



## STAFF REPORT

*Public Hearing 10-1-19*

AGENDA ITEM #: #19-112  
COUNCIL MTG OF: September 17, 2019  
FROM: David Caron, Town Administrator  
OFFERED BY: Chief Edward B. Garone  
PREPARED BY: Captain George R. Feole  
SUBJECT: Grants from the NH Highway Safety Agency for; STEP Patrols, Distracted Driving, Pedestrian/Bicycle Patrols, and DWI Patrols

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### PURPOSE

To schedule a public hearing and subsequently accept grants from the NH Highway Safety Agency for Sustained Traffic Enforcement Patrol (STEP) Patrols, Distracted Driving Patrols, Pedestrian/Bicycle Patrols, and DWI Patrols.

### TOWN ADMINISTRATOR COMMENTS

The Derry Police Department annually applies for and receives grants from the Department of Safety to help defray costs associated with targeted patrols and other activities. The Council is encouraged to schedule a public hearing for October 1 and thereafter vote to accept these funds.

### BACKGROUND

Periodically, the NH Highway Safety Agency distributes funds to support selective traffic enforcement patrols and or equipment.

The Police Department has received a contract for four such programs as follows;

- Sustained Traffic Enforcement (STEP) - **\$13,466 = 40 4-hour Patrols**
- Distracted Driving - **\$6,733 = 20 4-hour Patrols**
- Pedestrian/Bicycle Patrols - **\$6,733 = 20 4-hour Patrols**
- DWI Patrols - **\$6,733 = 20 4-hour Patrols**

The four grants total **\$33,665**.

The NH Highway Safety Agency will reimburse the Town for 100% of the salary-related expenses plus associated roll up costs for all hours worked under the grants. The Town is responsible for in kind cost matches for the 4 patrol grants totaling **\$8,416.25**. Those costs are soft match costs and are funds already budgeted for administering the grants, prosecuting any cases resulting from the enforcement efforts and equipment costs associated with conducting the patrols i.e. vehicle and fuel costs.

Enforcement patrols will be scheduled throughout the grant period as one-man patrols. Officers assigned will be reimbursed at their respective overtime rate.

### DISCUSSION

Authorize the Town Administrator and Chief of Police to execute the grant contracts as indicated in the grant packet and authorize the Town Administrator to accept and expend the funds, on behalf of the Town.

FISCAL IMPACT

The acceptance of these funds will have minimal impact on the budget since all salary and attendant roll up costs are reimbursed by the NH Highway Safety Agency and all matching costs are already budgeted in the department's operating budget.

RECOMMENDED ACTION BY COUNCIL AND MOTION

Please see Resolution #2019-058 for action after the October 1 public hearing.

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