

STAFF REPORT

AGENDA ITEM #: 20-91
COUNCIL MTG OF: Tuesday, September 1, 2020
FROM: David Caron, Town Administrator
OFFERED BY: Chief Edward B. Garone, Chief Michael Gagnon
PREPARED BY: Capt. George Feole & Lt. David Michaud
SUBJECT: Ocean State Job Lot gift of Personal Protective Equipment

PURPOSE: Authorize disbursement of a gift of Personal Protective Equipment (PPE), valued at \$5,772.

TOWN ADMINISTRATOR COMMENTS: The Town Council is encouraged to adopt Resolution #2020-045 to further augment the Town's resources and capabilities to assist with our response to the COVID-19 Pandemic.

BACKGROUND: Recently the police and fire departments were contacted by Christina Cook, who is the manager at Ocean State Job Lot, here in Derry. Ocean State Job Lot has graciously offered to donate a significant amount of PPE to each department. Specifically, Ocean State is looking to donate 1,600 KN95 masks, 3,000 surgical masks, 10 face shields, 20 gallons of hand sanitizer, and 15 infrared non-contact thermometers to each department. The total value of these items is \$5,772.

Receiving these items would help to supplement our existing stock of PPE. With the future being uncertain with COVID-19, this donation should put us in a good position with our PPE leading into the fall and winter months.

DISCUSSION: The Town Charter, specifically section 9.15 titled Grants, Gifts, specifies in part, *The Town Council may apply for, accept and expend monies received from the State, Federal, or other governmental units, or from private sources which become available during the fiscal year.* Additionally, the Council previously adopted Resolution #2020-023 authorizing the Town Administrator to accept resources as they may become available under the provisions of RSA 21-P:43; the Town Council remains the Agents to Expend for the COVID-19 Trust Fund, into which all resources are held pending Council action. As a result, the departments are seeking Town Council's approval to disburse the gift of the PPE supplied by Ocean State Job Lot to the Police and Fire Departments.

FISCAL IMPACT: The acceptance of this gift will have a positive impact on the budget since the PPE will not need to be purchased utilizing local, state, or federal tax dollars. There will be no other direct impact on the budget.

RECOMMENDED ACTION BY COUNCIL: It is recommended that the Town Council accept the gift of Personal Protective Equipment valued at \$5,772 from Ocean State Job Lot.

RECOMMENDED MOTION: See Resolution Number 2020-045

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