

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2011

DEPARTMENT: EXECUTIVE ACTIVITY CENTER: INFORMATION TECHNOLOGY & GIS

DEPARTMENT MISSION:

It is IT & GIS's objective to provide both application and hardware support for the Town of Derry's end users and computer systems. This effort places an emphasis on basic issues such as; training, expedited help desk support and further application/data development, allowing departments to work more efficiently in providing greater services to Derry's citizens.

DEPARTMENT OBJECTIVES:

- To provide continued solutions for enhanced customer service through on-line solutions.
- Continue to provide educational and application support to all end users.
- Expand network and application redundancy between town facilities via enhanced networking services and our virtualization implementation.
- Implement the MUNIS ASP solution allowing for greater redundancy and security of the Town's financial system/records. This software as a service solution is hosted by MUNIS at their datacenter, with failover capabilities to other datacenters should a disaster strike. All future upgrades, both hardware and software, would be managed by MUNIS.

**Town of Derry, NH
FY 2011 Budget
Activity Center Summary By Category**

| 32 Department: EXECUTIVE DEPT | | Activity Center : INFORMATION TECHNOLOGY | | | | | | |
|-------------------------------------|---------------------------------|--|------------------------|------------------------|-----------------------|-----------------------------|-----------------------------|---------------------------|
| Acct # | Account Description | FY 2008 Revised Budget | FY 2009 Revised Budget | FY 2010 Revised Budget | 2010 Projected Actual | 2011 Department Recommended | 2011 Town Admin Recommended | 2011 Town Council Adopted |
| Personnel Services | | | | | | | | |
| 110 | IT PERMANENT POSITIONS | 122,191 | 125,133 | 131,503 | 131,503 | 134,790 | 134,790 | 134,790 |
| 140 | IT OVERTIME | 1,800 | 2,500 | 3,500 | 3,500 | 4,000 | 4,000 | 4,000 |
| 190 | IT OTHER COMPENSATION | 13,310 | 13,054 | 13,773 | 17,005 | 17,269 | 17,269 | 17,269 |
| 200 | IT EMPLOYEE BENEFITS | 46,938 | 46,391 | 47,812 | 47,812 | 53,147 | 51,910 | 51,910 |
| 240 | IT TUITION REIMBURSEMENT | 2,305 | 0 | 0 | 0 | 0 | 0 | 0 |
| 291 | IT TRAINING & CONFERENCES | 14,125 | 10,725 | 11,025 | 11,025 | 11,300 | 11,300 | 11,300 |
| | TOTAL Personnel Services | 200,669 | 197,803 | 207,613 | 210,845 | 220,506 | 219,269 | 219,269 |
| Operations & Maintenance | | | | | | | | |
| 341 | IT TELEPHONE | 27,925 | 25,036 | 22,605 | 19,805 | 9,185 | 9,185 | 9,185 |
| 342 | IT DATA PROCESSING | 84,399 | 81,199 | 96,025 | 98,600 | 130,976 | 130,976 | 130,976 |
| 390 | IT OTHER PROFESSIONAL SERVICES | 190,000 | 78,031 | 17,085 | 17,085 | 17,085 | 17,085 | 17,085 |
| 430 | IT REPAIRS & MAINTENANCE | 0 | 0 | 2,700 | 2,700 | 2,340 | 2,340 | 2,340 |
| 440 | IT RENTAL & LEASES | 24,842 | 24,786 | 27,387 | 20,527 | 22,121 | 22,121 | 22,121 |
| 550 | IT PRINTING | 6,750 | 6,350 | 6,350 | 6,350 | 6,350 | 6,350 | 6,350 |
| 560 | IT DUES & SUBSCRIPTIONS | 285 | 285 | 795 | 500 | 605 | 605 | 605 |
| 610 | IT GENERAL SUPPLIES | 7,740 | 7,484 | 7,484 | 7,484 | 5,484 | 5,484 | 5,484 |
| 620 | IT OFFICE SUPPLIES | 500 | 650 | 650 | 650 | 650 | 650 | 650 |
| 625 | IT POSTAGE | 900 | 600 | 600 | 200 | 600 | 600 | 600 |
| 630 | IT MAINT & REPAIR SUPPLIES | 3,200 | 3,200 | 1,000 | 1,000 | 3,000 | 3,000 | 3,000 |
| 670 | IT BOOKS & PERIODICALS | 500 | 500 | 500 | 500 | 500 | 500 | 500 |

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|-------------------------------|---|--|------------------------|------------------------|-----------------------|-----------------------------|-----------------------------|---------------------------|
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| 690 | IT OTHER NON CAPITAL | 31,731 | 33,798 | 18,434 | 27,716 | 24,915 | 24,915 | 24,915 |
| | TOTAL Operations & Maintenance | 378,772 | 261,919 | 201,615 | 203,117 | 223,811 | 223,811 | 223,811 |
| | Capital Outlay | | | | | | | |
| 740 | IT MACHINERY & EQUIPMENT | 15,468 | 2,850 | 26,000 | 26,790 | 60,000 | 60,000 | 60,000 |
| | TOTAL Capital Outlay | 15,468 | 2,850 | 26,000 | 26,790 | 60,000 | 60,000 | 60,000 |
| | Transfers | | | | | | | |
| 930 | IT TFR TO CAPITAL PROJECT FUND | 20,000 | 46,000 | 0 | 0 | 0 | 0 | 0 |
| 960 | IT TRANSFERS TO TRUST/AGENCY F | 0 | 26,818 | 48,652 | 48,652 | 0 | 0 | 0 |
| | TOTAL Transfers | 20,000 | 72,818 | 48,652 | 48,652 | 0 | 0 | 0 |
| | Debt Service | | | | | | | |
| 980 | IT DEBT SERVICE | 0 | 1,212 | 921 | 921 | 920 | 920 | 920 |
| | TOTAL Debt Service | 0 | 1,212 | 921 | 921 | 920 | 920 | 920 |
| | TOTAL INFORMATION TECHNOLOGY | 614,909 | 536,602 | 484,801 | 490,325 | 505,237 | 504,000 | 504,000 |

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DERRY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2011 2011 BUDGET

FOR PERIOD 99

| ACCOUNTS FOR: GOV GENERAL FUND | 2009 ACTUAL | 2010 ORIG BUD | 2010 REVISED BUD | 2010 ACTUAL | 2010 PROJECTION | 2011 Adopted | PCT CHANGE |
|-----------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| OTH GOV REVENUE | -5,771.00 | -5,771.00 | -5,771.00 | -5,771.00 | -5,771.00 | -5,771.00 | .0% |
| SERVICE REVENUE | -282.00 | -1,000.00 | -1,000.00 | -324.00 | -500.00 | -1,000.00 | .0% |
| MISC REVENUE | -45.89 | .00 | .00 | -23.24 | -25.00 | .00 | .0% |
| INTERFUND TFR IN | .00 | .00 | .00 | .00 | .00 | -34,515.00 | .0% |
| OTH FINANCING SOURCE | -4,299.86 | .00 | .00 | .00 | .00 | .00 | .0% |
| INFORMATION TECHNOLOGY | -10,398.75 | -6,771.00 | -6,771.00 | -6,118.24 | -6,296.00 | -41,286.00 | 509.7% |