



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF IMPROVEMENT AND INTEGRITY

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Jeffrey A. Meyers
Commissioner

Tashia Blanchard
Administrator

FINANCIAL MONITORING REPORT

Date January 11, 2017

TO: Susan Hickey
Chief Financial Officer
Town of Derry
14 Manning Street
Derry, NH 03038

AGENCY MONITORED: Town of Derry
14 Manning Street
Derry, N H 03038

AGENCY CONTACTS: Mark Fleischer, Senior Accountant

FISCAL YEAR: 2015 - 2016

CONTRACT PERIOD: 07/01/14 – 12/31/15

PERIOD REVIEWED: 07/01/14– 06/30/15
07/01/15 - 12/31/15

CONTRACT NUMBER 1032192

Federal Portion

EP/SMP (FY15)	\$ 151,163.00	\$ 143,604.85 (95 %)
EP/SMP (FY16)	67,700.00	67,700.00 (100 %)
CHIP/SUD/RROSC	<u>\$ 25,000.00</u>	<u>25,000.00 (100%)</u>
	\$ 243,863.00	\$ 236,304.85

DATE MONITORED: November 15, 2016

In accordance with OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, the State of New Hampshire is required to monitor the financial expenditures of contract agencies that receive federal awards passed through the State of New Hampshire. This process includes a monitoring review form to ensure compliance with federal regulations, and a financial sampling of the expenditures submitted to the Department of Public Health Services.

The Emergency Preparedness, Substance Misuse Prevention Services, Substance Use Disorder Resiliency & Recovery Oriented Systems of Care, contract #1032192 for FY 2015– FY 2016 were reviewed. There were no findings, questioned costs or recommendations for the site monitoring review conducted on November 7, 2016.

I wish to express our thanks and appreciation to Mark Fleischer for the courtesy and cooperation extended to Susan Gifford and myself during the contract monitoring review. As in the previous site reviews, Mark is well organized and very thorough. Since this is the close out review (the grant ended 12/31/2015) we really appreciate working with Mark since June 2006. He is always very pleasant and really good at what he does. The Town of Derry financial records are well documented.

Please call me at 271-9366 if I can be of any further assistance to you and your staff.

Sincerely,

Francia Roy
Internal Auditor

cc: Mark Fleischer, Senior Accountant, Town of Derry
Richelle Swanson, DPHS, Bureau Disease Control
Dolores Cooper, DPHS, Director's Office.

SUMMARY OF COMPLIANCE FINDINGS AND RECOMMENDATIONS

FY 2015- 2016 (thru 12/31/15)

Review conducted 11/15/2016

There were no findings or recommendations for Fiscal year 2015 - 2016. All the selected expenditures were presented with complete documentation.

The Financial Monitoring Report for fiscal year 2013- 2014 is closed.

Prior Fiscal Year Summary

SUMMARY OF COMPLIANCE FINDINGS AND RECOMMENDATIONS

FY 2013- 2014

Review conducted 11/07/2014

There were no findings or recommendations for fiscal year 2013 - 2014. All the line items sampled have complete documentation.

The Financial Monitoring Report for fiscal year 2013- 2014 is closed.