

STAFF REPORT

AGENDA ITEM #: COUNCIL MTG OF: 22-103

September 6, 2022

FROM:

Dave Caron, Town Administrator

OFFERED BY:

Administration

PREPARED BY:

Administration

SUBJECT:

Fund improvements from the Expendable Maintenance Trust Fund at Taylor Library.

INTRODUCTION: Approve funds from the Maintenance Trust to assist the Library with required

repairs.

### TOWN ADMINISTRATOR COMMENTS

See comments within this staff report.

### **BACKGROUND**

The Town Council created an Expendable Maintenance Trust Fund pursuant to Resolution #2017-022. The purpose of the fund is to pay for improvements and major repairs to town facilities as may be identified during the annual budget process.

### DISCUSSION

The Taylor Library recently underwent needed repairs to the front stairs and walkway. During the course of that construction, it revealed the sill on the front atrium was rotted out and requires replacement. Public Works reviewed and recommended a specific contractor who is familiar with this type of work.

# **FISCAL IMPACT**

It is recommended that \$1,700 in existing funds in the Maintenance Trust Fund be transferred to the Taylor Library to complete this work.

# RECOMMENDED ACTION & MOTION BY COUNCIL

I move the adoption of Resolution #2022-068 (please read the motion).

Please see Resolution #2022-068