



TOWN OF DERRY

APPLICATION CHECKLIST FOR REVIEW OF VOLUNTARY MERGERS

SUBMISSION ITEMS

- ☐ An application form signed by the applicant and owner of record of the property;
- ☐ A check or cash to include all required fees (\$20.00 per lot)
- ☐ One (1) copy of each recorded subdivision plan for the property, if applicable;
- ☐ One (1) copy of the most recent deeds with description of lots;
- ☐ One (1) copy of the tax map and a current property cards, which may be obtained from the Assessor's Office, located at the Derry Municipal Center, 14 Manning Street, Derry, NH 03038
- ☐ One (1) signed affidavit from the owner, if the owner is not the applicant and the agent;
- ☐ One (1) signed affidavit from the Mortgagee, proving Mortgagee's Consent to the Merger.

NOTICE OF VOLUNTARY MERGER
Pursuant to RSA 674:39-a

Pursuant to the provisions of RSA 674:39-a, the following have made application to the Town of Derry Planning Board.

_____, with a primary address of _____, has certain parcels of land located in Derry, New Hampshire, as described below.

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____, Book/Page _____

(hereinafter "PROPERTY");

The PROPERTY is deemed to be merged and may not be sold separately without subdivision approval of the Derry Planning Board.

Lot Number Retained _____ **Lot Number(s) Deleted** _____

OWNER _____ **Date** _____

Owner – Please Print Name & Title _____

OWNER _____ **Date** _____

Owner – Please Print Name & Title _____

This voluntary merger has been approved by the Town of Derry Planning Board

on _____, 20____. IN WITNESS WHEREOF, the undersigned

have executed the foregoing NOTICE OF VOLUNTARY MERGER.

TOWN OF DERRY PLANNING BOARD

By, _____

Chairman

By, _____

Secretary

AFFIDAVIT

PROPERTY OWNER'S STATEMENT OF MORTGAGES

As required by RSA 674:39-a

I (includes "we"), _____,

hereby attest to the following:

1. I own, or am an authorized agent of a legal entity that owns, property located in the Town of Derry, New Hampshire at the following locations:

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____; Book/Page _____

Address: _____, Parcel ID _____, Book/Page _____

(hereinafter "PROPERTY");

2. I am submitting an application to the Town of Derry to merge the PROPERTY as noted below, and;

Lot Number Retained _____ **Lot Number(s) Deleted** _____

TO BE DETERMINED BY THE TAX ASSESSOR

Date: _____ **By** _____ **Assessor/Designee**

3. There are no mortgages on the PROPERTY (Initial _____)

OR

There are one or more mortgages on the PROPERTY, all of which are held by the mortgagees (mortgage holders) listed by name and address below:

4. I certify I have read RSA 674:39-a, and understand that the lots merged pursuant to this application may not, after the application is approved, be separately transferred without subdivision approval and that the resulting lot shall be assessed and taxed as one lot.

I hereby declare that the statements made in this affidavit are true and correct.

Printed Name

Entity Name (if any)

Signature

Date

Sworn to and subscribed before me this _____ day of _____, 20__ in the
County of Rockingham, State of New Hampshire.

Notary Public / Justice of the Peace

My Commission Expires:

AFFIDAVIT
MORTGAGEE'S CONSENT TO LOT MERGER

As required by RSA 674:39-a

I, _____, hereby declare that I am an officer or
duly authorized agent of _____, having an address
or principal place of business at _____
_____(hereinafter "MORTGAGEE"), which
holds a mortgage on property in the Town of Derry, New Hampshire owned by
_____ and located at the
following address(es):

Address: _____; Parcel ID _____;

Address: _____; Parcel ID _____;

Address: _____; Parcel ID _____;

Address: _____; Parcel ID _____;

(hereinafter "PROPERTY").

I hereby declare that I have actual authority, and am duly authorized, to consent on the
MORTGAGEE's behalf to the merger of the PROPERTY, and I hereby so consent.

Printed Name

Title

Signature

Date

Sworn to and subscribed before me this _____ day of _____, 20____ in the
County of Rockingham, State of New Hampshire.

Notary Public / Justice of the Peace

My Commission Expires:
