



STAFF REPORT
Public Hearing 5-5-20

AGENDA ITEM #: 20-43
COUNCIL MTG OF: April 21, 2020
FROM: Dave Caron, Town Administrator
OFFERED BY: Michael A. Fowler, P. E., Director of Public Works
PREPARED BY: Michael A. Fowler, P. E., Director of Public Works
SUBJECT: Parks Facility Fund Reassignment and FY 20 Supplemental Appropriation

PURPOSE

The purpose of this document is present Town Council with a funding option to facilitate several small to medium improvement projects at various Parks locations, using a fund which was established for that purpose.

TOWN ADMINISTRATOR COMMENTS:

The Council is urged to support Resolution #2020-022 after the May 5 public hearing; the Council is requested to act only the \$38,000 appropriation request at this time, as the balance of \$75,000 available in the Fund is included in the FY 21 Budget as further investments into the Town recreation facilities.

BACKGROUND

Town Council commissioned a community wide Recreation study completed in March 2020. The COVID-19 outbreak has prevented the Town Council and public from holding a workshop to discuss priorities and determine the best use of the \$1.8 million recreation bond.

One aspect of the community survey was solicitation of feedback from the leagues on the quality of the fields and facilities in Derry. There was a common theme centered around a need to improve the playing surfaces but also an acknowledgement that the fields rarely receive an opportunity to rest due to tight field inventory coupled with league needs.

Several spring leagues have been forced to postpone the start of their seasons as a result of the Governor’s stay at home order. Parks & Recreation staff seeks to advance several projects ASAP in order to capitalize on the dormant period attributable to the league shutdowns. To accomplish these projects, a supplemental appropriation will be required to the Parks FY 20 budget to complete the field enhancement projects. The source of funds will be from a fund created in FY 2005 for Parks facilities.

DISCUSSION

The Department is recommending reassignment of the Parks Facility Fund – with a current balance of \$113,379 as of 2/29/20 for the following items:

FY 21 Budget Requests

Don Ball Park Roof Replacement	\$25,000
Don Ball Park Tot Playground	\$50,000

The remaining balance of approximately \$38,000 will be spent on the following improvements:

- O’Hara Field - Aerate and overseed outfield
- O’Hara Field - Install sod between pitcher’s mound and home plate
- Vets Field - Reduce size of infield (add sod to outfield edge)
- Vets Field - Demolish the court area in center field

- Buckley Field - Overseed and sod select areas
- Rider Field - Aerate and overseed sections of the field
- Barka Field - Aerate and overseed/sod the goal mouths

FISCAL IMPACT

No tax rate impact, the funds can be transferred from the existing capital reserve fund, designed for this purpose.

RECOMMENDED ACTION BY COUNCIL

Staff recommends that the Town Council move to appropriate \$38,000 in the FY 20 Parks budget 430 account with the source being the Parks Facility Fund.

RECOMMENDED MOTIONS

See Attached Resolution #2020-022



RESOLUTION

Number 2020-022

To Approve a Supplemental Appropriation to Fund Parks and Field
Improvements

WHEREAS, the Town Charter establishes the Town Council as the appropriating authority of the Town and as such it is empowered by Section 9.6 of the Charter to make supplemental appropriations after the annual budget is adopted; and

WHEREAS, a goal of the Town Council is to improve Town recreation facilities; and

WHEREAS, decreased usage resulting from the pandemic has created an opportunity to address deficiencies and make improvements in several locations; and

WHEREAS, town personnel are available to complete this work, and funds are available in the Park Improvement Fund for materials and certain contracted tasks;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the sum of Thirty-Eight Thousand Dollars (\$38,000) is hereby raised to complete repairs and address deficiencies at parks and fields throughout the community, and to authorize a withdrawal from the Park Improvement Fund to finance these improvements.

This Resolution has been adopted by a two-thirds majority of the entire Council as required by Charter and shall take effect immediately upon its passage.

Adopted: May 5, 2020

Attest:

Charles Foote, Council Chair

Date: _____

Daniel Healey, Town Clerk

Date: _____

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