



**CERTAIN DERRY MUNICIPAL FACILITIES CLOSED TO THE PUBLIC  
BEGINNING THURSDAY, MARCH 19, 2020 (UNTIL FURTHER NOTICE)  
[www.derrynh.org](http://www.derrynh.org)**

**For Further Information: Dave Caron, Town Administrator 603-432-6100 or [dcaron@derrynh.org](mailto:dcaron@derrynh.org)**

To ensure the safety of Derry residents and our staff while continuing to serve our citizens, the following temporary measures have been implemented indefinitely (unless otherwise noted):

**1) Remain aware and educated about the COVID-19 virus by frequently visiting the following federal and state websites:**

Federal Center for Disease Control - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

State Public Health COVID-19 Website - <https://www.nh.gov/covid19/>

State Bureau of Infectious Disease Control – COVID-19 Fact Sheet – March 17, 2020  
[https://www.derrynh.org/sites/derrynh/files/alerts/nh\\_bureau\\_of\\_infectious\\_disease\\_control\\_-\\_covid-19\\_fact\\_sheet\\_-\\_march\\_17\\_2020.pdf](https://www.derrynh.org/sites/derrynh/files/alerts/nh_bureau_of_infectious_disease_control_-_covid-19_fact_sheet_-_march_17_2020.pdf)

**If you have a COVID-19-related or non-related medical emergency, dial 911; if you have questions regarding COVID-19, dial 211 or 866-444-4211.**

**2) The following adjustments to operations have been implemented – most services can be accessed on-line:**

Derry Municipal Center – Closed to the public; services may be accessed on-line, by phone, by drop boxes at the DMC or via the Drive-Thru window. Please reserve use of the Drive-Thru for those services which cannot be completed on-line (e.g. new motor vehicle registrations). Drive-Thru service is available Mon-Fri. 7AM – 4PM.

Derry Public Library – Closed to the public until April 6.

Taylor Library – Closed to the public until April 6.

Veterans' Hall (Recreation Department) – Closed to the public; all programs suspended through April 6; Registrations may be completed on-line or by contacting the office at 432-6136.

Recreation Facilities – All outside parks and fields are open. Playground equipment is closed.  
**Please practice social distancing!**

Derry Fire Stations – Emergency Personnel remain on duty; stations are closed to non-essential personnel and the public.

Derry Police Department – Emergency Personnel remain on duty; essential services will continue to be provided with limited access to the station.

Transfer Station – Open with regular hours – Customers with needs are advised that attendants will be unable to personally assist with removing items from vehicles. **We have the space – remember, social distancing!**

Derry Schools - – Per order of Governor Sununu, all public schools are closed until at least April 3; please consult the School District website <https://www.sau10.org/> and Pinkerton Academy <https://www.pinkertonacademy.org/#>.

### 3) More specific information on town services:

Derry Municipal Center – Staff will be in the building to process customer requests, including service via our Drive-Thru capabilities. Please note that there are certain services that cannot be completed on-line; please, if possible, use the on-line service.

- a. The Town mails auto registration renewals to you; simply complete and mail with a check to the Town or use the drop off boxes; We'll complete the processing and mail back to you. You may also complete on-line at [https://www.invoicecloud.com/portal/\(S\(2g3fahpsmaadnnkzwgcsjhc\)\)/2/Site.aspx?G=da0f4944-e7f5-4f39-9253-4a4fc5effee1](https://www.invoicecloud.com/portal/(S(2g3fahpsmaadnnkzwgcsjhc))/2/Site.aspx?G=da0f4944-e7f5-4f39-9253-4a4fc5effee1)  
This link is also available for dog licenses, birth, death and divorce certificates.
- b. New Auto Registration – Cannot be completed on-line; please use the Drive-Thru at the DMC or call the Tax Collector's office at 603-432-6106. **Please note that the Governor as of March 17, 2020, directed that all temporary plates issued after March 1, 2020 shall expire on April 30, 2020.**
- c. Boat registrations – Please contact the Tax Collector's Office at 603-432-6106.
- d. Marriage Licenses – Under most circumstances, must be completed in person; please contact the Town Clerk's Office for an appointment 603-432-6105.
- e. Tax Payments – On-line at <https://derrynh.munisselfservice.com/citizens/RealEstate/>, drop box at DMC or via US Mail;
- f. Water/Sewer Payments – On-line at <https://derrynh.munisselfservice.com/citizens/UtilityBilling/>, drop box at DMC or via US Mail;
- g. Voter Registration – Please note that the next election is scheduled for September and registration for state elective office is in June; should you need to register to vote prior to then, please contact the Town Clerk's Office for an appointment 603-432-6105.
- h. Building & Health Permits – Please contact the Code Office at 603-432-6148 or online at [https://fctpermit.com/sites/Derry/derbldg/user\\_logins.asp](https://fctpermit.com/sites/Derry/derbldg/user_logins.asp)
- i. Planning Services – Contract the Planning Department at 603-432-6110 or online at <https://www.derrynh.org/user/216/contact>
- j. Ambulance Billing – May be paid from your invoice or online at <https://www.quickmedclaims.com/>
- k. Fire Prevention Permits – Please contact Fire Administration at 603-432-6751 or online at [https://fctpermit.com/sites/Derry/derfire/user\\_login.asp](https://fctpermit.com/sites/Derry/derfire/user_login.asp)

Library Services – Please check the libraries’ web sites for information on virtual services:

Derry Public Library - <https://www.derrypl.org/>

Taylor Library - <http://www.taylorlibrary.org/>

Recreation Services – Please review on-line <https://www.derrynh.org/parks-recreation> or call the Division at 603-432-6136. Questions regarding leagues (Derry Diamond Athletic Association, Derry Boys Lacrosse, Derry Girls Lacrosse, Derry Soccer Club) should be referred to the various league websites.

Assessing - Please contact the Assessor’s Office for inspections/information 603-432-6104. Most assessing data is available on-line at <http://gis.vgsi.com/derrynh/>. Some inspection services have been modified. Submission of any form or application can be made at the Drive-Thru or placed in the drop box.

Fire – **EMERGENCY DIAL 911** – Fire Administration 603-432-6751

- a) Fire Department facilities will be closed to non-essential personnel.
- b) No station or apparatus tours
- c) Fire permits (Category 1, 2 & 3) will be available online only - no in person permits will be issued at any fire station; please visit the State Division of Forest and Lands website for a permit: <https://nhdfweb.sovsportsnet.net/>.
- d) CPR training and all other public education events are suspended.
- e) Though we appreciate the public’s generosity, we are unable to accept donations of food or any other items at this time.

Derry Police Department – **EMERGENCY DIAL 911** Business line 603-432-6100

- a) Crime reporting shall be accomplished via phone whenever possible at the determination of the officer receiving the request.
- b) Twice monthly Probation and Parole reporting has been discontinued at the Police Headquarters until further notice.
- c) There will be no tours or other non-essential visits to the station.
- d) Any access to the inner lobby will be monitored and screened (usual precaution questions)
- e) Those who appear at the station for service shall be helped through the reception window.
- f) No donations of food shall be accepted.
- g) Screening questions will be asked of those seeking police service either via dispatch or in person on the street.
- h) When possible officers will follow CDC guideline regarding distancing of 6 feet when interacting.
- i) In lieu of taking an operator’s license and registration upon stopping a motor vehicle the office may ask the person to merely hold the document so the officer can read it.
- j) Finger printing requests will not be granted.

- 4) **Public Meetings** – Please continue to review notices and agendas of public meetings on the Town’s homepage [www.derrynh.org](http://www.derrynh.org) at the meeting tab; please note the public hearing tab as well. The Planning Board meeting scheduled for March 18 has been postponed to April 1; the Town Council meeting is still scheduled for March 24. IT and Derry TV personnel are implementing and testing capabilities for remote meetings with citizen involvement as clarified by the Governor’s Office.
- 5) **Community Facilities** – Use of facilities by organizations not affiliated with the Town has been suspended pending further notice.
- 6) **Drop Box location and reminder** – Any transaction which can be completed via US Mail can be dropped off at the Municipal Center drop boxes located at the north entrance to the building and in the Drive-Thru Lane. Please, no cash, and if any questions arise, please contact the Department appropriate to your transaction.