

# **PERSONNEL**

# **SUMMARY**

# Personnel Summary FY 2012

Job Title	FY 2011		FY 2012		Job Title	FY 2011		FY 2012		Job Title	FY 2011		FY 2012	
	FT	PT	FT	PT		FT	PT	FT	PT		FT	PT	FT	PT
<b>Executive</b>														
Council (elected)					Director	1		1		Chief	1		1	
Treasurer (elected)		7			Deputy Director	1		1		Executive Secretary	1		1	
Town Administrator		1		1	Executive Secretary	1		1		Secretary		1		1
Executive Secretary to TA		1		1	Superintendent of Operations	1		1		EMS Director	1		1	
HR Director / Assistant TA		1		1	Engineering Coordinator	1		1		Director Fire Prevention	1		1	
HR Coordinator		1		1	Environmental Coordinator	1		1		Fire Inspector	1		1	
IT/GIS Manager		1		1	Engineering Tech II	2		2		Chief Mechanic	1		1	
Computer Support Specialist		1		1	Computer Specialist	1		1		Battalion Chief	1		1	
Cable Facility Coordinator		1		1	Utility Customer Service & Billing Clerk	1		1		Captain	4		4	
Assistant Cable Facility Coordinator		1		1	Code Enforcement Officer	1		1		Lieutenant	12		12	
		8		8	Building Inspector		1		1	Firefighters	47		45	
					Secretary / Receptionist	1		1		Director Communications	1		1	
					Building Specialist	1		1		Dispatchers	6		8	
					Custodian II	4		4						
					Highway Crew Chief	1		1						
					Highway Mechanical Equipment Operator II	10		10						
					Chief Mechanic	1		1						
					Mechanic II	2		2						
					Chief Operator	1		1						
					Mechanics & Electrical Technician II	1		1						
					Mechanical & Electrical Technician I	1		1						
					Utility Worker	4		4						
					Water System Operator I	2		2						
					Chief Water System Operator	1		1						
					Sewer Treatment Operator II	1		1						
					Laborer (Water)	1		1						
					Transfer Station Crew Chief	1		1						
					Recycling Coordinator	1		1						
					Transfer Station MEO II	1		1						
					Transfer Station MEO III	1		1						
					Transfer Station Laborer	4		4						
					Scale Weigh Master	1		1						
					Director of Parks & Recreation	1		1						
					Recreation Coordinator	1		1						
					Recreation Program Assistant	1		1						
					Program & Operations Assistant	1		1						
					Crew Chief	1		1						
					Landscaping Coordinator	1		1						
					Projects Coordinator	1		1						
					Laborer II	2		2						
						55		55						
<b>Department of Public Works</b>														
					Secretary / Receptionist	1		1						
					Building Specialist	1		1						
					Custodian II	4		4						
					Highway Crew Chief	1		1						
					Highway Mechanical Equipment Operator II	10		10						
					Chief Mechanic	1		1						
					Mechanic II	2		2						
					Chief Operator	1		1						
					Mechanics & Electrical Technician II	1		1						
					Mechanical & Electrical Technician I	1		1						
					Utility Worker	4		4						
					Water System Operator I	2		2						
					Chief Water System Operator	1		1						
					Sewer Treatment Operator II	1		1						
					Laborer (Water)	1		1						
					Transfer Station Crew Chief	1		1						
					Recycling Coordinator	1		1						
					Transfer Station MEO II	1		1						
					Transfer Station MEO III	1		1						
					Transfer Station Laborer	4		4						
					Scale Weigh Master	1		1						
					Director of Parks & Recreation	1		1						
					Recreation Coordinator	1		1						
					Recreation Program Assistant	1		1						
					Program & Operations Assistant	1		1						
					Crew Chief	1		1						
					Landscaping Coordinator	1		1						
					Projects Coordinator	1		1						
					Laborer II	2		2						
						55		55						
<b>Finance Department</b>														
Chief Financial Officer					Chief Financial Officer	1		1		Chief	1		1	
Controller		1		1	Controller	1		1		Executive Secretary	1		1	
Senior Accountant		1		1	Senior Accountant	1		1		Captain	1		1	
Bookkeeper		1		1	Bookkeeper	1		1		Lieutenant	2		2	
Senior Bookkeeper		1		1	Senior Bookkeeper	1		1		Sergeant	5		5	
Payroll and Benefit Specialist		1		1	Payroll and Benefit Specialist	1		1		Police Officer	9		8	
Assessor		1		1	Assessor	1		1		Secretary	40		39	
Deputy Assessor		1		1	Deputy Assessor	1		1		Dispatcher	3		3	
Secretary I		1		1	Secretary I	1		1		Receptionist	5		5	
Secretary III		1		1	Secretary III	1		1		Evidence Clerk	1		1	
Tax Collector/Municipal Agent		1		1	Tax Collector/Municipal Agent	1		1		Animal Control Officer	1		1	
Deputy Tax Collector/Municipal Agent		4		4	Deputy Tax Collector/Municipal Agent	4		4		Mechanic II	1		1	
Customer Service Assistant		1		1	Customer Service Assistant	1		1		Prosecutor	1		1	
Human Services Administrator		1		1	Human Services Administrator	1		1		Part-time Prosecutor Assistant	1		1	
Secretary II		1		1	Secretary II	1		1		Network Administrator	1		1	
						18		18						
<b>Planning</b>														
Planning Director		1		1	Planning Director	1		1						
Planning Assistant		1		1	Planning Assistant	1		1						
						2		2						
<b>Total</b>														
						236		236						
						25		25						
						234		234						
						26		26						