



STAFF REPORT

AGENDA ITEM #: 16-98
COUNCIL MTG OF: September 20, 2016
FROM: S. Daly, Acting Town Administrator
OFFERED BY: M. Gagnon, Fire Chief
PREPARED BY: S. Jackson, Assistant Fire Chief
SUBJECT: Town Code Update – Chapter 51: Fire Prevention

PURPOSE

Recommendation to update the Fire Prevention Code within the Town Code

TOWN ADMINISTRATOR COMMENTS:

Consolidation of the various elements of the Town Code that deal with fire prevention and fees for fire department issued permits and associated fines is a practical idea. It will bring clarity and efficiency to its reading and understanding by permit applicants and ease of administration to the fire prevention bureau of the Town. These are all positive changes that are of significance to public safety and of no appreciable burden to permit holders. I recommend that the Council adopt the proposed amendments.

BACKGROUND:

The Derry Fire Department has not updated the Town Code in several years. This proposal will bring the Town Fire Code into compliance with the most up to date National Fire Prevention and Life Safety Codes. The goal of this recommended language is to consolidate all fire department related language into one chapter. The new "Chapter 51 – Fire Prevention Code" includes all fire department related language that was originally listed in Chapter 32, Chapter 36, and Chapter 50 as well as newly proposed language and fees; all fire department related language that was listed in Chapter 32, Chapter 36 and Chapter 50 is proposed for deletion.

DISCUSSION:

The purpose of this chapter is to provide property owners, building occupants, developers, contractors, and any other stakeholders the specific requirements of the Town of Derry with regards to the procedures and enforcement of the fire prevention laws, codes, and regulations. The Town of Derry utilizes the current adopted forms of Saf-C 6000, The New Hampshire State Fire Code, The New Hampshire Building Code as adopted by RSA 155-A, and the Property Maintenance Code as adopted in Chapter 30, section 30-6. A review of area communities was conducted when preparing the proposed fee schedule.

FISCAL IMPACT:

Potential revenue to the Town as a result of proposed fee schedule update will increase by approximately 15 percent (i.e. \$5,000 based on FY2016 actual revenues). See attached fee schedule.

RECOMMENDED ACTION BY COUNCIL:

Approval of recommended Town Code "Chapter 51 – Fire Prevention Code". Approve deletion of existing fire department related language in Chapter 32, Chapter 36 and Chapter 50.

RECOMMENDED MOTION:

I MOVE THAT THE TOWN COUNCIL adopt Ordinance #2016-002 as follows ... *(Read the lead-up language of the Ordinance **DON'T READ THE BODY**, i.e. the ordinance itself_and the closing)*

Vote required: Simple majority of the Councilors present.

Attachments: Marked up copy of all proposed changes
 Resolution #2016-002

Proposed Fire Department Fee Schedule

	Proposed	Existing
Assembly Permit	\$50	\$50
Gas Burner Installation	\$50	\$50
Oil Burner Installation	\$50	\$50
Gas Piping Installation	\$50	\$50
Underground Storage Tanks	\$25	
Installation or Modification of an Automatic Sprinkler System	\$1.00 per sprinkler head or \$50 min	
Installation of a Standpipe	\$50	
Installation or Modification of a Fire Alarm System	\$1.00 per device or \$50 min	
Installation or Modification of Fixed Fire Suppression System	\$75	
Plan Review	\$0.025 sq/ft of affected area	
Day Care Facilities		
Families	\$25	\$25
Group	\$50	\$50
Center	\$75	\$75
Blasting Permit	\$75	\$75
Re-Inspection	\$50	\$50
Incident Reports		
Fire report - less than one year	\$20	\$20
Fire report - more than one year	\$25	\$25
Emergency Medical Services	\$15	\$15
Application for master box number and basic connection	\$150	\$150
Application for radio box number and programming	\$50	\$50
Municipal alarm circuit extension charge (per pole span)	\$100	\$100
Master box disconnect service call (Temporary physical disconnection)	\$50	\$50

Master box reconnect service call (Required if not on same day as disconnect)	\$50	\$50
Master box "short arm" service call (per incident)	\$25	\$25
Application for Fire Alarm Listed Agent	\$25	\$25
Testing fee for Fire Alarm Listed Agent	\$25	\$25
Listed agent short arm	\$60	\$60
Listed agent master box key	\$10	\$10
Radio box monitoring fees for non-Derry occupancies		
Commercial radio box	\$25 per month / \$300 per year	\$25 per month / \$300 per year
Residential radio box	\$20 per month / \$240 per year	\$20 per month / \$240 per year
Municipal radio box	No Charge	No Charge
False alarm charges		
First five alarms in excess of the limit	\$50 per alarm	\$50 per alarm
All false alarms in excess of the first five above the limit	\$100 per alarm	\$100 per alarm