



AGENDA ITEM #: #23-101 & #23-102
COUNCIL MTG OF: September 5, 2023
FROM: David Caron, Town Administrator
OFFERED BY: Administration
PREPARED BY: Administration
SUBJECT: Council Approval of Treasurer and Deputy Treasurer

STAFF REPORT

PURPOSE: To appoint the Town Administrator's recommendation of Stacey Beliveau as Treasurer and approve Stacey's appointment of Dalia Ragas as Deputy Town Treasurer.

TOWN ADMINISTRATOR COMMENTS: Please see comments and recommendations within this report.

BACKGROUND: Town Charter Section 9.16 requires Council appointment of a Town Treasurer upon the recommendation of the Town Administrator. Likewise, Section 9.16 requires the Treasurer to appoint a Deputy, which requires Council confirmation.

Stacey Beliveau is the Town's Tax Collector and has been serving as Deputy Treasurer since Council confirmation under Resolution #2022-047 on June 24, 2022. Stacey has been serving as Treasurer since Alan Virr retired. Dalia was appointed Interim Deputy Treasurer by Stacey and approved by the Council under Resolution #2023-040 in May, 2023.

The Town initiated a search for a Treasurer, which is a part-time position and pays approximately \$10,000 per year. As the search was prolonged, the Chief Financial Officer was monitoring the performance of the Acting Treasurer which led to the recommendation that the Town Administrator appoint Stacey to the position.

DISCUSSION: The Treasurer is responsible for reviewing reconciliations, moving assets to various funds and maintaining the Town's investment portfolio. Under a town form of government, the combination of treasurer and tax collector are cited in the statute as incompatible offices however, recognizing the complexity of Derry's government operations, the State Legislature in 2013 granted Derry the same powers as cities in this regard and allowed the positions to be combined. (Incidentally, the Legislature in 2023 amended RSA 49-D:2 to clarify that towns operating under the Town Council-Town Manager structure in which the Town Council is the Legislative Body shall have all rights and responsibilities of cities, except for appointing the Town Clerk. With this change in law, only Derry and Durham now have this authority.)

FISCAL IMPACT: No fiscal impact.

RECOMMENDED ACTION BY COUNCIL: See Resolution #2023-065 for the approval of the Town Treasurer appointment.

Pending an affirmative vote on Resolution #2023-065, the Town Treasurer will seek approval of the Deputy Appointment under Resolution #2023-066.

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RESOLUTION

Number 2023-065

To Approve the Appointment of the
Treasurer

WHEREAS, Section 9.16 of the Town Charter requires the appointment of a Town Treasurer to be approved by the Town Council; and

WHEREAS, Tax Collector Stacey Beliveau has been serving as interim Town Treasurer during a vacancy in that office; and

WHEREAS, The State Legislature pursuant to HB506, 2013 Session, permitted the Town of Derry to combine responsibilities of the Tax Collector and Treasurer; and

WHEREAS, administrative efficiencies will be realized by combining the responsibilities of the Tax Collector and Treasurer;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the approval of Stacey Beliveau as Town Treasurer is hereby approved.

This Resolution shall take effect immediately upon its passage.

Adopted: September 5, 2023

Attest:

X _____

Charles Foote, Council Chair

Date: _____

X _____

Cristina Guilford, Town Clerk

Date: _____

Archival Ref: TC agenda item #23-101
