



STAFF REPORT
Public Hearing 6-18-19

AGENDA ITEM #: 19-64
COUNCIL MTG OF: June 4, 2019
FROM: Dave Caron, Town Administrator
OFFERED BY: Susan Hickey, Chief Financial Officer
PREPARED BY: Susan Hickey, Chief Financial Officer
SUBJECT: Accept Unanticipated Revenues under RSA 31:95-b

INTRODUCTION: In September 2018, Lt. James Hoffman of the Derry Fire Department was deployed to areas impacted by Hurricane Florence as part of the Federal Emergency Management Agency, Urban Search and Rescue Program. The deployment was based on a Presidential Disaster Declaration. Lieutenant Hoffman's straight time pay, benefits along with backfill of overtime and benefits to cover his Derry scheduled shifts were reimbursed by FEMA in the amount of \$13,901.08.

TOWN ADMINISTRATOR COMMENTS The Council is urged to schedule a public hearing on June 18 and to adopt Resolution #2019-0036.

BACKGROUND

Lt. James Hoffman is a member of the Urban Search and Rescue Task Force. In a Presidential Emergency Declaration, members of the task force can be deployed to areas impacted by natural disasters. In September 2018, Hurricane Florence impacted the southern states and deployment to assist in rescue efforts was issued. The Town of Derry is reimbursed by the amount received as a reimbursement for Lt. Hoffman's time and benefits as well as any overtime incurred by the Town of Derry to fill local shifts in Lt. Hoffman's absence.

DISCUSSION

Under RSA 31:95-b, unanticipated revenue greater than \$10,000 require the Town Council to hold a public hearing to accept the revenues received. The total amount received is \$13,901.08 and will be reflected in the Fire Department's revenue and expenditure activity accordingly. The calculation is based on hourly pay rates, benefit costs and overtime costs incurred by the Town. The amount attributed to Lt. Hoffman is approximately \$4,700 with the remaining \$9,200 being costs to fill shifts locally as overtime and related benefits associated with those employees.

FISCAL IMPACT

Receipt of these funds allows the Town to incur no financial costs as a result of Lt. Hoffman's deployment and the necessity to fill his vacated shifts through overtime, as all costs are being reimbursed under this action.

RECOMMENDED ACTION & MOTION BY COUNCIL

I move the adoption of Resolution #2019-036 (please read the motion).