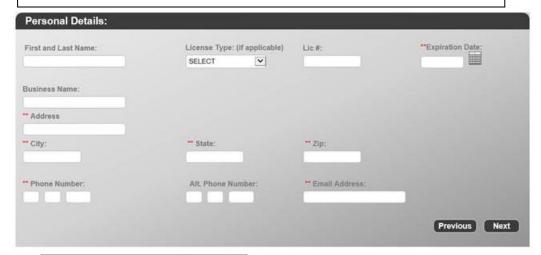
## ONLINE PROGRAM QUICK TIPS FOR LISTED AGENTS

When registering your account, you have 2 options to consider:

- 1. You can choose to put a specific individual's name in the personal details section of your account registration, or;
- 2. Register as a Company, for instance Office Manager as your personal detail. Then below that section of the registration you would record all your Company info.

The most important thing to consider IF creating a company account is that you want to put thought into what your username/email/password will be so that it can be accessed within your office if you have staff changes or delegate the task to another member



\*\*\*If this is your first time listing in the Town of Derry\*\*\*

you can follow the link below to take the required exam for **new listings only**:

https://www.derrynh.org/sites/g/files/vyhlif3026/f/uploads/listed\_agent\_program.pdf

A passing test score must be achieved before an application will be processed





