

# PERSONNEL

# SUMMARY

# Personnel Summary FY 2012

Job Title	FY 2011		FY 2012		Job Title	FY 2011		FY 2012	
	FT	PT	FT	PT		FT	PT	FT	PT
<b>Executive</b>									
Council (elected)									
Treasurer (elected)		7							
Town Administrator		1		1					1
Executive Secretary to TA	1								
HR Director / Assistant TA	1								
HR Coordinator	1								
IT/GIS Manager	1								
Computer Support Specialist	1								
Cable Facility Coordinator	1			1					
Assistant Cable Facility Coordinator	1								
	8	8		9					
<b>Town Clerk</b>									
Town Clerk (elected)	1		1						
Deputy Town Clerk		1		1					
Supervisors of the Checklist (elected)		3		3					
	1	4		4					
<b>Finance Department</b>									
Chief Financial Officer	1		1						
Controller	1		1						
Senior Accountant	1		1						
Bookkeeper	1		1						
Senior Bookkeeper	1		1						
Payroll and Benefit Specialist	1		1						
Assessor	1		1						
Deputy Assessor	1		1						
Secretary I	1		1						
Secretary III	1		1						
Tax Collector/Municipal Agent	1		1						
Deputy Tax Collector/Municipal Agent	4		4						
Customer Service Assistant	1		1						
Human Services Administrator	1		1						
Secretary II	1		1						
	18	1	18	1					
<b>Planning</b>									
Planning Director	1		1						
Planning Assistant	1		1						
	2	0	2	0					
<b>Department of Public Works</b>									
Director	1		1						
Deputy Director	1		1						
Executive Secretary	1		1						
Superintendent of Operations	1		1						
Engineering Coordinator	1		1						
Environmental Coordinator	1		1						
Engineering Tech II	2		2						
Computer Specialist	1		1						
Utility Customer Service & Billing Clerk	1		1						
Code Enforcement Officer	1		1						
Building Inspector	1		1						
Secretary / Receptionist	1		1						
Building Specialist	1		1						
Custodian II	4		4						
Highway Crew Chief	1		1						
Highway Mechanical Equipment Operator II	10		10						
Chief Mechanic	1		1						
Mechanic II	2		2						
Chief Operator	1		1						
Mechanic & Electrical Technician II	1		1						
Mechanical & Electrical Technician I	1		1						
Utility Worker	4		4						
Water System Operator I	2		2						
Chief Water System Operator	1		1						
Sewer Treatment Operator II	1		1						
Laborer (Water)	1		1						
Transfer Station Crew Chief	1		1						
Recycling Coordinator	1		1						
Transfer Station MEO II	1		1						
Transfer Station MEO III	1		1						
Transfer Station Laborer	1		1						
Scale Weigh Master	1		1						
Director of Parks & Recreation	1		1						
Recreation Coordinator	1		1						
Recreation Program Assistant	1		1						
Program & Operations Assistant	1		1						
Crew Chief	1		1						
Landscaping Coordinator	1		1						
Projects Coordinator	1		1						
Laborer II	2		2						
	55	6	55	6					
<b>Fire Department</b>									
Chief		1		1					
Executive Secretary		1		1					
Secretary		1		1					
EMS Director		1		1					
Director Fire Prevention		1		1					
Fire Inspector		1		1					
Chief Mechanic		1		1					
Battalion Chief		1		1					
Captain		4		4					
Lieutenant		12		12					
Firefighters		47		45					
Director Communications		1		1					
Dispatchers		6		8					
		80		80					
<b>Public Health Department</b>									
Public Health Network Coordinator (grant)		1		1					
Health Officer		1		1					
Admin. Program Assistant		1		2					
		1		2					
<b>Police Department</b>									
Chief		1		1					
Executive Secretary		1		1					
Captain		2		2					
Lieutenant		5		5					
Sergeant		9		8					
Police Officer		40		39					
Secretary		3		3					
Dispatcher		5		5					
Receptionist		1		1					
Evidence Clerk		1		1					
Animal Control Officer		1		1					
Mechanic II		1		1					
Prosecutor		1		1					
Part-time Prosecutor Assistant		1		1					
Network Administrator		1		1					
		71		70					
		3		3					
		80		80					
<b>Total</b>									
	236	25	234	26					
	FT	PT	FT	PT					