

STAFF REPORT

AGENDA ITEM #: 19-142
COUNCIL MTG OF: December 17, 2019
FROM: Dave Caron, Town Administrator
OFFERED BY: Administration
PREPARED BY: Mark A. Fleischer, Accounting Manager
SUBJECT: Accept and Expend FEMA Funds

INTRODUCTION: To accept and expend administrative funds received from FEMA related to the March 2018 snowstorm.

TOWN ADMINISTRATOR COMMENTS

The Town Council is encouraged to approve the acceptance and expenditure of FEMA funds received by the Emergency Management Department.

BACKGROUND

Due to a disaster declaration, the Town was reimbursed in FY2018 \$108,063.17, 75% of the eligible costs totaling \$144,080.23, for snow removal associated with the 3/13-3/14/18 winter storm. At the time of the submission of the reimbursement request, the Town was eligible and chose to participate in FEMA's pilot Public Assistance Alternative Procedures Direct Administrative Cost (PAAP DAC) program. This program provides an additional 5% of the eligible costs related to a declaration to fund administrative costs related to the disaster as well as future emergency management activities.

DISCUSSION

Under this program, the Town was eligible to receive \$6,344.59(144,080.23 x 5%). Administrative Costs related to this event amounted to \$859.42 leaving a balance of \$5,485.17 that was eligible to be spent on Emergency Management related supplies and activities. FEMA approved the Town's expenditure request of \$4,960.00 for the following items: (12) CERT Emergency Response Backpacks and (2) AM Radio Flashing Alert Signs w/ Posts, Post Foundations and Controllers. As with all FEMA event reimbursements, there is a 25% cost share to the Town.

The following locations are under consideration for the flashing alert signs:

- 1) West Broadway between Fordway and town line (facing eastbound traffic)
- 2) Webster's Corner in the area of closest trailer park (facing northbound traffic)
- 3) Hampstead Rd in the area of the fire station (facing westbound traffic or both directions if feasible on one signpost).

FISCAL IMPACT

The Town has received 75% of \$4,960.00 or \$3,720.00. The balance of \$1,240.00, which represents the town's cost share of 25%, will be absorbed within the Emergency Management department's budget, Acct. # 140001.

RECOMMENDED ACTION & MOTION BY COUNCIL

I move the adoption of Resolution #2019-071 (Please read the Resolution).