

**Town of Derry**  
**Legislative Committee**  
**Bylaws**

**I. Mission**

The Legislative Committee is to bring together the Town's elected state delegation with representatives of town government and the School District to review, discuss and collaborate on state issues which are important to the Derry community and its taxpayers.

**II. Goals**

1. Maintain open lines of communications between town government, the School District and the Town's elected state delegation.
2. Identify existing and proposed legislation, the impact upon the Derry community, and to develop strategies and positions to advocate, amend, support or defeat the legislation, all in the best interest of the Derry community.
3. Provide a forum for all participants to better understand the challenges and opportunities faced by the participants in their respective roles and responsibilities and develop strategies to address those challenges and maximize those opportunities.
4. Create an atmosphere whereby elected state representatives, supported by town government and the School District, can take a leadership role at the State level advocating for interests which benefit the Derry community.

### **III. Membership**

**A.** Three members of the Derry Town Council appointed by the Chair;

Three members of the Derry Cooperative School Board appointed by the School Board or other process as determined by the School Board;

Terms for the Committee shall be determined by the Appointing Authority

**B. *Invited Members***

Ten State Representatives elected by Derry voters;

One State Senator elected by Derry voters;

### **IV. Officers**

The Town Council shall appoint the Chair of the Committee from among the three Council appointees. The Chair shall preside at all meetings of the Committee when he or she is present and shall direct the work of the Committee. The Chair may appoint chairs of any sub-committees from the membership as approved by the Committee. The chair shall submit a report to the Town Council during the month of January similar to the provisions of Section 4.8 in the Town Charter as required of Standing Committees. The Chair shall set the agenda, send the approved minutes to the Town Clerk and post notices of Task Force meetings and give notice to members when necessary.

The Derry Cooperative School Board shall appoint the Vice Chair from among the three School Board appointees and shall assume all duties and powers of the chairperson in his or her absence. The Vice Chair shall assist the Chair in all Committee planning and activities, including setting the agenda.

The Secretary shall keep minutes of all meetings and proceedings of the Task Force and record any action taken.

## **V. Meetings**

The Committee meetings shall be open to the public in accordance with NH RSA 91-A and be held quarterly or more often at the call of the Chair. The time and place of each meeting shall be posted in accordance with these requirements. All meetings will be held in accordance with the Derry Town Charter and will follow Robert's Rules of Order.

## **VI. Quorum**

A quorum shall exist when four of the six Council and/or School Board representatives are present.

## **VII. Amendments**

These by-laws can be amended anytime by any member bringing forward that amendment at a scheduled public meeting. A discussion will follow and a second reading of the amendment will occur at the following scheduled public meeting, which will become effective immediately upon an affirmative vote.