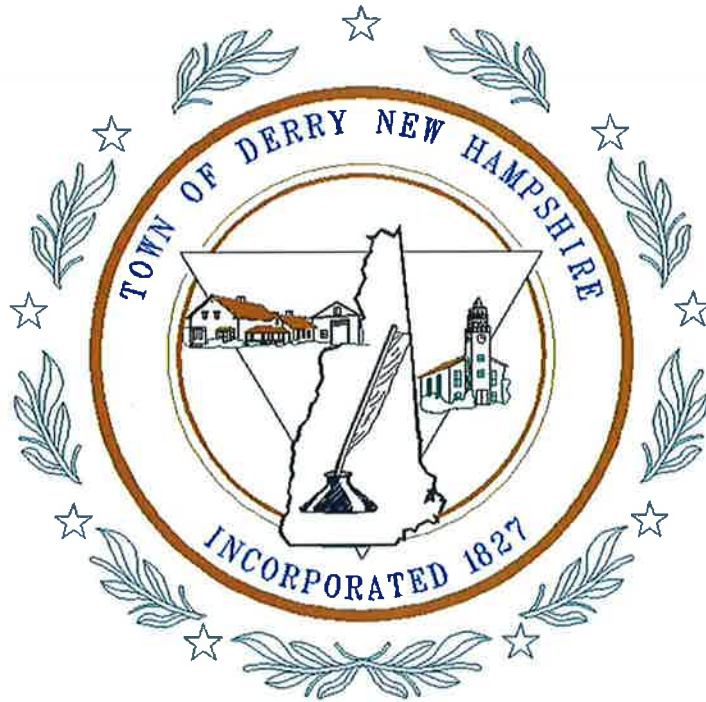


TOWN OF DERRY, NH



TOWN COUNCIL ADOPTED ANNUAL BUDGET FISCAL YEAR 2024

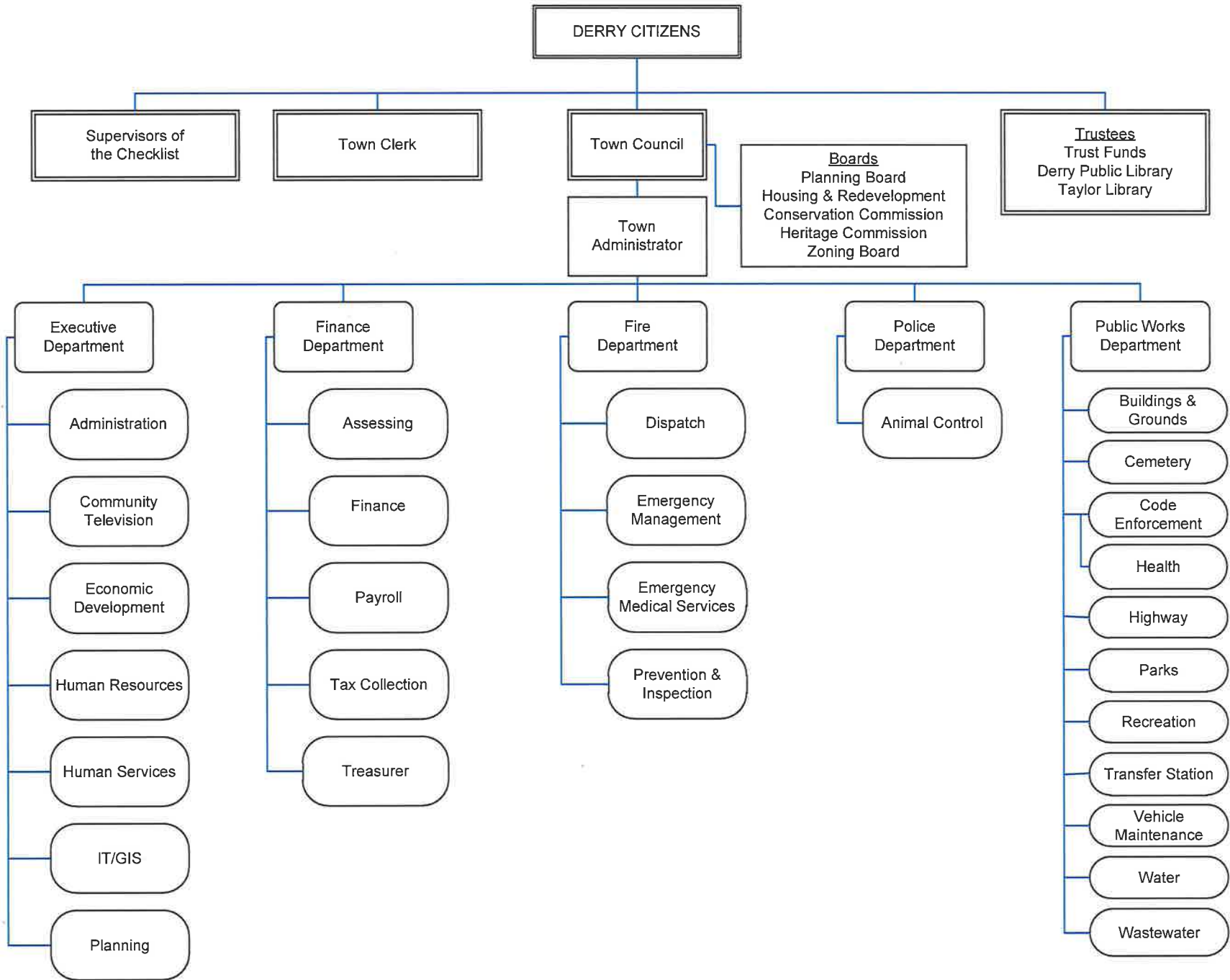
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Town Organization Chart



PERSONNEL

SUMMARY

**Personnel Summary
FY 2024**

Job Title	FY 2023		FY 2024	
	FT	PT	FT	PT
Executive				
Councilor (elected)		7		7
Town Administrator	1		1	
Executive Secretary to TA	1		1	
Human Resources Director	1		1	
Human Resources Coordinator		1	1	0
IT/GIS Manager	1		1	
System Administrator II	1		1	
Computer Support Specialist	1		0	
System Administrator I	0		1	
Economic Development Director	1		1	
Planning Director	1		1	
Planning and Econ Dev Assistant	1		1	
Planning Clerk		0		1
Cable Facility Coordinator	1		1	
	10	8	11	8

Town Clerk				
Town Clerk (elected)	1		1	
Deputy Town Clerk		1	1	0
Customer Service Clerk		0		1
Supervisors of the Checklist (elected)		3		3
	1	4	2	4

Finance Department				
Chief Financial Officer	1		1	
Bookkeeper	2		0	
Finance & Payroll Coordinator	0		1	
Finance Fiscal Specialist	0		1	
Payroll and Benefit Administrator	1		1	
Staff Accountant/Internal Auditor	1		1	
Secretary I	1		1	
Secretary III	1		1	
Tax Collector/Municipal Agent	1		1	
Deputy Tax Collector/Municipal Agent	1		1	
Customer Service Assistant	4		4	
Treasurer (appointed)		1		1
Deputy Treasurer (appointed)		1		1
	13	2	13	2

Job Title	FY 2023		FY 2024	
	FT	PT	FT	PT
Department of Public Works				
Director	1		1	
Deputy Director	1		1	
Executive Secretary	1		1	
Superintendent of Operations	1		1	
Engineering Coordinator	1		1	
Engineering Technician	2		2	
Environmental Engineer	1		1	
Fiscal Specialist	1		1	
Utility Customer Service & Billing Clerk	1		1	
Code Enforcement Director	1		1	
Building Inspector	1		1	
Secretary II	1		1	
Health Officer	1		1	
Administrative Program Assistant		1		1
Building Specialist	1		1	
Building & Grounds Technician	1		1	
Custodian	2	1	2	1
HVAC Technician	1		1	
Laborer	1		1	
Highway Crew Chief	1		1	
Highway Motor Equipment Operator	10		10	
Laborer		1		1
Operations - Fleet Manager	1		1	
Mechanic	2		2	
Chief Operator	1		1	
Mechanical Electrical Technician I	1		0	
Mechanical Electrical Technician II	1		2	
Sewer Treatment Operator I	1		1	
Sewer Treatment Operator II	1		1	
Utility Assets Coordinator	1		1	
Utility Crew Chief	1		1	
Utility Worker	4		4	
Water System Operator I	1		1	
Water System Operator II	1		1	
Laborer		1		1
Recycling Coordinator	1		1	
Transfer Station MEO II	2		2	
Transfer Station Laborer	2	2	2	2
Weigh Scale Master	1		1	
Director of Parks & Recreation	1		1	
Recreation Coordinator	1		1	
Recreation Program Assistant	1		1	
Program & Operations Assistant		1		1
Parks Crew Chief	1		1	
Operations & Project Coordinator	1		1	
Laborer	4		4	
	62	7	62	7

Job Title	FY 2023		FY 2024	
	FT	PT	FT	PT
Fire Department				
Chief	1		1	
Assistant Fire Chief	1		1	
Executive Secretary	1	1	1	1
EMS Director	1		1	
Director of Fire Prevention	1		1	
Fire Inspector	1		1	
Director of Fleet Maintenance	1		1	
Battalion Chief	4		4	
Captain	4		4	
Lieutenant	12		12	
Firefighter	44		44	
Dispatcher	5		5	
Dispatch Supervisor	1		1	
	77	1	77	1

Police Department				
Chief	1		1	
Executive Secretary	1		1	
Captain	2		2	
Lieutenant	5		5	
Sergeant	8		8	
Police Officer	43		43	
Secretary III	1	1	1	1
Secretary	2	1	2	1
Dispatcher	5		5	
Receptionist	1		1	
Evidence Clerk		1		1
Animal Control Officer	1		1	
Mechanic	1		1	
Prosecutor Supervisor	1		1	
Prosecutor	1		1	
	73	3	73	3

Total	236 25		238 25	
	FT	PT	FT	PT
	FY2023		FY2024	

Implementation of Town Charter Section 9.4 (A)		
Prior Year Tax Rate (FY 23 - 2022 Tax Bill)		\$ 5.68
CPI Adjustment per Section 9.4 (A)	6.1%	\$ 0.35
Northeast Region CPI-U for CY2022		
Authorized Tax Rate for FY24 - 2023 Tax Bill		\$ 6.03
Projected 2023 Town Tax Rate		\$ 5.94
Projected Tax Rate Adjustment	4.6%	\$ 0.26

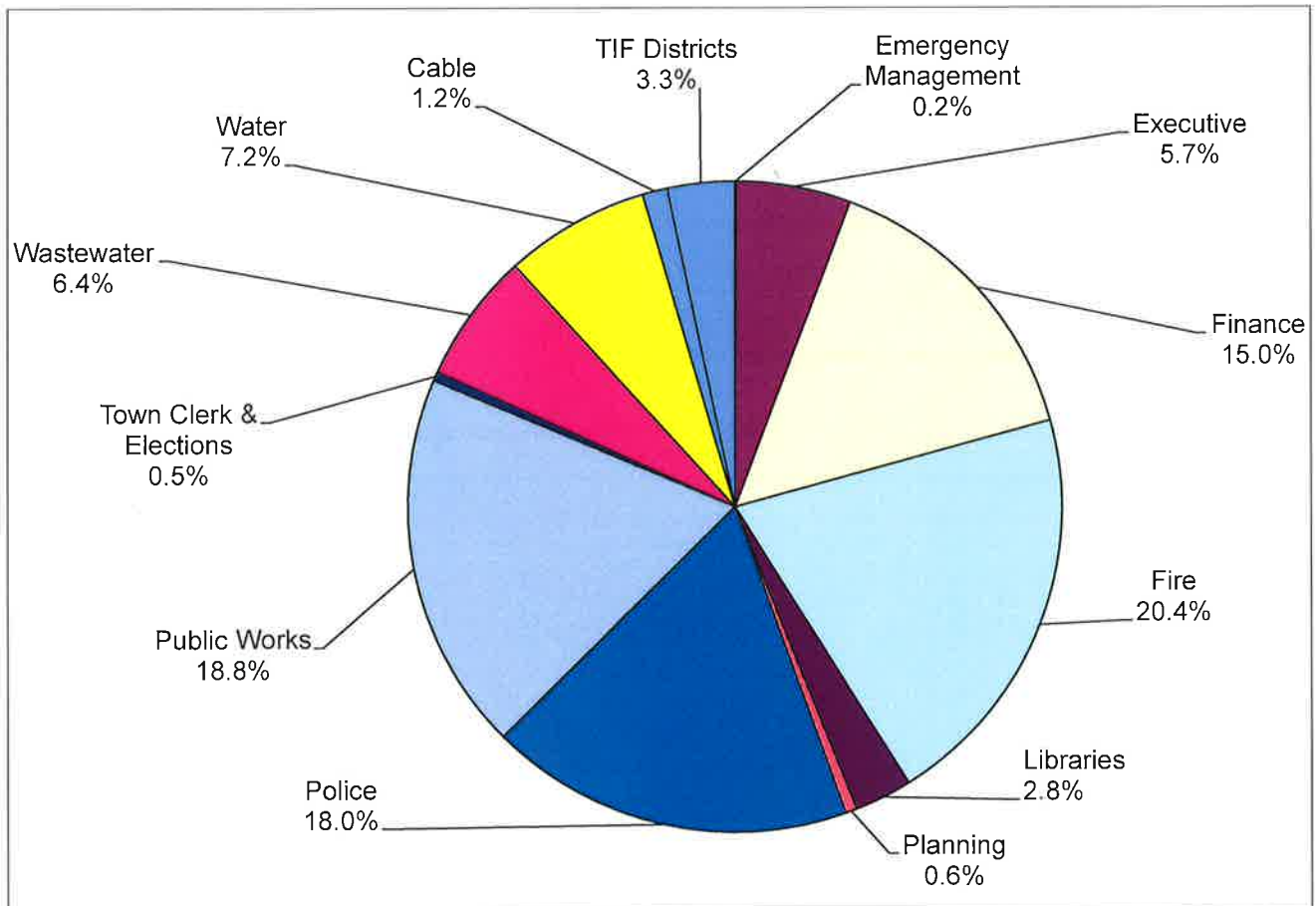
<i>Projected Town Tax Rate</i>		
Gross Appropriations	\$	58,712,053.00
Less Estimated Revenues	\$	31,173,415.00
ADD Veterans' Credit	\$	564,967.00
ADD Overlay	\$	300,000.00
To Be Raised	\$	28,403,605.00
Estimated Valuation	\$	4,785,088,782.00
Projected Town Tax Rate	\$	5.94

Department/Function	FY24 Town Budget -Adopted		
	FY24	Offsetting Revenues	Taxation
Emergency Management	45,469.00	-	45,469.00
Executive			
Administration	699,700.00	3,400.00	696,300.00
Human Services	291,400.00	13,500.00	277,900.00
IT	1,098,026.00	63,563.00	1,034,463.00
Community Development	179,528.00	-	179,528.00
Finance			
Finance	694,384.00	600.00	693,784.00
Assessing	444,827.00	94,354.00	350,473.00
Tax Collector	858,868.00	6,971,700.00	(6,112,832.00)
Other Municipal Obligation	6,796,541.00	6,922,175.00	(125,634.00)
Fire			
Prevention & Emergency Services	11,963,991.00	1,978,479.00	9,985,512.00
Libraries			
Derry Public Library	1,450,852.00	-	1,450,852.00
Taylor Library	221,233.00	9,000.00	212,233.00
Planning	332,200.00	34,275.00	297,925.00
Police			
Police	10,496,470.00	406,112.00	10,090,358.00
Animal Control	93,419.00	2,800.00	90,619.00
Public Works			
Health	157,866.00	67,895.00	89,971.00
Highway	4,242,245.00	879,579.00	3,362,666.00
Buildings & Grounds	911,969.00	136,057.00	775,912.00
Cemeteries	177,434.00	113,200.00	64,234.00
Code Enforcement	379,706.00	234,325.00	145,381.00
Parks	1,075,875.00	77,834.00	998,041.00
Recreation	656,549.00	148,056.00	508,493.00
Transfer Station	2,807,902.00	1,189,784.00	1,618,118.00
Vehicle Maintenance	630,932.00	500.00	630,432.00
Town Clerk & Elections			
Town Clerk	188,448.00	82,348.00	106,100.00
Elections	81,201.00	8,861.00	72,340.00
Capital Improvements			
Expendable Maintenance Trust	265,000.00	265,000.00	
Capital Improvements	800,009.00	800,009.00	-
Total for Town Services	48,042,044.00	20,503,406.00	27,538,638.00
Wastewater Dept.	3,786,569.00	3,786,569.00	
Water Dept.	4,220,290.00	4,220,290.00	
Cable	719,856.00	719,856.00	
TIF Districts	1,943,294.00	1,943,294.00	-
TOTAL	\$ 58,712,053.00	\$ 31,173,415.00	\$ 27,538,638.00
Veterans' Credit			564,967.00
Property Tax Overlay			300,000.00
Total to be raised			28,403,605.00
Assessed Valuation			4,785,088,782.00
Anticipated Town Tax Rate:			\$ 5.94

EXPENDITURE & REVENUE SUMMARY

Town of Derry, NH
Town Council Adopted Expenses by Department
FY 2024

Emergency Management	\$ 45,469
Executive	3,333,663
Finance	8,794,620
Fire	11,963,991
Libraries	1,672,085
Planning	332,200
Police	10,589,889
Public Works	11,040,478
Town Clerk & Elections	269,649
Wastewater	3,786,569
Water	4,220,290
Cable	719,856
TIF Districts	1,943,294
Total	\$ 58,712,053



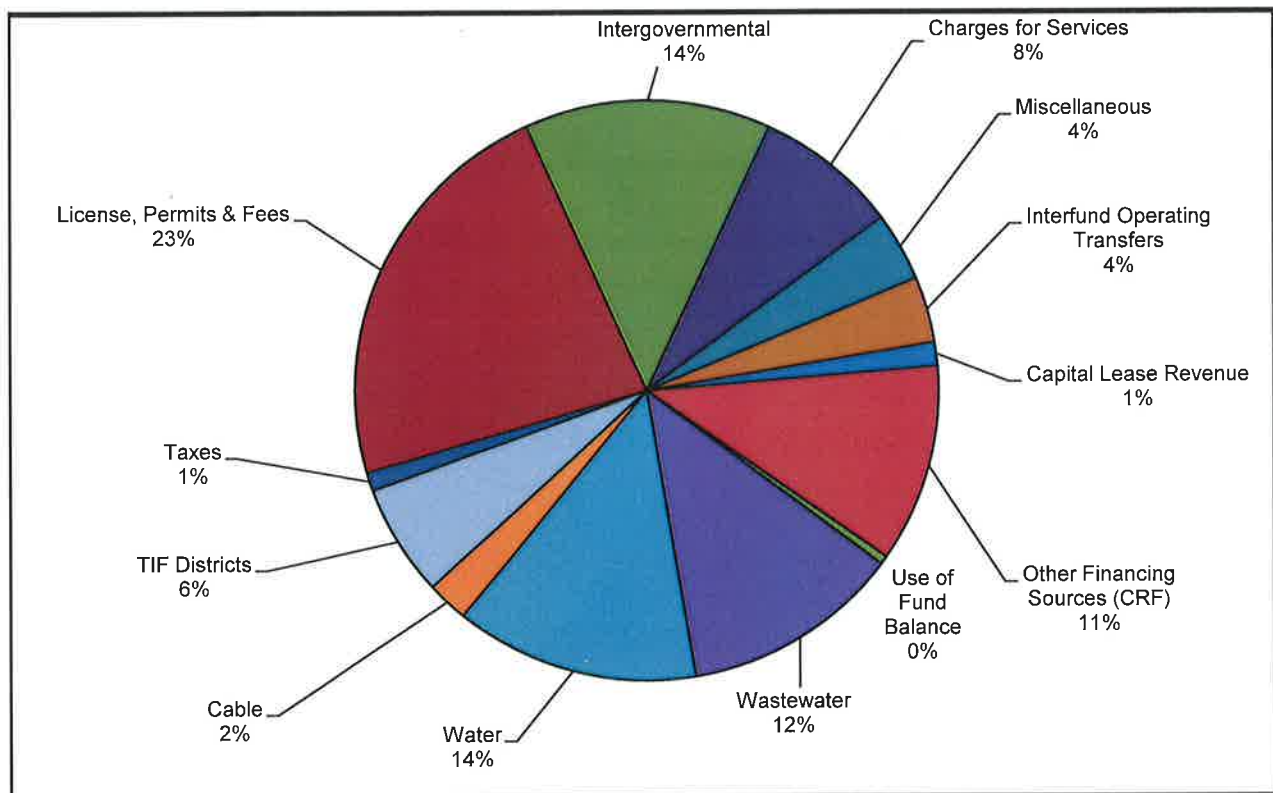
Town of Derry, NH

Town Council Adopted Revenue Budget

FY 2024

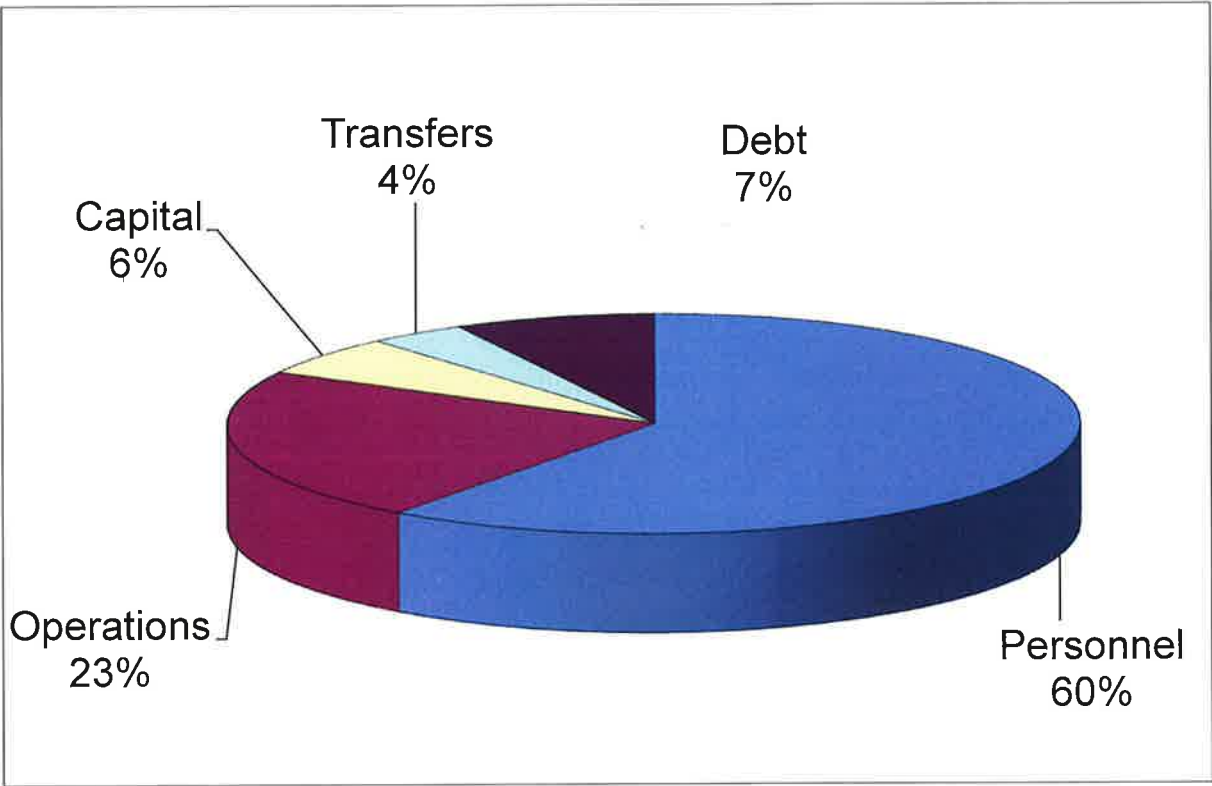
Taxes	\$ 327,000	(1)
License, Permits & Fees	7,090,510	
Intergovernmental	4,265,216	
Charges for Services	2,480,358	
Miscellaneous	1,195,007	
Interfund Operating Transfers	1,141,365	
Capital Lease Revenue	408,905	
Other Financing Sources (CRF)	3,447,813	
Use of Fund Balance	147,232	
Wastewater	3,786,569	
Water	4,220,290	
Cable	719,856	
TIF Districts	1,943,294	
Total Revenue & Transfers	\$ 31,173,415	

(1) Excluding Property Taxes



Town of Derry, NH
Town Council Adopted Expenses by Category
FY 2024

Personnel	\$ 34,191,176
Operations	12,898,440
Capital	3,278,975
Transfers	2,079,435
Debt	4,320,733
Total Budget	<u>\$ 56,768,759</u>
TIF	<u>1,943,294</u>
	\$ 58,712,053



Town of Derry, NH
FY2024 Town Council Adopted Budget
Totals
Summary

Department/Activity Center	FY 2021 Revised Budget	FY 2022 Revised Budget	FY 2023 Revised Budget	FY 2024 Department Recommended	FY 2024 Town Administrator Proposed	FY 2024 Town Council Adopted
Emergency Management	\$307,326	\$44,245	\$44,256	\$45,469	\$45,469	\$45,469
Executive	\$2,040,950	\$2,040,755	\$2,092,890	\$2,288,262	\$2,278,551	\$2,268,654
Administration	\$586,640	\$569,629	\$588,870	\$704,634	\$704,634	\$699,700
Human Services	\$281,400	\$281,400	\$288,900	\$291,400	\$291,400	\$291,400
Community Development	\$215,738	\$181,466	\$180,653	\$190,503	\$180,792	\$179,528
Information Technology	\$957,172	\$1,008,260	\$1,034,467	\$1,101,725	\$1,101,725	\$1,098,026
Finance	\$8,822,162	\$11,920,021	\$31,278,867	\$8,416,557	\$8,466,557	\$8,794,620
Assessor	\$447,963	\$450,008	\$445,268	\$446,815	\$446,815	\$444,827
Finance	\$730,191	\$704,666	\$669,770	\$701,349	\$701,349	\$694,384
Tax Collector	\$815,148	\$882,079	\$859,117	\$862,546	\$862,546	\$858,868
Other Municipal Obligations	\$6,828,860	\$9,883,268	\$29,304,712	\$6,405,847	\$6,455,847	\$6,796,541
Fire	\$11,201,099	\$11,585,682	\$11,779,226	\$12,092,154	\$12,082,154	\$11,963,991
Prevention & Emergency Services	\$11,201,099	\$11,585,682	\$11,779,226	\$12,092,154	\$12,082,154	\$11,963,991
Libraries	\$1,647,917	\$1,653,826	\$1,608,075	\$1,681,246	\$1,681,246	\$1,672,085
Derry Public Library	\$1,398,406	\$1,449,517	\$1,409,543	\$1,460,013	\$1,460,013	\$1,450,852
Taylor Library	\$249,511	\$204,309	\$198,532	\$221,233	\$221,233	\$221,233
Planning	\$294,606	\$303,450	\$307,623	\$332,939	\$332,939	\$332,200
Police	\$9,769,055	\$10,043,270	\$10,279,329	\$10,777,050	\$10,676,543	\$10,589,889
Police	\$9,671,806	\$9,942,796	\$10,176,778	\$10,682,892	\$10,582,385	\$10,496,470
Animal Control	\$97,249	\$100,474	\$102,551	\$94,158	\$94,158	\$93,419
Public Works	\$9,587,355	\$10,151,529	\$10,919,180	\$11,153,212	\$11,053,932	\$11,040,478
Health	\$88,541	\$151,597	\$151,612	\$159,338	\$159,338	\$157,866
Highway	\$3,798,533	\$4,400,223	\$4,554,675	\$4,296,324	\$4,246,324	\$4,242,245
Transfer Station	\$2,114,888	\$2,158,480	\$2,615,205	\$2,807,902	\$2,807,902	\$2,807,902
Vehicle Maintenance	\$548,777	\$580,106	\$624,559	\$630,932	\$630,932	\$630,932
Buildings & Grounds	\$875,506	\$804,195	\$830,319	\$931,969	\$911,969	\$911,969
Cemetery	\$223,571	\$175,710	\$171,692	\$177,434	\$177,434	\$177,434
Code Enforcement	\$398,909	\$366,253	\$369,770	\$384,130	\$384,130	\$379,706
Recreation	\$587,924	\$596,085	\$607,315	\$659,084	\$659,084	\$656,549
Parks	\$950,706	\$918,880	\$994,033	\$1,106,099	\$1,076,819	\$1,075,875

Town of Derry, NH
FY2024 Town Council Adopted Budget
Totals
Summary

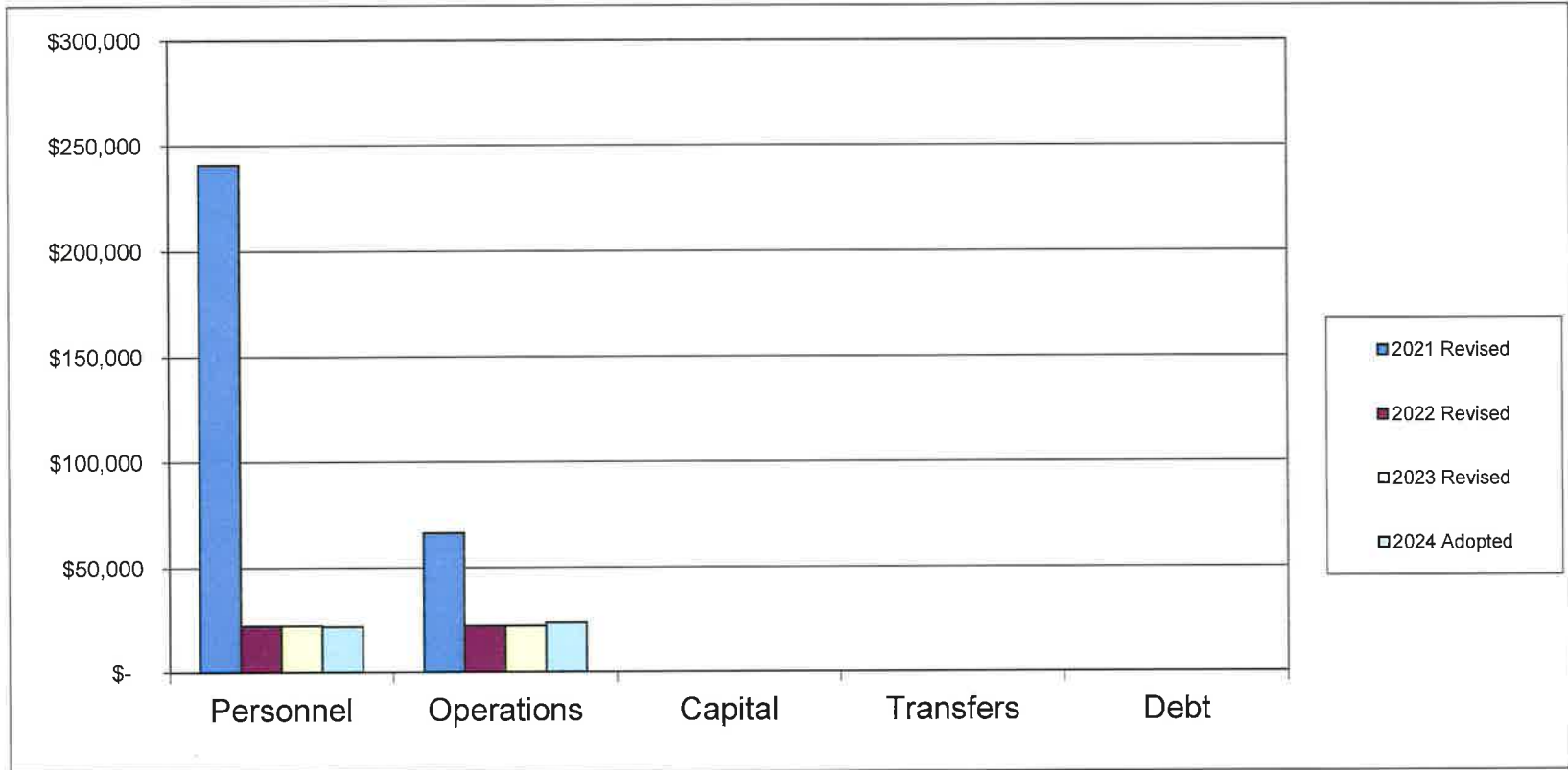
Department/Activity Center	FY 2021 Revised Budget	FY 2022 Revised Budget	FY 2023 Revised Budget	FY 2024 Department Recommended	FY 2024 Town Administrator Proposed	FY 2024 Town Council Adopted
Town Clerk & Elections	\$300,553	\$237,445	\$258,979	\$271,647	\$271,647	\$269,649
Town Clerk	\$160,126	\$165,239	\$170,933	\$190,446	\$190,446	\$188,448
Elections	\$140,427	\$72,206	\$88,046	\$81,201	\$81,201	\$81,201
Total for Town Services	\$43,971,023	\$47,980,223	\$68,568,425	\$47,058,536	\$46,889,038	\$46,977,035

Capital Improvements						
Expendable Maintenance Trust Fund	\$486,546	\$405,013	\$131,700	\$245,000	\$265,000	\$265,000
Capital Improvements	\$3,489,096	\$2,104,138	\$2,262,066	\$800,009	\$800,009	\$800,009
Wastewater	\$3,237,113	\$2,781,487	\$3,529,152	\$3,790,352	\$3,790,352	\$3,786,569
Water	\$4,716,123	\$4,326,686	\$10,053,369	\$4,224,072	\$4,224,072	\$4,220,290
Cable	\$525,049	\$664,390	\$682,226	\$721,929	\$721,929	\$719,856
TIF Districts	\$1,107,253	\$1,664,077	\$2,152,644	\$1,943,294	\$1,943,294	\$1,943,294
Total for Other Services	\$13,561,180	\$11,945,791	\$18,811,157	\$11,724,656	\$11,744,656	\$11,735,018

Grand Totals	\$57,532,203	\$59,926,014	\$87,379,582	\$58,783,192	\$58,633,694	\$58,712,053
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EMERGENCY MANAGEMENT

Town of Derry, NH
Emergency Management Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 240,889	\$ 22,230	\$ 22,243	\$ 21,895	-1.6%
Operations	66,437	22,015	22,013	23,574	7.1%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 307,326	\$ 44,245	\$ 44,256	\$ 45,469	2.7%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: Emergency Management

ACTIVITY CENTER:

The Derry Bureau of Emergency Management (EM) leads the community effort to prepare the Town of Derry to effectively mitigate, prepare for, respond to, and recover from any natural or human-made disaster. Emergency Management assists other town departments in developing contingency emergency plans and maintains a comprehensive all hazards Emergency Operations Plan. EM serves as the coordinating agency among town departments and the conduit for communication with the NH Department of Homeland Security/Emergency Management during times of emergency/disaster.

EM maintains an Emergency Operations Center (EOC) which can be opened any day of the week, at any given time. The EOC is equipped with back-up power, computers, state of the art communication equipment and meeting space for emergency management personnel. The EOC can monitor weather conditions, communicate with the State of NH EOC, all town departments and area amateur radio operators. The EOC is also capable of broadcasting emergency information to the public through the internet, local cable television, Low Band AM Radio Station 1610 and an interactive automated telephone communication system (Code Red™). The EOC coordinates resources, monitors conditions, and coordinates emergency shelter openings as required as well as coordinated emergency response between fire, police and public works.

DEPARTMENT OBJECTIVES

We shall:

- We will continue to respond to community needs as a result of the pandemic.
- Minimize the loss of life and damage to property from fire through educating the public to prepare for possible natural or human made disasters. Emergency Management will provide Public Information using Social Media, 1610 AM radio, Derry CATV, local media and literature. We shall provide information to the public regarding pertinent local information including shelter information, road closures and emergency supplies.
- Continue to work with the local utility companies to develop plans that will assist the Town, its citizens and businesses during power disruptions. This includes coordinating efforts with the Regional Public Health Network to prepare and respond to individuals who are power

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

dependent because of their medical status.

- Enhance short and long-term plans for sheltering, warming and cooling station locations for Derry citizens. Develop a plan to increase our awareness and ability to respond to the at-risk population in Derry. This will include local as well as regional sheltering planning.
- In FY 2024 - the Bureau will conduct training, including incident command training, and conduct tabletop drills with all Derry Department and Bureau heads to bring those employees that have responsibilities under the EOP into compliance with national recognized standards for emergency operations through the National Response Framework.

PROGRAMS AND ACTIVITIES

Emergency Planning and Training: The Bureau is continuously reviewing and updating the Town of Derry Emergency Operations Plan and all its Emergency Support Functions (ESF). This is an on-going activity which involves bolstering of the Emergency Operations Plan (EOP) and developing policies and procedures to support it.

Community Emergency Response Team (CERT): During FY23 – Derry Emergency Management continued training with our local CERT. We look forward to watching this team progress and make our community safer during large scale incidents.

Community Notification Systems: The Bureau continues to use Social Media, Code Red™ and our low band AM radio station (1610 AM) for local information and community notification. Derry Emergency Management has made upgrades to the system by placing repeaters in Town to increase the clarity and range of the radio station.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

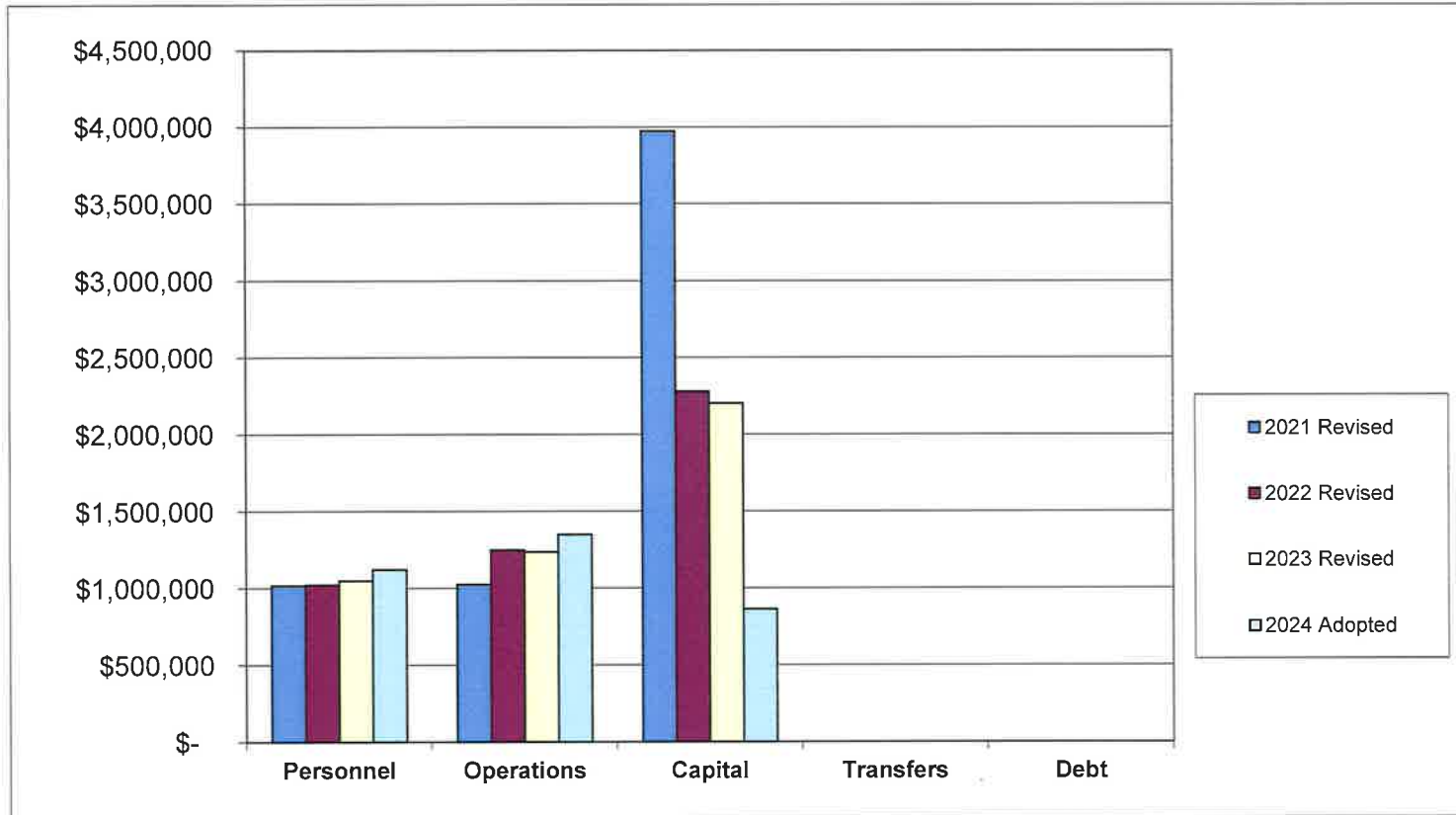
12 Department: EMERGENCY MANAGEMENT DEPT		Activity Center : EMERGENCY MANAGEMENT						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
140	EM OVERTIME	13,760	2,263	13,760	13,760	0	13,760	13,760
200	EM EMPLOYEE BENEFITS	5,245	2,981	5,258	4,910	(348)	4,910	4,910
291	EM TRAINING & CONFERENCES	2,700	0	2,700	2,700	0	2,700	2,700
292	EM UNIFORMS	525	0	525	525	0	525	525
	TOTAL Personnel Services	22,230	9,534	22,243	21,895	(348)	21,895	21,895
341	EM TELEPHONE	540	90	540	540	0	540	540
430	EM REPAIRS & MAINTENANCE	2,700	0	2,700	2,700	0	2,700	2,700
550	EM PRINTING	500	0	500	500	0	500	500
560	EM DUES & SUBSCRIPTIONS	860	0	860	860	0	860	860
610	EM GENERAL SUPPLIES	4,599	448	4,599	4,749	150	4,749	4,749
620	EM OFFICE SUPPLIES	500	26	500	500	0	500	500
625	EM POSTAGE	50	0	50	50	0	50	50
630	EM MAINT & REPAIR SUPPLIES	3,600	801	3,600	3,600	0	3,600	3,600
635	EM GASOLINE	858	1,394	858	1,925	1,067	1,925	1,925
636	EM DIESEL FUEL	158	76	156	500	344	500	500
640	EM CUSTODIAL & HOUSEKEEPING	100	0	100	100	0	100	100
660	EM VEHICLE REPAIRS	1,000	0	1,000	1,000	0	1,000	1,000
670	EM BOOKS & PERIODICALS	150	0	150	150	0	150	150
690	EM OTHER NON CAPITAL	6,400	360	6,400	6,400	0	6,400	6,400
	TOTAL Operations & Maintenance	22,015	8,416	22,013	23,574	1,561	23,574	23,574
	TOTAL EMERGENCY MANAGEMENT	44,245	17,949	44,256	45,469	1,213	45,469	45,469

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: EMERGENCY MANAGEMENT							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
11203000 033199	FEDERAL \$ PASS THRU STATE -3,720.00	.00	.00	.00	.00	.00	.0%
11203000 033199 COV19	FEDERAL \$ PASS THRU STATE -57,805.63	-60,120.62	.00	.00	.00	.00	.0%
11203000 033199 HST	FEDERAL \$ PASS THRU STATE-HST .00	-4,445.63	1,704.16	-6,550.11	.00	.00	.0%
11203000 033199 VAC19	FEDERAL \$ PASS THRU STATE .00	-214,664.06	.00	.00	.00	.00	.0%
TOTAL EMERGENCY MANAGEMENT							
	-61,525.63	-279,230.31	1,704.16	-6,550.11	.00	.00	.0%

EXECUTIVE

Town of Derry, NH
Executive Department Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 1,018,079	\$ 1,022,089	\$ 1,047,931	\$ 1,121,250	7.0%
Operations	1,022,871	1,248,546	1,234,556	1,349,438	9.3%
Capital	3,975,642	2,279,271	2,204,169	862,975	-60.8%
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 6,016,592	\$ 4,549,906	\$ 4,486,656	\$ 3,333,663	-25.7%

Excludes Cable

Administration

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: Executive

ACTIVITY CENTER: Town Administration

Mission:

Provide senior management oversight and support of all Town departments; assist the Town Council as an advisor and through policy implementation; maintain working relationships with organizations and entities to improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base; and ensure the delivery of efficient, equitable and responsive quality services to all citizens.

Objectives:

- Provide information, resources and administrative guidance to enable the Town Council to maximize its effectiveness as the Town's legislative body.
- Ensure the delivery of high-quality services to the community while maintaining prudent fiscal practices.
- Respond efficiently, competently and effectively to economic opportunities or economic setbacks. Utilize internal and external personnel, regional, state and federal resources, volunteers and existing businesses and enterprises in a cost-effective team approach to address any opportunities that arise. Continue to provide dedicated focus and resources on downtown development through community participation, developing Town-owned parcels and providing parking, signage, lighting and safety services. Attract and encourage continued desirable investment in the Derry Commerce Corridor and Gateway Tax Increment Financing Districts, further enabling job creation and enhancing the tax base.
- Promote increased/enhanced employee productivity and satisfaction through effective labor and employee relations practices.
- Maintain positive cooperative beneficial relationships with Derry Cooperative School District, Pinkerton Academy, Derry Public Library and Taylor Library and always seek opportunities to improve the quality and cost of services we provide to our citizens.
- Continually review the effectiveness of the organization and seek opportunities for further improvement and streamlining of Town operations within the restrictions of available resources and applicable regulations.
- Continue to provide and enhance the delivery of public service and information through the effective use of the Town's web page and other Internet-based applications.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

30 Department: EXECUTIVE DEPT		Activity Center : ADMINISTRATION						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	ADM PERMANENT POSITIONS	347,321	346,360	354,119	388,333	34,214	388,333	388,333
130	ADM ELECTED OFFICIALS	20,600	19,983	20,600	20,600	0	20,600	20,600
140	ADM OVERTIME	250	0	250	250	0	250	250
190	ADM OTHER COMPENSATION	11,723	11,579	11,574	11,822	248	11,822	11,822
200	ADM EMPLOYEE BENEFITS	121,954	124,392	134,922	175,574	40,652	175,574	170,640
291	ADM TRAINING & CONFERENCES	5,000	4,764	3,800	3,800	0	3,800	3,800
	TOTAL Personnel Services	506,848	507,078	525,265	600,379	75,114	600,379	595,445
330	ADM MANAGEMENT SERVICES	1,000	0	1,000	1,000	0	1,000	1,000
341	ADM TELEPHONE	540	540	540	540	0	540	540
390	ADM OTHER PROFESSIONAL SERVICE	7,500	3,615	7,500	47,500	40,000	47,500	47,500
430	ADM REPAIRS & MAINTENANCE	100	0	0	0	0	0	0
440	ADM RENTAL & LEASES	168	192	168	168	0	168	168
490	ADM OTHER PROPERTY RELATED SER	0	0	0	0	0	0	0
550	ADM PRINTING	10,000	8,715	10,000	10,000	0	10,000	10,000
560	ADM DUES & SUBSCRIPTIONS	32,923	33,282	33,847	34,497	650	34,497	34,497
610	ADM GENERAL SUPPLIES	7,600	7,740	7,600	7,600	0	7,600	7,600
620	ADM OFFICE SUPPLIES	1,750	1,738	1,750	1,750	0	1,750	1,750
625	ADM POSTAGE	1,200	487	1,200	1,200	0	1,200	1,200
	TOTAL Operations & Maintenance	62,781	56,493	63,605	104,255	40,650	104,255	104,255
	TOTAL ADMINISTRATION	569,629	563,571	588,870	704,634	115,764	704,634	699,700

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: ADMINISTRATION							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13002000 032101	BUSINESS LICENSES & PERMITS						
	-2,720.00	-2,325.00	-2,905.00	-2,410.00	-3,350.00	-3,350.00	.0%
13003000 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-449.74	-3.00	.00	.00	.00	.00	.0%
13004000 034013	ADM COPY CHARGES						
	.00	-10.00	-1.00	-660.25	-50.00	-50.00	.0%
13005000 035063	REIMBURSEMENTS-NONGOVERNMENTAL						
	.00	.00	-128.00	-75.00	.00	.00	.0%
13005000 035090	ADM MISCELLANEOUS REVENUE						
	-156.80	.00	.00	-157.43	.00	.00	.0%
13005000 035090 79E	79 E APPLICATION FEE						
	.00	-100.00	.00	.00	.00	.00	.0%
13005000 035090 CITAX	MISCELLANEOUS REVENUE						
	.00	-450.00	.00	150.00	.00	.00	.0%
13006000 039120	TFR FROM SPECIAL REVENUE FUND						
	.00	.00	.00	-.25	.00	.00	.0%
TOTAL ADMINISTRATION							
	-3,326.54	-2,888.00	-3,034.00	-3,152.93	-3,400.00	-3,400.00	.0%

Community Development

Town of Derry, NH

Department Mission and Objectives

Fiscal Year 2024

Department: Administration	Activity Center: Economic Dev
<p><u>Department Mission:</u></p> <p>Create short and long-term objectives for sustainable economic development and growth for the Town of Derry; align with community vision, the goals of the Planning department, Derry Town Council and master plan; maintain working relationships with organizations and entities to increase opportunities and improve the quality of life in Derry; maintain a strong focus on economic development and growth of the Town's tax base.</p> <p><u>Department Objectives:</u></p> <ul style="list-style-type: none"> • Retain and Grow Existing Business: Provide information, resources and administrative guidance to businesses and individuals seeking to start, expand or locate a business in Derry. Create a baseline for business retention and expansion; proactively outreach to businesses; attend and create business and industry events and programs; bring forward issues; use available tools and seek out innovative solutions. • Attract New Business: Develop and implement a marketing and communication plan to assist in attracting new business to Derry; support entrepreneurship; keep abreast of available properties, workforce, demographics, and opportunities. • Plan for Smart, Sustainable Growth; Continuously monitor the Master Plan to ensure alignment with community vision and long-term growth, including Downtown, I-93/Exit 4A expansion and housing sector; monitor current and potential programs and incentives. • Implement Marketing and Communication Plan; Effectively and consistently make the case for businesses to choose Derry by using effective marketing tools and materials along with a multifaceted communication plan that aligns with goals, defines target markets and includes a variety of outputs, such as social media, websites, presentations, brochures and print media, photo, video and on-brand talking points. • Resource Assessment: Ongoing review of resources, including Façade Improvement Program and other incentives; continuous evaluation of media tools; research additional tools, incentive programs and partnerships to attract new development, including job creation, priority development areas and marketing and support services. • Continually review and enhance the effectiveness of the department goals and make recommendation as needed to inform and enable effective strategies. 	

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

31 Department: EXECUTIVE DEPT		Activity Center : COMMUNITY DEVELOPMENT						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	CD PEMANENT POSITIONS	92,978	98,978	104,386	110,972	6,586	103,985	103,985
120	CD TEMPORARY POSTIONS	18,510	3,308	13,872	0	(13,872)	0	0
200	CD EMPLOYEE BENEFITS	43,349	37,476	41,121	43,257	2,136	40,533	39,269
291	CD TRAINING & CONFERENCES	740	2,074	740	1,540	800	1,540	1,540
	TOTAL Personnel Services	155,577	141,836	160,119	155,769	(4,350)	146,058	144,794
390	CD OTHER PROFESSIONAL SERVICE	20,150	8,835	10,000	25,000	15,000	25,000	25,000
540	CD ADVERTISING	1,000	200	1,000	1,000	0	1,000	1,000
550	CD PRINTING	1,000	465	1,000	500	(500)	500	500
560	CD DUES & SUBSCRIPTIONS	2,000	6,340	6,934	6,934	0	6,934	6,934
610	CD HOSPITALITY	1,000	755	1,000	1,000	0	1,000	1,000
620	CD OFFICE SUPPLIES	500	55	500	200	(300)	200	200
625	CD POSTAGE	100	0	100	100	0	100	100
670	CD BOOKS & PERIODICALS	139	0	0	0	0	0	0
	TOTAL Operations & Maintenance	25,889	16,649	20,534	34,734	14,200	34,734	34,734
	TOTAL COMMUNITY DEVELOPMENT	181,466	158,485	180,653	190,503	9,850	180,792	179,528

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR:							
COMMUNITY DEVELOPMENT							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13109000 039399 COV19 BUDGETARY USE OF FUND BALANCE							
	.00	-38,300.00	.00	.00	.00	.00	.0%
13130300 033199 COV19 FEDERAL \$ PASS THRU STATE							
	-29.98	.00	.00	.00	.00	.00	.0%
TOTAL COMMUNITY DEVELOPMENT							
	-29.98	-38,300.00	.00	.00	.00	.00	.0%

Information Technology

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: INFORMATION TECHNOLOGY AND GIS

DEPARTMENT MISSION:

It is this department's objective to provide both application and hardware support for the Town of Derry's end users and computer systems. With an emphasis on basic issues such as; training, expedited help desk support and further application/data development. In turn allowing departments to work more efficiently in providing greater services to Derry's citizens.

DEPARTMENT OBJECTIVES:

- To provide continued solutions for enhanced customer service through on-line applications.
- Continue to provide educational and application support to all end users.
- Upgrade current virtual server host infrastructure.
- Continue implementation of records/documents management system.
- Start replacement of DPD mobile device terminals in cruisers.
- Migrate current DFD Ambulance MDT's, which are end of life, to iPads and IOS.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

32 Department: EXECUTIVE DEPT		Activity Center : INFORMATION TECHNOLOGY						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	IT PERMANENT POSITIONS	239,387	222,409	246,182	251,974	5,792	251,974	251,974
140	IT OVERTIME	2,000	6,013	2,000	0	(2,000)	0	0
190	IT OTHER COMPENSATION	7,045	6,806	4,378	3,903	(475)	3,903	3,903
200	IT EMPLOYEE BENEFITS	90,162	80,822	91,917	110,763	18,846	110,763	107,064
291	IT TRAINING & CONFERENCES	21,070	3,287	18,070	18,070	0	18,070	18,070
	TOTAL Personnel Services	359,664	319,336	362,547	384,710	22,163	384,710	381,011
341	IT TELEPHONE	100,176	92,722	104,016	105,936	1,920	105,936	105,936
342	IT DATA PROCESSING	426,864	400,583	426,239	482,379	56,140	482,379	482,379
390	IT OTHER PROFESSIONAL SERVICES	19,200	40,707	9,200	9,200	0	9,200	9,200
430	IT REPAIRS & MAINTENANCE	2,500	0	2,500	1,200	(1,300)	1,200	1,200
440	IT RENTAL & LEASES	59,799	61,059	79,080	65,765	(13,315)	65,765	65,765
550	IT PRINTING	3,115	3,150	3,115	3,115	0	3,115	3,115
560	IT DUES & SUBSCRIPTIONS	969	578	990	990	0	990	990
610	IT GENERAL SUPPLIES	3,060	2,746	3,060	3,060	0	3,060	3,060
620	IT OFFICE SUPPLIES	1,000	778	1,000	1,000	0	1,000	1,000
625	IT POSTAGE	1,500	982	1,500	1,500	0	1,500	1,500
630	IT MAINT & REPAIR SUPPLIES	2,800	2,820	2,800	2,800	0	2,800	2,800
635	IT GASOLINE	0	0	550	0	(550)	0	0
660	IT VEHICLE REPAIR	0	0	3,000	0	(3,000)	0	0
670	IT BOOKS & PERIODICALS	370	0	370	370	0	370	370
690	IT OTHER NON CAPITAL	27,243	55,076	34,500	39,700	5,200	39,700	39,700
	TOTAL Operations & Maintenance	648,596	661,202	671,920	717,015	45,095	717,015	717,015
	TOTAL INFORMATION TECHNOLOGY	1,008,260	980,538	1,034,467	1,101,725	67,258	1,101,725	1,098,026

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR:							
INFORMATION TECHNOLOGY							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13203000 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-5,048.70	.00	.00	.00	.00	.00	.0%
13203000 033793 CAB	REIMBURSEMENTS-GOVERNMENTAL						
	-7,068.00	-7,380.00	-7,276.00	-7,400.00	-7,400.00	-8,212.00	11.0%
13203000 033793 WTR	INTERGOV REIMB FROM WATER						
	-23,137.00	-22,758.00	-25,629.00	-26,225.00	-26,225.00	-28,498.00	8.7%
13203000 033793 WW	INTERGOV REIMB FROM WASTEWTR						
	-20,159.00	-20,258.00	-22,387.00	-23,953.00	-23,953.00	-26,043.00	8.7%
13204000 034012	FEES-GIS						
	-300.00	-12.00	.00	-300.00	-800.00	-800.00	.0%
13205000 035011	IT SALE OF TOWN PROPERTY						
	.00	.00	.00	.00	-10.00	-10.00	.0%
13205000 035066	INSURANCE CLAIM REIMBURSEMENT						
	.00	.00	-1,037.15	.00	.00	.00	.0%
13205000 035090	IT MISCELLANEOUS REVENUE						
	-336.56	-111.75	.00	.00	.00	.00	.0%
TOTAL INFORMATION TECHNOLOGY							
	-56,049.26	-50,519.75	-56,329.15	-57,878.00	-58,388.00	-63,563.00	8.9%

Human Services

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: Executive

Activity Center: Human Services

Department Mission:

To provide emergency assistance to individuals and families in Derry who lack adequate resources. We strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Services are provided through Community Health Services (CHS), which uses the 2012 Edition of the Art of Welfare Administration and the Town of Derry's Human Services Guidelines (Adopted July 2019) to determine client's eligibility for assistance.

CHS assists our clients in accordance with state law in a courteous and efficient manner. They provide superior customer service to the Town's citizens and the public through referrals on the telephone and assistance in person at their facility in Derry.

Department Objectives:

- 1) Provide a high level of service to the community through referrals, community outreach, and direct assistance.
- 2) Provide opportunities for customers to enroll in case management services with the goal of achieving financial self-sufficiency.
- 3) Promote fiscal responsibility for each client and devise basic need budgets.
- 4) Continue to build strong relationships with area agencies that serve our clients.
- 5) Disburse Town's funds wisely, tally disbursements accurately, and seek reimbursement, when possible.
- 6) Record welfare liens and discharges at the Rockingham County Registry of Deeds, in a timely manner.
- 7) Maintain accurate client files consisting of all applications, supporting documentation, notices of decisions, internal notes, voucher copies, and ledgers.
- 8) Maintain timely, accurate monthly statistics of assistance issued.
- 9) Continue to operate the workfare program.
- 10) Review the Town of Derry Human Services Guidelines annually and recommend updates, when necessary.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

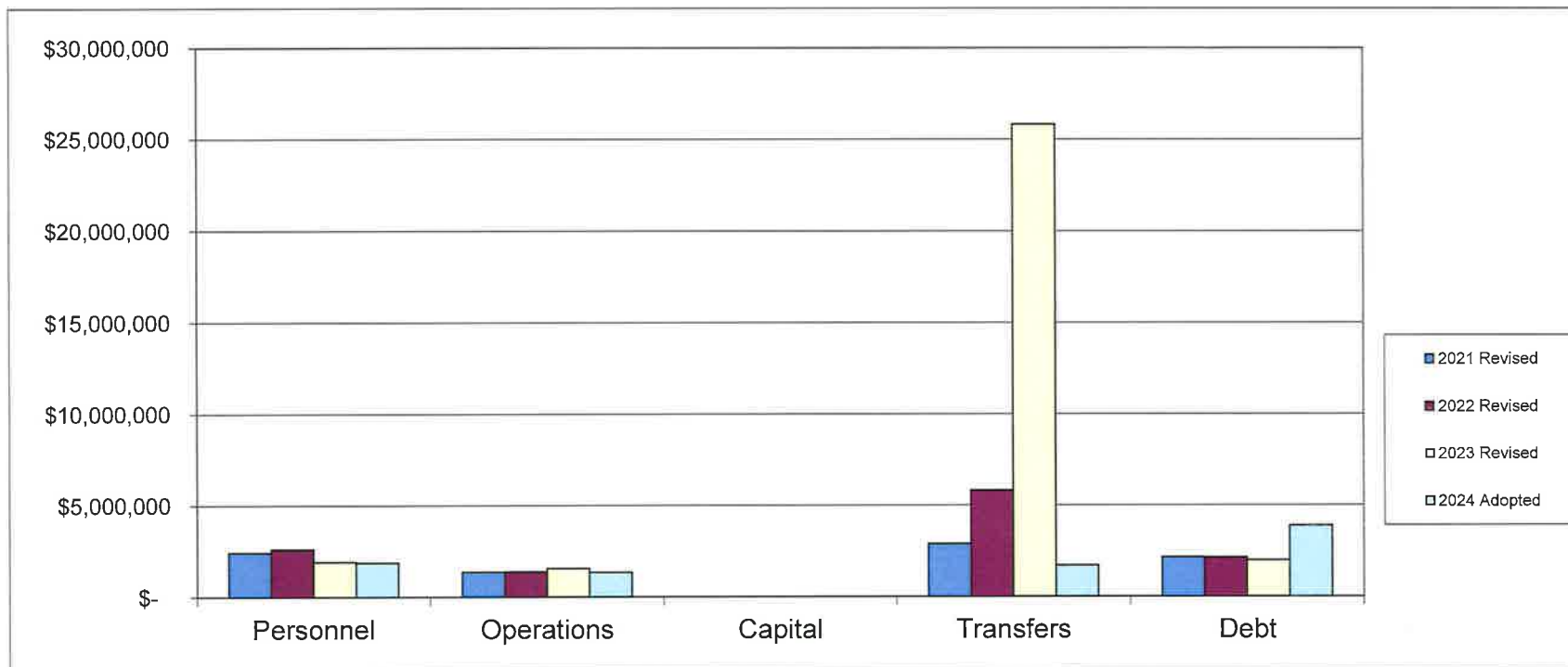
36 Department: EXECUTIVE DEPT		Activity Center : HUMAN SERVICES						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Operations & Maintenance								
390	HS OTHER PROFESSIONAL SERVICES	105,000	107,150	112,500	112,500	0	112,500	112,500
810	HS HUMAN SERVICE PAYMENTS	88,900	88,900	96,400	98,900	2,500	98,900	98,900
811	HS HUMAN SERVICE PMTS-DIRECT	87,500	16,877	80,000	80,000	0	80,000	80,000
TOTAL Operations & Maintenance		281,400	212,927	288,900	291,400	2,500	291,400	291,400
TOTAL HUMAN SERVICES		281,400	212,927	288,900	291,400	2,500	291,400	291,400

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR: HUMAN SERVICES							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13603000 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-1,345.00	.00	.00	.00	.00	.00	.0%
13603000 033592	NH REIMB OF PUBLIC WELFARE						
	-4.57	.00	-1,412.80	.00	-1,000.00	-1,000.00	.0%
13605000 035063	HS REIMBURSEMENT-NONGOVERNMENT						
	-14,276.93	-15,598.30	-10,405.52	-3,569.75	-10,000.00	-10,000.00	.0%
13605000 035082	CONTRIBUTIONS						
	.00	.00	.00	.00	-1,000.00	-1,000.00	.0%
13605000 035090	HS MISCELLANEOUS REVENUE						
	.00	.00	-2,150.00	.00	.00	.00	.0%
13606000 039160 HUMTR	TFR FROM S BROWN HS TRUST						
	-1,500.00	-1,500.00	-1,500.00	-1,500.00	-1,500.00	-1,500.00	.0%
TOTAL HUMAN SERVICES							
	-17,126.50	-17,098.30	-15,468.32	-5,069.75	-13,500.00	-13,500.00	.0%

FINANCE

Town of Derry, NH
Finance Department Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 2,421,871	\$ 2,608,555	\$ 1,916,649	\$ 1,866,846	-2.6%
Operations	1,367,872	1,377,118	1,551,095	1,347,743	-13.1%
Capital	-	-	-	-	N/A
Transfers	2,879,681	5,803,014	25,828,413	1,701,022	-93.4%
Debt	2,152,733	2,131,334	1,982,710	3,879,009	95.6%
Total	\$ 8,822,157	\$ 11,920,021	\$ 31,278,867	\$ 8,794,620	-71.9%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: FINANCE

ACTIVITY CENTER: FINANCE

DEPARTMENT MISSION:

To manage the Town of Derry's financial resources in an accurate and professional fashion in accordance with generally accepted accounting principles, New Hampshire state law and the Town Charter. All activity of the Department is done with the acknowledgement of the Town's stewardship responsibility to the public for efficiently utilizing the resources entrusted to it. This mission is primarily achieved through strict accounting practices, frequent comprehensive reporting, and effective budgeting and budgetary controls, while cooperating and coordinating with all town departments to ensure efficient, overall financial management.

DEPARTMENT OBJECTIVES:

1. Continue to develop and refine internal financial policies, procedures and controls to ensure accurate financial reporting and training for same.
2. Provide timely and accurate financial advice to the Town Council, departments, boards and committees.
3. Assist other departments in project management through improvements in the budget preparation process, management controls, training, and direct assistance in use of procedures, forms and systems software.
4. Seek out, review and recommend, when appropriate, new technologies that will improve the delivery of service to citizens and improve the overall efficiency of the Town's operations.
5. Continue to explore and develop future financing and revenue sources.
6. Perform internal audits on a regular basis of various departments and revenue collection agencies to ensure proper procedures are being followed.
7. Produce an Annual Comprehensive Financial Report that continues to receive an annual "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officers Association of the United States and Canada.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

40 Department: FINANCE DEPT		Activity Center : FINANCE						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	FIN PERMANENT POSITIONS	399,474	403,334	414,827	428,448	13,621	428,448	428,448
120	FIN TEMPORARY POSITIONS	2,304	0	0	0	0	0	0
140	FIN OVERTIME	2,500	82	2,501	2,500	(1)	2,500	2,500
190	FIN OTHER COMPENSATION	8,248	3,111	3,363	3,498	135	3,498	3,498
200	FIN EMPLOYEE BENEFITS	158,915	169,344	180,020	192,908	12,888	192,908	185,943
291	FIN TRAINING & CONFERENCES	2,900	1,121	2,900	2,900	0	2,900	2,900
	TOTAL Personnel Services	574,341	576,992	603,611	630,254	26,643	630,254	623,289
301	FIN AUDITING SERVICES	99,400	49,000	50,400	50,900	500	50,900	50,900
341	FIN TELEPHONE	540	1,080	1,080	1,080	0	1,080	1,080
390	FIN OTHER PROFESSIONAL SERVICE	5,810	1,382	1,500	5,560	4,060	5,560	5,560
430	FIN REPAIRS & MAINTENANCE	750	753	760	800	40	800	800
440	FIN RENTAL & LEASES	324	279	324	300	(24)	300	300
550	FIN PRINTING	3,100	2,051	2,300	2,300	0	2,300	2,300
560	FIN DUES & SUBSCRIPTIONS	375	375	375	375	0	375	375
610	FIN GENERAL SUPPLIES	100	103	100	100	0	100	100
620	FIN OFFICE SUPPLIES	5,400	5,466	5,400	5,400	0	5,400	5,400
625	FIN POSTAGE	3,720	3,627	3,720	4,080	360	4,080	4,080
630	FIN MAINT & REPAIR SUPPLIES	100	0	100	100	0	100	100
690	FIN OTHER NON CAPITAL	100	0	100	100	0	100	100
	TOTAL Operations & Maintenance	119,719	64,141	66,159	71,095	4,936	71,095	71,095
960	FIN TFR TO TRUST/AGENCY FUND	10,606	0	0	0	0	0	0
	TOTAL Transfers	10,606	0	0	0	0	0	0
	TOTAL FINANCE	704,666	641,132	669,770	701,349	31,579	701,349	694,384

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NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR:								
FINANCE		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
14003000	033190	OTHER FED GRNTS & REIMBURSEMNT						
		.00	.00	-173.48	.00	.00	.00	.0%
14003000	033199	FEDERAL \$ PASS THRU STATE						
		-1,199.18	.00	.00	.00	.00	.00	.0%
14003000	033595	NH STATE REIMBURSEMENT						
		-727.26	.00	.00	.00	.00	.00	.0%
14005000	035061	FIN W/COMP & DISABILITY REIMB						
		-9,204.00	-5,686.80	.00	.00	.00	.00	.0%
14005000	035063	REIMBURSEMENTS-NONGOVERNMENTAL						
		.00	-6,000.00	-3,000.00	.00	-100.00	-100.00	.0%
14005000	035066	INSURANCE CLAIM REIMBURSEMENT						
		-5,000.00	.00	.00	.00	-500.00	-500.00	.0%
14005000	035090	FIN MISCELLANEOUS REVENUE						
		-644.57	-17.21	-10,605.89	.00	.00	.00	.0%
TOTAL FINANCE		-16,775.01	-11,704.01	-13,779.37	.00	-600.00	-600.00	.0%

Assessing

Town of Derry

Department Mission and Objectives

Fiscal Year 2024

Department: Finance	ACTIVITY CENTER: Assessing
<p>Department Mission: Assure that no property class or individual property is bearing any more or less of the tax burden than is justified based upon the market conditions existing on April 1, of each year. This is accomplished in accordance with the Constitution of the State of New Hampshire, State Statutes, Assessment Standard Board (ASB), and the State of New Hampshire Department of Revenue Administration (DRA) rules that may apply to municipalities and the assessment function, including policies as established by the Derry Board of Assessors (Town Council). Assessing's mission is also accomplished utilizing professionally accepted appraisal/assessment practices and procedures as outlined by the International Association of Assessing Officers (IAAO) and The Appraisal Foundation's National Uniform Standards of Professional Appraisal Practice (USPAP). Continuing education of Appraisal and Support Staff personnel is an integral part of Assessing's mission.</p>	
<p>Department Objectives: Derry was scheduled for Assessment Certification/Review by DRA effective for April 1, 2020 and thereafter each five year period (2025, 2030, 2035, etc.) We are currently recertifying all exemptions, credits and current use on a rotating basis to prepare for compliance in 2025.</p> <p>The Town completed a revaluation of all property in 2022. Derry's Equalization Ratio for 2022 is yet to be certified by the DRA. The 2021 Equalization Ratio was 79.1%, meaning that locally assessed property values when compared to valid sales occurring throughout Town show that assessments are lower than current market sales.</p> <p>A. INSPECTION:</p> <ul style="list-style-type: none">• Continuous cycled inspections (by property class and/or geographic areas) typically 20 to 25% of all residential properties are done each year. The object is to verify data elements on the property record card with what is actually present at the property.• Inspection of commercial and industrial properties on an as needed basis, at least once within a three year period.• Annual in field inspection and reviews of properties that have sold.• Annual in field inspection and review of all properties with outstanding building permits. <p>B. ECONOMICS:</p> <ul style="list-style-type: none">• Periodic surveys for current building costs.• Annual reviews of all sales and land assessments.• Income and expense questionnaires to all commercial/industrial properties (in 2022). <p>C. APPRAISALS:</p> <ul style="list-style-type: none">• Annual reviews and reappraisals for all property classes by;<ul style="list-style-type: none">a. sub-divisions, economic neighborhoods, vacant landb. residential single family propertiesc. multi-family propertiesd. condominiums (all types of ownership)e. commercial, industrial, and exempt properties• Analysis of features- residential properties;<ul style="list-style-type: none">a. by age: older homes vs. mid-life homes vs. new homesb. by style: ranches vs. colonials vs. contemporaries, etc.	

c. by size: large homes vs. smaller homes

- Taxpayer notification of pending area reviews, with a follow up letter requesting the taxpayer contact the office for an interior inspection when no one was home during the initial visit.

D. RESOURCES:

- Computer software & hardware (continuous upgrade of hardware & software as technology develops) – **a priority for the department.**
- All staff members will be given the opportunity to attend various education seminars and classes throughout the year. This is intended to retain an educated work force in the assessment field.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

38 Department: FINANCE DEPT		Activity Center : ASSESSOR						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	ASR PERMANENT POSITIONS	111,387	103,984	104,030	108,979	4,949	108,979	108,979
140	ASR OVERTIME	225	14	250	250	0	250	250
190	ASR OTHER COMPENSATION	2,080	6,694	6,019	6,019	0	6,019	6,019
200	ASR EMPLOYEE BENEFITS	45,154	38,279	49,879	53,992	4,113	53,992	52,004
291	ASR TRAINING & CONFERENCES	3,200	242	3,200	3,200	0	3,200	3,200
	TOTAL Personnel Services	162,046	149,212	163,378	172,440	9,062	172,440	170,452
312	ASR ASSESSING	264,610	264,612	264,610	264,610	0	264,610	264,610
390	ASR OTHER PROFESSIONAL SVS	13,200	13,644	200	200	0	200	200
430	ASR REPAIRS & MAINTENANCE	1,060	1,060	0	0	0	0	0
440	ASR RENTAL & LEASES	240	108	240	240	0	240	240
490	ASR OTHER PROPERTY RELATED SVS	1	0	1	1	0	1	1
550	ASR PRINTING	1,011	0	2,900	900	(2,000)	900	900
560	ASR DUES & SUBSCRIPTIONS	2,920	4,061	3,017	3,547	530	3,547	3,547
620	ASR OFFICE SUPPLIES	2,000	1,992	2,000	2,000	0	2,000	2,000
625	ASR POSTAGE	2,670	1,599	8,672	2,627	(6,045)	2,627	2,627
690	ASR OTHER NON CAPITAL	250	0	250	250	0	250	250
	TOTAL Operations & Maintenance	287,962	287,242	281,890	274,375	(7,515)	274,375	274,375
	TOTAL ASSESSOR	450,008	436,454	445,268	446,815	1,547	446,815	444,827

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR: ASSESSOR	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13801000 031850	TIMBER TAX RSA 79.3 -3,785.83	-9,322.14	-13,549.45	-5,081.29	-4,000.00	-4,000.00	.0%
13801000 031860	PAYMENTS IN LIEU OF TAXES -80,978.00	-82,840.00	-86,190.60	-94,444.60	-86,191.00	-85,000.00	-1.4%
13803000 033560	NH STATE & FOREST LAND REIM -4,947.34	-4,612.31	-3,758.15	.00	-3,758.00	-4,954.00	31.8%
13804000 034013	ASR COPY CHARGES -103.00	-24.50	-26.50	-62.50	-100.00	-100.00	.0%
13804000 034019	RECORDING FEE REVENUE .00	-102.20	.00	-26.63	-100.00	-100.00	.0%
13805000 035090	ASR MISCELLANEOUS REVENUE -100.75	-150.00	-205.25	-100.00	-200.00	-200.00	.0%
TOTAL ASSESSOR	-89,914.92	-97,051.15	-103,729.95	-99,715.02	-94,349.00	-94,354.00	.0%

Tax Collector

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: FINANCE	ACTIVITY CENTER: TAX COLLECTION
<u>Department Mission:</u> <p>To serve the residents of Derry and Town of Derry Departments in an efficient and courteous manner in accordance with New Hampshire state statute. The Tax Collector's office provides motor vehicle registration, boat registration and revenue collections, including the collection of property tax, utility billing, and general billing to the public.</p> <p>To maintain Municipal Agent Certification, as well as obtain information of statute and policy updates, continuous training is required for the staff. Training is offered by the New Hampshire Tax Collector's Association, New Hampshire City and Town Clerk's Association (relating to motor vehicles), Department of Revenue Administration, municipal software providers, the State Bureau of Education & Training, NH Municipal Association and NH Primex.</p> <p>To provide online visibility of tax and utility bills with balance inquiry detail, as well as tax bill reprint capability. In addition to providing optional payment methods to meet the needs of the Town and its citizens, e.g., online payment options for taxes, general billing, motor vehicle, inside and outside drop-off boxes, drive-up service and an ATM machine conveniently located in the municipal building lobby.</p> <p>To properly record the collection of revenue funds on behalf of the Town and State in a timely manner.</p> <p>To assure the timely recording of tax liens and redemptions at the Rockingham County Registry of Deeds.</p> <p>To advise the Town Council of property eligible for tax deeding due to non-payment of tax liens and execute the Tax Collector's Deed in accordance with state statute.</p> <p>To advise the Town Council of deeded property eligible for disposition in accordance with the State Statute and Town Code.</p> <u>Department Objectives:</u> <ol style="list-style-type: none">1. To implement the efficient and secure method of acceptance of credit card payments for other town departments.2. Pursue further training for staff, allowing them to achieve their highest level of professional knowledge.3. Encourage citizens to seek information available on the Town's webpage to better assist them in their quest for answers.4. Continue educating taxpayers on the process of tax collection, as allowed by state statute, to decrease the number of delinquent taxpayers.5. Strive to keep office costs down while maintaining excellent customer service.	

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

42 Department: FINANCE DEPT		Activity Center : TAX COLLECTOR						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	TAX PERMANENT POSITIONS	363,666	325,547	329,085	332,221	3,136	332,221	332,221
140	TAX OVERTIME	7,375	1,168	5,375	5,375	0	5,375	5,375
190	TAX OTHER COMPENSATION	16,030	10,993	11,092	16,857	5,765	16,857	16,857
200	TAX EMPLOYEE BENEFITS	116,967	123,542	141,501	131,941	(9,560)	131,941	128,263
240	TAX TUITION REIMBURSEMENT	0	0	3,000	3,000	0	3,000	3,000
291	TAX TRAINING & CONFERENCES	8,460	1,468	4,210	4,310	100	4,310	4,310
	TOTAL Personnel Services	512,498	463,832	494,263	493,704	(559)	493,704	490,026
320	TAX LEGAL	5,600	2,296	5,600	5,600	0	5,600	5,600
340	TAX BANKING SERVICES	4,100	1,441	1,200	600	(600)	600	600
341	TAX TELEPHONE	0	540	540	1,620	1,080	1,620	1,620
390	TAX OTHER PROFESSIONAL SVS	25,750	20,636	25,134	24,494	(640)	24,494	24,494
412	TAX WATER	500	0	500	500	0	500	500
413	TAX SEWER	325	0	325	325	0	325	325
430	TAX REPAIRS & MAINTENANCE	3,072	3,072	0	0	0	0	0
440	TAX RENTAL & LEASES	1,416	1,485	1,440	1,440	0	1,440	1,440
550	TAX PRINTING	11,128	4,701	11,128	11,128	0	11,128	11,128
560	TAX DUES & SUBSCRIPTIONS	265	315	270	270	0	270	270
620	TAX OFFICE SUPPLIES	5,000	3,505	5,000	5,000	0	5,000	5,000
625	TAX POSTAGE	34,325	30,698	35,617	39,765	4,148	39,765	39,765
670	TAX BOOKS & PERIODICALS	500	460	500	500	0	500	500
820	TAX OTHER EXPENSES	3,100	22	3,100	3,100	0	3,100	3,100
	TOTAL Operations & Maintenance	95,081	69,598	90,354	94,342	3,988	94,342	94,342
960	TAX TFR TO TRUST/AGENCY FUND	274,500	280,320	274,500	274,500	0	274,500	274,500
	TOTAL Transfers	274,500	280,320	274,500	274,500	0	274,500	274,500
	TOTAL TAX COLLECTOR	882,079	813,750	859,117	862,546	3,429	862,546	858,868

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: TAX COLLECTOR							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
14201000 031890	BOAT TAX RSA 84.1						
	-15,914.77	-19,649.94	-17,619.34	-13,798.86	-12,000.00	-13,000.00	8.3%
14201000 031900	INT/PEN DELINQ TAXES RSA 76.13						
	-291,133.89	-287,359.48	-269,004.00	-177,065.60	-225,000.00	-225,000.00	.0%
14201007 031900	INT & PENALTY-DELINQ TAX						
	.00	.00	.00	-11,469.52	.00	.00	.0%
14202001 032201	MOTOR VEHICLE PERMIT DECALS						
	-123,802.00	-127,242.00	-123,831.00	-106,725.00	-122,700.00	-122,700.00	.0%
14202001 032202	MOTOR VEHICLE REGISTRATION						
	-6,290,147.10	-6,616,832.28	-6,414,509.15	-5,631,848.00	-6,075,000.00	-6,250,000.00	2.9%
14202001 032203	MOTOR VEHICLE TITLE FEE						
	-16,018.00	-17,602.00	-15,448.00	-12,690.00	-15,000.00	-15,000.00	.0%
14202001 032906 TRIMF	TC TRANSPORTATION IMPROVE FEE						
	-189,520.00	-192,975.00	-189,835.00	-164,210.00	-185,000.00	-185,000.00	.0%
14202001 032906 WTREC	WASTE TIRE RECLAMATION FEE						
	-108,977.00	-110,862.50	-109,468.25	-94,439.25	-108,000.00	-108,000.00	.0%
14203000 033190	OTHER FED GRNTS & REIMBURSEMNT						
	.00	-23.93	-49.05	.00	.00	.00	.0%
14203000 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-3,210.38	-272.25	.00	.00	.00	.00	.0%
14204000 034013	TAX COPY CHARGES						
	-44.00	-69.00	-41.00	-9.00	.00	.00	.0%
14205000 035011	SALE OF TOWN PROPERTY						
	-3,250.00	-300.00	-100.00	.00	.00	.00	.0%
14205000 035012	TAX SALE OF TAXDEEDED PROPERTY						
	-139,412.46	.00	-40,814.96	-255,304.55	-100,000.00	-50,000.00	-50.0%
14205000 035043	TAX MISC & BAD CK FEE REVENUE						
	-1,412.01	-3,164.63	3,401.93	-2,173.45	-2,000.00	-2,000.00	.0%
14205000 035061	TAX W/COMP & DISABILITY REIMB						
	.00	-17,362.80	.00	.00	.00	.00	.0%
14205000 035063	REIMBURSEMENTS-NONGOVERNMENTAL						
	-348.87	-241.48	-796.67	-139.05	.00	.00	.0%
14205000 035090	TAX MISCELLANEOUS REVENUE						
	-2,079.12	-1,040.57	-1,908.98	-513.09	-1,000.00	-1,000.00	.0%
TOTAL TAX COLLECTOR							
	-7,185,269.60	-7,394,997.86	-7,180,023.47	-6,470,385.37	-6,845,700.00	-6,971,700.00	1.8%

OMO

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

44 Department: FINANCE DEPT		Activity Center : OTHER MUNICIPAL OBLIGATIONS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
120	OMO TEMP WAGES	900	0	0	0	0	0	0
190	OMO OTHER COMPENSATION	955,913	954,443	388,934	321,292	(67,642)	321,292	321,292
200	OMO BENEFITS	402,857	371,631	266,463	271,093	4,630	271,093	261,787
	TOTAL Personnel Services	1,359,670	1,326,074	655,397	592,385	(63,012)	592,385	583,079
320	OMO LEGAL SERVICES	145,050	107,234	150,000	150,000	0	150,000	150,000
330	OMO MANAGEMENT SERVICES	9,723	10,823	9,723	9,723	0	9,723	9,723
390	OMO OTHER PROFESSIONAL SVS	21,226	15,121	217,495	18,930	(198,565)	18,930	18,930
412	OMO HYDRANTS	422,412	422,412	444,492	428,868	(15,624)	428,868	428,868
480	OMO PROPERTY INSURANCE NOC	227,145	174,805	242,182	251,610	9,428	251,610	251,610
830	OMO REGIONAL BUS SERVICE PMT	48,800	48,800	48,800	48,800	0	48,800	48,800
	TOTAL Operations & Maintenance	874,356	780,348	1,112,692	907,931	(204,761)	907,931	907,931
910	OMO TFR TO SPECIAL REVENUE	1,364	0	0	0	0	0	0
930	OMO TFR TO CAPITAL PROJ FUND	1	0	20,549,947	0	(20,549,947)	0	0
950	OMO TFR TO ENTERPRISE FUND	19,433	0	0	0	0	0	0
960	OMO TFR TO CAPITAL RESERVE	5,497,110	4,240,835	6,221,646	1,026,522	(5,195,124)	1,076,522	1,426,522
	TOTAL Transfers	5,517,908	4,240,835	26,771,593	1,026,522	(25,745,071)	1,076,522	1,426,522
980	OMO DEBT SERVICE	2,131,334	2,131,334	1,982,710	3,879,009	1,896,299	3,879,009	3,879,009
	TOTAL Debt Service	2,131,334	2,131,334	1,982,710	3,879,009	1,896,299	3,879,009	3,879,009
	TOTAL OTHER MUNICIPAL OBLIGATIONS	9,883,268	8,478,591	30,522,392	6,405,847	(24,116,545)	6,455,847	6,796,541

NEXT YEAR BUDGET HISTORICAL COMPARISON

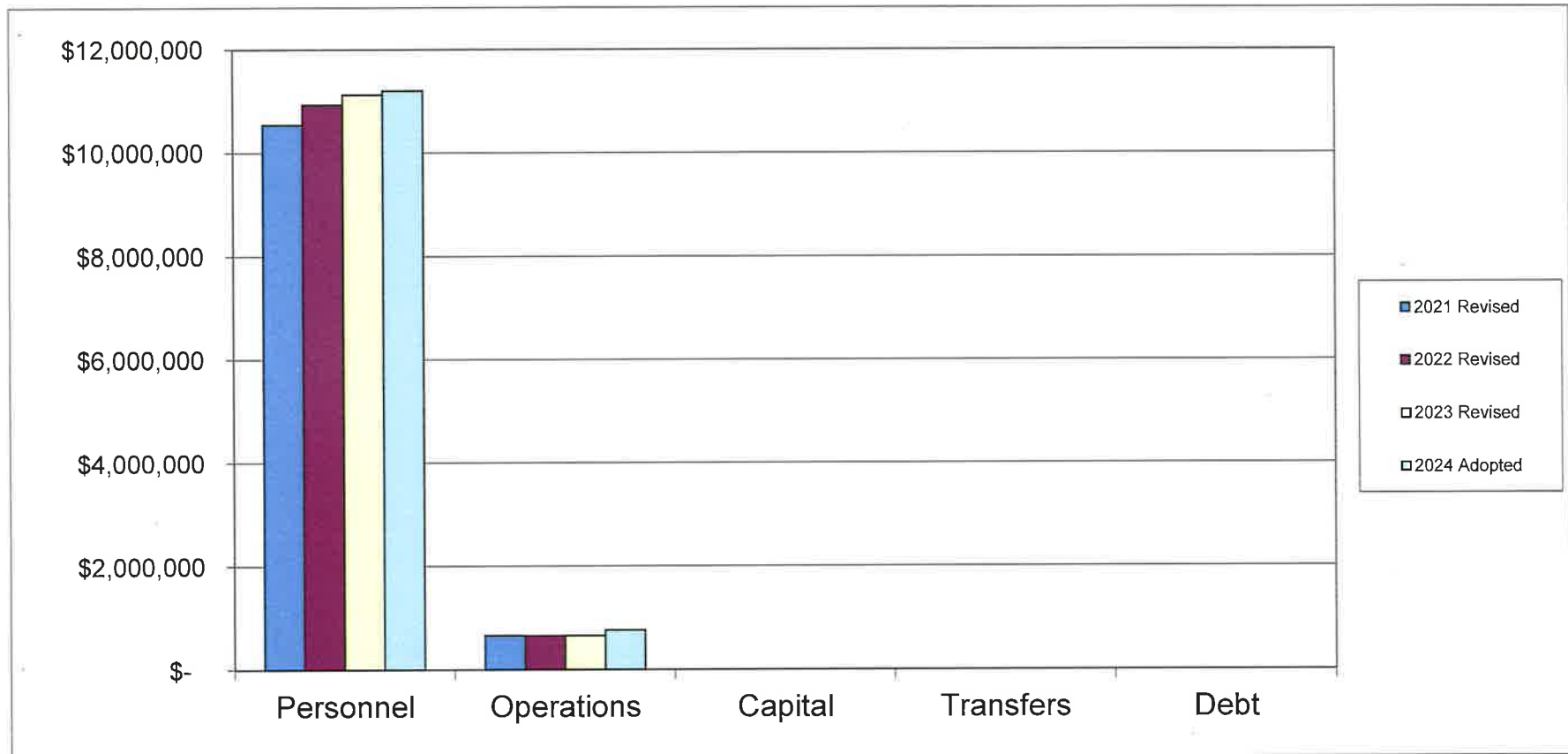
PROJECTION: 2024				FY2024 BUDGET		FOR PERIOD 99			
ACCOUNTS FOR:									
OTHER MUNICIPAL OBLIGATIONS									
			PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
14403000	033199	ARPA	FEDERAL \$ PASS THRU STATE						
			.00	.00	-61,812.99	-1,752,766.45	-1,752,766.45	.00	.0%
14403000	033199	BIP	FEDERAL \$ PASS THRU STATE						
			.00	.00	.00	.00	-100,000.00	.00	.0%
14403000	033199	COV19	FEDERAL \$ PASS THRU STATE						
			-1,007.50	-739,947.42	.00	.00	.00	.00	.0%
14403000	033520		NH MEALS & ROOMS TAX						
			-1,689,516.66	-1,682,489.40	-2,441,856.75	-3,027,731.96	-3,027,732.00	-3,027,732.00	.0%
14403000	033594		NH STATE GRANT AWARDS						
			-3,046.00	-7,108.80	-7,715.20	300.00	-5,874.00	-8,215.00	39.9%
14403000	033595		NH STATE REIMBURSEMENT						
			.00	-494,016.72	-19,252.30	-958,375.47	-817,303.94	.00	-100.0%
14403000	033595	SHARE	NH STATE REIMBURSEMENT						
			-356,030.86	.00	.00	.00	.00	.00	.0%
14403000	033793		INTERGOVERNMENT REIMBURSEMENT						
			-12,138.00	-14,700.00	-14,700.00	-14,700.00	-14,700.00	-14,700.00	.0%
14405000	035020		INTEREST REVENUE						
			-550,490.67	-79,910.25	-85,055.33	-874,262.39	-100,000.00	-500,000.00	400.0%
14405000	035020	BRADY	INTEREST REVENUE-WW NOTE						
			-12,213.88	-9,294.44	-6,287.40	-3,190.16	-3,190.00	.00	-100.0%
14405000	035020	CBA	CBA EXP TRUST INT REVENUE						
			-3,479.14	-2,054.80	-3,330.49	-13,984.90	.00	.00	.0%
14405000	035020	DPLD	DPL DONATION EXP TRST INT REV						
			-53.25	-31.44	-10.75	-36.49	.00	.00	.0%
14405000	035020	MOORE	TAY LIB-MOORE EXP TRST INT REV						
			-177.25	-104.69	-35.74	-55.55	.00	.00	.0%
14405000	035020	SKATE	SKATE EXP TRUST INT REV						
			.00	.00	.00	-106.14	.00	.00	.0%
14405000	035020	SPOFF	TAY LIB SPOFFARD EXP TRST INT						
			-623.01	-367.91	-37.78	-128.14	.00	.00	.0%
14405000	035020	TD	TD BANK LEASE INTEREST REVENUE						
			.00	.00	.00	-15,547.94	.00	.00	.0%
14405000	035020	WESTN	TAY LIB WESTON EXP TRST INT RV						
			-459.69	-271.48	-92.71	-315.01	.00	.00	.0%
14405000	035022	CBA	GAIN ON FAIR MKT VALUE-INVESTM						
			4,579.28	1,802.67	45,285.58	4,055.44	.00	.00	.0%
14405000	035022	DPLD	GAIN ON FAIR MKT VALUE-INVESTM						
			70.16	27.88	141.37	-12.96	.00	.00	.0%
14405000	035022	MOORE	GAIN ON FAIR MKT VALUE-INVESTM						
			233.34	92.99	471.58	-260.32	.00	.00	.0%
14405000	035022	SKATE	GAIN ON FAIR MKT VALUE-INVESTM						
			.00	.00	.00	349.21	.00	.00	.0%
14405000	035022	SPOFF	GAIN ON FAIR MKT VALUE-INVESTM						
			820.14	326.82	509.49	-43.31	.00	.00	.0%
14405000	035022	WESTN	GAIN ON FAIR MKT VALUE-INVESTM						
			605.15	241.14	1,222.98	-112.06	.00	.00	.0%
14405000	035063		REIMBURSEMENTS-NONGOVERNMENTAL						
			-4,462.50	-222,525.22	-404,286.22	-13,007.00	-3,000.00	-3,000.00	.0%
14405000	035090		MISCELLANEOUS REVENUE						
			-14,638.55	-20,322.41	-27,782.80	-31,295.17	.00	.00	.0%

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024				FY2024 BUDGET		FOR PERIOD 99		
ACCOUNTS FOR:								
OTHER MUNICIPAL OBLIGATIONS		PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
14406000	039120	TFR FROM SPECIAL REVENUE FUND						
		.00	.00	.00	-899.50	.00	.00	.0%
14406000	039140 CBA	TFR FROM WASTEWATER						
		.00	-1,281.00	-15,132.54	-4,412.67	.00	.00	.0%
14406000	039141 CBA	TFR FROM WATER						
		.00	-1,192.00	.00	.00	.00	.00	.0%
14407000	039340	BOND & NOTE						
		.00	.00	.00	-17,934,600.00	-20,000,000.00	.00	-100.0%
14407000	039340 HPOND	BOND & NOTE						
		.00	.00	.00	.00	-100,000.00	.00	.0%
14407000	039360	PREMIUM ON BOND SALE						
		.00	.00	.00	-2,065,400.00	.00	.00	.0%
14409000	039399	BUDGETARY USE OF FUND BALANCE						
		.00	.00	.00	.00	-2,217,380.00	-147,232.00	-93.4%
14409000	039399 ARPA	BUDGETARY USE OF FUND BALANCE						
		.00	.00	-362,596.00	-433,000.00	-1,433,000.00	-457,587.00	-68.1%
14409000	039399 CBA	HEALTH PREM SAV EXP TRS CRF FB						
		.00	.00	.00	.00	.00	-75,000.00	.0%
14409000	039399 COV19	BUDGETARY USE OF FUND BALANCE						
		.00	-160,880.00	-818,000.00	.00	.00	.00	.0%
14409000	039399 EGOV	BUDGETARY USE OF FUND BALANCE						
		-39,238.00	.00	.00	.00	.00	.00	.0%
14409000	039399 EMT	BUDGETARY USE OF FUND BALANCE						
		.00	-127,110.00	-127,110.00	-103,440.00	-127,110.00	-103,440.00	-18.6%
14409000	039399 FCR	BUDGETARY USE OF FUND BALANCE						
		-510,613.00	-438,437.00	-555,662.00	-482,277.00	-482,277.00	-538,387.00	11.6%
14409000	039399 FF&E	BUDGETARY USE OF FUND BALANCE						
		.00	.00	.00	.00	.00	-1,452,760.00	.0%
14409000	039399 GFCA	USE GFCA CAP RESERVE FUND BAL						
		-712,723.00	-436,610.00	-418,952.00	.00	.00	.00	.0%
14409000	039399 PCR	BUDGETARY USE OF FUND BALANCE						
		-169,712.00	-169,711.00	-169,712.00	-152,183.00	-169,642.00	-152,251.00	-10.3%
14409000	039399 PWCR	BUDGETARY USE OF FUND BALANCE						
		-347,982.00	-381,720.00	-381,720.00	-416,871.00	-393,200.00	-441,871.00	12.4%
TOTAL OTHER MUNICIPAL OBLIGA								
		-4,422,296.89	-4,987,594.48	-5,873,510.00	-28,294,309.94	-30,747,175.39	-6,922,175.00	-77.5%

FIRE

Town of Derry, NH
Fire Department Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 10,545,991	\$ 10,933,967	\$ 11,122,039	\$ 11,198,494	0.7%
Operations	655,108	651,715	657,187	765,497	16.5%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 11,201,099	\$ 11,585,682	\$ 11,779,226	\$ 11,963,991	1.6%

Town of Derry, NH

Department Mission and Objectives
Fiscal Year 2024

DEPARTMENT: Fire

ACTIVITYCENTER:

The Core Values of the Derry Fire Department continue to be Excellence through Professionalism, Integrity and Compassion.

The vision for our Fire Department is to improve quality of life through innovative community risk reduction programs and effective delivery of emergency services as validated through accreditation and professional standards.

The mission of the Derry Fire Department is **“Plan, Prevent, Provide.”** In other words - to plan for emergency incidents and events; to prevent those incidents from occurring, and when we are unable to prevent them; to provide the highest level of fiscally responsible, effective, and efficient services in order to enhance the health, welfare and safety of the residents, visitors and businesses in the Town of Derry.

Emergency services provided by the Derry Fire Department include fire code compliance inspections and plan reviews, public safety education and training, fire suppression, advanced life support - emergency medical transport services, hazardous material incident mitigation, technical rescue and emergency dispatch services to Derry and other local contract towns, as well as other services required to ensure the safety of the residents and visitors of the community.

DEPARTMENT OBJECTIVES

We shall:

- Minimize the loss of life and damage to property from fire through public education and code compliance; along with competent and timely emergency medical responses that provide high quality pre-hospital advanced and basic life support treatment and emergency transport services to community residents and visitors; technical rescues services necessitated by growing commercial development of Derry and its roadways; and fire suppression services to community residents and visitors to the community who experience fires.
- Provide a safe work environment for our members through an active joint Labor/Management Health and Safety Program.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

- Provide a diverse range of non-emergency services and educational programs that improve the health, safety and security of the public, businesses, schools, community groups and visitors, while minimizing personal injuries, loss of life, and property loss.
- Continue to expand mutual aid, automatic aid, and other regional public safety initiatives.
- Continue to work with Finance Department to develop policies and procedures that will enhance collection efforts for ambulance transport services.
- Continue our detailed Post Incident Analysis Program that researches, documents, and make recommendations on improving incident safety, communications, methods, procedures, and training so that we can improve operational efficiency and safety.
- Develop a data input and retrieval system through our computer aided dispatch system and record keeping systems that will assist the Department to improve the effectiveness and efficiency of our current services.

Regarding fire suppression and technical rescue, our efforts are focused upon safe arrival and for the coordinated, timely rescue of trapped occupants; protecting those areas not actively involved in fire; confining the spread of fire to the area of origin; extinguishing the fire; protecting and salvaging the contents of the building; and conducting an exhaustive search to ensure all hidden fire has been exposed and extinguished. To maintain the readiness of these forces, the Department participates in a series of training programs to insure timely and professional services.

The delivery of emergency medical services (EMS) is the largest volume service offered by the Derry Fire Department. This service involves responding appropriate resources to requests for emergency medical aid, providing the appropriate level of pre-hospital medical care and then safely transporting the patient to the closest, most appropriate medical facility.

The Department maintains two ambulances located at the Central Station one of which is equipped and staffed at the Advanced Life Support (Paramedic) level on a twenty-four-hour basis and the other as a spare unit. Three other Advanced Life Support Ambulances, located at the Island Pond Station, Hampstead Road Station, and the English Range Station, are immediately available and are cross staffed by personnel, including one Paramedic, otherwise assigned to fire engines. This allows us to provide the most cost effective and efficient fire suppression and EMS services to the community.

The initial budget, as proposed by the Department for FY 2024, will maintain the current staffing levels, and allow the normal shift staffing to remain at a minimum of 15/16 personnel. Our current

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

staffing model allows each shift to operate with a scheduled maximum of 16 personnel daily and operate with a minimum of 15 personnel. This staffing model allows the Town to maintain the absolute minimum safe staffing of fire and EMS apparatus, while at the same time it also allows us to maintain the approved budget and keep all stations open 24 hours daily. When shift staffing is at 15 - there is a reduction in the overall service level to the Town; including the inability to staff and respond our Tanker to reported or confirmed structure fires.

Through the 2 personnel assigned to the Bureau of Fire Prevention - the Department provides a full range of services to ensure proper compliance with applicable local, State, and National fire and life safety codes and standards, while supporting local businesses, property owners and citizens through timely issuance and inspection of legally required permits and requests for assistance and education. When a fire or other hazardous incident has occurred the Bureau is called on to conduct fire and life safety investigations to determine area of origin and cause and/or violations of applicable codes and standards that resulted in injury or monetary loss. When necessary, the Bureau staff works in partnership with other investigating agencies and law enforcement for incidents that involve criminal acts. Often investigations require the use of the Bureau's diversion programs such as "Youth Firesetter Intervention" to quickly address these sensitive subjects in the community. In addition, the Department provides citizen education on topics intended to prevent the outbreak of fire, and to increase their ability to survive a fire should one occur. This activity is the most effective activity from the perspective of avoiding human suffering.

Code Compliance: The Department's Prevention Bureau provides a full range of fire and life safety code compliance review and inspection services that are adopted and required by Federal, State, and Local laws. The nature of this work requires the 2 Firefighters permanently assigned to the Bureau to maintain a strong partnership with the Building and Planning Department to ensure a smooth process for property and business owners through all phases of planning, construction, and ongoing use of a structure. Plan review, permitting and field inspections occur for all new construction, renovation/modification, and demolition of structures. Additionally for the life of the structure any necessary fire alarm, fire sprinkler, or other life safety systems are reviewed, permitted and routinely field inspected by Bureau staff. Once installation or modification plans receive approval, routine inspections are conducted during all phases of building construction and/or installation to ensure that construction proceeds in compliance with applicable requirements. The Bureau's participation in the Town "Change of Use" program reviews existing structures that will be used for a new purpose, business change or new ownership to ensure fire and life safety code compliance and

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

pre-planning for incidents. The Bureau of Fire Prevention is also charged with conducting code compliance inspections for mechanical system installation in residential and commercial structures; this includes fuel gas piping, storage tanks, oil and gas-burning appliances, and like equipment. Other Bureau functions include fire investigation services, blasting/explosives permitting, firework sales/display permits, outdoor burn permits, adult and youth foster home licensing, daycare licensing, healthcare facility licensing and special event crowd permits. With the current staffing of 2 cross trained Inspector/Investigators the goal of the Department is to meet the minimum Federal and State inspection interval requirements for licensing and activities requiring permits. Our goal when time allows is to work towards meeting industry adopted standard inspection intervals on as many commercial properties, schools, day-cares and places of public assembly as possible each year to ensure proper continuing fire and life safety code compliance. Furthermore, the Bureau looks to continue our initiative of improving life-safety in multi-family and rental dwellings through regular fire inspections and life safety code enforcement as we recognize this important impact to the safety of our community.

Fire In-Service Training and Education: This on-going program is designed to maintain the skill level of department personnel in fire sciences, and the skills and competencies relating to fire suppression operations. This program includes a series of weekly and monthly training topics coordinated by the Office of the Battalion Chief and each company officer.

The Department provides fire and rescue training without the availability of a full-time Training Officer or dedicated training grounds. The Department relies on Private Contract Companies, Trainers, the National Fire Academy, and the State of NH Fire Academy to provide training programs. The Department continues to utilize Derry fire fighters to assist in the training of Derry fire fighters. Each member is required to actively participate in providing training for the Department.

The Department continues to investigate and implement programs with regional agencies, including local Fire Departments, the State Fire Marshalls Office, the New Hampshire Fire Academy, the Fire Prevention Society of NH, Parkland Medical Center and Pinkerton Academy. Sharing of training resources allows the Department to maintain skills and competencies with a minimal training budget.

EMS In-Service Training and Education: This on-going program is designed to ensure that our EMS Providers maintain a high level of proficiency in emergency pre-hospital medical care. The EMS Captain provides National Continued Competency Programs, Local Option and Individual

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Continuing Education to on-duty personnel. Each Derry Fire Department EMS provider completes no less than 42 hours of National, Local and Individual Continuing Education each calendar year. EMS education is delivered in the formal classroom setting, interactive remote utilizing Zoom, high fidelity simulation, direct interaction with our EMS Captain, and on-line distributive education. During fiscal year 23 (July 1, 2022, to June 30, 2022) 2,926 hours of EMS education was provided.

Pre-Incident Planning and Risk Assessment: This on-going program is designed to determine what realistic risks are faced by the community, how best to protect the community from these and how best to respond to these risks. This includes using current resources and capabilities provided by the Derry Fire Department, reallocation of resources, expansion of our technical rescue capabilities and expanded involvement with mutual and automatic aid.

Public Education and Community Service: The Department provides an array of public education and community services intended to meet the needs of a diverse community. Services and education that we continue to provide include CPR/Narcan/First Aid/Stop the Bleed training, CATV education programs, and injury and illness awareness programs.

During FY23, once the pandemic was brought under control - we continued with activities such fire station visits by community groups and visitors, programs targeting pre-school students, public fire extinguisher training, and our Annual Open House. These efforts were coordinated through our Chief Officers and Bureau of Fire Prevention. Combining these services with the proper application of fire codes, reduces the emotional and financial harm citizen's face under fire conditions. For this reason, we feel our Fire Prevention and Education activities are among the most valuable offered to the community.

Equipment Procurement and Replacement: The Department maintains a system for the replacement of expendable and non-expendable fire and medical supplies to ensure vehicles are in a constant state of readiness. Responsibility for this program is shared throughout various levels of the Department. Department members are responsible to replace supplies used after each emergency from available inventory. Fire Captains are responsible for vehicle inventories and the in-house inventory of expendable fire and medical supplies. The EMS Captain is responsible for supply orders, as well as establishing and maintaining relationships with EMS medical vendors.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Fire Equipment/Supply Maintenance & Replacement: The Department maintains small equipment needed to complete our fire suppression mission such as exhaust fans, extrication equipment, self-contained breathing apparatus and protective clothing. This program is coordinated through the Office of the Battalion Chief which is responsible for the upkeep of records and schedules.

Communications: The Communications Division (Dispatch) is responsible for all emergency communications and maintaining the municipal fire alarm system. The Dispatch Center is the point of access for citizens in need of emergency and non-emergency services.

Communications is responsible for all communications equipment within the Department; maintaining a series of radio systems to ensure proper notification and efficient emergency operations. This includes the purchase, installation and maintenance of all radio equipment and alarm monitoring systems. Further, dispatch personnel are responsible for maintaining and operating emergency management communications equipment including changeable message signs, the AM 1610 radio system, social media and the Code Red emergency notification system.

The Communications Division coordinates all communications with emergency response units from the initial alarm receipt through duration of the incident, including coordination of communications and resources with outside agencies and mutual aid responders. Dispatch personnel receive requests for assistance primarily through the New Hampshire E-911 System and then dispatch and manage the appropriate resources to meet the initial request. Throughout the incident - the Dispatch Center obtains and manages requests for additional resources such as additional ambulances, fire apparatus, air medical helicopters etc. Effective and efficient Fire/EMS communications is a critical component in preventing and reducing civilian and firefighter injuries.

In addition to providing fire and EMS dispatch services to the Derry Fire Department, the Town has dispatch contracts with Auburn, Chester, and Windham to provide emergency fire and emergency medical dispatch services. The Bureau also dispatches for the Southern NH Hazardous Materials Mutual Aid District.

The Communications Division is also responsible for maintaining the Town's Municipal Fire Alarm System through a radio and master box system. The municipal fire alarm system consists of fire alarm wire strung throughout four separate circuits in town. The system monitors many residential and commercial businesses in town for fire and trouble signals. The Division monitors over 315 alarm

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

systems in occupancies throughout the Town of Derry and an additional 30 radio boxes in the towns that have contracted for our dispatch services.

The Communications Division provides training programs that are designed to maintain the skill level of department personnel in the most current dispatch operations. This program includes a regular review of operating procedures and requires attendance at outside educational seminars. Through our Continuous Quality Improvement (CQI) program, the Committee reviews the incident recordings and dispatch logs of all major incidents (and any incident upon request) to ensure consistency, quality, and adherence to all regulations, guidelines, and industry standard dispatch practices. This review includes the dispatcher(s) involved in the incident and is used as a training opportunity for all dispatchers.

Wellness and Physical Fitness: The Department maintains a program of medical physical exams to ensure personnel are physically capable of performing the rigors required of firefighting. A program of on-duty physical fitness supports this program. Each fire station has a designated fitness area with aerobic, strength and flexibility equipment that is available to all Department employees 24 hours a day. These fitness activities enhance or maintain the level of fitness and ability to complete the oftentimes physically challenging tasks associated with firefighting. These programs are coordinated jointly through the Fire Chief's office and the Department's wellness coordinators. In FY24, the Department will continue with our annual Firefighter Wellness Week when the Department participates in a national "stand down" week to review Department policies, procedures, equipment and the mindset of employees in order to raise awareness of health and safety. This week has provided input to revise policies and enhance equipment.

National Accreditation Level of Care: The Derry Fire Department is accredited through the Commission on Accreditation of Ambulance Services (CAAS) and is known across the State for emergency medical service excellence. The Derry Fire Department is 1 of only 27 municipal fire departments across the country to successfully complete the accreditation process. The Department achieved accreditation through the Commission on Accreditation of Ambulance Services (CASS) in 1999; we have maintained this accreditation since. We received our recertification with 100% compliance in May of 2022. Accreditation is active for three years.

Continuous Quality Initiative: The Department maintains a Continuous Quality Improvement (CQI) Program intended to ensure that the highest level of pre-hospital patient care is provided to residents,

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

businesses and visitors of Derry. Continuous Quality Improvement is a significant requirement of the CAAS accreditation process Patient Care reports are reviewed to ensure compliance with treatment standards and protocols. For over 34 years, our EMS system has been committed to its core beliefs for how pre-hospital medical care should be provided. Our firefighter/EMS professionals engage in a continuous quality review of their performance in an effort to improve their medical skills the next time out the door; to be better prepared to address the emergency medical needs of the patients we serve.

Southeastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD): The Department maintains an active membership and high level of support of this Hazardous Materials Mutual Aid District. This District consists of 14 communities banded together to provide a coordinated hazardous material response capability. The Department maintains a Level B hazardous materials response capability for the protection of the community. This response level allows responders to analyze and mitigate releases of hazardous materials that pose a hazard through inhalation, direct contact or skin absorption. This response level is commensurate with the typical risk within the Town of Derry. Although hazardous materials response is a low frequency within Derry, the high consequence of such an incident to people, groundwater, and the environment merits our measured delivery of hazmat services. To maintain response readiness, the Department undertakes a series of training programs including those provided by the SENHHMMAD to ensure timely and professional services. Additionally, the District stocks the Hazardous Materials Response Trailer which is located at Central Station with spill containment supplies. The Derry Fire Department provides Team Leaders, Haz-Mat Technicians and Communication Specialists to support the SENHHMMAD. Through the terms of the mutual aid agreement, our personnel receive monthly training exercises, annual medical evaluations and all protective apparel needed to participate according to Federal guidelines. All cost associated with these members participating are reimbursed to the Town through the District. The District draws its funding from an annual per capita assessment from each community as well as from grants and reimbursed costs from incidents and donations.

Fleet Maintenance: The Department maintains an on-going vehicle maintenance program through the Director of Fleet Maintenance. This program includes scheduled in house preventative and predictive maintenance, repairs, and safety inspections, as well as scheduling warranty and large repairs that cannot be performed in house. The maintenance division also has a utility pickup that

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

carries tools and equipment to perform on the road repairs, cutting down on extended out of service times and towing. The utility pickup is equipped with a plow and emergency lights to assist with emergency responses during snowstorms and other unique incidents. A certified annual certification of pumps, ground ladders and aerial ladders are performed annually by a third-party UL certified company to reduce liability to the town. State inspections can be done in-house; however, our larger response apparatus are inspected by a third party to provide outside evaluation and feedback on the equipment. The vehicle maintenance facility is shared with the Derry Police Department and allows us to provide repairs and preventative maintenance in a safe and efficient manner by working closely with the police maintenance personnel. The Fire Mechanic is certified FF/EMT available to respond and assist with calls when resources are depleted. The Fire mechanic is also a certified ASE(Automotive Service Excellence) and EVT (Emergency Vehicle Technician). With the increasing specialization of unique equipment on fire and EMS emergency vehicles, an appropriately trained and certified fleet mechanic is important to reducing liability and cost to the Town of Derry.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

10 & 14 Department: FIRE		Activity Center : PREVENTION & EMERGENCY SVS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	P&ES PERMANENT POSITIONS	5,332,783	4,979,398	5,417,148	5,481,940	64,792	5,481,940	5,481,940
140	P&ES OVERTIME	908,000	1,490,607	908,000	908,000	0	908,000	908,000
190	P&ES OTHER COMPENSATION	600,955	587,466	615,278	599,428	(15,850)	599,428	599,428
200	P&ES EMPLOYEE BENEFITS	3,997,545	3,720,941	4,080,314	4,209,517	129,203	4,209,517	4,091,354
240	P&ES TUITION REIMBURSEMENT	15,000	15,000	15,000	15,000	0	15,000	15,000
291	P&ES TRAINING & CONFERENCES	43,400	25,315	50,015	72,775	22,760	62,775	62,775
292	P&ES UNIFORMS	36,284	31,671	36,284	39,997	3,713	39,997	39,997
TOTAL Personnel Services		10,933,967	10,850,399	11,122,039	11,326,657	204,618	11,316,657	11,198,494
340	P&ES BANKING SERVICES	3,204	7,015	7,200	7,200	0	7,200	7,200
341	P&ES TELEPHONE	4,860	829	4,860	4,860	0	4,860	4,860
342	P&ES DATA PROCESSING	3,200	1,350	3,200	3,250	50	3,250	3,250
355	P&ES PHOTO LABORATORY	200	0	200	200	0	200	200
360	P&ES CUSTODIAL SERVICES	6,000	3,951	6,000	6,000	0	6,000	6,000
390	P&ES OTHER PROFESSIONAL SVS	140,298	129,221	106,186	108,436	2,250	108,436	108,436
410	P&ES ELECTRICITY	38,538	34,413	38,538	45,987	7,449	45,987	45,987
411	P&ES HVAC	22,474	29,063	28,276	42,808	14,532	42,808	42,808
430	P&ES CONTRACT REPAIR & MAINT	79,561	73,447	79,761	85,029	5,268	85,029	85,029
440	P&ES RENTAL & LEASES	8,624	7,363	8,624	8,624	0	8,624	8,624
490	P&ES OTHER PROPERTY RELATED SV	5,892	9,074	8,667	9,703	1,036	9,703	9,703
550	P&ES PRINTING	1,150	735	1,150	1,150	0	1,150	1,150
560	P&ES DUES & SUBSCRIPTIONS	26,343	24,886	27,993	32,443	4,450	32,443	32,443
610	P&ES GENERAL SUPPLIES	76,372	89,159	76,372	84,842	8,470	84,842	84,842
620	P&ES OFFICE SUPPLIES	4,200	2,368	4,200	4,200	0	4,200	4,200
625	P&ES POSTAGE	1,900	295	1,900	1,900	0	1,900	1,900
630	P&ES MAINT & REPAIR SUPPLIES	18,128	8,083	18,128	18,128	0	18,128	18,128
635	P&ES GASOLINE	6,259	11,808	8,828	14,000	5,172	14,000	14,000
636	P&ES DIESEL FUEL	36,678	53,372	50,016	83,360	33,344	83,360	83,360
640	P&ES CUSTODIAL & HOUSEKEEPING	11,200	13,603	11,200	11,200	0	11,200	11,200
660	P&ES VEHICLE REPAIRS	82,600	89,806	82,600	90,000	7,400	90,000	90,000
670	P&ES BOOKS & PERIODICALS	2,000	315	2,000	1,800	(200)	1,800	1,800
690	P&ES OTHER NON CAPITAL	72,034	50,390	81,288	100,377	19,089	100,377	100,377
TOTAL Operations & Maintenance		651,715	640,547	657,187	765,497	108,310	765,497	765,497
TOTAL PREVENTION & EMERGENCY SVS		11,585,682	11,490,946	11,779,226	12,092,154	312,928	12,082,154	11,963,991

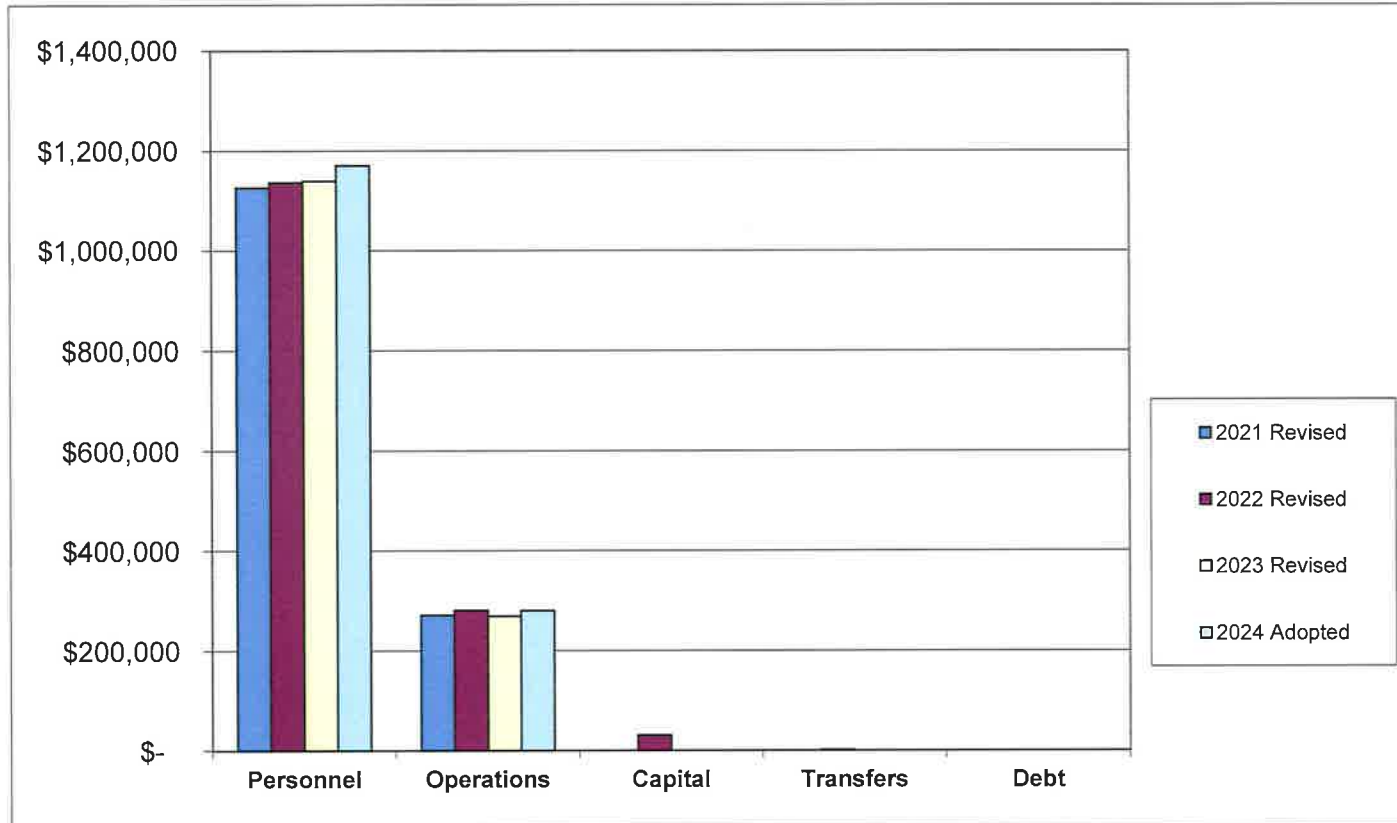
NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET				FOR PERIOD 99				
ACCOUNTS FOR:								
PREVENTION & EMERGENCY SVS		PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
11002000	032906	P&ES PERMIT & INSPECTION FEES						
		-59,075.98	-65,543.09	-62,212.43	-57,720.60	-55,000.00	-58,300.00	6.0%
11003000	033190 HHS	OTHER FED GRNTS & REIM COVID19						
		-33,814.13	.00	.00	.00	.00	.00	.0%
11003000	033199	FEDERAL \$ PASS THRU STATE						
		.00	.00	.00	-3,888.80	.00	.00	.0%
11003000	033199 COV19	FEDERAL \$ PASS THRU STATE						
		-203,637.34	-37,553.64	.00	.00	.00	.00	.0%
11003000	033199 WARM	FEDERAL \$ PASS THRU STATE						
		.00	-5,984.58	.00	.00	.00	.00	.0%
11003000	033595	P&ES NH STATE REIMBURSEMENT						
		9.10	-3,072.00	.00	.00	.00	.00	.0%
11003000	033793	P&ES INTERGOV REIMBURSEMENT						
		-370,591.33	-386,264.17	-401,834.20	-404,171.46	-409,634.00	-421,474.00	2.9%
11004000	034010	P&ES INCIDENT REPORTS COPIES						
		-1,420.00	-1,110.00	-1,195.00	-2,645.00	-1,105.00	-1,105.00	.0%
11004000	034010 COLL	DEPT REV CHARGES FOR SERVICE						
		-56,612.34	-56,799.09	-60,966.04	-43,781.33	.00	.00	.0%
11004000	034013	P&ES COPY CHARGES						
		-2.00	-30.00	.00	.00	.00	.00	.0%
11004000	034015	P&ES REIMBURSABLE DETAILS						
		-2,418.00	-4,380.00	-13,714.50	-7,926.50	-1,600.00	-1,600.00	.0%
11005000	035011	P&ES SALE OF TOWN PROPERTY						
		.00	-11,650.00	-120.00	-2,618.66	-1,000.00	-1,000.00	.0%
11005000	035061	P&ES W/COMP & DISABILITY REIMB						
		-125,228.21	-133,009.98	-290,857.50	-100,048.45	-70,000.00	-70,000.00	.0%
11005000	035063	P&ES REIMBURSEMENT-NON GOV						
		.00	.00	-148.40	.00	.00	.00	.0%
11005000	035066	P&ES CLAIM REIMBURSEMENT						
		-1,583.18	-12,851.18	-8,627.01	-6,476.88	.00	.00	.0%
11005000	035090	P&ES MISCELLANEOUS REVENUE						
		-3,735.00	-459.74	-4,369.03	-17,370.62	.00	.00	.0%
11006000	039140	TFR FROM WASTEWATER						
		.00	-2,500.00	.00	.00	.00	.00	.0%
11404000	034010	AMB AMBULANCE SERVICE BILLING						
		-1,229,461.01	-1,275,600.71	-1,504,347.68	-1,454,966.29	-1,305,000.00	-1,425,000.00	9.2%
TOTAL PREVENTION & EMERGENCY								
		-2,087,569.42	-1,996,808.18	-2,348,391.79	-2,101,614.59	-1,843,339.00	-1,978,479.00	7.3%

LIBRARIES

DERRY PUBLIC LIBRARY

Town of Derry, NH
Derry Public Library Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 1,126,766	\$ 1,136,687	\$ 1,139,801	\$ 1,170,557	2.7%
Operations	271,640	280,976	269,742	280,295	3.9%
Capital	-	30,535	-	-	N/A
Transfers	-	1,319	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 1,398,406	\$ 1,449,517	\$ 1,409,543	\$ 1,450,852	2.9%

**Derry Public Library
Department Mission and Objectives
Fiscal Year 2024**

Department Mission:

Knowledge and learning, generally diffused through a community, are essential to the preservation of a free government...
Article 83, N.H. State Constitution

With the enactment of the Derry Public Library ("DPL") Pandemic Policy by the Board of Trustees shortly after the arrival of Covid in early 2020, DPL's mission statement continues to be:

"The Derry Public Library serves the community's evolving informational and cultural needs, and supports residents' efforts to connect, explore and grow."

If the public health emergency (and national emergency) declarations are indeed ended on May 11, 2023 as many news outlets have reported, DPL's mission will happily return to its pre-pandemic wording:

"The Derry Public Library is a welcoming space for the community to connect, explore, and grow."

Department Objectives:

Fiscal Year 2023 ("FY23") in many ways represents an overdue return to normalcy. While Covid hasn't gone away, DPL has been able to return to regular operation with in-person programming, and steady study room and meeting room usage. The increasing foot traffic and materials circulation over the course of FY23 indicates that the pandemic is fading (thankfully) in the rearview mirror.

From a budget perspective, it would also appear that FY23 is more in line with budget cycles preceding the pandemic. Our monthly expense benchmarks are almost exactly what was predicted when formulating FY23's budget.

As we look forward to a future after Covid, we again look to the past with regard to our department objectives. In Fiscal Year 2024 ("FY24"), we intend to continue:

- *Maintaining and improving the building's functionality and sustainability;*
- *Providing services that support and enrich the Derry community;*
- *Expanding community awareness and outreach;*
- *Retaining qualified staff to accomplish the library's mission;*
- *Evolving our library's service priorities to keep staff and patrons safe, while continuing to provide on-site, in-person services to our citizens;*

- *Maximizing use of outdoor spaces for library programming and services; and*
- *Working with other town departments to improve our facility, materials and services.*

Budget:

DPL's FY23 bottom line budget was \$1,409,543, which was a minimal increase from the prior year. FY24's proposed bottom line, unfortunately, requires more of an adjustment as we're impacted by two factors over which we exert zero control.

The first factor is *inflation*. While this impacts all areas of our proposed budget, utilities costs (electricity and natural gas expenses) are projected to rise by approximately \$12,000 at DPL this coming year. This alone is more than occurred between the prior two fiscal years. (For natural gas, the increase likely would have been higher but for fine-tuning/improvements made to the HVAC system during FY23.)

The second factor is *group health insurance rates*, which could increase by as much as 14.7% this year. This % increase, coupled with recent staff changes, raises DPL's insurance line by nearly \$24,000. In previous budget cycles, DPL had benefitted from staff members retiring, while others reduced their plans (moving from 2-person and/or family to single). This year, we're hit with the opposite.

In addition to these factors, it is worth highlighting that in the previous two budget cycles, DPL was fortunate to be the recipient of some extremely generous donations and grants. The library patio, digital message center sign, replacement of our aging sidewalks, acquisition of several library furnishings, and the Zeuschel digital scanner were all covered by large private donations and federal grants.

In closing, while the Library Trustees had aimed for this year's bottom line to land much closer to last year's than it has, the tale of the FY24 proposed budget is told in two key areas that are out of our hands: (1) inflation's impact on utilities and (2) the town-wide hike in group health insurance rates. DPL's continued overarching objective is to provide the very best service that we can to the community, and on behalf of the staff and trustees who endeavor to do this each day, many thanks for reading, and for your continued support!

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

04 Department: LIBRARIES		Activity Center : DERRY PUBLIC LIBRARY						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	DPL PERMANENT POSITIONS	819,984	772,187	838,836	852,525	13,689	852,525	852,525
120	DPL TEMPORARY POSITIONS	18,675	16,392	16,981	16,955	(26)	16,955	16,955
190	DPL OTHER COMPENSATION	20,916	20,420	20,470	23,478	3,008	23,478	23,478
200	DPL EMPLOYEE BENEFITS	275,112	240,482	261,514	284,760	23,246	284,760	275,599
291	DPL TRAINING & CONFERENCES	2,000	1,958	2,000	2,000	0	2,000	2,000
	TOTAL Personnel Services	1,136,687	1,051,533	1,139,801	1,179,718	39,917	1,179,718	1,170,557
310	DPL ARCHITECT/ENGINEERING SVS	500	0	0	0	0	0	0
320	DPL LEGAL	0	383	0	0	0	0	0
341	DPL TELEPHONE	790	934	900	900	0	900	900
342	DPL DATA PROCESSING	62,000	62,533	60,000	59,000	(1,000)	59,000	59,000
390	DPL OTHER PROFESSIONAL SVS	16,500	5,987	16,500	15,500	(1,000)	15,500	15,500
410	DPL ELECTRICITY	24,000	23,653	26,000	29,347	3,347	29,347	29,347
411	DPL HVAC	7,156	8,263	9,000	13,000	4,000	13,000	13,000
412	DPL WATER	1,130	1,016	1,130	1,130	0	1,130	1,130
413	DPL SEWER	550	396	550	500	(50)	500	500
430	DPL REPAIRS & MAINTENANCE	24,904	41,023	18,400	19,500	1,100	19,500	19,500
440	DPL RENTALS & LEASES	13,500	11,487	11,800	12,500	700	12,500	12,500
490	DPL OTH PROPERTY RELATED SVS	10,179	21,650	10,200	10,300	100	10,300	10,300
550	DPL PRINTING	1,250	824	1,250	1,250	0	1,250	1,250
560	DPL DUES & SUBSCRIPTIONS	1,750	2,383	1,750	2,000	250	2,000	2,000
610	DPL GENERAL SUPPLIES	12,500	20,100	13,250	13,750	500	13,750	13,750
620	DPL OFFICE SUPPLIES	5,200	7,716	5,200	5,200	0	5,200	5,200
625	DPL POSTAGE	500	299	500	600	100	600	600
630	DPL MAINT & REPAIR SUPPLIES	10,000	11,799	1,500	2,000	500	2,000	2,000
640	DPL CUSTODIAL & HOUSEKEEPING	4,000	3,356	4,000	4,000	0	4,000	4,000
650	DPL GROUNDSKEEPING SUPPLIES	250	428	250	250	0	250	250
670	DPL BOOKS & PERIODICALS	79,317	107,292	82,562	84,568	2,006	84,568	84,568
690	DPL OTHER NON-CAPITAL	5,000	18,694	5,000	5,000	0	5,000	5,000
	TOTAL Operations & Maintenance	280,976	350,217	269,742	280,295	10,553	280,295	280,295
740	DPL MACHINERY & EQUIPMENT	30,535	31,110	0	0	0	0	0
	TOTAL Capital Outlay	30,535	31,110	0	0	0	0	0
960	DPL TFR TO CAPITALRESERVE FUND	1,319	9,075	0	0	0	0	0
	TOTAL Transfers	1,319	9,075	0	0	0	0	0
	TOTAL DERRY PUBLIC LIBRARY	1,449,517	1,441,935	1,409,543	1,460,013	50,470	1,460,013	1,450,852

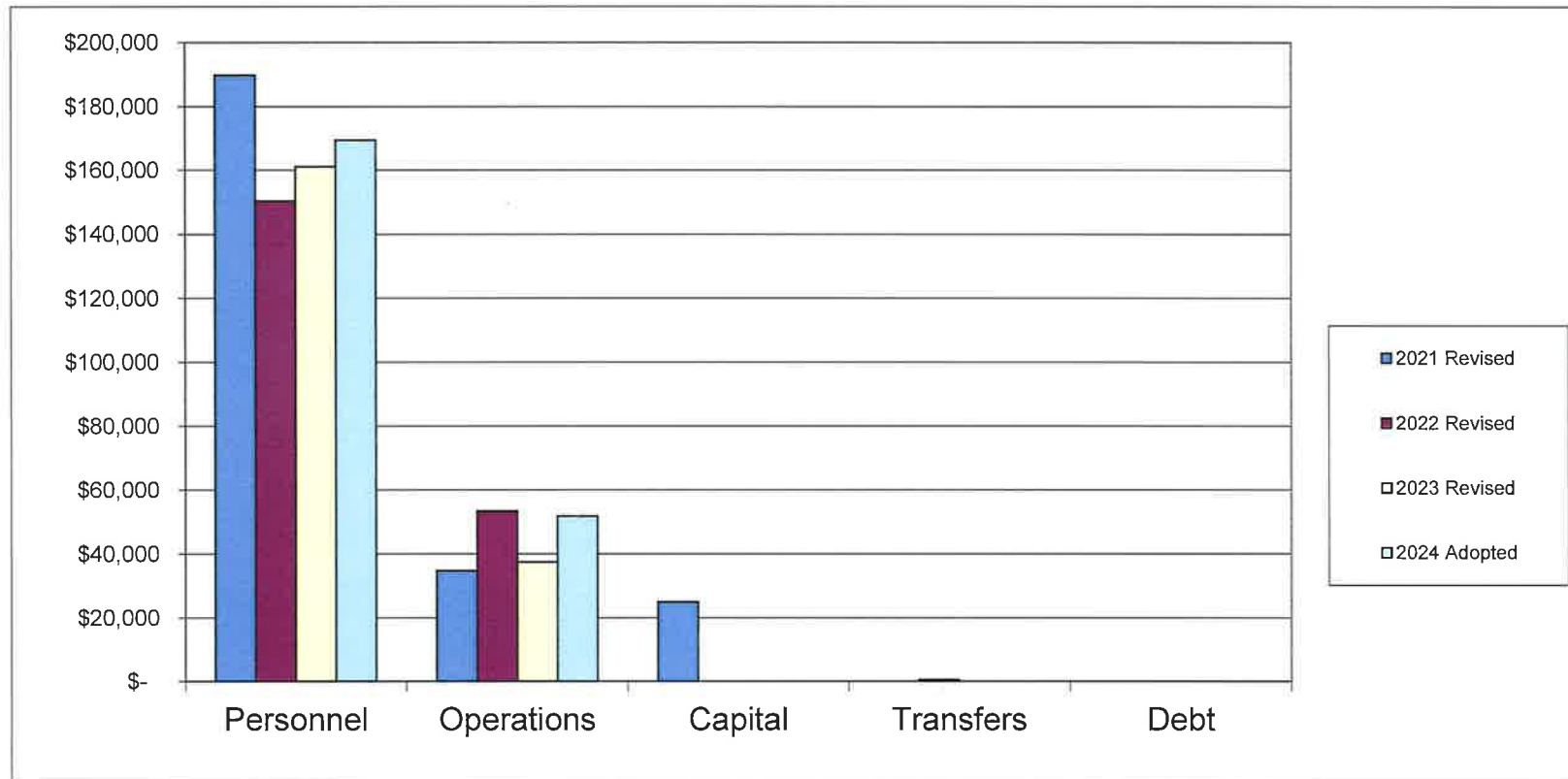
NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR: DERRY PUBLIC LIBRARY								
		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
10403000	033199 ARPA	FEDERAL \$ PASS THRU STATE						
		.00	-4,668.00	-30,535.00	.00	.00	.00	.0%
10403000	033199 COV19	FEDERAL \$ PASS THRU STATE						
		-4,492.78	.00	.00	.00	.00	.00	.0%
10405000	035011	SALE OF TOWN PROPERTY						
		-47.50	-36.50	-495.48	-4.00	.00	.00	.0%
10405000	035061	W/COMP & DISABILITY INS REIMB						
		.00	-5,541.74	.00	.00	.00	.00	.0%
10405000	035063	REIMBURSEMENT-NONGOVERNMENTAL						
		.00	-40.00	-21.99	-83.34	.00	.00	.0%
10405000	035066	INSURANCE CLAIM REIMBURSEMENT						
		.00	.00	-6,503.82	.00	.00	.00	.0%
10405000	035090	MISCELLANEOUS REVENUE						
		-424.82	-1,735.81	-801.43	-786.45	.00	.00	.0%
TOTAL DERRY PUBLIC LIBRARY								
		-4,965.10	-12,022.05	-38,357.72	-873.79	.00	.00	.0%
TOTAL REVENUE								
		-4,965.10	-12,022.05	-38,357.72	-873.79	.00	.00	.0%
TOTAL EXPENSE								
		.00	.00	.00	.00	.00	.00	.0%
GRAND TOTAL								
		-4,965.10	-12,022.05	-38,357.72	-873.79	.00	.00	.0%

** END OF REPORT - Generated by Lisa Gazzara **

TAYLOR LIBRARY

**Town of Derry, NH
Taylor Library Budget Comparison
FY2021 - FY2024**



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 189,776	\$ 150,360	\$ 161,072	\$ 169,405	5.2%
Operations	34,735	53,435	37,460	51,828	38.4%
Capital	25,000	-	-	-	N/A
Transfers	-	514	-	-	N/A
Debt	-	-	-	-	N/A
Total	249,511	204,309	198,532	221,233	11.4%

Town of Derry, NH
Department Mission and Objectives
Fiscal Year 2024

Department: Taylor Library

The Taylor Library of East Derry, New Hampshire was established in 1877, through a bequest of Miss Harriet Taylor.

Department Mission

The Library's mission is to provide a welcoming, supportive, and kind environment full of resources that interest, inform, and enlighten all within the community. It offers expert service to support a love of learning, critical thinking, and literacy.

The Taylor Library envisions this library as a place at the heart of the community where all Derry residents can share ideas, collaborate, explore, and inquire in order to satisfy their personal, professional, or educational goals.

The Taylor Library shall adhere to the American Library Association's Appendix E, "Library Bill of Rights", and Appendix F, "The Freedom to Read".

Department Goals and Objectives

A. Goal: Expand and improve existing services and programs

Objectives:

- 1.) Build upon existing service and add new ones to fill in unserved and underserved population groups.
- 2.) Leverage use of the libraries new website to promote and organize library content. Become a hub of information for the citizens of Derry to engage in offerings across multiple organizations within the town.
- 3.) Improve library visibility through expanded community awareness and outreach
- 4.) Preserve and share own history through the digitization of Historic assets

B. Goal: Retain qualified staff to accomplish the library's mission

Objectives:

- 1.) Standardize library wages to ensure a desirable and equitable workplace
- 2.) Establish policy that will educate patrons on the use of the library and services offered
- 3.) Offer staff continued education that will promote stronger connections to the community and library collection.

C. Goal: Use data to measure impact

Objectives:

- 1.) Use data to audit physical collection of materials and make strategic purchases to better fill patron needs and interests.
- 2.) Attend/create collaborative programs with other Derry institutions and start conversations to better see how the Taylor Library fits into the wider Derry framework
- 3.) Engage in patron surveys to determine true interests for programming and physical materials offerings.

D. Goal: Maintain and improve buildings functionality

Objectives:

- 1.) Replace the sills in the basement to ensure that the building remains water tight and preserve historic collection from damage.
- 2.) Replace the library carpets.
- 3.) Inspect chimney and alarm system in by annual service.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

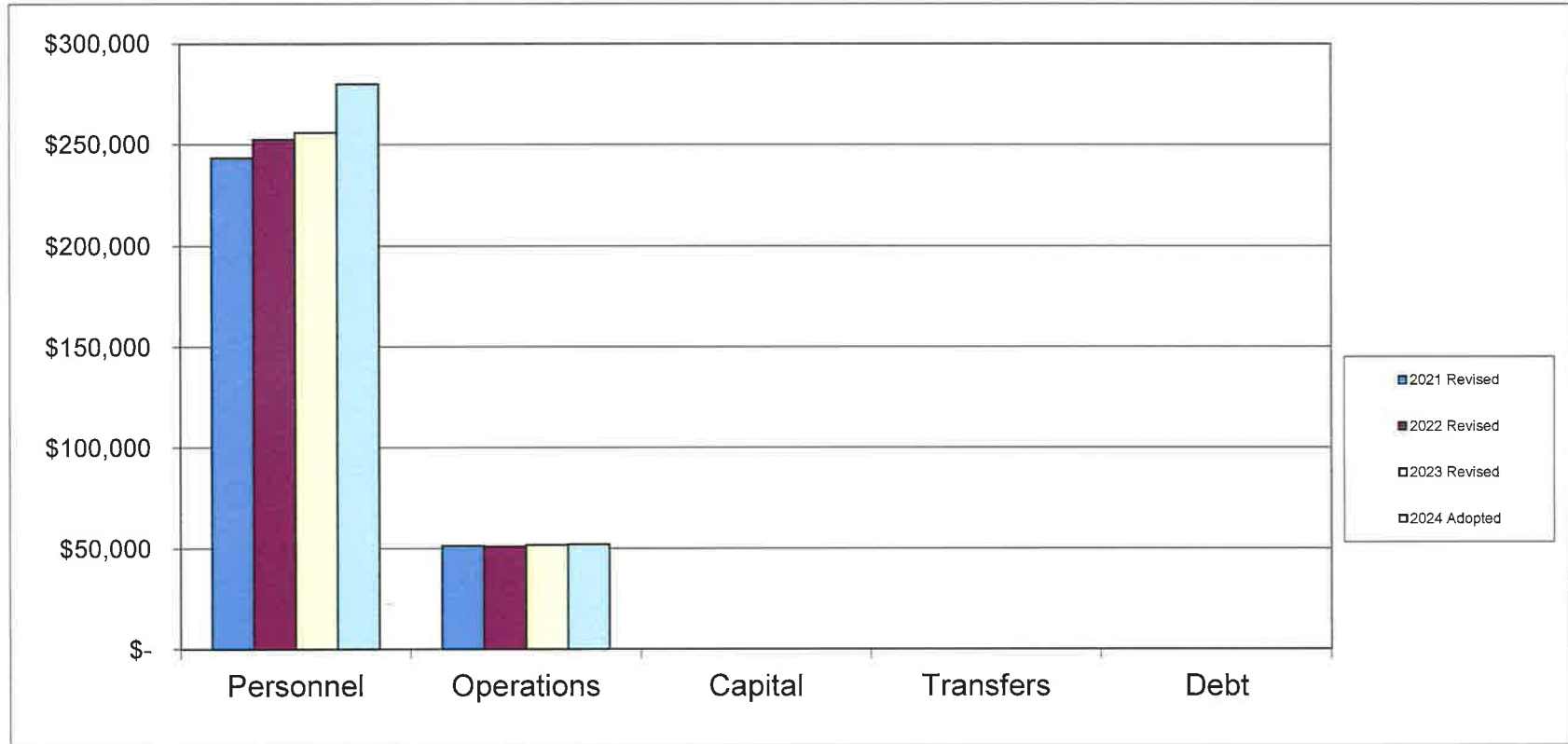
06 Department: LIBRARIES		Activity Center : TAYLOR LIBRARY						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	TL PERMANENT POSITIONS	92,820	93,461	94,677	96,551	1,874	96,551	96,551
120	TL TEMPORARY POSITIONS	32,731	33,165	40,325	46,269	5,944	46,269	46,269
200	TL EMPLOYEE BENEFITS	23,809	23,677	25,070	25,585	515	25,585	25,585
291	TL TRAINING & CONFERENCES	1,000	75	1,000	1,000	0	1,000	1,000
	TOTAL Personnel Services	150,360	150,379	161,072	169,405	8,333	169,405	169,405
341	TL TELEPHONE	800	1,248	800	800	0	800	800
342	TL DATA PROCESSING	5,665	3,178	6,600	7,600	1,000	7,600	7,600
390	TL OTHER PROFESSIONAL SVS	1,200	1,136	1,500	2,000	500	2,000	2,000
410	TL ELECTRICITY	1,500	1,375	1,500	1,378	(122)	1,378	1,378
411	TL HVAC	2,250	1,606	2,250	3,600	1,350	3,600	3,600
412	TL WATER	120	104	120	120	0	120	120
430	TL REPAIRS & MAINTENANCE	21,699	27,674	5,080	14,480	9,400	14,480	14,480
560	TL DUES & SUBSCRIPTIONS	600	910	600	1,300	700	1,300	1,300
610	TL GENERAL SUPPLIES	3,294	3,314	2,800	3,300	500	3,300	3,300
620	TL OFFICE SUPPLIES	4,307	3,220	4,000	4,000	0	4,000	4,000
625	TL POSTAGE	110	53	110	150	40	150	150
630	TL MAINT & REPAIR SUPPLIES	450	0	450	450	0	450	450
640	TL CUSTODIAL & HOUSEKEEPING	650	144	650	650	0	650	650
670	TL BOOKS & PERIODICALS	10,790	7,805	11,000	12,000	1,000	12,000	12,000
	TOTAL Operations & Maintenance	53,435	52,076	37,460	51,828	14,368	51,828	51,828
720	TL BUILDINGS	0	0	0	0	0	0	0
	TOTAL Capital Outlay	0	0	0	0	0	0	0
960	TL TFR TO TRUST/AGENCY FUND	514	1,855	0	0	0	0	0
	TOTAL Transfers	514	1,855	0	0	0	0	0
	TOTAL TAYLOR LIBRARY	204,309	204,309	198,532	221,233	22,701	221,233	221,233

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR: TAYLOR LIBRARY							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
10603000 033199 ARPA	FEDERAL \$ PASS THRU STATE .00	.00	-1,000.00	.00	.00	.00	.0%
10605000 035090	MISCELLANEOUS REVENUE -4.67	-22.72	-514.42	-29.58	.00	.00	.0%
10609000 039399 TLCI	USE TAY LIB CAP RESERVE FUNDS .00	-10,550.00	-9,178.00	.00	.00	-9,000.00	.0%
TOTAL TAYLOR LIBRARY							
	-4.67	-10,572.72	-10,692.42	-29.58	.00	-9,000.00	.0%

PLANNING

Town of Derry, NH
Planning Department Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 243,310	\$ 252,455	\$ 255,882	\$ 280,119	8.7%
Operations	51,296	50,995	51,741	52,081	0.7%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 294,606	\$ 303,450	\$ 307,623	\$ 332,200	8.0%

Town of Derry, NH

Department Mission and Objectives

Fiscal Year 2024

Department: PLANNING

Department Mission:

The Planning Department is responsible for the overall development of the Town as it relates to land use policies and programs. The intent is to enhance the quality of life for its residents, people who work here, and the business community.

Department Objectives:

1. Continue coordinating permitting/Planning Board approval process for the proposed developments in the Route 28 corridor (Manchester Road) TIF District as well as Crystal Ave. and the Downtown Central Business District.
2. Review Webster's Corner area for a potential Betterment Assessment District as well as re-zoning of parcels in this area. A new zoning district, West Running Brook District, has now been established. Work with the Public Works Department as municipal water and sewer has been extended to this area along Route 28 (Rockingham Road).
3. Continue progress with the Downtown revitalization and economic development projects, working in unison with the Greater Derry-Londonderry Chamber of Commerce, the Derry Housing and Redevelopment Authority, the Town Administrator, and Town Council, the Rockingham Economic Development Corporation, the Economic Development Committee, and the Economic Development Director.
4. Implement zoning amendments consistent with the newly adopted 2020 Master Plan.
5. Continue work with the Southern New Hampshire Planning Commission on regional planning issues.
6. Continue work on the CART Board of Directors and Manchester Transit Authority (transportation transit van system).
7. Seek grant funding for the continued expansion of the Derry Rail Trail project.
8. Work with Code Enforcement Department and Planning Board subcommittees on Zoning Ordinance and Land Development Control Regulations revisions, as well as citizen re-zoning requests.
9. Continue work on the Downtown Civic Profile and UNH Cooperative Derry Civic Profile report.
10. Continue work on the Rockingham Economic Development Corporation Board of Directors.
11. Work on the Greater Derry-Salem Regional Transportation Council Transit System as well as a fixed-route transportation service between Derry and Salem.
12. Work with the New Hampshire Community Development Finance Authority on Community Development Block Grants.

13. Continue work with the regional planning agencies and surrounding towns on the Robert Frost Scenic Byway Council.
14. Continue Technical Review Committee meetings for review of development plans with the Public Works, Code Enforcement, Fire, Police, Health, Economic Development, and Planning Departments.
15. The 2020 Master Plan had been completed. Staff will begin work on implementation of recommendations.
16. Work with the Planning Board on re-zoning of parcels and review permitted uses in the Commercial and Industrial zones in the vicinity of the proposed Exit 4-A and Madden Road/Folsom Road area, and review housing density and parking regulations in the Downtown Traditional Business Overlay District and Central Business District.
17. Staff will review current zoning districts for additional revisions as well 2020 Master Plan recommendations.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

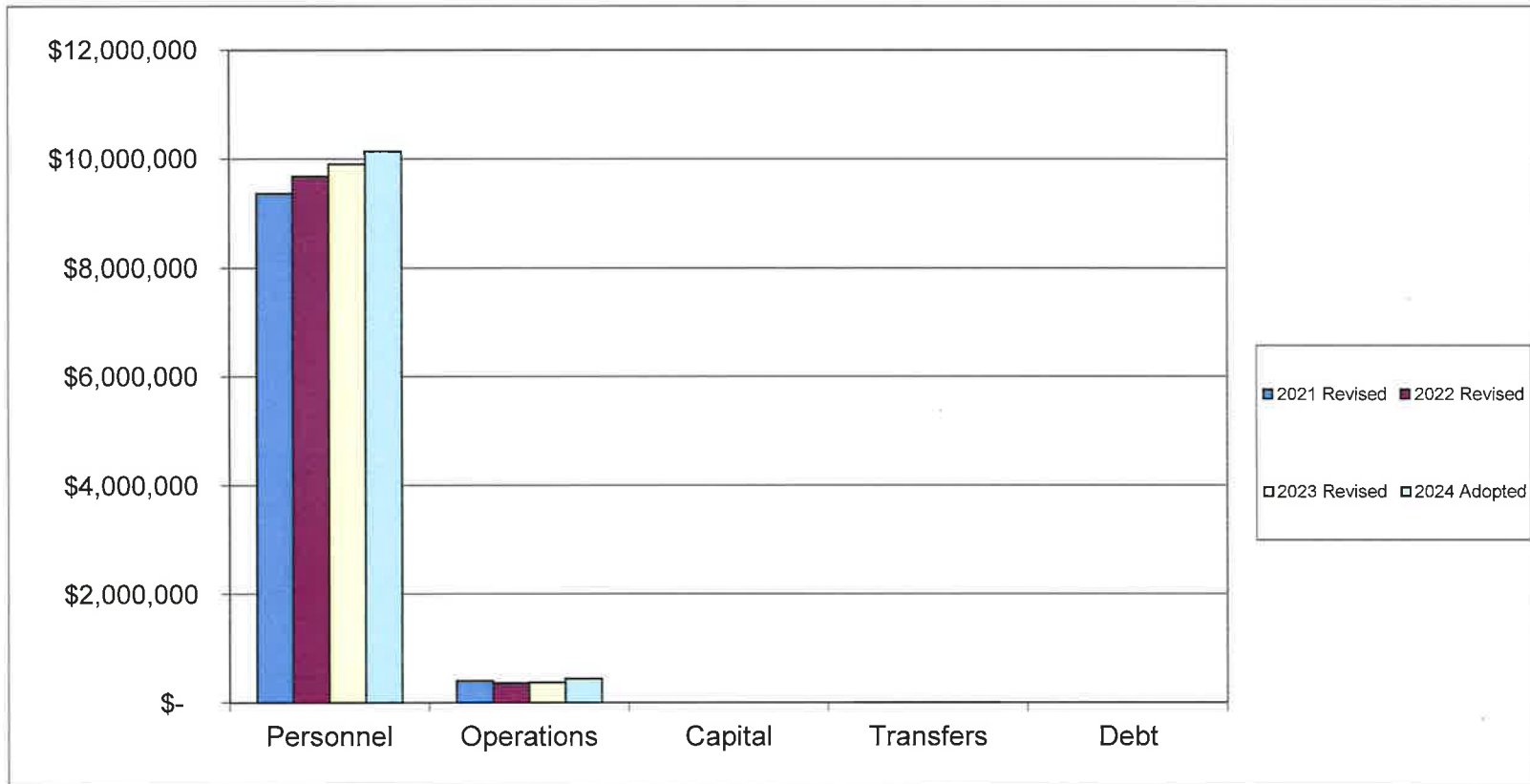
60 Department: PLANNING DEPT		Activity Center : PLANNING						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	PL PERMANENT POSITIONS	182,048	182,556	182,945	203,604	20,659	203,604	203,604
140	PL OVERTIME	4,100	2,842	4,100	4,100	0	4,100	4,100
190	PL OTHER COMPENSATION	7,839	7,846	8,064	8,099	35	8,099	8,099
200	PL EMPLOYEE BENEFITS	56,967	54,615	57,478	60,055	2,577	60,055	59,316
291	PL TRAINING & CONFERENCES	1,501	1,718	3,295	5,000	1,705	5,000	5,000
	TOTAL Personnel Services	252,455	249,577	255,882	280,858	24,976	280,858	280,119
310	PL ARCHITECTS/ENGINEERING	20,000	14,896	20,000	20,000	0	20,000	20,000
390	PL OTHER PROFESSIONAL SERVICES	225	69	225	225	0	225	225
440	PL RENTAL & LEASES	725	642	725	725	0	725	725
550	PL PRINTING	1,500	933	1,500	1,500	0	1,500	1,500
560	PL DUES & SUBSCRIPTIONS	23,315	23,314	24,186	24,526	340	24,526	24,526
610	PL GENERAL SUPPLIES	430	138	305	305	0	305	305
620	PL OFFICE SUPPLIES	1,800	1,136	1,800	1,800	0	1,800	1,800
625	PL POSTAGE	3,000	2,606	3,000	3,000	0	3,000	3,000
	TOTAL Operations & Maintenance	50,995	43,733	51,741	52,081	340	52,081	52,081
	TOTAL PLANNING	303,450	293,310	307,623	332,939	25,316	332,939	332,200

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR: PLANNING							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
16004000 034010	PLANNING APPLICATION FEES						
	-12,863.36	-11,756.29	-15,569.32	-38,427.68	-12,000.00	-12,000.00	.0%
16004000 034013	PL COPY CHARGES						
	-16.00	.00	.00	.00	-75.00	-75.00	.0%
16004000 034014	PL REVIEW/OUTSIDE CONSULTING						
	-12,367.21	-6,287.24	-14,385.88	-5,720.60	-20,000.00	-20,000.00	.0%
16004000 034014 LEGAL	PLAN REVIEW & CONSULTING						
	-1,215.00	-1,957.50	.00	.00	-2,000.00	-2,000.00	.0%
16005000 035061	PL W/COMP & DISABILITY REIMB						
	.00	.00	-4,765.17	.00	.00	.00	.0%
16005000 035090	PL MISCELLANEOUS REVENUE						
	-108.00	.00	-643.51	-949.78	-200.00	-200.00	.0%
TOTAL PLANNING							
	-26,569.57	-20,001.03	-35,363.88	-45,098.06	-34,275.00	-34,275.00	.0%

POLICE

**Town of Derry, NH
Police Department Budget Comparison
FY2021 - FY2024**



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 9,361,844	\$ 9,679,629	\$ 9,901,991	\$ 10,141,841	2.4%
Operations	404,211	360,641	374,338	445,048	18.9%
Capital	-	-	-	-	N/A
Transfers	3,000	3,000	3,000	3,000	0.0%
Debt	-	-	-	-	N/A
Total	\$ 9,769,055	\$ 10,043,270	\$ 10,279,329	\$ 10,589,889	3.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: Police

Department Mission:

The mission of the Derry Police Department is to protect life and property, enforce the laws of society, maintain order in the community and to assist the public at large in a manner consistent with the rights and dignity of all persons as provided for by law and under the Constitutions of the United States of America and the State of New Hampshire.

Department Objectives:

1. Recruit and hire staff to fill the vacancies that exist in our ranks.

As of this writing there are three vacancies for police officers. We do have a conditional offer on for one of these vacancies and expect to hire that candidate in April of 2023. Recruitment remains difficult. Attraction to the police profession has been under fire more so recently than ever. We, like every other law enforcement agency across the country, are experiencing great difficulty in attracting new recruits. To this end, we continuously monitor our entire process of selecting new officers and making changes as appropriate. We currently have three new officers in the Police Academy. They will graduate in April (2 officers) and June (1 officer) of 2023. After field training, they will be ready for Patrol Assignments in June and August of 2023. It is entirely likely that additional vacancies will develop, as this budget takes effect.

2. Continue an extensive review of our agency's policies and procedures with an eye toward future NH State accreditation.

We continue to review and update policies toward our long-standing goal of meeting accreditation standards. Our efforts pertaining to this goal have been hampered over the last year because of the ongoing vacancies in our ranks. As we move through the next year and come to full strength, we hope to assign staff to devote more time to the project.

3. Continue to enhance our agency's cyber investigation and forensic capabilities.

Technology continues to develop at an incredible pace. Consequently, cyber related incidences are prevalent in many crimes in today's world. We will continue our investment in hardware, software, and training to stay abreast of this trend. We are fortunate that we currently take part in a county-wide initiative and can dedicate staff to assist on a regional basis with cybercrime investigations. As a result, we gain valuable training for our staff and receive reimbursement from the federal government for our officer's time dedicated to those initiatives.

4. Rejuvenate our bike patrol unit to provide summertime bike patrols in the downtown area as well as our bike trails.

We hope that this coming summer we will be staffed adequately enough to allow for the assignment of officers to our bike patrol program. In 2022, we received a grant to purchase two electronic bicycles to fortify our bike patrol program. We hope to have officers using this new equipment and be visible to citizens this spring.

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: Police

5. Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

It is becoming increasingly difficult to fund needed upgrades and changes to adapt to the latest trends in law enforcement when we consider that we operate under a tax cap. Seeking funding from sources beyond our local tax dollars becomes more important with each passing year. In FY 24 we will submit a funding request to our congressional delegation to fund the acquisition of body-worn cameras and an upgrade to our cruiser cameras along with a request to modernize our facility cameras to a similar platform.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

20		Department: POLICE & ANIMAL CONTROL DEPT			Activity Center : POLICE			
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	POL PERMANENT POSITIONS	5,278,407	4,980,181	5,377,618	5,514,261	136,643	5,514,261	5,514,261
140	POL OVERTIME	747,426	711,026	785,196	934,865	149,669	859,865	859,865
190	POL OTHER COMPENSATION	280,308	252,981	284,500	269,848	(14,652)	269,848	269,848
200	POL EMPLOYEE BENEFITS	3,174,394	2,872,088	3,306,830	3,439,395	132,565	3,413,888	3,327,973
240	POL TUITION REIMBURSEMENT	8,750	3,762	0	0	0	0	0
291	POL TRAINING & CONFERENCES	28,180	25,768	25,455	33,990	8,535	33,990	33,990
292	POL UNIFORMS	73,852	59,379	54,961	55,431	470	55,431	55,431
	TOTAL Personnel Services	9,591,317	8,927,105	9,834,560	10,247,790	413,230	10,147,283	10,061,368
342	POL DATA PROCESSING	11,968	12,019	12,154	16,672	4,518	16,672	16,672
390	POL OTHER PROFESSIONAL SERVICE	22,441	17,317	37,271	40,265	2,994	40,265	40,265
410	POL ELECTRICITY	29,676	27,403	30,684	37,541	6,857	37,541	37,541
411	POL HVAC	8,938	7,800	8,938	16,080	7,142	16,080	16,080
430	POL REPAIRS & MAINTENANCE	8,830	5,225	8,839	8,960	121	8,960	8,960
440	POL RENTAL & LEASES	3,300	2,053	3,300	3,300	0	3,300	3,300
490	POL OTHER PROPERTY RELATED SVS	2,200	2,010	2,200	2,200	0	2,200	2,200
550	POL PRINTING	2,750	2,088	2,750	4,250	1,500	4,250	4,250
560	POL DUES & SUBSCRIPTIONS	13,442	11,009	13,942	15,717	1,775	15,717	15,717
610	POL GENERAL SUPPLIES	52,172	28,054	50,726	54,770	4,044	54,770	54,770
620	POL OFFICE SUPPLIES	8,500	8,140	7,364	8,500	1,136	8,500	8,500
625	POL POSTAGE	4,250	3,849	4,750	4,750	0	4,750	4,750
630	POL MAINT & REPAIR SUPPLIES	6,390	3,283	9,467	7,634	(1,833)	7,634	7,634
635	POL GASOLINE	58,500	58,240	65,250	92,841	27,591	92,841	92,841
660	POL VEHICLE REPAIRS	48,498	38,868	46,944	46,500	(444)	46,500	46,500
670	POL BOOKS & PERIODICALS	1,752	1,352	1,752	1,752	0	1,752	1,752
690	POL OTHER NON CAPITAL	64,872	37,683	54,554	70,370	15,816	70,370	70,370
	TOTAL Operations & Maintenance	348,479	266,400	360,885	432,102	71,217	432,102	432,102
910	POL TFR TO SPECIAL REVENUE	3,000	88	3,000	3,000	0	3,000	3,000
	TOTAL Transfers	3,000	88	3,000	3,000	0	3,000	3,000
	TOTAL POLICE	9,942,796	9,193,593	10,198,445	10,682,892	484,447	10,582,385	10,496,470

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99			
ACCOUNTS FOR:		PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION
POLICE		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5
							PCT CHANGE
12002000	032907	POLICE PISTOL PERMIT REVENUE					
		-2,390.00	-3,530.00	-1,650.00	-1,310.00	-1,600.00	-1,600.00 .0%
12003000	033190	FEDERAL REIMBURSEMENT					
		.00	-3,382.29	-164.19	.00	.00	.00 .0%
12003000	033190 VEST	POL FEDERAL GRANT AWARDS					
		-4,688.75	-4,262.50	-12,073.89	-3,266.92	-14,928.00	-10,628.00 -28.8%
12003000	033199	FEDERAL \$ PASS THRU STATE					
		.00	.00	.00	.00	-500.00	-500.00 .0%
12003000	033199 CESF	FEDERAL \$ PASS THRU STATE					
		.00	-45,067.20	.00	.00	.00	.00 .0%
12003000	033199 COV19	FEDERAL \$ PASS THRU STATE					
		-153,974.89	-3,036.47	.00	.00	.00	.00 .0%
12003000	033593	POL NH WITNESS FEES					
		-1,363.76	.00	.00	.00	.00	.00 .0%
12003000	033595	POL NH STATE REIMBURSEMENTS					
		-1,021.41	-350.00	-991.27	-2,773.45	-820.00	-2,860.00 248.8%
12003000	033595 ICAC	NH STATE REIMBURSEMENT					
		-778.62	-12,621.45	-2,469.71	-9,587.60	.00	.00 .0%
12003000	033793	POL INTERGOV REIMBURSEMENT					
		.00	.00	.00	.00	-21,667.00	-26,780.00 23.6%
12004000	034010	POLICE CHARGES-NON SPEC DETAIL					
		-7,235.00	-5,365.00	-3,485.00	-1,490.00	.00	.00 .0%
12004000	034013	POL COPY CHARGES					
		-9,159.75	-8,280.00	-9,706.00	-9,829.00	-9,100.00	-12,000.00 31.9%
12005000	035011	POL SALE OF TN PROPERTY					
		-3,711.77	-2,730.86	.00	.00	-2,000.00	.00 -100.0%
12005000	035040	DIST.COURT FINES & SETTLMNT					
		-5,018.25	-4,841.83	-7,571.00	-7,598.05	-5,000.00	-5,000.00 .0%
12005000	035042	POL PARKING TICKETS/FINES					
		-5,820.00	-4,400.00	-6,990.00	-5,125.00	-7,210.00	-7,210.00 .0%
12005000	035061	POL W/COMP & DISABILITY REIMB					
		-26,935.59	-68,144.74	-64,409.01	-20,729.38	-50,000.00	-30,000.00 -40.0%
12005000	035062	POL RESTITUTION REIMBURSEMENT					
		-674.84	-1,700.50	-1,625.70	-584.32	-300.00	-300.00 .0%
12005000	035063	POL REIMBURSEMENT-NON GOV					
		.00	.00	.00	-148.03	.00	.00 .0%
12005000	035063 SRO	REIMBURSEMENTS-NONGOV-SRO					
		-95,477.00	-67,176.00	-181,681.00	.00	-238,434.00	-250,560.00 5.1%
12005000	035064	WITNESS FEE-COURT ORDERED					
		-33.74	-129.60	.00	-110.40	.00	.00 .0%
12005000	035066	INSURANCE CLAIM REIMBURSEMENT					
		-5,334.10	-9,890.13	-8,202.88	-23,893.54	-10,000.00	-10,000.00 .0%
12005000	035090	POL MISCELLANEOUS REVENUE					
		-10,774.45	-1,221.76	-573.53	-782.09	-1,000.00	-1,000.00 .0%
12006000	039120	POL TFR FROM SPECIAL REV FUND					
		.00	.00	.00	.00	.00	-28,674.00 .0%
12009000	039399	BUDGETARY USE OF FUND BALANCE					
		.00	.00	.00	.00	.00	-19,000.00 .0%
TOTAL POLICE							

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR:							
POLICE							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
	-334,391.92	-246,130.33	-301,593.18	-87,227.78	-362,559.00	-406,112.00	12.0%

ANIMAL CONTROL

Town of Derry, NH

Activity Center Narrative, Programs and Activities FY 2024

DEPARTMENT: Police

ACTIVITY CENTER: Animal Control

NARRATIVE

The Animal Control Bureau is a function of the Operations Division of the Police Department. It is charged with the responsibility of enforcing Town Ordinances and State statutes relative to domestic animals. This is accomplished primarily through the enforcement of the licensing ordinance for dogs, responding to citizen complaints, apprehending stray animals, maintaining a kennel and placement of strays or unwanted animals when appropriate.

PROGRAMS AND ACTIVITIES

The objective of the Animal Control Bureau this fiscal year, as in the past, is to continue to provide the highest quality service to the community.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

22 Department: POLICE & ANIMAL CONTROL DEPT		Activity Center : ANIMAL CONTROL						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	AC PERMANENT POSITIONS	54,300	54,919	54,568	55,480	912	55,480	55,480
140	AC OVERTIME	965	0	984	984	0	984	984
190	AC OTHER COMPENSATION	780	1,117	1,040	0	(1,040)	0	0
200	AC EMPLOYEE BENEFITS	31,367	27,470	31,606	23,848	(7,758)	23,848	23,109
291	AC TRAINING & CONFERENCES	500	0	500	500	0	500	500
292	AC UNIFORMS	400	670	400	400	0	400	400
	TOTAL Personnel Services	88,312	84,176	89,098	81,212	(7,886)	81,212	80,473
390	AC OTHER PROFESSIONAL SERVICES	5,000	2,061	5,000	5,000	0	5,000	5,000
410	AC ELECTRICITY	1,650	1,193	1,650	1,421	(229)	1,421	1,421
411	AC HVAC	2,112	2,140	3,300	2,640	(660)	2,640	2,640
550	AC PRINTING	600	279	600	600	0	600	600
560	AC DUES & SUBSCRIPTIONS	40	80	40	40	0	40	40
610	AC GENERAL SUPPLIES	300	15	300	300	0	300	300
620	AC OFFICE SUPPLIES	180	0	180	180	0	180	180
630	AC MAINT & REPAIR SUPPLIES	150	0	150	150	0	150	150
635	AC GASOLINE	390	79	493	875	382	875	875
660	AC VEHICLE REPAIRS	1,740	0	1,740	1,740	0	1,740	1,740
	TOTAL Operations & Maintenance	12,162	5,847	13,453	12,946	(507)	12,946	12,946
	TOTAL ANIMAL CONTROL	100,474	90,023	102,551	94,158	(8,393)	94,158	93,419

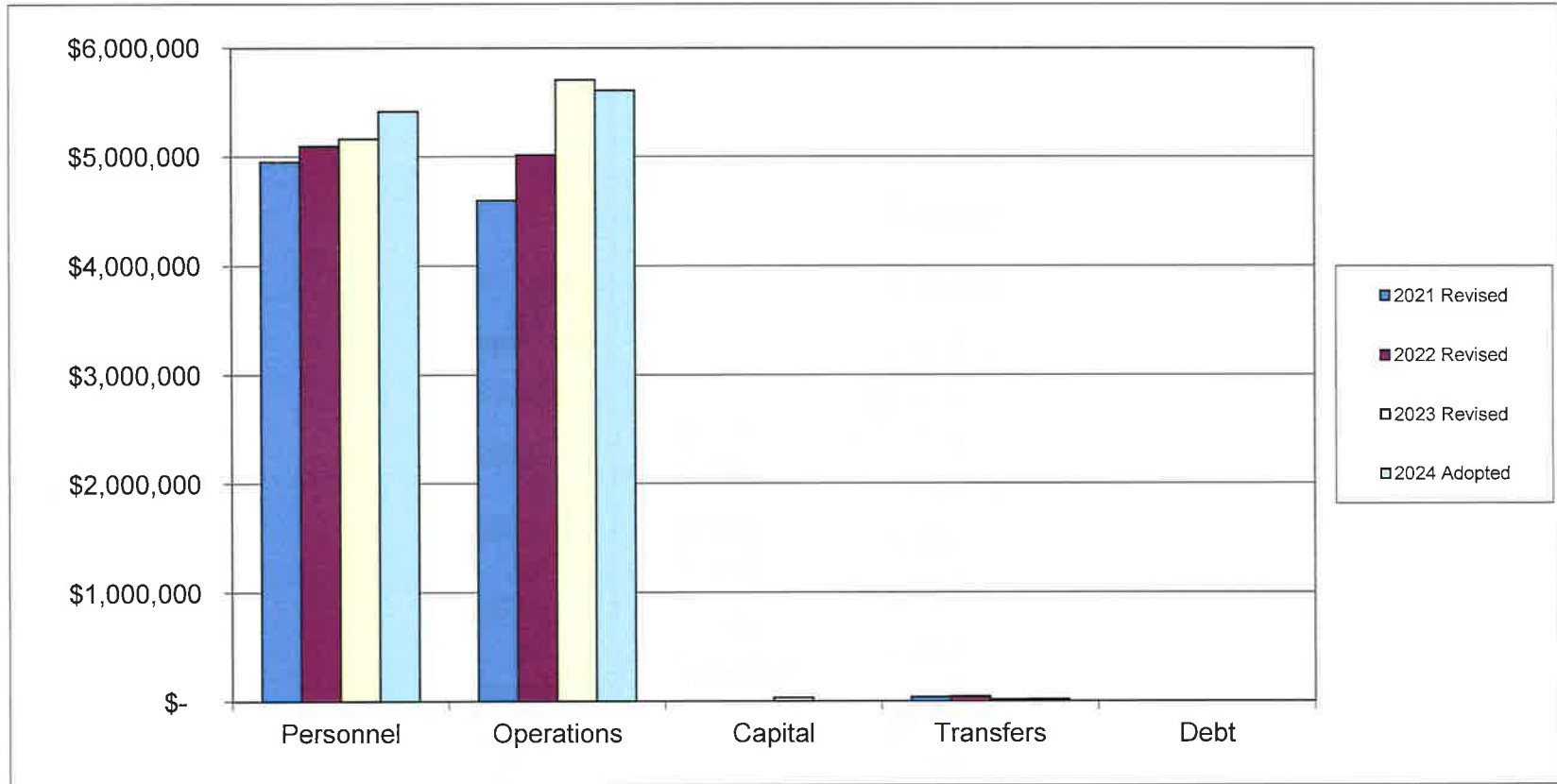
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NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024					FY2024 BUDGET		FOR PERIOD 99	
ACCOUNTS FOR:								
ANIMAL CONTROL		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
12204000	034011	DOG KENNEL/BOARDING FEE						
		-340.00	-180.00	-10.00	-125.00	-300.00	-300.00	.0%
12205000	035040	DOG LICENSE FINES						
		-1,525.00	-1,911.00	-735.00	-1,660.00	-2,500.00	-2,500.00	.0%
12205000	035061	AC W/COMP & DISABILITY REIMB						
		.00	.00	-7,500.00	-1,950.00	.00	.00	.0%
TOTAL ANIMAL CONTROL								
		-1,865.00	-2,091.00	-8,245.00	-3,735.00	-2,800.00	-2,800.00	.0%

PUBLIC WORKS

Town of Derry, NH
Public Works Department Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 4,951,723	\$ 5,096,691	\$ 5,165,105	\$ 5,413,182	4.8%
Operations	4,597,432	5,013,638	5,707,875	5,609,896	-1.7%
Capital	-	-	30,000	-	0.0%
Transfers	38,200	41,200	16,200	17,400	7.4%
Debt	-	-	-	-	N/A
Total	\$ 9,587,355	\$ 10,151,529	\$ 10,919,180	\$ 11,040,478	1.1%

Excludes Wastewater and Water

Highway and Streets

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

DIVISION: HIGHWAY/STREET LIGHTS

DEPARTMENT MISSION:

The purpose of the Highway Division is to maintain and improve all Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure. It is the division's responsibility to maintain said roadways and infrastructure for safe public travel and use regardless of weather conditions. This mission is achieved through preventative maintenance, long term planning for improvements, and prompt emergency response to critical situations.

DEPARTMENT OBJECTIVES:

1. Mill and overlay of 18 roadway segments at a cost of \$1,550,000.00.
2. Inspection of outfalls in the storm water collection system with cooperation from the Environmental Engineer.
3. Work closely with the School Department, Civic Groups, and Town Departments to further implement the NPDES Phase II goals.
4. Continued cooperation with all Town departments to complete projects in a cost-effective manner.
5. Replacement of a 2012 F-350 pickup with a 5500 with wing at a cost of \$130,000.00.
6. Replacement of an F-550 Dump Truck at a cost of \$130,000.00.
7. Replacement of culverts at Sunset Ave with a rigid frame (bridge) at a cost of \$500,000.00.
8. Replacement of culverts at Franklin St with box culvert (bridge) at a cost of \$600,000.00.
9. Improvements at signalized intersection of Crystal Ave and East Broadway replacing traffic loops with video detection at a cost of \$25,000.00.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

84 Department: PUBLIC WORKS DEPT		Activity Center : HIGHWAYS & STREETS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	HWY PERMANENT POSITIONS	1,094,365	1,074,053	1,096,872	1,113,630	16,758	1,113,630	1,113,630
120	HWY TEMPORARY POSITIONS	10,000	955	10,000	10,000	0	10,000	10,000
140	HWY OVERTIME	143,330	147,624	143,330	146,630	3,300	146,630	146,630
190	HWY OTHER COMPENSATION	32,035	35,441	35,309	31,599	(3,710)	31,599	31,599
200	HWY EMPLOYEE BENEFITS	551,576	485,485	529,056	554,255	25,199	554,255	550,176
291	HWY TRAINING & CONFERENCES	4,230	1,545	4,230	4,230	0	4,230	4,230
292	HWY UNIFORMS	10,916	10,082	10,838	10,838	0	10,838	10,838
	TOTAL Personnel Services	1,846,452	1,755,186	1,829,635	1,871,182	41,547	1,871,182	1,867,103
310	HWY ARCHITECTS/ENGINEERING	7,500	8,365	7,500	7,500	0	7,500	7,500
341	HWY TELEPHONE	3,705	3,293	3,705	3,705	0	3,705	3,705
390	HWY OTHER PROFESSIONAL SVS	2,515	4,025	2,595	2,795	200	2,795	2,795
410	HWY ELECTRICITY	105,269	71,827	76,700	84,414	7,714	84,414	84,414
411	HWY HVAC	5,280	7,657	8,250	6,600	(1,650)	6,600	6,600
412	HWY WATER	460	488	460	460	0	460	460
413	HWY SEWER	448	463	448	448	0	448	448
430	HWY REPAIRS & MAINTENANCE	1,843,089	1,862,014	2,037,377	1,646,000	(391,377)	1,596,000	1,596,000
440	HWY RENTAL & LEASES	24	379	24	24	0	24	24
490	HWY OTHER PROPERTY RELATED SVS	259,800	167,755	210,600	232,470	21,870	232,470	232,470
550	HWY PRINTING	700	680	700	700	0	700	700
560	HWY DUES & SUBSCRIPTIONS	2,158	2,190	2,158	2,158	0	2,158	2,158
610	HWY GENERAL SUPPLIES	10,000	9,603	10,000	10,000	0	10,000	10,000
620	HWY OFFICE SUPPLIES	1,098	592	1,098	1,098	0	1,098	1,098
625	HWY POSTAGE	250	153	250	250	0	250	250
630	HWY MAINT & REPAIR SUPPLIES	232,450	223,061	297,550	318,770	21,220	318,770	318,770
635	HWY GASOLINE	2,925	5,627	4,125	5,250	1,125	5,250	5,250
636	HWY DIESEL FUEL	45,100	42,041	61,500	102,500	41,000	102,500	102,500
690	HWY OTHER NON CAPITAL	6,000	9,922	0	0	0	0	0
	TOTAL Operations & Maintenance	2,528,771	2,423,427	2,725,040	2,425,142	(299,898)	2,375,142	2,375,142
960	HWY TFR TO TRUST/AGENCY FUND	25,000	34,850	0	0	0	0	0
	TOTAL Transfers	25,000	34,850	0	0	0	0	0
	TOTAL HIGHWAYS & STREETS	4,400,223	4,213,462	4,554,675	4,296,324	(258,351)	4,246,324	4,242,245

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR: HIGHWAYS & STREETS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18402000	032906	ABBOTT COURT PARKING PERMITS						
		-300.00	.00	-200.00	-100.00	.00	.00	.0%
18403000	033190	OTHER FED GRNTS & REIMBURSEMNT						
		.00	.00	-186.79	.00	.00	.00	.0%
18403000	033199	COV19	FEDERAL \$ PASS THRU STATE					
		-4,170.68	.00	.00	.00	.00	.00	.0%
18403000	033530	NH HIGHWAY BLOCK GRANT REVENUE						
		-701,222.44	-662,415.82	-655,971.44	-1,255,499.17	-1,255,584.60	-658,579.00	-47.5%
18403000	033793	HWY INTERGOVERNMENTAL REIMB						
		-4,956.99	-7,329.02	-3,048.75	-11,717.64	-3,000.00	-5,000.00	66.7%
18404000	034016	PWD INSPECTION FEES						
		-44,866.15	-18,306.61	-20,498.23	-10,061.90	-30,000.00	-18,000.00	-40.0%
18405000	035011	HYW SALE OF TOWN PROPERTY						
		-20,748.00	.00	-12,900.00	-49,500.00	-30,000.00	-30,000.00	.0%
18405000	035061	HWY W/COMP & DISABILITY REIMB						
		.00	-21,155.62	-2,430.46	-26,411.44	.00	.00	.0%
18405000	035062	HWY RESTITUTION REIMBURSEMENT						
		.00	.00	-343.50	.00	.00	.00	.0%
18405000	035063	HWY REIMBURSEMENT-NONGOVERNMEN						
		-2,151.28	.00	-3,678.36	-15.04	-8,000.00	-8,000.00	.0%
18405000	035066	INSURANCE CLAIM REIMBURSEMENT						
		-9,773.60	-1,118.94	-9,553.50	-5,214.00	.00	.00	.0%
18405000	035090	HWY MISCELLANEOUS REVENUE						
		-582.98	-6,907.54	-1,121.14	-1,696.08	.00	.00	.0%
18406000	039150	TRIMF	HWY TFR FROM TRANSP IMP CAPRES					
		-160,000.00	-160,000.00	-160,000.00	.00	-160,000.00	-160,000.00	.0%
TOTAL HIGHWAYS & STREETS		-948,772.12	-877,233.55	-869,932.17	-1,360,215.27	-1,486,584.60	-879,579.00	-40.8%

Transfer Station

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS	ACTIVITY CENTER: TRANSFER STATION
<u>DEPARTMENT MISSION:</u> To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State and local laws. The Transfer Station operations will continue collection of household hazardous and yard wastes. The division will strive to find the highest revenue for recyclable goods.	
<u>DEPARTMENT OBJECTIVES:</u> <ol style="list-style-type: none">1. Continuing improvement of the Town's Recycling Program and to strive for a 40% recycling rate from Derry's Waste Stream.2. Provide residents with a viable option to dispose of virtually all types of solid waste including construction and demolition debris.3. Continue to utilize the Reclamation Trust Fund to handle vehicle wastes and finance recycling projects.4. Continue to improve revenue stream for commodities such as scrap iron, cardboard, newspaper. Also, stabilize new markets and revenues for aluminum cans.5. Continue to collect and manage universal waste including batteries, tires, waste oil and other products.6. Participation in education of recycling efforts to residents, schools and civic organizations.7. Continue to support employee solid waste certification through regular training.8. Host Household Hazardous Waste Day in Spring 2024. Collaborate with Londonderry for their Fall 2023 event.	

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

88 Department: PUBLIC WORKS DEPT		Activity Center : TRANSFER STATION						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	TS PERMANENT POSITIONS	383,942	362,357	396,108	413,900	17,792	413,900	413,900
140	TS OVERTIME	37,400	127,131	37,720	53,320	15,600	53,320	53,320
190	TS OTHER COMPENSATION	5,330	8,697	8,840	9,100	260	9,100	9,100
200	TS EMPLOYEE BENEFITS	229,926	213,252	206,134	209,368	3,234	209,368	209,368
291	TS TRAINING & CONFERENCES	800	1,134	800	800	0	800	800
292	TS UNIFORMS	4,026	4,577	4,078	4,078	0	4,078	4,078
	TOTAL Personnel Services	661,424	723,572	653,680	690,566	36,886	690,566	690,566
310	TS ARCHITECT/ENGINEERING	6,000	0	6,000	6,000	0	6,000	6,000
341	TS TELEPHONE	540	585	540	540	0	540	540
342	TS DATA PROCESSING	734	0	734	734	0	734	734
390	TS OTHER PROFESSIONAL SVS	480	4,824	480	480	0	480	480
410	TS ELECTRICITY	13,913	4,449	13,913	20,539	6,626	20,539	20,539
411	TS HVAC	800	719	800	1,000	200	1,000	1,000
412	TS WATER	120	239	120	120	0	120	120
413	TS SEWER	180	352	180	180	0	180	180
430	TS REPAIRS & MAINTENANCE	28,030	28,231	15,840	15,840	0	15,840	15,840
490	TS OTHER PROPERTY RELATED SVS	1,423,251	1,577,614	1,858,720	2,035,200	176,480	2,035,200	2,035,200
550	TS PRINTING	1,700	1,041	1,700	1,700	0	1,700	1,700
560	TS DUES & SUBSCRIPTIONS	1,800	1,980	1,800	1,800	0	1,800	1,800
610	TS GENERAL SUPPLIES	0	9,876	0	0	0	0	0
620	TS OFFICE SUPPLIES	500	1,355	500	500	0	500	500
625	TS POSTAGE	53	7	53	53	0	53	53
630	TS MAINT & REPAIR SUPPLIES	6,410	5,655	2,000	2,000	0	2,000	2,000
635	TS GASOLINE	195	518	195	700	505	700	700
636	TS DIESEL FUEL	12,200	9,283	16,600	27,600	11,000	27,600	27,600
640	TS CUSTODIAL & HOUSEKEEPING	150	36	150	150	0	150	150
660	TS VEHICLE REPAIRS	0	522	2,200	2,200	0	2,200	2,200
690	TS OTHER NON CAPITAL	0	610	9,000	0	(9,000)	0	0
	TOTAL Operations & Maintenance	1,497,056	1,649,156	1,931,525	2,117,336	185,811	2,117,336	2,117,336
710	TS LAND & IMPROVEMENTS	0	0	30,000	0	(30,000)	0	0
	TOTAL Capital Outlay	0	0	30,000	0	(30,000)	0	0
	TOTAL TRANSFER STATION	2,158,480	2,372,727	2,615,205	2,807,902	192,697	2,807,902	2,807,902

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET				FOR PERIOD 99				
ACCOUNTS FOR: TRANSFER STATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18802000 032909	TRANS LANDFILL PERMITS REVENUE	-2,800.00	-2,050.00	-3,800.00	-3,150.00	-5,000.00	-5,000.00	.0%
18803000 033199 COV19	FEDERAL \$ PASS THRU STATE	-23,714.62	164.93	.00	.00	.00	.00	.0%
18803000 033594	NH STATE GRANT AWARDS	.00	-41.00	.00	.00	.00	.00	.0%
18803000 033595 HHW22	NH STATE REIMBURSEMENT	.00	.00	-9,269.89	.00	.00	.00	.0%
18803000 033595 HWYWM	NH STATE REIMBURSEMENT	.00	.00	.00	.00	-9,000.00	-9,000.00	.0%
18804000 034013	TS COPY CHARGES	.00	.00	.00	.00	-40.00	-40.00	.0%
18804000 034042	TRANS COMMERCIAL TIPPING FEES	-61.97	.00	.00	.00	-1,500.00	-1,500.00	.0%
18804000 034045 ALUM	TS RECYCLING-ALUMINUM REV	-3,362.92	-15,313.80	-54,367.60	-34,016.52	-28,000.00	-40,000.00	42.9%
18804000 034045 APPLI	TS RECYCLING-APPLIANCE REV	-14,662.50	-17,860.00	-17,780.00	-15,000.00	-20,000.00	-20,000.00	.0%
18804000 034045 BATT	TRANS RECYCLING REVENUES	2,605.30	.00	-3,273.86	-2,013.08	.00	.00	.0%
18804000 034045 CAST	TS RECYCLING CAST IRON	-1,786.10	-6,195.90	-11,199.00	-5,578.70	.00	.00	.0%
18804000 034045 CBORD	TS RECYCLING-CARDBOARD	-15,065.70	-28,530.40	-56,927.27	-20,059.45	-52,500.00	-25,000.00	-52.4%
18804000 034045 CMATL	TS RECYCLING-CONSTRUCT MATL	-425,360.20	-527,492.15	-608,325.95	-509,671.50	-546,000.00	-552,000.00	1.1%
18804000 034045 COMIN	TS COMMINGLED RECYCLING REV	.00	.00	-6,237.01	-150.40	.00	.00	.0%
18804000 034045 COP	TRANS RECYCLING REVENUES	.00	-6,285.00	.00	.00	.00	.00	.0%
18804000 034045 ELEC	TRANS RECYCLING REVENUES	.00	.00	-5,262.82	-7,169.64	.00	.00	.0%
18804000 034045 FURN	TS RECYCLING-FURN/MAT/BXSPRNG	-38,230.00	-48,395.00	-43,465.00	-59,100.00	-217,000.00	-70,000.00	-67.7%
18804000 034045 NEWSP	TS RECYCLING-NEWSPAPER REV	.00	-10,398.70	-8,372.40	-69.75	.00	.00	.0%
18804000 034045 PLAST	TS RECYCLING-PLASTIC #1-#7 REV	.00	.00	-17,400.80	-1,251.80	.00	.00	.0%
18804000 034045 SMETL	TS RECYCLING-SCRAP METAL	-59,322.04	-104,951.43	-143,312.55	-100,421.76	-120,000.00	-120,000.00	.0%
18804000 034045 TEXT	TEXTILE RECYCLING REVENUE	-905.00	-1,335.00	-1,655.50	-1,765.70	.00	.00	.0%
18804000 034045 TVCOM	TS RECYCLING-TV/COMPUTER REV	-23,995.00	-29,410.00	-24,345.00	-23,487.00	-25,000.00	-25,000.00	.0%
18805000 035011	TS SALE OF TOWN PROPERTY	.00	.00	-1,719.98	.00	.00	-10,000.00	.0%
18805000 035061	TS W/COMP & DISABILITY REIMB	-33,563.00	-14,600.40	.00	.00	.00	.00	.0%
18805000 035066	TS INSURANCE CLAIM REIMBU	.00	-4,000.25	.00	.00	.00	.00	.0%

DERRY

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99		
ACCOUNTS FOR:								
TRANSFER STATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18805000 035090		TS MISCELLANEOUS REVENUE						
		-1,159.15	-4,882.90	-3,608.18	-9,654.46	.00	.00	.0%
18806000 039161 WTREC		TFR FROM WTIRE TRUST						
		-91,400.00	-109,343.00	-34,548.00	-185,155.00	-189,244.00	-312,244.00	65.0%
TOTAL TRANSFER STATION		-732,782.90	-930,920.00	-1,054,870.81	-977,714.76	-1,213,284.00	-1,189,784.00	-1.9%

Vehicle Maintenance

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: VEHICLE MAINTENANCE

DEPARTMENT MISSION:

The purpose of the Vehicle Maintenance Division is to maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation. Additionally, to maintain these vehicles by an effective preventative maintenance program and dedicated employee effort.

DEPARTMENT OBJECTIVES:

1. Maintain/Repair vehicles and equipment in an efficient and cost-effective manner.
2. Assure that all snow related equipment is serviced and ready for winter operations.
3. Develop specifications and recommend vehicle and equipment replacements.
4. Assist the Highway Division in emergency response situations.
5. Continued participation in training on current repair techniques.
6. Adapt to supply chain disruptions for repair parts and long-term impacts of vehicles and equipment not being available due to microchip shortages.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

86 Department: PUBLIC WORKS DEPT		Activity Center : VEHICLE MAINTENANCE						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	VM PERMANENT POSITIONS	195,350	181,665	196,312	200,769	4,457	200,769	200,769
140	VM OVERTIME	12,000	28,914	12,501	13,000	499	13,000	13,000
190	VM OTHER COMPENSATION	12,595	1,692	1,560	1,560	0	1,560	1,560
200	VM EMPLOYEE BENEFITS	100,878	103,901	110,816	124,344	13,528	124,344	124,344
291	VM TRAINING & CONFERENCES	200	0	200	200	0	200	200
292	VM UNIFORMS	4,034	1,975	4,546	4,546	0	4,546	4,546
	TOTAL Personnel Services	325,057	319,547	325,935	344,419	18,484	344,419	344,419
390	VM OTHER PROFESSIONAL SVS	292	1,616	292	292	0	292	292
410	VM ELECTRICITY	5,204	2,619	5,204	7,681	2,477	7,681	7,681
411	VM HVAC	6,600	7,657	10,313	8,250	(2,063)	8,250	8,250
412	VM WATER	400	157	400	400	0	400	400
413	VM SEWER	520	224	520	520	0	520	520
430	VM REPAIRS & MAINTENANCE	4,000	2,627	4,000	1,000	(3,000)	1,000	1,000
440	VM RENTAL & LEASES	3,300	3,494	3,300	3,600	300	3,600	3,600
620	VM OFFICE SUPPLIES	500	5	500	500	0	500	500
630	VM MAINT & REPAIR SUPPLIES	42,000	48,281	42,000	46,000	4,000	46,000	46,000
635	VM GASOLINE	1,755	2,253	2,475	3,150	675	3,150	3,150
640	VM CUSTODIAL & HOUSEKEEPING SU	500	78	500	500	0	500	500
660	VM VEHICLE REPAIRS	184,978	172,232	219,200	214,200	(5,000)	214,200	214,200
690	VM OTHER NON CAPITAL	5,000	5,193	9,920	420	(9,500)	420	420
	TOTAL Operations & Maintenance	255,049	252,644	298,624	286,513	(12,111)	286,513	286,513
	TOTAL VEHICLE MAINTENANCE	580,106	572,190	624,559	630,932	6,373	630,932	630,932

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: VEHICLE MAINTENANCE							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18605000 035061	VM W/COMP & DISABILITY REIMB						
	-2,957.13	-11,782.40	-1,753.63	-2,699.99	.00	.00	.0%
18605000 035063	REIMBURSEMENTS-NONGOVERNMENTAL						
	.00	-2,790.00	.00	.00	.00	.00	.0%
18605000 035066	INSURANCE CLAIM REIMBURSEMENT						
	-16,269.43	.00	.00	.00	.00	.00	.0%
18605000 035090	VM MISCELLANEOUS REVENUE						
	-30.40	-111.81	-98.76	-66.02	.00	.00	.0%
18606000 039160 ACARR	VM TFR FROM TRUST-A/CARR						
	-441.00	-561.00	-444.00	.00	-500.00	-500.00	.0%
TOTAL VEHICLE MAINTENANCE							
	-19,697.96	-15,245.21	-2,296.39	-2,766.01	-500.00	-500.00	.0%

Building and Grounds

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER Bldg & Grounds, Trees

DEPARTMENT MISSION:

The Building and Grounds Division's key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house services functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and, implement building improvements and modifications in compliance with the American Disability Act. The division assists with the maintenance of historical buildings. The division carries out its mission through preventative, scheduled, and emergency maintenance to preserve and to protect the Town's assets and their appearance. Hazardous and/or dangerous trees under the Town's jurisdiction are removed to ensure the safety of our citizens and the health of our tree stock.

DEPARTMENT OBJECTIVES:

1. Address issues that are found during the building audits.
2. To provide a safe and clean environment for all town employees and citizens in all Town facilities.
3. Provide cost-effective services that meet the essential requirements of our customer.
4. Remove dead and diseased trees that are within the Town's right of way that cause an imminent danger to the public.
5. Replacement of generator at Station 3 (English Range) at a cost of \$5,800.00
6. Install new garage door at Station 3 at a cost of \$5,500.00.
7. Replace windows in bay 4 at Station 4 at a cost of \$7,500.00
8. Improvements to security on second floor of Municipal Center at a cost of \$20,000.00.
9. Replace carpet on third floor of Municipal Center (Finance & Administration).
10. Upgrade of sprinkler piping at Transfer Station at a cost of \$40,000.00
11. Improvement to security at Transfer Station (Fencing and Access Gate) at a cost of \$40,000.00

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

80 Department: PUBLIC WORKS DEPT		Activity Center : BUILDING & GROUNDS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	BG PERMANENT POSITIONS	324,590	323,277	343,819	357,624	13,805	357,624	357,624
120	BG TEMPORARY POSITIONS	25,736	25,230	26,076	27,499	1,423	27,499	27,499
140	BG OVERTIME	22,000	30,191	22,000	29,000	7,000	29,000	29,000
190	BG OTHER COMPENSATION	14,545	14,796	14,805	14,935	130	14,935	14,935
200	BG EMPLOYEE BENEFITS	147,919	134,390	146,167	181,313	35,146	181,313	181,313
291	BG TRAINING & CONFERENCES	2,000	5,785	4,000	4,000	0	4,000	4,000
292	BG UNIFORMS	4,547	4,583	4,547	4,547	0	4,547	4,547
	TOTAL Personnel Services	541,337	538,251	561,414	618,918	57,504	618,918	618,918
341	BG TELEPHONE	280	508	280	280	0	280	280
342	BG INFO TECH SERVICES	3,056	0	3,056	3,056	0	3,056	3,056
360	BG CUSTODIAL SERVICES	1,440	800	1,440	1,440	0	1,440	1,440
410	BG ELECTRICITY	79,036	68,066	79,036	95,321	16,285	95,321	95,321
411	BG HVAC	20,252	25,672	22,561	34,818	12,257	34,818	34,818
412	BG WATER	4,992	6,112	4,992	6,392	1,400	6,392	6,392
413	BG SEWER	8,112	8,083	8,112	9,112	1,000	9,112	9,112
430	BG CONTRACTED REPAIR & MAINT	41,439	54,490	40,587	49,296	8,709	49,296	49,296
490	BG OTHER PURCHASED PROF SVS	23,543	7,548	23,543	23,543	0	23,543	23,543
610	BG SUPPLIES-GENERAL	3,550	6,790	3,550	3,550	0	3,550	3,550
620	BG SUPPLIES-OFFICE	100	69	100	100	0	100	100
630	BG MAINT & REPAIR SUPPLIES	28,150	38,152	36,550	32,650	(3,900)	32,650	32,650
635	BG GASOLINE	1,560	3,003	2,200	2,800	600	2,800	2,800
636	BG DIESEL FUEL	1,540	1,423	2,100	3,500	1,400	3,500	3,500
640	BG SUPPLIES-CUSTODIAL&HOUSEKEP	16,400	18,789	18,050	18,550	500	18,550	18,550
650	BG SUPPLIES-GROUNDSKEEPING	2,748	884	3,948	3,948	0	3,948	3,948
690	BG OTHER NON CAPITAL	26,660	27,310	18,800	24,695	5,895	4,695	4,695
	TOTAL Operations & Maintenance	262,858	268,664	268,905	313,051	44,146	293,051	293,051
	TOTAL BUILDING & GROUNDS	804,195	806,915	830,319	931,969	101,650	911,969	911,969

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: BUILDING & GROUNDS							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18005000 035011	B&G SALE OF TOWN PROPERTY						
	.00	.00	.00	-23,800.00	-6,000.00	.00	.0%
18005000 035032	RENT TOWN PROPERTY (LT)						
	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	.0%
18005000 035061	BG W/COMP & DISABILITY REIMB						
	-5,112.32	-21,330.40	-1,306.68	-3,127.04	.00	.00	.0%
18005000 035066	INSURANCE CLAIM REIMBURSEMENT						
	-16,128.73	.00	-13,303.76	-396.00	.00	.00	.0%
18005000 035090	BG VENDING MACHINE REVENUE						
	-587.66	-5,034.85	-1,753.41	-1,722.52	.00	.00	.0%
18005001 035032	BG ADAMS RENT TOWN PROPERTY						
	-30,990.00	-31,380.00	-16,395.00	-32,550.00	-32,160.00	-32,940.00	2.4%
18005003 035032	RENT TOWN PROPERTY (LT)						
	-88,984.58	-90,179.89	-96,008.95	-100,337.55	-100,430.00	-103,116.00	2.7%
18005005 035032	RENT - KENDALL POND RENT						
	.00	.00	-1.00	.00	.00	.00	.0%
18005006 035032	RENT TOWN PROPERTY (LT)						
	.00	.00	.00	-1.00	.00	.00	.0%
TOTAL BUILDING & GROUNDS							
	-141,804.29	-147,926.14	-128,769.80	-161,935.11	-138,591.00	-136,057.00	-1.8%

Cemetery

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: CEMETERY

DEPARTMENT MISSION:

To strive to support the community members at a time of mourning in the cemetery and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

DEPARTMENT OBJECTIVES:

1. To assist the Cemetery Trustees' with adopted Policies and Procedures for the mutual protection and benefit of the plot owners and those interred in the cemetery.
2. To maintain Forest Hill Cemetery as accessible and as well maintained as possible.
3. To cooperate with funeral homes to complete interment or disinterment work as requested.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

82 Department: PUBLIC WORKS DEPT		Activity Center : CEMETERY						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	CEM PERMANENT POSITIONS	58,282	59,047	59,448	60,802	1,354	60,802	60,802
120	CEM TEMPORARY POSITIONS	27,500	24,993	27,500	27,000	(500)	27,000	27,000
140	CEM OVERTIME	3,000	698	3,000	3,500	500	3,500	3,500
190	CEM OTHER COMPENSATION	1,040	1,156	1,170	1,170	0	1,170	1,170
200	CEM EMPLOYEE BENEFITS	46,171	43,221	47,926	48,968	1,042	48,968	48,968
	TOTAL Personnel Services	135,993	129,279	139,044	141,440	2,396	141,440	141,440
390	CEM OTHER PROFESSIONAL SVS	160	0	160	160	0	160	160
410	CEM ELECTRICITY	1,274	1,423	1,120	1,653	533	1,653	1,653
411	CEM HVAC	2,918	3,070	4,560	3,648	(912)	3,648	3,648
430	CEM REPAIRS & MAINTENANCE	1,083	2,708	1,083	1,083	0	1,083	1,083
490	CEM OTHER PROPERTY RELATED SVS	500	4,000	500	500	0	500	500
550	CEM PRINTING	200	0	200	200	0	200	200
610	CEM GENERAL SUPPLIES	2,000	748	2,000	2,000	0	2,000	2,000
620	CEM OFFICE SUPPLIES	200	41	200	200	0	200	200
625	CEM POSTAGE	50	36	50	50	0	50	50
630	CEM MAINT & REPAIR SUPPLIES	4,000	2,695	4,000	4,000	0	4,000	4,000
635	CEM GASOLINE	1,365	2,262	1,925	2,450	525	2,450	2,450
636	CEM DIESEL FUEL	2,200	2,476	3,000	5,000	2,000	5,000	5,000
640	CEM CUSTODIAL & HOUSEKEEPING	150	0	150	150	0	150	150
650	CEM GROUNDSKEEPING SUPPLIES	500	0	500	500	0	500	500
690	CEM OTHER NON CAPITAL	9,917	10,267	0	0	0	0	0
	TOTAL Operations & Maintenance	26,517	29,728	19,448	21,594	2,146	21,594	21,594
960	CEM TFR TO TRUST/AGENCY FUND	13,200	15,700	13,200	14,400	1,200	14,400	14,400
	TOTAL Transfers	13,200	15,700	13,200	14,400	1,200	14,400	14,400
	TOTAL CEMETERY	175,710	174,707	171,692	177,434	5,742	177,434	177,434

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR: CEMETERY							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
18202000 032906 CEMET	CEM PERPETUAL CARE FEE						
	-13,775.00	-13,425.00	-15,700.00	-15,400.00	-14,400.00	-14,400.00	.0%
18204000 034010	BURIAL/CREMATION/INTERMENT FEE						
	-31,200.00	-28,550.00	-32,775.00	-24,975.00	-32,000.00	-32,000.00	.0%
18205000 035011	CEM SALE OF CEMETERY LOT						
	-19,625.00	-17,225.00	-22,375.00	-21,500.00	-16,800.00	-16,800.00	.0%
18205000 035061	CEM W/COMP & DISABILITY REIMB						
	.00	.00	-292.26	.00	.00	.00	.0%
18205000 035090	CEM MISCELLANEOUS REVENUE						
	-226.47	.00	.00	.00	.00	.00	.0%
18206000 039162 CEMET	INTERFUND TFR FROM TRST-CEMET						
	-65,000.00	-65,000.00	-50,000.00	-50,000.00	-50,000.00	-50,000.00	.0%
TOTAL CEMETERY							
	-129,826.47	-124,200.00	-121,142.26	-111,875.00	-113,200.00	-113,200.00	.0%

Recreation

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: RECREATION

DEPARTMENT MISSION:

To continue to meet and evaluate the needs of our residents in order to offer affordable, safe, creative, and educational recreational programs, services, and special events.

The Division remains committed to providing citizens of all ages and demographics with opportunities to participate in a variety of community programs, special events, athletic programming, and activities. We remain committed to providing open communications and to support and assist town athletic leagues, civic and private organizations, and human services agencies, in order to make certain that programming needs and community resources are available and, moreover, expanded on to meet the growing needs within our community. Times have become increasingly challenging with the change in the economy and inflated basic cost of living. Part of our new mission is to find programs, trips and activities that our community can continue to afford and participate in.

DEPARTMENT OBJECTIVES:

1. To create, in conjunction with community groups and residents, programming and activities at both Alexander-Carr Park and Hood Park that will afford additional recreational opportunities, programming, and services that will benefit the greater Derry community.
2. To establish and enhance promotional opportunities through multiple media sources to further promote new and current events and programming opportunities for the greater Derry community.
3. To implement, support, and facilitate community-wide special events, as well as smaller recreational enrichment and athletic programming with a focus on collaborative initiatives and/or public-private partnerships to reach this decisive goal.
4. To identify new avenues of recruiting seasonal/temporary employees, including but not limited to supervisors. Staffing has been a challenge over the course of the past several years.
5. To develop cross training opportunities for seasonal/temporary employees to further retain skilled employees and enhance employment opportunities to meet the increased demand on parks and facilities.
6. To support expanding services and programming for senior citizens, by providing additional tour opportunities and health related initiatives relevant for our residents.
7. To also support new services that benefit the community financially in these times of inflated cost of living.
8. To continuously improve upon, develop, and implement operating procedures that ensure a standard of efficiency, consistency, and safety needs are being met for the benefit of all athletic programs, events, facilities, and patrons.

Town of Derry, NH

Activity Center Narrative, Programs and Activities FY 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: RECREATION

NARRATIVE

The Recreation Division coordinates, administers, and facilitates all Town sponsored recreational programs, services, outings, and special events. The Department maintains extensive contact with outside athletic leagues, clubs, groups and agencies regarding non-sponsored programs and services. The Division is responsible for scheduling, planning, promoting, and implementing all ongoing, seasonal athletic and social programs, as well as developing operating policies and procedures that govern our programs and facilities with the goal of increasing and improving upon all recreational programs, services, initiatives, and subsequent facilities.

PROGRAMS AND ACTIVITIES

The Recreation Division coordinates and facilitates numerous annual programs and events, which aim to support community and expand programming based on public needs. Employees serve on various committees and boards to assist with coordinating additional recreational and community events. The Division continuously improves upon, develops, and implements operating procedures that ensure a standard of efficiency, consistency, and safety needs are being met for the benefit of all athletic programs, events, facilities, and patrons.

Primary programs are as follows: winter basketball, travel basketball, t-ball, pee wee soccer, open gym, tennis, martial arts, group trips, health screenings, fitness and wellness programming, and Special Olympics. Seasonal programming continues at park areas and facilities, where employees conduct activities, operate concession stands, safeguard patrons and town property, and assist with maintenance of these facilities.

Primary community events are as follows: Summer Concert Series, vacation programming, July Fourth fireworks & celebrations, Downtown Trick-or-Treat, and Very Derry Holiday. Key senior citizen programming and services include health and wellness screenings, Zumba, Bone Builders, line dancing classes, group bus trips, indoor walking, and several outings, picnics, luncheons, and dinners in conjunction with civic organizations. The goal going forward is to supplement increasingly expensive bus trips with more affordable local trips and activities.

The Division continues to directly assist, host, and/or co-sponsor several organizations on additional community events, such as Derryfest, Frost Festival, Summer Fun Runs, Memorial Day Parade support, Fishing Derby Day, Veterans Day, road races, special event committees, and a variety of other events.

Although the Division is back up to full programming and services post Covid-19, Parks and Recreation is challenged with the goal of rising costs on all goods and services. The focus of the Division is to maintain solid and diversified services, while keeping costs and fees affordable to the community.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

70 Department: PUBLIC WORKS DEPT		Activity Center : RECREATION						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	REC PERMANENT POSITIONS	159,693	115,525	153,203	162,128	8,925	162,128	162,128
120	REC TEMPORARY POSITIONS	211,498	140,360	215,729	227,309	11,580	227,309	227,309
140	REC OVERTIME	11,103	10,726	16,718	18,642	1,924	18,642	18,642
190	REC OTHER COMPENSATION	4,932	3,031	4,750	4,880	130	4,880	4,880
200	REC EMPLOYEE BENEFITS	73,038	58,244	79,009	97,719	18,710	97,719	95,184
291	REC TRAINING & CONFERENCES	2,000	100	2,000	2,000	0	2,000	2,000
292	REC UNIFORMS	1,000	1,998	1,000	1,000	0	1,000	1,000
	TOTAL Personnel Services	463,264	329,983	472,409	513,678	41,269	513,678	511,143
341	REC TELEPHONE	270	0	270	270	0	270	270
342	REC DATA PROCESSING	3,800	2,344	3,800	3,800	0	3,800	3,800
390	REC OTHER PROFESSIONAL SVS	67,550	46,074	67,550	72,550	5,000	72,550	72,550
430	REC REPAIRS & MAINTENANCE	2,075	697	1,000	1,000	0	1,000	1,000
440	REC RENTAL & LEASES	9,500	4,570	9,500	10,500	1,000	10,500	10,500
490	REC OTHER PROP RELATED SVS	240	0	240	240	0	240	240
550	REC PRINTING	2,000	125	2,000	2,000	0	2,000	2,000
560	REC DUES & SUBSCRIPTIONS	750	0	750	750	0	750	750
610	REC GENERAL SUPPLIES	41,000	31,232	41,000	41,000	0	41,000	41,000
620	REC OFFICE SUPPLIES	1,950	2,839	1,950	1,950	0	1,950	1,950
625	REC POSTAGE	686	548	686	686	0	686	686
630	REC MAINT & REPAIR SUPPLIES	1,000	11	1,000	1,000	0	1,000	1,000
690	REC OTHER NON CAPITAL	2,000	1,328	2,000	6,500	4,500	6,500	6,500
820	REC OTHER EXPENSES	0	1	3,160	3,160	0	3,160	3,160
	TOTAL Operations & Maintenance	132,821	89,770	134,906	145,406	10,500	145,406	145,406
	TOTAL RECREATION	596,085	419,754	607,315	659,084	51,769	659,084	656,549

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR: RECREATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
17002000	032101	BUSINESS LICENSES PERMITS&FEES						
		.00	.00	.00	-120.00	.00	.00	.0%
17002008	032900	REC SCHEDULING FEES						
		-3,382.50	-7,646.25	-16,536.10	-9,718.90	-8,000.00	-8,000.00	.0%
17002022	032900	REC A/CARR TENNIS RESERVATIONS						
		.00	-86.25	.00	.00	.00	.00	.0%
17002028	032900	REC GALLIENS BEACH PASSES						
		-850.00	.00	-2,700.00	-950.00	-3,500.00	-3,500.00	.0%
17002028	035031	RENT TOWN PROPERTY (ST)						
		.00	.00	.00	-200.00	.00	.00	.0%
17003000	033190	OTHER FED GRNTS & REIMBURSEMNT						
		.00	-79.88	.00	.00	.00	.00	.0%
17003000	033199	COV19	FEDERAL \$ PASS THRU STATE					
			-1,743.30	.00	.00	.00	.00	.0%
17004002	034095	REC BASKETBALL TRAVEL REV						
		-5,425.00	.00	-3,850.00	-3,950.00	-5,000.00	-5,000.00	.0%
17004003	034095	REC BASKETBALL WINTER REV						
		-23,750.00	-1,370.00	-12,720.00	-17,185.00	-20,500.00	-20,500.00	.0%
17004005	034095	REC TENNIS LESSONS REV						
		-3,637.34	-680.00	-3,370.00	-4,400.00	-1,500.00	-1,500.00	.0%
17004006	034095	REC SOCCER REV						
		.00	-50.00	.00	-1,225.00	-2,500.00	-2,500.00	.0%
17004007	034095	RECREATIONAL SERVICES REV						
		.00	.00	.00	-270.00	.00	.00	.0%
17004010	034095	REC SOFTBALL/TBALL REV						
		.00	-4,550.00	-3,800.00	-6,105.00	-4,500.00	-4,500.00	.0%
17004011	034095	REC GALLIENS SERVICES REV						
		-13,590.00	-12,366.00	-6,847.00	-7,997.00	-9,500.00	-9,500.00	.0%
17004012	034095	REC JUDO LESSONS REV						
		-2,040.00	.00	-4,640.00	-3,860.00	-3,500.00	-3,500.00	.0%
17004014	034095	REC DBPK CONCESSIONS						
		-14,700.50	-6,516.75	-8,547.00	-12,454.00	-20,000.00	-20,000.00	.0%
17004019	034095	REC ALEXANDER CARR REV						
		.00	.00	.00	-157.50	.00	.00	.0%
17004020	034095	REC A/CARR CONCESSION REV						
		-771.50	.00	.00	.00	-500.00	-500.00	.0%
17004021	034095	REC A/CARR CAMP LESSONS REV						
		.00	.00	.00	-240.00	.00	.00	.0%
17004026	034095	REC HOOD SWIM LESSONS REV						
		.00	.00	.00	10.00	.00	.00	.0%
17004029	034095	REC GALLIENS CONCESSION REV						
		-8,017.25	-3,436.40	-3,430.75	-8,424.50	-13,000.00	-13,000.00	.0%
17004030	034095	REC GALLIENS KAYAK LESSON REV						
		-1,080.00	-520.00	-205.00	-520.00	-1,200.00	-1,200.00	.0%
17004042	034095	REC BUS TRIP REVENUE						
		-12,345.00	-6,892.00	-1,255.00	.00	-10,000.00	-10,000.00	.0%
17004045	034095	REC SPORTS PICTURE REVENUE						
		-723.10	.00	-337.40	-751.81	-1,500.00	-1,500.00	.0%
17004051	034095	ADULT FITNESS REVENUE						
		.00	.00	.00	-1,818.00	.00	.00	.0%

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: RECREATION							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
17004054 034095	REC WRESTLING PROGRAM REVENUE -3,185.00	.00	.00	.00	.00	.00	.0%
17005000 035061	REC W/COMP & DISABILITY REIMB .00	-8,102.50	-1,000.00	.00	.00	.00	.0%
17005000 035063	REC REIMBURSEMENT-NONGOVERNMEN -750.00	-135.15	-1,258.75	-881.67	.00	.00	.0%
17005000 035082	REC CONTRIBUTIONS .00	.00	.00	-500.00	.00	.00	.0%
17005000 035090	REC MISCELLANEOUS REVENUE -1,908.00	-3,599.00	-5,081.99	-2,755.31	-3,500.00	-3,500.00	.0%
17005001 035031	REC DPBK BLDG-RENT -795.00	.00	.00	-400.00	-900.00	-900.00	.0%
17005002 035031	RENT VETS HALL BLDG -8,025.00	-6,457.50	-7,267.50	-8,322.50	-12,000.00	-12,000.00	.0%
17005003 035031	REC RENTAL-ALEX CARR LODGE ST -1,445.00	.00	-2,015.00	-742.50	-1,000.00	-1,000.00	.0%
17006000 039160 ACARR	REC TFR FROM TRUST-A/CARR -2,455.00	.00	.00	-1,768.00	-14,956.00	-14,956.00	.0%
17006000 039160 MACGR	REC TFR FROM TRUST-MACGREGOR -11,000.00	-2,920.00	.00	.00	-11,000.00	-11,000.00	.0%
TOTAL RECREATION							
	-121,618.49	-66,298.09	-84,861.49	-95,706.69	-148,056.00	-148,056.00	.0%

Parks

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: PARKS

DEPARTMENT MISSION:

To continue to provide quality services and sustain exceptional standards in maintenance to the Town's public parks, playgrounds, and athletic fields.

The Division remains committed to delivering continuous maintenance services in a cost-effective manner while also providing safe recreational environments and conditions for the public. We prioritize collaborative efforts with public needs in mind, continuously working in partnership with athletic leagues, civic organizations, and businesses to find ways to develop, support, and co-fund improvements that sustain and expand opportunities that meet the growing needs within our community.

DEPARTMENT OBJECTIVES:

1. To provide the Town with park areas, facilities, athletic fields, and open space that bring the community together and inspires a sense of pride.
2. To remain professionally competitive to recruit and retain temporary/seasonal employees during peak season to properly meet and address existing, as well as future, maintenance demands. Address employee new recruitment avenues as staffing becomes increasingly challenging.
3. To explore viable, cost-effective park development options and enhancements and consistently look for a long-term park and facility improvement plan that will address evolving needs for Alexander-Carr Park, West Running Brook field, Hood Park and other parks and open space.
4. To continue with facility improvements and park/building upgrades and renovations by utilizing Division employees and/or contracted services.
5. To remain focused and proactive at completing routine maintenance tasks, ensuring that our fields, park areas, structures, and site amenities are safe and in pristine condition for all participants.
6. To continue with a field maintenance plan for routine maintenance, repair, and preventive maintenance for all fields and parks.
7. To improve and maintain overall playing conditions at ball field and park locations through a collaborative approach with athletic leagues, civic organizations, and businesses to expand field use policies that proactively address field playability, maintenance, repairs, and CIP planning.

Town of Derry, NH
Activity Center Narrative, Programs and Activities
FY 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: Parks

NARRATIVE

The Parks Division is directly responsible for all Town Park areas and ball fields. This includes an extensive amount of routine maintenance tasks, such as mowing, trimming, raking, landscaping, field preparation, line striping for athletic games, facilitation of special events, litter removal, safety audits and inspections of playground equipment and apparatus. This Division plays an integral role in the safeguarding, development and implementation of the Town's recreational areas, as well as partaking in construction and major renovation projects at all Town facilities. The Division also plays an essential role during snow and ice operations by plowing, shoveling, and treating Town owned properties.

PROGRAMS AND ACTIVITIES

The Parks Division is responsible for the coordination and completion of all maintenance and repairs at park areas, which includes a variety of park systems including playground structures, athletic fields, tennis courts, basketball courts, pickle ball courts, picnic areas, waterfronts, community gardens, Derry dog park and other municipal areas. Division employees coordinate and carry out a variety of repairs, which includes masonry, construction, plumbing, fence repairs, and drainage projects. The Division ensures that a standard of efficiency, consistency, and safety concerns are proactively being addressed and that continuous improvements are being made for the benefit of the public.

The division is also responsible for the preparation of fields for athletic games for multiple community sports leagues, youth leagues, Derry middle schools and various organizations. Continuous field maintenance typically includes, inspection of the grounds, mowing, edging, trimming, raking, filling, seeding, sport specific field lining, etc. Specifically, during unfavorable weather conditions, employees will frequently inspect the fields to address playability, keeping in mind the importance of game play, player safety, and field preservation. The Division continues to receive positive feedback and compliments about the overall condition of its athletic fields, facilities, and park areas.

Fields and parks as follow: Don Ball Park (eight areas of focus). O'Hara baseball and Vets softball fields, Alexander- Carr (seven areas of focus), Hood Park (five areas of focus), Derry Dog Park, Derry Skatepark, Gallien's Beach, Bastek baseball field, Smith baseball field, Derry Village softball field, Rider soccer fields, West Running Brook soccer, lacrosse and field hockey fields, Buckley baseball, softball, soccer, lacrosse and field hockey fields, East Derry Field, Broadview Farm, MacGregor Park, municipal lots, pocket parks, community gardens, etc.

Athletic leagues supported: Derry Demons football-cheer, Derry Wolverines football- cheer, Derry lacrosse girls and boys programs, Derry Soccer Club, Derry Diamond Athletic Association, and an adult street hockey league.

Primary public events supported: Summer Concert Series, July Fourth fireworks, Very Derry Holiday, Derryfest, Frost Festival, Memorial Day Observances, Veterans Day Observances, and a variety of other events that request support throughout the year.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

72 Department: PUBLIC WORKS DEPT		Activity Center : PARKS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	PAR PERMANENT POSITIONS	348,767	339,601	367,461	411,829	44,368	389,929	389,929
120	PAR TEMPORARY POSITIONS	88,880	124,109	82,680	85,684	3,004	85,684	85,684
140	PAR OVERTIME	26,823	52,627	35,187	38,140	2,953	38,140	38,140
190	PAR OTHER COMPENSATION	4,973	4,874	5,265	8,990	3,725	7,365	7,365
200	PAR EMPLOYEE BENEFITS	183,189	197,189	218,331	236,626	18,295	230,871	229,927
291	PAR TRAINING & CONFERENCES	2,000	0	2,000	2,000	0	2,000	2,000
292	PAR UNIFORMS	4,500	5,473	4,500	4,500	0	4,500	4,500
	TOTAL Personnel Services	659,132	723,872	715,424	787,769	72,345	758,489	757,545
341	PAR TELEPHONE	810	527	810	810	0	810	810
342	PAR DATA PROCESSING	799	0	799	799	0	799	799
360	PAR CUSTODIAL SERVICES	4,944	6,024	4,944	4,944	0	4,944	4,944
390	PAR OTHER PROFESSIONAL SVS	5,905	1,233	5,905	5,905	0	5,905	5,905
410	PAR ELECTRICITY	36,100	30,499	36,100	53,086	16,986	53,086	53,086
411	PAR HVAC	11,880	13,491	17,835	18,730	895	18,730	18,730
412	PAR WATER	28,450	23,519	31,050	37,310	6,260	37,310	37,310
413	PAR SEWER	850	640	850	850	0	850	850
430	PAR REPAIRS & MAINTENANCE	85,034	84,819	84,250	90,630	6,380	90,630	90,630
490	PAR OTHER PROPERTY RELATED SVS	2,766	3,554	2,766	2,766	0	2,766	2,766
610	PAR GENERAL SUPPLIES	7,500	11,258	7,500	7,500	0	7,500	7,500
620	PAR OFFICE SUPPLIES	500	1,371	500	500	0	500	500
630	PAR MAINT & REPAIR SUPPLIES	26,200	34,494	32,000	32,000	0	32,000	32,000
635	PAR GASOLINE	6,240	8,239	8,000	11,200	3,200	11,200	11,200
636	PAR DIESEL FUEL	6,600	4,805	9,000	15,000	6,000	15,000	15,000
650	PAR GROUNDSKEEPING SUPPLIES	20,670	18,510	21,800	21,800	0	21,800	21,800
690	PAR OTHER NON CAPITAL	11,500	22,262	11,500	11,500	0	11,500	11,500
	TOTAL Operations & Maintenance	256,748	265,247	275,609	315,330	39,721	315,330	315,330
910	PAR TFR TO SPECIAL REVENUE	3,000	3,000	3,000	3,000	0	3,000	3,000
	TOTAL Transfers	3,000	3,000	3,000	3,000	0	3,000	3,000
	TOTAL PARKS	918,880	992,119	994,033	1,106,099	112,066	1,076,819	1,075,875

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR:								
PARKS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
17203000	033190	OTHER FED GRNTS & REIMBURSEMNT						
		.00	.00	-72.34	.00	.00	.00	.0%
17203000	033199 COV19	FEDERAL \$ PASS THRU STATE						
		-142.71	-184.89	.00	.00	.00	.00	.0%
17203000	033793	PAR INTERGOV REIMB-RESTITUTION						
		.00	.00	-844.44	.00	.00	.00	.0%
17204006	034010	PAR LINE STRIPING REV						
		-1,575.00	-10,535.00	-175.00	-8,595.00	-3,200.00	-3,200.00	.0%
17204015	034010	PAR DBPK FIELD LIGHTING RE						
		-150.00	150.00	.00	.00	.00	.00	.0%
17204017	034010	PAR VETS FIELD LIGHTING REV						
		-250.00	.00	.00	.00	-500.00	-500.00	.0%
17205000	035011	PAR SALE OF TN PROPERTY						
		.00	.00	.00	-8,500.00	.00	.00	.0%
17205000	035061	PARKS W/COMP & DISABILITY REIM						
		.00	-10,459.48	-14,255.26	-18,146.24	.00	.00	.0%
17205000	035066	INSURANCE CLAIM REIMBURSEMENT						
		.00	-1,409.00	.00	-1,920.43	.00	.00	.0%
17205000	035090	PARKS MISCELLANEOUS REVENUE						
		-106.59	-221.05	-1,778.54	-433.66	.00	.00	.0%
17205001	035082	PAR DBPK -ADOPT A FIELD REV						
		-2,500.00	.00	.00	.00	-2,500.00	-2,500.00	.0%
17205058	035032	REC RENT PROPERTY (LT) -OHARA						
		-1.00	.00	.00	.00	.00	.00	.0%
17205063	035082	BARKA ADOPT A FIELD REVENUE						
		.00	.00	-131.25	.00	-1,500.00	-1,500.00	.0%
17206000	039160 ACARR	PARKS TFR FROM TRUST-A/CARR						
		-31,381.00	-22,306.00	-26,155.00	-33,613.00	-62,109.00	-70,134.00	12.9%
17206000	039160 MACGR	PARKS TFR FROM MACGREGOR TRUST						
		.00	-8,080.00	-8,250.00	.00	.00	.00	.0%
17209000	039399 PARKF	USE PARK FACILITY CAP RES FUND						
		-27,856.00	.00	.00	.00	.00	.00	.0%
TOTAL PARKS		-63,962.30	-53,045.42	-51,661.83	-71,208.33	-69,809.00	-77,834.00	11.5%

Health

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

ACTIVITY CENTER: PUBLIC HEALTH DIVISION

Department Mission:

The mission of the Town of Derry Public Health Department is to support, cultivate and protect the health, well-being and safety of the Citizens of Derry. Investigate, enforce and resolve local public health issues.

Department Objectives:

1. Administer the food-service program in accordance with the rules and regulations governing the FDA Food Code 2017, State of NH He-P 2300 Sanitary Production and Distribution of Food, and Town of Derry Chapter 55 Food Service Establishments.
2. Issue approximately 200 food-service licenses encompassing full-service restaurants, retail/convenience store operations, Parkland Hospital, nursing homes, Pinkerton Academy and Derry Public Schools, a local shared incubator kitchen for small, start-up businesses, mobile food units, homestead operations, convenience stores, Derry Homegrown Farm & Artisan Market and temporary events.
3. Provide routine inspections, re-inspections, complaint investigations, educational training, and when needed, enforcement, all which are intended to help the food-service operator to comply with regulations while operating a successful business. These important and protective measures not only significantly reduce the risk of food-borne illness, thus protecting town residents and visitors, but also safeguards local businesses from financial losses, as well as the Town of Derry's reputation as a trustworthy place to visit and dine. This philosophy embodies a preventive rather than reactive approach to food safety.
4. Participate in training opportunities provided by FDA, National Environmental Health Association and State of NH Food Protection, as well as participate in Healthy Homes and New Hampshire Health Officers conferences.
5. Perform home health inspections for foster and adoptive homes, public and private schools and childcare facilities.
6. Provide inspection and enforcement for residential complaints relating to Chapter 48-A Housing Standards and International Property Maintenance Code 2009, communicable diseases, environmental hazards, and other issues such as noise, rodents, indoor air quality and pest infestations.
7. Inform, educate, and empower Citizens of Derry about public health issues, for example lead poisoning education and private well-testing to ensure good water quality.
8. Implement the Town of Derry Mosquito/Black Fly Control program.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

13 Department: PUBLIC WORKS DEPT		Activity Center : HEALTH						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	HLTH PERMANENT POSITIONS	67,864	61,964	71,361	75,427	4,066	75,427	75,427
200	HLTH EMPLOYEE BENEFITS	37,826	27,740	34,244	37,538	3,294	37,538	36,066
291	HLTH TRAINING & CONFERENCES	250	85	250	250	0	250	250
292	HLTH UNIFORMS	100	253	200	200	0	200	200
	TOTAL Personnel Services	106,040	90,042	106,055	113,415	7,360	113,415	111,943
341	HLTH TELEPHONE	540	405	540	540	0	540	540
440	HLTH RENTALS & LEASES	24	10	24	24	0	24	24
490	HLTH OTH PROPERTY RELATED SVS	42,995	38,000	42,995	42,995	0	42,995	42,995
550	HLTH PRINTING	350	230	350	350	0	350	350
560	HLTH DUES & SUBSCRIPTIONS	35	45	35	35	0	35	35
610	HLTH GENERAL SUPPLIES	378	380	378	378	0	378	378
620	HLTH OFFICE SUPPLIES	475	560	475	475	0	475	475
625	HLTH POSTAGE	300	112	300	300	0	300	300
635	HLTH GASOLINE	460	50	460	826	366	826	826
	TOTAL Operations & Maintenance	45,557	39,817	45,557	45,923	366	45,923	45,923
	TOTAL HEALTH	151,597	129,859	151,612	159,338	7,726	159,338	157,866

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: HEALTH							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
11302000 032908	HEALTH PERMIT/INSPECTION FEES						
	-29,265.00	-32,680.00	-34,810.00	-30,750.00	-28,750.00	-28,750.00	.0%
11303000 033793	HLTH INTERGOV REIMBURSEMENT						
	.00	.00	.00	.00	-2,305.00	-2,305.00	.0%
11305000 035011	SALE OF TOWN PROPERTY						
	.00	-4,000.00	.00	.00	.00	.00	.0%
11305000 035063	HLTH REIMBURSEMENT-NONGOV						
	.00	.00	.00	.00	-2,070.00	-2,070.00	.0%
11305000 035090	HLTH MISC REVENUE						
	-60.00	-40.00	.00	.00	.00	.00	.0%
11305001 035061	W/COMP & DISABILITY INS REIMB						
	.00	.00	.00	-6,091.36	.00	.00	.0%
11309000 039399 ARPA	BUDGETARY USE OF FUND BALANCE						
	.00	.00	-61,813.00	-46,360.00	-46,360.00	-34,770.00	-25.0%
TOTAL HEALTH							
	-29,325.00	-36,720.00	-96,623.00	-83,201.36	-79,485.00	-67,895.00	-14.6%

Code Enforcement

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS
ENFORCEMENT

ACTIVITY CENTER: CODE

Department Mission:

The Code Enforcement Division's primary goal is to provide effective plan review and inspectional services to ensure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

Department Objectives:

1. Proactive enforcement of the Town of Derry Property Maintenance Code to effectively deal with vacant and distressed properties, particularly in the downtown area.
2. Timely enforcement of zoning and land use violations.
3. Provide continuing education for citizens and contractors working within the Town regarding the building codes and zoning regulations.
4. Continue to provide educational opportunities for department staff in order to keep current with the latest regulations.
5. Provide timely building construction related inspections for citizens and contractors living and/or working in the Town.
6. Continue to work with the Planning Department to upgrade provisions of the Zoning Ordinance.
7. Continue to work with the Fire Prevention Office in the enforcement of life safety codes.
8. Continue to work with the Health Officer to respond to health related complaints and issues.
9. Update the current permitting software to the latest version to provide a more efficient process for staff and customers.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

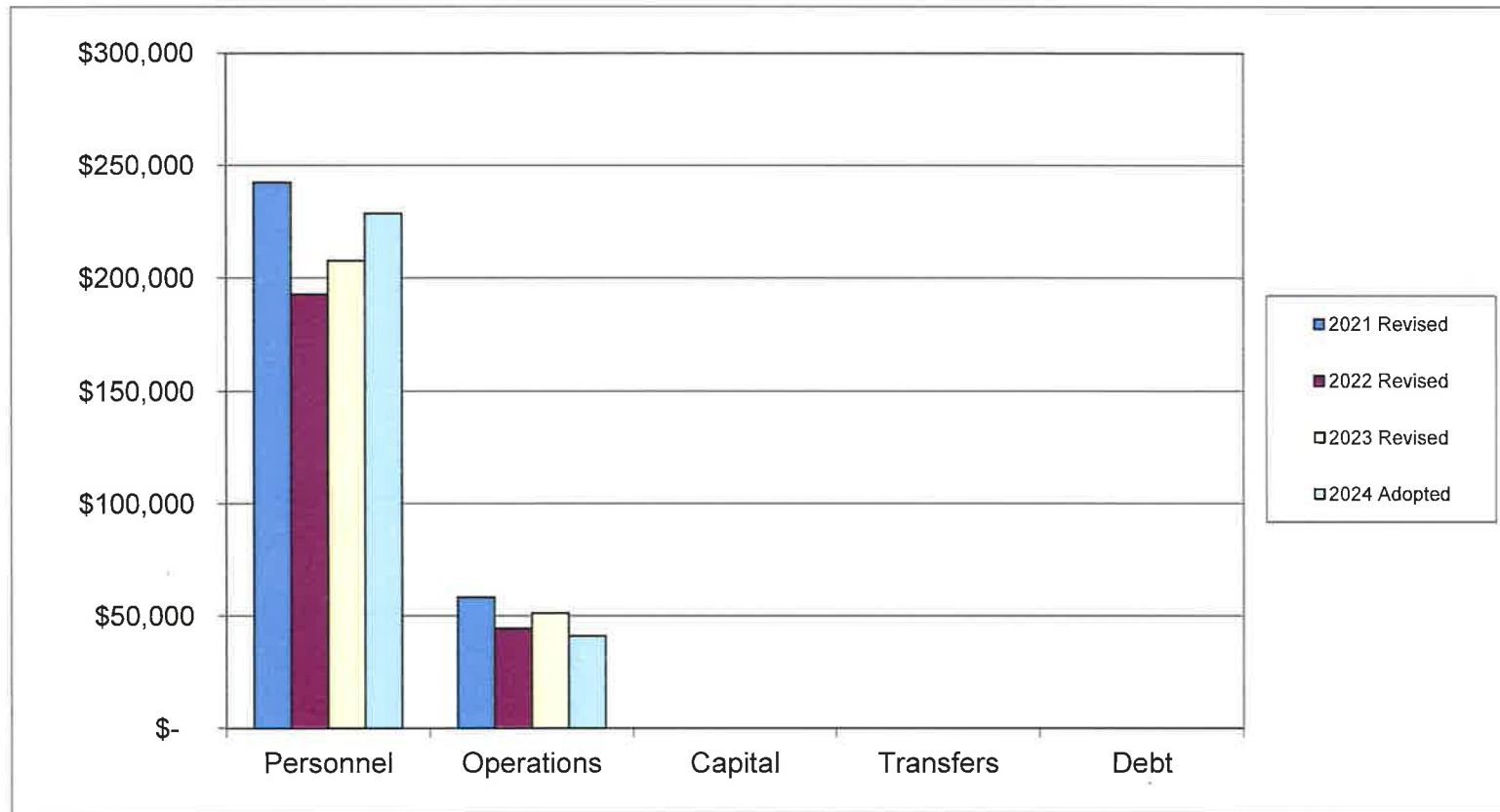
62 Department: PUBLIC WORKS DEPT		Activity Center : CODE ENFORCEMENT						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	CE PERMANENT POSITIONS	234,554	235,485	235,710	241,078	5,368	241,078	241,078
140	CE OVERTIME	2,300	3,837	3,000	3,000	0	3,000	3,000
190	CE OTHER COMPENSATION	3,380	3,640	3,900	3,900	0	3,900	3,900
200	CE EMPLOYEE BENEFITS	115,042	109,419	116,183	123,835	7,652	123,835	119,411
291	CE TRAINING & CONFERENCES	2,100	911	2,100	2,100	0	2,100	2,100
292	CE UNIFORMS	616	616	616	616	0	616	616
	TOTAL Personnel Services	357,992	355,745	361,509	374,529	13,020	374,529	370,105
355	CE PHOTO LABORATORY	100	0	100	100	0	100	100
440	CE RENTAL & LEASES	120	187	120	120	0	120	120
550	CE PRINTING	1,500	3,700	1,500	1,500	0	1,500	1,500
560	CE DUES & SUBSCRIPTIONS	1,131	560	1,131	1,131	0	1,131	1,131
620	CE OFFICE SUPPLIES	1,500	1,257	1,500	1,500	0	1,500	1,500
625	CE POSTAGE	1,600	2,503	1,600	1,700	100	1,700	1,700
635	CE GASOLINE	1,560	2,517	1,560	2,800	1,240	2,800	2,800
670	CE BOOKS & PERIODICALS	750	62	750	750	0	750	750
	TOTAL Operations & Maintenance	8,261	11,530	8,261	9,601	1,340	9,601	9,601
	TOTAL CODE ENFORCEMENT	366,253	367,274	369,770	384,130	14,360	384,130	379,706

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR:							
CODE ENFORCEMENT							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
16202000 032300	BUILDING PERMITS						
	-286,700.42	-285,189.87	-224,596.98	-267,303.97	-225,000.00	-225,000.00	.0%
16202000 032906	CE MOBILE HOME LICENSING						
	-200.00	-475.00	.00	-425.00	-675.00	-675.00	.0%
16204000 034010	CE REINSPECTION FEES						
	-1,031.30	-510.00	-280.00	-530.00	-350.00	-350.00	.0%
16204000 034013	CE COPY CHARGES						
	-195.85	-67.50	-66.25	-10.00	-300.00	-300.00	.0%
16204000 034018	CE ZONING REVENUES						
	-4,314.38	-5,283.89	-6,660.96	-4,419.95	-4,000.00	-4,000.00	.0%
16205000 035011	SALE OF TOWN PROPERTY						
	-4,200.00	.00	.00	.00	.00	.00	.0%
16205000 035041	CE FINES FROM COURTS						
	.00	-26,976.00	-2,500.00	-50,000.00	-2,000.00	-2,000.00	.0%
16205000 035061	CE W/COMP & DISABILITY REIMB						
	.00	-3,642.82	-4,926.71	-264.95	.00	.00	.0%
16205000 035063	REIMBURSEMENTS-NONGOVERNMENTAL						
	.00	.00	.00	-40.00	-2,000.00	-2,000.00	.0%
16205000 035066	INSURANCE CLAIM REIMBURSEMENT						
	.00	-900.00	.00	.00	.00	.00	.0%
16205000 035090	CE MISCELLANEOUS REVENUE						
	.00	-50.00	-90.00	.00	.00	.00	.0%
TOTAL CODE ENFORCEMENT							
	-296,641.95	-323,095.08	-239,120.90	-322,993.87	-234,325.00	-234,325.00	.0%

TOWN CLERK AND ELECTIONS

Town of Derry, NH
Town Clerk and Elections Budget Comparison
FY2021 - FY2024



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 242,283	\$ 192,942	\$ 207,646	\$ 228,572	10.1%
Operations	58,270	44,503	51,333	41,077	-25.0%
Capital	-	-	-	-	N/A
Transfers	-	-	-	-	N/A
Debt	-	-	-	-	N/A
Total	\$ 300,553	\$ 237,445	\$ 258,979	\$ 269,649	4.1%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: Town Clerk

Department Mission:

Continue to direct and assist visitors to Town Hall in a positive manner and maintain a level of quality customer service. Complete Citizen's and Departmental requests in a timely manner.

To comply with State Statutes, Rules and Regulations as an agent for the State Departments of: Vital Records, the Secretary of State, Attorney General's office and the Election Law Commission as regulated by NH Statutes. Continually support the rules of the Derry Town Charter as required. Assist the Town Council as their Clerk.

Department Objectives:

1. Increase the awareness of convenient options available to customers for Vital Records through our NHVRIN program. This has proven to be a viable and convenient option for the customers.
2. To remain diligent upon notification by veterinarians to inform dog owners to license their dogs via mail & email. Reminders for annual licensing notification via email or postcards, also printed on the Motor Vehicle renewals December – April are most cost effective. Online Dog licensing users are continuing to grow each year. With the support of the Animal Control Officer to enforce the law our dog owners are complying.
3. Continue to assist the Supervisor of the Checklist with the HAVA database (ElectionNet). To hold updates for Election training to maintain an efficient and compliant Election for both the State and Town.
4. To adhere to the requirements of the Town Clerk's office for the approved "Record Retention Policy" created by the Municipal Records Committee to provide proper retention and destruction of records. To avoid duplication and loss of space. To continue the preservation program, to store and preserve all necessary Town records in the Archives.

**Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category**

50 Department: TOWN CLERK & ELECTION DEPT		Activity Center : TOWN CLERK						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	TC PERMANENT POSITIONS	31,845	31,585	32,481	63,062	30,581	63,062	63,062
120	TC TEMPORARY POSITIONS	21,140	21,732	21,876	0	(21,876)	0	0
130	TC ELECTED OFFICIALS	46,862	47,000	48,277	53,647	5,370	53,647	53,647
190	TC OTHER COMPENSATION	260	261	260	2,899	2,639	2,899	2,899
200	TC EMPLOYEE BENEFITS	47,983	45,887	49,211	51,040	1,829	51,040	49,042
291	TC TRAINING & CONFERENCES	1,130	2,781	3,529	3,170	(359)	3,170	3,170
	TOTAL Personnel Services	149,220	149,260	155,634	173,818	18,184	173,818	171,820
390	TC OTHER PROFESSIONAL SERVICES	775	342	775	935	160	935	935
430	TC REPAIRS & MAINTENANCE	1,060	1,060	0	0	0	0	0
440	TC RENTAL & LEASES	144	202	144	228	84	228	228
550	TC PRINTING	5,500	3,505	5,500	6,160	660	6,160	6,160
560	TC DUES & SUBSCRIPTIONS	65	452	530	370	(160)	370	370
610	TC GENERAL SUPPLIES	2,405	2,575	2,405	2,535	130	2,535	2,535
620	TC OFFICE SUPPLIES	2,500	889	2,500	2,500	0	2,500	2,500
625	TC POSTAGE	3,570	2,659	3,445	3,900	455	3,900	3,900
	TOTAL Operations & Maintenance	16,019	11,684	15,299	16,628	1,329	16,628	16,628
	TOTAL TOWN CLERK	165,239	160,944	170,933	190,446	19,513	190,446	188,448

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR: TOWN CLERK							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
15002000 032104	UCC FEES						
	-7,440.00	-8,040.00	-12,120.00	-7,080.00	-8,000.00	-8,000.00	.0%
15002000 032901	DOG LICENSES						
	-25,705.50	-35,846.00	-30,456.00	-30,496.00	-29,500.00	-29,500.00	.0%
15002000 032904	MARRIAGE LICENSE FEES						
	-1,603.00	-1,407.00	-1,750.00	-1,365.00	-1,400.00	-1,400.00	.0%
15002000 032905	VITAL RECORD FEES						
	-23,497.00	-23,556.00	-26,083.00	-21,730.00	-23,050.00	-22,000.00	-4.6%
15002000 032906	OTHER LICENCES, PERMITS & FEES						
	-210.00	-235.00	-410.00	-150.00	-355.00	-335.00	-5.6%
15003000 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-204.20	-16.05	.00	.00	.00	.00	.0%
15004000 034013	TC PHOTOCOPY SERVICE						
	-17.50	-519.25	-30.10	-84.50	-13.00	-13.00	.0%
15005000 035011	SALE OF TOWN PROPERTY						
	.00	.00	.00	.00	-500.00	.00	-100.0%
15005000 035043	TN CLERK MISC & BAD CHECK FEES						
	-4,874.50	-10,705.60	-4,421.00	-8,194.00	-4,000.00	-4,000.00	.0%
15005000 035044	CIVIL FORFEITURE						
	-19,600.00	-29,075.00	-15,850.00	-24,875.00	-17,000.00	-15,000.00	-11.8%
15005000 035063	REIMBURSEMENTS-NONGOVERNMENTAL						
	-321.19	-392.50	-309.50	-761.45	-500.00	-2,100.00	320.0%
15005000 035090	TC MISCELLANEOUS REVENUE						
	-15.00	.00	.00	.00	.00	.00	.0%
TOTAL TOWN CLERK							
	-83,487.89	-109,792.40	-91,429.60	-94,735.95	-84,318.00	-82,348.00	-2.3%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

Department: Elections

Department Mission:

To keep a perpetual, accurate and complete up to date database in accordance with the procedures of the HAVA statewide database and our associated paper files and correspondence.

To comply with State Statutes, Rules and Regulations as set forth by the General Court of New Hampshire, Secretary of State, Attorney General's office, the Election Law Commission and Federal Government as regulated by NH and Federal Statutes. Support free and fair elections in Derry. Continually support the rules of the Derry Town Charter as required.

Department Objectives:

1. Continue to pursue a more effective way to maintain an up-to-date voter registration list.
2. Pursue ways to keep voter fraud at a minimum through the use of voter ID, proof of domicile, and proof of citizenship when registering new voters.
3. Continue the excellent joint working relationship with the Town Clerk, Supervisors of the Checklist and Town Moderator for voters and Elections.
4. Maintain the continuity of operations with Town staff members to resolve issues quickly as they arise during the Election process.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

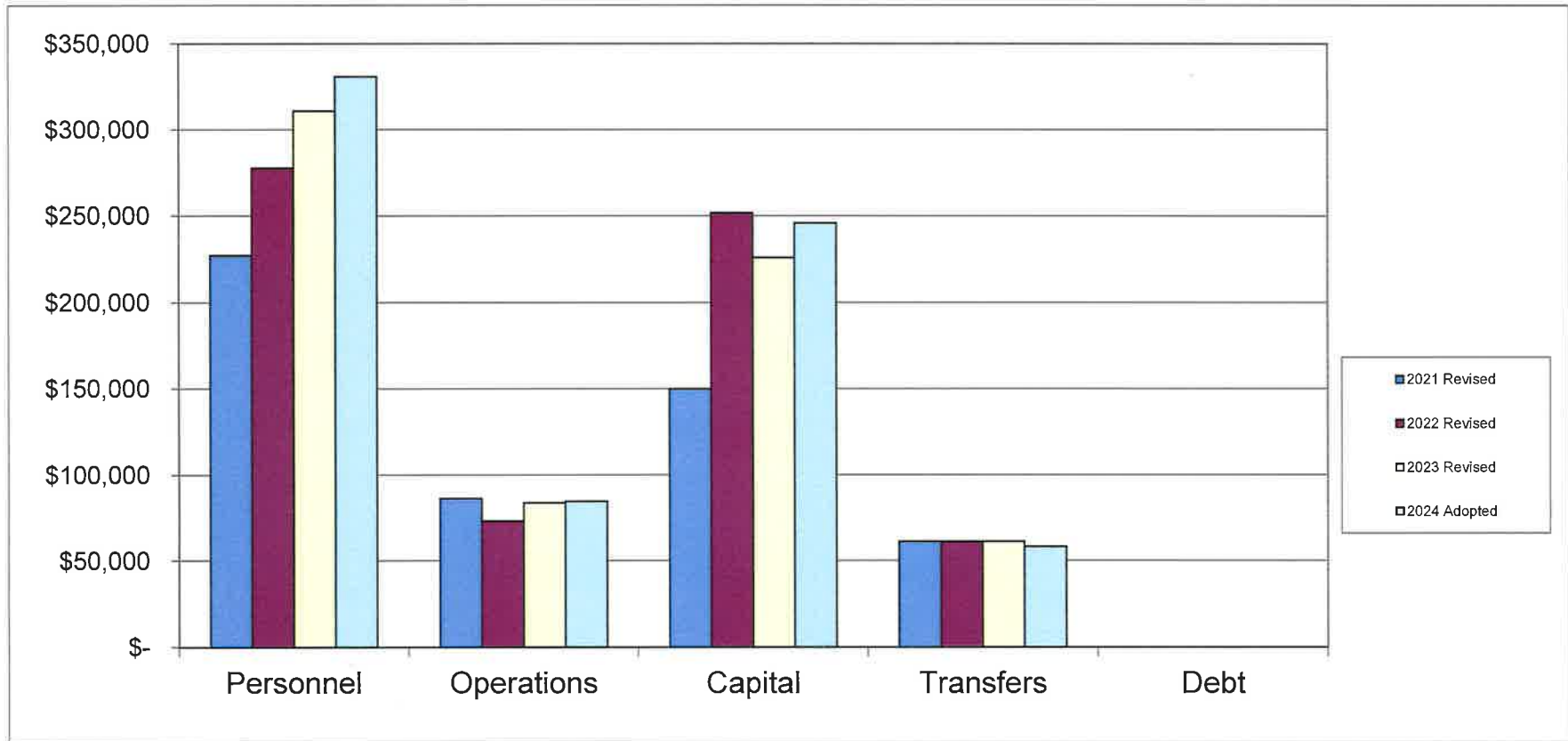
52 Department: TOWN CLERK & ELECTION DEPT		Activity Center : TOWN CLERK ELECTIONS						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
120	ELE TEMPORARY POSITIONS	18,568	20,291	20,500	27,920	7,420	27,920	27,920
130	ELE ELECTED OFFICIALS	19,558	21,058	18,463	18,463	0	18,463	18,463
140	ELE OVERTIME	2,000	2,195	6,800	4,500	(2,300)	4,500	4,500
200	ELE EMPLOYEE BENEFITS	2,896	2,565	5,549	5,169	(380)	5,169	5,169
291	ELE TRAINING & CONFERENCES	700	55	700	700	0	700	700
	TOTAL Personnel Services	43,722	46,164	52,012	56,752	4,740	56,752	56,752
360	ELE CUSTODIAL SERVICES	0	0	0	0	0	0	0
390	ELE OTHER PROFESSIONAL SVS	2,530	1,979	4,800	3,675	(1,125)	3,675	3,675
430	ELE REPAIRS & MAINTENANCE	2,625	2,400	2,625	5,625	3,000	5,625	5,625
440	ELE RENTAL & LEASES	309	2,018	3,009	5,609	2,600	5,609	5,609
550	ELE PRINTING	3,060	1,870	3,060	3,060	0	3,060	3,060
610	ELE GENERAL SUPPLIES	300	1,156	1,800	2,520	720	2,520	2,520
620	ELE GENERAL SUPPLIES	1,000	3,339	1,000	1,000	0	1,000	1,000
625	ELE POSTAGE	3,660	228	2,660	2,960	300	2,960	2,960
690	ELE OTHER NON CAPITAL	15,000	17,000	17,080	0	(17,080)	0	0
	TOTAL Operations & Maintenance	28,484	29,991	36,034	24,449	(11,585)	24,449	24,449
	TOTAL TOWN CLERK ELECTIONS	72,206	76,156	88,046	81,201	(6,845)	81,201	81,201

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99			
ACCOUNTS FOR:							
TOWN CLERK ELECTIONS							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
15203000 033593	FEES FROM ST OF NH						
	.00	-617.00	.00	-502.50	.00	-500.00	.0%
15203000 033793	REIMBURSEMENTS-GOVERNMENTAL						
	.00	.00	.00	-5,052.63	.00	-8,236.00	.0%
15204000 034010	ELE SALE OF CHECKLIST REVENUE						
	-508.00	-498.50	-157.50	-67.00	-125.00	-125.00	.0%
15209000 039399 COV19	BUDGETARY USE OF FUND BALANCE						
	.00	-57,580.00	-10,050.00	.00	.00	.00	.0%
TOTAL TOWN CLERK ELECTIONS							
	-508.00	-58,695.50	-10,207.50	-5,622.13	-125.00	-8,861.00	6988.8%

CABLE TV

**Town of Derry, NH
Cable Budget Comparison
FY2021 - FY2024**



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 227,350	\$ 277,978	\$ 311,101	\$ 331,020	6.0%
Operations	86,367	73,317	83,773	84,623	1.0%
Capital	150,000	251,867	226,000	246,000	8.1%
Transfers	61,332	61,228	61,352	58,213	-5.4%
Debt	-	-	-	-	N/A
Total	\$ 525,049	\$ 664,390	\$ 682,226	\$ 719,856	5.5%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: EXECUTIVE

ACTIVITY CENTER: CABLE

Department Mission:

Derry Community Access Media operates the media center for the Town of Derry, NH. This includes the operation of the Government Channel (**DTV 17,**) the Public Access Channel (**DTV 23,**) our **online streaming and video on demand platforms**. Programming **95.1 LP-FM** radio, and our operating our **Media CO-OP**. For more information visit: www.DerryCam.org

Continuing the implementation of our current strategic outline and capital plan, we are continually updating equipment, staffing, and training models, as well as expanding the use of social media, streaming, On-Demand, radio and other emerging digital media production and distribution solutions to better serve the community.

Steadfast in the belief that **A Better World Starts with a Connected Community**, we aim to generate and facilitate programming that highlights and enriches Derry's local culture by being a creative hub for the community's media engagement and enjoyment. We offer many ways for individuals and groups to partner in featuring the stories and events relevant to Derry that inform, inspire, enlighten, and entertain our community.

DTV 17 broadcasts Town meetings and programs relating to government affairs in Derry. We are proud to serve the community in this regard, keeping the community informed of important Town matters.

DTV 23 offers programs produced on the local, state, regional, and national levels to provide a diverse offering. Public access television exists to provide a voice to share interests and viewpoints and learn more about the stories and events that affect their lives.

Department Objectives:

Channel 17

- Provide secure and accessible access by broadcasting Town government meetings live enabling residents to see their local government at work. Meetings are replayed until that body meets again. Ensuring transparency in government.
- Provide coverage of major Town events and elections so residents can get information about what is going on in their community as it happens.
- Partner with Town departments and community leaders to create shows that allow taxpayers to understand what services are available to them as members of our community.
- Offer public service announcements and general government information.
- Support emergency management efforts by providing information to the public during emergencies.

Channel 23

- Promote media production, literacy, expression, and education through community participation in public media programming. We achieve this by maintaining a stable, user-friendly community access station that is open to all regardless of religion, gender, race, or political affiliation.

- Recruit and train members and volunteers to create programs and series as well as help cover live productions and local events.
- Produce programming that highlights community events.
- Cast informative messaging for viewers about upcoming events and opportunities.
- Continue community outreach and education efforts.

Objectives regarding our technology

- Long-range capital improvements and upgrades to our equipment remain in progress. As we move forward with these upgrades, we will have several projects to complete over the next several years.
- Broadcast Automation Server, Wireless Remote/Studio Link, integrated communications, as well as major upgrades to the Studio A/V systems.
- Digitization of audio infrastructure

Town of Derry, NH

Activity Center Narrative, Programs and Activities Fiscal Year 2024

DEPARTMENT: EXECUTIVE

ACTIVITY CENTER: CABLE

NARRATIVE

FY2024 continues the comprehensive updating of the center and operations. To serve the community in an evolving media landscape, we are broadening our scope with our commitment to further use emerging digital media alongside our conventional distribution channels. We will also offer increased opportunities for engagement with the Access Center such as the expansion of our Workshop Series and Media CO-OP and as well as increased opportunities for internship and other ways of getting involved.

Pairing the power of the latest cost-effective broadcast and production technology available with the robust creative energy of our community will facilitate increased coverage of local events and increase the opportunity of engaging in media that matters most to the viewers and patrons we serve.

Derry Community Television's three channels, DTV 17 and DTV 23, EDU CH 6 will continue to grow as a valuable resource for the residents of Derry as we add streaming and Video-On-Demand capabilities, offering more ways for the community to stay connected.

DTV 17 provides live coverage of government meetings. We also stream the meetings live on our webpage. We rebroadcast these meetings daily, so viewers have many opportunities to see their Town Council, Planning Board, Zoning Board and Conservation Commission in action. Meetings can be watched online via our Website and selecting VOD Meetings. Government related events and elections are also broadcast on C17.

DTV 23 works to increase awareness and enhance community pride and culture. Daily programs produced by residents provide an entertaining local viewpoint on what is happening in our community. Many productions are proudly produced or in development at our station along with upcoming coverage of local athletics and town sponsored events. Internally produced

programming includes notable events such as DerryFest, The Holiday Parade and other ceremonies and celebrations important to our community.

Our Community Bulletin Board is used to publicize community events and emergency messages throughout the community on both channels. Slides run between programs and meetings in place of commercials. During programs and meetings, we can place an instant message at the bottom of the screen for emergency announcements and updates.

ACTIVITIES OUTSIDE MEETING COVERAGE AND ROUTINE SHOW PRODUCTION

Coverage of Events: Many Community events including The Very Derry Holiday, Nutfield Parade, Christmas Tree Lighting, Frost Festival, Miss Greater Derry Pageant, Memorial Day Parade, and Derryfest are covered live using our remote production unit.

Community Access Training: We provide community members with training, equipment, facilities, and broadcast time - all free of charge. Members also “learn by doing” by becoming involved with many aspects of digital media production from development to shooting, editing, and distribution.

Community Outreach: We are available to outreach to civic groups, non-profit entities such as charity or religious groups, schools, and any other group interested in learning more about the services we provide and how, by working together, we may further their mission.

Non-Profit Services: We offer studio time to not-for-profit organizations serving Derry. Giving organizations an opportunity to record a public service announcement raising awareness for their cause.

Regional and State Outreach: We share and receive programming through affiliations with the N.H. Coalition for Community Media (NHCCM) and the Northeast Region of the Alliance for Community Media (ACM-NE). Producers are encouraged to share their programs with networks available to PEG stations. We use programs from these networks to enhance our DTV 23 programming.

Anyone wishing to discover more about the services we offer and ways to become involved may log on and contact us at www.derrynh.org/cable or call at 845-5514.

EDUCATIONAL

Mission:

Derry Educational Access Television is committed to providing the Derry, NH Comcast subscribers with informational and educational programming and to promote various activities happening in the Derry Cooperative School District.

Derry Educational Access Television, I record concerts, assemblies, and other activities throughout the year for playback to the Derry community. Covid-19 has temporarily put a stop to most student-involved activities.

Twice monthly School Board meetings are covered “LIVE,” streamed, and played back several times during the week for viewers on Cable TV. These meetings are streamed, utilizing Livestream, Facebook LIVE and YouTube. Meetings are also archived at livestream.com/dcsdmedia where residents can watch at any time in High Definition. Other School Board events are covered “LIVE,” for example Public Hearings, Budget Meetings, Deliberative sessions, and other special meetings as needed.

Pinkerton Academy and Adult Learning center are encouraged to submit messages to run on DCSD-TV.

At Gilbert H. Hood Middle School students produce a weekly Friday Morning "LIVE" broadcast. have been utilizing Zoom and YouTube to get the show out to students who are at home remote learning. Show hosts have also done the show from home as other students participated in online trivia contests from home.

Students and staff are welcome to learn how to use the equipment for special projects and classroom activities.

The GHHMS TV Studio is available for student and teacher use for various class activities.

PROGRAMS AND ACTIVITIES

School Board Meetings and other board meetings as requested.

School Concerts and events

Guest speakers and author visits

Art Showcases

Special assemblies and programs at schools

Middle school athletic events

Studio use for class projects

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

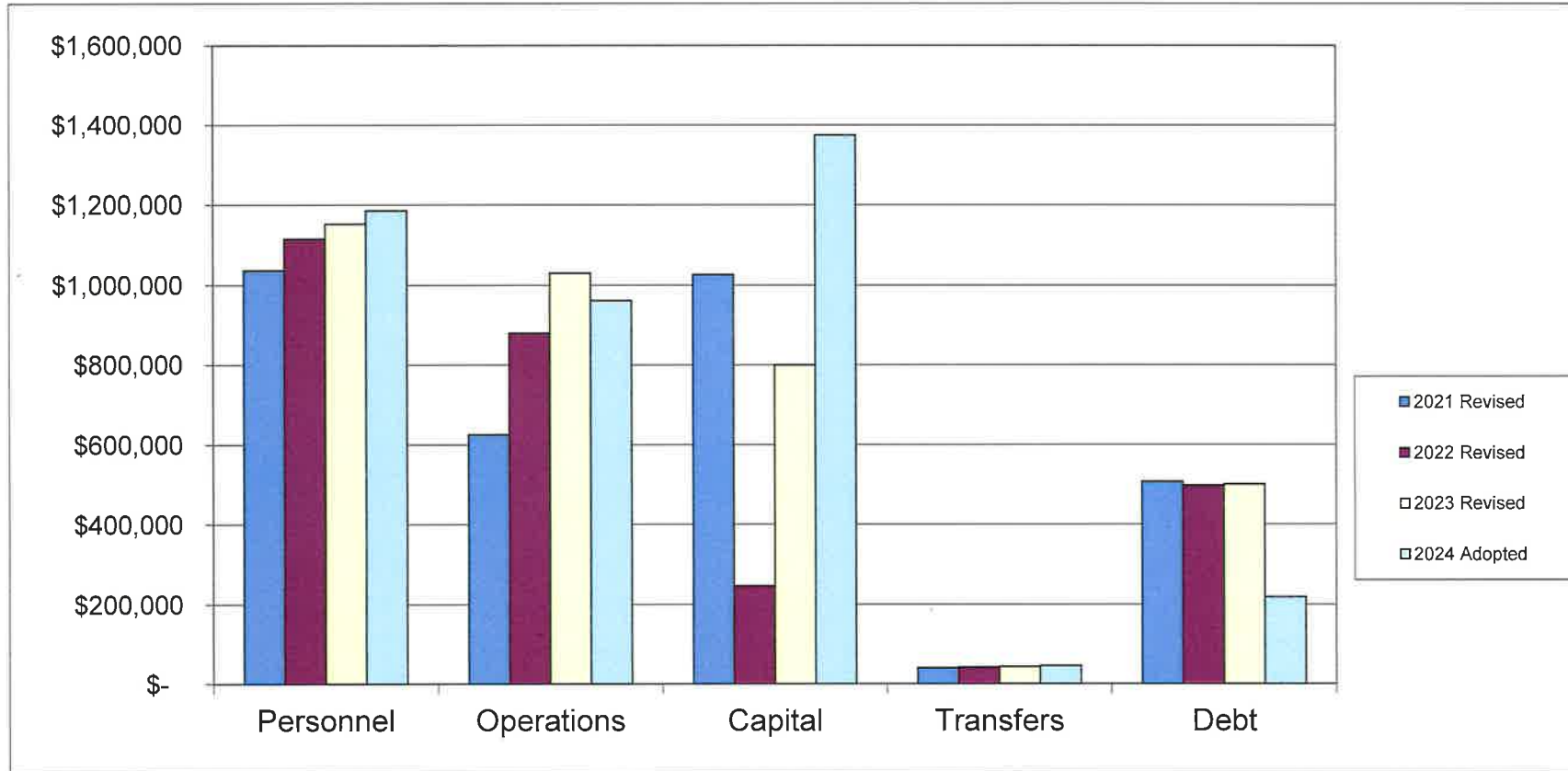
34 Department: EXECUTIVE DEPT		Activity Center : CABLE TV						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	CAB PERMANENT POSITIONS	75,581	75,786	75,982	77,733	1,751	77,733	77,733
120	CAB TEMPORARY POSITIONS	147,920	58,127	177,708	186,223	8,515	186,223	186,223
190	CAB OTHER COMPENSATION	0	2	122	132	10	132	132
200	CAB EMPLOYEE BENEFITS	47,402	37,523	50,214	60,930	10,716	60,930	58,857
291	CAB TRAINING & CONFERENCES	6,075	3,977	6,075	6,075	0	6,075	6,075
292	CAB UNIFORMS	1,000	729	1,000	2,000	1,000	2,000	2,000
	TOTAL Personnel Services	277,978	176,251	311,101	333,093	21,992	333,093	331,020
320	CAB LEGAL	500	0	500	500	0	500	500
341	CAB TELEPHONE	723	838	723	723	0	723	723
342	CAB DATA PROCESSING	2,000	4,984	2,000	2,000	0	2,000	2,000
390	CAB OTHER PROFESSIONAL SVS	22,700	73,759	25,700	41,300	15,600	41,300	41,300
430	CAB REPAIRS & MAINTENANCE	1,000	3,841	3,500	3,500	0	3,500	3,500
440	CAB RENTAL & LEASES	20,000	20,239	20,000	20,000	0	20,000	20,000
550	CAB PRINTING	2,500	0	2,500	2,500	0	2,500	2,500
560	CAB DUES & SUBSCRIPTIONS	2,500	1,861	3,500	3,500	0	3,500	3,500
610	CAB GENERAL SUPPLIES	1,750	8,054	2,000	3,500	1,500	3,500	3,500
620	CAB OFFICE SUPPLIES	1,000	194	1,000	1,000	0	1,000	1,000
625	CAB POSTAGE	100	145	100	100	0	100	100
630	CAB MAINT & REPAIR SUPPLIES	1,750	4,662	1,750	2,000	250	2,000	2,000
660	CAB VEHICLE REPAIRS	3,000	0	3,000	3,000	0	3,000	3,000
670	CAB BOOKS & PERIODICALS	0	0	0	1,000	1,000	1,000	1,000
690	CAB OTHER NON CAPITAL	13,794	54,148	17,500	0	(17,500)	0	0
	TOTAL Operations & Maintenance	73,317	172,723	83,773	84,623	850	84,623	84,623
740	CAB MACHINERY & EQUIPMENT	250,867	159,509	225,000	170,000	(55,000)	170,000	170,000
750	CAB FURNITURE & FIXTURES	1,000	0	1,000	1,000	0	1,000	1,000
760	CAB VEHICLES	0	0	0	75,000	75,000	75,000	75,000
	TOTAL Capital Outlay	251,867	159,509	226,000	246,000	20,000	246,000	246,000
901	CAB TFR TO GENERAL FUND	7,276	7,276	7,400	8,213	813	8,213	8,213
940	CAB TFR TO OTHER GOVERNMENTS	53,952	56,637	53,952	50,000	(3,952)	50,000	50,000
	TOTAL Transfers	61,228	63,913	61,352	58,213	(3,139)	58,213	58,213
	TOTAL CABLE TV	664,390	572,396	682,226	721,929	39,703	721,929	719,856

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET				FOR PERIOD 99	
ACCOUNTS FOR:							
CABLE TV							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
30020200 032101	CABLE FRANCHISE FEE						
	-341,410.52	-485,141.02	-584,722.14	-413,514.61	-548,000.00	-572,000.00	4.4%
30020300 033190	OTHER FED GRNTS & REIMBURSEMNT						
	.00	.00	-61.39	.00	.00	.00	.0%
30020300 033199 COV19	FEDERAL \$ PASS THRU STATE						
	-1,654.82	.00	.00	.00	.00	.00	.0%
30020500 035090	CAB MISCELLANEOUS REVENUE						
	-350.00	-25,000.00	-55,867.00	-82,301.87	-25,000.00	-25,000.00	.0%
30020900 039399	BUDGETARY USE OF FUND BALANCE						
	.00	.00	.00	.00	-109,226.00	-122,856.00	12.5%
TOTAL CABLE TV							
	-343,415.34	-510,141.02	-640,650.53	-495,816.48	-682,226.00	-719,856.00	5.5%

WASTEWATER

**Town of Derry, NH
Wastewater Budget Comparison
FY2021 - FY2024**



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 1,036,978	\$ 1,115,370	\$ 1,153,592	\$ 1,185,853	2.8%
Operations	625,992	880,294	1,031,075	961,166	-6.8%
Capital	1,026,988	246,583	800,000	1,375,000	71.9%
Transfers	39,958	42,087	43,653	45,414	4.0%
Debt	507,197	497,152	500,832	219,136	-56.2%
Total	\$ 3,237,113	\$ 2,781,486	\$ 3,529,152	\$ 3,786,569	7.3%

Town of Derry, NH
Department Mission and Objectives
Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

DIVISION: SEWER FUND

DEPARTMENT MISSION:

To provide adequate collection and treatment of domestic and industrial process wastewater and septage for Derry and Londonderry residents and businesses meeting EPA and NHDES regulations and environmental standards at affordable and sustainable rates and in a safe environment for our workers.

DEPARTMENT OBJECTIVES:

1. *Continue infrastructure maintenance programs to include:*
 - a. *Sewer main root removal treatment: Maintain pipelines in good working order by removing root intrusions at pipe joints which are a source of mainline blockages until mains can be lined or replaced*
 - b. *Pipeline maintenance rehabilitation: Maintain the sewer collection system in good condition free of blockages and infiltrations through mainline video inspections, jet cleaning and the removal of accumulating debris. Repair infiltration and structural defects by relining pipelines and point repairs to increase the service life. Replace mains as needed and cost-effective to do so.*
 - c. *Manhole rehabilitation: Maintain sewer manhole structures in good condition free of structural defects and infiltration through inspections, repairs, and replacements.*
 - d. *Maintain 10 sewer lift stations and the Wastewater Treatment Facility in good working order to provide continued uninterrupted service in accordance with State of NH and US EPA rules and regulations.*
2. *Implementation of Sewer Collection Operations and Maintenance Plan; comply with EPA National Pollutant Discharge Elimination System, Air Emissions, Dam, and Groundwater Release Detection permit requirements.*
3. *Maintain a qualified, well equipped, and motivated workforce through employee training, education, safety, and wellness programs*
4. *Conversion to Utility Billing Customer Information System (UBCIS)*
5. *Implement Asset Management work order and reporting system and complete integration with Town's GIS.*
6. *Fund system capital improvements needed to sustain overall level of service and performance, to protect the Town's investment and to improve capacity to promote growth needed to maintain a sustainable rate structure.*
7. *Update Motor Control Centers at WW Substations*
8. *Complete Wastewater Facilities Plan and Rate Review.*

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT		Activity Center : WASTEWATER						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	WW PERMANENT POSITIONS	703,284	684,746	717,386	732,214	14,828	732,214	732,214
120	WW TEMPORARY POSITIONS	7,776	3,447	11,738	11,794	56	11,794	11,794
140	WW OVERTIME	51,412	48,609	56,735	57,421	686	57,421	57,421
190	WW OTHER COMPENSATION	27,652	42,119	28,603	26,760	(1,843)	26,760	26,760
200	WW EMPLOYEE BENEFITS	306,692	297,754	328,270	350,587	22,317	350,587	346,804
291	WW TRAINING & CONFERENCES	14,324	6,195	6,500	6,500	0	6,500	6,500
292	WW UNIFORMS	4,230	3,716	4,360	4,360	0	4,360	4,360
	TOTAL Personnel Services	1,115,370	1,086,587	1,153,592	1,189,636	36,044	1,189,636	1,185,853
310	WW ARCHITECT/ENGINEERING	105,280	9,677	162,500	2,500	(160,000)	2,500	2,500
320	WW LEGAL	2,500	0	2,500	2,500	0	2,500	2,500
340	WWCR CAPRES BANK FEE	2,800	1,963	2,800	700	(2,100)	700	700
341	WW TELEPHONE	740	729	740	740	0	740	740
342	WW DATA PROCESSING	11,504	9,093	57,504	39,600	(17,904)	39,600	39,600
390	WW OTHER PROFESSIONAL SVS	28,368	27,493	26,700	31,200	4,500	31,200	31,200
410	WW ELECTRICITY	309,701	288,853	283,450	420,570	137,120	420,570	420,570
411	WW HVAC	61,115	24,829	92,275	26,640	(65,635)	26,640	26,640
430	WW REPAIRS & MAINTENANCE	148,118	102,381	130,400	125,400	(5,000)	125,400	125,400
440	WW RENTAL & LEASES	2,860	2,151	3,260	3,260	0	3,260	3,260
480	WW PROPERTY INSURANCE	23,337	17,959	21,132	21,651	519	21,651	21,651
550	WW PRINTING	2,400	3,547	2,400	3,630	1,230	3,630	3,630
560	WW DUES & SUBSCRIPTIONS	2,110	1,533	2,110	2,145	35	2,145	2,145
610	WW GENERAL SUPPLIES	26,500	28,943	28,620	40,880	12,260	40,880	40,880
620	WW OFFICE SUPPLIES	2,000	511	1,000	1,000	0	1,000	1,000
625	WW POSTAGE	8,034	6,042	8,034	6,700	(1,334)	6,700	6,700
630	WW MAINT & REPAIR SUPPLIES	92,500	100,271	157,500	178,250	20,750	178,250	178,250
635	WW GASOLINE	5,460	4,467	7,700	13,650	5,950	13,650	13,650
636	WW DIESEL FUEL	3,520	1,196	4,800	4,000	(800)	4,000	4,000
640	WW CUSTODIAL & HOUSEKEEPING	2,500	2,762	2,500	2,500	0	2,500	2,500
650	WW GROUNDSKEEPING SUPPLIES	7,498	8,058	6,200	5,200	(1,000)	5,200	5,200
660	WW VEHICLE REPAIRS	31,150	27,981	26,650	26,650	0	26,650	26,650
670	WW BOOKS & PERIODICALS	300	0	300	300	0	300	300
690	WW OTHER NON CAPITAL	0	7,782	0	1,500	1,500	1,500	1,500
	TOTAL Operations & Maintenance	880,294	678,220	1,031,075	961,166	(69,909)	961,166	961,166
720	WW BUILDINGS	0	72,800	0	0	0	0	0
730	WW OTHER IMPROVEMENTS	22,667	0	540,000	550,000	10,000	550,000	550,000
740	WW MACHINERY & EQUIPMENT	223,917	110,934	175,000	230,000	55,000	230,000	230,000

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

92 Department: PUBLIC WORKS DEPT		Activity Center : WASTEWATER						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Capital Outlay								
760	WW VEHICLES	0	0	85,000	595,000	510,000	595,000	595,000
	TOTAL Capital Outlay	246,583	183,734	800,000	1,375,000	575,000	1,375,000	1,375,000
901	WW TFR TO GENERAL FUND	37,087	44,641	38,653	40,414	1,761	40,414	40,414
960	WW TFR TO TRUST/AGENCY FUND	5,000	5,000	5,000	5,000	0	5,000	5,000
	TOTAL Transfers	42,087	50,145	43,653	45,414	1,761	45,414	45,414
980	WW DEBT SERVICE	497,152	498,055	500,832	219,136	(281,696)	219,136	219,136
	TOTAL Debt Service	497,152	15,140	500,832	219,136	(281,696)	219,136	219,136
	TOTAL WASTEWATER	2,781,487	2,013,827	3,529,152	3,790,352	261,200	3,790,352	3,786,569

NEXT YEAR BUDGET HISTORICAL COMPARISON

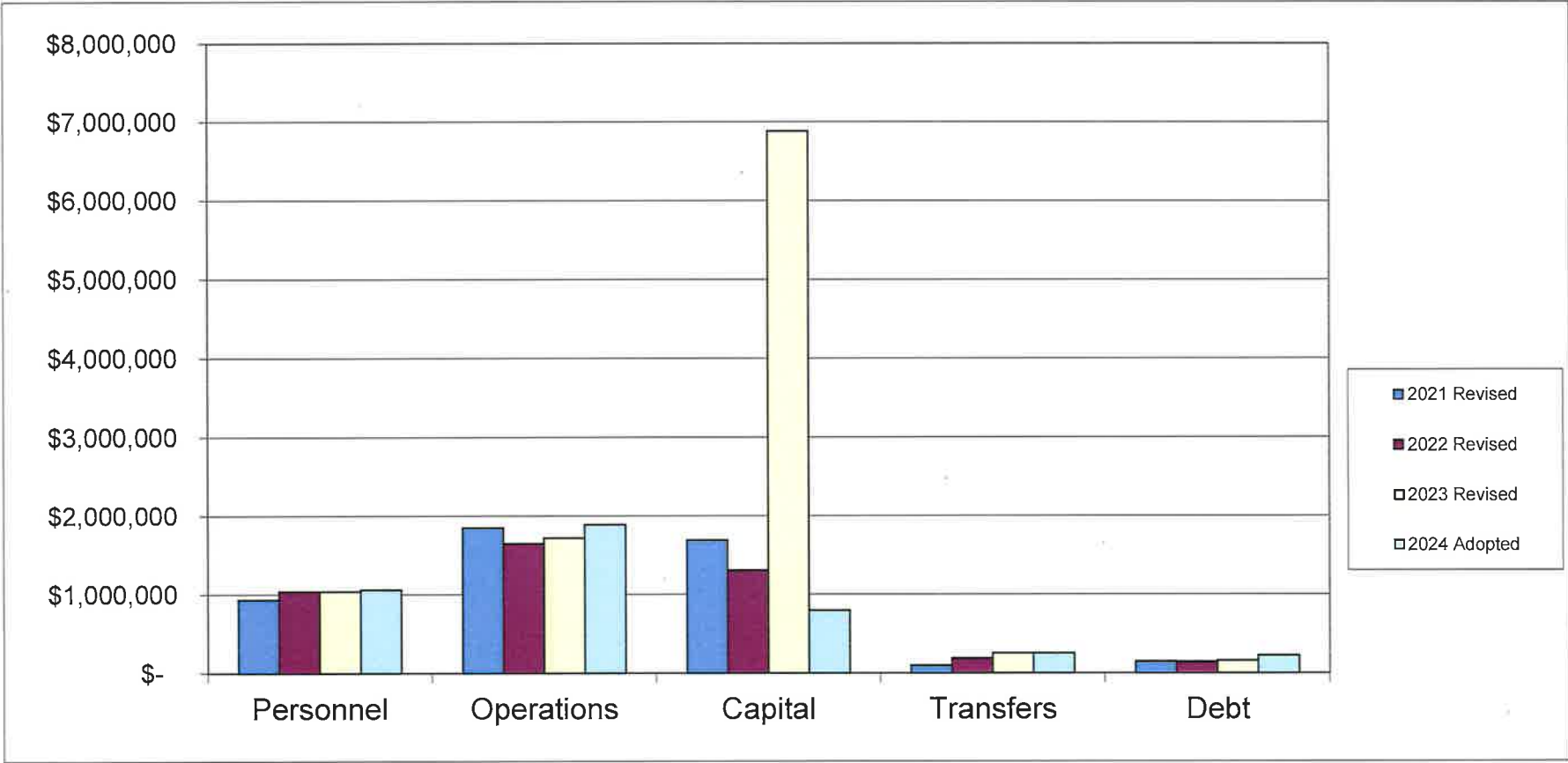
PROJECTION: 2024					FY2024 BUDGET		FOR PERIOD 99	
ACCOUNTS FOR: WASTEWATER								
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE	
99203000 033199 ARPA2	FEDERAL \$ PASS THRU STATE							
	.00	.00	.00	.00	-229,000.00	.00	.0%	
99203000 033540	WW NH WATER POLLUTION GRANTS							
	-55,969.00	-54,133.00	-52,260.00	.00	-71,342.00	-32,162.00	-54.9%	
99203000 033540 C-917	NH WATER POLLUTION GRANTS							
	.00	-44,518.00	-20,992.00	-20,727.00	.00	.00	.0%	
99203000 033793	LONDONDERRY INTERGOV REIMB							
	.00	.00	-85,000.00	-85,000.00	-85,000.00	-85,000.00	.0%	
99204000 034013	WW COPY CHARGES							
	.00	.00	.00	.00	-10.00	-10.00	.0%	
99204000 034030	WW SEWER USER CHARGES							
	-1,256,235.96	-1,396,127.83	-1,470,694.10	-1,131,287.00	-1,431,730.00	-1,533,819.00	7.1%	
99204000 034031	WW SEPTIC DUMPING FEE							
	-3,710.60	-3,121.00	-1,844.80	-1,462.40	-2,275.00	-1,750.00	-23.1%	
99204000 034032	WW INSPECTION SERVICES							
	-2,450.00	-2,600.00	-350.00	-150.00	-500.00	-1,250.00	150.0%	
99204000 034033	WW SEPTIC DUMPING LICENCE							
	-50.00	-150.00	.00	.00	-200.00	-200.00	.0%	
99204000 034034	WW INTEREST/PENALTY CHARGES							
	-4,819.62	-4,388.70	-5,020.34	-5,249.54	-5,000.00	-5,000.00	.0%	
99204000 034036	WW BASE CHARGE							
	-918,650.18	-959,875.39	-1,016,360.78	-800,248.97	-1,093,060.00	-1,174,009.00	7.4%	
99204000 034037	WW SWR SERVICE-REPAIR/CLEANING							
	.00	.00	.00	.00	-250.00	-350.00	40.0%	
99205000 035001	WW SPECIAL ASSESSMNT-CAPIMPROV							
	-42,191.00	-14,620.00	-7,863.00	-19,000.00	-15,000.00	-15,000.00	.0%	
99205000 035003	WW SPECIAL ASSESSMENT-INTEREST							
	-903.33	-899.56	-233.88	-98.35	-500.00	-500.00	.0%	
99205000 035011	WW SALE OF TOWN PROPERTY							
	-3,609.00	.00	-6,047.00	-2,314.09	-10,000.00	-16,501.00	65.0%	
99205000 035020	WW INTEREST EARNED ON INVESTME							
	-27,935.50	-5,277.20	-4,549.72	-57,109.12	-5,000.00	-10,000.00	100.0%	
99205000 035020 WWCR	WW CAP RESERVE INTEREST							
	-11,958.51	-8,241.94	-5,467.45	-7,994.01	-5,000.00	-7,500.00	50.0%	
99205000 035022	GAIN ON FAIR MKT VALUE-INVESTM							
	-705.66	491.64	1,816.32	-75.10	-100.00	-500.00	400.0%	
99205000 035022 WWCR	GAIN ON FAIR MKT VALUE-INVESTM							
	-8,414.21	5,854.35	21,573.06	-2,006.08	.00	.00	.0%	
99205000 035061	WW W/COMP & DISABILITY REIMB							
	-590.24	-22,757.12	-830.48	-896.28	-1,000.00	-1,000.00	.0%	
99205000 035090	WW MISCELLANEOUS REVENUE							
	-5,423.99	-5,310.20	-6,082.94	-8,542.03	-5,000.00	-5,000.00	.0%	
99206000 039140 WWAF	TFR FROM WWAF FUNDS							
	-47,992.48	-105,567.24	-10,910.00	-5,498.06	-7,935.00	-81,640.00	928.9%	
99206000 039140 WWCA	TFR FROM WASTEWATER							
	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.0%	
99208000 039390	WW CAPITAL LEASE REVENUE							
	.00	.00	.00	-77,355.00	-85,000.00	-595,000.00	600.0%	
99209000 039399	WW BUDGETARY USE OF FUND BAL							
	.00	.00	.00	.00	-471,250.00	-215,378.00	-54.3%	

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99			
ACCOUNTS FOR:		PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION
WASTEWATER		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5
							PCT
							CHANGE
99211000	999063	WW BOND REFUNDING DEFER INFLOW					
		-2,209.98	-2,209.98	-2,209.98	-1,657.50	.00	.00
							.0%
TOTAL WASTEWATER		-2,398,819.26	-2,628,451.17	-2,678,327.09	-2,231,670.53	-3,529,152.00	-3,786,569.00
							7.3%

WATER

**Town of Derry, NH
Water Budget Comparison
FY2021 - FY2024**



	2021 Revised	2022 Revised	2023 Revised	2024 Adopted	% Change FY23-FY24
Personnel	\$ 932,653	\$ 1,039,051	\$ 1,040,015	\$ 1,062,142	2.1%
Operations	1,847,926	1,647,313	1,718,181	1,886,174	9.8%
Capital	1,690,327	1,306,565	6,882,275	795,000	-88.4%
Transfers	97,658	188,211	252,963	254,386	0.6%
Debt	147,559	145,546	159,935	222,588	39.2%
Total	\$ 4,716,123	\$ 4,326,686	\$ 10,053,369	\$ 4,220,290	-58.0%

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2024

DEPARTMENT: PUBLIC WORKS

DIVISION: WATER FUND

DEPARTMENT MISSION:

To provide safe, reliable, potable water to 18,000 residents, institutions and businesses in Derry and Londonderry as well as supply water to southern NH regional water systems, complying with federal and state regulations and to ensure the availability of adequate water supply and pressure for fire protection at affordable and sustainable rates and in a safe environment for our workers. Support regional objectives for safe and reliable drinking water.

DEPARTMENT OBJECTIVES:

1. Promote consumer confidence through the publication and distribution of Annual Water Quality Reports demonstrating compliance with water quality standards.
2. Continue Infrastructure maintenance program to include:
 - a. Water service shutoff valve/box replacement: Maintain all service and mainline shut-off valves in good working order through exercising, repair and replacement.
 - b. Meter Inspection, Testing and Replacement Program: Maintain all water service meters in good working order to ensure accurate billing. Maintain less than 10% unaccounted for water in the system.
 - c. Cross-Connection Control Program: Comply with State of NH regulations on Cross-Connection Control to prevent the contamination of the water supply through interconnections with non-potable water systems. Inspect and test high hazard backflow prevention devices twice/yr. & low hazard devices once/yr.
 - d. Hydrant replacement program: Maintain all hydrants in good working order through regular preventative maintenance, repairs and replacements.
 - e. Water Main Replacement: Maintain the water distribution system to ensure high water quality and adequate working pressures through flushing, lining, repairs and replacements. Replace undersized old transite/AC and cast-iron mains susceptible to leaking and breakage and/or contributing to water quality and pressure issues.
 - f. Maintain 6 booster stations, 2 control valve vaults, Municipal Water Storage tank and 3 community water systems through regular inspections, equipment maintenance and repairs and replacements of worn and outdated underperforming equipment.
 - g. Conduct incremental leak detection surveys to identify and repair water leaks and minimize lost water.
3. Meet NHDES & EPA water quality requirements.
4. Maintain a qualified, well-equipped and motivated workforce through employee training, education, wellness and safety programs
5. Implement Asset Management work order and reporting system and complete integration with Town's GIS.
6. Fund capital improvements needed to sustain a high level of service and performance, to protect the Town's investment and to improve capacity to promote growth needed to maintain a sustainable rate structure. Implement Water Facilities Plan. Expand public water system to address water supply and quality issues as needed.
7. Repair and upgrade water booster pump stations
8. Begin Phase 2 study of Southern NH Regional Water Supply expansion.

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT		Activity Center : WATER						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	WTR PERMANENT POSITIONS	637,013	606,161	635,089	648,033	12,944	648,033	648,033
120	WTR TEMPORARY POSITIONS	7,776	3,447	11,738	11,794	56	11,794	11,794
140	WTR OVERTIME	55,749	52,739	58,387	59,746	1,359	59,746	59,746
190	WTR OTHER COMPENSATION	32,680	45,061	36,787	37,513	726	37,513	37,513
200	WTR EMPLOYEE BENEFITS	287,529	261,121	287,404	298,228	10,824	298,228	294,446
291	WTR TRAINING & CONFERENCES	14,324	4,769	6,500	6,500	0	6,500	6,500
292	WTR UNIFORMS	3,980	3,660	4,110	4,110	0	4,110	4,110
	TOTAL Personnel Services	1,039,051	976,958	1,040,015	1,065,924	25,909	1,065,924	1,062,142
310	WTR ARCHITECT/ENGINEERING	97,852	93,024	65,000	5,000	(60,000)	5,000	5,000
320	WTR LEGAL	2,500	0	2,500	1,500	(1,000)	1,500	1,500
340	WCA CAPRES BANK FEE	2,450	1,120	50	75	25	75	75
341	WTR TELEPHONE	2,470	3,165	3,468	4,140	672	4,140	4,140
342	WTR DATA PROCESSING	12,574	15,162	11,261	12,822	1,561	12,822	12,822
390	WTR OTHER PROFESSIONAL SVS	26,328	11,365	26,900	28,020	1,120	28,020	28,020
410	WTR ELECTRICITY	121,900	131,337	123,680	146,515	22,835	146,515	146,515
411	WTR HVAC	9,176	7,380	14,460	13,646	(814)	13,646	13,646
412	WTR WATER	945,780	899,097	962,389	1,080,693	118,304	*1,080,693	1,080,693
430	WTR REPAIRS & MAINTENANCE	121,700	10,534	100,200	133,200	33,000	133,200	133,200
440	WTR RENTAL & LEASES	47,356	51,534	48,736	53,264	4,528	53,264	53,264
480	WTR PROPERTY INSURANCE	24,661	18,979	25,580	30,084	4,504	30,084	30,084
490	WTR OTHER PROPERTY RELATED SVS	10,000	4,563	10,000	10,000	0	10,000	10,000
550	WTR PRINTING	4,010	6,095	5,010	6,236	1,226	6,236	6,236
560	WTR DUES & SUBSCRIPTIONS	3,950	1,988	2,737	2,858	121	2,858	2,858
610	WTR GENERAL SUPPLIES	22,431	24,447	27,770	28,780	1,010	28,780	28,780
620	WTR OFFICE SUPPLIES	2,000	1,167	1,000	1,000	0	1,000	1,000
625	WTR POSTAGE	6,248	6,598	6,350	6,350	0	6,350	6,350
630	WTR MAINT & REPAIR SUPPLIES	126,287	101,403	214,515	247,891	33,376	247,891	247,891
635	WTR GASOLINE	12,090	12,978	17,875	24,500	6,625	24,500	24,500
636	WTR DIESEL FUEL	13,200	11,691	14,100	25,000	10,900	25,000	25,000
640	WTR CUSTODIAL & HOUSEKEEPING	1,500	242	1,000	1,000	0	1,000	1,000
650	WTR GROUNDSKEEPING SUPPLIES	1,500	0	1,500	1,500	0	1,500	1,500
660	WTR VEHICLE REPAIRS	29,250	38,642	27,500	18,850	(8,650)	18,850	18,850
670	WTR BOOKS & PERIODICALS	100	0	100	250	150	250	250
690	WTR OTHER NON CAPITAL	0	6,865	4,500	3,000	(1,500)	3,000	3,000
	TOTAL Operations & Maintenance	1,647,313	1,459,376	1,718,181	1,886,174	167,993	1,886,174	1,886,174
730	WTR OTHER IMPROVEMENTS	1,061,992	494,246	6,581,900	700,000	(5,881,900)	700,000	700,000

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

90 Department: PUBLIC WORKS DEPT		Activity Center : WATER						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Capital Outlay								
740	WTR MACHINERY & EQUIPMENT	60,000	93,000	0	0	0	0	0
760	WTR VEHICLES	184,573	184,573	300,375	95,000	(205,375)	95,000	95,000
	TOTAL Capital Outlay	1,306,565	771,819	6,882,275	795,000	(6,087,275)	795,000	795,000
901	WTR TFR TO GENERAL FUND	111,564	129,128	148,217	149,811	1,594	149,811	149,811
940	WTR TFR TO OTHER GOVERNMENTS	71,647	105,819	99,746	99,575	(171)	99,575	99,575
960	WTR TFR TO TRUST/AGENCY FUND	5,000	5,000	5,000	5,000	0	5,000	5,000
	TOTAL Transfers	188,211	239,947	252,963	254,386	1,423	254,386	254,386
980	WTR DEBT SERVICE	145,546	146,450	159,935	222,588	62,653	222,588	222,588
	TOTAL Debt Service	145,546	-340,007	159,935	222,588	62,653	222,588	222,588
	TOTAL WATER	4,326,686	3,108,092	10,053,369	4,224,072	(5,829,297)	4,224,072	4,220,290

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024		FY2024 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR:		PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
WATER		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 5	CHANGE
99003000	033199 AWDS	FEDERAL \$ PASS THRU STATE						
		.00	.00	.00	.00	-52,000.00	.00	.0%
99003000	033199 SNH2	FEDERAL \$ PASS THRU STATE						
		.00	.00	.00	.00	-60,000.00	.00	.0%
99003000	033199 WTR23	FEDERAL \$ PASS THRU STATE						
		.00	.00	.00	.00	-1,220,000.00	.00	.0%
99003000	033540 SNHWP	NH WATER POLLUTION GRANTS						
		-5,107,284.59	-1,621,021.26	-28,718.23	.00	.00	.00	.0%
99003000	033793	INTERGOV REIMBURSEMENTS						
		-19,111.85	-20,700.00	-20,700.00	-19,548.00	-20,700.00	-20,700.00	.0%
99004000	034013	WTR COPY CHARGES						
		-890.00	-905.00	-869.99	-641.00	-800.00	-800.00	.0%
99004000	034020	WTR BILLED WATER USAGE						
		-1,249,043.30	-1,452,387.57	-1,375,556.88	-1,216,146.13	-1,444,430.00	-1,648,407.00	14.1%
99004000	034021	WTR FINAL BILL FEE						
		-2,895.00	-9,570.00	-7,920.00	-5,190.00	-9,900.00	-9,900.00	.0%
99004000	034022	WTR SERVICE CHARGES-JOB WORKS						
		-27,300.45	-19,426.45	-22,821.52	-24,677.50	-34,740.00	-34,740.00	.0%
99004000	034022 BULK	WTR BULK WATER SALES						
		-36,880.00	-31,857.20	-23,131.92	-15,076.76	-24,800.00	-29,600.00	19.4%
99004000	034022 HOOK	WTR HOOKUP FEE						
		-58,139.20	-53,536.60	-26,487.80	-23,609.00	-28,305.00	-30,709.00	8.5%
99004000	034022 INSTL	WTR INSTALL METER & READER						
		-26,896.32	-47,904.81	-27,877.95	-19,903.00	-28,830.00	-29,779.00	3.3%
99004000	034022 MSDC	W MERRIMACK RIVER SOURCE DEVEL						
		-46,150.00	-91,829.90	-62,698.52	-55,867.38	-65,933.00	-80,029.00	21.4%
99004000	034022 SNHWP	WTR SERVICE CHARGES						
		-716.00	-206,798.00	-236,082.00	-153,182.00	-243,984.00	-243,984.00	.0%
99004000	034023	WTR PERMIT & INSPECTION FEES						
		-3,500.00	-4,675.00	-2,475.00	-1,775.00	-1,900.00	-1,750.00	-7.9%
99004000	034024	WTR INTEREST/PENALTY-DEL ACCTS						
		-9,130.59	-9,704.66	-8,131.23	-10,623.01	-10,000.00	-10,000.00	.0%
99004000	034026	WTR BASE CHARGES						
		-833,029.56	-870,130.10	-946,764.57	-741,012.42	-1,046,080.00	-1,126,330.00	7.7%
99005000	035001	WTR BETTERMENT-CAPITAL ASSESS						
		.00	-8,699.86	-5,000.00	.00	-11,600.00	-11,600.00	.0%
99005000	035003	WTR BETTERMENT-INTEREST ASSESS						
		-7,496.28	-6,578.82	-6,013.81	-4,075.90	-5,000.00	-5,000.00	.0%
99005000	035011	WTR SALE OF TOWN PROPERTY						
		.00	-5,800.00	-10,100.00	-148,065.57	-25,000.00	-24,000.00	-4.0%
99005000	035020	WTR INTEREST EARNED ON WTRFUND						
		-43,124.19	-11,070.60	-9,202.32	-77,049.50	-10,000.00	-15,000.00	50.0%
99005000	035022	GAIN ON FAIR MKT VALUE-INVESTM						
		-705.66	491.64	1,816.32	-75.10	-50.00	-50.00	.0%
99005000	035032 HYDRA	WTR HYDRANT RENTAL BY FIRE						
		-420,060.00	-419,856.00	-422,412.00	-444,492.00	-444,492.00	-449,460.00	1.1%
99005000	035061	WTR W/COMP & DISABILITY REIMB						
		-22,225.88	-1,356.92	-15,541.84	-8,314.64	-2,500.00	-2,500.00	.0%
99005000	035063	WTR REIMBURSEMENT-NONGOVERNMENT						
		-910.00	.00	-1,109.06	.00	-1,000.00	-1,000.00	.0%

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET						FOR PERIOD 99	
ACCOUNTS FOR:							
WATER							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
99005000 035090	WTR MISCELLANEOUS REVENUE						
	-2,731.24	-9,418.67	-1,670.67	-3,553.27	-1,000.00	-1,000.00	.0%
99006000 039110 678	INTERFUND TFR FROM G/F						
	.00	.00	.00	-27,074.00	.00	.00	.0%
99006000 039141 WCA	TFR FROM WATER						
	-5,000.00	-5,000.00	-5,000.00	-5,000.00	.00	.00	.0%
99007000 039340 WTR23	BOND & NOTE-BARKLAND-RAND-MORN						
	.00	.00	.00	.00	-4,890,000.00	.00	.0%
99008000 039390	WTR CAPITAL LEASE REVENUE						
	.00	.00	-184,573.00	-156,815.00	-300,375.00	-95,000.00	-68.4%
99009000 039399	WTR BUDGETARY USE OF FUND BAL						
	.00	.00	.00	.00	-69,950.00	-348,952.00	398.9%
99011000 999063	W BOND REFUNDING DEFER INFLOW						
	-2,436.64	-2,436.64	-2,436.64	-1,827.51	.00	.00	.0%
TOTAL WATER							
	-7,925,656.75	-4,910,172.42	-3,451,478.63	-3,163,593.69	-10,053,369.00	-4,220,290.00	-58.0%

Tax Increment Financing (TIF) Districts

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

99 Department: TAX INCREMENT FINANCING DIST		Activity Center : TIF DISTRICT						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Personnel Services								
110	TIF PERMANENT POSITIONS	71,202	67,395	80,933	71,581	(9,352)	100,470	100,470
190	TIF OTHER COMPENSATION	260	261	260	445	185	2,070	2,070
200	TIF EMPLOYEE BENEFITS	25,544	30,083	40,246	31,365	(8,881)	39,844	39,629
	TOTAL Personnel Services	97,006	107,496	121,439	103,391	(18,048)	142,384	142,169
320	TIF LEGAL	0	45,251	30,000	30,000	0	30,000	30,000
330	TIF MANAGEMENT SERVICES	20,000	0	20,000	20,000	0	20,000	20,000
390	TIF OTHER PROFESSIONAL SERVICE	0	4,701	845,250	0	(845,250)	0	0
410	TIF UTILITIES - ELECTRICITY	5,500	2,522	5,500	4,736	(764)	4,736	4,736
430	TIF REPAIRS & MAINTENANCE	52,960	20,130	97,960	107,960	10,000	107,960	107,960
490	TIF OTH PROPERTY RELATED SVS	99,500	27,900	24,500	24,500	0	24,500	24,500
610	TIF GENERAL SUPPLIES	10,000	0	10,000	10,000	0	10,000	10,000
	TOTAL Operations & Maintenance	187,960	100,503	1,033,210	197,196	(836,014)	197,196	197,196
710	TIF LAND	250,000	0	0	0	0	0	0
720	TIF BUILDINGS	250,000	0	0	0	0	0	0
	TOTAL Capital Outlay	500,000	0	0	0	0	0	0
930	TIF TFR TO CAPITAL PROJ FND	0	0	0	0	0	0	0
960	TIF TFR TO CAPITALRESERVE FUND	595,536	595,536	749,954	1,398,213	648,259	1,359,220	1,359,435
	TOTAL Transfers	595,536	595,536	749,954	1,398,213	648,259	1,359,220	1,359,435
980	TIF DEBT SERVICE	283,575	270,897	248,041	244,494	(3,547)	244,494	244,494
	TOTAL Debt Service	283,575	270,897	248,041	244,494	(3,547)	244,494	244,494
	TOTAL TIF DISTRICT	1,664,077	1,074,432	2,152,644	1,943,294	(209,350)	1,943,294	1,943,294

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET							FOR PERIOD 99	
ACCOUNTS FOR: TIF DISTRICT								
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE	
10020100 031100 DCC	TIF REAL ESTATE TAX REVENUE .00 -1,759,133.00		-751,707.00	-1,181,771.00	-779,260.00	-1,278,561.00	64.1%	
10020100 031100 GWAY	TIF REAL ESTATE TAX REVENUE .00 -430,261.00		-517,885.00	-648,611.00	-528,134.00	-664,733.00	25.9%	
10020900 039399 DCC	DCC BUDGETARY USE OF FUND BAL .00 .00		.00	.00	-845,250.00	.00	.0%	
19901000 031100 ASH	ASH REAL ESTATE TAX REVENUE -237,439.00 .00		.00	.00	.00	.00	.0%	
19901000 031100 DCC	REAL ESTATE TAX REVENUE -706,628.00 .00		.00	.00	.00	.00	.0%	
TOTAL TIF DISTRICT								
	-944,067.00	-2,189,394.00	-1,269,592.00	-1,830,382.00	-2,152,644.00	-1,943,294.00	-9.7%	
TOTAL REVENUE								
	-31,324,485.52	-30,172,055.69	-28,946,526.95	-49,437,366.76	-62,695,014.99	-31,427,354.00	-49.9%	
TOTAL EXPENSE								
	.00	.00	.00	.00	.00	.00	.0%	
GRAND TOTAL								
	-31,324,485.52	-30,172,055.69	-28,946,526.95	-49,437,366.76	-62,695,014.99	-31,427,354.00	-49.9%	

** END OF REPORT - Generated by Lisa Gazzara **

**CAPITAL
IMPROVEMENT
PLAN (CIP)
for
Fiscal Years
2024-2029**

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

35 Department: EXECUTIVE DEPT		Activity Center : CAPITAL EXPENDITURES						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Operations & Maintenance								
390	CAP OTHER PROFESSIONAL SVS	133,880	133,880	137,897	142,034	4,137	142,034	142,034
	TOTAL Operations & Maintenance	133,880	133,880	137,897	142,034	4,137	142,034	142,034
710	CAP EXP LAND & IMPROVEMENT	24,000	0	0	0	0	0	0
720	CAP EXP BUILDINGS	0	0	0	0	0	0	0
730	CAP EXP OTHER IMPROVEMENTS	25,000	22,720	25,000	25,000	0	25,000	25,000
740	CAP EXP MACHINERY & EQUIP	1,108,258	930,069	245,556	134,070	(111,486)	134,070	134,070
760	CAP EXP VEHICLES & EQUIP	813,000	196,210	1,909,169	498,905	(1,410,264)	498,905	498,905
780	CAP EXP INTANGIBLE ASSETS	0	0	0	0	0	0	0
	TOTAL Capital Outlay	1,970,258	1,148,999	2,179,725	657,975	(1,521,750)	657,975	657,975
	TOTAL CAPITAL EXPENDITURES	2,104,138	1,282,879	2,317,622	800,009	(1,517,613)	800,009	800,009

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024 FY2024 BUDGET					FOR PERIOD 99		
ACCOUNTS FOR:							
CAPITAL EXPENDITURES							
	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13503000 033190 SCBA	ASSISITANCE TO FIREFIGHTERS GR						
	.00	.00	-496,980.00	.00	.00	.00	.0%
13503000 033199 P&ES	FEDERAL \$ PASS THRU STATE						
	.00	.00	.00	-48,915.25	-50,000.00	.00	.0%
13503000 033595 SHARE	NH STATE REIMBURSEMENT						
	-140,000.00	.00	.00	.00	.00	.00	.0%
13505000 035011 P&ES	SALE OF TOWN PROPERTY						
	-4,000.00	.00	-5,500.00	.00	.00	.00	.0%
13505000 035011 PD	SALE OF TOWN PROPERTY						
	.00	-59,199.00	.00	.00	-140,000.00	.00	-100.0%
13505000 035011 SCBA	SALE OF TOWN PROPERTY						
	.00	.00	-3,000.00	.00	.00	.00	.0%
13508000 039390 B&G	CAPITAL LEASE REVENUE						
	.00	.00	-52,861.94	.00	.00	.00	.0%
13508000 039390 HWY	CAPITAL LEASE REVENUE						
	-280,000.00	.00	-367,318.06	-99,305.00	-495,632.00	-260,000.00	-47.5%
13508000 039390 P&ES	CAPITAL LEASE REVENUE						
	-65,000.00	-1,079,055.00	-378,000.00	-698,947.00	-698,947.00	-75,000.00	-89.3%
13508000 039390 PD	CAPITAL LEASE REVENUE						
	-391,660.00	.00	.00	.00	-489,590.00	-73,905.00	-84.9%
13508000 039390 TS	CAPITAL LEASE REVENUE						
	-100,000.00	.00	-100,000.00	.00	.00	.00	.0%
13509000 039399 B&G	BUDGETARY USE OF FUND BALANCE						
	-39,794.00	.00	-40,000.00	-45,744.00	-50,000.00	.00	-100.0%
13509000 039399 CE	BUDGETARY USE OF FUND BALANCE						
	-34,532.00	.00	.00	.00	.00	.00	.0%
13509000 039399 HWY	BUDGETARY USE OF FUND BALANCE						
	.00	-268,777.00	-22,720.00	.00	-25,000.00	-25,000.00	.0%
13509000 039399 IT	BUDGETARY USE OF FUND BALANCE						
	-35,000.00	.00	-12,298.00	.00	.00	-51,070.00	.0%
13509000 039399 P&ES	BUDGETARY USE OF FUND BALANCE						
	-176,623.00	-105,469.00	-111,136.00	-68,472.00	-252,094.00	-141,234.00	-44.0%
13509000 039399 PD	BUDGETARY USE OF FUND BALANCE						
	-15,758.00	-100,540.00	-78,989.00	-81,359.00	-81,359.00	-83,800.00	3.0%
13509000 039399 PRK	BUDGETARY USE OF FUND BALANCE						
	.00	.00	.00	.00	-35,000.00	-90,000.00	157.1%
13509000 039399 SCBA	BUDGETARY USE OF FUND BALANCE						
	.00	.00	-59,302.00	.00	.00	.00	.0%
TOTAL CAPITAL EXPENDITURES							
	-1,282,367.00	-1,613,040.00	-1,728,105.00	-1,042,742.25	-2,317,622.00	-800,009.00	-65.5%

Town of Derry, NH
FY 2024 Budget
Activity Center Summary By Category

33 Department: EXECUTIVE DEPT		Activity Center : EMT-EXPEND MAINTAINANCE TRUST						
Acct #	Account Description	FY 2022 Revised Budget	2022 Actual	FY 2023 Revised Budget	2024 Department Recommended	Variance	2024 Town Admin Recommended	2024 Town Council Adopted
Operations & Maintenance								
390	EMT OTHER PROFESSIONAL SVS	10,000	32,976	0	0	0	0	0
431	EMT BUILDINGS AND GROUNDS REP	61,000	28,728	50,000	40,000	(10,000)	40,000	40,000
432	EMT CEMETERY REPAIRS	25,000	0	0	0	0	0	0
433	EMT REPAIRS	0	0	1,700	0	(1,700)	0	0
690	EMT NON CAPITAL	0	0	0	0	0	20,000	20,000
	TOTAL Operations & Maintenance	96,000	61,704	51,700	40,000	(11,700)	60,000	60,000
700	EMT LAND & IMP	25,000	2,276	0	40,000	40,000	40,000	40,000
701	EMT BUILDINGS & IMP	248,089	73,017	80,000	60,000	(20,000)	60,000	60,000
740	EMT-EQUIPMENT	35,924	41,961	0	25,000	25,000	25,000	25,000
750	EMT FURNITURE	0	0	0	80,000	80,000	80,000	80,000
	TOTAL Capital Outlay	309,013	117,254	80,000	205,000	125,000	205,000	205,000
TOTAL EMT-EXPEND MAINTAINANCE TRUST		405,013	178,958	131,700	245,000	113,300	265,000	265,000

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2024					FY2024 BUDGET		FOR PERIOD 99	
ACCOUNTS FOR:								
EMT-EXPEND MAINTAINANCE TRUST		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 5	PCT CHANGE
13303000	033190	OTHER FED GRNTS & REIMBURSEMNT						
		.00	.00	.00	.00	-58,500.00	.00	.0%
13305000	035063	REIMBURSEMENTS-NONGOVERNMENTAL						
		.00	.00	-45,000.00	.00	.00	.00	.0%
13305000	035090	MISCELLANEOUS REVENUE						
		-25,760.00	.00	.00	.00	.00	.00	.0%
13308000	039390	EMT-CAPITAL LEASE REVENUE						
		-1,055,000.00	.00	.00	.00	.00	.00	.0%
13309000	039399	BUDGETARY USE OF FUND BALANCE						
		.00	-57,500.00	.00	.00	.00	.00	.0%
13309000	039399 DCC	BUDGETARY USE OF FUND BALANCE						
		.00	.00	-70,000.00	.00	.00	.00	.0%
13309000	039399 EMT	EMT USE OF FUND BALANCE						
		-292,931.00	-82,924.00	-152,262.00	.00	-73,200.00	-265,000.00	262.0%
13309000	039399 FCR	BUDGETARY USE OF FUND BALANCE						
		.00	-11,730.00	-7,400.00	.00	.00	.00	.0%
TOTAL EMT-EXPEND MAINTAINANC								
		-1,373,691.00	-152,154.00	-274,662.00	.00	-131,700.00	-265,000.00	101.2%

***Town of Derry, New Hampshire
Capital Improvements Plan***



FY2024 - FY2029

Presented to the Derry Planning Board:

February 15, 2023

Adopted by the Derry Town Council:

May 2023

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Introduction

The preparation and adoption of a Capital Improvements Plan (CIP) is an important part of Derry's budget process. A CIP aims to recognize and resolve deficiencies in existing public facilities and anticipate and plan for future demand for capital facilities. A CIP is a multi-year schedule that lays out a series of municipal projects and their associated costs. Over the six-year period considered by the CIP, it shows how the Town should plan to expand or renovate facilities and services to meet the demands of existing or new population and businesses.

A CIP is an **advisory document** that can serve many purposes, among them to:

- Guide the Town Council in the annual budgeting process;
- Contribute to stabilizing the Town's property tax rate;
- Aid the prioritization, coordination, and sequencing of various municipal improvements;
- Inform residents, business owners, and developers of planned improvements;
- Identify challenges moving forward.

Although the CIP is a planning document and advisory in nature, it does serve a critical purpose to help identify capital needs and, equally important, requires the Town to identify the source of funding to pay for these pieces of equipment and buildings. Historically, virtually all major capital expenditures have been funded with Capital Reserve Funds, which are replenished through transfers from the Unallocated Fund Balance (UFB) in accordance with Town Council policy.

The Council's policy limits the amount of transfer to \$1.5M annually, less any appropriations to Capital Reserve from the General Fund. In FY23, \$282,620 was included in the budget, leaving a maximum amount of \$1,217,380 to be transferred from UFB. A review of available funds in the last several years finds this amount sustainable, thus this plan anticipates \$1.5M being available for General Fund projects.

Information contained in this report was supplied by the various town Departments and Boards and Committees. Although this Capital Improvements Plan spans a six-year planning horizon the Plan is updated annually to reflect changing demands, new needs, and regular assessment of priorities.

This document contains those elements required by law to be included in a Capital Improvements Plan. The Chief Financial Officer coordinated information supplied by Senior Staff to develop this report under the authority of the Town Administrator pursuant to Section 9.8 of the Town Charter.

For purposes of the CIP, a “capital project” is defined as a tangible project or asset having a cost of at least \$100,000 and a useful life of at least five years and all projects/equipment funded from capital reserve funds. Eligible items include new buildings or additions, land purchases, studies, substantial transportation improvements, recreation facilities and purchases of major vehicles and equipment. To provide the Town Council with all pertinent information, items such as building repairs and equipment purchases should be combined, which usually exceeds the \$100,000 threshold. Operating expenditures for personnel and other general costs are not included. Expenditures for maintenance or repair are generally not included unless the cost or scope of the project is substantial enough to increase the level of a facility improvement.

Executive Summary

The Capital Improvements Plan for FY 24 – 29 anticipates investing \$81.7M in capital projects over the next six years; of that amount, \$46.99M is projected for General Fund projects and equipment, \$15.75M for Water, \$18.2M for Wastewater and \$870K for Cable.

All of the projects listed in the Plan have an identified funding source, with one exception. As reflective in this Plan significant capital investments into the Town’s water and wastewater systems are anticipated; the Council reviewed projects associated with the Town’s water system in FY23 and anticipated a similar review with wastewater in the upcoming fiscal years.

Funding of major projects and continued funding for the entire plan has stabilized through the mid-term. The Town restarted funding for capital in the FY 19 Town budget with a \$250K annual appropriation and anticipates budgeting approximately \$300K in FY24. Continued appropriations through the General Fund will reduce reliance upon UFB and provide more stability for the program.

The Town went through a period several years ago where budget constraints and Council policy prevented the scheduled replacement of equipment and facilities to maintain town services. Since FY18, the Town has been implementing a plan to recover from the period by aggressively updating its capital assets; as the Town has “caught up” somewhat, we anticipated a leveling of acquisitions into the future.

The Town’s major challenge at this juncture is the impact of inflation on the Plan. The Northeast experienced a Consumer Price Index increase of 5.9% for 2021 and 6.1% for 2022. Inflation has disproportionately impacted the Plan due to a shortage of available vehicles and equipment, and commodity price increases in such materials such as steel.

Although the Town is much better positioned through the current program period, future additional analysis will be required to ensure that all capital reserve funds remain financially balanced into the future.

Financing Methods

In the project summaries below, there are several different financing methods used. All methods require either appropriations or resolutions approved by the Town Council.

The **1-Year Appropriation (GF)** refers to those projects proposed to be funded by the general fund within a single fiscal year. In this plan, the Town budgets at least \$1.45M for roads annually and funds its police cruiser replacement lease program with direct appropriations from the operating budget.

The **Capital Reserve (CRF)** method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost or sufficient cash flow exists to retire lease payments. Virtually all purchases and projects for General Fund expenditures are routed through the Capital Reserve or Expendable Maintenance Trust Funds.

Lease/Purchase (LP) method has been used by departments for the purchase of vehicles and building renovations or additions exceeding \$50,000. The Town issues 5-year lease purchase agreements for expenses between \$50,001 – \$100,000; seven-year financing above \$100K up to the \$1.0M range. Due to fiscal constraints, the Town has had to enter 10-year leases on large projects and acquisitions which significantly exceed the \$100k threshold. The leases are repaid from Capital Reserve Funds. It should be noted that interest costs are also rising for long-term leases; historically under 2%, those annual rates are now in the 3-4% range.

Bonds (BD) are generally limited to the most expensive capital projects, such as major renovations, additions, or new construction of municipal buildings or facilities, and allow capital facilities needs to be met immediately while spreading out the cost over many years in the future. The Town Council in FY 23 bonded \$18.5M for Central Fire Station and \$1.6M for replacement of culverts. Although these projects are still in the design phase, the Council recognized that the portion of the project over which the Town has the least amount of control is the bond market; accordingly, bonds were issued for both projects prior to significant interest rate hikes, with total project costs capped at the appropriation level.

Grants (GR) & Other Sources (O) are also utilized to fund capital projects; typically, grants will cover a portion of the overall project cost, and the Town is responsible for the remaining percentage of the project cost. There are several grants and other sources identified in this Plan which should assist with project funding:

American Rescue Plan Funds – In response to the COVID-19 Pandemic and its impact upon the amount and growth of revenues, Congress appropriated funds to assist local government with these revenue shortfalls. Derry received approximately \$3.6M in ARPA funds, which need to be obligated by 12/31/24 and expended by 12/31/25. Although a significant portion of the funds were earmarked to replace lost revenues, \$1.0M was allocated to the Central Fire Station project.

Assistance of Firefighter Grants – Funded at 90%, this grant source was used successfully to replace the Fire Department's Self-Contained Breathing Apparatus purchase, with Air Filling Station in FY22, and planned for the vehicle exhaust systems throughout the Department's four fire stations, as well as power cot loading systems for the Town's five ambulances.

Homeland Security Grant – Targeted for Emergency Management Division purchases, with a varying cost share which may allow in-house soft cost matches. Acquisition of an off-road gator for access to emergencies and other town uses is anticipated to be funded from this source.

Bridge Improvement Fund – Created several years ago, leverages NHDOT Bridge Aid to complete bridge and large culvert replacements.

Alexander-Carr Trust – Another opportunity to apply excess earnings to replace outdated equipment and facilities.

Tax Increment Financing (TIF) - TIF Districts allow the Town to apply increased revenues from an expanded property tax base within a defined district to pay off bonds for infrastructure improvements and capital projects within a those areas, per NH RSA 162-K.

Derry Commerce Corridor Tax Increment Financing Fund – The Town Council extended the former Rte. 28N TIF through Crystal, Birch, and the Downtown, which provides funding for infrastructure improvements in this area, including Hood Park, Downtown, Crystal Avenue and Manchester Road.

Gateway Tax Increment Financing Fund – The Town recently completed payment on debt associated with the Ash Street Corporate Park; the Town Council in 2021 renamed and expanded the District to encompass the Exit 4A corridor to invest in economic development opportunities as that project nears completion.

Access & Users Fee (AF) refers to money collected from users of various systems and services, dedicated to ongoing maintenance of town-wide infrastructure, including:

Wastewater Fees – Customers of the Town’s wastewater system pay user charges and may also be subject to access fees, with both revenue sources contributing to wastewater capital projects.

Water Fees – Customers of the Town’s water system pay user charges and may also be subject to access fees, with both revenue sources contributing to water capital projects.

Southern New Hampshire Regional Interconnection Project – The Town has agreed to play a pivotal role with the project, where water from the Manchester Water Works is “wheeled” through Derry to communities south. In recognition of its role, the Town will accrue wheeling revenues; state legislation was enacted on behalf of the Town (RSA 38:29 I-a) allows no more than 50% of these revenues to be used for economic development purposes. It is anticipated that \$1.0M in bonds will be issued as the local share to extend municipal sewer on Rte. 28S, with repayment through wheeling revenues. This project will be further funded by a \$3.2M EPA Grant.

Lastly, the Town can take advantage of ***Public/Private Partnerships***, where a private organization shares the costs of funding a capital project.

Identification of Departmental Capital Needs

Project Forms are collected from Department Heads and Committee Chairs to identify potential capital needs and provide descriptions for the project requests. Forms are tailored to generate information that defines the relative need and urgency for projects and enables long-term monitoring of a project's useful life.

After written descriptions of potential capital projects are submitted, department heads or committee chairs may explore any alternative approaches available to achieve the optimum level of capital needs and improvements.

The requests submitted from Department Heads, Boards & Committees are evaluated and assigned to the 6-year schedule according to the priority of all capital requests. The following pages describe each of the requests that have been placed in the 6-year CIP program, and include: spreadsheets of the schedule, funding sources, tax impacts, and other required information.

Priority System

Priority 1 – Urgent

Cannot Be Delayed: Needed immediately for health & safety.

Priority 2 - Necessary

Needed within 3 years to maintain basic level & quality of community services.

Priority 3 - Desirable

Needed within 4-6 years to improve quality or level of services.

Priority 4 - Deferrable

Can be placed on hold until after 6-year scope of current CIP but supports community development goals.

Priority 5 - Premature

Needs more research, planning & coordination.

Priority 6 - Inconsistent

Contrary to land-use planning or community development goals.

TOWN OF DERRY
SUMMARY OF ALL CAPITAL PROJECTS (TOTAL PROJECT COSTS) FY 2024- 2029

Department/Project	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL
PUBLIC WORKS								
Highway / Buildings and Grounds	\$2,902,736	\$2,935,000	\$2,805,001	\$2,300,000	\$1,950,000	\$2,060,000	\$2,180,000	\$14,230,001
Cemetery	\$0	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000
Code Enforcement	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000	\$100,000
Transfer Station	\$93,120	\$345,000	\$150,000	\$0	\$0	\$100,000	\$0	\$595,000
Vehicle Maintenance	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Parks and Recreation	\$27,046	\$90,000	\$40,000	\$0	\$50,000	\$0	\$180,000	\$360,000
Public Works Sub-Total	\$3,022,902	\$3,370,000	\$3,095,001	\$2,300,000	\$2,000,000	\$2,340,000	\$2,410,000	\$15,515,001
FIRE DEPARTMENT								
Fire Equipment / Personal Protection	\$0	\$45,000	\$531,265	\$242,000	\$176,000	\$196,000	\$0	\$1,190,265
Apparatus and Vehicles	\$945,965	\$75,000	\$390,000	\$1,044,000	\$690,000	\$500,000	\$1,435,251	\$4,134,251
EMS / Training Equipment	\$37,298	\$38,000	\$50,000	\$91,000	\$44,000	\$99,000	\$0	\$322,000
Communication / Station	\$1,806,538	\$12,658,235	\$4,437,481	\$220,781	\$144,982	\$152,581	\$148,381	\$17,762,441
Emergency Management	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Fire Sub-Total	\$2,789,801	\$12,816,235	\$5,453,746	\$1,597,781	\$1,054,982	\$947,581	\$1,583,632	\$23,453,957
POLICE DEPARTMENT								
Various Police Projects	\$610,192	\$436,020	\$114,975	\$851,180	\$888,649	\$93,814	\$1,003,197	\$3,387,835
Police Sub-Total	\$610,192	\$436,020	\$114,975	\$851,180	\$888,649	\$93,814	\$1,003,197	\$3,387,835
GENERAL GOVERNMENT								
Information Technology	\$0	\$51,000	\$135,000	\$98,000	\$75,000	\$0	\$40,000	\$399,000
Library	\$181,380	\$0	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Taylor Library	\$1,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expendable Maintenance Trust Fund	\$855,576	\$1,345,000	\$155,000	\$2,555,001	\$30,000	\$20,000	\$20,000	\$4,125,001
Sub-Total - General Govt	\$1,038,506	\$1,396,000	\$400,000	\$2,653,001	\$105,000	\$20,000	\$60,000	\$4,634,001
Grand Total - General Fund Projects	\$7,461,401	\$18,018,255	\$9,063,722	\$7,401,962	\$4,048,631	\$3,401,395	\$5,056,829	\$46,990,794
Summary - ALL CAPITAL PROJECTS								
General Fund Projects	\$7,461,401	\$18,018,255	\$9,063,722	\$7,401,962	\$4,048,631	\$3,401,395	\$5,056,829	\$46,990,794
Water Enterprise Fund Projects	\$7,453,299	\$795,001	\$2,030,000	\$7,290,000	\$4,350,000	\$600,000	\$650,000	\$15,715,001
Wastewater Enterprise Fund Projects	\$746,515	\$1,375,000	\$14,700,000	\$75,000	\$0	\$2,030,000	\$0	\$18,180,000
Cable Department Projects	\$225,517	\$245,000	\$145,000	\$85,001	\$115,000	\$160,000	\$120,000	\$870,001
TOTAL - ALL CAPITAL PROJECTS	\$15,886,732	\$20,433,256	\$25,938,722	\$14,851,963	\$8,513,631	\$6,191,395	\$5,826,829	\$81,755,796

NET TAX IMPACT ANALYSIS

GENERAL FUND

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<u>MUNICIPAL GOVERNMENT</u>							
General Fund Long Term Bonds							
Principle	525,000	1,337,900	1,265,400	1,257,900	1,232,800	1,237,800	1,247,600
Interest	721,619	1,045,351	985,784	929,015	871,925	815,107	757,588
Total Debt Pmts	\$1,246,619	\$2,383,251	\$2,251,184	\$2,186,915	\$2,104,725	\$2,052,907	\$2,005,188
General Fund Leases							
Principle	1,145,148	1,105,280	955,538	\$785,354	\$519,023	\$493,229	\$508,800
Interest	110,132	147,766	108,660	\$74,552	\$51,477	\$38,751	\$28,179
Total Lease Pmts	\$1,255,280	\$1,253,046	\$1,064,198	\$859,916	\$570,499	\$531,980	\$536,979
General Fund Anticipated Leases							
Total Lease Pmts	\$0	\$0	\$122,991	\$291,931	\$529,375	\$688,492	\$860,928
Non-Lease Acquisitions Through Capital Reserve Funds	\$558,649	\$494,000	\$622,627	\$802,803	\$536,600	\$402,500	\$260,000
Operating Budget Expenditures	\$2,070,864	\$1,550,000	\$1,600,000	\$1,650,000	\$1,700,000	\$1,750,000	\$1,800,000
Capital Investments	\$5,131,412	\$5,680,297	\$5,680,999	\$5,901,955	\$5,441,199	\$5,428,878	\$5,461,075
Net Tax Impact	\$1.08	\$1.19	\$1.18	\$1.23	\$1.13	\$1.12	\$1.12
Assessed Valuation	\$4,765,088,782	\$4,780,088,782	\$4,795,088,782	\$4,810,088,782	\$4,825,088,782	\$4,840,088,782	\$4,855,088,782

TOWN OF DERRY, NH
Preliminary Six Year Capital Improvement Plan
Fiscal Years 2024 - 2029

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
POLICE										
Marked Cruiser Replacement Program (Ford Interceptor)	Purchase or lease marked fleet every three years, Year 1 - Year 3	1,838,159	TD Lease 3Yr-Operating	Actual						
Replace Chief of Police Vehicle (V)	Replace 10 Year Old Vehicle	73,905	5-Yr Lease	528,833			554,863			554,863
Replace Patrol Division Commander Vehicle (V)	Replace 10 Year Old Vehicle	73,905	5-Yr Lease		73,905		0			73,905
Replace Admin Services Division Commander Vehicle (V)	Replace 10 Year Old Vehicle	73,905	5-Yr Lease							
Replace Crime Scene Processing Vehicle	Replace 20 Year Old Vehicle	280,000	Lease - CRF			0		73,905		73,905
ExaCom - Digital Recorder System	Replace existing equipment at EOL in 2026	26,503	Capital Reserve Fund				26,503			
Watch Guard 4E Replacement	Replace system reaching EOL in 2026	148,500	Capital Reserve Fund				148,500			
Rear Parking Lot Gate	Purchase and install parking lot gate	0	Capital Reserve Fund							
Taser Update Project	5 Year Capital Lease - No interest	550,830	Lease - CRF		276,315					276,315
AED Replacement Project	Replace aged AED's that are no longer covered by warranty	32,700	Capital Reserve Fund				32,700			
Patrol Rifles (S&W M400)	Replace 16 aging rifles and add 121 new rifles	28,661	Special Detail Fund				28,661			
Motorola Communication System Maintenance and Upgrade	Preventative Maintenance and every 2-year upgrade on \$1.5M Communication System	621,730	59% Police 41% Fire CRF	81,359	83,800	86,314	88,814	91,314	93,814	96,314
Detective Fleet (EV)	Replace 2017 Detective Fleet	443,430	Lease - Operating					443,430		
Department Totals				610,192	436,020	114,975	851,180	888,649	93,814	1,003,197
FIRE										
Power Load System	Purchase and install power cord loading system in 5 ambulances	451,285	AFO Grant 10% Town Share			451,285				
Water Rescue Equipment	Replace boat, ice, rapid water and water rescue equipment	528,000	Capital Reserve Fund				35,000			
Personal Protective Equipment	Replacement of turn-out gear for personnel 3-year program starting in FY26	50,000	Capital Reserve Fund				157,000	175,000		196,000
Verbal Rescue Equipment	Replace equipment to meet NFPA and ASTM safety standards	50,000	Capital Reserve Fund				50,000			
Portable Hazardous Materials Gas Monitoring Equipment	Replace 5 Multi-Gas Monitors (Oxygen, Carbon Monoxide, Hydrogen Sulfide, Flammable Gases, & Volatile Organic Gases), 5 Hydrogen Cyanide Gas monitors, one Chlorine Gas Monitor, one Ammonia Gas monitor, and associated calibration equipment	20,000	Capital Reserve Fund		45,000					
Battery Powered Rescue Tools	Battery operated Cutter, Spreader, and Ram Tools	80,000	Capital Reserve Fund			80,000				
Equipment & PPE Sub-Totals				0	45,000	531,265	242,000	175,000	196,000	
Apparatus and Vehicles										
Ambulance replacement	Medic B '09 Chevy - Year 1 - Year 10 - EOL	390,000	Lease - CRF			390,000				
Ambulance replacement	Medic C '09 Chevy - Year 1 - Year 10 - EOL	298,500	BOA FY22 Schedule 6 lease	298,500						
Ambulance replacement	Medic A '14 mb - Year 1 - Year 10 - EOL	395,000	Lease - CRF					395,000		
Ambulance replacement	Medic D '16 Ford - Year 1 - Year 10 - EOL	0	Lease - CRF							
Staff Vehicle replacement	Fire Prevention Vehicle '16 Chevy Tahoe	75,000	Lease - CRF				75,000			
Staff Vehicle replacement	Shift Commander vehicle '05 Chevy Suburban	17,875	BOA FY22 Schedule 7 lease	17,875						
Staff Vehicle replacement	Shift Commander vehicle '14 Chevy Suburban	90,000	Lease - CRF					90,000		
Staff Vehicle replacement	Replace Fire Administration 2017 Ford Interceptor	65,000	Lease - CRF					65,000		
Staff Vehicle replacement	Fire Prevention Vehicle '14 Chevy Tahoe - EOL	75,000	Lease - CRF		75,000					
Forestry unit replacement	Forestry '02 Ford F350 4X4	140,000	Lease - CRF					140,000		
Fire apparatus replacement	Replace Engine '11 Pierce Pumper	969,000	Lease - CRF				969,000			
Fire apparatus replacement	Replace '18 Pierce Engine Ladder Truck - EOL	1,435,251	Lease - CRF							1,435,251
Fire apparatus replacement	Tanker-Water Supply '91 Mack - update with Pumper Tanker	829,590	TD Lease 7Yr	829,590						
Fire apparatus replacement	Replace Rescue 1-2002 Ford F-350	500,000	Lease - CRF						500,000	
Apparatus and Vehicles Sub-Totals				945,965	75,000	390,000	1,044,000	690,000	500,000	1,435,251
EMS Equipment										
Lucas Chest Compression System	Replace two (2) CPR assist devices - A safe and efficient tool that standardizes chest compressions in accordance with latest scientific guidelines	90,000	Capital Reserve Fund					44,000		46,000
Cardiac monitor replacement - Apparatus	Cardiac Monitor, Replace outdated technology and to comply with American Heart Association A&S guidelines	191,298	Capital Reserve Fund	37,298		50,000	51,000			53,000
Patient Movement Devices	Replace outdated patient movement devices such as Power Pro Stretchers and Stair Chairs for ambulances that are nearing end of	78,000	Capital Reserve Fund		38,000		40,000			
Training Equipment										
EMS / Training Equipment Sub-Totals				37,298	38,000	50,000	91,000	44,000	59,000	0
Communications / Station										
Replace portable radios	Replacement of mobile and portable Radios-3-yr. program starting in FY26	332,300	Capital Reserve Fund				81,600	81,600	87,500	81,600
Fire Station Construction - Central	Increase square footage to meet current and future needs of the department	16,400,000	Bond/Premium	1,600,000	12,600,000	4,200,000				
Fire Department Training Facility	Technical training facility	1	Bond			1				
Fire Station Construction - English Range	Replace English Range Station due to location, size and functionality	1	Bond					1		
Replace Fire Station Alerting System	Fiber P Alerting system-Current system is copper hard wired	125,000	Capital Reserve Fund			125,000	0			
Town 100 MA Fire Alarm Notification System	Upgrade and Replace Form 4 System	25,000	Capital Reserve Fund				25,000			
Upgrade and Enhance Computer Aided Dispatch	Upgrade existing modules and purchase additional CAD/RMS modules to improve efficiency	150,000	Capital Reserve Fund	150,000						
Replace Radio Box Receivers	Replace 2 units that are at EOL	105,000	Capital Reserve Fund		0	52,500	52,500			
Motorola Communication System Maintenance and Upgrade	Preventative Maintenance and every 2-year upgrade on \$1.5M Communication System	364,896	59% Police 41% Fire CRF	56,536	58,234	59,961	61,681	63,381	65,081	66,781
Communication/Station Sub-Totals				1,806,536	12,658,235	4,437,461	220,781	144,982	152,581	146,381

TOWN OF DERRY, NH

Preliminary Six Year Capital Improvement Plan

Fiscal Years 2024 - 2029

Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Emergency Management										
Off-Road Gator	Provides immediate access to off-road areas of the community to support skid unit and fire suppression. Cross-utilization with other departments	35,000	Homeland Security Grant			45,000				
Emergency Management Sub-Totals:				0	0	45,000	0	0	0	0
Prevention and Emergency Services/Management Totals				2,789,801	12,816,235	5,453,746	1,597,781	1,054,982	947,581	1,583,632
Highway										
Pavement Management	Pavement management program	11,145,757	Operating	1,470,767	1,550,000	1,600,000	1,650,000	1,700,000	1,750,000	1,800,000
Pavement Management	Pavement management program/Additional Funds per NH SB 401		Operating	573,060						
Traffic Signal Upgrades	Upgrades to four signals	75,000	Capital Reserve Fund	25,000	25,000					
Granny Sidewalk Replacement	Replace existing concrete sidewalk	75,000	DCC TIF			75,000				
Sunset Ave - Culvert Replacement #1 (near Sunset Circle)	Replace/Upgrade existing culvert crossing with a precast concrete box culvert	500,000	Bond/Premium	0	600,000					
Sunset Ave - Culvert Replacement #2 (near Windham Road)	Replace/Upgrade existing culvert crossing with a precast concrete box culvert	500,000	Bond/Premium			600,000				
Franklin Street - Culvert Replacement	Replace/Upgrade existing culvert crossing with a precast concrete box culvert	700,000	Bond/Premium	100,000	600,000					
Equipment Replacement Program	Shouldering Equipment	0	Capital Reserve Fund		0					
Equipment Replacement Program	Tracked Slope Mower	0	Capital Reserve Fund		0					
Vehicle Replacement Program	McK 6 Wheel Dump Truck #605	188,286	BOA FY22 Schedule B Lease	188,286						
Equipment Replacement Program	Replace 5500 Truck #544A with Crane Body	131,444	TD Lease 7Yr	131,444						
Sidewalk Replacement	Replace existing sidewalk East Derry Road	100,000	HB 4 Special Revenue	1						
Sidewalk Replacement	Replace existing sidewalk Crystal Avenue	200,000	DCC TIF			1				
Downtown Lighting Upgrades	New Poles and Lights (30)	250,000	DCC TIF			250,000				
Vehicle Replacement Program	McK 10 Wheel Truck 535A	244,188	TD Lease 7Yr	244,188						
Vehicle Replacement Program	McK 6 Wheel Dump Truck #607	200,000	Lease - CRF			200,000				
Equipment Replacement Program	Sidewalk Machine #609	200,000	Lease - CRF					200,000		
Vehicle Replacement Program	6600 Truck w/plow #602-Replaced with F6004 will be swapped with WTR for #687	120,000	TD Lease 7Yr	120,000						
Vehicle Replacement Program	6600 Truck w/plow #602 Still need RAM type vehicle w/specialized snow equipment	130,000	Lease - CRF			130,000				
Vehicle Replacement Program	Wood Chipper #608	50,000	Capital Reserve Fund			50,000				
Vehicle Replacement Program	Chevy 2500 (Engineering) Truck 618	50,000	Capital Reserve Fund or EV Grant				50,000			
Equipment Replacement Program	Sidewalk Machine #627	200,000	Lease - CRF				200,000			
Equipment Replacement Program	Wheelbarrow Excavator #591A	40,000	Lease - CRF				40,000			
Equipment Replacement Program	RAM 5500 w/plow #625	100,000	Lease - CRF			130,000				
Equipment Replacement Program	Chevy 2500 (Engineering) Truck 654	50,000	Capital Reserve Fund						50,000	
Equipment Replacement Program	RAM 5500 w/plow #651	130,000	Lease - CRF						130,000	
Equipment Replacement Program	RAM 5500 w/plow #672	130,000	Lease - CRF						130,000	
Equipment Replacement Program	RAM 5500 w/plow #626	130,000	Lease - CRF		130,000			0	0	
Equipment Replacement Program	Backhoe #657	200,000	Lease - CRF							200,000
Equipment Replacement Program	RAM 5500 w/plow #659	130,000	Lease - CRF							130,000
Equipment Replacement Program	Chevy 2500 Truck 674	50,000	Capital Reserve Fund							50,000
Highway Sub-Totals:				2,852,736	2,935,000	2,805,001	2,300,000	1,900,000	2,060,000	2,180,000

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Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Communications / Station										
Replace portable radios	Replacement of mobile and portable Radios-5-yr. program starting in FY26	332,300	Capital Reserve Fund				81,600	81,600	87,500	81,600
Fire Station Construction - Central	Increase square footage to meet current and future needs of the department	18,400,000	Bond/Premium	1,600,000	12,600,000	4,200,000				
Fire Department Training Facility	Technical training facility	1	Bond		1					
Fire Station Construction - English Range	Replace English Range Station due to location, size and functionality	1	Bond					1		
Replace Fire Station Alerting System	Fiber IP alerting system-Current system is copper hard wired	125,000	Capital Reserve Fund			125,000	0			
Town 100 MA Fire Alarm Notification System	Upgrade and Replace Form 4 System	25,000	Capital Reserve Fund				25,000			
Upgrade and Enhance Computer Aided Dispatch	Upgrade existing modules and purchase additional CAD/RMS modules to improve efficiency	150,000	Capital Reserve Fund	150,000						
Replace Radio Box Receivers	Replace 2 units that are at EOL	105,000	Capital Reserve Fund		0	52,500	52,500			
Motorola Communication System Maintenance and Upgrade	Preventative Maintenance and every 2-year upgrade on \$1.6M Communication System	364,696	59% Police 41% Fire CRF	56,538	56,234	59,981	61,681	63,381	65,081	66,781
Communication/Station Sub-Totals				1,806,536	12,656,235	4,437,481	229,781	144,982	152,581	149,381
Emergency Management										
Off-Road Gator	Provides immediate access to off-road areas of the community to support skid unit and fire suppression. Cross-utilization with other departments	35,000	Homeland Security Grant			45,000				
Emergency Management Sub-Totals				0	0	45,000	0	0	0	0
Prevention and Emergency Services/Management Totals				2,789,801	12,816,235	5,463,746	1,597,781	1,054,982	947,581	1,583,632
Highway										
Pavement Management	Pavement management program	11,145,767	Operating	1,470,787	1,550,000	1,600,000	1,650,000	1,700,000	1,750,000	1,800,000
Pavement Management	Pavement management program-Additional Funds per NH SB 401		Operating	573,950						
Traffic Signal Upgrades	Upgrades to four signals	75,000	Capital Reserve Fund	25,000	25,000					
Granary Sidewalk Replacement	Replace existing concrete sidewalk	75,000	DCC TF			75,000				
Sunset Ave - Culvert Replacement #1 (near Sunset Circle)	Replace/upgrade existing culvert crossing with a precast concrete box culvert	500,000	Bond/Premium	0	600,000					
Sunset Ave - Culvert Replacement #2 (near Windham Road)	Replace/upgrade existing culvert crossing with a precast concrete box culvert	500,000	Bond/Premium			600,000				
Franklin Street - Culvert Replacement	Replace/upgrade existing culvert crossing with a precast concrete box culvert	700,000	Bond/Premium							
				100,000	600,000					
Equipment Replacement Program	Shouldering Equipment	0	Capital Reserve Fund		0					
Equipment Replacement Program	Tracked Slope Mower	0	Capital Reserve Fund		0					
Vehicle Replacement Program	Mack 6 Wheel Dump Truck #605	188,288	BOA FY22 Schedule & Lease	188,288						
Equipment Replacement Program	Replace 5500 Truck #544A with Crane Body	131,444	TO Lease 7Yr	131,444						
Sidewalk Replacement	Replace existing sidewalk East Derry Road	100,000	HB 4 Special Revenue	1						
Sidewalk Replacement	Replace existing sidewalk Crystal Avenue	200,000	DCC TF			1				
Downtown Lighting Upgrades	New Poles and Lights (30)	250,000	DCC TF			250,000				
Vehicle Replacement Program	Mack 10 wheel Truck 535A	244,188	TO Lease 7Yr	244,188						
Vehicle Replacement Program	Mack 6 Wheel Dump Truck #607	200,000	Lease - CRF			200,000				
Equipment Replacement Program	Sidewalk Machine #609	200,000	Lease - CRF					200,000		
Vehicle Replacement Program	6600 Truck w/pow #602-Replaced with F600-Will be swapped with WTR for #687	120,000	TO Lease 7Yr	120,000						
Vehicle Replacement Program	6600 Truck w/pow #602 Still need RAM type vehicle w/specialized snow equipment	130,000	Lease - CRF			130,000				
Vehicle Replacement Program	Wood Chipper #608	50,000	Capital Reserve Fund			50,000				
Vehicle Replacement Program	Chevy 2500 (Engineering) Truck 618	50,000	Capital Reserve Fund or EV Grant				50,000			
Equipment Replacement Program	Sidewalk Machine #827	200,000	Lease - CRF				200,000			
Equipment Replacement Program	Wheeled Excavator #591A	40,000	Lease - CRF				40,000			
Equipment Replacement Program	RAM 5500 w/pow #625	100,000	Lease - CRF			130,000				
Equipment Replacement Program	Chevy 2500 (Engineering) Truck 654	50,000	Capital Reserve Fund						50,000	
Equipment Replacement Program	RAM 5500 w/pow #651	130,000	Lease - CRF						130,000	
Equipment Replacement Program	RAM 5500 w/pow #672	130,000	Lease - CRF						130,000	
Equipment Replacement Program	RAM 5500 w/pow #626	130,000	Lease - CRF			130,000		0	0	
Equipment Replacement Program	Backhoe #667	200,000	Lease - CRF							200,000
Equipment Replacement Program	RAM 5500 w/pow #669	130,000	Lease - CRF							130,000
Equipment Replacement Program	Chevy 2500 Truck 674	50,000	Capital Reserve Fund							50,000
Highway Sub-Totals				2,852,736	2,335,000	2,805,001	2,300,000	1,900,000	2,080,000	2,180,000

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Item by Group	Project Description	Total Cost Estimate	Funding Mechanism	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Building & Grounds										
Vehicle Replacement Program	2500 Truck w/plow #601	50,000	Capital Reserve Fund	50,000						
Vehicle Replacement Program	2500 Truck w/plow #628	50,000	Capital Reserve Fund					50,000		
Buildings and Grounds Sub-Totals										
				50,000	0	0	0	50,000	0	0
Cemetery										
Vehicle Replacement Program	RAM 5500 w/plow #669	130,000	Lease - CRF						130,000	
Vehicle Replacement Program	2500 Truck w/plow #665	50,000	Capital Reserve Fund						50,000	
Cemetery Sub-Totals										
				0	0	0	0	0	180,000	0
Code Enforcement										
Vehicle Replacement Program	New EV Van (Heath)	40,000	Capital Reserve Fund or Grant			40,000				
Vehicle Replacement Program	2500 Truck w/plow #619	50,000	Capital Reserve Fund			50,000				
Vehicle Replacement Program	2500 Truck w/plow #681	50,000	Capital Reserve Fund							50,000
Code Enforcement Sub-Totals										
				0	0	50,000	0	0	0	50,000
Transfer Station										
Vehicle Replacement Program	Regular replacement schedule for fleet of trailers used for transporting solid waste & recyclable materials	291,365	BOA FY22 Schedule 7 lease	91,365		100,000		0	100,000	0
Vehicle Replacement Program	Replace Bobcat Skidsteer #614	70,000	Lease - CRF		70,000					
Vehicle Replacement Program	Replace Yard Mule #635	50,000	Capital Reserve Fund			50,000				
Vehicle Replacement Program	Replace Wheeled Loader #658	275,000	Lease - CRF		275,000		0			
Facility Upgrade	Fuel Storage Area Rebuild	1,755	EMT Fund	1,755						
Transfer Station Sub-Totals										
				93,120	345,000	150,000	0	0	100,000	0
Vehicle Maintenance										
Facility Upgrade	Install New 35k lift fourth bay	0	Capital Reserve Fund		0					
Vehicle Replacement Program	Chew 2500 Truck #621	50,000	Capital Reserve Fund			50,000				
Vehicle Maintenance Sub-Totals										
				0	0	50,000	0	0	0	0
Parks & Recreation										
Vehicle Replacement Program	Replace GMC Canyon #616	27,046	Capital Reserve Fund	27,046						
Equipment Replacement Program	Replace Jacobsen Tractor #653	90,000	Capital Reserve Fund		90,000					
Vehicle Replacement Program	RAM 5500 w/plow #660	130,000	Capital Reserve Fund							130,000
Vehicle Replacement Program	2500 Truck w/plow #671	50,000	Capital Reserve Fund							50,000
Vehicle Replacement Program	New EV Sedan	40,000	Capital Reserve Fund			40,000				
Vehicle Replacement Program	2500 Truck w/plow #634	50,000	Capital Reserve Fund					50,000		
Parks & Recreation Sub-Totals										
				27,046	90,000	40,000	0	50,000	0	180,000
PUBLIC WORKS TOTALS										
				3,022,982	3,370,000	3,095,001	2,300,000	2,000,000	2,348,000	2,410,000
EXECUTIVE / FINANCE DEPARTMENTS										
INFORMATION TECHNOLOGY										
SAN Storage Replacement	Replace current redundant SAN storage	45,000	Capital Reserve Fund - IT				45,000			
Watchguard Appliance Replacement	Replacement of existing server and software upgrade	13,000	Capital Reserve Fund - IT				13,000			
GIS Mapping Updates		75,000	Capital Reserve Fund - IT					75,000		
Sonicwall Endpoint Upgrades		11,000	Capital Reserve Fund - IT		11,000					
Replace all copiers reaching EOL	Partial replacement of leased copiers	135,000	Lease-CRF - IT			135,000				
DPD Mobile Data Terminal Replacement	Replacement of existing backup appliance	120,000	Capital Reserve Fund - IT		40,000		40,000			40,000
EXECUTIVE / FINANCE TOTALS										
				0	51,000	135,000	98,000	75,000	0	40,000

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EXPENDABLE MAINTENANCE TRUST FUND										
FIRE FACILITIES										
Station 4 - Renovate Public Bathroom	Renovate public bathroom	20,000	EMT Fund		20,000					
Dispatch Console Furniture	Replace console furniture originally purchased in 2003 to meet ergonomic studies	80,000	EMT Fund		80,000					
Station 2 - Install Turn around pad	Rear turnaround for apparatus	15,000	EMT Fund			15,000				
External Generator Connection - Critical Facilities	Enhance critical infrastructure resiliency by installing external generator connections to Municipal Center, Police Station, and Fire Stations 2,3,4	75,000	EMT Fund			75,000				
Island Pond Station Septic Replacement	Replace system that is nearing EOL	20,000	Capital Reserve Fund						20,000	
Hampstead Road Septic Replacement	Replace system that is nearing EOL	0	Capital Reserve Fund						0	20,000
Flymovement Drops	Add 3 drops to existing system to accommodate 3 pieces of equipment currently not covered	0	Assistance to Firefighters Grant	65,000						
Station 4 - Replace Apparatus Bay Doors	Replace existing garage doors at Hampstead Road	40,000	EMT Fund				40,000			
Station 2 Paint Exterior	Paint Exterior	15,000	EMT Fund				15,000			
Station 3 - Replace Apparatus Bay Doors	Replace existing garage doors at English Range Road	30,000	EMT Fund					30,000		
EXECUTIVE / FINANCE DEPARTMENTS										
POLICE										
CCTV Upgrades Police and ACO	Upgrade of Existing CCTV infrastructure and new at Animal Control	25,000	EMT Fund		25,000					
Building & Grounds										
Derry Municipal Center	Waterproofing and Caulking	15,000	EMT Fund	15,000						
Adams Memorial Building	Adams Stage Refurbishment	163,380	50% GDAC/\$70K DCC CRF	140,381						
Derry Municipal Center	Security Improvements 2nd floor	20,000	EMT Fund		20,000					
Derry Municipal Center	3rd Floor Carpet replacement (Finance and Admin)	20,000	EMT Fund		20,000					
Transfer Lane	Security Improvements Fencing & Access Gate	40,000	EMT Fund		40,000					
Multiple Buildings	HVAC Control Software Upgrade - with DPD	40,000	EMT Fund			40,000				
Buildings & Grounds Sub-Totals				220,381	265,000	130,000	65,000	30,000	20,000	20,000
Parks & Recreation										
Alexander-Carr / Playground	Replace playground structure / equipment / lights	100,000	Bond	0	100,000					
Alexander-Carr / Playground	Stake Park Upgrade	485,140	Bond(\$200K)/Trust(\$280K)	485,140						
Ryder Field/Vets	Install lights on Ryder Field #2/Pickle Ball Court Vets	200,000	Bond-Fund 2024	0	200,000					
Ryder Field	Pave Parking Lot at Ryder Field	125,000	Bond-Fund 2024	125,000						
Vets/O'Hara Field	Vets/O'Hara Field Upgrade Lights	75,000	Bond-Fund 2024	0	75,000					
Don Ball	Upgrade Lighting at Don Ball	75,000	Bond-Fund 2024	0	75,000					
Alexander-Carr Building	Renovate AC Lodge-Change from complete rebuild	150,000	Bond-Fund 2024	0	150,000					
Head Park Capital Improvements	Subcommittee recommendations to build new pickle ball court, playground and splash pad	500,000	DCC TIF	0	500,000					
90' Baseball Diamond	West Running Brook Field Expansion	2,500,000	Bond	0	0	2,500,000				
Phase II Rail Trail Construction	Complete remaining segment from Madden Road to the Londonderry Town Line	1	Gateway TIF, NHDOT Grant, Donations		0		1			
Parks & Recreation Subtotal				610,140	1,169,960	0	2,500,001	0	0	0
Cemetery										
Cemetery Roads	Rehabilitation of Roads	50,055	Capital Reserve Fund-EMT	25,055		25,000				
Cemetery Sub-Totals				25,055	0	25,000				
Transfer Station										
Facility Upgrade	Fire Protection Sprinkler Pipe Replacements		EMT Fund		40,000					
Transfer Station Sub-Totals					40,000					
DERRY PUBLIC LIBRARY										
DPL - HVAC/Chiller Catwalks	Replace HVAC system Build CATWALKS	450,000	BOA FY20 Lease Schedule 5	135,855						
DPL - Carpet	Replace carpet in Children's room	45,000	EMT Fund	45,525						
DPL - Site Renovations	Construction costs for site work	110,000	EMT FID/PLCRF?			110,000				
DERRY PUBLIC LIBRARY TOTALS				181,380	0	110,000	0	0	0	0
TAYLOR LIBRARY										
Door Sill	Replace Rotten Door Sill		EMT Fund	1,550						
TAYLOR LIBRARY TOTALS				1,550			0	0	0	0
TOTAL EXPENDABLE MAINTENANCE TRUST FUND				1,038,606	1,346,000	266,000	2,666,001	30,000	20,000	20,000

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TOTAL FUNDING FROM CAPITAL RESERVE FUNDS/EXPENDABLE MAINTENANCE TRUST FUND				495,680	638,034	1,003,922	1,053,298	661,293	661,395	454,895
TOTAL FUNDING FROM OTHER FUNDS				425,621	500,000	353,662	0	0	0	0
TOTAL FUNDING FROM BONDS/LEASES				4,410,936	15,332,221	5,655,000	4,698,654	1,687,336	990,000	2,802,134
TOTAL FUNDING FROM GRANTS				58,500	0	451,139	0			
TOTAL FUNDING FROM TAXATION				2,070,864	1,550,000	1,800,000	1,650,000	1,700,000	1,750,000	1,800,000
WATER										
Water Distribution	Water Main Replacement Program: As part of the Town's water system maintenance plan, older AC mains are replaced with newer ductile iron mains. These improvements increase the flow capacity of main lines, improve the structural strength of the mains and reduce leak potential and lost water costs. In some cases water quality is also improved.	3,600,000	Water Receipts	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Water Supply & Transmission	Southern NH Regional Water Project Phase II Improvements Pump Station upgrades to Rockingham & Manchester Rd, SPS, Water Main upgrades along Manchester Rd., Ashleigh Dr., North and South Main St.	67,994	SNH Partners Cost Share /ARPA	67,993	1					
Water Treatment and Storage	Autumn Woods Community Water System Arsenic Treatment and Storage Improvements	374,932	Water Receipts/ARPA	374,932						
Water Supply & Transmission	Zone 3 Water System Expansion- Warner Hill Tank: Construct new 1 MG Water Tank in East Derry off Warner Hill Road and mains from Hampstead Rd to new tank (SNH Regional Water Imp Phase 2)	6,640,000	GO Bond		0		6,640,000			
Water Supply & Transmission	Zone 2 Water System Expansion- Pingree Hill Tank: Construct new 1 MG Water Tank off Pingree Hill Road and mains along English Range Road to new tank	3,750,000	GO Bond				0	3,750,000		
Water Supply & Transmission	Rand Shepard Hill Water Quality and Supply Improvements	8,110,000	GO Bond	8,110,000						
Water Treatment and Storage	Tsieneto Tank Chemical Feed Building: Construction of new chemical feed building at existing Tsieneto Rd 4 MG Tank to control water quality and nitrification replace existing valve vault	1,250,000	GO Bond			1,250,000				
Vehicle Replacement Program	#517A 2011 Ford F350 Mechanics Truck	100,890	TD Lease 5Yr	100,890						
Vehicle Replacement Program	#603- 2012 Ford F550 w/Mechanic Body & Crane	143,970	TD Lease 7Yr	143,970						
Vehicle Replacement Program	#615- 2013 GMC 1500 4WD PICK-UP (DPW DIR)	45,000	Water Receipts		45,000	0				
Vehicle Replacement Program	#624- 2013 Chevy 2500 4WD PICK-UP	50,000	Water Receipts		50,000	0				
Vehicle Replacement Program	#631- 2014 Kubota Mini Excavator	130,000	Lease		0	130,000				
Vehicle Replacement Program	#633- 2015 Chevy 2500 Pick-up w/plow	50,000	Water Receipts		0	50,000				
Vehicle Replacement Program	#656- 2017 Chevy 2500 Pick-up w/plow	50,000	Water Receipts				50,000			
Vehicle Replacement Program	#678- 2019 Chevy Colorado	55,515	TD Lease 5Yr	55,515						
Vehicle Replacement Program	#683 2020 Chevy Silverado 2500 Pick-up	50,000	Water Receipts							50,000
Water Supply and Transmission	Add second bedrock well to Will Bend Community Water System	100,000	Water Receipts		100,000					
WATER TOTALS				7,463,299	795,001	2,030,000	7,290,000	4,350,000	600,000	650,000
WASTEWATER										
Collection System/Lift Stations	Main Influent Pump Station structural repairs		State Revolving Loan Fund/ARPA/Wastewater Receipts	600,000						
Collection System/Lift Stations	Rotomat Rebuild automated WW Influent Bar Screen	350,000	State Revolving Loan Fund		0	350,000				
Vehicle Replacement Program	#599 Replace - Sewer Vac Truck/Cleaner	550,000	Lease		550,000					
Vehicle Replacement Program	#586- 2005 CASE Backhoe M580	110,000	Lease			110,000				
Vehicle Replacement Program	#610 Replace 2013 Chevy Silverado Pick Up	45,000	Wastewater Receipts		45,000					
Vehicle Replacement Program	#611 Replace 2013 Mechanics Utility Truck	75,205	TD Lease 5Yr	75,205						
Vehicle Replacement Program	#629- 2014 Chevy 2500 pickup w/ plow	50,000	Wastewater Receipts			50,000				
Vehicle Replacement Program	#622 Replace 2013 Chevy Silverado Pick Up	50,000	Wastewater Receipts			50,000				
Vehicle Replacement Program	Replace 2013 E450 Van & CCTV video inspection unit	75,000	Lease				75,000			
Wastewater Treatment Plant	Effluent Sewer Force Main: 1500 ft of cross-country pipeline replacement -	450,000	State Revolving Loan Fund/Wastewater Receipts		450,000					
Wastewater Treatment Plant	WWTP - Replace and reline Lagoon 1 & 2 liners and aeration diffusers. Upgrade and reconfigure yard piping. Remove and dispose of sludge. Restore Lagoon 3 to service with new aeration diffusers.	10,000,000	GO Bond	0		10,000,000				
Collection System/Interceptors	Route 28 - Rockingham Road Sewer Interceptor	4,140,000	Grant/SNHRW Receipts			4,140,000				
Collection System/Interceptors	Sunset Acres Interceptor- install 3,800 LFT of 15 inch sewer main along Windham Road to Sunset Circle, cross country to Bradford Street	2,030,000	State Revolving Loan/GO Bond						2,030,000	
Collection System/Interceptors	Barkland Acres Interceptor - install 250 LFT of 15 inch sewer main along Tsieneto Road from Barkland Drive to Scenic Drive	100,000	State Revolving Loan/GO Bond		0	100,000				
Collection System/Wastewater Treatment Plant	Replace & upgrade Emergency Standby generators at Sewer Lift Stations and WWTP	301,310	Wastewater Receipts	71,310	230,000					
WASTEWATER TOTALS				746,515	1,375,000	14,700,000	75,000	0	2,030,000	0

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CABLE										
Master Control Operations										
Video Storage Server Replacement	Replacement of existing server End of life	48,300	Cable Fund Balance	19,300			15,000	0		15,000
Broadcast Automation System Channel 17	Replacement of existing server to HD	50,000	Cable Fund Balance					50,000		
Emerging Media Lab	Responsive Media Facility Improvement	70,000	Cable Fund Balance	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Broadcast Automation System Channel 17/23	Replacement of existing playback server to HD	50,000	Cable Fund Balance	50,000			1			
Backup Battery/UPS	Routine replacement, end of life	5,000	Franchise Revenue			5,000				
Studio										
IFB - TALKBACK COMM SYSTEM	Studio remote communication	45,000	Cable Fund Balance	25,000	10,000	10,000				
Lighting Systems	Chroma Floor	35,000	Cable Fund Balance						35,000	
Miscellaneous Equipment Replacements	Production Equipment Anticipated EOL	155,217	Cable Fund Balance	31,217	20,000	20,000	20,000	20,000	20,000	25,000
Replacement of Graphics System	Replacement of Graphics system	20,000	Franchise Revenue		20,000					
Edit Suite Computer Systems	Workstations	75,000	Cable Fund Balance	10,000	10,000	10,000	10,000	10,000	15,000	10,000
Replace Video Switcher	Replace Video Switcher End of life FBVOTE	60,000	Cable Fund Balance			25,000			55,000	
Redlip Camera Weather		50,000	Cable Fund Balance	20,000		30,000				
		0								
LPRM Radio	Radio Equipment Required CPS	105,000	Cable Fund Balance	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Meeting Room Floor #8		0								
Main Studio Conversion to Network Audio Tie In	Replace existing audio infrastructure with modern Digital Network Systems	0	Cable Fund Balance							
Misc Equipment	To cover unexpected conversion issues	80,000	Cable Fund Balance	10,000	15,000	10,000	15,000	10,000	10,000	10,000
Meeting Room Sound CC Replacement	Expected end of life Feedback control - Accessibility equip; press box	0	Cable Fund Balance							
Mobile Production										
		0								
Generator for remote location/studio	Generator for remote locations	25,000	Franchise Revenue	0	25,000					
Set Design	End of Life	10,000	Cable Fund Balance			10,000				
Replacement of Graphics system	End of Life	10,000	Franchise Revenue		10,000					
Purchase/Lease Vehicle		75,000	Franchise Revenue	0	75,000					
Replacement of Remote Camera Kit/Generator	End of Life	105,000	Cable Fund Balance	35,000	35,000					35,000
CABLE TOTALS				225,617	245,000	145,000	85,001	115,000	180,000	120,000
TOTAL MUNICIPAL PROJECTS										
				15,886,732	20,433,256	25,938,722	14,861,963	8,513,631	6,191,395	5,826,829

Listing & Discussion of FY 24 Projects

Police Department

Patrol Division SUV - \$73,905

Systematic replacement of the Patrol Division Commander SUV with an Electric Vehicle.

Taser Replacement - \$278,315

Replace the existing inventory which was purchased in FY19.

Fire Department

Portable Gas Monitoring - \$45,000

Hazardous Gas Detection System

Fire Prevention Vehicle - \$75,000

Replace 2014 unit.

Patient Movement Device - \$38,000

Systematic replacement of outdated equipment such as power stretchers and stair chairs.

Off-Road Gator - \$35,000

Available to all departments for off road emergency access – funded through Homeland Security Grant.

Central Fire Station - \$18.4M

Construction phase for new Central Fire Station located on Rockingham Road

Department of Public Works

Pavement Management - \$1,550,000

Annual appropriation for road repair and reconstruction throughout the community.

Traffic Signals - \$100,000

Final year of four-year program at \$25,000/yr. to upgrade signals at various intersections.

Sunset Avenue – Culvert #1 \$500K

Replace/upgrade existing culvert crossing with a precast concrete box culvert at Sunset Circle.

Highway Vehicles - \$495,000	Replacement of the following vehicles: 5500 Truck w/snow removal- \$130,000 Bobcat Skid Steer for Transfer - \$70,000 5500 Truck w/plow - \$130,000 Wheeled loader for Transfer – \$275,000 Jacobsen Tractor for Parks - \$90,000
Information Technology	
Sonicwall Upgrades - \$11,000	IT Security Upgrades
DPD Mobile Back-up - \$40,000	Replace existing backup appliance.
Expendable Maintenance Trust	
Fire Facilities - \$100,000	Renovate public bathroom at Station 4 - \$20,000. Replace 2003 Dispatch Console Furniture - \$80,000. (Transferable to new facility)
Police Facilities	
CCTV Upgrades - \$25,000	Upgrade infrastructure and expand to ACO.
Buildings and Grounds	
DMC - \$40,000	Replace carpeting on 3 rd floor - \$20,000. Security Improvements on 2 nd floor - \$20,000.
Transfer Station - \$80,000	Security Improvements at Transfer Lane - \$40,000. Fire Protection Pipe Replacement - \$40,000.
Parks and Recreation Facilities	
A/C Park - \$250,000	Replace playground/lights using Rec Bond - \$100,000. Renovate A/C Lodge - \$150,000
Ryder Field & Vet's/Ohara - \$275,000	Replace lighting and complete pickle ball court from Rec Bond - \$200,000 Replace lighting at Vet's/O'Hara - \$75,000
Don Ball - \$75,000	Replace lighting
Hood Park - \$500,000	Pickle ball, splash pad, playground, general improvements from Rec Bond/DCC TIF.

DPW – Water Division (User Fees)

Water Main Upgrade - \$600,000

Annual replacement and upgrade, older AC mains are replaced with newer ductile iron mains. These improvements increase the flow capacity of main lines, improve the structural strength of the mains, and reduce leak potential and lost water costs.

Willow Bend Comm. Water - \$100,000

Add a second bedrock well.

Vehicle Replacement - \$95,000

#615 – Replace '13 1500 4WD - \$45,000.
#624 – Replace '13 2500 4WD - \$50,000.

DPW – Wastewater Division (User Fees)

Vehicle Replacement - \$595,000

#599 – Sewer Vac Truck/Cleaner - \$550,000
#610 – Replace 13 Silverado - \$45,000

Effluent Sewer Force Main - \$450,000

Replace 1,500 ft. of cross-country line –
SRLF-Wastewater Fees.

Barkland Acres Interceptor - \$100,000

250 ft of 15" sewer in vicinity of Exit 4A

Standby generators - \$230,000

Generators at Sewer Lift Stations and
WWTP

System Extension - \$4.2M

Extend municipal sewer 3,600 feet on Rte.
28S from Berry Road to Ryan's Hill. Funded
by a \$3.2M federal EPA Grant, and \$1.0M in
local water wheeling revenues.
Depending on EPA timeline, may occur in
FY24 or FY25.

Cable Division (Franchise Fees)

Master Control Ops - \$10,000

Emerging Media Lab

Mobile Production - \$145,000

Generator for Remote Locations - \$25,000
Graphics System - \$10,000
Lease/Purchase - \$75,000
Remote Camera Kit/Projector - \$35,000

Radio Equipment - \$15,000

Radio Equipment/Required OPS

Studio Equipment - \$10,000

Talk back system

Meeting Rm Equipment - \$15,000

Misc. Equipment - \$50,000

Conversion equipment/support

Production Equipment - \$20,000

Graphics System in studio - \$20,000

Workstations - \$10,000

Capital Reserve/Expendable Maintenance Trust Accounts

The Town has established several Capital Reserve and EMT funds to which annual contributions are made to support long term investments, including fleet maintenance, regular repairs/replacements or recurring costs. The intent is to provide for regular contributions so that full funding is spread over multiple payments. Capital Reserve Fund accounts are created with a vote of the Town Council. A subsequent vote of the Town Council by adoption of the Annual Budget or by separate resolution is required to withdraw resources from the accounts.

The Town Council has adopted a Fund Balance Policy which, among other uses, funds the Towns capital reserve and expendable maintenance trust accounts. Pursuant to this policy, funds may be transferred into these accounts annually without further Town Council action, based upon available Unallocated Fund Balance.

The following accounts have been created:

Highway

Fire

Police

Information Technology

Expendable Maintenance Trust for Building and Grounds

The CIP details the allocation of appropriations/UFB to each fund based upon the relative need to fund equipment/retire capital leases. The baseline funding estimate is \$1.5M annually, which includes approximately \$1.2M from UFB.

CAPITAL RESERVE ALLOCATION

	Percent of Non- EMT IT Total	UFB Transfer to CRF			
		\$750,000.00	\$1,000,000.00	\$1,270,000.00	\$1,500,000.00
Police	10.000%	75,000	100,000	127,000	150,000
Fire	40.000%	300,000	400,000	508,000	600,000
DPW	30.000%	225,000	300,000	381,000	450,000
		-	-	-	-
IT	5.000%	37,500	50,000	63,500	75,000
EMTF	15.000%	112,500	150,000	190,500	225,000
Total		750,000	1,000,000	1,270,000	1,500,000

CAPITAL RESERVE FUND ANALYSIS

POLICE DEPARTMENT

FY 2024-2029

	FY 2023	FY 2024	FY 2025	FY 2026	FY2027	FY2028	FY2029	FY2030
Beginning Balance	961,555	843,093	701,379	540,315	321,300	307,489	227,259	144,530
Lease Schedule #1(Vehicles)								
Lease Schedule #3 (Comm.)	152,183	152,251	152,251					
Taser Lease	17,460							
TD Lease-FY23-Taxation								
Vehicle Lease FY26-Taxation								
Detectives Vehicle Lease FY27-Taxation								
Vehicle Lease FY29-Taxation								
Taser Lease FY24-5 Year No Interest (\$278,315)		55,663	55,663	55,663	55,663	55,663	-	
Taser Lease FY29-5 Year No Interest (\$278,315)							55,663	55,663
FY22 Amount Transferred in FY23	17,460							
AED Replacement Project				32,700				
Chief of Police Vehicle-EV				-			-	
Admin Services Division Commander Car-EV				-				
Crime Scene Processing Vehicle								
Digital Com Recorder System				26,503				
Watch Guard 4E Replacement				148,500				
Watchguard Body Camera System-Down payment								
Patrol Division Commander Car-EV								
Patrol Rifles								
Motorola Communication System Maintenance and								
Upgrade-59% Share with Fire	81,359	83,800	86,314	88,814	91,314	93,814	96,314	98,814
Lease Payments on FY24-29 Projects			16,835	16,835	16,835	80,753	80,753	80,753
Total Outflow	268,462	291,714	311,063	369,015	163,812	230,230	232,730	235,230
Total Inflow	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Ending Balance	843,093	701,379	540,315	321,300	307,489	227,259	144,530	59,300
Annual Change	(118,462)	(141,714)	(161,063)	(219,015)	(13,812)	(80,230)	(82,730)	(85,230)

**CAPITAL RESERVE FUND ANALYSIS
FIRE DEPARTMENT
FY 2024-2029**

	FY 2023	FY 2024	FY 2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
Beginning Balance	1,978,956	1,826,511	1,748,610	1,410,413	1,050,627	992,299	864,821	1,034,067	1,248,073	1,576,591
Lease Schedule #1										
Lease Schedule #3	60,083									
Lease Schedule #3 (Comm)	105,754	105,802	105,802							
Lease Schedule #4 (Pumper)	112,658	112,598	112,658	112,658						
Lease Schedule #4	11,133	11,137								
Lease Schedule #5	13,783	13,783	13,783							
Lease Schedule #6	117,225	117,225	117,225	117,225	117,225	117,225	117,225	117,235	117,225	
Lease Schedule #7	13,449	13,449	13,449	13,449	13,449					
Lease Schedule #8	46,471	46,471	46,471	46,471	46,471	46,471	46,471			
TD Lease-FY23(Pumper Tanker)		116,202	116,202	116,202	116,202	116,202	116,202	116,202		
FY22 Amount Transferred in FY23	28,053									
Water Rescue				35,000						
Cot Loading Sys for Amb(5) \$451,265 AFG 10% Town Share			45,127							
Personal Escape Harness System										
Central Fire Overhead Doors										
Personal Protective Equipment				157,000	176,000	196,000				
Replace Portable Radios				81,600	81,600	87,500				
Thermal Imaging Cameras										
Portable Hazardous Materials Monitoring Equipment		45,000								
Lucus Chest Compression System					44,000	46,000				
Cardiac Monitor Replacement										
Cardiac Monitor Replacement - Apparatus	37,298		50,000	51,000		53,000				
Medical Monitoring Meters - Apparatus										
Medication Infusion Pumps		38,000		40,000						
Patient Movement Devices			80,000							
Battery Powered Rescue Tools				50,000						
Vertical Rescue Equipment										
Fire Fighting Equipment - Ventillation Fans										
Replace Fire Alerting System to Fiber			125,000							
Upgrade and Enhance Computer Aided Dispatch	150,000									
Fire Alarm Notification System				25,000						
Replace Radio Box Receivers			52,500	52,500						
Motorola Communication System Maintenance and Upgrade-41% Split with Police	56,538	58,234	59,981	61,681	63,381	65,081	66,781	68,481	70,181	71,881
Lease Payments on FY24-29 Projects							84,076	84,076	84,076	84,076
Total Outflow	752,446	677,900	938,197	959,786	658,328	727,478	430,754	385,994	271,482	155,957
Total Inflow	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Ending Balance	1,826,511	1,748,610	1,410,413	1,050,627	992,299	864,821	1,034,067	1,248,073	1,576,591	2,020,634
Annual Change	(152,446)	(77,900)	(338,197)	(359,786)	(58,328)	(127,478)	169,246	214,006	328,518	444,043

CAPITAL RESERVE FUND ANALYSIS PUBLIC WORKS DEPARTMENT FY 2024-2029								
	FY 2023	FY 2024	FY 2025	FY2026	FY2027	FY2028	FY2029	FY2030
Beginning Balance	1,102,806	1,055,192	909,957	842,560	1,085,741	1,248,921	1,462,793	1,576,666
Highway Division Leases								
Lease Schedule #1								
Lease Schedule #3	57,456							
Lease Schedule #4	120,675	120,715						
Lease Schedule #5	59,373	59,373	59,373					
Lease Schedule #5-From EMT	13,035	13,035	13,035	13,035	13,035	13,035	13,035	13,035
Lease Schedule #7	10,346	10,346	10,346	10,346	10,346			
Lease Schedule #8	45,264	45,264	45,264	45,264	45,264	45,264	45,264	
TD Lease-FY23		82,400	82,400	82,400	82,400	82,400	82,400	82,400
Cemetery Division Leases								
Lease Schedule #1								
Lease Schedule #4	8,310	8,313						
Transfer Division Leases								
Lease Schedule #1								
Lease Schedule #4	15,460	15,466						
Lease Schedule #5	21,205	21,205	21,205					
Lease Schedule #5-From EMT	10,635	10,635	10,635	10,635	10,635	10,635	10,635	10,635
Lease Schedule #8	11,316	11,316	11,316	11,316	11,316	11,316	11,316	
Parks Division Leases								
Lease Schedule #4	25,716	25,724						
B&G Division Leases								
Lease Schedule #7	10,346	10,346	10,346	10,346	10,346			
Shouldering Equipment								
Tracked Slope Mower								
FY22 Amount Transferred in FY23	40,000							
Crystal Ave Sidewalk								
Truck #601	50,000							
Wood Chipper #608			50,000					
Traffic Signal Upgrades	25,000	25,000						
Install VM Lift								
Jacobsen Tractor #653		90,000						
P&R EV Van			40,000					
Truck #618				50,000				
Truck #619			50,000					
Truck #616 (\$27,046)								
Truck #628					50,000			
Truck #654						50,000		
Truck #621			50,000					
Truck #665						50,000		
Truck #681							50,000	
Truck #674							50,000	
Yard Mule #635			50,000					
Kubota Tractor 613					30,000			
Truck #634					50,000			
Truck #664							50,000	
Truck #671							50,000	
Health Van-EV			40,000					
Lease Payments on FY24-29 Projects	-	72,621	-	-	-	-	-	21,860
Total Outflow	524,136	621,757	543,919	233,341	313,341	262,650	362,650	127,930
Total Inflow	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Solar Repayment	26,522	26,522	26,522	26,522	26,522	26,522	26,522	-
Ending Balance	1,055,192	909,957	842,560	1,085,741	1,248,921	1,462,793	1,576,666	1,898,736
Annual Change	47,614	(145,235)	(67,397)	243,181	163,181	213,872	113,872	322,070

CAPITAL RESERVE FUND ANALYSIS
INFORMATION TECHNOLOGY DEPARTMENT
FY 2024-2029

	FY 2023	FY 2024	FY 2025	FY2026	FY2027	FY2028	FY2029	FY2030
Beginning Balance	114,985	184,984	208,984	283,984	230,232	199,480	243,728	247,976
FY22 Amount Transferred in FY23	5,001							
Desktop Switches								
Storage Refresh								
Update GIS Mapping					75,000			
SAN Storage Replacement	-			45,000				
Vehicle								
Smart Baord for DPD Roll Call								
Watchguard Appliance Replacement		-		13,000				
Sonic Wall Endpoit Upgrade		11,000						
Replace Copiers								
Backup Appliance Replacement	-							
LAN Expansion (FD)								
DPD MDTs		40,000	-	40,000			40,000	
DFD MDTs-Ambulances					-			
DFD MDTs				-				
Copier Lease Payments on FY24-29								
Projects	-			30,752	30,752	30,752	30,752	30,752
Total Outflow	5,001	51,000	-	128,752	105,752	30,752	70,752	30,752
Total Inflow	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Ending Balance	184,984	208,984	283,984	230,232	199,480	243,728	247,976	292,225
Annual Change	69,999	24,000	75,000	(53,752)	(30,752)	44,248	4,248	44,248

CAPITAL RESERVE FUND ANALYSIS EXPENDABLE MAINTENANCE TRUST FUND FY 2024-2029								
	FY 2023	FY 2024	FY 2025	FY2026	FY2027	FY2028	FY2029	FY2030
Beginning Balance	505,940	421,662	298,222	264,782	350,426	461,069	581,713	702,357
Lease Schedule #5	19,084	19,084	19,084					
Lease Schedule #5 - HVAC	108,026	108,026	108,026	108,026	108,026	108,026	108,026	108,026
Lease Schedule #5 - HVAC-Reallocate to PW	(23,670)	(23,670)	(23,670)	(23,670)	(23,670)	(23,670)	(23,670)	(23,670)
Various Projects								
FY22 Amount Transferred in FY23	152,262							
Central Station Apparatus Doors	-							
Central Station Insulation	-							
Station 4-Renovate Public Bathroom		20,000						
Apparatus Doors at Hampstead				40,000				
Apparatus Doors at ER					30,000			
Paint Station 2 Exterior				15,000				
Station 2 Turnaround			15,000					
Island Pond Septic						20,000		
Hampstead Road Septic							20,000	
Plymovent Drops(Grant?)	6,500							
Fire Dispatch Furniture		80,000						
External Generator Connections			75,000					
CCTV Upgrades at Police and ACO		25,000						
DMC 2nd Floor Security Updates		20,000						
DMC 3rd Floor Carpet Replacement(Finance/Admin)		20,000						
DPL - Children's Room Carpet	45,525							
Taylor Libr. Door Repair	1,550							
Transfer Lane-Fencing and Access Gate		40,000						
Transfer Station-Fire Protection Upgrades		40,000						
Multiple Bldg-HVAC Software Upgrade w/DFD			40,000					
Adams Stage								
Cemetery Road Paving			25,000					
Lease Payments on FY24-29 Projects			-	-	-	-	-	-
Total Outflow	309,277	348,440	258,440	139,356	114,356	104,356	104,356	84,356
Total Inflow	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Ending Balance	421,662	298,222	264,782	350,426	461,069	581,713	702,357	843,001
Annual Change	(84,277)	(123,440)	(33,440)	85,644	110,644	120,644	120,644	140,644

Conclusion & Recommendations

The Capital Improvements Program herein provides a guide for budgeting and development of Derry's public facilities. The Town will review and update the CIP each year prior to budget deliberations, and the CIP may be modified each year based on changes in needs and priorities. As noted in the Plan, there are some projects proposed where it has been determined that there is not enough information to make a recommendation concerning a proposed capital project. These are topics that should be studied in further detail before funding decisions should be made.

The proposed plan is submitted for review and comment by the Planning Board prior to review and adoption by the Town Council.

The Town will continue to seek improvements to this process to identify and fund necessary capital investments within the voter approval tax cap as set forth under Section 9.4 of the Town Charter.

Appendix A: Town Charter Authorization

TOWN OF DERRY TOWN CHARTER—SECTION 9.8

(A) The Town Administrator, after consultation with the Planning Board, shall prepare and submit to the Town Council a capital improvement plan at least one month prior to the final date for submission of the budget. The capital improvements program shall include:

(1) A clear summary of its contents.

(2) A list of all capital improvements including major replacements which are proposed to be undertaken during the next 6 fiscal years, including, but not limited to, equipment, sewer and water mains or facilities, roads, sidewalks, bicycle paths or lanes, public open spaces and recreation facilities, new police or fire stations, and other new public facilities and major items of equipment, with appropriate supporting information as to the necessity for such improvements. 28

(3) Cost estimates, methods of financing and recommended time schedule for each improvement.

(4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

(B) The capital improvements plan shall be based on a period of not less than 6 years and shall be guided by the Master Plan for the Town.

(C) The foregoing information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

(D) The Town Council and Planning Board shall meet annually in preparation for and review of the capital improvements plan in a manner determined from time to time by the Town Council.

(E) A summary of the updated capital improvements plan with estimated costs shall be included in the Town report and the current year costs of the capital improvements plan shall be included in the Town budget.

(F) The Town Council shall publish in one or more newspapers of general circulation in the Town a general summary of the capital improvements plan and a notice stating: (1) the times and places where copies of the capital improvements plan are available for inspection by the public; and (2) the date, time and place not less than 2 weeks after such publication, when a public hearing on said plan will be held by the Town Council.

(G) After the public hearing and at the time of adoption of the budget as set forth in Section

9.4D of the Charter and on or before 30 days prior to the start of the ensuing fiscal year, the Town Council shall by resolution adopt the capital improvements plan with or without amendment, provided that each amendment must be voted separately and that any increase in the capital improvements plan as submitted must clearly identify the method of financing proposed to accomplish the increase.

RESOLUTION #2021-061

To Revise the Town's Fund Balance Policy

WHEREAS, The Town Council on May 15, 2018 revised the Fund Balance Policy which established a certain retention level of Unallocated Fund Balance and further directed that excess fund balance be transferred to capital reserve funds; and

WHEREAS, the State Legislature recently amended the statute to fully fund Meals & Rooms revenues to towns and cities, allowing the Town to rely upon sustainable revenues to offset the property tax burden; and

WHEREAS, a transition period is anticipated before the Town's full share of increased Meals & Rooms revenues becomes available during the State's upcoming biennium;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the following procedure is hereby adopted regarding the Town of Derry Fund Balance Policy:

- 1) Unassigned Fund Balance shall remain targeted at 9.5% of the sum of the Town's general fund operating appropriations, the state education tax amount, the local school net tax commitment and the county appropriation;
- 2) During the FY22-23 State Biennium Budget, fund balance may be used annually to supplement additional Meals and Rooms revenues to the combined amount of \$650,000, should funds be available beyond the 9.5% threshold;
- 3) Annually, Unallocated Fund Balance in excess of the 9.5% threshold and the amount used in para 2) above shall be transferred without further action of the Town Council, to capital reserve funds for Police, Information Technology, Fire, and Public Works, proportional to the proposed expenditures from capital reserve as set forth in the adopted Capital Improvement Plan.
- 4) The amount of the fund balance transfer shall be limited to \$1.5M annually, including the appropriation to the Buildings and Grounds Expendable Maintenance Trust. The \$1.5M target shall be further reduced in any year by funds the Town Council may appropriate from the annual budget to the Capital Reserve Funds;
- 5) The amount of Unallocated Fund Balance to be transferred to the Buildings and Grounds Expendable Maintenance Trust shall equal 15% of the total amount available or appropriated under this policy, limited to \$225,000 annually;
- 6) Any Unallocated Fund Balance available beyond that necessary to comply with this Resolution shall be retained and managed pursuant to future Council resolutions;
- 7) For purposes of this Policy, Unallocated Fund Balance shall be defined according to Governmental Accounting Standards Board Statement No. 54, and shall further include any inter-fund transfers in the form of loans (e.g. Brady Avenue Sewer);

- 8) Nothing within this policy shall prevent the Town Council, by appropriate action pursuant to the Town Charter and state statutes, from transferring funds between capital reserve funds to meet the needs of the organization.

This Resolution shall take effect immediately upon its passage.

Adopted September 21, 2021