

**STAFF REPORT**

AGENDA ITEM #: 19-127  
COUNCIL MTG OF: November 5, 2019  
FROM: Dave Caron, Town Administrator  
OFFERED BY: Michael J. Gagnon, Fire Chief  
PREPARED BY: Michael J. Gagnon, Fire Chief  
SUBJECT: Enhanced 911 Street Address and Mapping Project

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**PURPOSE:**

Recommendation to accept State of NH Division of Emergency Services and Communications (DESC) Enhanced 911 mapping data and associated documents for Derry, NH compiled as of May 13, 2019 at the request of the Town of Derry.

**TOWN ADMINISTRATOR COMMENTS:**

*During the preparation of recent mapping data, Town Staff worked closely with DESC to ensure the maps and data accurately reflect the current addressing and geographical layout of the Town of Derry. The map series depicts the locations and addresses for structures as well as other pertinent landmarks in the Town. Once mapping data is accepted by the Town, the data will be used by the State Emergency Communications Center; in addition - Derry Fire and Police will be provided updated electronic mapping data for use in their respective CAD systems.*

**BACKGROUND:**

On August 14, 2012 - The Derry Town Council requested and authorized DESC to collect and verify all addresses and mapping data in the Town of Derry. The Town was aware that several other communities were already in the queue for this DESC mapping service, and it would be several years before completion. On May 23, 2012 – the Derry Planning Board approved changes in the Land Use Regulations for naming and numbering of new streets in a method recommended by DESC. The DESC initiated the mapping data information gathering process in 2016 and forwarded updated mapping data to the Town in May 2019. Town Staff performed due diligence verification audits of mapping data provided by DESC. All information not subject to Right-to-Know Law.

**DISCUSSION:**

In addition to mapping data, DESC has identified areas of concern with some existing addresses (*Acknowledgment of Nonstandard Addressing*) that may have the potential to cause delays in response for public safety personnel during an emergency. Town Staff will continue to evaluate this document and take appropriate action as deemed necessary.

**FISCAL IMPACT:**

This mapping update was provided by DESC at no cost to the Town of Derry. Once data is accepted, updated electronic mapping data will be provided to the Town of Derry at no additional cost.

**RECOMMENDED ACTION BY COUNCIL:**

Accept State of NH Division of Emergency Services and Communications (DESC) Data Capture and Acknowledgment of Nonstandard Addressing documents; and execute Data Release Agreement between DESC and the Town of Derry.

**RECOMMENDED MOTION:**

See attached Resolution #2019-065