



TOWN OF DERRY
14 Manning St
Derry, New Hampshire 03030

SIGN PERMIT APPLICATION

Note: you must fill out one application per sign			
Application No #	Dates Issues:	Permit Number:	
SITE	APPLICANT		
Address	CO. Name		
PARCEL ID	Address		
ZONE	Telephone #		
Owner of Sign	Owner of land & building		
Mailing Address	Mailing Address		
Telephone	Telephone		
Section One - Sign Type	TOWN REQUIREMENTS		
Sign Manufacturer's UL#	Is an engineered stamp required?	Y	N
Company	Base inspection required?	Y	N
	Electrical inspection required?	Y	Non-Illuminated
	Replacing an existing sign? If yes, existing sign = _____ s.f.		
Telephone	Installing on existing base/pole?	Y	N
Electric Permit # for Sign	If new sign is larger-proof req'd existing foundation can support it		
Section Two - Pylon Sign Second cabinet	SIGN INSTALLER - UL# (if different from manufacturer)		
Sign Manufacturer's UL#	Company name		
Company	Mailing Address		
Mailing Address	UL #		
Telephone	Telephone		
Electric Permit # for Sign	Cert. of Insurance #		
Section Three - Pylon Sign Third cabinet	ELECTRICAL CONTRACTOR (electrical work to hook sign up)		
Sign Manufacturer's UL#	License #		
Company	Name		
Mailing Address	Address		
Telephone	Telephone		
Electric Permit # for Sign			
SIGN TYPE: ___ New Sign ___ Replacement ___ Renovated ___ Face Replacement ___ Relocated sign ___ On-Premise ___ Off-Premise ___ One-Face ___ Two Faced ___ Ground ___ Wall ___ Roof ___ Projecting ___ Other			
Lighting: ___ Non-Illuminated ___ Internal Illumination ___ External Illumination ___ Fluorescent ___ Incandescent ___ Neon ___ LED ___ Other: _____ Size: Total _____ sq. ft of proposed sign			
Location: Distance from ground to: bottom of sign _____ feet, top of sign: _____ feet Proposed setback(s) from property line(s): _____ feet from _____ Street _____ feet from _____ Street		<input type="checkbox"/> Attach DRAWING showing sign, size, location & overall height. <input type="checkbox"/> Attach PLOT PLAN showing placement of freestanding sign on property <input type="checkbox"/> ENGINEERING STAMP required if pole sign is over 20' high and/or cabinet greater than 60 sq feet. <input type="checkbox"/> Separate ELECTRIC PERMIT is required to wire the sign to the panel box by a licensed electrician.	
Does sign project over public property or sidewalk? Y N If yes, by how much _____ Building frontage _____ feet Lot Frontage _____ feet			
Signature of Applicant _____ Check # _____ Printed Name _____ Amount Recd _____			
Code Approval _____ Date _____ Permit Clerk _____			