



**STAFF REPORT**

*Public Hearing 11-1-22*

AGENDA ITEM #: 22-116  
COUNCIL MTG OF: October 18, 2022  
FROM: Michael A Fowler, P. E., Public Works Director  
OFFERED BY: Michael Fowler, P. E., Public Works Director  
PREPARED BY: Michael Fowler, P. E., Public Works Director  
SUBJECT: Big Island Pond – CWSRF Application and Acceptance of Grant

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**PURPOSE**

The purpose of this document is to request Town Council consideration and approval to apply for, accept and expend NHDES grant funds related to the Big Island Pond watershed. Further, the Town Council is requested to approve a supplemental appropriation to proceed with work on this project.

**TOWN ADMINISTRATOR COMMENTS:**

The Council is encouraged to accept this grant after the November 1 public hearing.

**BACKGROUND**

DPW staff submitted pre-applications to the NHDES Clean Water SRF (CWSRF) grant program. The program will fund up to \$100,000 for each project for stormwater planning and watershed management plans. The Town seeks to partner with the Big Island Pond Corporation for the development of a watershed management plan for Big Island Pond. DPW staff is coordinating with Jeff Moulton to integrate preliminary work they have already conducted. The project will assist the Town in remaining in compliance with the EPA MS4 permit for stormwater.

**DISCUSSION**

The pre-applications were due to NHDES by June 1. NHDES published the scoring criteria in late August 2022. Big Island Pond Watershed project scored favorably at #5 out of 30 applications. DPW staff now returns to Town Council to execute a formal vote to proceed with a final application and authorization to accept these funds. The Big Island Pond Watershed plan project has been confirmed for 100% ARPA grant funding. An engineering firm will be selected through a QBS process and the study will be initiated in 2023.

**FISCAL IMPACT**

The maximum award of the ARPA Grant is \$100,000. Given that there is a direct grant award from ARPA proceeds administered by NHDES, there is no impact to the tax rate.

**RECOMMENDED ACTION BY COUNCIL**

It is recommended that the Council authorize the recommended work and authorize the Town Administrator to apply for, accept and expend any eligible funding and authorize the Town Administrator to execute any related documentation related to the Big Island Pond Watershed Management Plan.

**SUGGESTED MOTION:** See Resolution #2022-075.



# RESOLUTION

Number 2022-075

To Accept Unanticipated Revenues from NHDES for the Big Island Pond  
Watershed Study.

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WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from a variety of sources to be used for public purposes; and

WHEREAS, there is a need to complete a watershed study of Big Island Pond to help preserve clean water; and

WHEREAS, the New Hampshire Department of Environmental Services (NHDES) has awarded a grant of up to One Hundred Thousand Dollars (\$100,000) for this study:

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to accept up to \$100,000 in unanticipated revenues from NHDES and to execute all documents necessary to accept these funds and complete a Watershed Management Plan for Big Island Pond.

This Resolution shall take effect immediately upon its passage.

Adopted November 1, 2022

Attest:

X \_\_\_\_\_

Joshua Bourdon, Council Chair

Date: \_\_\_\_\_

X \_\_\_\_\_

Cristina Guilford, Town Clerk

Date: \_\_\_\_\_