



AGENDA ITEM #: #23-101 & #23-102  
COUNCIL MTG OF: September 5, 2023  
FROM: David Caron, Town Administrator  
OFFERED BY: Administration  
PREPARED BY: Administration  
SUBJECT: Council Approval of Treasurer and Deputy Treasurer

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## STAFF REPORT

**PURPOSE:** To appoint the Town Administrator's recommendation of Stacey Beliveau as Treasurer and approve Stacey's appointment of Dalia Ragas as Deputy Town Treasurer.

**TOWN ADMINISTRATOR COMMENTS:** Please see comments and recommendations within this report.

**BACKGROUND:** Town Charter Section 9.16 requires Council appointment of a Town Treasurer upon the recommendation of the Town Administrator. Likewise, Section 9.16 requires the Treasurer to appoint a Deputy, which requires Council confirmation.

Stacey Beliveau is the Town's Tax Collector and has been serving as Deputy Treasurer since Council confirmation under Resolution #2022-047 on June 24, 2022. Stacey has been serving as Treasurer since Alan Virr retired. Dalia was appointed Interim Deputy Treasurer by Stacey and approved by the Council under Resolution #2023-040 in May, 2023.

The Town initiated a search for a Treasurer, which is a part-time position and pays approximately \$10,000 per year. As the search was prolonged, the Chief Financial Officer was monitoring the performance of the Acting Treasurer which led to the recommendation that the Town Administrator appoint Stacey to the position.

**DISCUSSION:** The Treasurer is responsible for reviewing reconciliations, moving assets to various funds and maintaining the Town's investment portfolio. Under a town form of government, the combination of treasurer and tax collector are cited in the statute as incompatible offices however, recognizing the complexity of Derry's government operations, the State Legislature in 2013 granted Derry the same powers as cities in this regard and allowed the positions to be combined. (Incidentally, the Legislature in 2023 amended RSA 49-D:2 to clarify that towns operating under the Town Council-Town Manager structure in which the Town Council is the Legislative Body shall have all rights and responsibilities of cities, except for appointing the Town Clerk. With this change in law, only Derry and Durham now have this authority.)

**FISCAL IMPACT:** No fiscal impact.

**RECOMMENDED ACTION BY COUNCIL:** See Resolution #2023-065 for the approval of the Town Treasurer appointment.

Pending an affirmative vote on Resolution #2023-065, the Town Treasurer will seek approval of the Deputy Appointment under Resolution #2023-066.

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# RESOLUTION

Number 2023-066

To Approve the Appointment of the  
Deputy Treasurer

WHEREAS, RSA 41:29-a allows the Town Treasurer to appoint a Deputy Treasurer with the approval of the Town Council; and

WHEREAS, a vacancy existed in the position of Treasurer, and the Town Council under Resolution #2023-065 appointed the previous Deputy Treasurer as the Treasurer; and

WHEREAS, government efficiencies warrant the appointment of a Deputy Treasurer who may act in the absence of the Treasurer.;

WHEREAS, the Treasurer has appointed Dalia Ragas as Deputy Treasurer, who shall perform all the duties of the town treasurer in case of the treasurer's absence; and

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the appointment of Dalia Ragas as Deputy Treasurer is hereby approved.

This Resolution shall take effect immediately upon its passage.

Adopted: September 5, 2023

Attest:

x \_\_\_\_\_

Charles Foote, Council Chair

Date: \_\_\_\_\_

x \_\_\_\_\_

Cristina Guilford, Town Clerk

Date: \_\_\_\_\_

Archival Ref: TC agenda item #23-102

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