2,492	3,300	3,400	100	3,400	3,400
TOTAL Personnel Services		582,719	519,120	589,540	592,865	3,325	592,865	585,455
Operations & Maintenance								
341	PAR TELEPHONE	1,932	1,866	1,932	1,920	(12)	1,920	1,920
342	PAR DATA PROCESSING	1,794	1,633	1,763	1,763	0	1,763	1,763
360	PAR CUSTODIAL SERVICES	4,368	4,562	4,368	4,584	216	4,584	4,584
390	PAR OTHER PROFESSIONAL SVS	1,150	2,122	1,281	1,405	124	1,405	1,405
410	PAR ELECTRICITY	35,170	35,978	35,170	35,750	580	35,750	35,750
411	PAR HVAC	16,825	19,746	16,375	15,038	(1,337)	15,038	15,038
412	PAR WATER	30,700	22,426	27,150	26,150	(1,000)	26,150	26,150
413	PAR SEWER	900	746	900	900	0	900	900
430	PAR REPAIRS & MAINTENANCE	70,500	73,219	67,000	67,450	450	67,450	67,450
440	PAR RENTAL & LEASES	1,000	0	1,000	1,000	0	1,000	1,000
490	PAR OTHER PROPERTY RELATED SVS	2,220	2,332	2,220	2,334	114	2,334	2,334
610	PAR GENERAL SUPPLIES	6,500	7,801	6,500	7,000	500	7,000	7,000
620	PAR OFFICE SUPPLIES	700	316	700	700	0	700	700
630	PAR MAINT & REPAIR SUPPLIES	24,700	29,753	24,700	24,700	0	24,700	24,700
635	PAR GASOLINE	7,313	6,248	6,300	5,800	(500)	5,800	5,800
636	PAR DIESEL FUEL	12,730	11,624	12,730	10,725	(2,005)	10,725	10,725
650	PAR GROUNDSKEEPING SUPPLIES	29,050	19,227	23,900	23,300	(600)	23,300	23,300
690	PAR OTHER NON CAPITAL	3,000	4,678	2,500	2,500	0	2,500	2,500
TOTAL Operations & Maintenance		250,552	244,376	236,489	233,019	(3,470)	233,019	233,019

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT		Activity Center : PARKS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Capital Outlay								
710	PAR LAND & IMPROVEMENTS	1	0	1	1	0	1	1
740	PAR MACHINERY & EQUIPMENT	58,000	51,098	0	75,000	75,000	75,000	75,000
760	PAR VEHICLES	0	0	45,000	0	(45,000)	0	0
	TOTAL Capital Outlay	58,001	51,098	45,001	75,001	30,000	75,001	75,001
Transfers								
960	PAR TFR TO TRUST/AGENCY FUND	1	0	1	1	0	1	1
	TOTAL Transfers	1	0	1	1	0	1	1
Debt Service								
980	PAR DEBT SERVICE	17,301	13,280	13,280	13,282	2	13,282	13,282
	TOTAL Debt Service	17,301	13,280	13,280	13,282	2	13,282	13,282
	TOTAL PARKS	908,574	827,874	884,311	914,168	29,857	914,168	906,758

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
PARKS

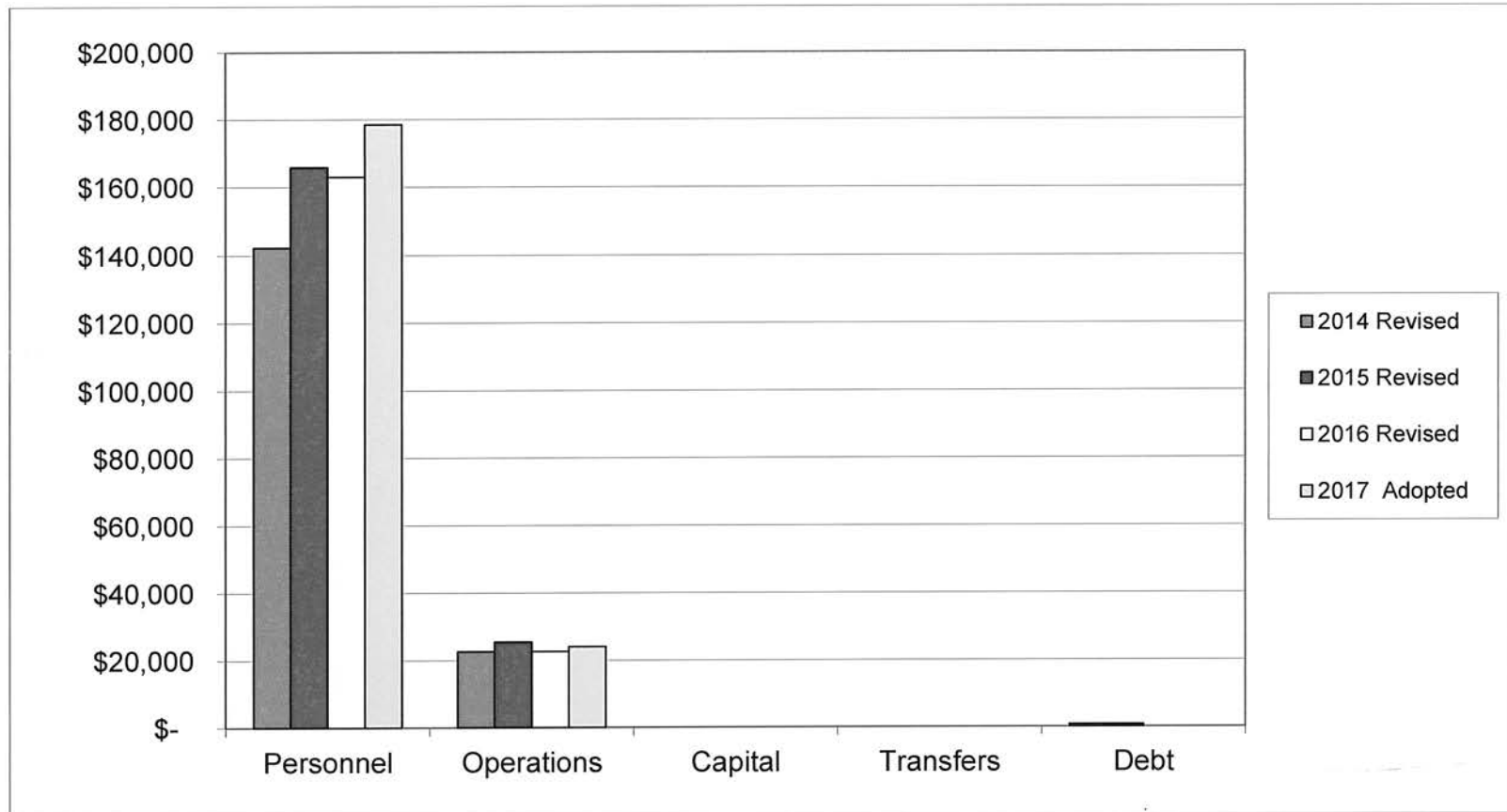
	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
17203000 033199 FEDERAL \$ PASS THRU STATE							
2,374.48	.00	.00	.00	.00	.00	.00	.0%
17203000 033793 PAR INTERGOV REIMB-RESTITUTION							
437.43	.00	.00	.00	.00	.00	.00	.0%
17204006 034010 PAR LINE STRIPING REV							
3,198.49	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	.0%
17204015 034010 PAR DBPK FIELD LIGHTING RE							
570.37	500.00	500.00	500.00	500.00	500.00	500.00	.0%
17204017 034010 PAR VETS FIELD LIGHTING REV							
570.37	700.00	700.00	700.00	700.00	700.00	700.00	.0%
17205000 035011 PAR SALE OF TN PROPERTY							
19,035.00	3,000.00	3,000.00	10,000.00	10,000.00	10,000.00	10,000.00	233.3%
17205000 035061 PARKS W/COMP & DISABILITY REIM							
1,281.85	.00	.00	.00	.00	.00	.00	.0%
17205000 035090 PARKS MISCELLANEOUS REVENUE							
385.80	.00	.00	.00	.00	.00	.00	.0%
17205001 035082 PAR DBPK -ADOPT A FIELD REV							
2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	.0%
17205058 035032 REC RENT PROPERTY (LT) -OHARA							
6,647.70	1.00	1.00	1.00	1.00	1.00	1.00	.0%
17205063 035082 BARKA ADOPT A FIELD REVENUE							
1,455.22	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
17206000 039120 PRKS TFR FROM SPECIAL REV FND							
.00	45,000.00	45,000.00	.00	.00	.00	.00	-100.0%
17206000 039160 ACARR PARKS TFR FROM TRUST-A/CARR							
48,892.00	41,340.00	41,340.00	41,969.00	41,969.00	41,969.00	41,969.00	1.5%
17208000 039390 PAR CAPITAL LEASE REVENUE							
38,590.00	.00	.00	.00	.00	.00	.00	.0%
17209000 039399 PWCR PAR USE OF PW CAP RES FUND BAL							
.00	.00	.00	75,000.00	75,000.00	75,000.00	75,000.00	.0%
TOTAL GOV GENERAL FUND							
125,938.71	97,741.00	97,741.00	135,370.00	135,370.00	135,370.00	135,370.00	38.5%
TOTAL PARKS							
125,938.71	97,741.00	97,741.00	135,370.00	135,370.00	135,370.00	135,370.00	38.5%

TOWN CLERK

AND

ELECTIONS

Town of Derry, NH
Town Clerk and Elections Budget Comparison
FY2014 - FY2017



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 142,395	\$ 165,859	\$ 163,080	\$ 178,532	9.5%
Operations	22,575	25,482	22,558	24,037	6.2%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	683	683	-	-	N/A
Total	\$ 165,653	\$ 192,024	\$ 185,638	\$ 202,569	9.1%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: Town Clerk

Department Mission:

Continue to direct and assist visitors to Town Hall in a positive manner and maintain a level of quality customer service. Complete Citizen's and Departmental requests in a timely manner.

To comply with State Statutes, Rules and Regulations as an agent for the State Departments of: Vital Records, the Secretary of State, Attorney General's office and the Election Law Commission as regulated by NH Statutes. Continually support the rules of the Derry Town Charter as required. Assist the Town Council as their Clerk. The Police Department in issuing warrants as a Justice of the Peace.

Department Objectives:

1. Increase the awareness of convenient options available to customers for Vital Records through our Interware Clerk Works program. This has proven to be a viable option for the customers as requests are continuing to increase.
2. To remain diligent upon notification by veterinarians to inform dog owners to license their dogs via mail & email. Reminders for annual licensing notification via email or postcards, also printed on the Motor Vehicle renewals December – April are most cost effective. Online Dog licensing users are continuing to grow each year. With the support of the Animal Control Officer to enforce the law our dog owners are complying.
3. Continue to assist the Supervisor of the Checklist with the HAVA database (ElectionNet). To hold updates for Election training to maintain an efficient and compliant Election for both the State and Town.
4. To adhere to the requirements of the Town Clerk's office for the approved "Record Retention Policy" created by the Municipal Records Committee to provide proper retention and destruction of records. To avoid duplication and loss of space. To continue the preservation program, to store and preserve all necessary Town records in the Archives.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

50 Department: TOWN CLERK & ELECTION DEPT		Activity Center : TOWN CLERK						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	TC PERMANENT POSITIONS	23,909	24,093	24,337	24,270	(67)	24,270	28,288
120	TC TEMPORARY POSITIONS	13,000	11,324	13,086	13,086	0	13,086	15,925
130	TC ELECTED OFFICIALS	41,860	41,979	42,604	1	(42,603)	41,860	40,040
190	TC OTHER COMPENSATION	8,995	11,517	11,436	0	(11,436)	0	0
200	TC EMPLOYEE BENEFITS	32,170	32,430	33,653	23,722	(9,931)	59,271	42,172
291	TC TRAINING & CONFERENCES	775	450	775	775	0	775	775
	TOTAL Personnel Services	120,709	121,794	125,891	61,854	(64,037)	139,262	127,200
Operations & Maintenance								
341	TC TELEPHONE	840	549	456	456	0	456	456
342	TC DATA PROCESSING	2,630	2,393	2,050	2,050	0	2,050	2,050
390	TC OTHER PROFESSIONAL SERVICES	160	123	175	775	600	775	775
430	TC REPAIRS & MAINTENANCE	50	0	50	50	0	50	50
440	TC RENTAL & LEASES	271	255	271	271	0	271	271
550	TC PRINTING	1,020	652	1,020	1,065	45	1,065	1,065
560	TC DUES & SUBSCRIPTIONS	65	40	65	65	0	65	65
610	TC GENERAL SUPPLIES	1,430	1,534	1,760	2,016	256	2,016	2,016
620	TC OFFICE SUPPLIES	2,062	916	2,087	2,087	0	2,087	2,087
625	TC POSTAGE	1,661	1,824	1,743	1,743	0	1,743	1,743
	TOTAL Operations & Maintenance	10,189	8,286	9,677	10,578	901	10,578	10,578
Capital Outlay								
Transfers								
Debt Service								
980	TC DEBT SERVICE	683	683	0	0	0	0	0
	TOTAL Debt Service	683	683	0	0	0	0	0
	TOTAL TOWN CLERK	131,581	130,762	135,568	72,432	(63,136)	149,840	137,778

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TOWN CLERK

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
15002000 032104 UCC FEES	4,282.00	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00	.0%
15002000 032901 DOG LICENSES	27,852.50	25,907.00	25,907.00	26,407.00	26,407.00	26,407.00	1.9%
15002000 032904 MARRIAGE LICENSE FEES	1,568.00	1,575.00	1,575.00	1,575.00	1,575.00	1,575.00	.0%
15002000 032905 VITAL RECORD FEES	23,730.00	14,761.00	14,761.00	14,761.00	14,761.00	14,761.00	.0%
15002000 032906 OTHER LICENCES, PERMITS & FEES	608.00	355.00	355.00	355.00	355.00	355.00	.0%
15004000 034013 TC PHOTOCOPY SERVICE	17.25	13.00	13.00	13.00	13.00	13.00	.0%
15005000 035043 TN CLERK MISC & BAD CHECK FEES	2,820.50	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	.0%
15005000 035044 CIVIL FORFEITURE	14,675.00	14,375.00	14,375.00	10,625.00	10,625.00	10,625.00	-26.1%
15005000 035063 REIMBURSEMENTS-NONGOVERNMENTAL	297.54	400.00	400.00	500.00	500.00	500.00	25.0%
15005000 035090 TC MISCELLANEOUS REVENUE	5.00	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND	75,855.79	65,786.00	65,786.00	62,636.00	62,636.00	62,636.00	-4.8%
TOTAL TOWN CLERK	75,855.79	65,786.00	65,786.00	62,636.00	62,636.00	62,636.00	-4.8%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

Department: Elections

Department Mission:

To keep a perpetual, accurate, and complete up to date database in accordance with the procedures of the HAVA statewide database and our associated paper files and correspondence.

Department Objectives:

1. Continue to pursue a more effective way to maintain an up to date voter registration.
2. Pursue ways to keep voter fraud at a minimum through the use of voter ID, proof of domicile, and proof of citizenship when registering new voters.
3. Continue our excellent joint working relationship with the Town Clerk for voters and Elections.
4. Maintain the continuity of operations with Town staff members to resolve issues quickly as they arise during the Election process.

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

52 Department: TOWN CLERK & ELECTION DEPT		Activity Center : TOWN CLERK ELECTIONS						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
120	ELE TEMPORARY POSITIONS	16,414	10,348	10,590	20,480	9,890	20,480	20,480
130	ELE ELECTED OFFICIALS	18,463	18,509	18,463	18,463	0	18,463	18,463
140	ELE OVERTIME	5,840	5,286	4,485	6,984	2,499	6,984	6,984
200	ELE EMPLOYEE BENEFITS	4,358	3,327	3,576	5,090	1,514	5,090	5,090
291	ELE TRAINING & CONFERENCES	75	0	75	315	240	315	315
	TOTAL Personnel Services	45,150	37,471	37,189	51,332	14,143	51,332	51,332
Operations & Maintenance								
341	ELE TELEPHONE	120	84	89	95	6	95	95
360	ELE CUSTODIAL SERVICES	795	795	600	900	300	900	0
390	ELE OTHER PROFESSIONAL SVS	3,933	2,529	3,298	3,981	683	3,981	3,981
430	ELE REPAIRS & MAINTENANCE	1,335	1,422	1,647	1,887	240	1,887	1,887
440	ELE RENTAL & LEASES	51	107	51	51	0	51	951
550	ELE PRINTING	4,050	2,941	3,390	3,490	100	3,490	3,490
610	ELE GENERAL SUPPLIES	375	410	375	375	0	375	375
620	ELE GENERAL SUPPLIES	500	458	500	500	0	500	500
625	ELE POSTAGE	354	1,169	916	1,780	864	1,780	1,780
690	ELE OTHER NON CAPITAL	3,780	3,391	2,015	400	(1,615)	400	400
	TOTAL Operations & Maintenance	15,293	13,560	12,881	13,459	578	13,459	13,459
Capital Outlay								
Transfers								
	TOTAL TOWN CLERK ELECTIONS	60,443	51,031	50,070	64,791	14,721	64,791	64,791

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

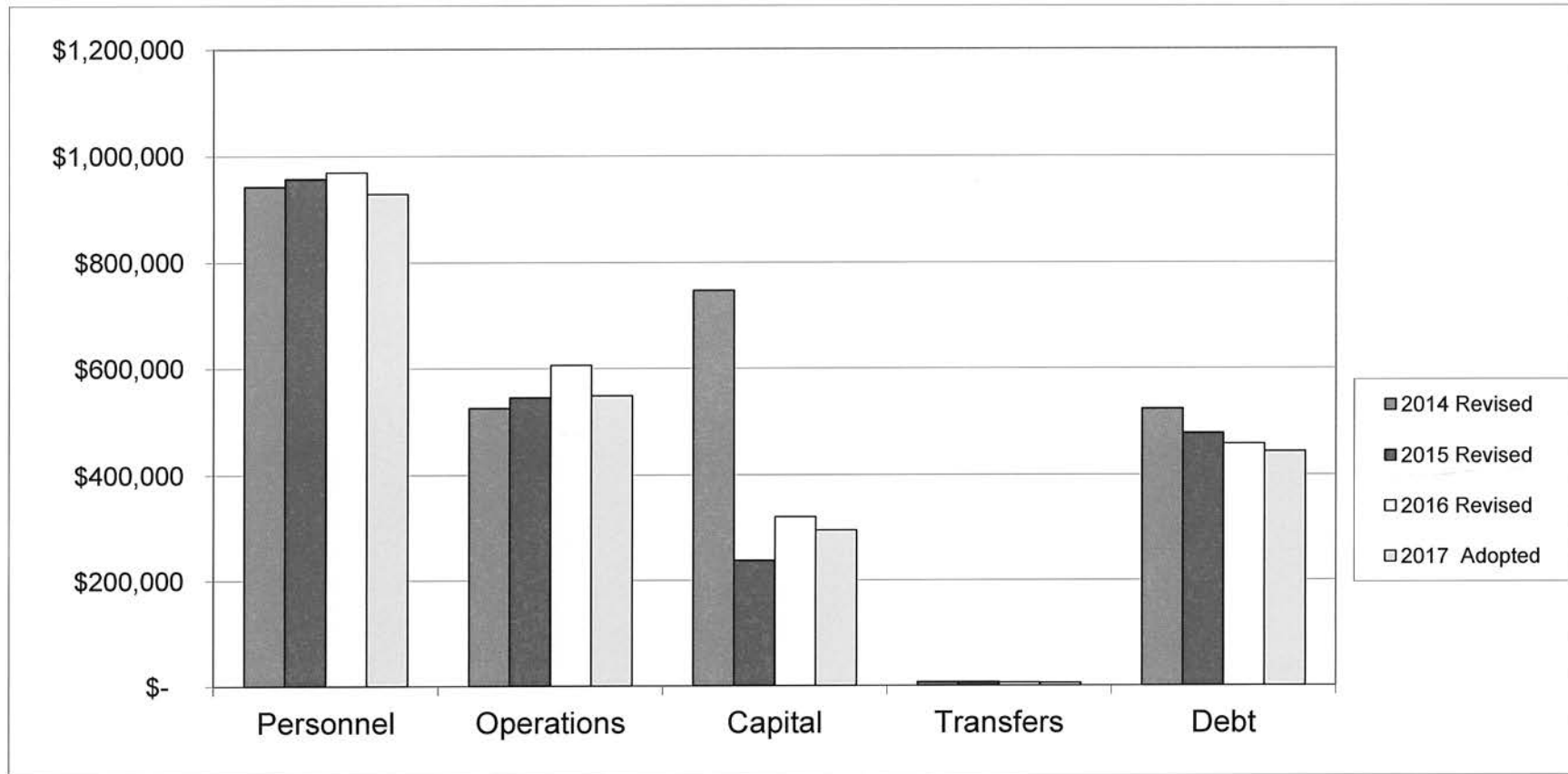
FOR PERIOD 99

ACCOUNTS FOR:
TOWN CLERK ELECTIONS

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
15204000 034010 ELE SALE OF CHECKLIST REVENUE	259.00	125.00	125.00	125.00	125.00	125.00	.0%
15205000 035090 TCE MISCELLANEOUS REVENUE	36.80	.00	.00	.00	.00	.00	.0%
TOTAL GOV GENERAL FUND	295.80	125.00	125.00	125.00	125.00	125.00	.0%
TOTAL TOWN CLERK ELECTIONS	295.80	125.00	125.00	125.00	125.00	125.00	.0%

WASTEWATER

**Town of Derry, NH
Wastewater Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 942,035	\$ 957,119	\$ 969,035	\$ 928,044	-4.2%
Operations	525,584	545,380	605,829	548,735	-9.4%
Capital	747,000	237,500	320,000	295,000	-7.8%
Transfers	6,200	6,293	5,222	5,000	-4.3%
Debt	523,708	478,345	457,780	443,784	-3.1%
Total	\$ 2,744,527	\$ 2,224,637	\$ 2,357,866	\$ 2,220,563	-5.8%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

DIVISION: SEWER FUND

DEPARTMENT MISSION:

To provide adequate collection and treatment of domestic and industrial process wastewater and septage meeting EPA and NHDES regulations and environmental standards at affordable and sustainable rates and in a safe environment for our workers.

DEPARTMENT OBJECTIVES:

1. Continue infrastructure maintenance programs to include:
 - a. Sewer main root removal treatment: 24,000 ft every 3 yrs or +/-8,000 ft/yr
 - b. Main rehabilitation: 245,000 ft of mains: Clean every 3 yrs or +/-80,000 ft/yr, TV inspect 25,000 ft/yr, joint test/grout 2500 ft/yr or as needed, point repairs 3/yr or as needed.
 - c. Manhole rehabilitation: 1250 manholes: Inspect every 10 yrs or 125/yr, grout/seal 50/yr or as needed, replace frames/covers every 38 yrs or 33/yr or as needed.
 - d. Maintain 10 lift stations and Wastewater Treatment Facility
2. Implementation of Sewer Collection Operations and Maintenance Plan; comply with EPA National Pollutant Discharge Elimination System, Air Emissions, Dam, and Groundwater Release Detection permit requirements.
3. Conversion to Utility Billing Customer Information System (UBCIS) and Citizens Self Service and online bill payment
4. Implement Asset Management work order and reporting system and complete integration with Town's GIS.
5. Fund capital improvements per CIP to include:
 - a. Replace/upgrade motor control systems at Beaver Lake Lift Stations
 - b. Relocate/replace section of effluent force main underneath I93
 - c. Begin engineering of WWTP maintenance projects to include baffle replacement, sludge removal and disposal and replacement of the air diffuser system.

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT		Activity Center : WASTEWATER						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	WW PERMANENT POSITIONS	583,829	554,331	587,633	569,479	(18,154)	569,479	569,479
120	WW TEMPORARY POSITIONS	4,483	4,665	4,800	4,800	0	4,800	4,800
140	WW OVERTIME	53,524	50,620	52,440	52,440	0	52,440	52,440
190	WW OTHER COMPENSATION	30,972	32,540	34,595	31,504	(3,091)	31,504	31,504
200	WW EMPLOYEE BENEFITS	274,410	254,282	276,666	259,920	(16,746)	259,920	259,920
291	WW TRAINING & CONFERENCES	14,725	6,959	9,500	6,500	(3,000)	6,500	6,500
292	WW UNIFORMS	3,401	2,578	3,401	3,401	0	3,401	3,401
	TOTAL Personnel Services	965,344	905,976	969,035	928,044	(40,991)	928,044	928,044
Operations & Maintenance								
310	WW ARCHITECT/ENGINEERING	1,000	0	1,000	11,000	10,000	11,000	11,000
320	WW LEGAL	1,000	0	1,000	1,000	0	1,000	1,000
340	WWCR CAPRES BANK FEE	2,610	1,858	2,610	2,065	(545)	2,065	2,065
341	WW TELEPHONE	2,940	2,846	3,032	3,034	2	3,034	3,034
342	WW DATA PROCESSING	20,488	11,527	13,585	19,832	6,247	19,832	19,832
390	WW OTHER PROFESSIONAL SVS	23,900	26,717	33,748	23,800	(9,948)	23,800	23,800
410	WW ELECTRICITY	234,560	222,166	234,287	236,790	2,503	236,790	236,790
411	WW HVAC	15,967	16,528	12,433	12,117	(316)	12,117	12,117
430	WW REPAIRS & MAINTENANCE	65,550	29,008	64,650	55,400	(9,250)	55,400	55,400
440	WW RENTAL & LEASES	11,648	7,127	7,439	5,439	(2,000)	5,439	5,439
480	WW PROPERTY INSURANCE	32,962	32,962	32,962	38,073	5,111	38,073	38,073
550	WW PRINTING	3,669	3,577	2,740	2,250	(490)	2,250	2,250
560	WW DUES & SUBSCRIPTIONS	2,283	3,153	2,583	2,280	(303)	2,280	2,280
610	WW GENERAL SUPPLIES	24,500	19,615	24,500	24,500	0	24,500	24,500
620	WW OFFICE SUPPLIES	2,000	1,270	1,500	1,500	0	1,500	1,500
625	WW POSTAGE	5,604	5,226	6,435	6,435	0	6,435	6,435
630	WW MAINT & REPAIR SUPPLIES	92,050	89,742	52,250	71,300	19,050	71,300	71,300
635	WW GASOLINE	3,900	4,508	3,635	3,460	(175)	3,460	3,460
636	WW DIESEL FUEL	4,020	7,356	4,690	6,160	1,470	6,160	6,160

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT		Activity Center : WASTEWATER						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
640	WW CUSTODIAL & HOUSEKEEPING	3,000	1,913	3,000	2,500	(500)	2,500	2,500
650	WW GROUNDSKEEPING SUPPLIES	4,500	4,268	5,000	4,400	(600)	4,400	4,400
660	WW VEHICLE REPAIRS	11,000	15,061	72,500	10,150	(62,350)	10,150	10,150
670	WW BOOKS & PERIODICALS	250	0	250	250	0	250	250
690	WW OTHER NON CAPITAL	20,000	13,704	20,000	5,000	(15,000)	5,000	5,000
	TOTAL Operations & Maintenance	589,401	520,133	605,829	548,735	(57,094)	548,735	548,735
	Capital Outlay							
710	WW LAND & IMPROVEMENTS	0	0	125,000	275,000	150,000	275,000	275,000
720	WW BUILDINGS	13,387	0	0	0	0	0	0
730	WW OTHER IMPROVEMENTS	1,486,880	1,311,148	75,000	0	(75,000)	0	0
740	WW MACHINERY & EQUIPMENT	78,000	99,263	120,000	20,000	(100,000)	20,000	20,000
760	WW VEHICLES	112,000	35,548	0	0	0	0	0
780	WW INTANGIBLE ASSETS	18,900	0	0	0	0	0	0
	TOTAL Capital Outlay	1,709,167	1,445,958	320,000	295,000	(25,000)	295,000	295,000
	Transfers							
940	WW TFR TO OTHER GOVERNMENTS	3,793	2,641	2,722	0	(2,722)	0	0
960	WW TFR TO TRUST/AGENCY FUND	2,500	2,500	2,500	5,000	2,500	5,000	5,000
	TOTAL Transfers	6,293	5,141	5,222	5,000	(222)	5,000	5,000
	Debt Service							
980	WW DEBT SERVICE	478,345	465,160	457,780	450,361	(7,419)	443,784	443,784
	TOTAL Debt Service	478,345	472,251	457,780	450,361	(7,419)	443,784	443,784
	TOTAL WASTEWATER	3,748,551	3,349,460	2,357,866	2,227,140	(130,726)	2,220,563	2,220,563

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
WASTEWATER

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
9200 ENT WASTEWATER							
99203000 033199 FEDERAL \$ PASS THRU STATE							
876.38	.00		.00	.00	.00	.00	.0%
99203000 033540 WW NH WATER POLLUTION GRANTS							
64,537.00 125,055.00		125,055.00	61,250.00	61,250.00	61,250.00	61,250.00	-51.0%
99204000 034013 WW COPY CHARGES							
.00 10.00		10.00	10.00	10.00	10.00	10.00	.0%
99204000 034021 WW FINAL BILL FEE							
.00 300.00		300.00	300.00	300.00	300.00	300.00	.0%
99204000 034030 WW SEWER USER CHARGES							
1,164,971.46 1,146,740.00		1,146,740.00	1,146,633.00	1,146,633.00	1,146,633.00	1,146,633.00	.0%
99204000 034031 WW SEPTIC DUMPING FEE							
5,486.99 5,020.00		5,020.00	5,431.00	5,431.00	5,431.00	5,431.00	8.2%
99204000 034032 WW INSPECTION SERVICES							
200.00 500.00		500.00	600.00	600.00	600.00	600.00	20.0%
99204000 034033 WW SEPTIC DUMPING LICENCE							
150.00 150.00		150.00	150.00	150.00	150.00	150.00	.0%
99204000 034034 WW INTEREST/PENALTY CHARGES							
10,810.33 10,500.00		10,500.00	10,500.00	10,500.00	10,500.00	10,500.00	.0%
99204000 034036 WW BASE CHARGE							
894,424.05 903,803.00		903,803.00	907,369.00	907,369.00	907,369.00	907,369.00	.4%
99204000 034037 WW SWR SERVICE-REPAIR/CLEANING							
107.16 250.00		250.00	250.00	250.00	250.00	250.00	.0%
99205000 035001 WW SPECIAL ASSESSMNT-CAPIMPROV							
-438.00 5,000.00		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
99205000 035003 WW SPECIAL ASSESSMENT-INTEREST							
543.28 700.00		700.00	500.00	500.00	500.00	500.00	-28.6%
99205000 035011 WW SALE OF TOWN PROPERTY							
64.25 .00		.00	.00	.00	.00	.00	.0%
99205000 035020 WW INTEREST EARNED ON INVESTME							
12,174.23 3,000.00		3,000.00	4,500.00	4,500.00	4,500.00	4,500.00	50.0%
99205000 035020 WWCRR WW CAP RESERVE INTEREST							
1,069.47 700.00		700.00	1,000.00	1,000.00	1,000.00	1,000.00	42.9%
99205000 035022 GAIN ON FAIR MKT VALUE-INVESTM							
6.02 .00		.00	.00	.00	.00	.00	.0%
99205000 035022 WWCRR GAIN ON FAIR MKT VALUE-INVESTM							
119.09 .00		.00	.00	.00	.00	.00	.0%
99205000 035061 WW W/COMP & DISABILITY REIMB							
17,303.25 .00		.00	.00	.00	.00	.00	.0%
99206000 039140 WWAFF TFR FROM WWAFF FUNDS							
17,901.70 .00		.00	.00	.00	.00	.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

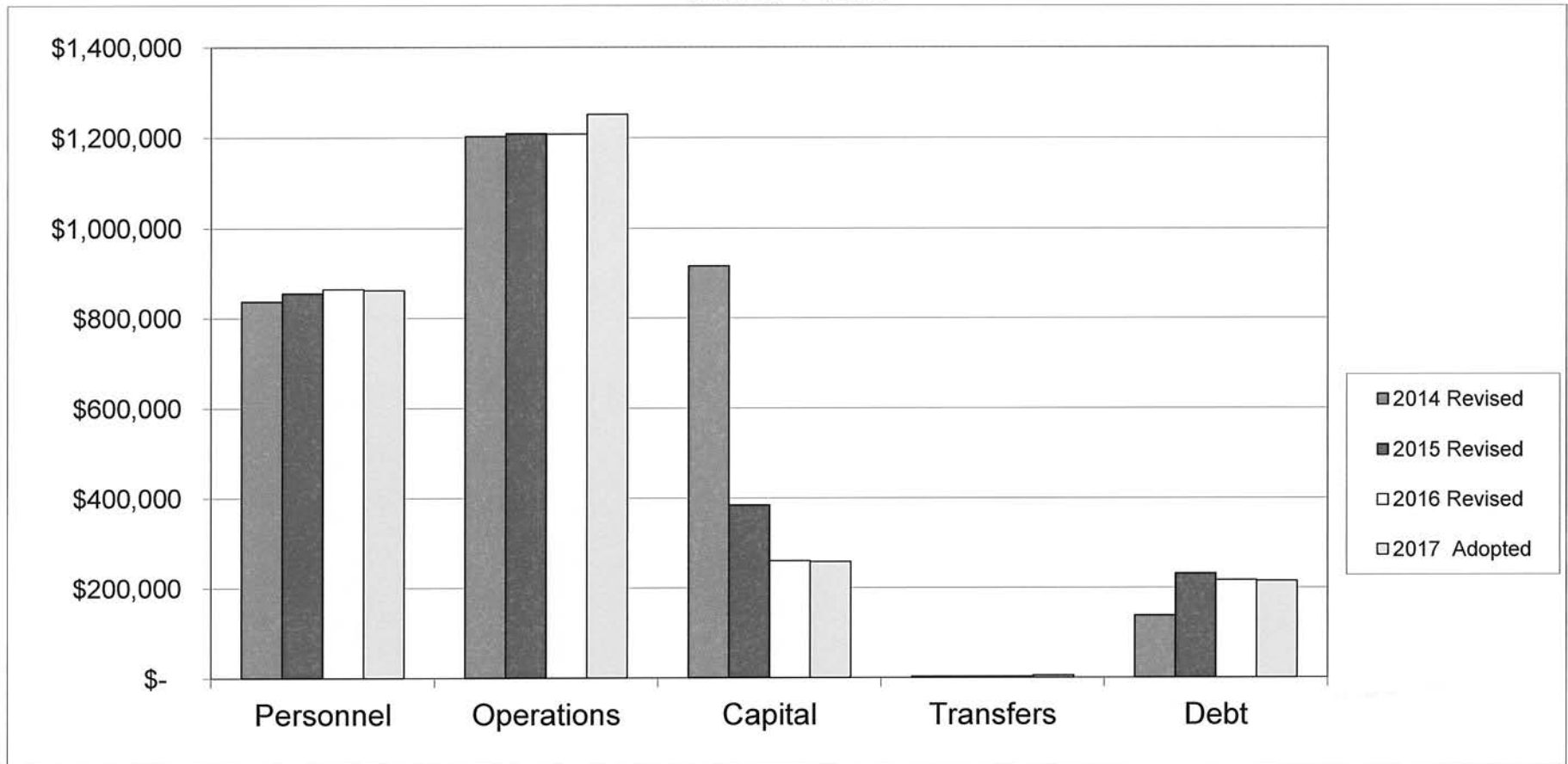
FOR PERIOD 99

ACCOUNTS FOR: WASTEWATER		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
99206000	039140 WWCA	TFR FROM WASTEWATER						
		2,500.00	.00	.00	.00	.00	.00	.0%
99206000	039150 WWCR	WW TFR FROM CAPITAL RESERVE						
		.00	16,440.00	16,440.00	19,842.00	19,842.00	19,842.00	20.7%
99207000	039350	REFUNDING BOND PROCEEDS						
		.00	.00	.00	.00	.00	.00	.0%
99208000	039390	WW CAPITAL LEASE REVENUE						
		56,581.39	.00	.00	.00	.00	.00	.0%
99209000	039399	WW BUDGETARY USE OF FUND BAL						
		.00	139,698.00	139,698.00	63,805.00	57,228.00	57,228.00	-54.3%
99211000	999063	WW BOND REFUNDING DEFER INFLOW						
		2,209.98	.00	.00	.00	.00	.00	.0%
TOTAL ENT WASTEWATER		2,251,598.03	2,357,866.00	2,357,866.00	2,227,140.00	2,220,563.00	2,220,563.00	-5.5%
TOTAL WASTEWATER		2,251,598.03	2,357,866.00	2,357,866.00	2,227,140.00	2,220,563.00	2,220,563.00	-5.5%
TOTAL REVENUE		5,293,526.47	5,233,554.00	5,233,554.00	5,137,955.00	5,131,378.00	5,231,378.00	-1.8%
TOTAL EXPENSE		.00	.00	.00	.00	.00	.00	.0%
GRAND TOTAL		5,293,526.47	5,233,554.00	5,233,554.00	5,137,955.00	5,131,378.00	5,231,378.00	-1.8%

** END OF REPORT - Generated by Susan Hickey **

WATER

**Town of Derry, NH
Water Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 837,394	\$ 855,592	\$ 864,719	\$ 862,401	-0.3%
Operations	1,202,963	1,208,710	1,207,734	1,251,252	3.6%
Capital	917,000	384,500	260,000	258,001	-0.8%
Transfers	2,660	2,660	2,500	5,160	106.4%
Debt	137,962	231,779	216,658	214,858	-0.8%
Total	\$ 3,097,979	\$ 2,683,241	\$ 2,551,611	\$ 2,591,672	1.6%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: PUBLIC WORKS

DIVISION: WATER FUND

DEPARTMENT MISSION:

To provide safe, reliable, potable water to 17,000 residents, institutions and businesses in Derry complying with Federal and State Regulations and to ensure the availability of adequate water supply and pressure for Fire Protection at affordable and sustainable rates and in a safe environment for our workers.

DEPARTMENT OBJECTIVES:

1. Issue our Annual Consumers Confidence Report to all customers.
2. Continue Infrastructure Maintenance Program to include:
 - a. Water service shutoff valve/box replacement: 4035 valves every +/-15 yrs
 - b. Meter Inspection Program:
 - 3/4 IN EVERY 12 YRS: $3,762/10 = +/- 315/YR$ (REPLACE)
 - 1 INCH EVERY 4 YRS: $165/4 = +/- 42/YR$ (REPLACE)
 - 1 1/2, 2 INCH EVERY 4 YRS: $256/4 = +/- 64/YR$ (TEST)
 - 3 INCH EVERY 2 YRS: $14/2 = +/- 7/YR$ (TEST)
 - 4, 6 INCH EVERY 1 YR: 8/YR (TEST)
 - c. Cross-Connection Control Program: Town inspects/tests high hazard backflow prevention devices twice/yr & low hazard devices once/yr.
 - d. Hydrant replacement program: 605 hydrants every +/-50 yrs or 12 hydrants/yr.
 - e. Water Main Replacement: 370,000 ft of mains every 125 yrs or +/-3000/ft/yr
 - f. Maintain 6 booster stations, 2 control valve vaults, Municipal Water Storage tank and 4 community water systems.
 - g. Conduct incremental leak detection surveys.
3. Meet NHDES & EPA water quality testing requirements.
4. Conversion to MUNIS Utility Billing Customer Information System (UBCIS) and Citizens Self Service and online bill payments
5. Implement Asset Management work order and reporting system and complete integration with Town's GIS.
6. Fund capital improvements per CIP to include:
 - a. Replace Vehicle 567 A – 2009 Ford F350 – with new Pick-Up & plow

**Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category**

90 Department: PUBLIC WORKS DEPT		Activity Center : WATER						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	WTR PERMANENT POSITIONS	512,172	499,541	515,869	515,045	(824)	515,045	515,045
120	WTR TEMPORARY POSITIONS	4,483	4,665	4,800	4,800	0	4,800	4,800
140	WTR OVERTIME	56,747	63,310	55,218	55,218	0	55,218	55,218
190	WTR OTHER COMPENSATION	38,074	40,383	41,548	42,279	731	42,279	42,279
200	WTR EMPLOYEE BENEFITS	234,215	227,685	234,583	235,358	775	235,358	235,358
291	WTR TRAINING & CONFERENCES	14,725	8,535	9,500	6,500	(3,000)	6,500	6,500
292	WTR UNIFORMS	3,401	2,868	3,201	3,201	0	3,201	3,201
TOTAL Personnel Services		863,817	846,988	864,719	862,401	(2,318)	862,401	862,401
Operations & Maintenance								
310	WTR ARCHITECT/ENGINEERING	1,000	0	1,000	1,000	0	1,000	1,000
320	WTR LEGAL	2,000	0	2,000	1,000	(1,000)	1,000	1,000
340	WCA CAPRES BANK FEE	2,362	1,622	2,362	1,900	(462)	1,900	1,900
341	WTR TELEPHONE	6,644	5,473	5,170	6,310	1,140	6,310	6,310
342	WTR DATA PROCESSING	23,773	12,544	19,117	24,167	5,050	24,167	24,167
390	WTR OTHER PROFESSIONAL SVS	10,150	14,317	24,498	20,550	(3,948)	20,550	20,550
410	WTR ELECTRICITY	42,069	44,824	42,803	42,800	(3)	42,800	42,800
411	WTR HVAC	11,421	6,818	9,690	8,550	(1,140)	8,550	8,550
412	WTR WATER	693,856	743,105	715,119	771,682	56,563	771,682	771,682
430	WTR REPAIRS & MAINTENANCE	79,500	45,193	42,500	49,500	7,000	49,500	49,500
440	WTR RENTAL & LEASES	45,002	43,193	40,793	40,793	0	40,793	40,793
480	WTR PROPERTY INSURANCE	26,381	26,381	26,381	30,734	4,353	30,734	30,734
490	WTR OTHER PROPERTY RELATED SVS	20,000	19,926	15,000	15,000	0	15,000	15,000
550	WTR PRINTING	4,579	3,728	3,150	3,150	0	3,150	3,150
560	WTR DUES & SUBSCRIPTIONS	1,734	3,678	2,505	2,505	0	2,505	2,505
610	WTR GENERAL SUPPLIES	13,990	9,964	13,990	13,990	0	13,990	13,990
620	WTR OFFICE SUPPLIES	1,500	1,960	1,500	1,500	0	1,500	1,500
625	WTR POSTAGE	6,070	6,284	5,936	5,936	0	5,936	5,936
630	WTR MAINT & REPAIR SUPPLIES	167,240	131,831	168,540	157,440	(11,100)	157,440	157,440

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT		Activity Center : WATER						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
635	WTR GASOLINE	3,575	7,277	5,975	6,800	825	6,800	6,800
636	WTR DIESEL FUEL	23,785	21,628	21,105	10,395	(10,710)	10,395	10,395
640	WTR CUSTODIAL & HOUSEKEEPING	1,500	1,291	1,500	1,500	0	1,500	1,500
650	WTR GROUNDSKEEPING SUPPLIES	1,000	392	1,000	1,000	0	1,000	1,000
660	WTR VEHICLE REPAIRS	8,800	6,489	10,500	12,950	2,450	12,950	12,950
670	WTR BOOKS & PERIODICALS	500	180	100	100	0	100	100
690	WTR OTHER NON CAPITAL	16,500	24,789	25,500	20,000	(5,500)	20,000	20,000
	TOTAL Operations & Maintenance	1,214,931	1,182,885	1,207,734	1,251,252	43,518	1,251,252	1,251,252
	Capital Outlay							
720	WTR BUILDINGS	28,600	0	0	0	0	0	0
730	WTR OTHER IMPROVEMENTS	2,274,431	1,657,696	220,000	220,001	1	220,001	220,001
740	WTR MACHINERY & EQUIPMENT	15,000	64,625	0	0	0	0	0
760	WTR VEHICLES	77,000	0	40,000	38,000	(2,000)	38,000	38,000
780	WTR INTANGIBLE ASSETS	18,900	0	0	0	0	0	0
	TOTAL Capital Outlay	2,413,931	1,722,321	260,000	258,001	(1,999)	258,001	258,001
	Transfers							
940	WTR TFR TO OTHER GOVERNMENTS	160	0	0	160	160	160	160
960	WTR TFR TO TRUST/AGENCY FUND	2,500	2,500	2,500	5,000	2,500	5,000	5,000
	TOTAL Transfers	2,660	2,500	2,500	5,160	2,660	5,160	5,160
	Debt Service							
980	WTR DEBT SERVICE	231,779	211,634	216,658	214,858	(1,800)	214,858	214,858
	TOTAL Debt Service	231,779	220,610	216,658	214,858	(1,800)	214,858	214,858
	TOTAL WATER	4,727,118	3,975,304	2,551,611	2,591,672	40,061	2,591,672	2,591,672

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
WATER

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
9000	ENT WATER							
99003000	033199	FEDERAL \$ PASS THRU STATE						
		4,965.06	.00	.00	.00	.00	.00	.0%
99003000	033793	INTERGOV REIMBURSEMENTS						
		19,111.85	19,112.00	19,112.00	19,112.00	19,112.00	19,112.00	.0%
99004000	034013	WTR COPY CHARGES						
		975.00	875.00	875.00	875.00	875.00	875.00	.0%
99004000	034020	WTR BILLED WATER USAGE						
		1,266,086.10	1,205,225.00	1,205,225.00	1,224,025.00	1,224,025.00	1,224,025.00	1.6%
99004000	034021	WTR FINAL BILL FEE						
		2,055.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	.0%
99004000	034022	WTR SERVICE CHARGES-JOB WORKS						
		36,226.68	25,183.00	25,183.00	34,255.00	34,255.00	34,255.00	36.0%
99004000	034022 BULK	WTR BULK WATER SALES						
		20,260.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	.0%
99004000	034022 HOOK	WTR HOOKUP FEE						
		1,857.60	11,426.00	11,426.00	11,704.00	11,704.00	11,704.00	2.4%
99004000	034022 INSTL	WTR INSTALL METER & READER						
		2,048.35	3,589.00	3,589.00	4,517.00	4,517.00	4,517.00	25.9%
99004000	034022 MSDC	W MERRIMACK RIVER SOURCE DEVEL						
		2,163.00	20,131.00	20,131.00	18,877.00	18,877.00	18,877.00	-6.2%
99004000	034023	WTR PERMIT & INSPECTION FEES						
		575.00	500.00	500.00	600.00	600.00	600.00	20.0%
99004000	034024	WTR INTEREST/PENALTY-DEL ACCTS						
		17,544.86	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00	.0%
99004000	034026	WTR BASE CHARGES						
		772,043.42	781,639.00	781,639.00	782,744.00	782,744.00	782,744.00	.1%
99005000	035001	WTR BETTERMENT-CAPITAL ASSESS						
		4,625.00	.00	.00	5,000.00	5,000.00	5,000.00	.0%
99005000	035003	WTR BETTERMENT-INTEREST ASSESS						
		9,060.75	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	.0%
99005000	035011	WTR SALE OF TOWN PROPERTY						
		1,279.25	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	100.0%
99005000	035020	WTR INTEREST EARNED ON WTRFUND						
		27,033.86	17,400.00	17,400.00	17,600.00	17,600.00	17,600.00	1.1%
99005000	035022	GAIN ON FAIR MKT VALUE-INVESTM						
		6.02	.00	.00	.00	.00	.00	.0%
99005000	035032 HYDRA	WTR HYDRANT RENTAL BY FIRE						
		414,012.00	414,012.00	414,012.00	414,013.00	414,013.00	414,013.00	.0%
99005000	035061	WTR W/COMP & DISABILITY REIMB						
		16,890.49	.00	.00	1,000.00	1,000.00	1,000.00	.0%

NEXT YEAR BUDGET COMPARISON REPORT

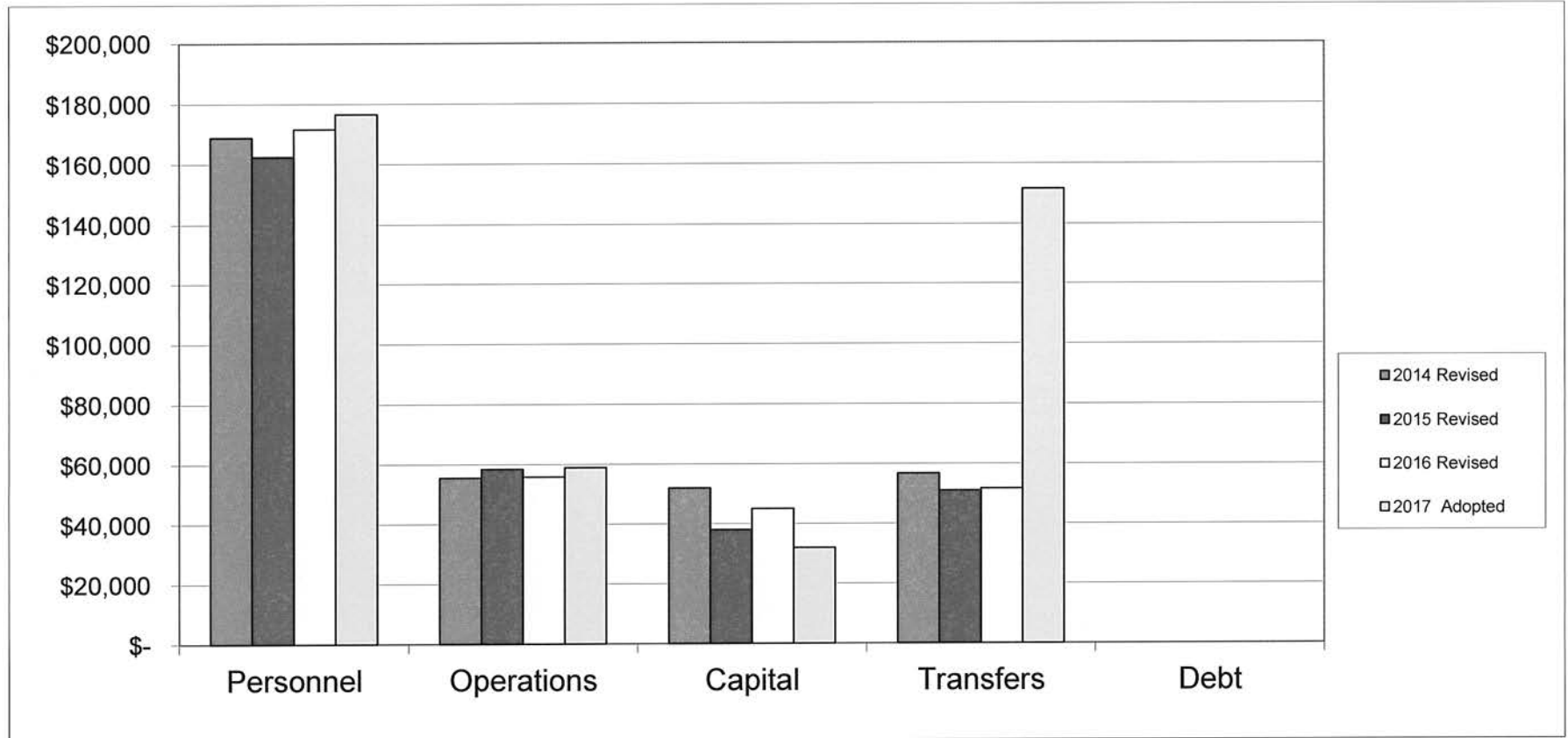
PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:		2015	2016	2016	2017	2017	2017	PCT
WATER		ACTUAL	ORIG BUD	REVISED BUD	Dept Final	Town Admin	Adopted	CHANGE
99005000 035063	WTR REIMBURSEMENT-NONGOVERNMENT	529.60	.00	.00	.00	.00	.00	.0%
99005000 035090	WTR MISCELLANEOUS REVENUE	1,010.40	312.00	312.00	500.00	500.00	500.00	60.3%
99006000 039110 587	INTERFUND TFR FROM G/F	4,020.00	.00	.00	.00	.00	.00	.0%
99006000 039141 WCA	TFR FROM WATER	2,500.00	.00	.00	.00	.00	.00	.0%
99008000 039390	WTR CAPITAL LEASE REVENUE	56,581.40	.00	.00	.00	.00	.00	.0%
99009000 039399	WTR BUDGETARY USE OF FUND BAL	.00	607.00	607.00	250.00	250.00	250.00	-58.8%
99011000 999063	W BOND REFUNDING DEFER INFLOW	3,734.84	.00	.00	.00	.00	.00	.0%
TOTAL ENT WATER		2,687,195.53	2,551,611.00	2,551,611.00	2,591,672.00	2,591,672.00	2,591,672.00	1.6%
TOTAL WATER		2,687,195.53	2,551,611.00	2,551,611.00	2,591,672.00	2,591,672.00	2,591,672.00	1.6%

CABLE TV

**Town of Derry, NH
Cable Budget Comparison
FY2014 - FY2017**



	2014 Revised	2015 Revised	2016 Revised	2017 Adopted	% Change FY16-FY17
Personnel	\$ 168,885	\$ 162,519	\$ 171,639	\$ 176,605	2.8%
Operations	55,505	58,493	55,792	58,892	5.3%
Capital	52,000	38,000	45,000	32,000	-40.6%
Transfers	56,735	51,076	51,646	151,646	65.9%
Debt	-	-	-	-	N/A
Total	\$ 333,125	\$ 310,088	\$ 324,077	\$ 419,143	29.3%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2017

DEPARTMENT: EXECUTIVE

ACTIVITY CENTER: CABLE

Department Mission:

Derry Community Television operates the government access channel (C17) and the public access channel (D23) for the Town of Derry, NH. We strive to fulfill the needs and requests of our community while providing information and entertainment to our community.

Channel 17 broadcasts Town meetings and local programs relating to government affairs in Derry. Channel 23's program guide is filled with high-quality programs produced on the local, state and federal level. Public access television exists to give community members a chance to voice their opinions, share their interests, and learn about events affecting their community.

Department Objectives:

Channel 17

- Broadcast Town government meetings live so taxpayers can see their local government at work. Meetings are replayed until that body meets again.
- Provide professional coverage for major Town events and elections so residents can get information about what is going on in their community as it happens.
- Partner with Town departments and community leaders to create shows that allow taxpayers to see what services are available to them as members of our community.
- Utilize the message board to create public service announcements and slides.
- Support emergency management efforts by providing clear and concise information to the public in a timely manner during emergencies.

Channel 23

- Promote free speech and education through community participation in public media programming. We do this by maintaining a stable, user-friendly community access station that is open to all regardless of religion, gender, race or political affiliation.
- Recruit and train volunteers who can create their own programs and series.
- Train volunteers to help cover live productions and local events.
- Produce high-quality programs highlighting community events.
- Air informative slides for viewers about upcoming events and opportunities
- Continue community outreach and education efforts.

Objectives regarding our technology

- Maintain the Leightronix WinLGX system, our primary programming source.
- Maintain and update the Derry Community Television website and other social media outlets. Our YouTube channel is <http://www.youtube.com/DERRYTV>.
- Maintain equipment including editing suites, cameras, servers and other technologies.
- Continuously train the staff so viewers receive the best local programming possible.
- Implement live video streaming for government meetings.

Town of Derry, NH

Activity Center Narrative, Programs and Activities Fiscal Year 2017

DEPARTMENT: EXECUTIVE

ACTIVITY CENTER: CABLE

NARRATIVE

In 2016 Derry Community Television's two channels, C17 and D23, will continue to grow as an important resource for the residents of Derry.

C17 provides live coverage of government meetings. We rebroadcast these meetings daily so viewers have a number of opportunities to see their Town Council, Planning Board, Zoning Board and Conservation Commission in action. Government related events and elections are also broadcast on C17.

D23 works to increase community awareness and encourage community pride. Daily programs produced by local residents provide an entertaining local viewpoint on what is happening in our community. *The Veteran's Forum*, *The Hot Seat*, *Empower Style*, and *Bettering Our Community* are proudly produced at our station along with coverage of local athletics and town sponsored events.

Our Community Bulletin Board is used to publicize community events and emergency messages throughout the community on both channels. Slides run between programs and meetings in place of commercials. During programs and meetings, we can place an instant message crawl at the bottom of the screen for emergency announcements and cancellations.

ACTIVITIES OUTSIDE MEETING COVERAGE AND ROUTINE SHOW PRODUCTION

Government Events: Prior to town elections we host a show called "Candidates' Forum" for candidates running for elected office in Derry. The show gives residents a chance to learn about candidates and their stances on important issues.

Off-site Coverage of Events: The Holiday Parade, Frost Festival, Miss Greater Derry Pageant, Memorial Day Parade and Derryfest are covered live using our remote truck.

Community Access Training: We provide community members with training, equipment, facilities, and broadcast time - all free of charge. Open houses give our community an opportunity to learn about D-TV and all we have to offer. Volunteers are trained and asked to become involved with all aspects of production from shooting to editing.

Community Outreach: We are available to speak to Rotary groups, Chambers of Commerce, religious groups, schools and any other group interested in learning more about the services we provide to our community.

Non-Profit Night: We offer not-for-profit organizations serving Derry an opportunity to come to the station to tape a public service announcement showcasing their efforts and raising awareness for their cause.

Regional and State Outreach: We have the ability to share and receive programming through affiliations with the N.H. Coalition for Community Media (NHCCM) and the Northeast Region of the Alliance for Community Media (NEACM). Producers are encouraged to share their programs with PEG Media, an online service (pegmedia.org). We use programs from these organizations to round out our D23 schedule.

Town of Derry

Department Mission and Objectives Fiscal Year 2017

Department:

Department Mission:

Derry Educational Access Television is committed to providing the Derry, NH Comcast subscribers with informational and educational programming and to promote various activities happening in the Derry Cooperative School District.

Department Objectives:

1. To provide current information to the public by displaying messages on the DCSD Television message board system.
2. Broadcast all Derry Cooperative School Board meetings and the School District Deliberative Session meetings "LIVE" from West Running Brook Middle School.
3. Continue to perform upgrades to equipment to enhance quality of broadcasts.
4. Broadcast school related events such as assemblies, concerts, sports, graduations, classroom guest speakers and other classroom activities.
5. To utilize the Derry Educational Access Television message board system to provide important information such as school closings, delayed openings or other emergency situations that may affect the Derry community.
6. Offer middle school students the opportunity to learn how to use professional video equipment and assist with recording various activities throughout the school year.
7. To work with school officials to provide additional informational programming via talk shows or in-classroom educational activities.
8. Continue to work with Pinkerton Academy to provide more programming and messages pertaining to Derry high school students attending Pinkerton Academy.

Town of Derry
Activity Center Narrative, Programs and Activities
FY 2017

DEPARTMENT: Derry Educational ACTIVITY CENTER:
Access Television

NARRATIVE

At Derry Educational Access Television we record various concerts, assemblies and other activities throughout the year for playback to the Derry community.

Twice monthly School Board meetings are covered "LIVE" and played back several times for viewers. School Board Meetings are also Livestreamed and archived at livestream.com/dcsdmedia

Other School Board events are covered "LIVE", for example Budgets Hearings, Deliberative Sessions and other special meetings.

Other activities recorded for playback include Cyber Safety Night presentations, NH State PTA Reflections Awards Night, West Running Brook and Gilbert H. Hood Middle school athletic events.

Pinkerton Academy sends over programming and messages to be run on DCSD-TV.

Both middle schools have access to an internal TV channel for broadcasting messages and programs throughout the school. At Gilbert H. Hood Middle School, student crews have the opportunity to participate in recording events for the school and participate in weekly "LIVE" broadcasts.

Students and staff are welcome to learn how to use the equipment for special projects and classroom activities.

The GHHMS TV Studio is used regularly by students and teachers for various class activities.

PROGRAMS AND ACTIVITIES

School Board Meetings and other board meetings as requested

School Concerts and events

Guest speakers and author visits

Art Showcases

A/V Club at Gilbert H. Hood Middle School

Special assemblies and programs at schools

Middle school athletic events

Studio use for class projects

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

34 Department: EXECUTIVE DEPT		Activity Center : CABLE TV						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Personnel Services								
110	CAB PERMANENT POSITIONS	87,390	85,236	90,957	92,812	1,855	92,812	92,812
120	CAB TEMPORARY POSITIONS	37,371	37,926	37,461	38,125	664	38,125	38,125
190	CAB OTHER COMPENSATION	0	2,952	3,006	3,818	812	3,818	3,818
200	CAB EMPLOYEE BENEFITS	36,433	36,288	38,890	40,525	1,635	40,525	40,525
291	CAB TRAINING & CONFERENCES	1,075	584	1,075	1,075	0	1,075	1,075
292	CAB UNIFORMS	250	0	250	250	0	250	250
TOTAL Personnel Services		162,519	162,986	171,639	176,605	4,966	176,605	176,605
Operations & Maintenance								
341	CAB TELEPHONE	2,358	2,165	2,218	2,618	400	2,618	2,618
342	CAB DATA PROCESSING	4,025	4,712	4,379	4,379	0	4,379	4,379
430	CAB REPAIRS & MAINTENANCE	2,500	2,399	2,500	2,500	0	2,500	2,500
440	CAB RENTAL & LEASES	21,750	21,565	21,750	20,250	(1,500)	20,250	20,250
560	CAB DUES & SUBSCRIPTIONS	640	434	640	640	0	640	640
610	CAB GENERAL SUPPLIES	2,400	2,536	2,400	2,500	100	2,500	2,500
620	CAB OFFICE SUPPLIES	1,000	948	1,000	1,000	0	1,000	1,000
625	CAB POSTAGE	300	100	300	300	0	300	300
630	CAB MAINT & REPAIR SUPPLIES	850	800	850	850	0	850	850
636	CAB DIESEL FUEL	0	0	0	0	0	0	0
660	CAB VEHICLE REPAIRS	500	8	500	500	0	500	500
670	CAB BOOKS & PERIODICALS	300	0	300	400	100	400	400
690	CAB OTHER NON CAPITAL	21,870	22,161	18,955	22,955	4,000	22,955	22,955
TOTAL Operations & Maintenance		58,493	57,828	55,792	58,892	3,100	58,892	58,892
Capital Outlay								
740	CAB MACHINERY & EQUIPMENT	8,000	8,045	45,000	32,000	(13,000)	32,000	32,000
750	CAB FURNITURE & FIXTURES	8,297	5,886	0	0	0	0	0
760	CAB VEHICLES	25,000	24,953	0	0	0	0	0
TOTAL Capital Outlay		41,297	38,884	45,000	32,000	(13,000)	32,000	32,000

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

34 Department: EXECUTIVE DEPT		Activity Center : CABLE TV						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Transfers								
901	CAB TFR TO GENERAL FUND	0	0	0	0	0	0	100,000
940	CAB TFR TO OTHER GOVERNMENTS	51,076	51,074	51,646	51,646	0	51,646	51,646
	TOTAL Transfers	51,076	51,074	51,646	51,646	0	51,646	151,646
Debt Service								
	TOTAL CABLE TV	313,385	310,772	324,077	319,143	(4,934)	319,143	419,143

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
CABLE TV

CABLE TV		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
3002	SR CABLE TV							
30020200	032101	CABLE FRANCHISE FEE						
		352,862.37	323,877.00	323,877.00	318,943.00	318,943.00	318,943.00	-1.5%
30020400	034010	CABLE ADVERTISING REVENUE						
		.00	100.00	100.00	100.00	100.00	100.00	.0%
30020400	034013	CABLE COPY CHARGES						
		61.54	100.00	100.00	100.00	100.00	100.00	.0%
30020500	035011	CAB SALE OF TOWN PROPERTY						
		1,684.00	.00	.00	.00	.00	.00	.0%
30020500	035090	CAB MISCELLANEOUS REVENUE						
		125.00	.00	.00	.00	.00	.00	.0%
30020900	039399	BUDGETARY USE OF FUND BALANCE						
		.00	.00	.00	.00	.00	100,000.00	.0%
TOTAL SR CABLE TV		354,732.91	324,077.00	324,077.00	319,143.00	319,143.00	419,143.00	-1.5%
TOTAL CABLE TV		354,732.91	324,077.00	324,077.00	319,143.00	319,143.00	419,143.00	-1.5%

**Tax
Increment
Financing
(TIF)
Districts**

Town of Derry, NH
FY 2017 Budget
Activity Center Summary By Category

99 Department: TAX INCREMENT FINANCING DIST		Activity Center : TIF DISTRICT						
Acct #	Account Description	FY 2015 Revised Budget	2015 Actual	FY 2016 Revised Budget	2017 Department Recommended	Variance	2017 Town Admin Recommended	2017 Town Council Adopted
Debt Service								
980	TIF DEBT SERVICE	246,838	246,838	743,775	237,888	(505,887)	322,316	322,316
	TOTAL Debt Service	246,838	246,838	743,775	237,888	(505,887)	322,316	322,316
	TOTAL TIF DISTRICT	246,838	246,838	743,775	237,888	(505,887)	322,316	322,316

NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
TIF DISTRICT

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 Dept Final	2017 Town Admin	2017 Adopted	PCT CHANGE
1000 GOV GENERAL FUND							
19901000 031100 ASH ASH REAL ESTATE TAX REVENUE	230,253.00	153,000.00	153,000.00	146,200.00	230,628.00	230,628.00	-4.4%
19901000 031100 RTE28 RTE 28 REAL ESTATE TAX REVENUE	283,687.00	93,838.00	93,838.00	91,688.00	91,688.00	91,688.00	-2.3%
19906000 039130 RTE28 TFR FROM CAPITAL PROJECT FUND	124,670.37	.00	.00	.00	.00	.00	.0%
19909000 039399 ASH USE OF ASH ST TIF FUND BALANCE	.00	.00	496,937.33	.00	.00	.00	-100.0%
TOTAL GOV GENERAL FUND	638,610.37	246,838.00	743,775.33	237,888.00	322,316.00	322,316.00	-68.0%
TOTAL TIF DISTRICT	638,610.37	246,838.00	743,775.33	237,888.00	322,316.00	322,316.00	-68.0%
TOTAL REVENUE	14,609,453.53	14,611,504.00	16,623,230.54	15,927,518.00	16,611,946.00	16,757,946.00	-4.2%
TOTAL EXPENSE	.00	.00	.00	.00	.00	.00	.0%
GRAND TOTAL	14,609,453.53	14,611,504.00	16,623,230.54	15,927,518.00	16,611,946.00	16,757,946.00	-4.2%

** END OF REPORT - Generated by Susan Hickey **

**CAPITAL
IMPROVEMENT
PLAN (CIP)**

for

Fiscal Years

2017-2022

TOWN OF DERRY, NH
Preliminary Six Year Capital Improvement Plan
Fiscal Years 2017 - 2022

SUMMARY	FY 2016 (Final)	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
POLICE	\$0	\$750,050	\$300,000	\$530,000	\$415,000	\$77,000	\$0
FIRE (Prevention/Emergency Svcs/Communications)	\$264,300	\$1,326,848	\$1,148,551	\$1,466,854	\$1,404,109	\$1,348,035	\$1,618,000
PUBLIC WORKS (All Divisions)	\$143,571	\$695,001	\$911,001	\$457,001	\$901,001	\$345,001	\$646,000
COMMUNITY DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXECUTIVE / FINANCE DEPARTMENTS	\$0	\$48,001	\$235,001	\$45,001	\$50,001	\$1	\$40,001
DERRY PUBLIC LIBRARY	\$0	\$71,254	\$181,329	\$0	\$0	\$0	\$0
TAYLOR LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOWN OF DERRY GOVERNMENT Sub Totals (excluding Water, Wastewater & Cable)	407,871	2,891,154	2,775,882	2,498,856	2,770,111	1,770,037	2,304,001
WATER	260,000	258,001	5,235,000	260,000	255,000	328,000	35,000
WASTEWATER	320,000	295,000	2,105,000	250,000	260,000	1,875,000	88,000
CABLE	45,000	32,000	37,000	52,000	27,000	22,000	20,000
TOWN OF DERRY TOTAL CIP	\$1,032,871	\$3,476,155	\$10,152,882	\$3,060,856	\$3,312,111	\$3,995,037	\$2,447,001

TOWN OF DERRY, NH
FY2017 CIP - Preliminary Recommended Funding Summary
(Excludes Water, Wastewater, Cable)

Department	Operating	Capital Reserve Fund	Bond	Capital Lease	Regional Grants	Waste Tire Trust	Capital Project Fund	Totals
Police	45,000	229,520	-	475,530	-	-	-	750,050
Fire (All Divisions)	-	426,848	-	900,000	-	-	-	1,326,848
Public Works	25,000	610,001	-	60,000	-	-	-	695,001
Community Development	-	-	-	-	-	-	-	-
Executive / Finance	-	48,000	1	-	-	-	-	48,001
Derry Public Library	-	71,254	-	-	-	-	-	71,254
Taylor Library	-	-	-	-	-	-	-	-
Totals	70,000	1,385,623	1	1,435,530	0	0		2,891,154

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
POLICE									
Marked Cruiser Replacement Program (Ford Interceptor)	Purchase or lease marked fleet every three years.	811,000	Lease	396,000			415,000		
Unmarked Sedans for Detectives (Ford Fusion)	Purchase or lease unmarked cars every 10 years	132,000	Capital Reserve Fund	132,000					
Replace End of Life Base Radio Equipment	Replace End of Life Base Radio Equipment	500,000	Capital/Lease			500,000			
Portable Radio Project - APX7000 (Twenty Radio's)		97,503	Lease	97,520					
Upgrade Fire Alarm Sysytem		20,000	Operating	20,000					
Dispatch HVAC System Upgrade		25,000	Operating	25,000					
Replace End of Life Dispatch Consoles		300,000	Capital		300,000				
Purchase/Lease Cruiser MDTs	Replace MDT's 4 year cycle	79,530	Capital/Lease	79,530				77,000	
Marked Utility Vehicle (Pickup Truck)	Replace 13 year old pickup truck/ Utility Vehicle	30,000	Operating/Lease			30,000			
TOTAL POLICE				750,050	300,000	530,000	415,000	77,000	0

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
FIRE									
Prevention and Emergency Services									
Fire Station Facilities									
All Stations - Upgrade Station Security	Entrance Security with Proxy card secured doors	85,000	Fire Capital Plan Reserve	85,000					
Central Station - Fire Suppression Hood	Replace kitchen exhaust hood with NFPA compliant system	20,000	Fire Capital Plan Reserve		20,000				
Central Station - Electrical System	Upgrade capacity and maintain NEC compliance	30,000	Fire Capital Plan Reserve		30,000				
Central Station - Insulation	Upgrade insulation throughout building	33,000	Fire Capital Plan Reserve			33,000			
Central Station - HVAC	Replace HVAC system in portable building with high efficiency unit	18,000	Fire Capital Plan Reserve			18,000			
Central Station - Garage Doors	Replace apparatus bay doors	20,000	Fire Capital Plan Reserve				20,000		
Island Pond Station - Septic System	Repair/replace aging sanitary system	20,000	Fire Capital Plan Reserve					20,000	
Hampstead Road Station - Gray Water System	Replace gray water system	15,000	Fire Capital Plan Reserve				15,000		
Hampstead Road Station - Septic System	Repair/replace aging sanitary system	20,000	Fire Capital Plan Reserve						20,000
Replace Central Fire Station - to be constructed in West Derry	Purchase land for replacement fire station	1	Fire Capital Plan Reserve		1				
Replace Central Fire Station - to be constructed in West Derry	Architectural and Engineering Design Services	1	Fire Capital Plan Reserve			1			
Replace Central Fire Station - to be constructed in West Derry	Construction of replacement fire station	1	Fire Capital Plan Reserve				1		
Fire Station Facilities Sub-Totals				85,000	50,001	51,001	35,001	20,000	20,000
Equipment and Personal Protection									
Rescue equipment	Technical rescue equipment - Replace lifting airbags for vehicle rescue/extrication	18,000	Fire Capital Plan Reserve	18,000					
Rescue equipment	Technical rescue equipment - Replace lifting airbags for vehicle rescue/extrication	18,000	Fire Capital Plan Reserve		18,000				
Structural Firefighting PPE - 25 sets @ \$2132/set	Required to replace existing structural gear as per NFPA 1971	53,300	Fire Capital Plan Reserve	53,300					
Structural Firefighting PPE - 25 sets @ \$2239/set	Required to replace existing structural gear as per NFPA 1971	55,975	Fire Capital Plan Reserve		55,975				
Water rescue	Replace boat, underwater, ice, rapid water and water rescue equipment	35,000	Fire Capital Plan Reserve					35,000	
Trench/confined space rescue	Replace confined space and trench rescue equipment	15,000	Fire Capital Plan Reserve	15,000					
Trench/confined space rescue	Replace confined space and trench rescue equipment	15,000	Fire Capital Plan Reserve		15,000				
Vertical Rescue	Replace vertical and other rope rescue equipment	60,000	Fire Capital Plan Reserve						60,000
Thermal Imaging Cameras	Replace 5 thermal image cameras	70,000	Fire Capital Plan Reserve				70,000		
Self-Contained Breathing Apparatus	Replace SCBA	350,000	Fire Capital Plan Reserve			350,000			
Portable Hazardous Materials Gas Monitoring Equipment	Replace 5 Multi-Gas Monitors (Oxygen, Carbon Monoxide, Hydrogen Sulfide, Flammable Gases, &	20,000	Fire Capital Plan Reserve				20,000		
Equipment & PPE Sub-Totals				86,300	88,975	350,000	90,000	35,000	60,000
Apparatus and Vehicles									
Ambulance replacement	Medic D '06 Ford	250,000	FCPR/Capital Lease						
Ambulance replacement	Medic C '09 Chevy	275,000	FCPR/Capital Lease		275,000				

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Ambulance replacement	Medic B '09 Chevy	280,000	FCPR/Capital Lease					280,000	
Vehicle replacement	Assistant Fire Inspector '00 Chevy Tahoe	50,000	Capital Reserve Fund	50,000					
Vehicle replacement	Utility Pick-up with Crew Cab - '02 GMC	50,000	FCPR/Capital Lease		50,000				
Vehicle replacement	Fire Chief Vehicle '05 Chevy Tahoe	50,000	FCPR/Capital Lease		50,000				
Vehicle replacement	Command Vehiclle '05 Chevy Suburban	65,000	FCPR/Capital Lease		65,000				
Fire apparatus replacement	Engine 6 '01 Pierce	900,000	Lease	900,000					
Fire apparatus replacement	Engine 4 '00 Pierce	700,000	FCPR/Capital Lease			700,000			
Fire apparatus replacement	Engine 3 '01 Pierce	800,000	FCPR/Capital Lease						800,000
Forestry unit replacement	Forestry 1 '02 Ford F350 4X4	120,000	FCPR/Capital Lease					120,000	
Forestry unit replacement	Forestry 2 '02 Ford F350 4X4 skid mount	110,000	FCPR/Capital Lease		110,000				
Rescue Truck replacement	Rescue 1 '02 Ford F550	275,000	FCPR/Capital Lease					275,000	
Mechanic's vehicle replacement	M-1 '02 Chevrolet 2500HD 4X4	75,000	FCPR/Capital Lease					75,000	
Fire apparatus replacement	Truck 4 '95 Pierce Tower Ladder	925,000	FCPR/Capital Lease				925,000		
Fire apparatus replacement	Tanker -Water Supply '91 Mack	700,000	FCPR/Capital Lease						700,000
Apparatus and Vehicles Sub-Totals				950,000	550,000	700,000	925,000	750,000	1,500,000
EMS Equipment									
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	34,000	Fire Capital Plan Reserve		34,000				
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	36,000	Fire Capital Plan Reserve				36,000		
Cardiac monitor replacement	Cardiac Monitor. Replace outdated technology and to comply with American Heart Association ACLS guidelines	38,000	Fire Capital Plan Reserve						38,000
Portable Emergency Ultrasound	Portable ultrasound machines will be by EMS for the scanning and evaluations that must be done in the	32,000	Fire Capital Plan Reserve					32,000	
EMS Equipment Sub-Totals				0	34,000	0	36,000	32,000	38,000
Training Equipment									
Construct live fire & rescue training building	To be constructed from recycled and stacked inter-modal cargo containers. Can be configured to simulate a multi-story structure with a variety of live fire and non-fire rooms and for technical training proficiency such as rope rescue training. To be built on Town owned property.	90,000	Fire Capital Plan Reserve		90,000				
Driver training	Training simulator equipment for driver training. Equipment could be used as a town-wide resource to improve driver competencies and improve the ability to recognized and evade dangerous conditions.	105,000	CPR or Fed/State Regional Grant					105,000	

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Technical Rescue Training Equipment	Reusable training equipment for collapse and trench rescue training	20,000	Fire Capital Plan Reserve			20,000			
Training Equipment Sub-Totals				0	90,000	20,000	0	105,000	0
Prevention and Emergency Services Totals				1,121,300	812,976	1,121,001	1,086,001	942,000	1,618,000
Communications									
Notification system upgrade	Replace/Upgrade Zetron dispatch notification equipment	55,000	Fire Capital Plan Reserve	55,000					
Replace mobile radios	Replacement of Mobile Radios 6 (2 Dual Head.)	33,075	Fire Capital Plan Reserve	33,075					
Replace mobile radios	Replacement of Mobile Radios 6 (2 Dual Head.)	34,729	Fire Capital Plan Reserve		34,729				
Replace mobile radios	Replacement of Mobile Radios 6 (2 Dual Head.)	36,465	Fire Capital Plan Reserve			36,465			
Replace Portable Radios	Replacement of 15 Portable Radios	67,473	Fire Capital Plan Reserve	67,473					
Replace portable radios	Replacement of 15 Portable Radios	70,846	Fire Capital Plan Reserve		70,846				
Replace portable radios	Replacement of 15 Portable Radios	74,388	Fire Capital Plan Reserve			74,388			
Replace portable radios	Replacement of 15 Portable Radios	78,108	Fire Capital Plan Reserve				78,108		
Replace portable radios	Replacement of 5 Portable Radios	26,035	Fire Capital Plan Reserve					26,035	
CAD/RMS Replacement	Replacement of CAD System (Phase 1)	225,000	Fire Capital Plan Reserve				225,000		
CAD/RMS Replacement	Replacement of RMS System ((Phase II)	225,000	Fire Capital Plan Reserve					225,000	
Upgrade Communications Center equipment	Upgrade/Replacement of Communications Center Equipment radio consoles	200,000	Fire Capital Plan Reserve		200,000				
LAN Expansion	Expansion of Local Area Network	45,000	Fire Capital Plan Reserve		15,000	15,000	15,000		
Radio Infrastructure Replacement	Replace Radio Transmitters/Receivers 5 transmit & receive units and 2 receive only units	195,000	Fire Capital Plan Reserve			195,000			

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Dispatch Console Furniture	Replace Dispatch workstations/furniture	80,000	Fire Capital Plan Reserve					80,000	
Replace All Mobile Data Terminals/Mounts/Hardware	Upgrade, and Replace all existing mobile data terminals in each piece of front line apparatus	50,000	Fire Capital Plan Reserve	50,000					
Communication Totals				205,548	320,575	320,853	318,108	331,035	0
Prevention and Communications Total				1,326,848	1,133,551	1,441,854	1,404,109	1,273,035	1,618,000
Emergency Management									
Portable Light Tower	Purchase mobile lighting tower to be used at long duration emergency incidents.	15,000	Operating/ (Fed/State Grant)		15,000				
External Generator Connection - Critical Facilities	Enhance critical infrastructure resiliency by installing external generator connections to Municipal Center, Police Station, and Fire Stations 2,3,4.	75,000	Operating/(Fed/State Grant)					75,000	
Communication and Radio	Upgrade emergency alert AM radio system to VHF radio link and remove from cooper wire audio distribution. IP based audio control and flashing.	25,000	Operating/ (Fed/State Grant)			25,000			
Fire Totals				1,326,848	1,148,551	1,466,854	1,404,109	1,348,035	1,618,000

TOWN OF DERRY, NH
Preliminary Six Year Capital Improvement Plan
Fiscal Years 2017 - 2022

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
PUBLIC WORKS									
Highway									
North Shore Road, Beaver Lake Culvert (Replace with bridge)	Existing 6' x 7.5' Steel Arch Culvert to be replaced with a rigid frame precast structure	335,000	Capital Reserve Fund	75,000	260,000				
Tsienneto Rd - Culvert Replacement	Replace/upgrade culvert found deficient in 2006 & 2007 floods.	100,000	Capital Project Fund				100,000		
North Shore Rd, Island Pond Bridge	Replace culverts at Taylor Brook with a rigid frame precast structure.	485,000	Bridge Fund			85,000	400,000		
Vehicle Replacement Program	CAT Backhoe	125,000	Capital Reserve Fund	125,000					
Vehicle Replacement Program	Ford F550 Truck 526A	100,000	Capital Reserve Fund	100,000					
Vehicle Replacement Program	Ford F550 Truck 563A	100,000	Capital Reserve Fund		100,000				
Vehicle Replacement Program	Ford F350 Truck 554	35,000	Operating/Lease			35,000			
Vehicle Replacement Program	Chevy 2500 (Engineering) Truck 546	35,000	Operating/Lease	35,000					
Vehicle Replacement Program	Intl Lo-Pro Veh 559	125,000	Operating/Lease		125,000				
Vehicle Replacement Program	Mack 10 Ton Truck (Highway) 575	200,000	Operating/Lease				200,000		
Vehicle Replacement Program	5 Ton Truck 577	180,000				180,000			
Vehicle Replacement Program	10 Ton Truck 574	200,000						200,000	
Vehicle Replacement Program	Mack 10 whl Truck 535A	200,000							200,000
Vehicle Replacement Program	Ford F550 (Highway) 533B	50,000	Operating/Lease		50,000				
Highway Sub-Totals				335,000	535,000	300,000	700,000	200,000	500,000
Building & Grounds									
East Broadway									
	Resurfacing Municipal parking lot	39,000	Operating						
Derry Municipal Center	Resurfacing Employee parking lot	30,000	Operating		30,000				
Derry Municipal Center	Carpet replacement (3rd Floor Meeting Room)	15,000	Operating		15,000				
Derry Municipal Center	Carpet replacement (Tax Collector and Tax Assessor Area)	27,000	Operating			27,000			
Vehicle Replacement Program	Ford F350 (Bldg. & Grounds) 601		Operating/Lease						35,000
Buildings & Grounds Sub-Totals				0	45,000	27,000	0	0	35,000
Cemetery									
Vehicle Replacement Program	Ford F350 (Cemetery) 516	45,000	Operating/Lease		45,000				
Vehicle Replacement Program	Ford Ranger (Cemetery) 522	25,000	Operating/Lease	25,000					
Cemetery Roads	Rehabilitation of Roads	25,000	Operating	25,000					
Cemetery Sub-Totals				50,000	45,000	0	0	0	0
Code Enforcement									
Vehicle Replacement Program	Chevy 1500 Truck (Code Enf.) BI-2	35,000	Operating/Lease				35,000		
Code Enforcement Sub-Totals				0	0	0	35,000	0	0
Transfer Station									
Vehicle Replacement Program	CAT Articulating Loader (Transfer) 547A	235,000	Capital Reserve Fund	235,000					
Vehicle Replacement Program	1992 Mack 10 wheel (579)	90,000	Capital Reserve Fund		90,000				
Skidsteer/Bobcat	Replace 2012 Bobcat (614)	50,000	Capital Reserve Fund					50,000	
Transfer Trailer Replacement	Regular replacement schedule for fleet of trailers used for transporting solid waste & recyclable materials.	198,000	Capital Reserve Fund		66,000		66,000		66,000
Transfer Station Sub-Totals				235,000	156,000	0	66,000	50,000	66,000
Vehicle Maintenance									

TOWN OF DERRY, NH
Preliminary Six Year Capital Improvement Plan
Fiscal Years 2017 - 2022

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Vehicle Replacement Program	Chevy 2500 Truck (Veh. Maint.) 594	35,000	Capital Reserve Fund		35,000				
Vehicle Maintenance Sub-Totals				0	35,000	0	0	0	0
Parks & Recreation									
Alexander-Carr / Playground	Replace playground structure / equipment	65,000	Trust	0	65,000	0	0	0	0
Alexander-Carr / Playground	Replace / upgrade tennis court lights	30,000	Trust	0	0	30,000	0	0	0
Ballfield Maintenance / Park Improvements	Consolidated funding for multiple projects. Includes construction & site improvements and repairs	Ongoing	Operating	0	0	50,000	50,000	50,000	0
Vehicle / Equipment Replacement Program	Replace 2004 Jacobsen HR-5111 Mower. Purchase a 2016 Jacobsen R311T commercial mower w/ enclosed cab	75,000	DPW Capital Reserve OR Operating / Lease	75,000	0	0	0	0	0
Vehicle / Equipment Replacement Program	Replace 2004 Ford Ranger (#568)	30,000	DPW Capital Reserve OR Operating / Lease	0	30,000	0	0	0	0
Vehicle / Equipment Replacement Program	Replace 2005 Ford F350 Dump (#532)	50,000	DPW Capital Reserve OR Operating / Lease	0	0	50,000	0	0	0
Vehicle / Equipment Replacement Program	Replace 2007 Ford F350 Dump Truck (#590)	50,000	DPW Capital Reserve OR Operating / Lease	0	0	0	50,000	0	0
Vehicle / Equipment Replacement Program	Replace 2007 Ford F150 Pickup Truck (#561)	45,000	DPW Capital Reserve OR Operating / Lease	0	0	0	0	45,000	0
Vehicle / Equipment Replacement Program	Replace 2008 Ford F350 Pickup Truck (#519)	45,000	DPW Capital Reserve OR Operating / Lease	0	0	0	0	0	45,000
90' Baseball Diamond	Field Expansion Project to create another 90' regulation baseball diamond	165,000	Capital Reserve	1	1	1	1	1	0
Parks & Recreation Sub-Totals				75,001	95,001	130,001	100,001	95,001	45,000
PUBLIC WORKS TOTALS				695,001	911,001	457,001	901,001	345,001	646,000
WATER									
Water Main Upgrade & Replacement Program	As part of the Town's water system maintenance plan, older AC mains are replaced with newer ductile iron mains. These improvements increase the flow capacity of main lines, improve the structural strength of the mains and reduce leak potential and lost water costs. In some cases water quality is also improved	1,320,000	Water Receipts	220,000	220,000	220,000	220,000	220,000	
Zone 3 Water System Expansion Phase II: Warner Hill Water Storage Tank,	Construct new 1.MG Water Tank in East Derry off Warner Hill Road and mains from Hampstead Rd to new tank	4,501,000	Bond	1	4,500,000				
Rand CSW Booster Station	Imp/Treat Fe/Mg/As/Sulfide	475,000	Water Receipts		475,000				
Vehicle Replacement Program	Replace 2012 Ford F550 Mech Utility w/crane 613	70,000	Water Receipts					70,000	
Vehicle Replacement Program	Replace 2013 Ford Transit Vehicle 612	38,000	Water Receipts					38,000	
Vehicle Replacement Program	Replace 2003 538/80 Vac Tec Unit & Trailer	40,000	Water Receipts			40,000			
Vehicle Replacement Program	Replace 2013 Chevy Silverado 1500 Pickup 610	35,000	Water Receipts						35,000
Vehicle Replacement Program	Replace 2011 Ford F350 Utility Truck 517A	40,000	Water Receipts		40,000				
Vehicle and Equipment Replacement Program	Replace Emergency Standby Mobile Generator	35,000	Water Receipts				35,000		
Vehicle and Equipment Replacement Program	Replace - Vehicle 2009 F350 Pick up w/plow 567A	38,000	Water Receipts	38,000					
Vehicle Replacement Program	Replace 2013 Chevy Silverado 1500 Pickup 615	35,000	Water Receipts						35,000
WATER TOTALS				258,001	5,235,000	260,000	255,000	328,000	35,000

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
WASTEWATER									
Collection/ Treatment	WWTP Lagoon 2 - Remove & replace Air System	1,500,000	Bond/Capital Reserve				75,000	1,425,000	
Facilities	Construct Additional Maintenance Garage to house vehicles, equipment, fittings, etc.	70,000	Water & Wastewater Receipts			35,000			
Collection System Improvements	Sewer Lift Station Control System Upgrade	85,000	Wastewater Receipts	20,000	20,000	20,000			
Collection/ Treatment	WWTP Lagoon 3 - Replace Air system, new baffle	400,000	Bond/Capital Reserve					400,000	
Equipment upgrade	Install variable frequency drive at Old English pump	15,000	Wastewater Receipts					15,000	
Collection/ Treatment	WWTP - Upgrade yard piping hydraulics	75,000	Bond/Capital Reserve				75,000		
Collection/ Treatment	WWTP Lagoon 1 - Remove sludge	2,000,000	Bond/Capital Reserve		2,000,000				
WWTP	Effluent Force Main Replacement -I93 Pillsbury	275,000	Wastewater Receipts	275,000					
Vehicle Replacement Program	Replace 2000 International 5 Ton Dump Truck 578	85,000	Wastewater Receipts			85,000			
Vehicle Replacement Program	Replace 2013 Mechanics Utility Truck 611	50,000	Wastewater Receipts						50,000
Vehicle Replacement Program	Replace 2014 Chevy 2500 Pick Up 629	38,000	Wastewater Receipts						38,000
Vehicle Replacement Program	Replace 2013 Chevy Silverado Pick Up 622	35,000	Wastewater Receipts					35,000	
Equipment replacement	Replace - Lagoon Pontoon Boat	15,000	Wastewater Receipts		15,000				
Vehicle Replacement Program	Replace 544A-2008 F550 Cab & Chassis and Utility Body	70,000	Wastewater Receipts		70,000				
WWTP Equipment replacement - Blower 1	Replace primary aeration blowers at WWTP	220,000	Wastewater Receipts			110,000	110,000		
WASTEWATER TOTALS				295,000	2,105,000	250,000	260,000	1,875,000	88,000

TOWN OF DERRY, NH									
Preliminary Six Year Capital Improvement Plan									
Fiscal Years 2017 - 2022									
Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
EXECUTIVE / FINANCE DEPARTMENTS									
Exit 4A	50% Share of original 10,000,000 commitment with Londonderry. No funding this FY. Ongoing work required to update/finalize Environmental Impact Study (EIS) for federal filing.	5,000,000	Operating / Bond	1	1	1	1	1	1
Update GIS Panimetric Mapping	Update all GIS mapping	50,000	Operating/CRF				50,000		
SAN/Virtualization hardware/software	Replace shared storage (5 year rotation)	80,000	Operating/CRF		40,000				40,000
Replace Copiers (All)	Replace all copiers reaching EOL in 2018	195,000	Capital/Lease		195,000				
Software Refresh	Upgrade licensing	45,000	Operating/CRF			45,000			
Paging System - DMC	Install paging system that is independent of the phone system	12,000	Operating/CRF	12,000					
Refresh Bank-up Appliance	Replace backup hardware	36,000	Operating/CRF	36,000					
EXECUTIVE / FINANCE SUB-TOTALS				48,001	235,001	45,001	50,001	1	40,001

TOWN OF DERRY, NH
Preliminary Six Year Capital Improvement Plan
Fiscal Years 2017 - 2022

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
CABLE									
Master Control Operations									
Video Storage Server Replacement	Replacement of existing server	\$25,000	Franchise Revenue		25,000				
Broadcast Automation System Channel 17	Replacement of existing server	\$20,000	Franchise Revenue						20,000
Broadcast Automation System Channel 23	Replacement of existing server	\$20,000	Franchise Revenue					20,000	
UPS Unit Replacements	Routine replacement, end of life	\$8,000	Franchise Revenue	2,000		2,000	2,000	2,000	
Studio									
Camera Replacements Switch to HD	Replacement Cameras to HD	\$50,000	Franchise Revenue			50,000			
Replacement of Graphics system	Replacement of Graphics system	\$5,000	Franchise Revenue		5,000				
Meeting Room Floor #3									
Replacement of UPS	Routine replacement, end of life	\$2,000	Franchise Revenue		2,000				
Camera Replacements Switch to HD	Replace Meeting Room Cameras	\$25,000	Franchise Revenue	25,000					
Mobile Production									
New Generator for remote locations	New	\$5,000	Franchise Revenue	5,000					
Replacement of Production Video switcher	End of Life	\$25,000	Franchise Revenue				25,000		
Replacement of Graphics system	End of Life	\$5,000	Franchise Revenue		5,000				
CABLE TOTALS				32,000	37,000	52,000	27,000	22,000	20,000
DERRY PUBLIC LIBRARY									
Rubber roof system replacement	Replace 23 year old roof, including fixing flat areas on	\$45,000	Capital Reserve Fund	45,000					
Skylight replacements	Replace deteriorating skylights in the rubberized flat	\$26,254	Capital Reserve Fund	26,254					
Metal roof replacement	Replace existing metal roof, including installation of	\$181,329	Operating		181,329				
DERRY PUBLIC LIBRARY TOTALS				71,254	181,329	0	0	0	0
TAYLOR LIBRARY				0	0	0	0	0	0
TAYLOR LIBRARY TOTALS				0	0	0	0	0	0