

# TOWN OF DERRY

## Application for USE OF TOWN FACILITIES

Applicant: Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(responsible representative)  
Address: \_\_\_\_\_  
\_\_\_\_\_

Organization: \_\_\_\_\_ (if applicable)

Function: \_\_\_\_\_ (name) \_\_\_\_\_  
(Anticipated number of participants)

Please check off:

- Adams Memorial Building - grounds  
 Municipal Center  
\_\_\_\_\_ Location  
 Municipal Parking Lot  
 Wall Street  
 Abbott Street  
 East Broadway  
 Municipal Center  
 Other \_\_\_\_\_ (specify)

Date(s) \_\_\_\_\_ Time: from \_\_\_\_\_ to \_\_\_\_\_

Insurance: \_\_\_\_\_ (name)  
\_\_\_\_\_ (address)

Set Up: Auditorium Style \_\_\_\_\_ (please check)  
Special Seating: \_\_\_\_\_ (please check) please explain below  
\_\_\_\_\_

Police Detail: \_\_\_\_\_ Yes \_\_\_\_\_ No    Televised: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Visual Aids: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explain: \_\_\_\_\_

The undersigned certifies that he/she is familiar with the rules and regulations of the Town of Derry for Use of Town Facilities and that such rules and regulations will be enforced by said user. Amplification, electrical or mechanical equipment of the Town shall not be used or tampered with by applicants, their agents or attendees! The undersigned accepts full responsibility for any and all damages to Town property which may occur while used by the applicant and releases the Town of all personal liability during the use of Town property. User hereby agrees to provide prompt and proper settlement of claims for damage. All rules relating to the use of the Town facilities are hereby accepted and they are hereby made a part of this agreement.

\_\_\_\_\_  
(Signature of Applicant)

Office use only:

Received: \_\_\_\_\_ (date)

Fee Paid: \_\_\_\_\_ (amount)  
(\$80 each location / four hour increments)

Approved by: \_\_\_\_\_

Please make checks payable to : Town of Derry

Denied: \_\_\_\_\_

(June 2002)

Date: \_\_\_\_\_