

Town of Derry, NH

Fiscal Committee Meeting — February 6, 2024

Present: Jim MacEachern, David Caron, Stacey Beliveau, Mark Fleischer and Craig Corbett

Absent: none

Guests: Town Clerk-Tina Guilford

Opened Meeting: 4:23pm - Mark Fleischer taking the minutes.

Approval of Minutes: Approval of the minutes from the December 19, 2023 meeting – Motion by Jim MacEachern, Second by Dave Caron.

CFO Report - Mark Fleischer reviewed the revenue and expenditure reports through December 31, 2022. December 31 represents a target of 50% of the fiscal year that has been completed. Revenues and expenditures from operations in the General Fund are at 71% and 60%, respectively compared to 80% and 70% for the same period last year. A review of revenue highlights included Fire exceeding budget due to receipts of intergovernmental payments for contracted ambulance and dispatch services. Also, ambulance revenues are trending at 59% of budget. Motor Vehicle revenues are slightly above the benchmark at 52.5% of budget. Town Clerk revenues are above the benchmark at 79% of budget with Dog License issuances increasing during the 2nd half of the year. Planning applications are currently 307.4% of budget. Code enforcement revenues are 103% of budget as building permits and reinspection fees are trending above budget. In reviewing expenditures, Derry Public Library is 177% of budget due to a storage room expansion and contracted repairs are 181.8% of budget. Fire has vacant positions however; overtime expenses are 91% of budget. Police is lower due to vacant positions and SRO details are 27.4% of budget. Information Technology is higher due to annual software support payments. Human Services is high due to reservation of funds paid quarterly to outside supportive agencies. Highway and Streets is high due to reservation of funds designated to our roadway maintenance program and Transfer Station is high due to reservation of funds for annual contractual services.

Also reviewed were revenues and expenditures in the other funds; Cable, Water and Wastewater. The next quarterly franchise payment from Comcast was received in January 2024 therefore Cable revenues were 18% of budget. Expenses for Cable are at 40% of budget. Water revenues and expenses are at 54% and 52% and Wastewater is at 32% and 42%, respectively. GF Interest revenue has been allocated to Water and Wastewater resulting in those revenues being 517.7% and 614.4% over budget respectively. In Water, the annual purchased water budget has been encumbered. In Wastewater, the annual electricity budget has also been encumbered.

Treasurers Report – Stacey Beliveau presented the Treasurer's report. Cash balances through 12/31/23 (\$97M) were about \$8M higher than 12/31/22 (\$88.8M). Rates have increased since a year ago. TD is currently paying 3.78% compared to Citizens which is paying between 2.92%-

2.96%. New Hampshire Public Deposit Investment Pool (NHPDIP) was paying 5.48%. The unspent bond funds related to the Fire Station and Culvert projects have earned \$ 1.288M, (\$1.193M for the Fire Station) since July 2022. The balance of that separate account stands at \$19.9M. At the end of December 2023, (3) CD's were obtained from TD in the amount of the monthly Derry Cooperative School District payment. They mature in 30-60-90 day increments with interest rates between 5.35%-5.37%. After allocations to other funds such as Water and Wastewater, as well as unspent bond proceeds, Municipal Obligation interest revenues were 189.7% of budget as of 12/31/23 or \$448,581 above the \$500,000 budget. The interest earned on the unspent bond proceeds are not included in the GF interest calculation.

Trustee of Trust Funds – Trustees of the Trust Funds Chair Craig Corbett reported the trustees last met on 1/29/24 and will meet next on 4/15/24.

December 31, 2023 Market Value

Trust Funds \$9,321,287 – (59% in Equities, 33.2% Fixed Income, Alternative Assets 1.4% and 6.4% in Cash)

Capital Reserves \$16,913,515.75- (All Fixed Income and Cash)

Expendable Fund \$1,521,371 All Fixed Income and Cash)

Total return for the Quarter Ending December 31, 2023 -Managed by Cambridge Trust Co.

Trust Funds (10.7)%

Capital Reserves (4.84) %

Expendable Fund (4.92) %

Rate of returns have increased since Qtr. Ending 9/30/23.


The next (6) month of withdrawals will be light. There is an expected withdrawal from the CBA Expendable Trust due to union negotiations with the Police and Police Supervisor unions. Amount is unknown at this time.

Sub 1% coupons are maturing soon and will be invested in higher interest producing instruments. Cambridge Bank will be putting an emphasis in income production for all funds.

Also, the Trustees voted to transfer ½ of the Alexander Carr fund available income to principal to increase yield. These transferred funds are still considered expendable.

Next meeting Date: April 16, 2024 at 4:30pm

Meeting adjourned at 4:56pm

Approved  4/16/24
CFO