

AGENDA ITEM #: 18-28
COUNCIL MTG OF: March 6, 2018
FROM: Dave Caron, Town Administrator
OFFERED BY: Michael J. Gagnon, Fire Chief
PREPARED BY: Michael J. Gagnon, Fire Chief
SUBJECT: Inter-Municipal Agreements - Chester Ambulance and Dispatch Contracts

STAFF REPORT

PURPOSE:

Authorize the Town Administrator to sign NH RSA 53-A compliant inter-municipal agreements to continue providing ambulance transport and fire/EMS dispatch services for the Town of Chester, NH.

TOWN ADMINISTRATOR COMMENTS:

The Town of Derry has provided ambulance transport and fire/EMS dispatch services for the Town of Chester, NH since 1972. This partnership has proven beneficial for both communities. Chester receives high quality fire/EMS dispatch services and EMS patient care and transport of the residents and visitors of their community, while Derry receives revenue from the approved annual subsidy, as well as, invoicing ambulance customers for services provided. This additional revenue is utilized to offset the overall expenses of the fire department budget. It is recommended that the Derry Town Council approve the continuation of these inter-municipal agreements.

BACKGROUND:

The Derry Fire Department has provided ambulance transport and fire/EMS dispatch services for the Town of Chester for 46 years. The Fire Department provides this service without additional manpower or equipment. These agreements provide for an annual subsidy to cover expenses associated with the contracts, as well as, patient invoices that remain uncollected. Customers who utilize the ambulance service from Chester are invoiced in the same manner as other customers; Town of Derry Administrative Regulation regarding ambulance billing and collections is adhered to for all customers in a consistent fashion. It is recommended that the Derry Town Council approve the continuation of these inter-municipal agreements.

DISCUSSION:

The Derry Fire Department and Chester Fire Department have worked together in a cooperative manner for many years. The current Ambulance Service Transport contract is set to expire at midnight on June 30, 2018; while the current Fire and EMS dispatch contract is set to expire in two years; this contract – if approved, would supersede the last two years of the existing fire/EMS dispatch contract and extend that contract for an additional 8 years.

FISCAL IMPACT:

The negotiated annual subsidy for providing this **ambulance transport services** is as follows:

TERM	ANNUAL PAYMENT
YEAR 1 (JULY 1, 2018 - JUNE 30, 2019)	\$83,896
YEAR 2 (JULY 1, 2019 - JUNE 30, 2020)	\$85,574
YEAR 3 (JULY 1, 2020 - JUNE 30, 2021)	\$87,713
YEAR 4 (JULY 1, 2021 - JUNE 30, 2022)	\$90,125
YEAR 5 (JULY 1, 2022 - JUNE 30, 2023)	\$92,829
YEAR 6 (JULY 1, 2023 - JUNE 30, 2024)	\$95,614
YEAR 7 (JULY 1, 2024 - JUNE 30, 2025)	\$98,482
YEAR 8 (JULY 1, 2025 - JUNE 30, 2026)	\$101,437
YEAR 9 (JULY 1, 2026 - JUNE 30, 2027)	\$104,480
YEAR 10 (JULY 1, 2027 - JUNE 30, 2028)	\$107,614

The negotiated annual subsidy for providing **fire and EMS dispatch services** is as follows:

TERM	ANNUAL PAYMENT
YEAR 1 (JULY 1, 2018 - JUNE 30, 2019)	\$33,434
YEAR 2 (JULY 1, 2019 - JUNE 30, 2020)	\$34,103
YEAR 3 (JULY 1, 2020 - JUNE 30, 2021)	\$35,126
YEAR 4 (JULY 1, 2021 - JUNE 30, 2022)	\$36,180
YEAR 5 (JULY 1, 2022 - JUNE 30, 2023)	\$37,265
YEAR 6 (JULY 1, 2023 - JUNE 30, 2024)	\$38,383
YEAR 7 (JULY 1, 2024 - JUNE 30, 2025)	\$39,534
YEAR 8 (JULY 1, 2025 - JUNE 30, 2026)	\$40,720
YEAR 9 (JULY 1, 2026 - JUNE 30, 2027)	\$41,942
YEAR 10 (JULY 1, 2027 - JUNE 30, 2028)	\$43,200

RECOMMENDED ACTION BY COUNCIL:

Authorize the Town Administrator to sign these updated inter-municipal agreements with the Town of Chester, NH for Ambulance Transport and Fire/EMS Dispatch Services from FY 2019 thru FY 2028.

RECOMMENDED MOTION: See attached Resolution 2018-012