



STAFF REPORT

AGENDA ITEM #: 19-66
COUNCIL MTG OF: June 4, 2019
FROM: Administration
OFFERED BY: Administration
PREPARED BY: Administration
SUBJECT: Setting the Town Clerk's Salary

INTRODUCTION

The Town Council is being requested to set the annual salary for the Town Clerk.

TOWN ADMINISTRATOR COMMENTS

The Town Clerk is currently compensated at the rate of \$44,177 annually; non-represented employees are eligible for a 3% merit increase, it is therefore recommended that the Clerk's compensation be adjusted by 3% to \$45,502.

BACKGROUND

By New Hampshire State Law, the governing body of the town is required to set the elected Town Clerk's salary. This is acted upon annually after the fiscal year budget has been approved.

DISCUSSION

Each year the Town Council needs to approve the elected Town Clerk's salary. Granting a 3% increase would be consistent with non-represented employees and adjustments budgeted for most of the Town's collective bargaining units.

FISCAL IMPACT

This adjustment was budgeted in the FY20 budget.

RECOMMENDED ACTION BY COUNCIL

To approve the Town Clerk's salary of \$45,502

RECOMMENDED MOTION

I MOVE THAT THE TOWN COUNCIL <adopt Resolution #2019-035>

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