



STAFF REPORT
Public Hearing 11/21/17

AGENDA ITEMS #: 17-147; 17-150; 17-151; 17-152
COUNCIL MTG. OF: November 7, 2017
FROM: David Caron, Town Administrator
OFFERED BY: Chief Edward B. Garone
PREPARED BY: Captain George R. Feole
SUBJECT: Grants from the NH Highway Safety Agency; STEP Patrols, DWI Patrols, Pedestrian/Bike Patrols and Distracted Driving Patrols

PURPOSE

To accept grants from the NH Highway Safety Agency for DWI Patrols, Pedestrian/Bike Patrols and Distracted Driving Patrols and to schedule a public hearing and subsequently accept a grant for Sustained Traffic Enforcement Patrol (STEP) Patrols.

TOWN ADMINISTRATOR COMMENTS

The Council is encouraged to accept grants for DWI Patrols, Pedestrian/Bike Patrols and Distracted Driving Patrols at the November 7 meeting, and to schedule a public hearing for November 21 on the STEP Patrols, and to accept this grant after the public hearing.

BACKGROUND

Periodically, the NH Highway Safety Agency distributes funds to support selective traffic enforcement patrols.

The Police Department has received contracts for four such programs. The first, entitled Sustained Traffic Enforcement (STEP), the second, DWI Patrols, the third, Pedestrian/Bicycle Patrols and the fourth, Distracted Driving Patrols, all run from October 1, 2017 through September 30, 2018. The Sustained Traffic Enforcement Patrol grant provides **\$18,882.28** in funding. The DWI Patrols grant provides **\$9,766.68** in funding. The Pedestrian/Bicycle Patrols grant provides **\$6,511.13** and the Distracted Driving Patrols grant provides funding of **\$6,987.55**.

The NH Highway Safety Agency will reimburse the Town for 100% of the salary-related expenses plus associated roll up costs for all hours worked under the grants. The Town is responsible for in kind cost matches for each grant.

Enforcement patrols will be scheduled throughout the grant period as one-man patrols. Officers assigned will be reimbursed at their respective overtime rate.

DISCUSSION

Authorize the Town Administrator and Chief of Police to execute the grant contracts as indicated in the grant packets and authorize the Town Administrator to accept and expend the funds, on behalf of the Town, if the contracts are approved as submitted.

FISCAL IMPACT

The acceptance of these funds will have minimal impact on the budget since all salary and attendant roll up costs are reimbursed by the NH Highway Safety Agency and all matching costs are already budgeted in the department's operating budget.

RECOMMENDED ACTION BY COUNCIL

The Town Council move to authorize the Town Administrator to sign the contracts and execute any associated documents with the NH Highway Safety Agency.

RECOMMENDED MOTIONS

- 1) Schedule a public hearing on Resolution #2017-074 for November 21, 2017 (>\$10,000);
- 2) Motion to adopt Resolution #2017-076;
- 3) Motion to adopt Resolution #2107-077;
- 4) Motion to adopt Resolution #2107-078.

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