

# Town of Derry, NH

Fiscal Committee Meeting — January 19, 2021

Approved 4/20/21

**Present:** Jim Morgan via ZOOM, David Caron, Allan Virr, Mark Fleischer and Joan Crimlisk

**Opened Meeting:** 4:32pm - Mark Fleischer taking the minutes.

**Approval of Minutes:** Approval of the minutes from the December 1, 2020 meeting – Motion by Jim Morgan, Second by Dave Caron.

**CFO Report** - Mark Fleischer reviewed the revenue and expenditure reports through December 31, 2020. December 30<sup>th</sup> represents a target of 50% of the fiscal year that has been completed. Revenues and expenditures from operations in the General Fund are at 60% and 55%, respectively compared to 60% and 57% for the same period last year. A review of revenue highlights included Fire exceeding budget due to receipts of intergovernmental payments for contracted ambulance and dispatch services. Code Enforcement is higher than expected due to an increase in building permits and fines collected. Increased volume at the Transfer Station has resulted in above budget revenues for the period and year. Revenues trending lower include Human Services repayments of assistance, OMO interest revenues, Planning applications and Recreation seasonal programs which were cancelled due to COVID-19. In reviewing expenditures, the cancellation of the seasonal Recreation programs also had a corresponding effect on expenses, Administration and Finance are trending low due vacant positions. Tax Collector is trending low due to lower overtime usage. Emergency Management is higher than budget due to COVID-19 related expenses, for which we are seeking reimbursement from FEMA. Information Technology is higher due to annual software support payments. Highway and Streets is high due to reservation of funds designated to our roadway maintenance program and Transfer Station is high due to reservation of funds for annual contractual services.

Also reviewed were revenues and expenditures in the other funds, Cable, Water and Wastewater. For Cable revenues, the 2<sup>nd</sup> quarter franchise payment from Comcast should be received by 1/31/21 and is expected to be higher than previous quarters due to the terms of the recently approved agreement. Expenses for Cable are at 35% of budget. Water revenues and expenses are at 98% and 85% and Wastewater is at 42% and 34%, respectively. Reimbursements from the State of NH related to the construction of the Southern NH Regional Water project has totaled \$1.2M through 12/31/20.

**Treasurers Report** - Allan Virr reviewed the cash balances through 12/31/20 which were higher than 12/31/19 (\$62.5M vs.\$60.6M). Rates continue to decline as compared to the prior year. Citizens Bank was at .10% at 12/31/20 compared to 1.56% a year ago. Comparing the same periods, Century Bank went from 1.56% to .35% and Cambridge Bank, went from 1.99% to .25%. After allocations to other funds such as Water and Wastewater, as well as unspent bond proceeds, Municipal Obligation interest revenues has only achieved 16.6% of budget. Allan also mentioned he is exploring moving some funds to TD Bank. The majority of the General Fund cash is at

Century Bank and even though it is fully collateralized, he feels we should not have everything in one bank.

**Trustee of Trust Funds** – Trustee Joan Crimlisk reported that at the Trustees of the Trust Fund met earlier that day.

December 31, 2020 Balances

Trust Funds \$10,265,320 – (53.9% in Equities, 46.1% Fixed Income and Cash)

Capital Reserves \$13,022,040 - (All Fixed Income and Cash)

Expendable Fund \$341,285-(All Fixed Income and Cash)

Total return for the Quarter Ending December 30, 2020-Managed by Cambridge Trust Co.

Trust Funds 6.13%

Capital Reserves .08%

Expendable Fund .03%

Their next meeting is scheduled for 4/19/21.

**Next meeting Date:** April 19, 2021

Meeting adjourned at 5:10pm