



AGENDA ITEM #: 23-130  
COUNCIL MTG OF: December 19, 2023  
FROM: M. Fowler, Public Works Director; T. Carrier, Deputy Public Works Director  
OFFERED BY: M. Fowler, Public Works Director; T. Carrier, Deputy Public Works Director  
PREPARED BY: M. Fowler, Public Works Director; T. Carrier, Deputy Public Works Director  
SUBJECT: WWTP Main Influent Pump Station Rehabilitation

STAFF REPORT  
*Public Hearing 1-2-24*

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#### PURPOSE

The purpose of this document is to request Council consideration and approval of a supplemental appropriation in the amount of \$114,434 to bridge the budget shortfall for making repairs to the Town's Wastewater Treatment Plant's main Influent pumping station.

#### TOWN ADMINISTRATOR COMMENTS:

The Town Council is encouraged to approve this Supplemental Appropriation request after the January 2, 2024 public hearing.

#### BACKGROUND

In March of 2022, by Town Council Resolution 2022-022, the Council appropriated \$471,000 and authorized the Administrator to apply, accept and expend a \$129,000 ARPA grant for a total project budget of \$600,000 for the rehabilitation of the Wastewater Treatment Plant's main Influent sewer pump station. The project includes structural improvements include new sluice gates, valves, doors, roof deck framing, louvers, ductwork, exhaust fan, lighting, and grating. Repairs to the interior and exterior concrete and brickwork as well as the roof membrane are also needed. To facilitate this work without impeding sewer flows, bypass pumping around the station will be needed during the work.

**DISCUSSION:** The original budget/appropriation was based on 2021 construction costs and included \$443,000 for construction and \$157,000 for engineering. The project was bid, and bids opened 12/7/2023. The low construction bid was \$547,180, which represents an increase of \$104,180 over the original 2021 estimate/budget. Such construction cost increases over the last couple years have not been uncommon.

In addition to the cost increase, the final ARPA grant approved by the Governor and Council was \$117,746 or \$11,254 less than anticipated.

#### FISCAL IMPACT

The overall project cost now stands at \$703,180. After deducting the approved \$117,746 ARPA grant funds, the remaining Town cost share is \$585,434. This represents a budget shortfall of \$114,434.

There is presently sufficient wastewater unrestricted fund balance (+/- \$2.6 million) to fund the project shortfall.

#### RECOMMENDED ACTION BY COUNCIL

It is recommended that the Council approve a supplemental appropriation in the amount of \$114,434 from wastewater unrestricted fund balance to complete the project.

SUGGESTED MOTION:

Please see Resolution #2023-083



# RESOLUTION

## Number 2023-083

To Approve a Supplemental Appropriation for the Wastewater Treatment Plant Pump Station Project

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WHEREAS, the Town Charter establishes the Town Council as the appropriating authority of the Town and as such it is empowered by Section 9.6 of the Charter to make supplemental appropriations after the annual budget is adopted; and

WHEREAS, the Town Council pursuant to Resolution #2022-022 funded repairs to the Wastewater Treatment Plant's main influent pumping station; and

WHEREAS, the Town recently received bids to complete this work, which bid exceed the funds previously appropriated; and

WHEREAS, the ARPA Grant anticipated through the State Department of Environmental Services was slightly less than budgeted; and

WHEREAS, the Town's Wastewater Fund has an adequate fund balance from which resources can be used to complete this project.

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the sum of One Hundred Fourteen Thousand Four Hundred Thirty-Four Dollars (\$114,434) shall be appropriated from the Wastewater Fund Balance for this project.

This Resolution has been adopted by two-thirds majority of the entire Council as required by Charter and shall take effect immediately upon its passage.

Adopted: January 2, 2024.

Attest:

X \_\_\_\_\_

Charles Foote, Council Chair

Date: \_\_\_\_\_

X \_\_\_\_\_

Cristina Guilford, Town Clerk

Date: \_\_\_\_\_